



Welcome to the dashboard of **DISH Reservation**. In this tutorial, we show you how to manage your reservations.

DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is **1** active limit configured for the selected time period [Show more](#)

All Completed Upcoming Cancelled 📅 0 👤 0 📄 0/49

No reservations available

Print

Too many guests in house? Pause online reservations

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When the menu **Reservations** is selected, you see an overview of your reservations.

The screenshot displays the DISH Reservation admin interface. On the left, a dark sidebar contains a menu with 'Reservations' highlighted in orange. Other menu items include Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a notification: 'Too many guests in house? Pause online reservations' with a pause icon.

The main content area has a dark header with 'DISH RESERVATION' on the left, a notification bell, and 'Test Bistro Training' with a dropdown arrow, a language selector (UK flag), and a refresh icon. Below the header is a teal banner with the text: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' and 'ADD RESERVATION'.

The main content area features a date range selector showing 'Wed, 27 Sep - Wed, 27 Sep'. Below this, a message states: 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. A filter bar shows radio buttons for 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled', along with icons for a calendar (0), guests (0), and tables (0/49).

The central part of the screen shows a large white box with a circular icon of a person looking through binoculars and the text 'No reservations available'. At the bottom left of this box is a 'Print' button. At the bottom right is a yellow circular help icon with a question mark.

At the very bottom of the page, there is a footer with the text: 'Designed by Hospitality Digital GmbH. All rights reserved.' and a row of links: 'FAQ | Terms of use | Imprint | Data privacy | Privacy Settings'.

To add a reservation manually, click on **ADD RESERVATION**.

The screenshot shows the DISH Reservation admin panel. The top navigation bar includes the logo, the text "DISH RESERVATION", a notification bell, the location "Test Bistro Training", a language selector (UK flag), and a refresh icon. The left sidebar contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". The "ADD RESERVATION" button is highlighted with an orange border. Below the banner is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. A filter bar shows "All", "Completed", "Upcoming" (selected), and "Cancelled" options, along with counts for calendar, guests, and tables (0/49). The main content area displays "No reservations available" with an icon of a person looking through binoculars. At the bottom, there is a "Print" button, a "Too many guests in house? Pause online reservations" warning, and a help icon. The footer contains the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

A new window will open where you can enter the essential reservation information.

The screenshot shows the DISH Reservation admin panel interface. The top navigation bar includes the DISH logo, the text "DISH RESERVATION", a notification bell, the text "Test Bistro Training", a language selector (UK flag), and a refresh icon. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a notification: "Too many guests in house? Pause online reservations" with a pause icon.

The main content area features a header with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and a "Back" button. Below this, there are three main sections:

- Reservation information** (highlighted with an orange border):
 - # Guests * (text input)
 - Date * (text input: Wed, 27/09/2023)
 - Time * (dropdown menu: Select guest number to see time)
 - Duration (dropdown menu: Please select capacity and time first)
 - Table(s) (dropdown menu: Please select time slot first)
 - Source (dropdown menu: Please select)
 - Occasion (dropdown menu: Please select)
- Guest information**:
 - Last name (text input)
 - First name (text input)
 - Phone (text input)
 - Email (text input)
- Reservation notes**:
 - Internal note. Will be shown for this reservation only.
 - Text area with placeholder: e.g. window seat, occasion...
- Internal guest information**:
 - Note will be shown on all reservations made by this guest.
 - Text area with placeholder: e.g. 10% discount, VIP...



Then fill in the **guest's information**. **Note: First name or last name, one of the two is mandatory.**

DISH RESERVATION
Test Bistro Training ▼ 🇬🇧 ▼ ↻

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Reservation information

Guests *

Date *

Time *

Duration

Table(s)

Source

Occasion

Guest information

Last name

First name

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

Internal guest information

Note will be shown on all reservations made by this guest.

Allergies

Too many guests in house? || Pause online reservations



If there are notes for the reservation, you can leave them under Reservation notes. Use the corresponding **text field** to enter the information.

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Reservation information

Guests *

Date *

Time *

Duration

Table(s)

Source

Occasion

Guest information

Last name

First name

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Too many guests in house?
Pause online reservations



Is there additional information regarding the guest? Leave them under Internal guest information in the corresponding **fields**.

