



You are now in the **Admin Panel** under the section **Menu**. Here you can create and edit existing menus.

**DISH** RESERVATION
HD\*Tutorial

- Reservations
- Menu**
- Guests
- Feedback
- Reports
- Settings ▾
- Help

Did you know that a menu is the biggest driver for attracting diners to a restaurant? Most restaurant visitors said that the menu influenced their decision of selecting a restaurant. When you create your menu, you will be able to display it on your website similar to the reservation and feedback widgets. It will also be shared with your guests when they make a reservation.

Would you like to create another menu? Get started here.
ADD

▼ FIXED MENU

**Business Lunch**

**Medium**

Spaghetti Bolognese <span style="font-size: 0.8em;"> ⓘ</span>	1	€10.80
Salad <span style="font-size: 0.8em;"> ⓘ</span>	1	€6.20

**Big**

Spaghetti Bolognese <span style="font-size: 0.8em;"> ⓘ</span>	2	€16.90
Salad <span style="font-size: 0.8em;"> ⓘ</span>	2	€9.80

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This menu is currently active

Too many guests in house?  
Pause online reservations

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Click on **Add** to add a new menu.

The screenshot shows the DISH Reservation Admin Panel interface. The top navigation bar includes the logo and user information. The left sidebar contains navigation options: Reservations, Menu, Guests, Feedback, Reports, Settings, and Help. The main content area displays a message about the importance of a menu, followed by a teal banner with the text "Would you like to create another menu? Get started here." and an orange "ADD" button. Below this, a "FIXED MENU" section is visible, containing a "Business Lunch" menu item with a table of items and prices. At the bottom of the menu card, there is a toggle switch indicating the menu is currently active.

Did you know that a menu is the biggest driver for attracting diners to a restaurant? Most restaurant visitors said that the menu influenced their decision of selecting a restaurant. When you create your menu, you will be able to display it on your website similar to the reservation and feedback widgets. It will also be shared with your guests when they make a reservation.

Would you like to create another menu? Get started here. **ADD**

FIXED MENU

**Business Lunch**

Item	Quantity	Price
<b>Medium</b>		
Spaghetti Bolognese	1	€10.80
Salad	1	€6.20
<b>Big</b>		
Spaghetti Bolognese	2	€16.90
Salad	2	€9.80

This menu is currently active

Too many guests in house? Pause online reservations

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Click on **Daily Menu** to add it, **select day(s)** on which the menu applies.

The screenshot displays the 'DISH RESERVATION' admin interface. On the left is a dark sidebar with navigation options: Reservations, Menu, Guests, Feedback, Reports, Settings, and Help. The main content area is titled 'Step 1: Choose Menu Type' and asks, 'Does your menu change often? You could decide to have a permanent menu, a daily menu or a limited time menu. The choice is all yours!'. There are four menu type options: 'Fixed Menu' (unchecked), 'Daily Menu' (checked and highlighted with an orange box), 'Time Menu' (unchecked), and 'Special Menu' (unchecked). Each option includes a brief description and a form field for configuration. The 'Daily Menu' option has a dropdown menu showing 'Mon, Tue, Wed, Thu, Fri'. Below the options is a text input field with 'Daily Menu' entered. The second section, 'Step 2: Define categories', asks if the menu has different categories and provides a text input field with a trash icon. At the bottom, there is a checkbox for 'My Menu doesn't have categories!' and an 'ADD' button. The footer contains a notification about guest capacity, a logo, and copyright information for Hospitality Digital GmbH.



And then type in the **title** of the new menu.

The screenshot displays the 'DISH RESERVATION' admin interface. On the left is a dark sidebar with navigation options: Reservations, Menu, Guests, Feedback, Reports, Settings, and Help. The main content area is titled 'Step 1: Choose Menu Type' and includes the instruction: 'Does your menu change often? You could decide to have a permanent menu, a daily menu or a limited time menu. The choice is all yours!'. Four menu type options are presented: Fixed Menu, Daily Menu (selected with a checkmark), Time Menu, and Special Menu. Each option has a brief description and a date/time selection field. Below these options, a text input field labeled 'Give it a title:' contains the text 'Daily Menu', which is highlighted with an orange border. The second section, 'Step 2: Define categories', asks if the menu has different categories and provides a text input field with a trash icon, a question 'Would you like to add more categories?' with an 'ADD' button, and a checkbox for 'My Menu doesn't have categories!'. The footer contains a notification 'Too many guests in house? Pause online reservations', a logo, and the text 'Designed by Hospitality Digital GmbH. All rights reserved.' along with links for 'FAQ | Terms of use | Imprint | Data Privacy'.



