



Willkommen beim Dashboard von **DISH Reservation**. In diesem Tutorial zeigen wir Ihnen, wie Sie nach Gästen suchen und die mit einem Gast verknüpften Reservierungen anzeigen.

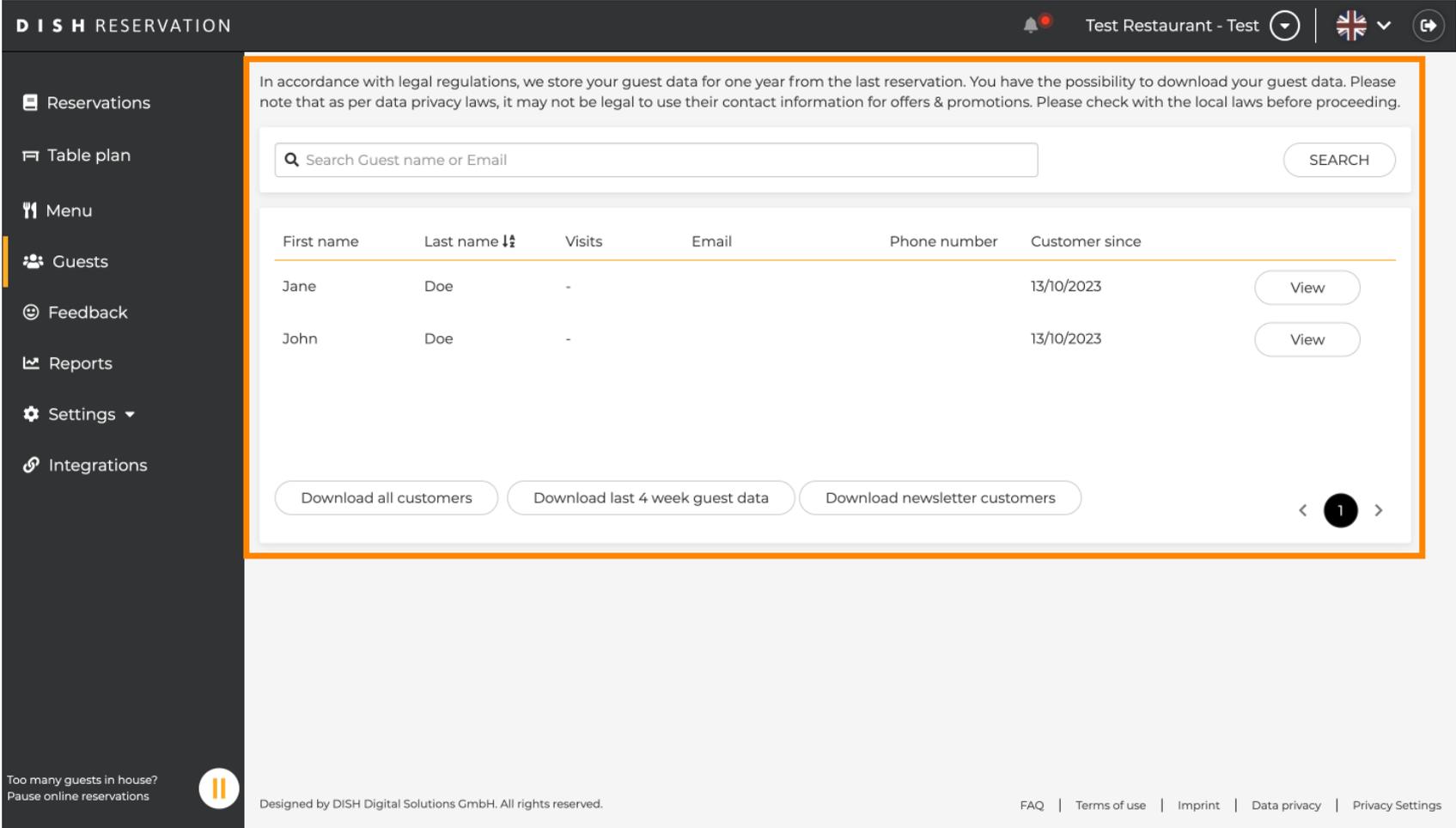
The screenshot displays the DISH Reservation Admin Panel interface. The top navigation bar includes the logo, the text 'DISH RESERVATION', a notification bell, the restaurant name 'Test Restaurant - Test', a language selector (UK flag), and a refresh icon. The left sidebar contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date selector showing 'Fri, 13 Oct - Fri, 13 Oct'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. Filter tabs are set to 'Upcoming', with counts for 'All', 'Completed', 'Upcoming', and 'Cancelled'. Summary statistics show 0 reservations, 0 guests, and 0/5 tables. A large central area displays 'No reservations available' with an icon of a person looking through binoculars. A 'Print' button is at the bottom left, and a help icon is at the bottom right. The footer contains a status message 'Too many guests in house? Pause online reservations', a copyright notice 'Designed by DISH Digital Solutions GmbH. All rights reserved.', and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Gehen Sie zunächst im Menü links zu „Gäste“.