The screenshot shows the DISH Reservation admin panel interface. The top navigation bar includes the logo, the text 'DISH RESERVATION', and user information 'Test Bistro Training' with a dropdown arrow, a language selector (UK flag), and a refresh icon. A dark sidebar on the left contains navigation items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area is divided into several sections:

- Reservation details:** Three dropdown menus for 'Table(s)' (set to 1), 'Source' (set to Phone), and 'Occasion' (set to Casual dining).
- Reservation notes:** A section titled 'Reservation notes' with a sub-header 'Internal note. Will be shown for this reservation only.' and a text input field containing 'e.g. window seat, occasion...'.
- Internal guest information:** A section titled 'Internal guest information' with a sub-header 'Note will be shown on all reservations made by this guest.' and a text input field containing 'e.g. 10% discount, VIP...'. This section is highlighted with an orange border. Below the text field are two sub-sections:
 - Allergies:** A list of checkboxes for various allergens: Gluten, Sesame, Nuts, Crustacean, Eggs, Fish, Mustard, Lactose, Celery, Peanuts, Shellfish, Soy, Lupins, and Sulphite.
 - Diet:** A list of checkboxes for dietary preferences: Gluten-free, Halal, Kosher, Lactose-free, Vegan, and Vegetarian.
- SAVE:** A prominent orange button at the bottom right of the 'Internal guest information' section.

At the bottom of the page, there is a footer with a status message 'Too many guests in house? Pause online reservations' and a pause icon, the text 'Designed by Hospitality Digital GmbH. All rights reserved.', and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Once you entered all the information, click on **SAVE** to add the reservation.

The screenshot displays the DISH Reservation admin panel interface. On the left is a dark sidebar with navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area is divided into several sections:

- Table(s)**: A dropdown menu showing '1'.
- Source**: A dropdown menu showing 'Phone'.
- Occasion**: A dropdown menu showing 'Casual dining'.
- Reservation notes**: A section titled 'Internal note. Will be shown for this reservation only.' with a text input field containing 'e.g. window seat, occasion...'.
- Internal guest information**: A section titled 'Note will be shown on all reservations made by this guest.' with a text input field containing 'e.g. 10% discount, VIP...'.
- Allergies**: A list of checkboxes for various allergens: Gluten, Sesame, Nuts, Crustacean, Eggs, Fish, Mustard, Lactose, Celery, Peanuts, Shellfish, Soy, Lupins, and Sulphite.
- Diet**: A list of checkboxes for dietary preferences: Gluten-free, Halal, Kosher, Lactose-free, Vegan, and Vegetarian.

At the bottom right of the main content area, a yellow **SAVE** button is highlighted with an orange border. In the bottom left corner, there is a notification: 'Too many guests in house? Pause online reservations' with a pause icon. The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



You then will be led back to the overview where you can see your added reservation.

The screenshot shows the DISH Reservation admin panel interface. The top navigation bar includes the logo, the text "DISH RESERVATION", and user information "Test Bistro Training" with a dropdown menu and a language selector (UK flag). A sidebar on the left contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal notification banner with a "WALK-IN" button and a green success message "Reservation has been created.". Below this is a date range selector for "Wed, 27 Sep - Wed, 27 Sep". A summary bar indicates "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter buttons for "All", "Completed", "Upcoming", and "Cancelled" are present, along with summary icons for 1 calendar, 2 people, and 1/49 tables. A table of reservations for "Wed 27/09/2023" is shown, with one reservation highlighted by an orange border: "05:45 PM", "Doe, John", "2 guest(s)", "1 (BAR)", and a "Confirmed" status dropdown. A "Print" button is located below the table. The footer contains a "Too many guests in house? Pause online reservations" message, a "Designed by Hospitality Digital GmbH. All rights reserved." notice, and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

By using the **drop-down menu** you can either cancel a reservation or mark it as arrived.

The screenshot displays the DISH Reservation admin interface. On the left is a dark sidebar with navigation items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with 'DISH RESERVATION', a notification bell, 'Test Bistro Training', a language selector (UK flag), and a refresh icon. Below the header is a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' and 'ADD RESERVATION'. A date range selector shows 'Wed, 27 Sep - Wed, 27 Sep'. A summary bar indicates 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter buttons include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 1 calendar icon, 2 people icon, and 1/49 table icon. A reservation table entry for 'Wed, 27/09/2023' shows a reservation at 05:45 PM for 'Doe, John' with '2 guest(s)' and '1 (BAR)'. A 'Print' button is below the entry. A drop-down menu is open on the right of the reservation entry, showing options: 'Confirmed' (selected), 'Cancel reservation', and 'Arrived'. A yellow question mark icon is in the bottom right corner. The footer contains a warning 'Too many guests in house? Pause online reservations', 'Designed by Hospitality Digital GmbH. All rights reserved.', and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

To add a walk-in click on **WALK-IN**.

