






Bine ați venit la tabloul de bord al **rezervării DISH**. În acest tutorial, vă arătăm cum să căutați oaspeți și să vizualizați rezervările asociate unui oaspete.









The screenshot displays the DISH RESERVATION dashboard. At the top, there's a header with the logo and the text 'DISH RESERVATION'. Below the header, there's a navigation sidebar on the left with options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a search bar with the date 'Fri, 13 Oct - Fri, 13 Oct'. Below the search bar, there's a message: 'You have no limits configured for the selected date.' with a button 'Add a new limit'. There are also filters for reservation status: All, Completed, Upcoming (selected), and Cancelled. At the bottom, there's a 'Print' button and a help icon. The footer contains copyright information and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Mai întâi, accesați **Oaspeți** din meniul din stânga voastră.

The screenshot displays the DISH RESERVATION admin interface. On the left, a dark sidebar contains a menu with the following items: Reservations, Table plan, Menu, **Guests** (highlighted with an orange border), Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date selector showing "Fri, 13 Oct - Fri, 13 Oct". A message states "You have no limits configured for the selected date." with an "Add a new limit" button. A filter bar shows "All", "Completed", "Upcoming" (selected), and "Cancelled" options, along with icons for a calendar (0), people (0), and a table (0/5). The main content area is empty, displaying a "No reservations available" message with a person looking through binoculars icon. At the bottom, there is a "Print" button, a help icon (question mark), and footer text: "Designed by DISH Digital Solutions GmbH. All rights reserved." and "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings".

 Acum vă aflați în prezentarea generală a bazei de date de oaspeți.

DISH RESERVATION
Test Restaurant - Test ▼  ▼ 

-  Reservations
-  Table plan
-  Menu
-  **Guests**
-  Feedback
-  Reports
-  Settings ▼
-  Integrations


In accordance with legal regulations, we store your guest data for one year from the last reservation. You have the possibility to download your guest data. Please note that as per data privacy laws, it may not be legal to use their contact information for offers & promotions. Please check with the local laws before proceeding.

SEARCH

| First name | Last name ⌵ | Visits | Email | Phone number | Customer since | |
|------------|--|--------|-------|--------------|----------------|---|
| Jane | Doe | - | | | 13/10/2023 | View |
| John | Doe | - | | | 13/10/2023 | View |

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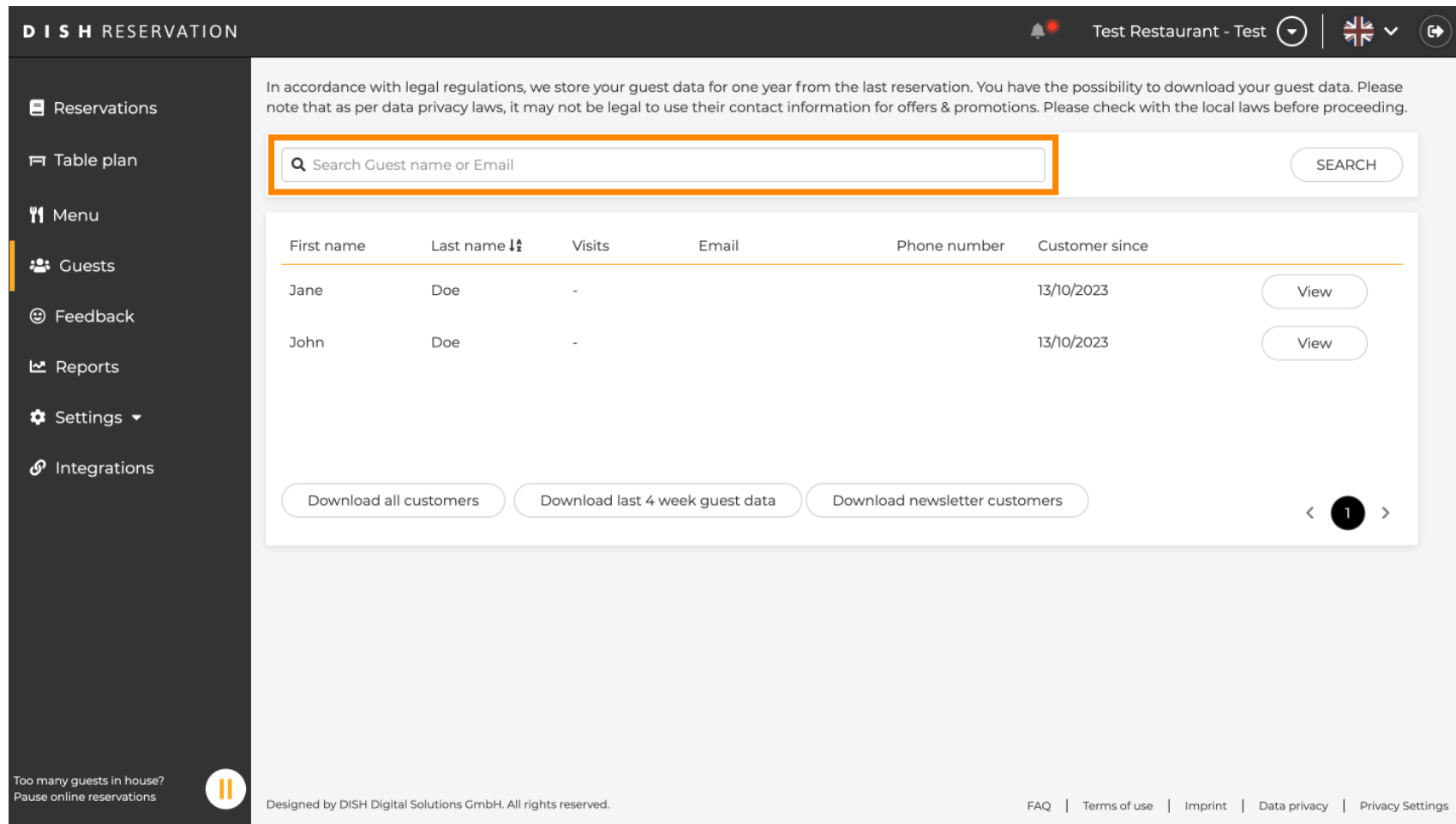
Too many guests in house?
Pause online reservations 

