



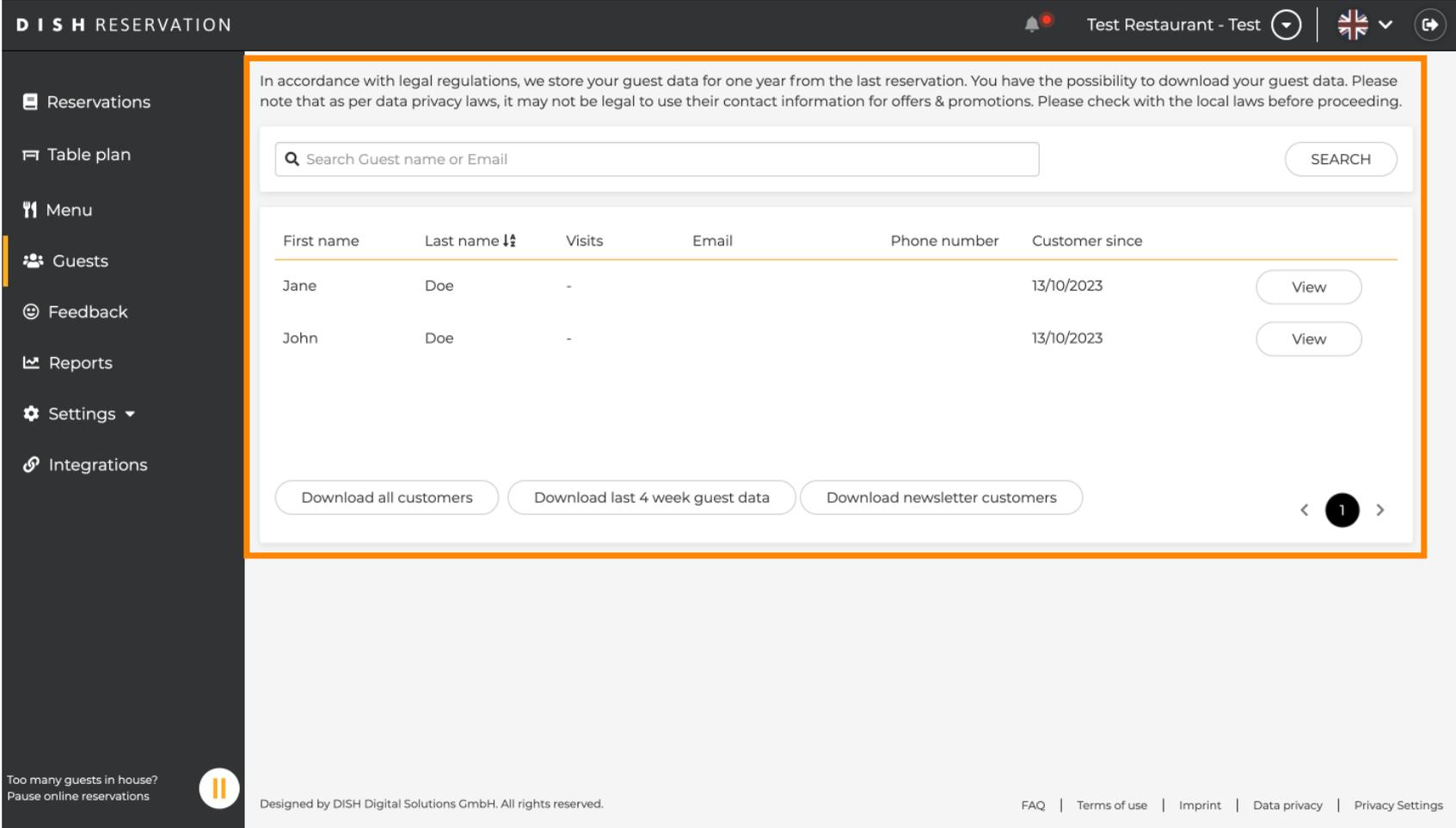
Bienvenue sur le tableau de bord de **DISH Reservation**. Dans ce tutoriel, nous vous montrons comment rechercher des clients et consulter leurs réservations.

The screenshot displays the DISH Reservation admin dashboard. The top navigation bar includes the 'DISH RESERVATION' logo, a notification bell, the restaurant name 'Test Restaurant - Test', a language selector (UK flag), and a refresh icon. The left sidebar contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date selector for 'Fri, 13 Oct - Fri, 13 Oct'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. Filter tabs are set to 'Upcoming', with counts for 'All', 'Completed', 'Upcoming', and 'Cancelled'. Summary statistics show 0 reservations, 0 guests, and 0/5 tables. The main content area shows 'No reservations available' with a magnifying glass icon. A 'Print' button is at the bottom left, and a help icon is at the bottom right. The footer contains a status message 'Too many guests in house? Pause online reservations', a copyright notice 'Designed by DISH Digital Solutions GmbH. All rights reserved.', and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Tout d'abord, allez dans **Invités** dans le menu à votre gauche.