Under **Define categories** multiple categories can be added to the new menu. **Note: If the menu does not belong to a category click on "My Menu doesn't have categories!"**

**DISH RESERVATION** HD\*Tutorial

**Step 1: Choose Menu Type**  
Does your menu change often? You could decide to have a permanent menu, a daily menu or a limited time menu. The choice is all yours!

**Fixed Menu**  
Your menu is fixed for now and is not changing daily.

**Daily Menu**  
You have a different menu depending on the day of the week.  
Mon, Tue, Wed, Thu, Fri

**Time Menu**  
You have a different menu for breakfast, lunch, and dinner.  
Select time

**Special Menu**  
You have a special / season menu for a limited time period.  
Wed, 25/03/2020 - Wed, 25/3

Give it a title:

**Step 2: Define categories**  
Does your menu have different categories like Appetizers, Soft drinks, Cocktails, Main Course? If yes, list them below.

Would you like to add more categories?

My Menu doesn't have categories!

**Step 3: Add dishes**  
Great job, rockstar! We are almost there. One final step and you will be ready to go. Add the dishes inside the categories (if defined) and a description or quantity if you have one. List the price and you are good to go!  
You can re-order the categories and dishes as you please.

Salads

Dish name	Dish description	Select Diet	Quantity	Price	🗑️	⬆️	⬆️
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Too many guests in house? Pause online reservations



Under **Add dishes** you add dishes to the new menu. Enter the following information: dish name, dish description, diet, quantity and price.

The screenshot shows the DISH Reservation Admin Panel interface. The top navigation bar includes the DISH logo, the text 'RESERVATION', and user information 'HD\*Tutorial' with a language dropdown and a refresh icon. A left sidebar contains navigation links: Reservations, Menu (highlighted), Guests, Feedback, Reports, Settings, and Help. The main content area is divided into three steps:

- Step 1:** 'Give it a title:' with a text input field containing 'Daily Menu'. Above this are filters for days ('Mon, Tue, Wed, Thu, Fri'), a 'Select time' dropdown, and a date range ('Wed, 25/03/2020 - Wed, 25/03/2020').
- Step 2: Define categories**  
Does your menu have different categories like Appetizers, Soft drinks, Cocktails, Main Course? If yes, list them below.  
A text input field contains 'Salads' with a trash icon. Below it, a checkbox is checked for 'My Menu doesn't have categories!' and an 'ADD' button is present.
- Step 3: Add dishes** (highlighted with an orange border)  
Great job, rockstar! We are almost there. One final step and you will be ready to go. Add the dishes inside the categories (if defined) and a description or quantity if you have one. List the price and you are good to go!  
You can re-order the categories and dishes as you please.  
A table-like structure is shown for the 'Salads' category:

Salads					
Green Salad	Salad with green vegetables	Vegan, Vegetarian	1	8,4	[trash] [up] [down]

Below the table, there is a checkbox for 'Would you like to add more dishes?' and an 'ADD' button.

At the bottom left, there is a notification: 'Too many guests in house? Pause online reservations' with a pause icon. At the bottom right, there is a 'SAVE' button.



To publish your new menu, click on **SAVE**.

**DISH RESERVATION** HD\*Tutorial

Reservations  
Menu  
Guests  
Feedback  
Reports  
Settings  
Help

Mon, Tue, Wed, Thu, Fri | Select time | Wed, 25/03/2020 - Wed, 25/3

Give it a title: Daily Menu

**Step 2: Define categories**  
Does your menu have different categories like Appetizers, Soft drinks, Cocktails, Main Course? If yes, list them below.

Salads

Would you like to add more categories? **ADD**

My Menu doesn't have categories!

**Step 3: Add dishes**  
Great job, rockstar! We are almost there. One final step and you will be ready to go. Add the dishes inside the categories (if defined) and a description or quantity if you have one. List the price and you are good to go!  
You can re-order the categories and dishes as you please.