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Pentru a găsi un anumit oaspete, utilizați **bara de căutare** și introduceți numele sau adresa de e-mail a acestuia.



DISH RESERVATION Test Restaurant - Test

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Search Guest name or Email SEARCH

| First name | Last name ↓ | Visits | Email | Phone number | Customer since | |
|------------|-------------|--------|-------|--------------|----------------|-------------------|
| Jane | Doe | - | | | 13/10/2023 | View |
| John | Doe | - | | | 13/10/2023 | View |

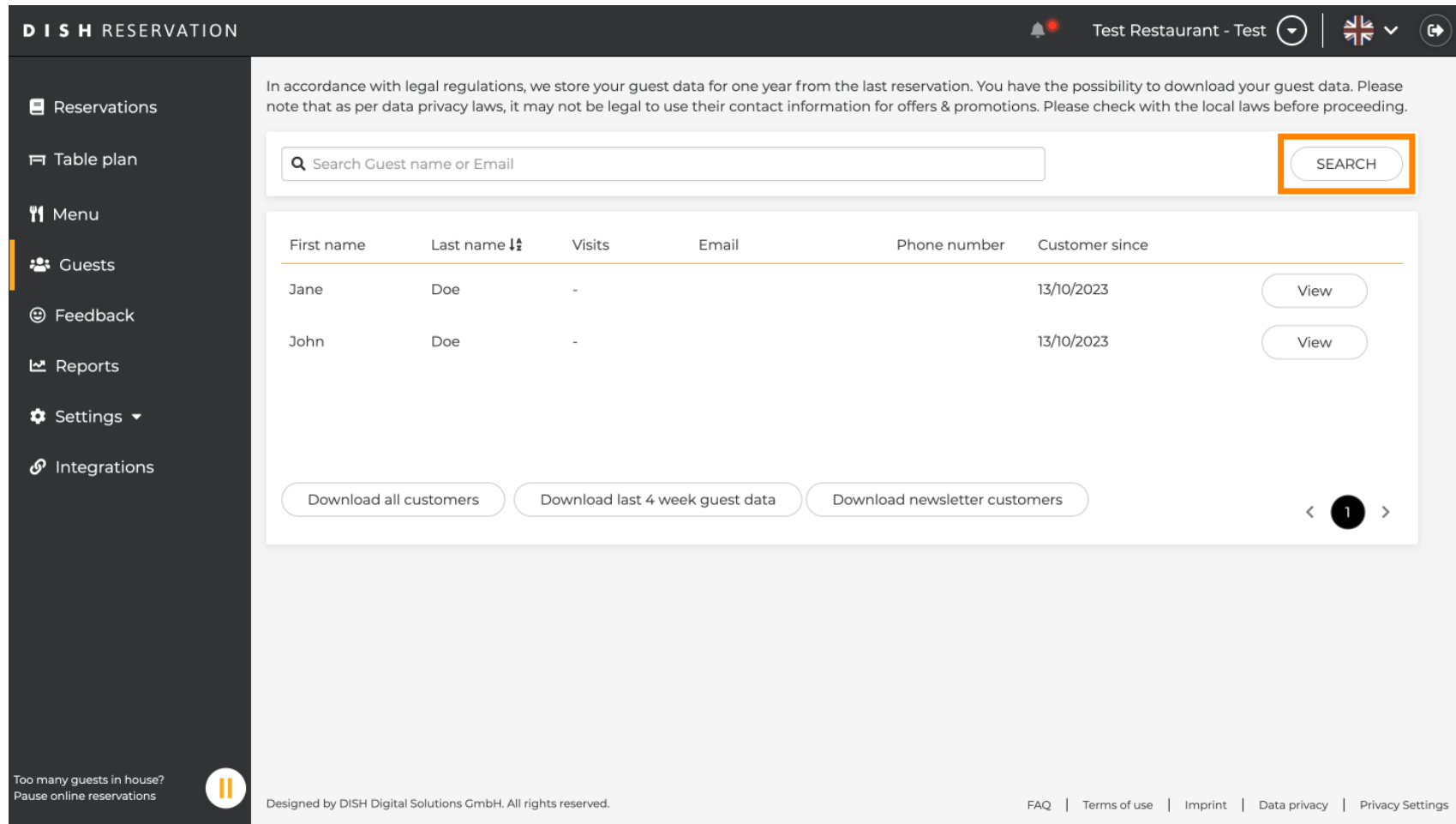
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Apoi faceți clic pe **CĂUTARE** pentru a începe să afișați rezultatele pentru intrarea dvs.