The screenshot displays the DISH RESERVATION administration interface. On the left, a dark sidebar menu contains the following items: Reservations, Table plan, Menu, **Guests** (highlighted with an orange border), Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and buttons for "WALK-IN" and "ADD RESERVATION". Below this is a date selector for "Fri, 13 Oct - Fri, 13 Oct". A message states "You have no limits configured for the selected date." with an "Add a new limit" button. Filter options include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 0 reservations, 0 guests, and 0/5 tables. A large empty area contains an icon of a person with binoculars and the text "No reservations available". At the bottom, there is a "Print" button, a "Too many guests in house? Pause online reservations" notification, and a help icon. The footer includes "Designed by DISH Digital Solutions GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

 Vous êtes maintenant dans l'aperçu de votre base de données invités.



DISH RESERVATION Test Restaurant - Test

In accordance with legal regulations, we store your guest data for one year from the last reservation. You have the possibility to download your guest data. Please note that as per data privacy laws, it may not be legal to use their contact information for offers & promotions. Please check with the local laws before proceeding.

Search Guest name or Email SEARCH

First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

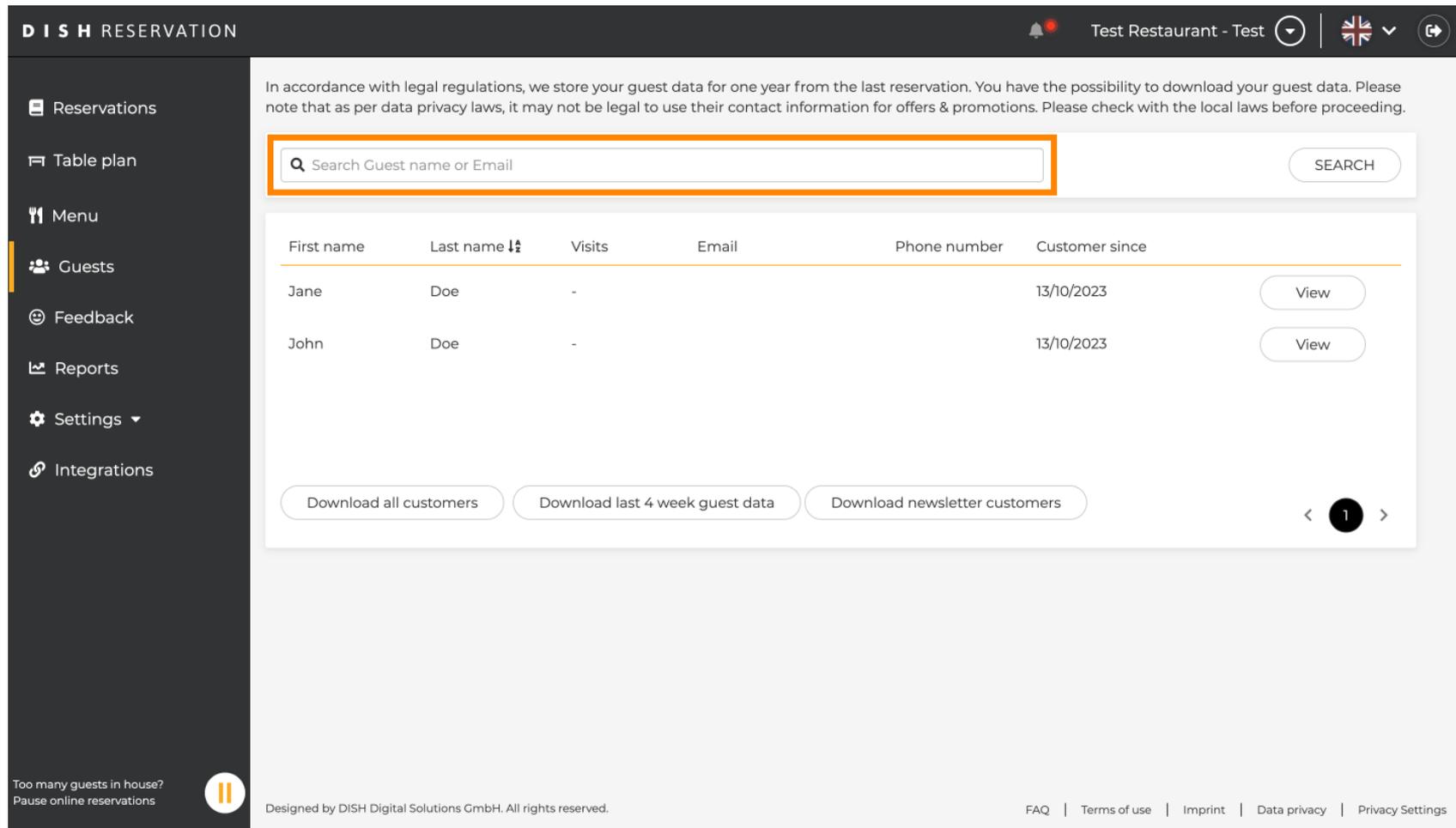
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Pour trouver un invité spécifique, utilisez la **barre de recherche** et entrez son nom ou son adresse e-mail.