The screenshot shows the DISH Reservation Admin Panel interface. The top navigation bar includes the logo 'DISH RESERVATION', a notification bell, the restaurant name 'Test Restaurant - Test', a language selector (UK flag), and a refresh icon. The left sidebar menu contains the following items: Reservations, Table plan, Menu, **Gäste** (highlighted with an orange border), Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' and 'ADD RESERVATION'. Below this is a date range selector showing 'Fri, 13 Oct - Fri, 13 Oct'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. A filter bar shows 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled' options, along with counts for calendar, users, and tables (0, 0, 0/5). The main content area displays a large empty space with a circular icon of a person looking through binoculars and the text 'No reservations available'. At the bottom, there is a 'Print' button, a 'Too many guests in house? Pause online reservations' notification with a pause icon, and a help icon (question mark). The footer contains the text 'Designed by DISH Digital Solutions GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

 Sie befinden sich nun in der Übersicht Ihrer Gästedatenbank.



DISH RESERVATION | Test Restaurant - Test |  

In accordance with legal regulations, we store your guest data for one year from the last reservation. You have the possibility to download your guest data. Please note that as per data privacy laws, it may not be legal to use their contact information for offers & promotions. Please check with the local laws before proceeding.

SEARCH

First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

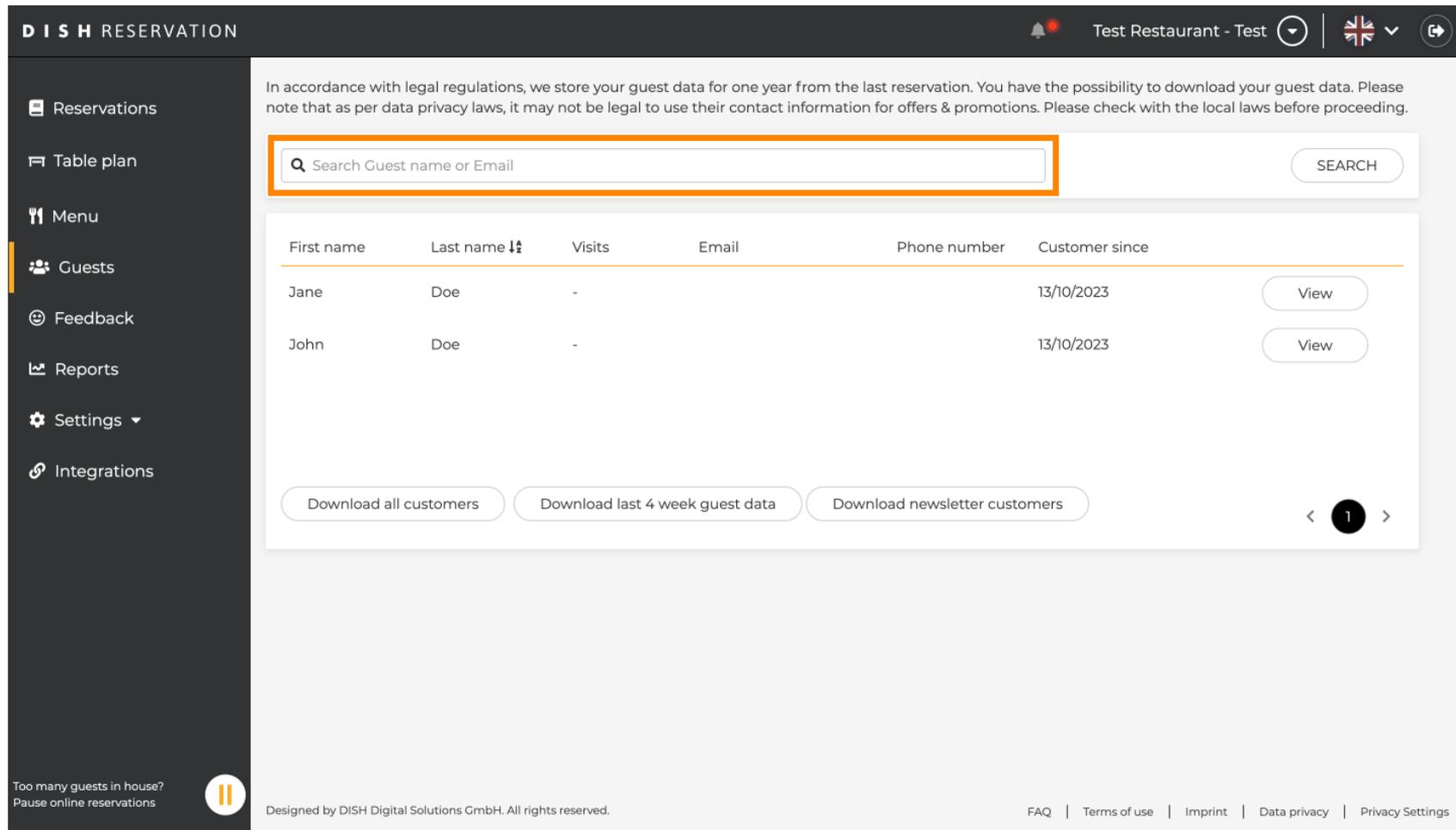
Download all customers Download last 4 week guest data Download newsletter customers < 1 >