Salads

Green Salad	Salad with green vegetables	Vegan, Vegetarian	1	8,4	🗑️	⬆️	⬆️
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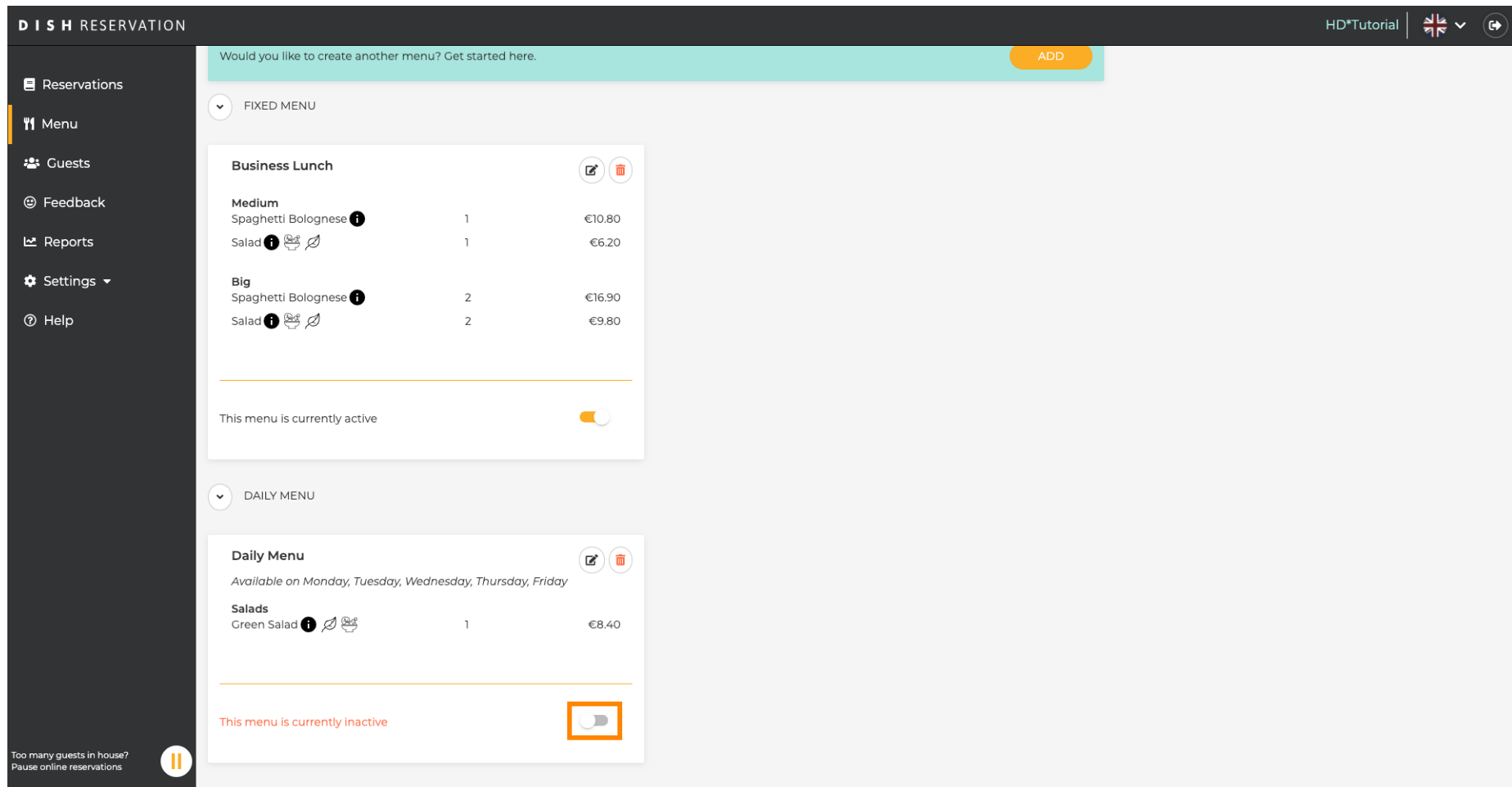
Would you like to add more dishes? **ADD**

**SAVE**

Too many guests in house? Pause online reservations



You always can decide to set the menu active or inactive, which results in displaying them for the guest or not. To do so, simply use the **slider** of the menu.



The screenshot shows the DISH Reservation Admin Panel interface. On the left is a dark sidebar with navigation options: Reservations, Menu, Guests, Feedback, Reports, Settings, and Help. The main content area has a teal header with the text "Would you like to create another menu? Get started here." and an "ADD" button. Below this, there are two menu categories: "FIXED MENU" and "DAILY MENU".

**FIXED MENU**

Menu Item	Quantity	Price
<b>Business Lunch</b>		
<b>Medium</b>		
Spaghetti Bolognese	1	€10.80
Salad	1	€6.20
<b>Big</b>		
Spaghetti Bolognese	2	€16.90
Salad	2	€9.80

This menu is currently active

**DAILY MENU**

Menu Item	Quantity	Price
<b>Daily Menu</b>		
<i>Available on Monday, Tuesday, Wednesday, Thursday, Friday</i>		
<b>Salads</b>		
Green Salad	1	€8.40

