



Vitajte na hlavnom paneli **rezervácie DISH**. V tomto návode vám ukážeme, ako vyhľadať hostí a zobraziť rezervácie spojené s hosťom.

DISH RESERVATION Test Restaurant - Test

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Fri, 13 Oct - Fri, 13 Oct

You have no limits configured for the selected date. **Add a new limit**

All Completed Upcoming Cancelled **0** **0** **0/5**

No reservations available

Print

Too many guests in house? Pause online reservations

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Najprv prejdite na **Hostia** v ponuke naľavo.

The screenshot shows the DISH RESERVATION admin interface. The top navigation bar includes the logo, a notification bell, the restaurant name 'Test Restaurant - Test', a language selector (UK flag), and a refresh icon. The left sidebar contains a menu with items: Reservations, Table plan, Menu, **Guests** (highlighted with an orange box), Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date selector for 'Fri, 13 Oct - Fri, 13 Oct'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. Filter options include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 0 reservations, 0 guests, and 0/5 tables. A large empty area contains an icon of a person with binoculars and the text 'No reservations available'. A 'Print' button is at the bottom left, and a help icon (question mark) is at the bottom right. The footer contains copyright information, a disclaimer, and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



Teraz ste v prehľade databázy hostí.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests**
- Feedback
- Reports
- Settings ▼
- Integrations

In accordance with legal regulations, we store your guest data for one year from the last reservation. You have the possibility to download your guest data. Please note that as per data privacy laws, it may not be legal to use their contact information for offers & promotions. Please check with the local laws before proceeding.

SEARCH

First name	Last name ↓↑	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

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Download last 4 week guest data
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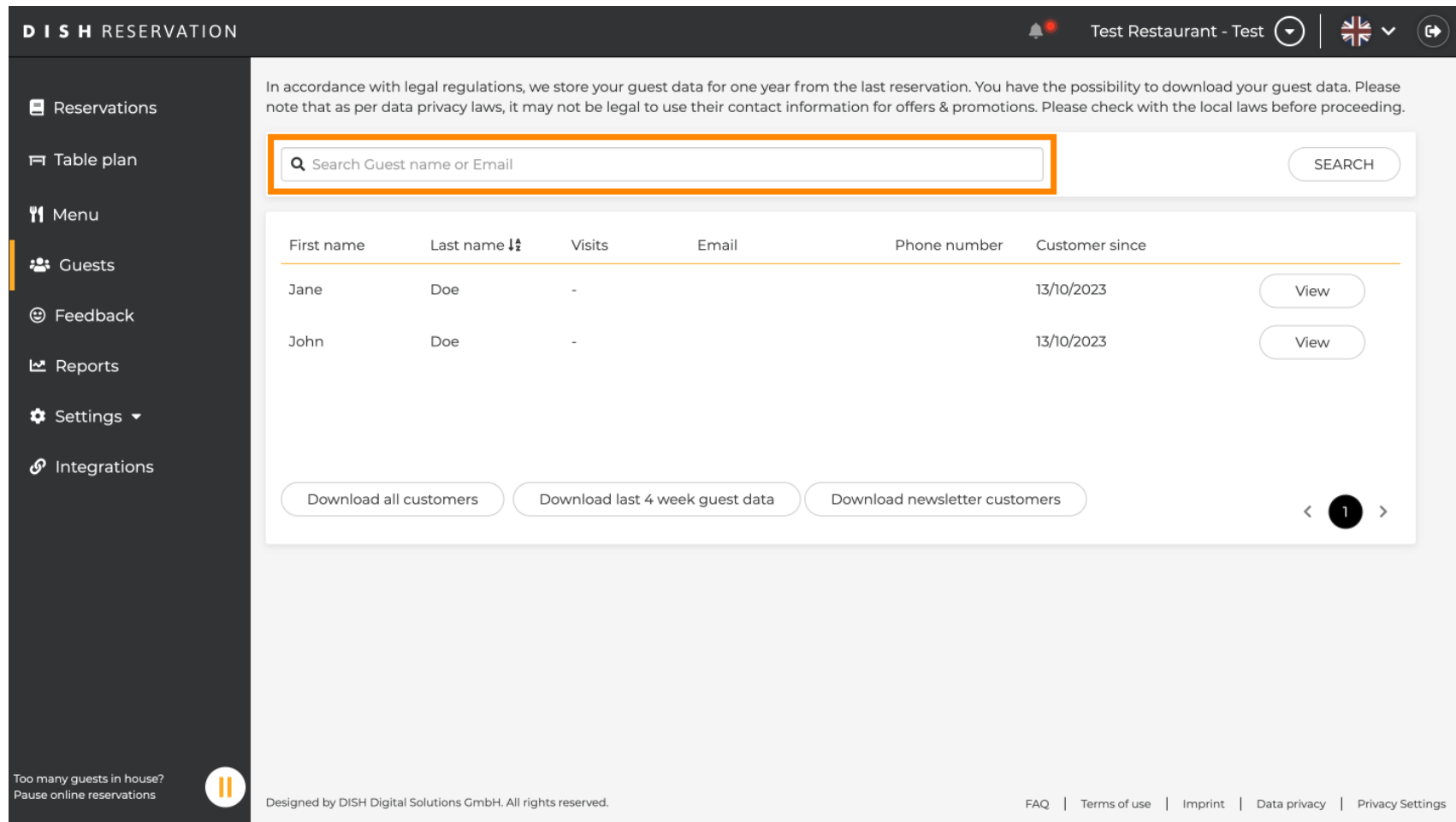
Too many guests in house?
Pause online reservations