Too many guests in house?  Pause online reservations

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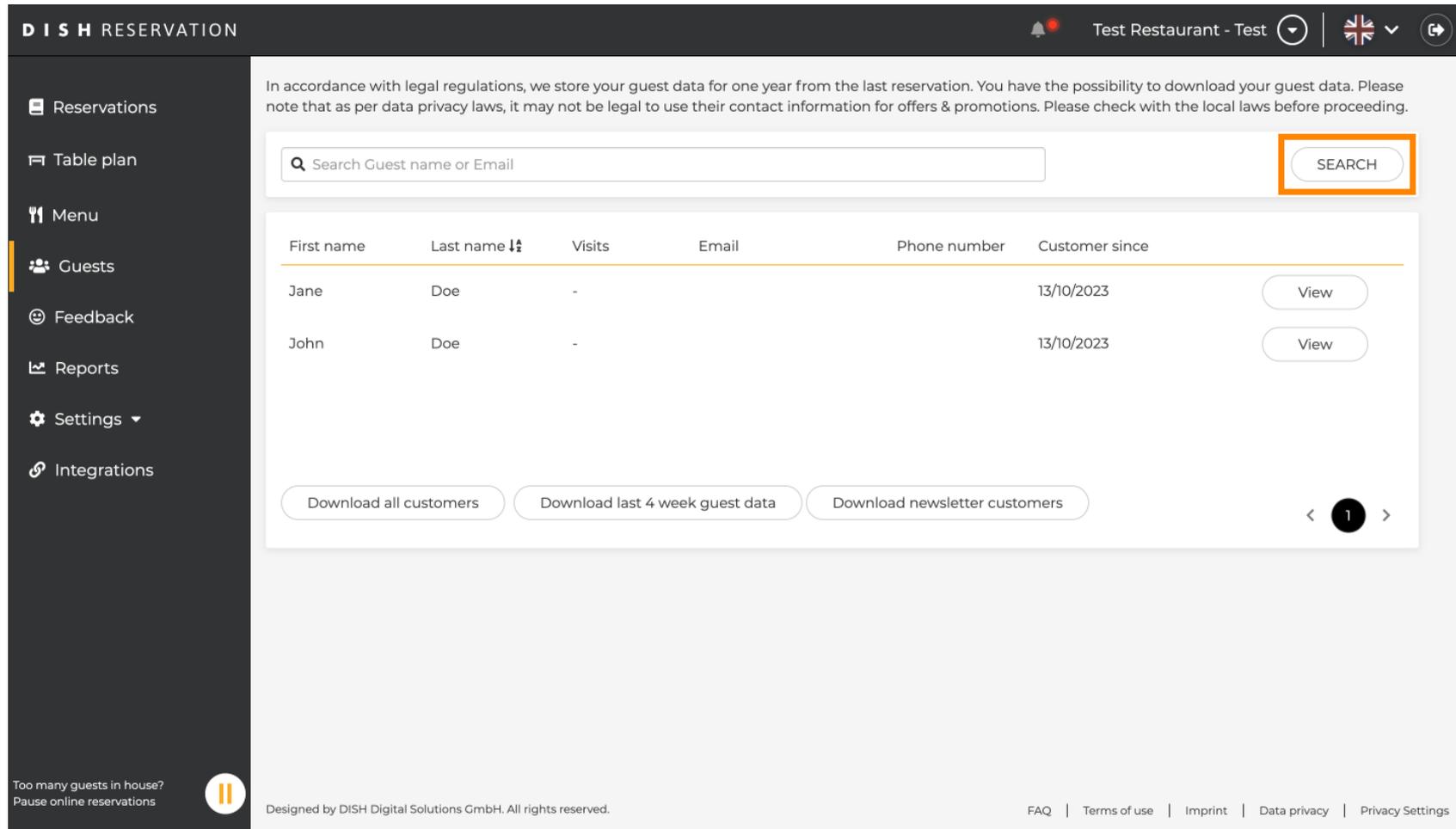
Um einen bestimmten Gast zu finden, verwenden Sie die **Suchleiste** und geben Sie seinen Namen oder seine E-Mail-Adresse ein.



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Klicken Sie anschließend auf **SUCHEN** , um die Ergebnisse zu Ihrer Eingabe anzuzeigen.



DISH RESERVATION Test Restaurant - Test

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Search Guest name or Email **SEARCH**