The screenshot displays the DISH Reservation admin interface. At the top, the header includes the 'DISH RESERVATION' logo, a notification bell, the user 'Test Bistro Training', a language selector (UK flag), and a refresh icon. A teal banner at the top right contains the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' (highlighted with an orange border) and 'ADD RESERVATION'. Below the banner is a date range selector for 'Wed, 27 Sep - Wed, 27 Sep'. A summary bar indicates 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter options include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 1 calendar icon, 2 people icon, and 1/49 table icon. A reservation entry for 'Wed, 27/09/2023' at '05:45 PM' for 'Doe, John' with '2 guest(s)' and '1 (BAR)' is shown with a 'Confirmed' status dropdown and a 'Print' button. The footer contains a 'Too many guests in house? Pause online reservations' warning, a help icon, and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

A new window will open where you can enter the essential **walkin information**.

The screenshot shows the DISH Reservation admin panel interface. The top navigation bar includes the logo, the text 'DISH RESERVATION', and user information 'Test Bistro Training' with a dropdown menu and a language selector (UK flag). A sidebar on the left contains navigation items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a notification: 'Too many guests in house? Pause online reservations' with a pause icon.

The main content area features a header with the text: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and a 'Back' button. The central focus is the 'Walkin information' form, which is highlighted with an orange border. This form includes the following fields:

- # Guests ***: A text input field.
- Date**: A date picker showing 'Wed, 27/09/2023'.
- Time**: A dropdown menu currently set to 'Now'.
- Duration**: A dropdown menu with the text 'Please select capacity and time first'.
- Table(s)**: A dropdown menu with the text 'Please select'.
- Source**: A dropdown menu currently set to 'Walkin'.

To the right of the 'Walkin information' form are two text areas for notes:

- Reservation notes**: A section titled 'Internal note. Will be shown for this reservation only.' with a text area containing 'e.g. window seat, occasion...'.
- Internal guest information**: A section titled 'Note will be shown on all reservations made by this guest.' with a text area containing 'e.g. 10% discount, VIP...'.

Below the notes are sections for 'Allergies' and 'Diet', each with a list of checkboxes:

- Allergies**:
 - Gluten
 - Sesame
 - Nuts
 - Crustacean
 - Eggs
 - Fish
 - Mustard
 - Lactose
 - Celery
 - Peanuts
 - Shellfish
 - Soy
 - Lupins
 - Sulphite
- Diet**:
 - Gluten-free
 - Halal
 - Kosher
 - Lactose-free
 - Vegan
 - Vegetarian

A 'SAVE' button is located at the bottom right of the form area.



If there are notes for the reservation, you can leave them under Reservation notes. Use the corresponding **text field** to enter the information.

The screenshot shows the DISH Reservation admin panel interface. The top navigation bar includes the DISH logo, the text 'DISH RESERVATION', a notification bell, the text 'Test Bistro Training', a language selector (UK flag), and a refresh icon. The left sidebar contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom left, there is a status indicator: 'Too many guests in house? Pause online reservations' with a pause icon.

The main content area displays a form for creating a reservation. At the top, it asks: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' with a 'Back' button. The form is divided into two main sections:

- Walkin information:** This section contains several input fields: '# Guests' (value: 3), 'Date' (value: Wed, 27/09/2023), 'Time' (value: Now), 'Duration' (value: 2.5 hours), 'Table(s)' (value: 1-2), and 'Source' (value: Walkin).
- Reservation notes:** This section is highlighted with an orange border. It contains a sub-section titled 'Reservation notes' with the instruction 'Internal note. Will be shown for this reservation only.' Below this is a large text area with a placeholder 'e.g. window seat, occasion...'. Below the text area is a sub-section titled 'Internal guest information' with the instruction 'Note will be shown on all reservations made by this guest.' Below this is another large text area with a placeholder 'e.g. 10% discount, VIP...'. Below the text areas are sections for 'Allergies' and 'Diet', each with a list of checkboxes for various options.

At the bottom right of the form, there is a 'SAVE' button.



Are there additional information regarding the guest, leave them under Internal guest information in the corresponding **text field**.

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Walkin information

Guests *

Date

Time

Duration

Table(s)

Source

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten
 Sesame
 Nuts
 Crustacean
 Eggs
 Fish
 Mustard
 Lactose
 Celery
 Peanuts
 Shellfish
 Soy
 Lupins
 Sulphite

Diet

Gluten-free
 Halal
 Kosher
 Lactose-free
 Vegan
 Vegetarian

SAVE

Too many guests in house? || Pause online reservations

Once you entered all the information, click on **SAVE** to add the walk-in.

DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [Back](#)

Walkin information

Guests *

Date

Time

Duration

Table(s)

Source

Reservation notes

Internal note. Will be shown for this reservation only.

Internal guest information

Note will be shown on all reservations made by this guest.

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
 Lupins Sulphite

Diet

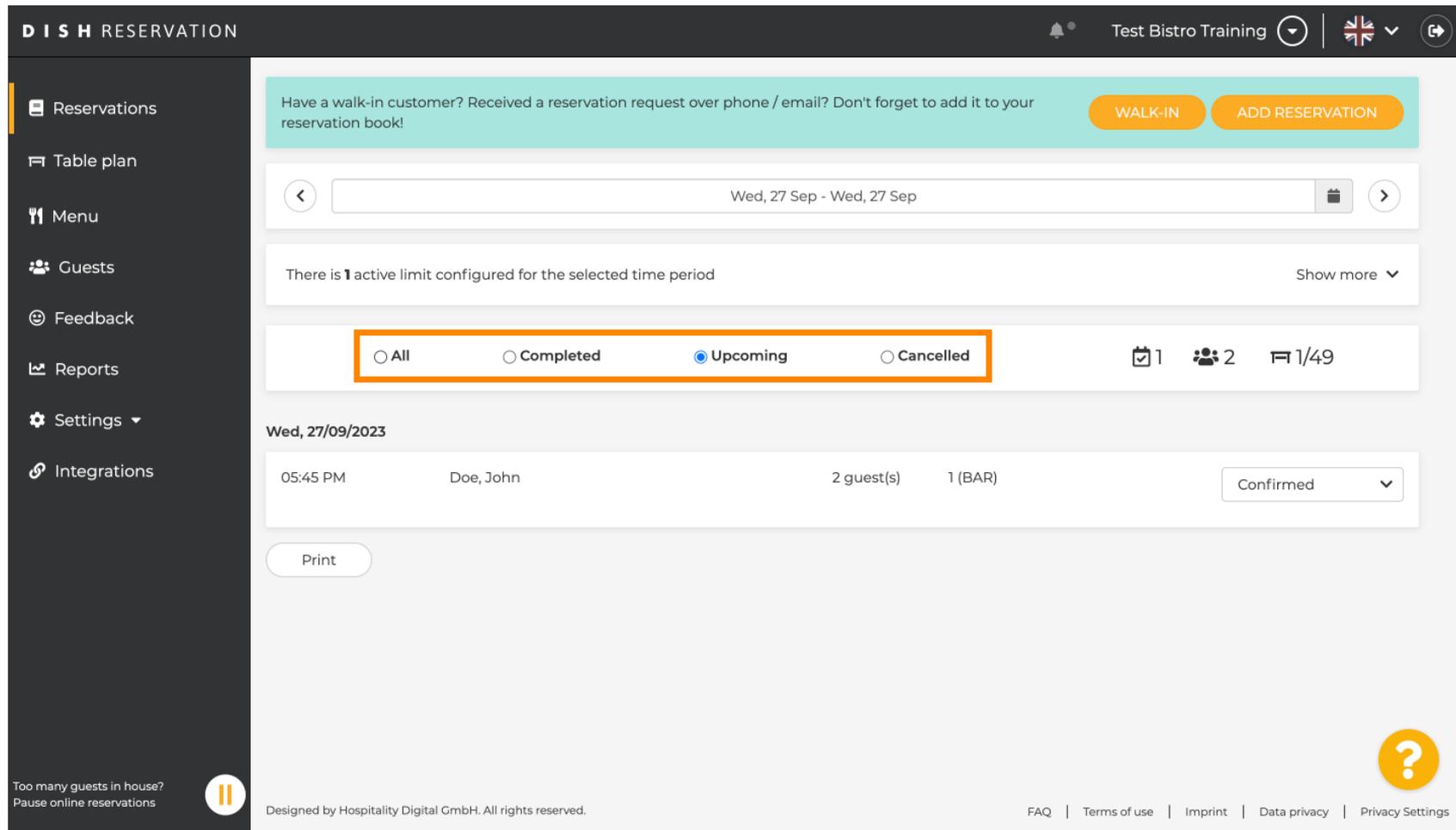
Gluten-free Halal Kosher Lactose-free Vegan
 Vegetarian