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Ak chcete nájsť konkrétneho hosta, použite **vyhľadávací panel** a zadajte jeho meno alebo e-mailovú adresu.



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Search Guest name or Email SEARCH

First name	Last name ↓	Visits	Email	Phone number	Customer since
Jane	Doe	-			13/10/2023 View
John	Doe	-			13/10/2023 View

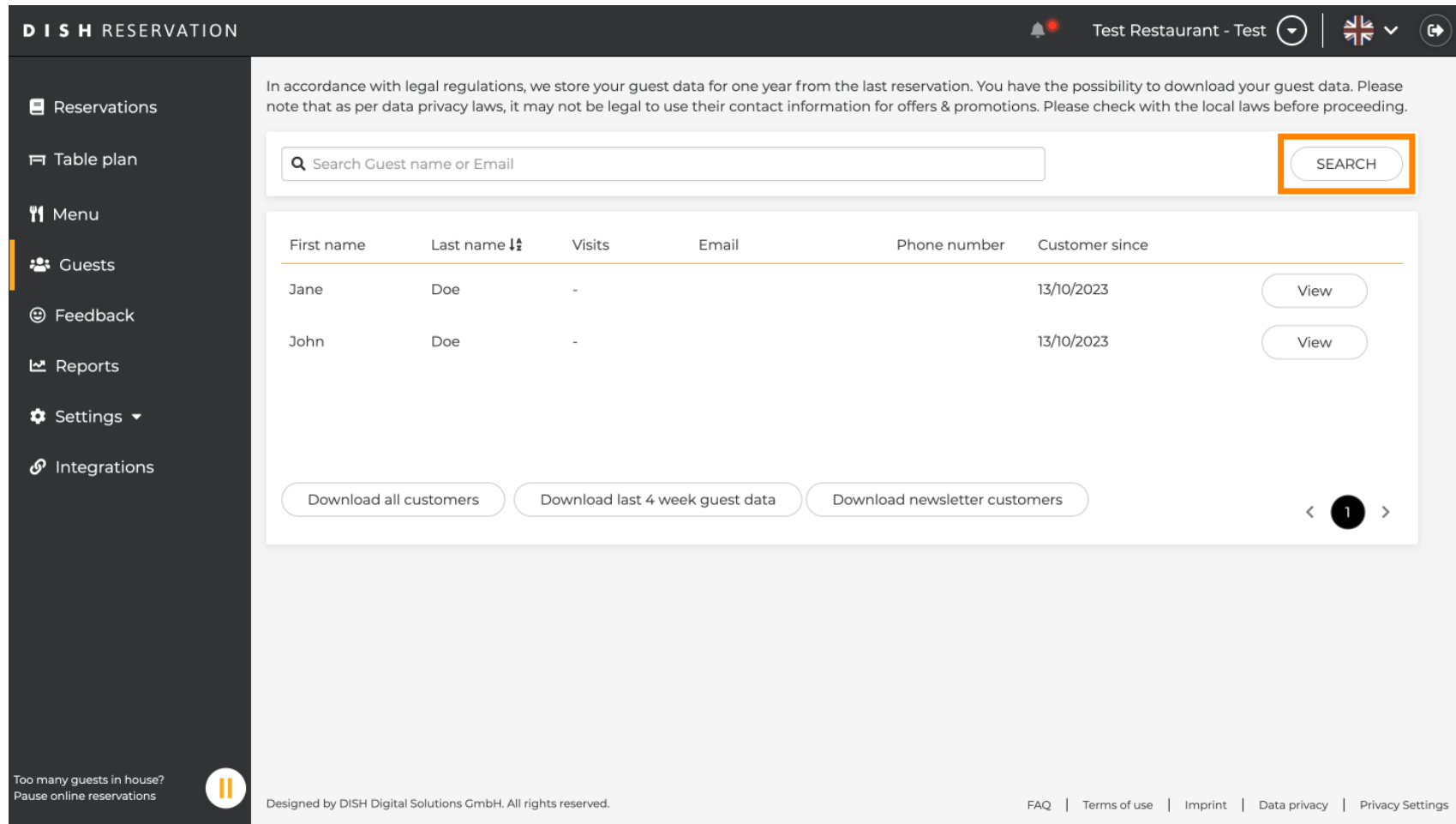
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Potom kliknite na **HL'ADAŤ** a začnite zobrazovať výsledky pre váš záznam.