First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

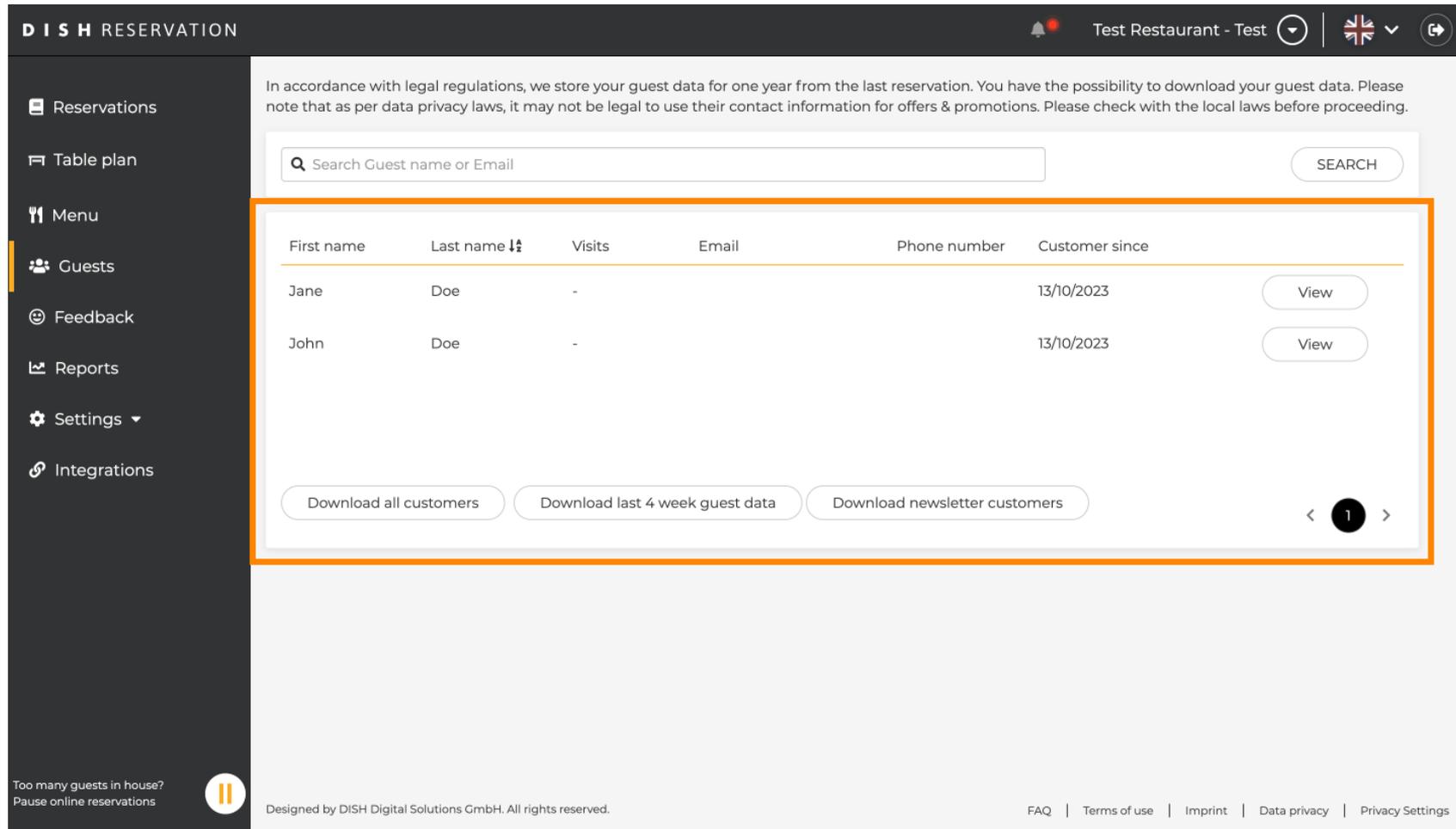
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Nachfolgend werden dann alle Gäste mit ihren angezeigten Informationen aufgelistet.