SAVE

Too many guests in house? Pause online reservations

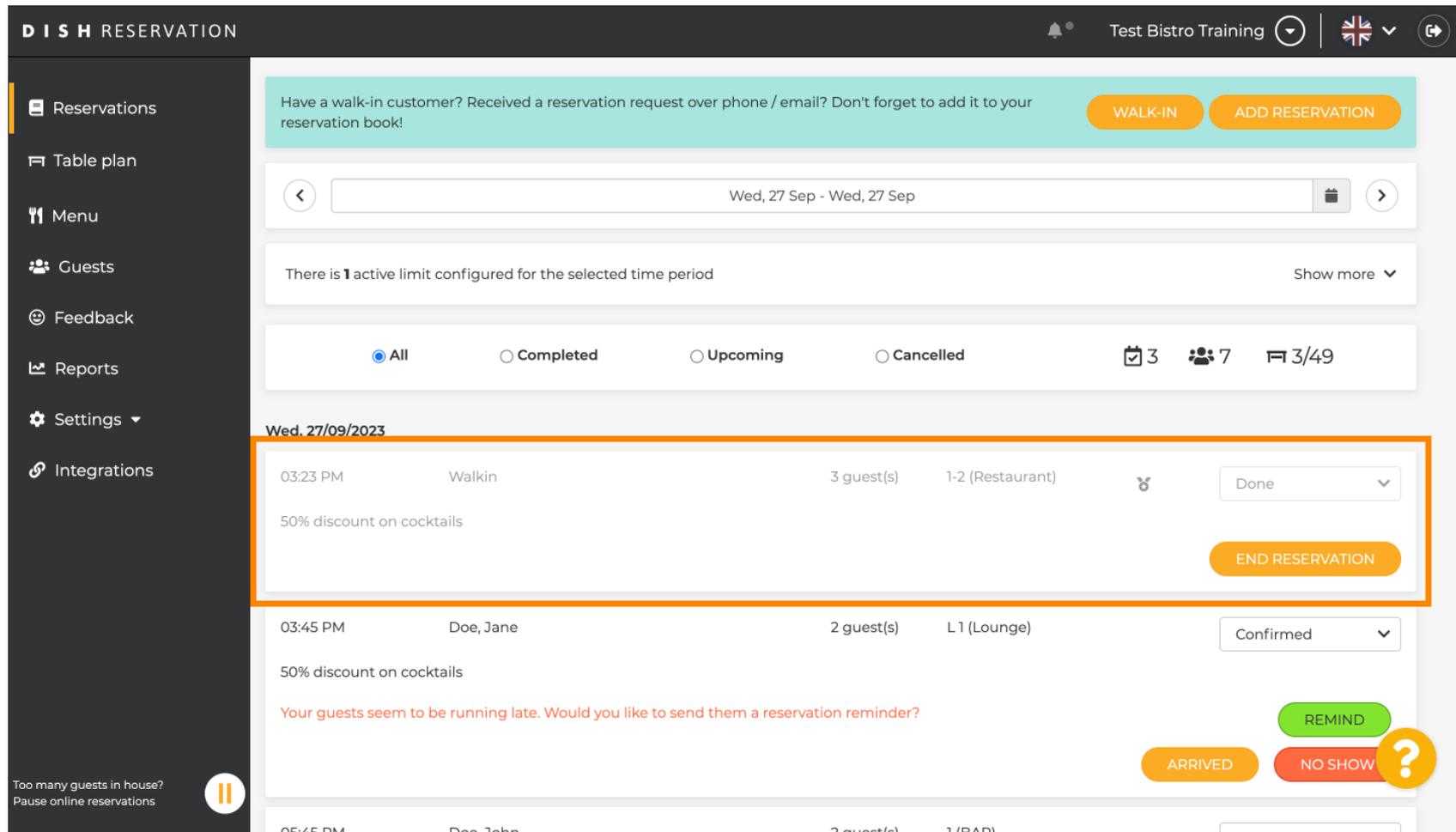


Since a walk-in isn't an upcoming reservation, you have to filter your reservations differently. To do so, use the given **selections**.



The screenshot shows the DISH Reservation admin panel interface. The top navigation bar includes the logo, the text "DISH RESERVATION", and user information "Test Bistro Training" with a dropdown arrow, a language selector (UK flag), and a refresh icon. The left sidebar contains navigation items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. A filter bar contains radio buttons for "All", "Completed", "Upcoming", and "Cancelled", with "Upcoming" selected. To the right of the filter bar are icons for a calendar (1), guests (2), and a table (1/49). The main reservation list shows a single entry for "Wed, 27/09/2023" at "05:45 PM" for "Doe, John", with "2 guest(s)" and "1 (BAR)", and a status of "Confirmed". A "Print" button is located below the reservation entry. At the bottom, there is a "Too many guests in house? Pause online reservations" notification, a "Designed by Hospitality Digital GmbH. All rights reserved." footer, and a "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings" footer.