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Search Guest name or Email **SEARCH**

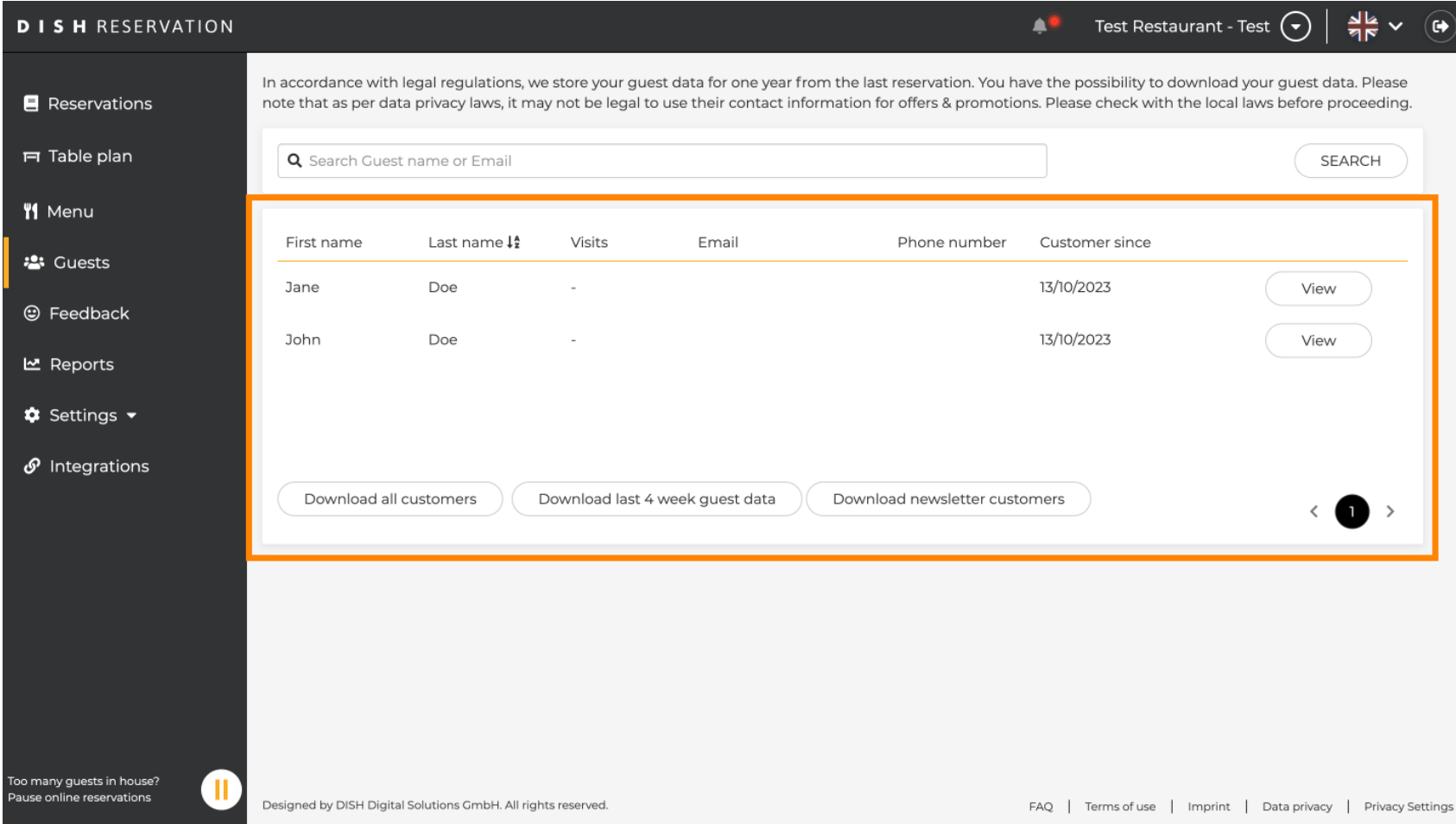
First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

