



Bienvenido al panel de control de **DISH Reservation**. En este tutorial, te mostramos cómo administrar tus mesas y asientos.

The screenshot displays the DISH Reservation administration interface. At the top, the header includes the 'DISH RESERVATION' logo, a notification bell, the restaurant name 'Test Restaurant - Test', a language selector (UK flag), and a refresh icon. A teal banner at the top right prompts users to add walk-in customers or reservations, with 'WALK-IN' and 'ADD RESERVATION' buttons. Below this is a date selector showing 'Thu, 28 Sep - Thu, 28 Sep'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. Filter tabs for 'All', 'Completed', 'Upcoming', and 'Cancelled' are visible, with 'Upcoming' selected. A calendar icon shows '0' and a group icon shows '0'. The main content area features a large grey circle with a person looking through binoculars and the text 'No reservations available'. A 'Print' button is located at the bottom left of the main area. The footer contains a status message 'Too many guests in house? Pause online reservations' with a pause icon, the text 'Designed by Hospitality Digital GmbH. All rights reserved.', and a help icon (question mark). Navigation links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings' are at the bottom right.

Primero, vaya a **Configuración** en el menú de la izquierda.

The screenshot displays the DISH RESERVATION administration interface. On the left, a dark sidebar menu contains several options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings (highlighted with an orange box), and Integrations. The main content area features a teal banner with a message about walk-in customers and two buttons: WALK-IN and ADD RESERVATION. Below this is a date selector showing 'Thu, 28 Sep - Thu, 28 Sep'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. Filter options include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. There are also icons for a calendar and a group of people. A large central area shows 'No reservations available' with an icon of a person looking through binoculars. At the bottom, there is a 'Print' button, a 'Too many guests in house? Pause online reservations' notification, and a help icon (question mark). The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Y luego seleccione **Mesa/Asientos** .

The screenshot displays the DISH RESERVATION administration interface. On the left is a dark sidebar menu with the following items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings (with a dropdown arrow), Hours, Reservations, **Tables/Seats** (highlighted with an orange box), Reservation limits, Offers, Notifications, Account, and Integrations. At the bottom of the sidebar, there is a status indicator: "Too many guests in house?" with a yellow warning icon.

The main content area has a dark header with "DISH RESERVATION" on the left, a notification bell, and "Test Restaurant - Test" with a dropdown arrow, a language selector (UK flag), and a refresh icon. Below the header is a teal banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two orange buttons: "WALK-IN" and "ADD RESERVATION".

Below the banner is a date selector showing "Thu, 28 Sep - Thu, 28 Sep" with navigation arrows and a calendar icon. Underneath is a message: "You have no limits configured for the selected date." with an orange button: "Add a new limit".

There is a filter bar with radio buttons for "All", "Completed", "Upcoming" (selected), and "Cancelled". To the right of these are icons for a calendar (0) and a group of people (0).

The main content area is mostly empty, featuring a large circular icon of a person with binoculars and the text "No reservations available".

At the bottom of the main area is a "Print" button and a yellow question mark icon. The footer contains the text "Designed by Hospitality Digital GmbH. All rights reserved." and a row of links: "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings".



Si elige la configuración basada en asientos, puede ingresar la cantidad de asientos disponibles en el **campo de entrada** correspondiente . **Nota: La configuración basada en asientos administrará las reservas según la cantidad total de asientos disponibles.**

**DISH RESERVATION** | Test Restaurant - Test |  | 

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings** ▾
  - Hours
  - Reservations
  - Tables/Seats
  - Reservation limits
  - Offers
  - Notifications
  - Account
- Integrations

If you choose to use seats-based setup, reservations will be managed according to the total number of seats available. If you choose table-based setup, all reservations will be assigned one or more tables automatically. You will have the possibility to modify the automatically assigned tables. Only you can see the assigned tables. Your guests are not shown tables during the reservation process.

Do you wish to enable table-based setup?

How many seats are available for reservation in your establishment?