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Search Guest name or Email SEARCH

First name	Last name ↓	Visits	Email	Phone number	Customer since
Jane	Doe	-			13/10/2023 View
John	Doe	-			13/10/2023 View

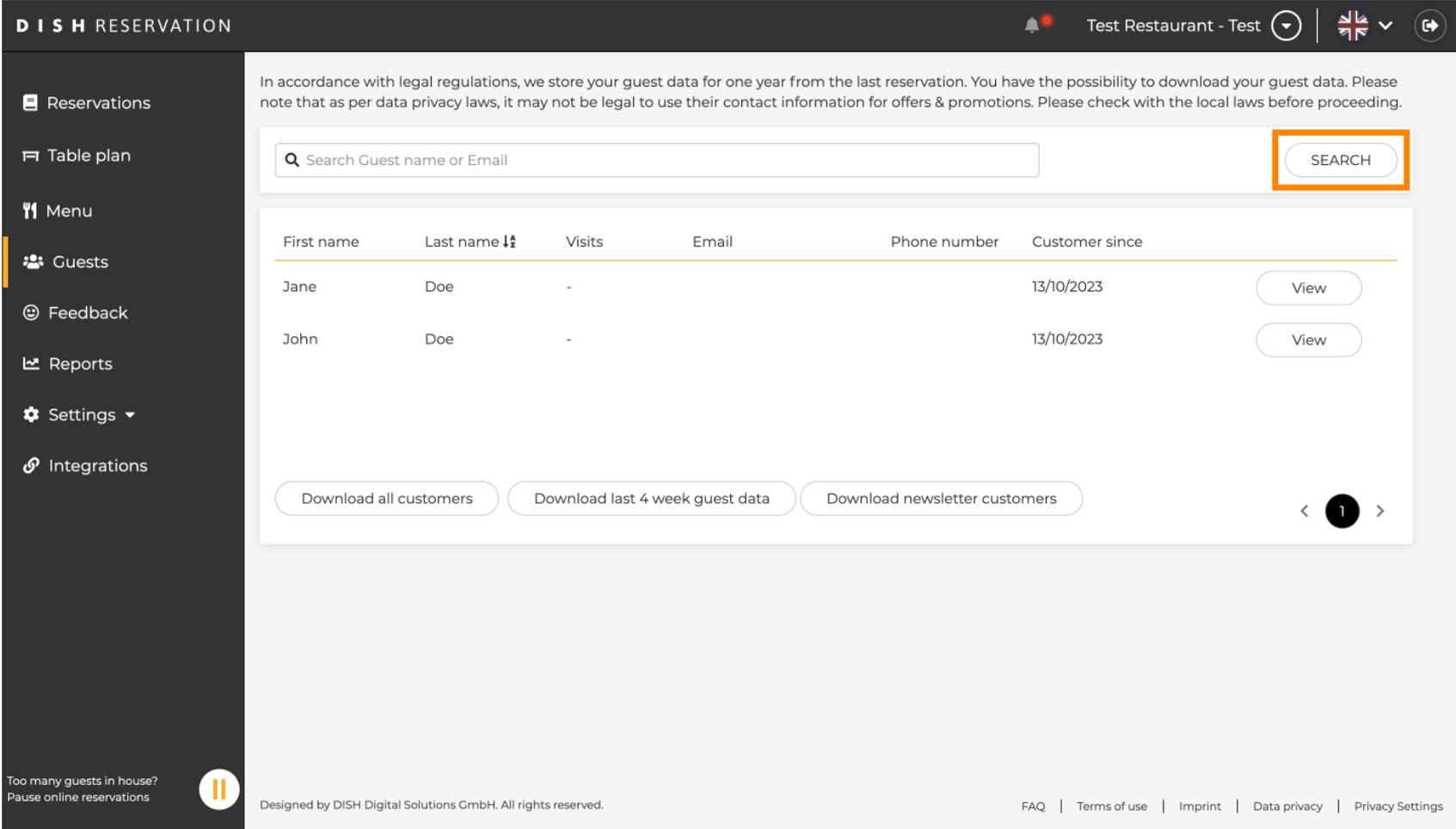
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Cliquez ensuite sur **RECHERCHER** pour commencer à afficher les résultats de votre entrée.