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[Too many guests in house? Pause online reservations](#)

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 Všetci hostia budú potom uvedení nižšie so zobrazenými informáciami.



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Download all customers Download last 4 week guest data Download newsletter customers

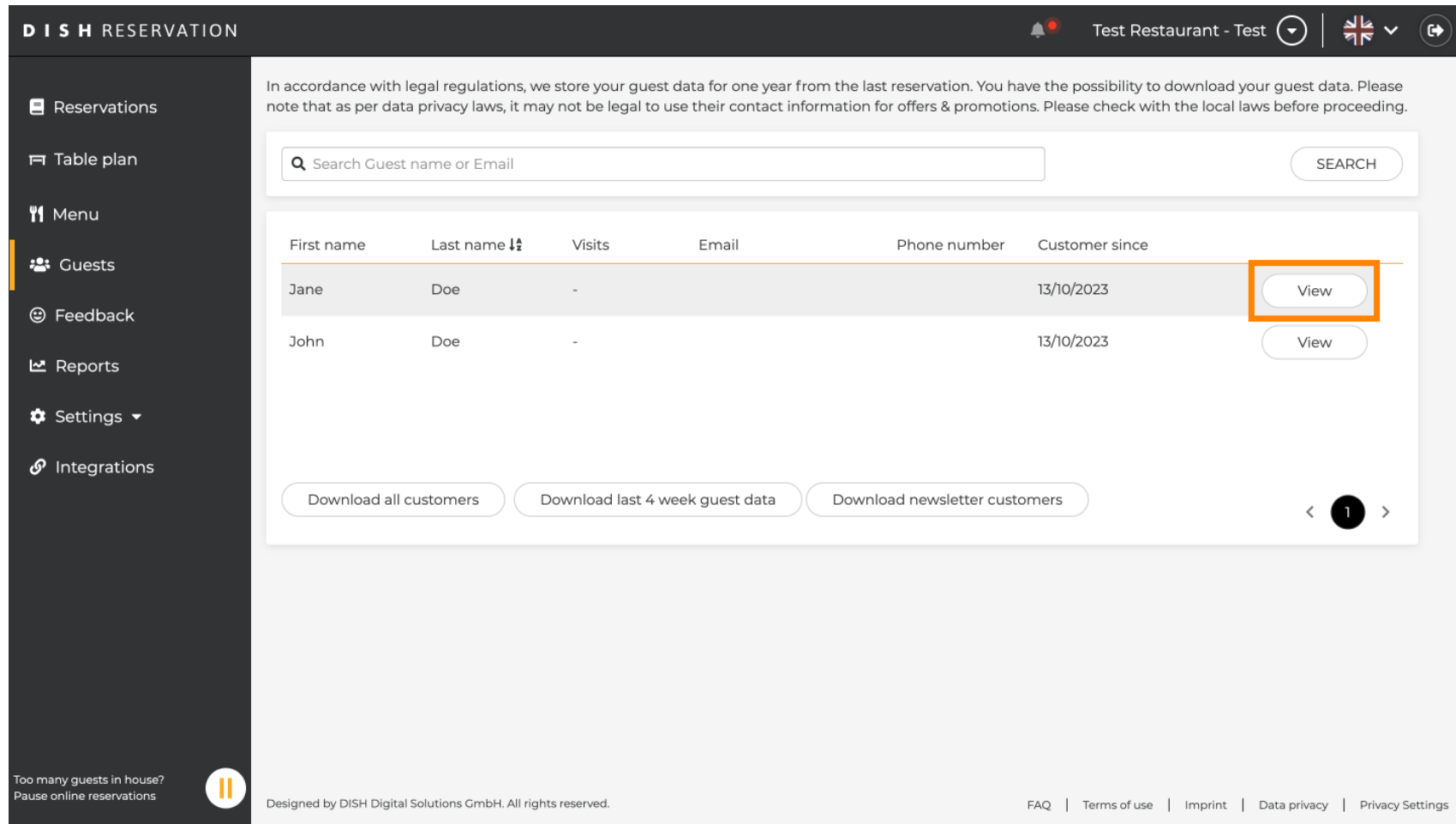
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Ak chcete zobrazit' d'alšie informácie o hosťovi, ako aj históriu rezervácií, kliknite na **Zobrazit'**.