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Search Guest name or Email **SEARCH**



| First name | Last name ↓ | Visits | Email | Phone number | Customer since | |
|------------|-------------|--------|-------|--------------|----------------|----------------------|
| Jane | Doe | - | | | 13/10/2023 | View |
| John | Doe | - | | | 13/10/2023 | View |









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 Toți oaspeții vor fi apoi listați mai jos cu informațiile lor afișate.

DISH RESERVATION
Test Restaurant - Test ▼  ▼ 

-  Reservations
-  Table plan
-  Menu
-  **Guests**
-  Feedback
-  Reports
-  Settings ▼
-  Integrations


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SEARCH

| First name | Last name ↓↑ | Visits | Email | Phone number | Customer since | |
|------------|---|--------|-------|--------------|----------------|--|
| Jane | Doe | - | | | 13/10/2023 | View |
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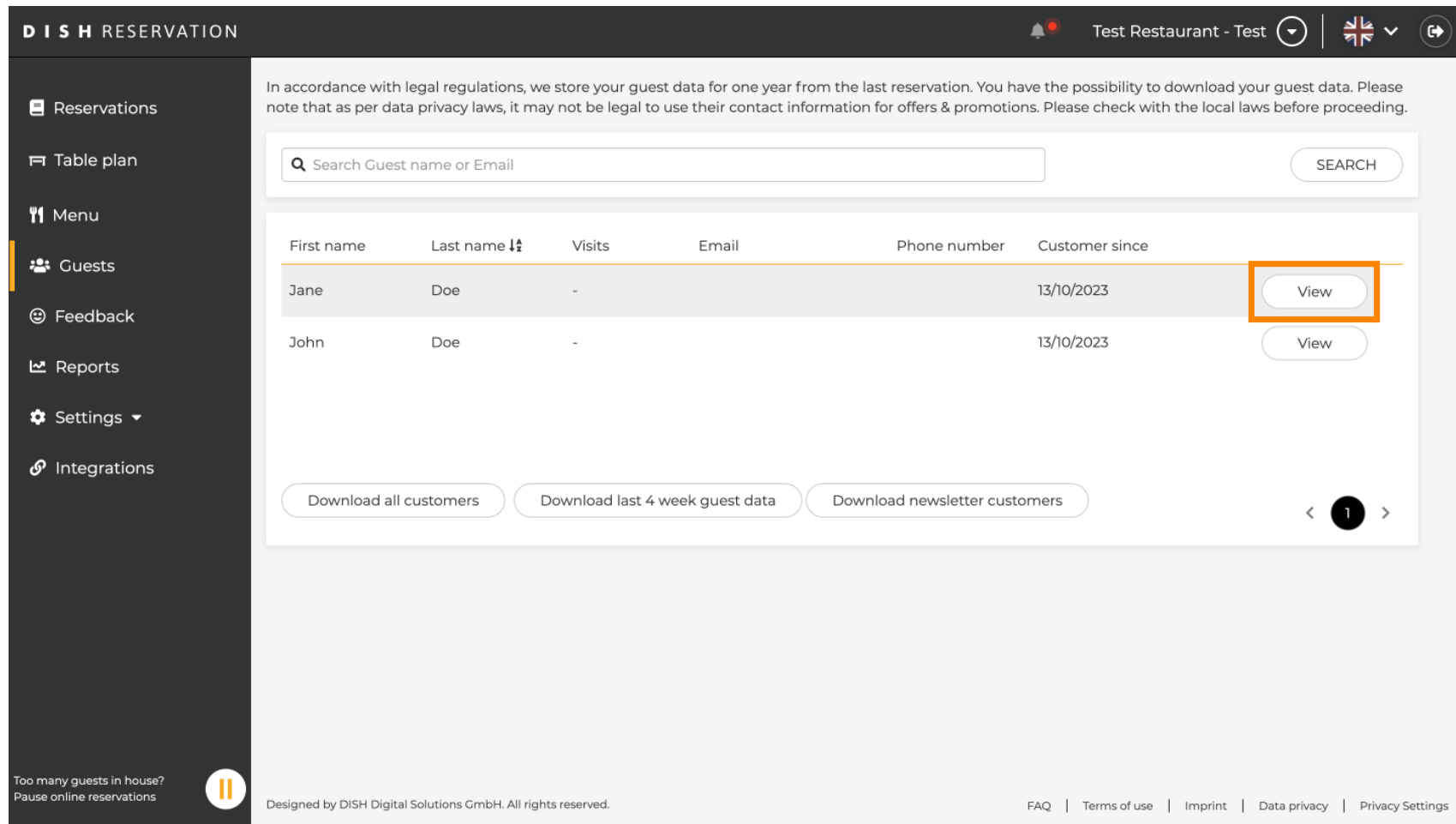
Too many guests in house?
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Pentru a vedea mai multe informații despre oaspete, precum și istoricul rezervărilor, faceți clic pe **Vizualizare**.