Depending on your choice of selection, you will see your reservations filtered. By clicking on a **reservation** you can always see further information and adjust it as well.



The screenshot displays the DISH Reservation admin panel. The top navigation bar includes the 'DISH RESERVATION' title, a notification bell, the user 'Test Bistro Training', a language selector (UK flag), and a refresh icon. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date range selector for 'Wed, 27 Sep - Wed, 27 Sep'. A status summary indicates '1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter tabs include 'All' (selected), 'Completed', 'Upcoming', and 'Cancelled', along with summary counts: 3 reservations, 7 guests, and 3/49 tables. The reservation list for 'Wed. 27/09/2023' shows three entries. The first entry, at 03:23 PM, is a 'Walkin' reservation for 3 guests at '1-2 (Restaurant)' with a 'Done' status and an 'END RESERVATION' button. The second entry, at 03:45 PM, is for 'Doe, Jane' (2 guests at 'L1 (Lounge)') with a 'Confirmed' status, a '50% discount on cocktails' note, a reminder message 'Your guests seem to be running late. Would you like to send them a reservation reminder?', and buttons for 'REMIND', 'ARRIVED', and 'NO SHOW'. The third entry is partially visible at 05:45 PM for 'Doe, John' (2 guests at '1 (RAD)'). A 'Too many guests in house? Pause online reservations' warning is visible in the bottom left corner.