The screenshot shows the DISH Reservation Admin Panel interface. The top navigation bar includes the DISH logo, a notification bell, and the restaurant name 'Test Restaurant - Test'. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests (highlighted), Feedback, Reports, Settings, and Integrations. The main content area features a search bar for guest names or emails, a table of guest data, and download buttons for customer data. The table has columns for First name, Last name, Visits, Email, Phone number, and Customer since. The 'View' button for the first guest, Jane Doe, is highlighted with an orange box. At the bottom, there is a footer with copyright information and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

First name	Last name ↓	Visits	Email	Phone number	Customer since	
Jane	Doe	-			13/10/2023	View
John	Doe	-			13/10/2023	View

Potom máte zobrazené informácie o hosťovi a môžete pridať ďalšie.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Integrations

Guest information

Back

Doe, Jane Customer since 13/10/2023

Internal guest note
 Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
 Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan
 Vegetarian

SAVE

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

Too many guests in house?
Pause online reservations

||

🔑 Ak ste upravili informácie, kliknite na **ULOŽIŤ** , aby ste zmeny použili.

DISH RESERVATION

🔔 Test Restaurant - Test 🇬🇧 🏠

- 📅 Reservations
- 📄 Table plan
- 🍴 Menu
- 👤 Guests
- 😊 Feedback
- 📊 Reports
- ⚙️ Settings ▾
- 🔗 Integrations

Guest information Back

Doe, Jane Customer since 13/10/2023

📞 ✉️

Internal guest note
 Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten
 Sesame
 Nuts
 Crustacean
 Eggs
 Fish
 Mustard
 Lactose
 Celery
 Peanuts
 Shellfish
 Soy
 Lupins
 Sulphite

Diet

Gluten-free
 Halal
 Kosher
 Lactose-free
 Vegan
 Vegetarian

SAVE

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

Too many guests in house? || Pause online reservations



Ak chcete zobraziť informácie týkajúce sa histórie rezervácií, prejdite nadol do spodnej časti stránky.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
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[SAVE](#)

Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

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Po dokončení kontroly informácií o hosťovi kliknite na **Spät'** a vráťte sa na prehľad.