DISH RESERVATION Test Restaurant - Test

In accordance with legal regulations, we store your guest data for one year from the last reservation. You have the possibility to download your guest data. Please note that as per data privacy laws, it may not be legal to use their contact information for offers & promotions. Please check with the local laws before proceeding.

Search Guest name or Email **SEARCH**

First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

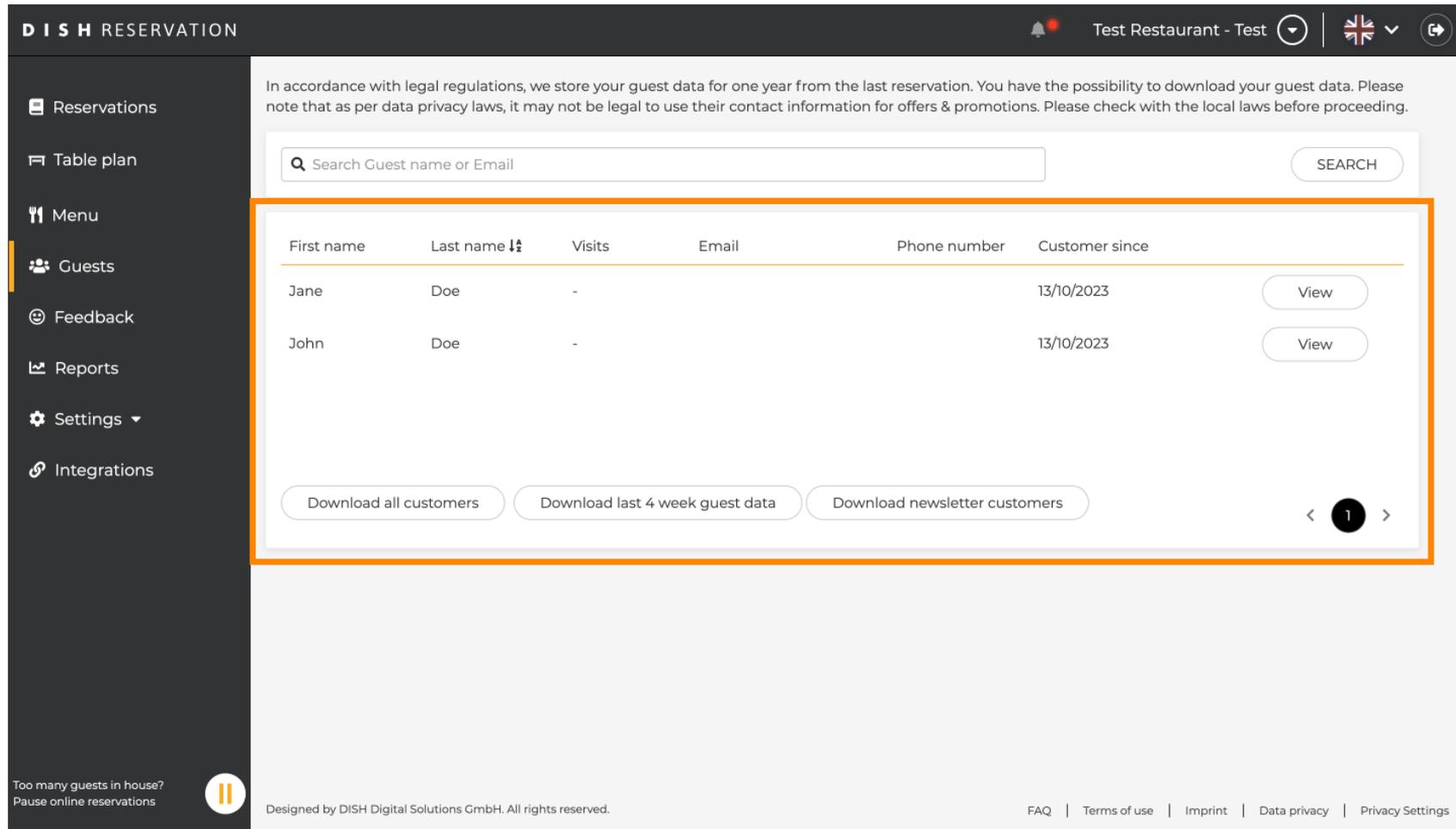
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Tous les invités seront alors répertoriés ci-dessous avec leurs informations affichées.



DISH RESERVATION Test Restaurant - Test

In accordance with legal regulations, we store your guest data for one year from the last reservation. You have the possibility to download your guest data. Please note that as per data privacy laws, it may not be legal to use their contact information for offers & promotions. Please check with the local laws before proceeding.