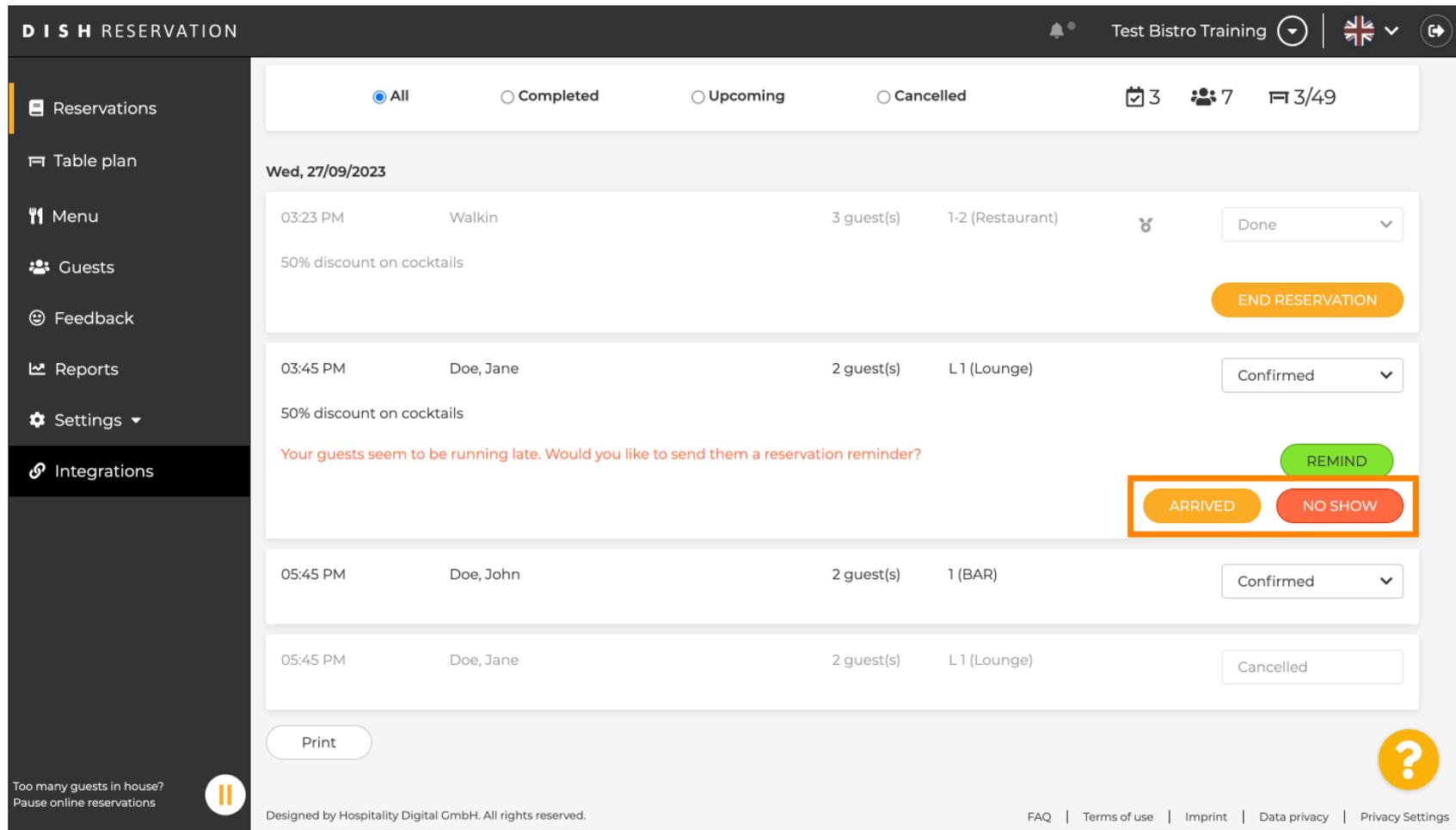


Is a table finished, you can terminate that specific reservation by clicking on **END RESERVATION**.

The screenshot displays the DISH Reservation admin panel interface. The top navigation bar includes the DISH logo, the text 'DISH RESERVATION', and user information 'Test Bistro Training'. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area shows a list of reservations for 'Wed, 27/09/2023'. The first reservation is for 03:23 PM, Walkin, 3 guest(s), 1-2 (Restaurant), with a status of 'Done'. The 'END RESERVATION' button is highlighted with an orange border. The second reservation is for 03:45 PM, Doe, Jane, 2 guest(s), L1 (Lounge), with a status of 'Confirmed'. Below this reservation, there is a red warning message: 'Your guests seem to be running late. Would you like to send them a reservation reminder?' with buttons for 'REMIND', 'ARRIVED', and 'NO SHOW'. The third reservation is for 05:45 PM, Doe, John, 2 guest(s), 1 (BAR), with a status of 'Confirmed'. The fourth reservation is for 05:45 PM, Doe, Jane, 2 guest(s), L1 (Lounge), with a status of 'Cancelled'. At the bottom left, there is a 'Print' button and a notification: 'Too many guests in house? Pause online reservations'. At the bottom right, there is a help icon (question mark) and a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



For an upcoming reservation you have the option to either mark it as arrived or no show. Simply click on the corresponding **button**.



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All
 Completed
 Upcoming
 Cancelled
 📅 3
👥 7
🍽️ 3/49

Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	🔗	Done	END RESERVATION
50% discount on cocktails						
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Confirmed	REMIND
50% discount on cocktails						
Your guests seem to be running late. Would you like to send them a reservation reminder?						
					ARRIVED	NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		Confirmed	
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Cancelled	

Print

Too many guests in house? Pause online reservations

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Is the guest not on time you can send a reminder by using the **REMIND** button. Note: Either an e-mail-address or a telephone number has to be deposited if you have added the reservation manually.

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All
 Completed
 Upcoming
 Cancelled
 📅 3
👤 7
🍴 3/49

Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	🔗	Done	END RESERVATION
50% discount on cocktails						
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Confirmed	ARRIVED REMIND NO SHOW
50% discount on cocktails						
Your guests seem to be running late. Would you like to send them a reservation reminder?						
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		Confirmed	
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Cancelled	