DISH RESERVATION

Test Restaurant - Test
🇬🇧
🏠

- 📅 Reservations
- 📄 Table plan
- 🍴 Menu
- 👤 Guests
- 😊 Feedback
- 📊 Reports
- ⚙️ Settings ▾
- 🔗 Integrations

Guest information

Back

Doe, Jane Customer since 13/10/2023

📞 ✉️

Internal guest note
 Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten
 Sesame
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Diet

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 Kosher
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 Vegan
 Vegetarian

SAVE

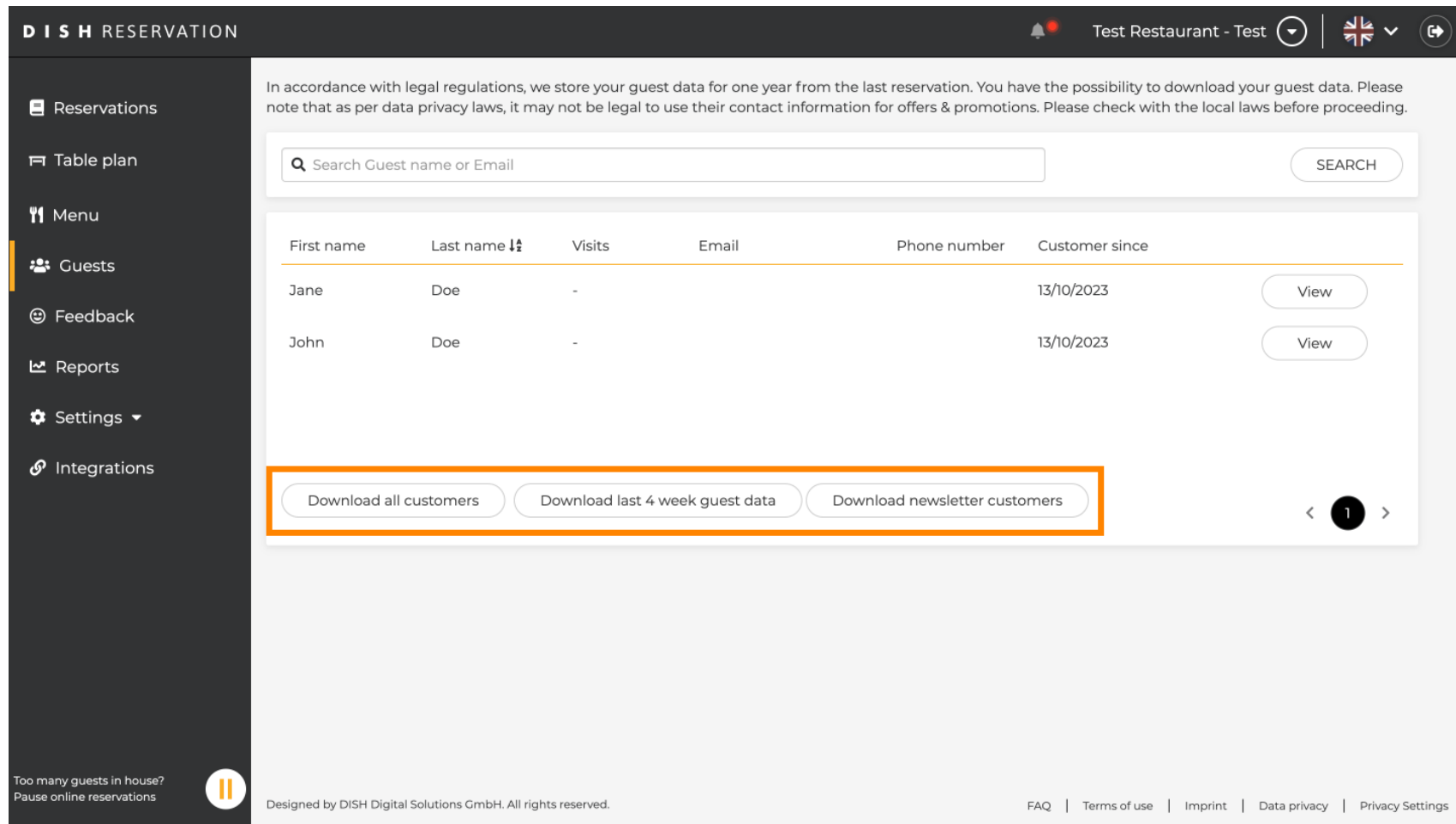
Reservation history

Date	Time	Pax	Occasion	Status	Food	Service
19/10/2023	02:30 PM	4		Confirmed		

Too many guests in house? || Pause online reservations



Späť v prehľade máte možnosť stiahnuť si údaje o zákazníkoch. Buď údaje všetkých zákazníkov, údaje hostí za posledné štyri týždne alebo údaje zákazníkov newslettera.