DISH RESERVATION | Test Restaurant - Test

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Search Guest name or Email SEARCH

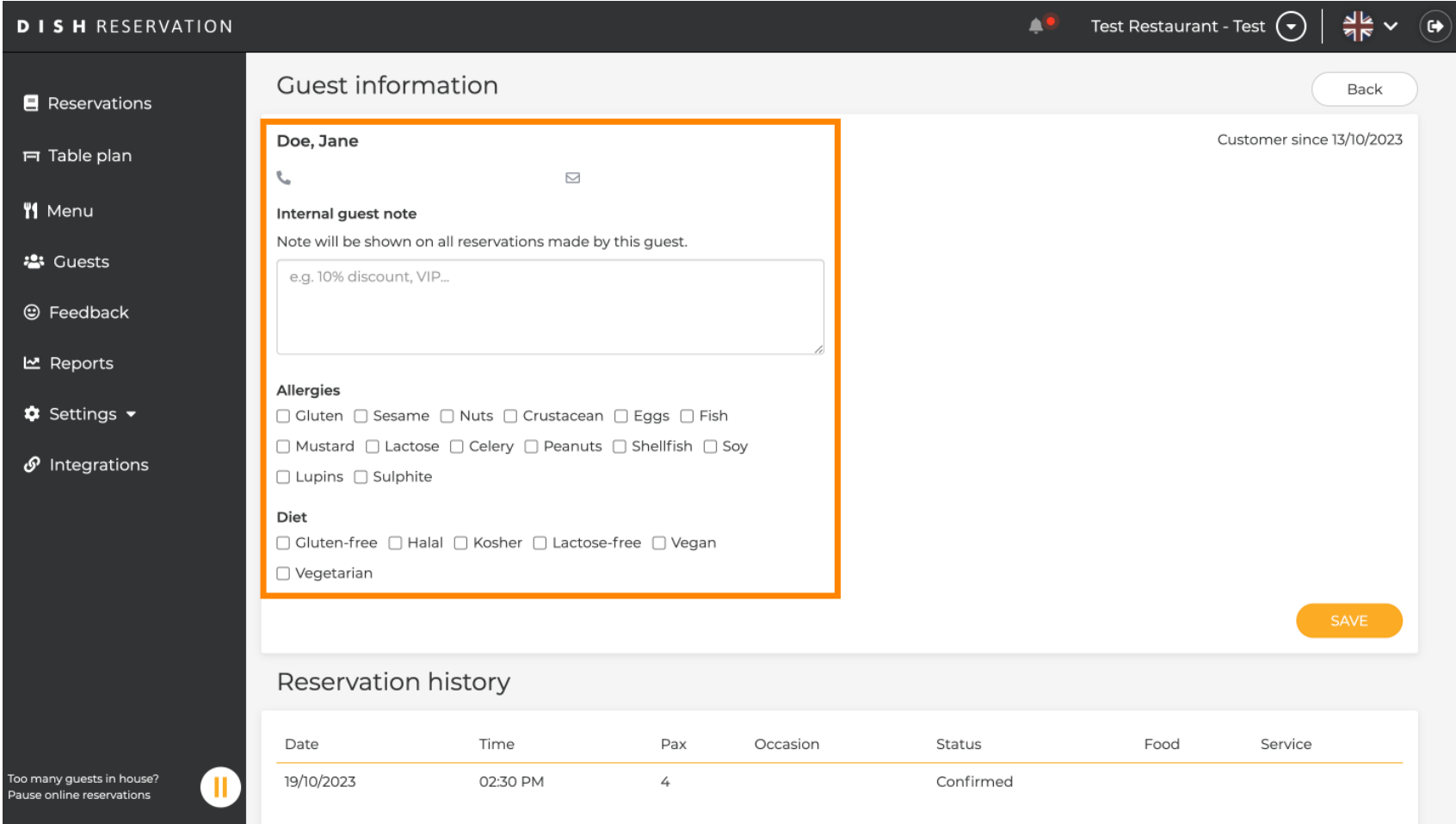
| First name | Last name ↓ | Visits | Email | Phone number | Customer since | |
|------------|-------------|--------|-------|--------------|----------------|-------------------|
| Jane | Doe | - | | | 13/10/2023 | View |
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 Aveți apoi afișate informațiile oaspetelui și puteți adăuga și mai multe.