**SAVE**

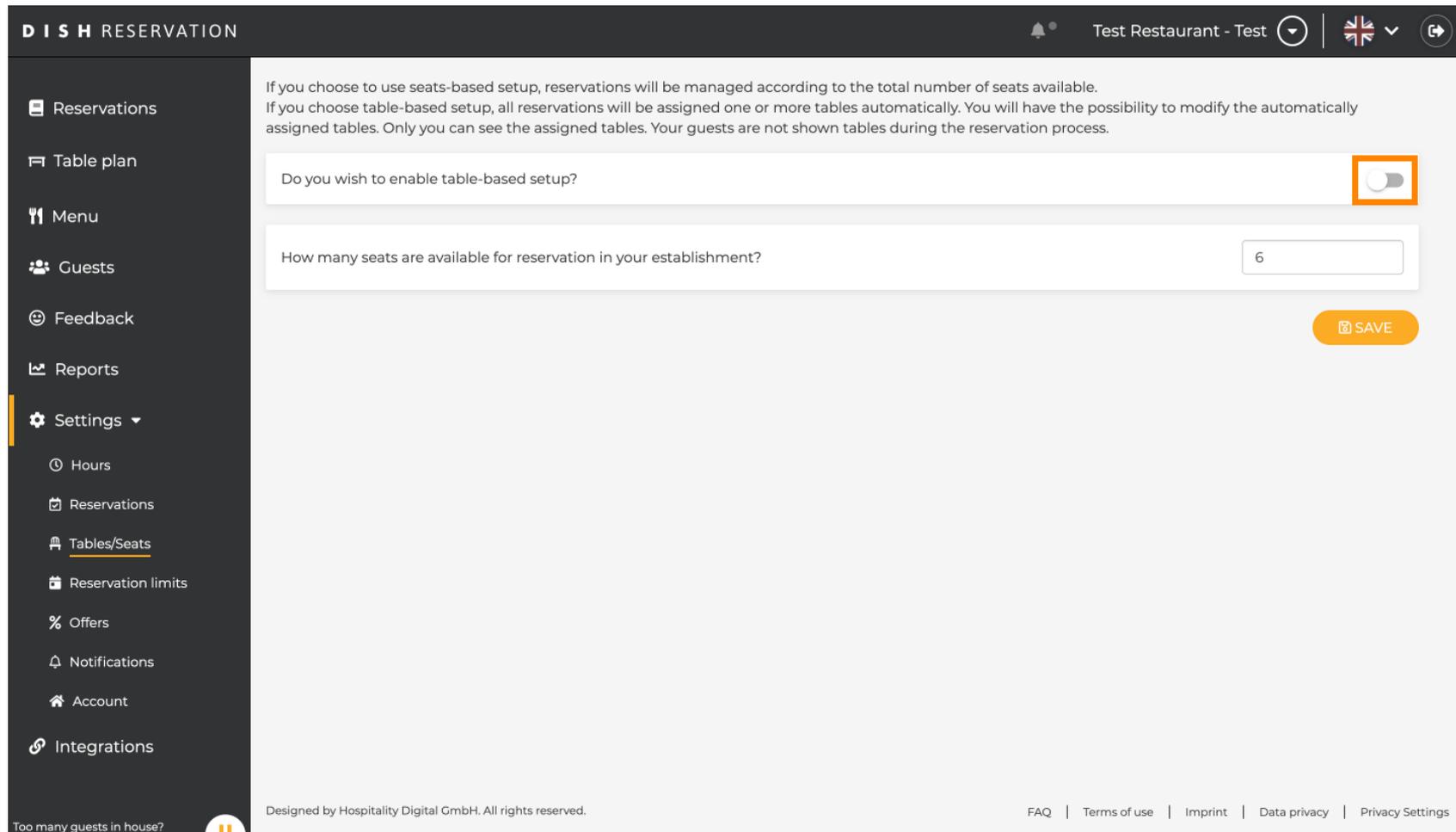
Too many guests in house? 

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Si desea utilizar una configuración basada en mesas, simplemente use el **interruptor** para habilitarla.

**Nota: una configuración basada en mesas asignará reservas automáticamente a las mesas.**



**DISH RESERVATION** | Test Restaurant - Test

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How many seats are available for reservation in your establishment?

**SAVE**

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Al cambiar de una configuración basada en asientos a una configuración basada en mesas, se asignarán automáticamente todas las reservas existentes a las mesas.