Print

Too many guests in house? Pause online reservations

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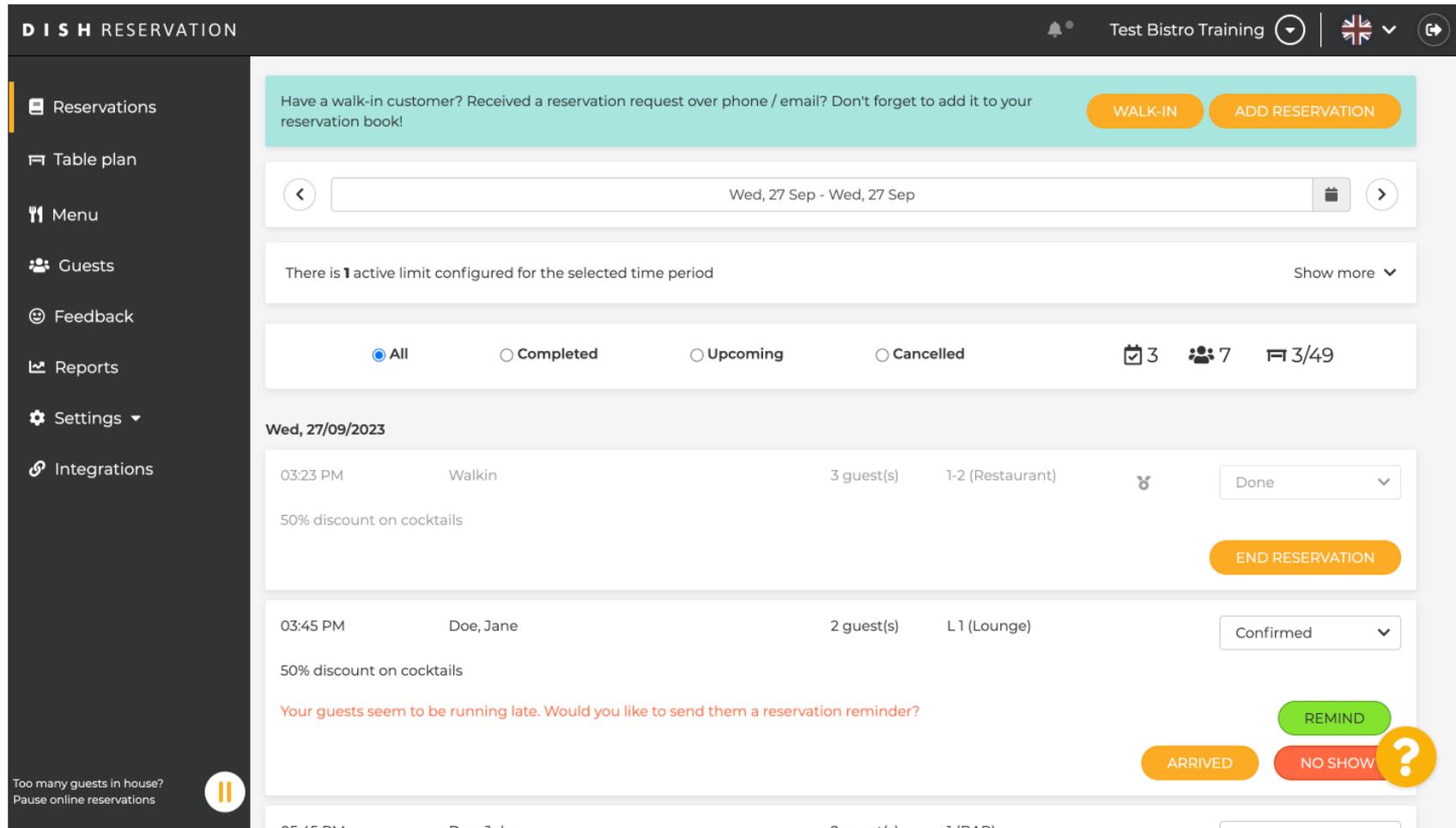
Do you want to manage or review reservations of different dates? Use the **calendar function** or skip through the dates by using the **arrows**.

The screenshot displays the DISH Reservation admin interface. At the top, there's a header with the logo and user information. A sidebar on the left contains navigation options like Reservations, Table plan, Menu, etc. The main content area features a date selector at the top, which is highlighted with an orange box. Below it, there's a summary of active limits and filters for the selected date. The reservation list shows details for each reservation, including time, name, guest count, location, and status. A red notification message is visible for the second reservation, suggesting a reminder be sent.

Time	Name	Guests	Location	Status	Actions
03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND, ARRIVED, NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		



That's it. You have completed the tutorial and now know how to manage your reservations.



The screenshot shows the DISH Reservation admin panel. The top navigation bar includes the logo, the text "DISH RESERVATION", a notification bell, the user name "Test Bistro Training", a language selector (UK flag), and a refresh icon. The left sidebar contains menu items: Reservations (highlighted), Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a warning: "Too many guests in house? Pause online reservations" with a pause icon.

The main content area features a teal banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A summary bar indicates "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter tabs include "All" (selected), "Completed", "Upcoming", and "Cancelled". Summary statistics show 3 reservations, 7 guests, and 3/49 tables. The main list shows reservations for "Wed, 27/09/2023":

Time	Name	Guests	Location	Status	Actions
03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND, ARRIVED, NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (RADI)		

Additional details for the 03:45 PM reservation include a note: "Your guests seem to be running late. Would you like to send them a reservation reminder?" and a "50% discount on cocktails" note. A yellow question mark icon is overlaid on the "NO SHOW" button.



Scannen, um zum interaktiven Player zu gelangen