Search Guest name or Email SEARCH

First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

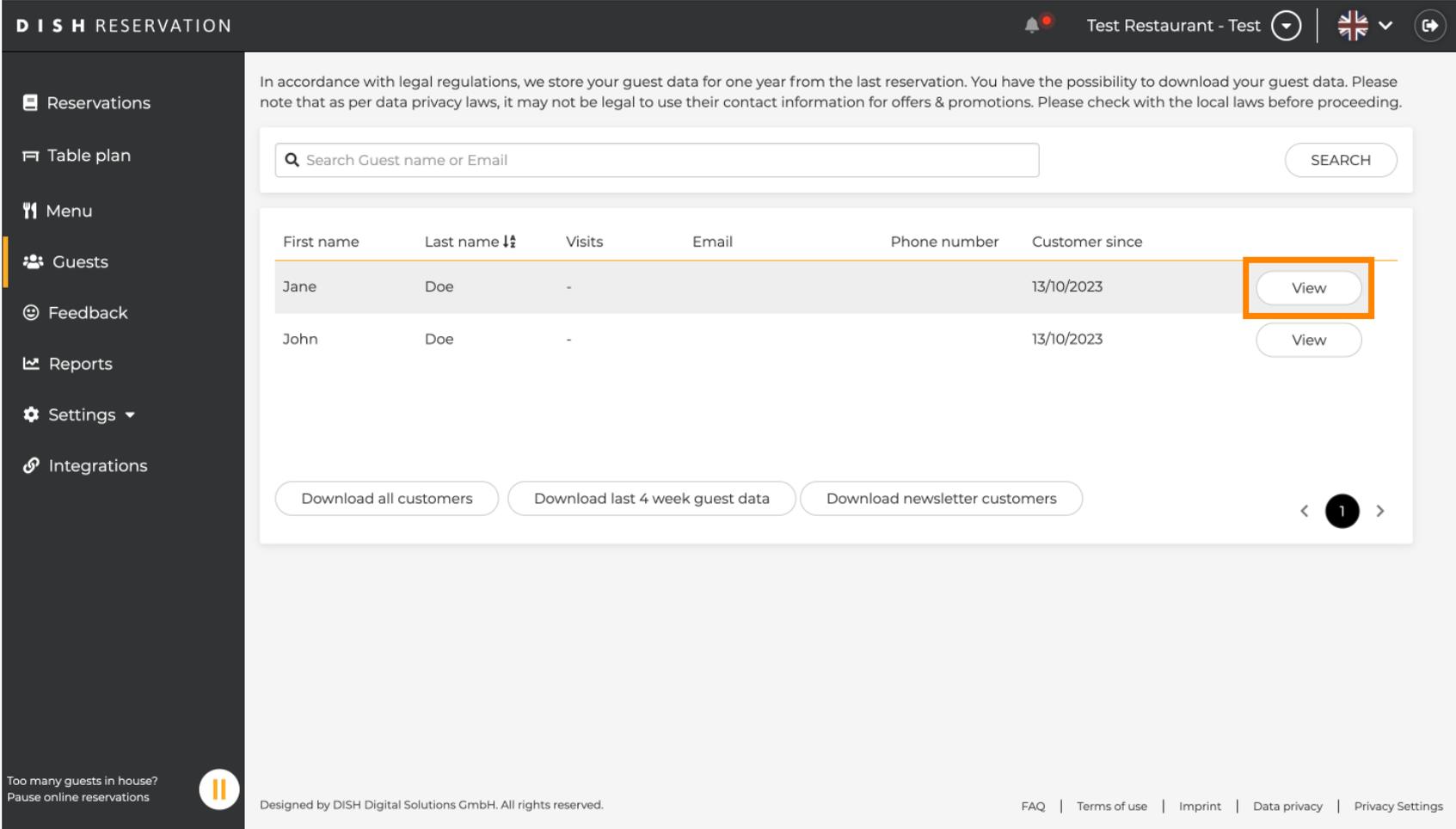
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Pour voir plus d'informations sur le client ainsi que l'historique des réservations, cliquez sur **Afficher**.



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Search Guest name or Email SEARCH

First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

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Vous avez alors les informations du client affichées et pouvez également en ajouter d'autres.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Integrations

Guest information Back

Doe, Jane Customer since 13/10/2023

Internal guest note
Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP..

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
 Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan
 Vegetarian

SAVE

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

Too many guests in house? Pause online reservations



Si vous avez modifié les informations, cliquez sur **ENREGISTRER** pour appliquer les modifications.