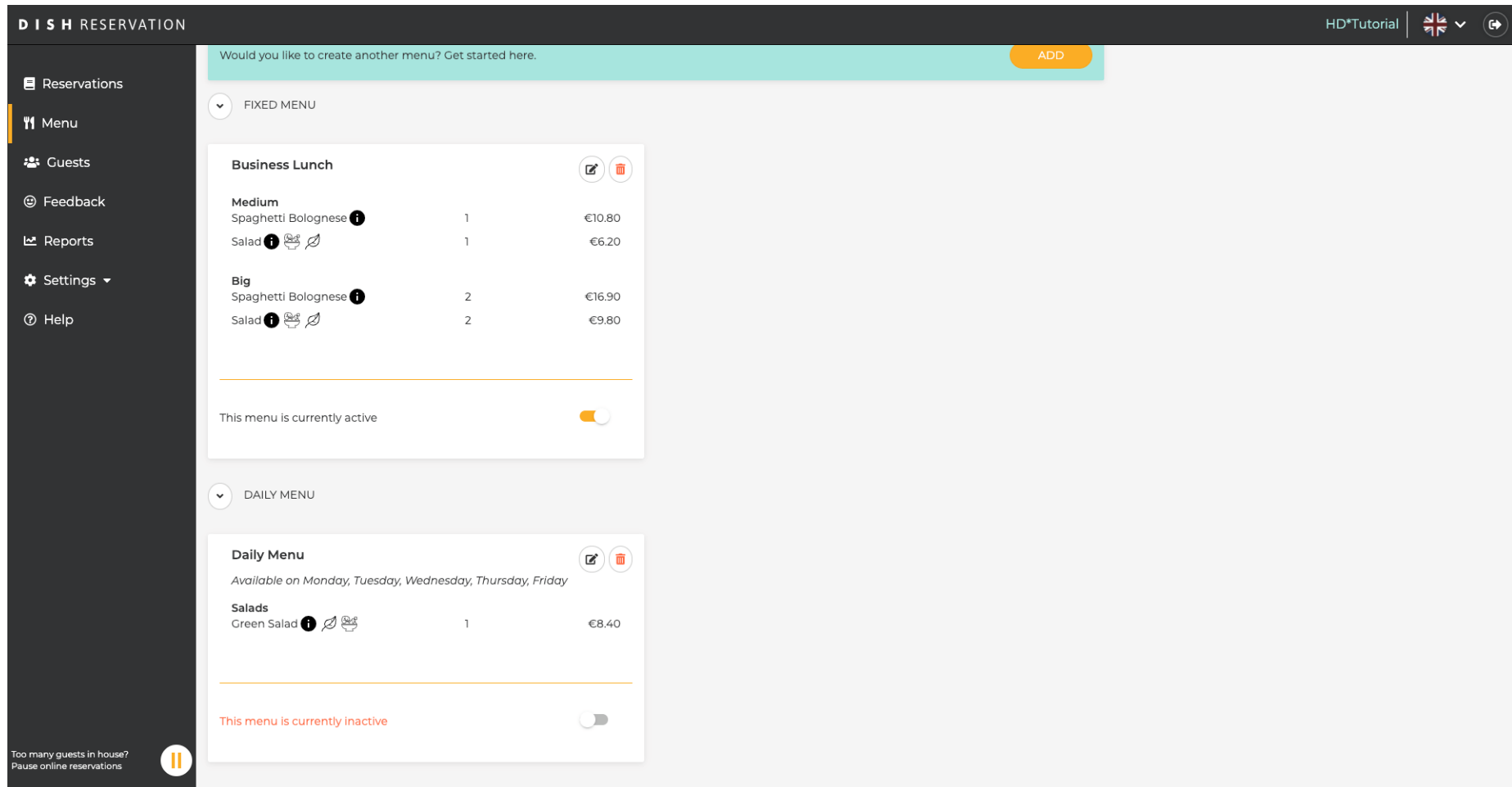
This menu is currently inactive

At the bottom left of the sidebar, there is a notification: "Too many guests in house? Pause online reservations" with a pause icon.





That's it. You have completed the tutorial and now know how to add a daily menu.



The screenshot shows the DISH Reservation Admin Panel interface. At the top, there is a navigation bar with the logo and a user profile. A sidebar on the left contains menu items: Reservations, Menu, Guests, Feedback, Reports, Settings, and Help. The main content area displays a notification to create another menu and an 'ADD' button. Below this, there are two menu cards: 'Business Lunch' (active) and 'Daily Menu' (inactive). The 'Business Lunch' card lists items like Spaghetti Bolognese and Salad with their quantities and prices. The 'Daily Menu' card lists 'Green Salad' with its price and availability days.

**Business Lunch** (Active)

Item	Quantity	Price
Medium Spaghetti Bolognese	1	€10.80
Salad	1	€6.20
Big Spaghetti Bolognese	2	€16.90
Salad	2	€9.80


This menu is currently active

**Daily Menu** (Inactive)

Available on Monday, Tuesday, Wednesday, Thursday, Friday

Item	Quantity	Price
Salads Green Salad	1	€8.40

This menu is currently inactive

Too many guests in house? Pause online reservations 



Scan to go to the interactive player