**DISH RESERVATION** Test Restaurant - Test

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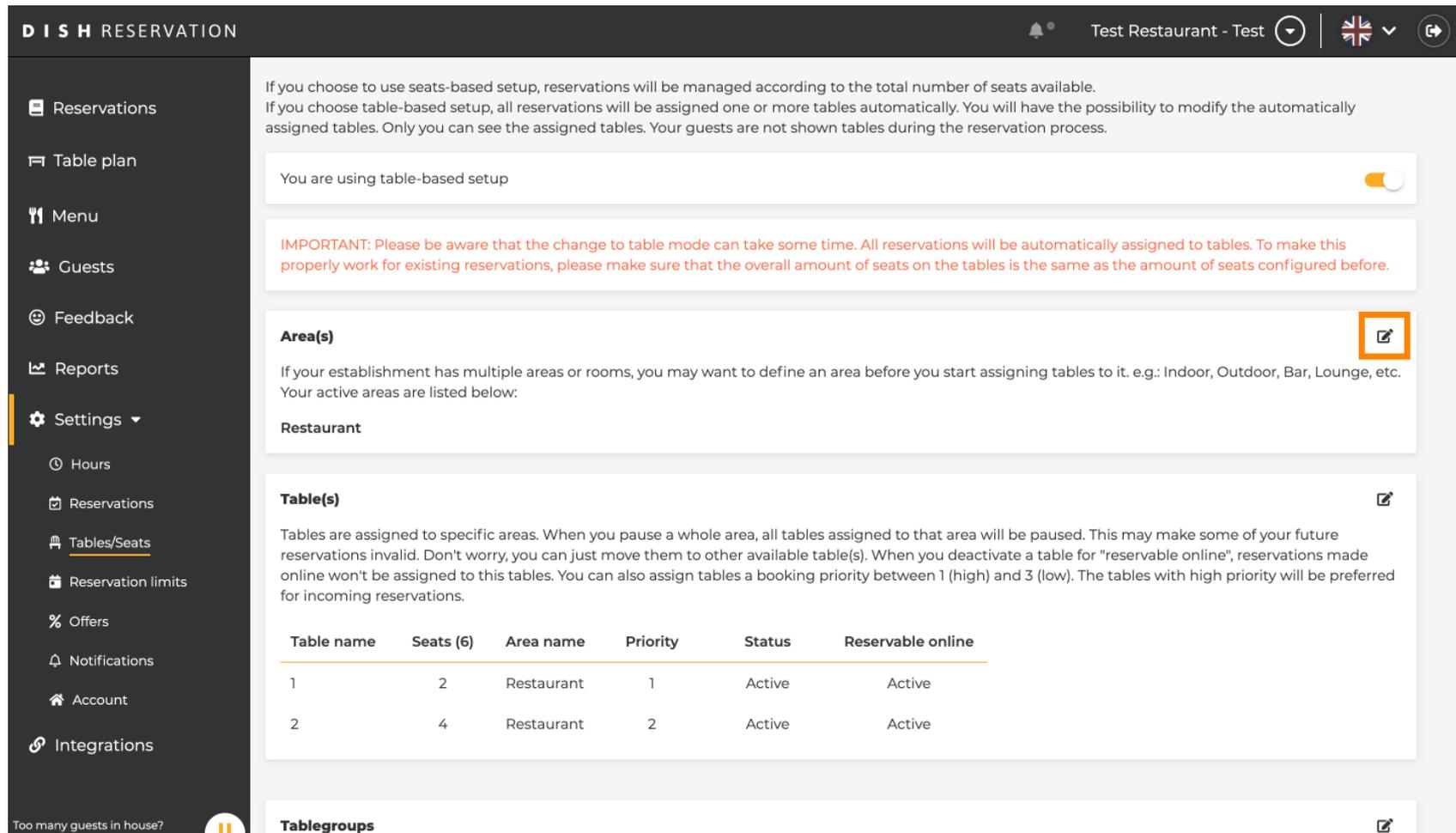
Reservations  
Table plan  
Menu  
Guests  
Feedback  
Reports  
Settings  
Hours  
Reservations  
Tables/Seats  
Reservation limits  
Offers  
Notifications  
Account  
Integrations

Too many guests in house?

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Si elige la configuración basada en tablas, puede administrar sus áreas con el **ícono de edición** designado .



**DISH RESERVATION** Test Restaurant - Test

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You are using table-based setup

**IMPORTANT:** Please be aware that the change to table mode can take some time. All reservations will be automatically assigned to tables. To make this properly work for existing reservations, please make sure that the overall amount of seats on the tables is the same as the amount of seats configured before.