DISH RESERVATION

Test Restaurant - Test
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- 📅 Reservations
- 📄 Table plan
- 🍴 Menu
- 👤 Guests
- 😊 Feedback
- 📊 Reports
- ⚙️ Settings ▾
- 🔗 Integrations

Guest information Back

Doe, Jane Customer since 13/10/2023

📞 ✉️

Internal guest note
Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten
 Sesame
 Nuts
 Crustacean
 Eggs
 Fish
 Mustard
 Lactose
 Celery
 Peanuts
 Shellfish
 Soy
 Lupins
 Sulphite

Diet

Gluten-free
 Halal
 Kosher
 Lactose-free
 Vegan
 Vegetarian

SAVE

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

Too many guests in house? || Pause online reservations



Pour voir les informations concernant l'historique des réservations, faites défiler vers le bas de la page.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Integrations

Internal guest note
 Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
 Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan
 Vegetarian

[SAVE](#)

Reservation history

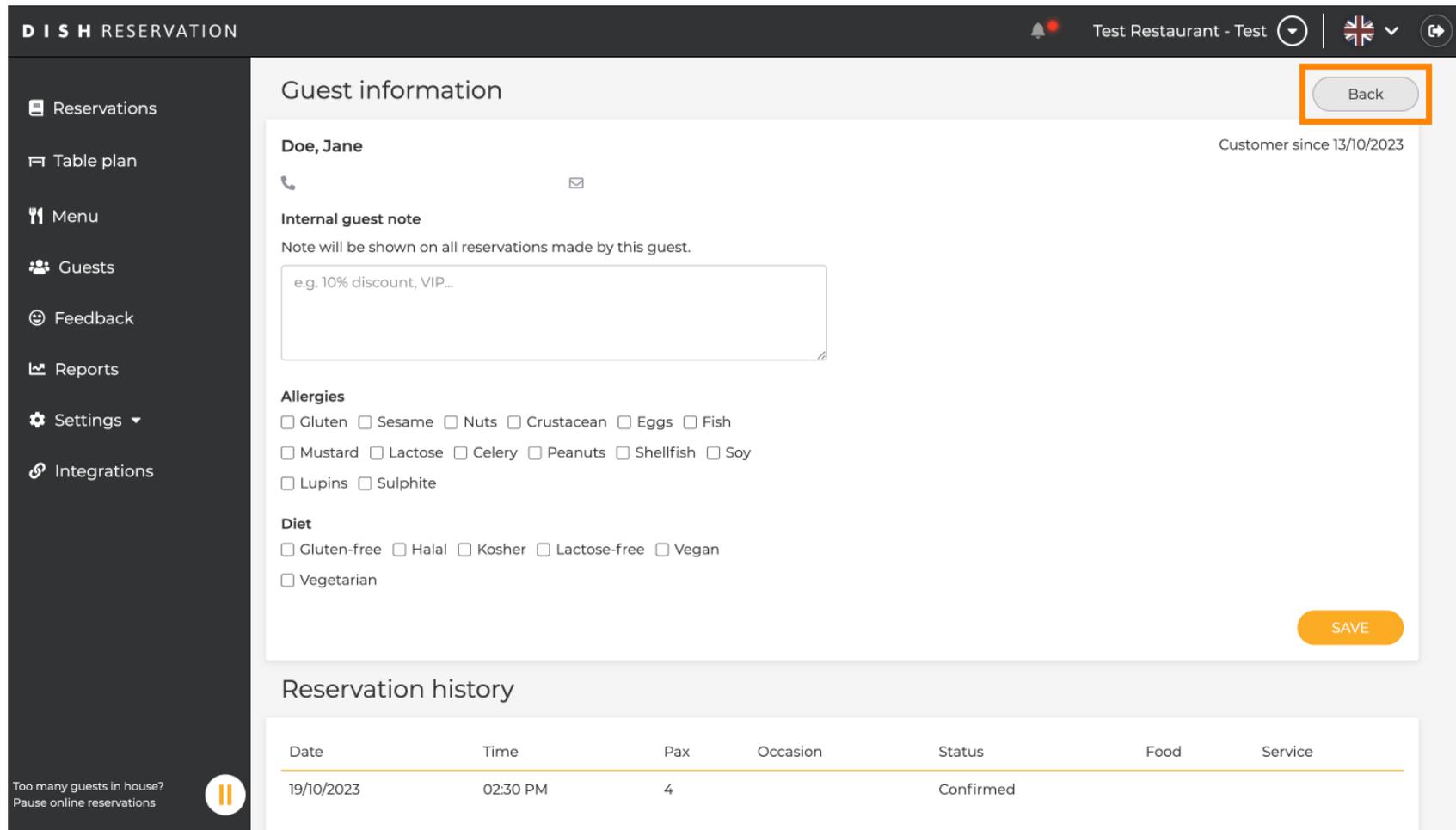
Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

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Too many guests in house? [Pause online reservations](#)

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Une fois que vous avez terminé de consulter les informations du client, cliquez sur **Retour** pour revenir à l'aperçu.