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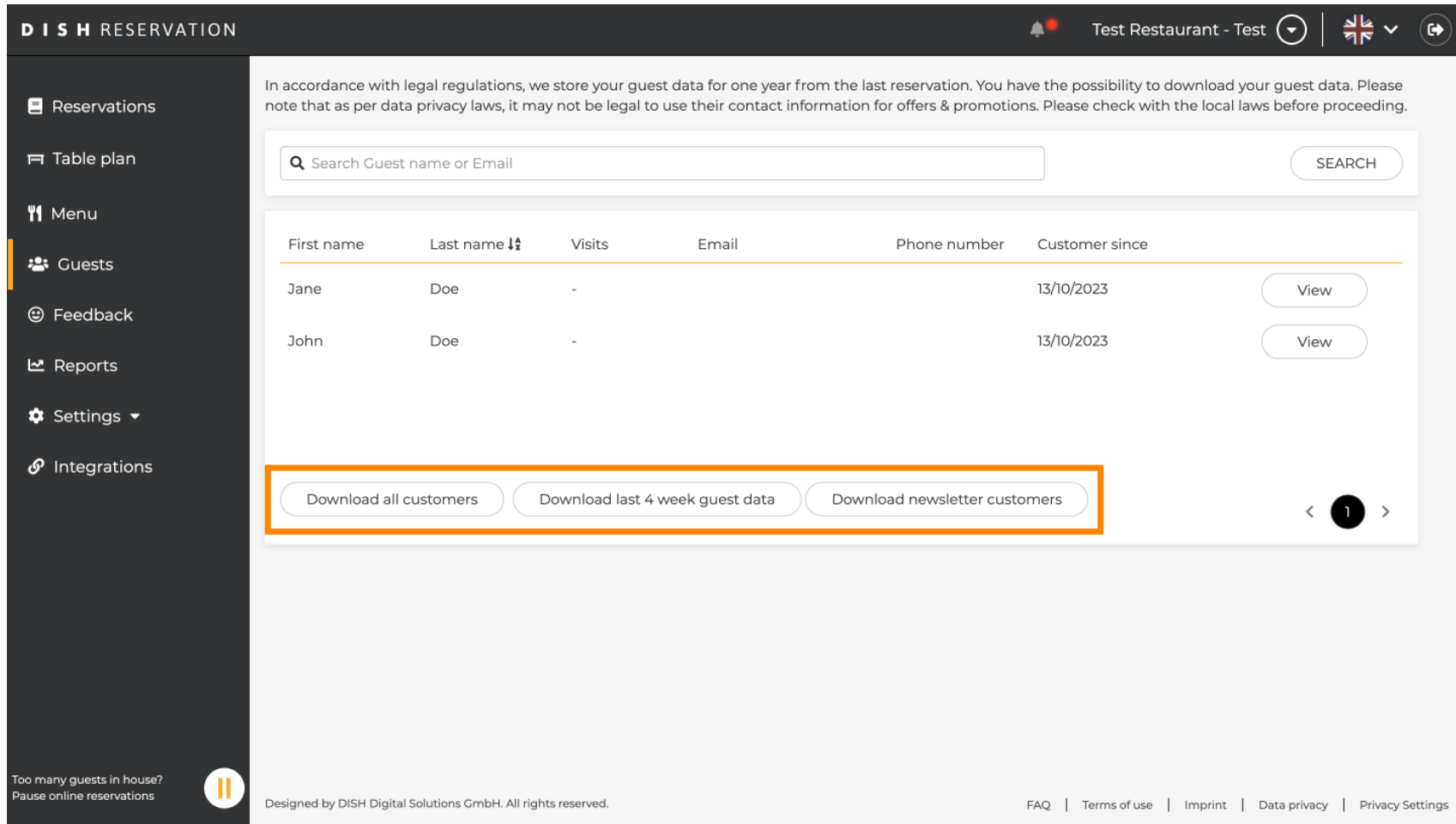
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Stačí kliknúť na príslušné tlačidlo, z ktorého chcete získať údaje. Potom sa spustí sťahovanie.