DISH RESERVATION | Test Restaurant - Test |  

Guest information Back

Doe, Jane Customer since 13/10/2023

Internal guest note
Note will be shown on all reservations made by this guest.

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
 Lupins Sulphite


Diet

Gluten-free Halal Kosher Lactose-free Vegan
 Vegetarian

SAVE

Reservation history


| Date | Time | Pax | Occasion | Status | Food | Service |
|------------|----------|-----|----------|-----------|------|---------|
| 19/10/2023 | 02:30 PM | 4 | | Confirmed | | |


Too many guests in house?  Pause online reservations












Dacă ați ajustat informațiile, faceți clic pe **SALVARE** pentru a aplica modificările.

DISH RESERVATION


Test Restaurant - Test







-  Reservations
-  Table plan
-  Menu
-  Guests
-  Feedback
-  Reports
-  Settings ▾
-  Integrations

Guest information Back

Doe, Jane Customer since 13/10/2023

Internal guest note
 Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten
 Sesame
 Nuts
 Crustacean
 Eggs
 Fish
 Mustard
 Lactose
 Celery
 Peanuts
 Shellfish
 Soy
 Lupins
 Sulphite


Diet

Gluten-free
 Halal
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 Vegan
 Vegetarian

SAVE

Reservation history

| Date | Time | Pax | Occasion | Status | Food | Service |
|------------|----------|-----|----------|-----------|------|---------|
| 19/10/2023 | 02:30 PM | 4 | | Confirmed | | |

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Pentru a vedea informații despre istoricul rezervărilor, derulați în jos până în partea de jos a paginii.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Integrations

Internal guest note
 Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
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Diet

Gluten-free Halal Kosher Lactose-free Vegan
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[SAVE](#)

Reservation history

| Date | Time | Pax | Occasion | Status | Food | Service |
|------------|----------|-----|----------|-----------|------|---------|
| 19/10/2023 | 02:30 PM | 4 | | Confirmed | | |

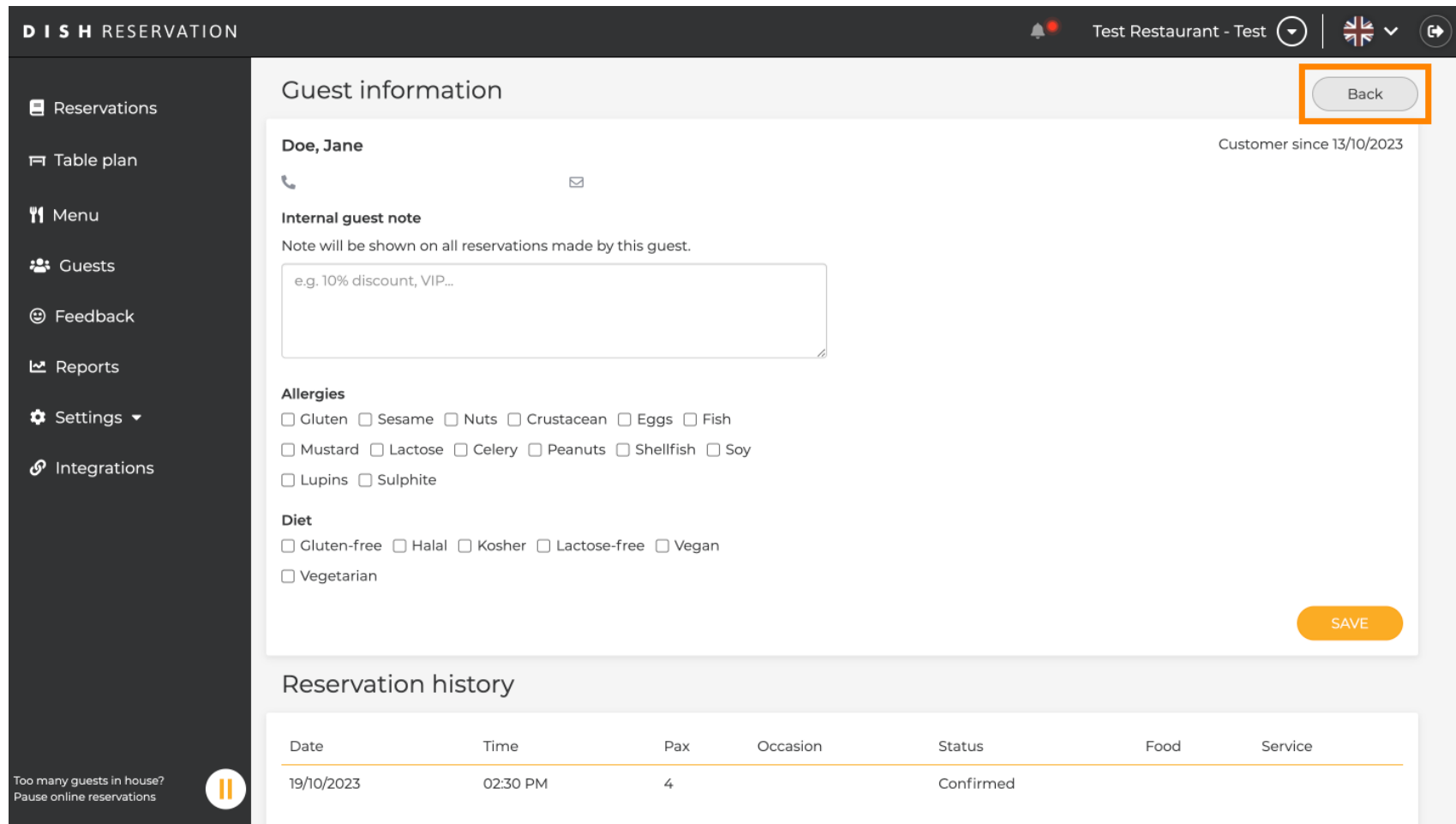
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După ce ați terminat de revizuit informațiile oaspetelui, faceți clic pe **Înapoi** pentru a reveni la prezentarea generală.