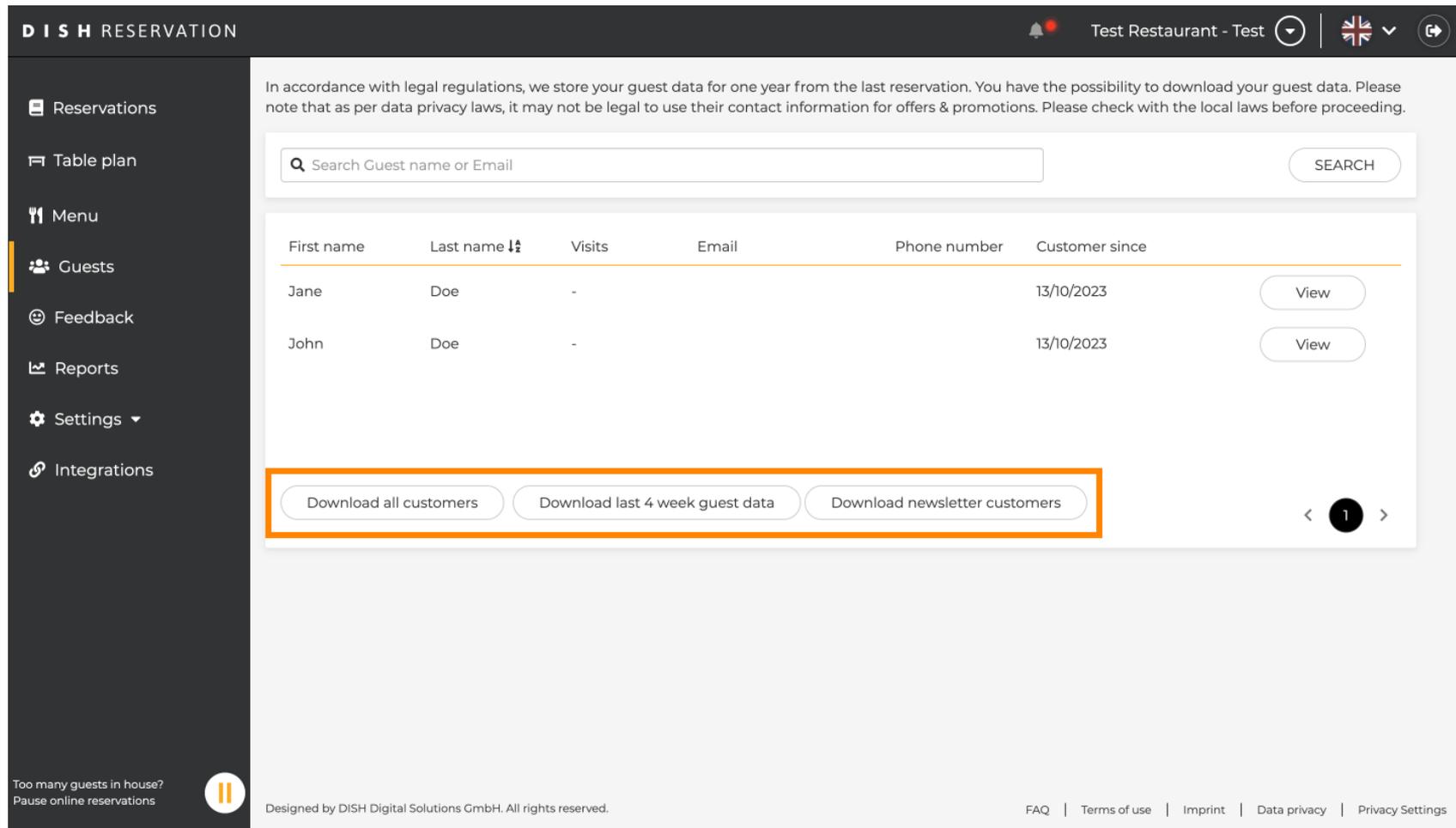


The screenshot shows the 'Guest information' page in the DISH Reservation Admin Panel. The page title is 'DISH RESERVATION' and the restaurant name is 'Test Restaurant - Test'. The guest's name is 'Doe, Jane' and she has been a customer since 13/10/2023. There is a 'Back' button highlighted with an orange box in the top right corner. Below the guest name, there is an 'Internal guest note' section with a text area containing 'e.g. 10% discount, VIP..'. There are also sections for 'Allergies' and 'Diet' with various checkboxes. At the bottom right, there is a 'SAVE' button. Below the guest information, there is a 'Reservation history' section with a table showing one reservation.

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		



De retour dans l'aperçu, vous avez la possibilité de télécharger les données clients : celles de tous les clients, celles des quatre dernières semaines ou celles des abonnés à la newsletter.