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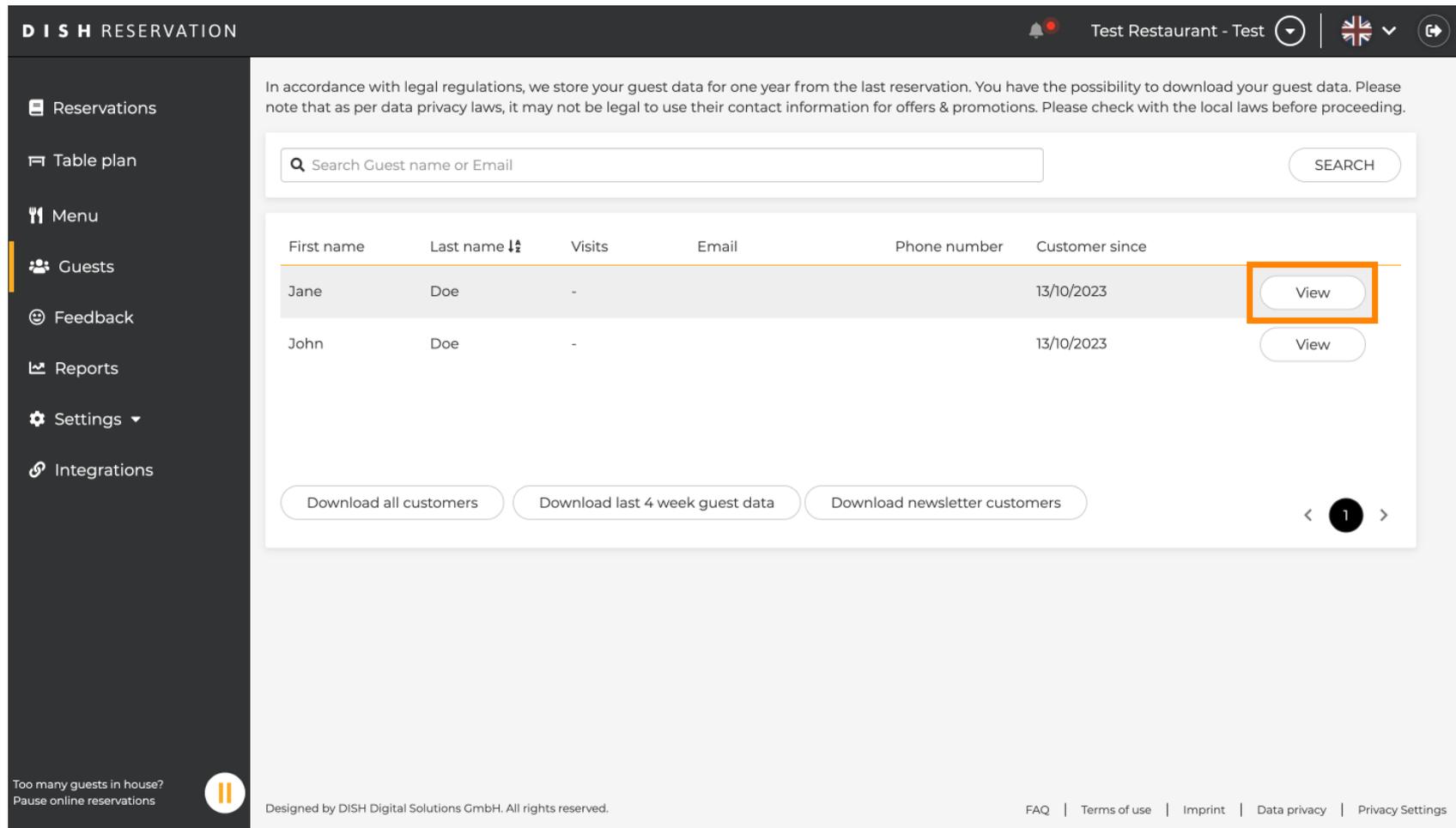
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Um weitere Informationen zum Gast sowie den Reservierungsverlauf anzuzeigen, klicken Sie auf **Anzeigen**.



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John	Doe	-			13/10/2023	View

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Anschließend werden Ihnen die Daten des Gastes angezeigt und Sie können weitere ergänzen.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Integrations

Guest information Back

Doe, Jane Customer since 13/10/2023

Internal guest note
Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP..

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
 Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan
 Vegetarian

SAVE

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

Too many guests in house?
Pause online reservations
||



Wenn Sie die Angaben angepasst haben, klicken Sie auf **SPEICHERN**, um die Änderungen zu übernehmen.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Integrations

Guest information Back

Doe, Jane Customer since 13/10/2023

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SAVE

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

Too many guests in house?

Pause online reservations



Um Informationen zum Reservierungsverlauf anzuzeigen, scrollen Sie zum Ende der Seite.

DISH RESERVATION
Test Restaurant - Test

- [Reservations](#)
- [Table plan](#)
- [Menu](#)
- [Guests](#)
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[SAVE](#)

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

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Wenn Sie mit der Prüfung der Angaben zum Gast fertig sind, klicken Sie auf **Zurück**, um zur Übersicht zurückzukehren.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Integrations

Guest information Back

Doe, Jane Customer since 13/10/2023

Internal guest note
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Gluten
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Zurück in der Übersicht haben Sie die Möglichkeit Kundendaten herunterzuladen. Dabei können Sie wahlweise die Daten aller Kunden, Gästedaten der letzten vier Wochen oder Daten der Newsletterkunden abrufen.