**Area(s)** 

If your establishment has multiple areas or rooms, you may want to define an area before you start assigning tables to it. e.g.: Indoor, Outdoor, Bar, Lounge, etc. Your active areas are listed below:

**Restaurant**

**Table(s)** 

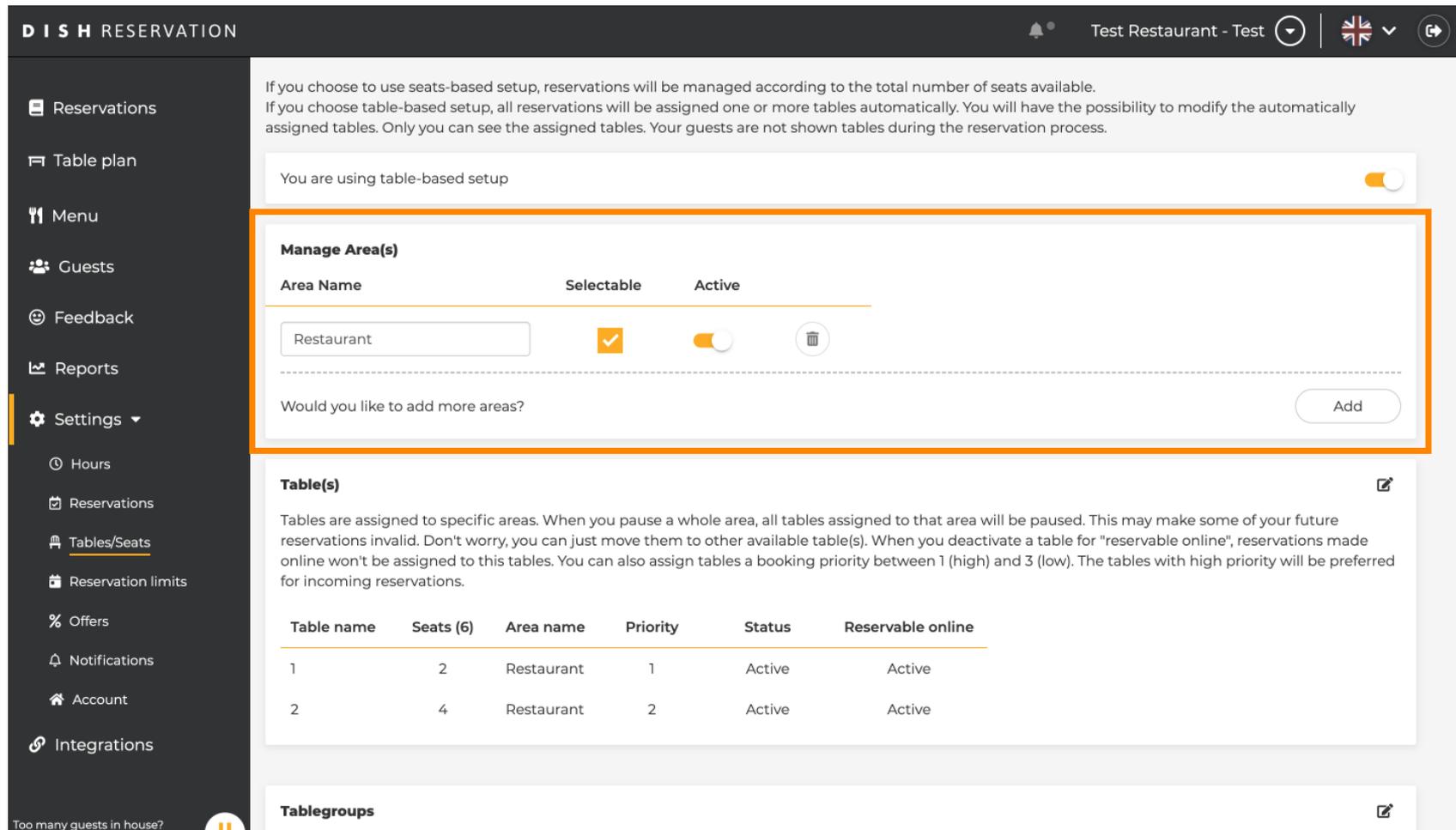
Tables are assigned to specific areas. When you pause a whole area, all tables assigned to that area will be paused. This may make some of your future reservations invalid. Don't worry, you can just move them to other available table(s). When you deactivate a table for "reservable online", reservations made online won't be assigned to this tables. You can also assign tables a booking priority between 1 (high) and 3 (low). The tables with high priority will be preferred for incoming reservations.