DISH RESERVATION | Test Restaurant - Test |  

In accordance with legal regulations, we store your guest data for one year from the last reservation. You have the possibility to download your guest data. Please note that as per data privacy laws, it may not be legal to use their contact information for offers & promotions. Please check with the local laws before proceeding.

SEARCH

First name	Last name ↓↑	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

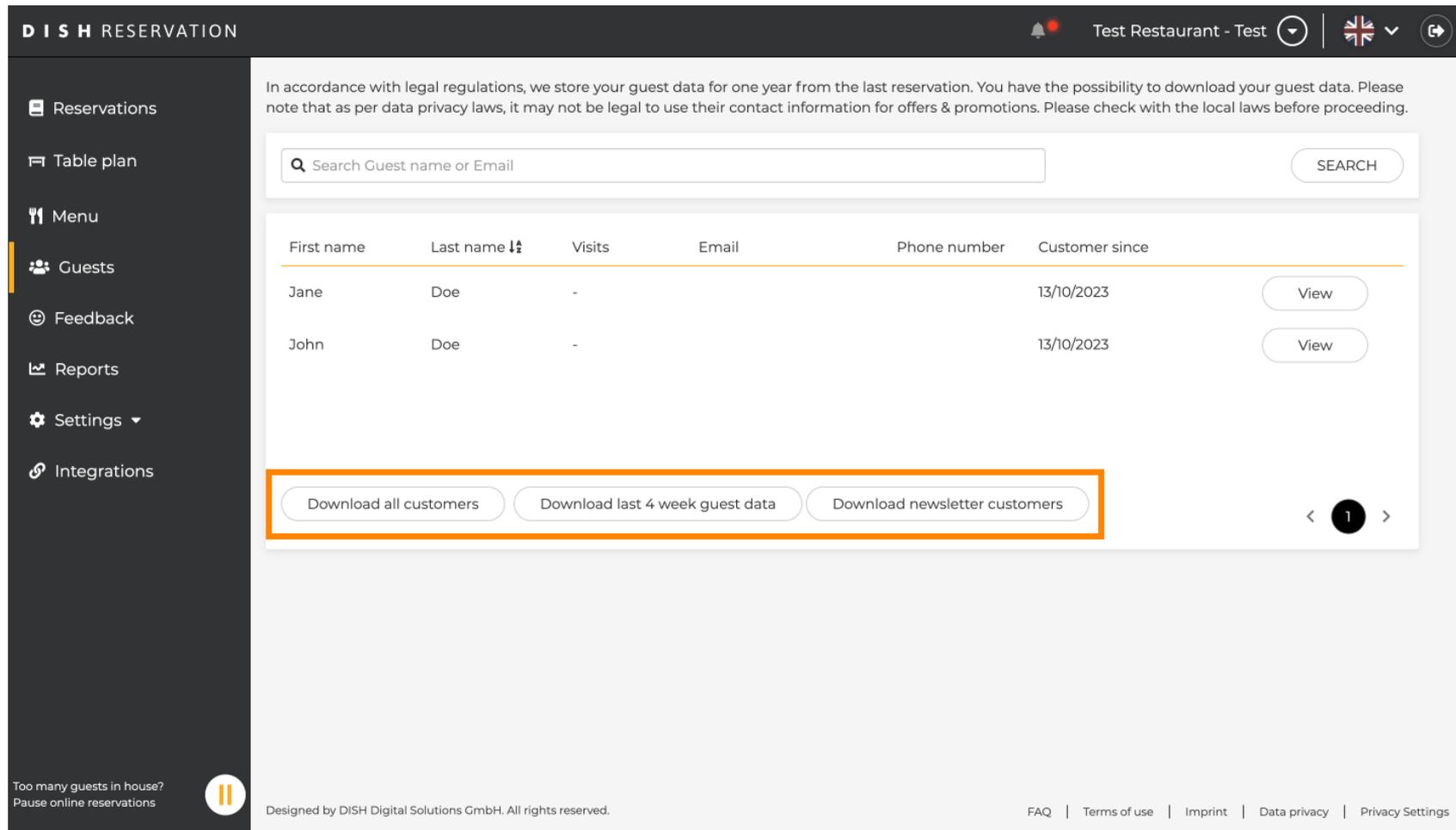
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Cliquez simplement sur le bouton correspondant à vos besoins pour télécharger les données. Le téléchargement commencera alors.



DISH RESERVATION | Test Restaurant - Test |  | 

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John	Doe	-			13/10/2023	View

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Voilà. Vous avez terminé le tutoriel et savez maintenant comment rechercher des clients et consulter les réservations associées.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

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SEARCH

First name	Last name ⌵	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

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