DISH RESERVATION | Test Restaurant - Test | 🇬🇧

Guest information Back

Doe, Jane Customer since 13/10/2023

Internal guest note
Note will be shown on all reservations made by this guest.

Allergies

Gluten
 Sesame
 Nuts
 Crustacean
 Eggs
 Fish
 Mustard
 Lactose
 Celery
 Peanuts
 Shellfish
 Soy
 Lupins
 Sulphite

Diet

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 Kosher
 Lactose-free
 Vegan
 Vegetarian

SAVE

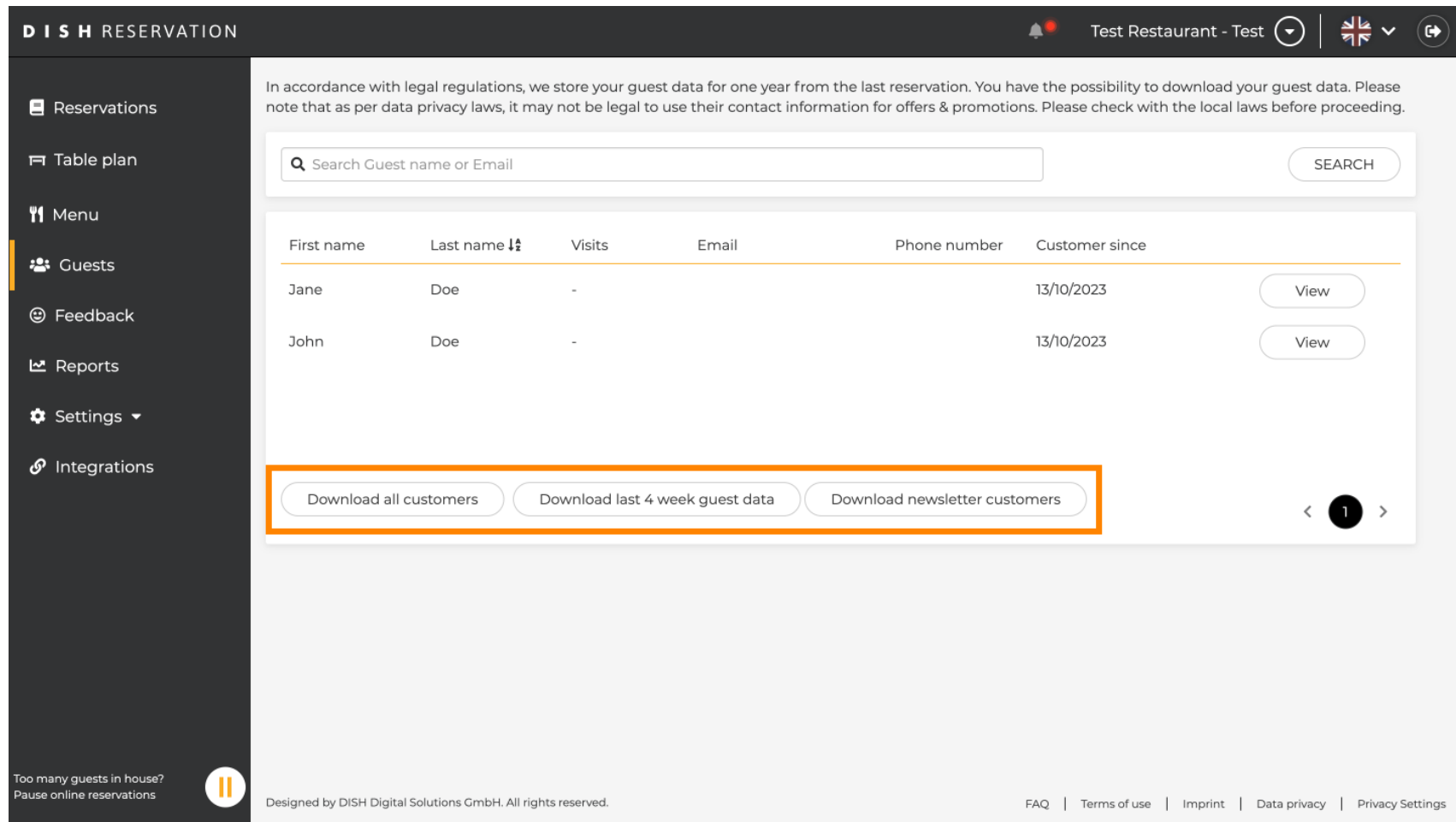
Reservation history

| Date | Time | Pax | Occasion | Status | Food | Service |
|------------|----------|-----|----------|-----------|------|---------|
| 19/10/2023 | 02:30 PM | 4 | | Confirmed | | |