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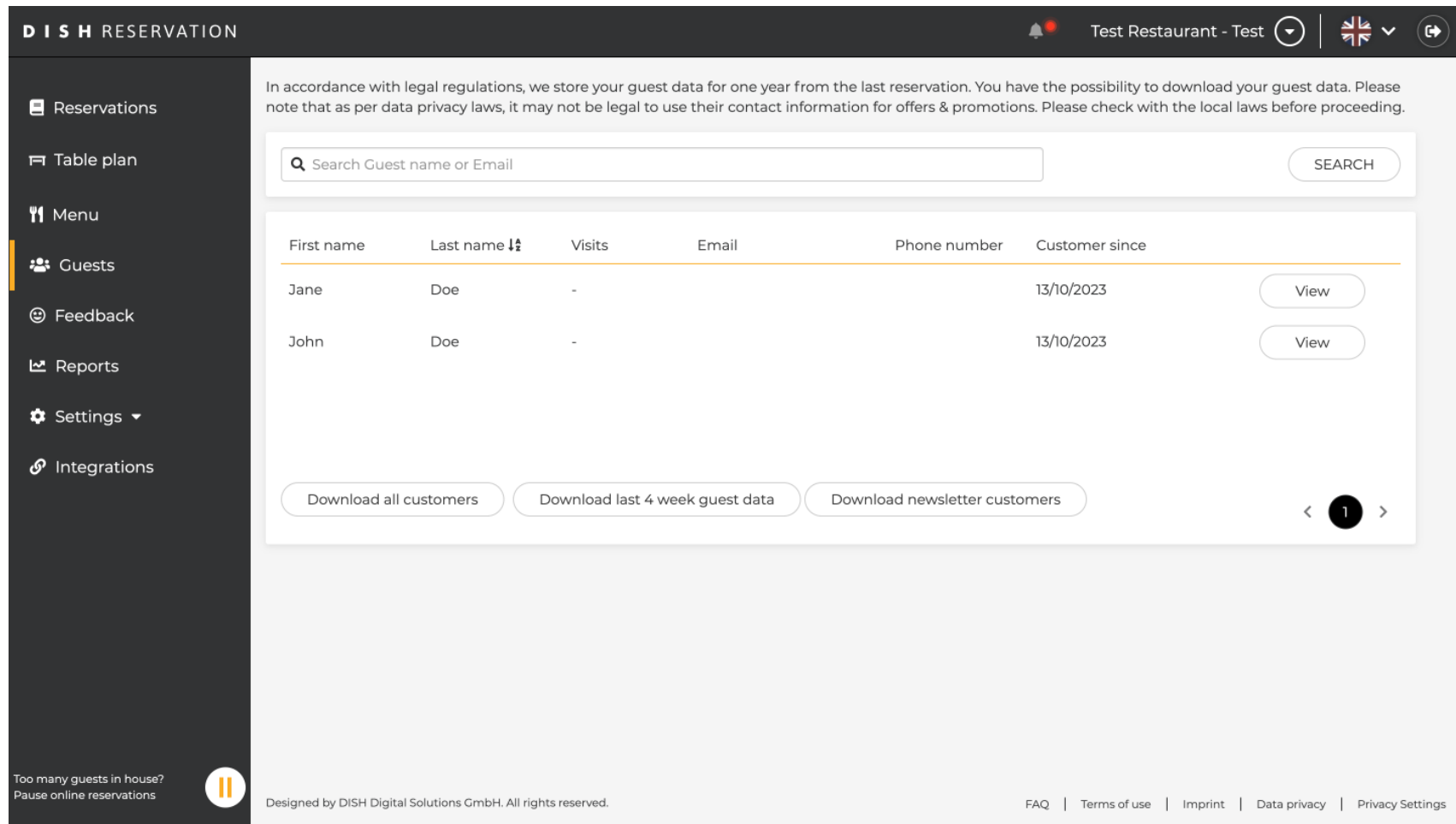
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To je všetko. Dokončili ste návod a teraz viete, ako vyhľadávať hostí a zobrazovať rezervácie spojené s hosťom.



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Skenovaním prejdite do interaktívneho prehrávača