DISH RESERVATION Test Restaurant - Test 🇬🇧

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🔍 Search Guest name or Email SEARCH

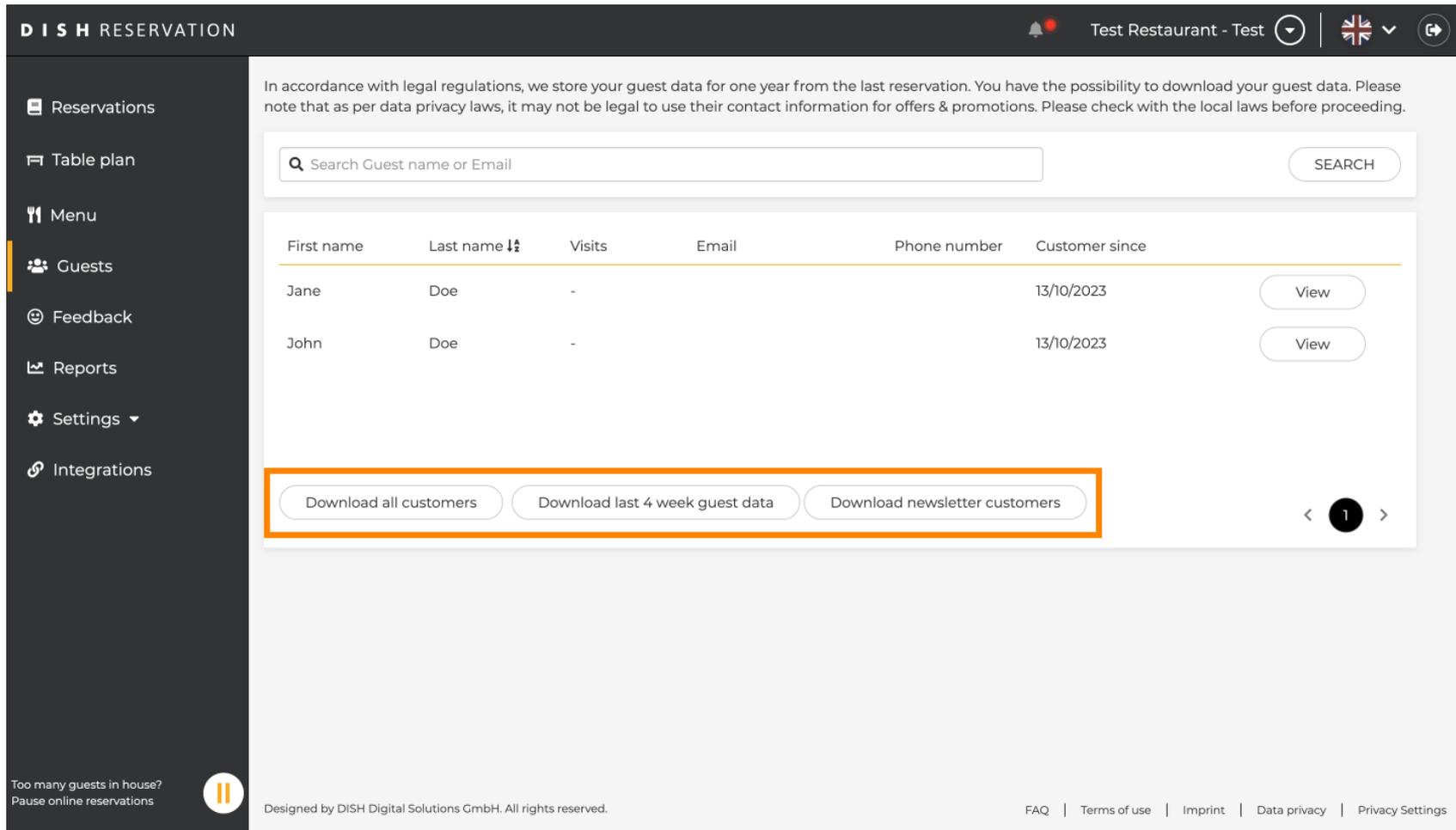
First name	Last name 🗕	Visits	Email	Phone number	Customer since	
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 Klicken Sie dazu einfach auf den entsprechenden **Button**, von dem Sie die Daten haben möchten. Anschließend startet der Download.