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Pause online reservations



Înapoi în prezentarea generală, aveți opțiunea de a descărca datele clienților. Fie datele tuturor clienților, datele oaspeților din ultimele patru săptămâni sau datele clienților newsletter-ului.



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Search Guest name or Email SEARCH

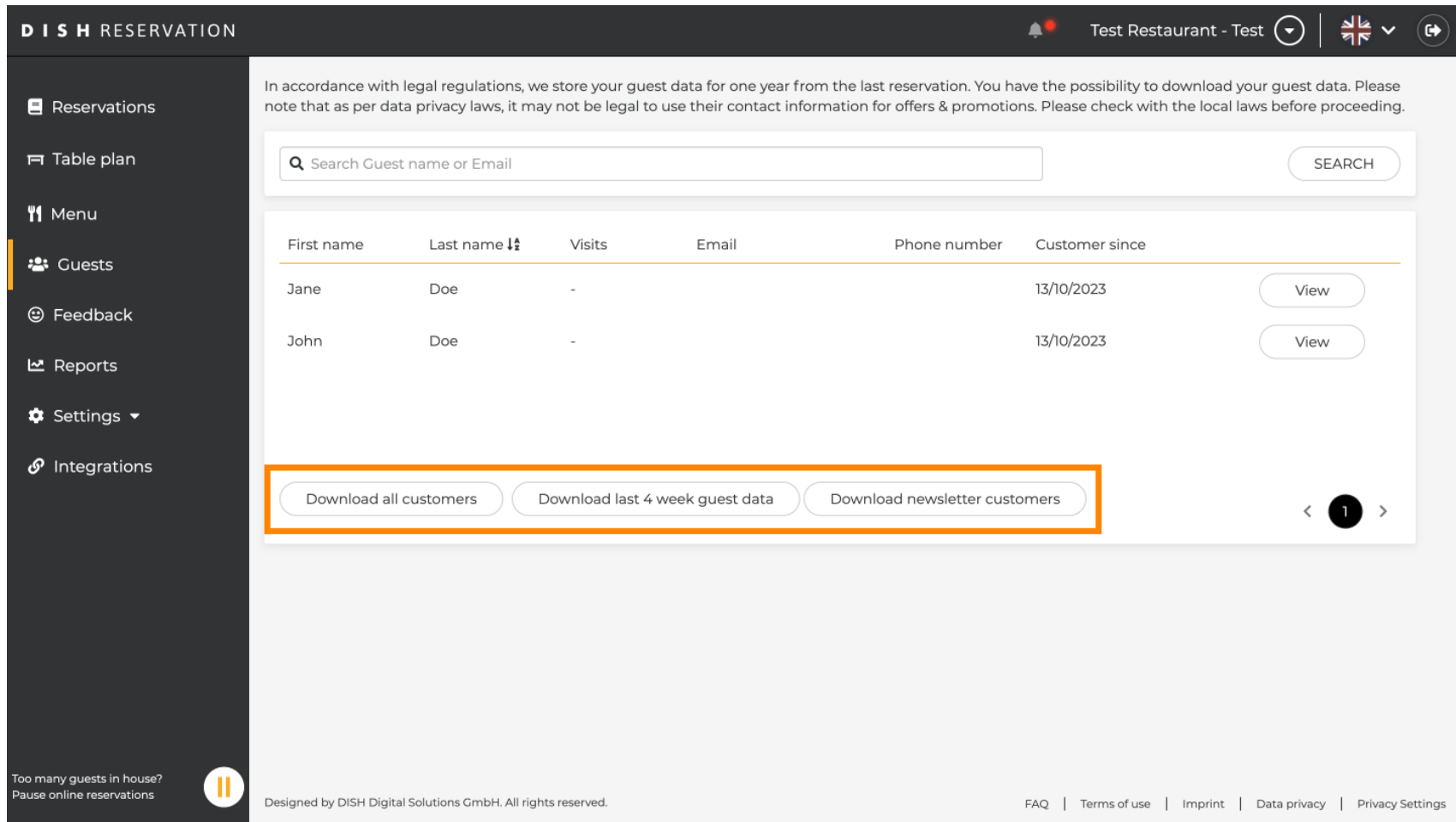
| First name | Last name ↓↑ | Visits | Email | Phone number | Customer since | |
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 **Pur și simplu faceți clic pe butonul** corespunzător de la care doriți să aveți datele. Descărcarea va începe apoi.



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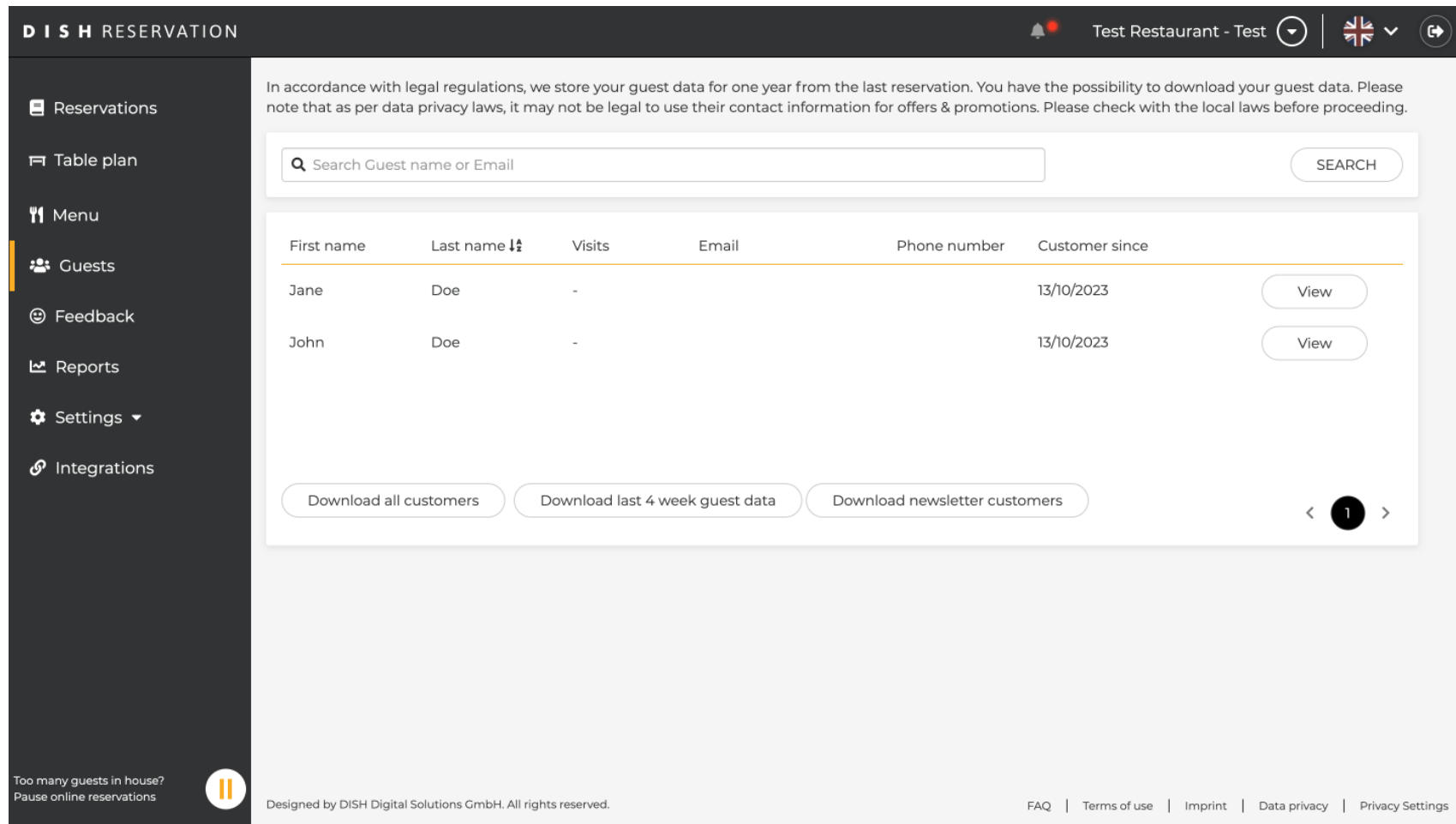
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Asta este. Ați finalizat tutorialul și acum știți cum să căutați oaspeți și să vizualizați rezervările asociate unui oaspete.



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