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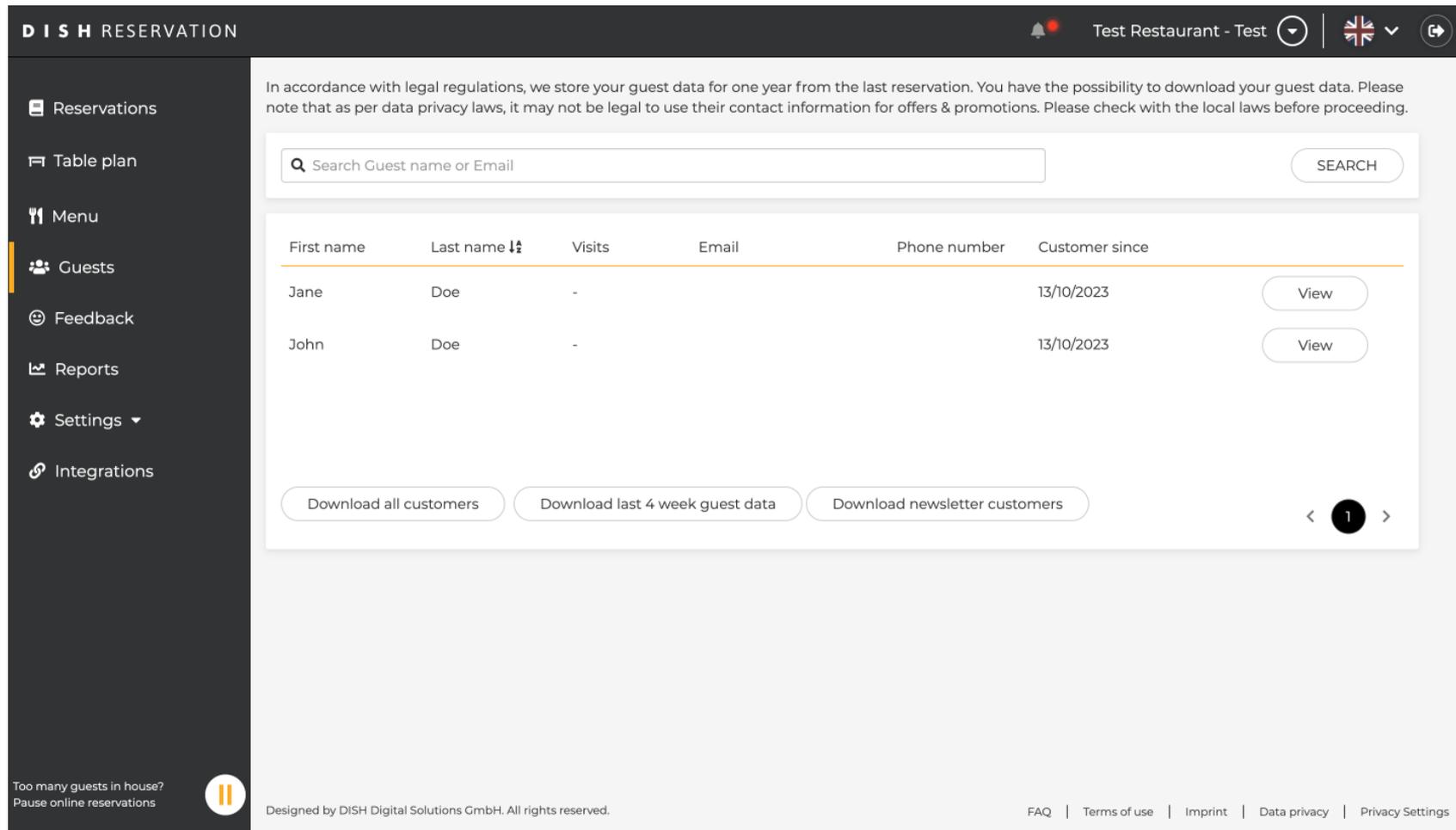
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Das war's. Sie haben das Tutorial abgeschlossen und wissen nun, wie Sie nach Gästen suchen und die mit einem Gast verknüpften Reservierungen anzeigen können.



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Scannen, um zum interaktiven Player zu gelangen