Table name	Seats (6)	Area name	Priority	Status	Reservable online
1	2	Restaurant	1	Active	Active
2	4	Restaurant	2	Active	Active

**Tablegroups** 

Too many guests in house? 

Luego podrás editar el nombre, decidir si el huésped puede seleccionarlo al realizar una reserva y configurarlo como activo o inactivo, así como agregar nuevas áreas y eliminarlas.



The screenshot shows the 'Manage Area(s)' section of the DISH Reservation Admin Panel. It includes a table with columns for Area Name, Selectable, and Active. The 'Restaurant' area is currently selected and active. Below the table, there is an 'Add' button to create new areas.

**Manage Area(s)**

Area Name	Selectable	Active
Restaurant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Would you like to add more areas? [Add](#)

**Table(s)**

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2	4	Restaurant	2	Active	Active

**Tablegroups**

Para administrar sus tablas, haga clic en el **ícono de edición** designado .

DISH RESERVATION
Test Restaurant - Test 🇬🇧 🏠

- 📅 Reservations
- 📅 Table plan
- 🍴 Menu
- 👥 Guests
- 😊 Feedback
- 📊 Reports
- ⚙️ Settings ▾
  - 🕒 Hours
  - 📅 Reservations
  - 📅 Tables/Seats
  - 📅 Reservation limits
  - 📊 Offers
  - 🔔 Notifications
  - 🏠 Account
  - 🔗 Integrations

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You are using table-based setup

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**Area(s)** ✎

If your establishment has multiple areas or rooms, you may want to define an area before you start assigning tables to it. e.g.: Indoor, Outdoor, Bar, Lounge, etc.  
 Your active areas are listed below:

**Restaurant**

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**Table(s)** ✎

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---

**Tablegroups** ✎

You can configure table combinations here. If reservations don't fit any of the tables, we will try to configure one of the configured table combinations for this reservation. Please configure a line for each possible combination, a specific table can be used in multiple combinations, You can configure minimum and maximum number of guests, which fit on

Too many guests in house? ⏸



Ahora puedes editar las mesas existentes, activarlas o desactivarlas, elegir si se pueden reservar en línea y agregar nuevas mesas o eliminarlas.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Hours
- Reservations
- Tables/Seats
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 Your active areas are listed below:

**Restaurant**

**Manage Table(s) - Total Seats: 6**

Table Name	Seats	Area	Priority	Active	Reservable online	
<input type="text" value="1"/>	<input type="text" value="2"/>	<input type="text" value="Restaurant"/>	<input type="text" value="Prio 1"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="text" value="2"/>	<input type="text" value="4"/>	<input type="text" value="Restaurant"/>	<input type="text" value="Prio 2"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Would you like to add more tables? Add

**Tablegroups**

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Too many guests in house?

Para administrar sus grupos de mesas, haga clic en el ícono de lápiz designado .

DISH RESERVATION
Test Restaurant - Test

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▾
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  - Reservations
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  - Account
  - Integrations

### Table(s) ✎

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Table name	Seats (34)	Area name	Priority	Status	Reservable online
1	2	Restaurant	1	Active	Active
2	4	Restaurant	2	Active	Active
3	4	Restaurant	1	Active	Active
4	10	Restaurant	3	Active	Active
5	14	Restaurant	3	Active	Active

### Tablegroups ✎

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Tables	Min.Guests	Max.Guests	Priority	Status
1, 2	5	6	1	Active

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Too many guests in house?





Luego puedes decidir qué mesas se pueden combinar y establecer el número mínimo y máximo de invitados para el grupo de mesas.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
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**Manage Tablegroup(s)**

\*1
\*2
✖

5

6

Prio 1
▼

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Would you like to add more table combinations? Add

SAVE

Too many guests in house? 

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Una vez que haya terminado su configuración, haga clic en **GUARDAR** para aplicar los cambios.

DISH RESERVATION
Test Restaurant - Test 🇬🇧

- 📅 Reservations
- 🗨 Table plan
- 🍴 Menu
- 👥 Guests
- 😊 Feedback
- 📊 Reports
- ⚙ Settings ▾
  - 🕒 Hours
  - 📅 Reservations
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**Manage Tablegroup(s)**

Don't forget to save your changes

\*1 \*2

✖

5

6

Prio 1

🗑

\*2 \*3

✖

7

8

Prio 1

🗑

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Would you like to add more table combinations? Add

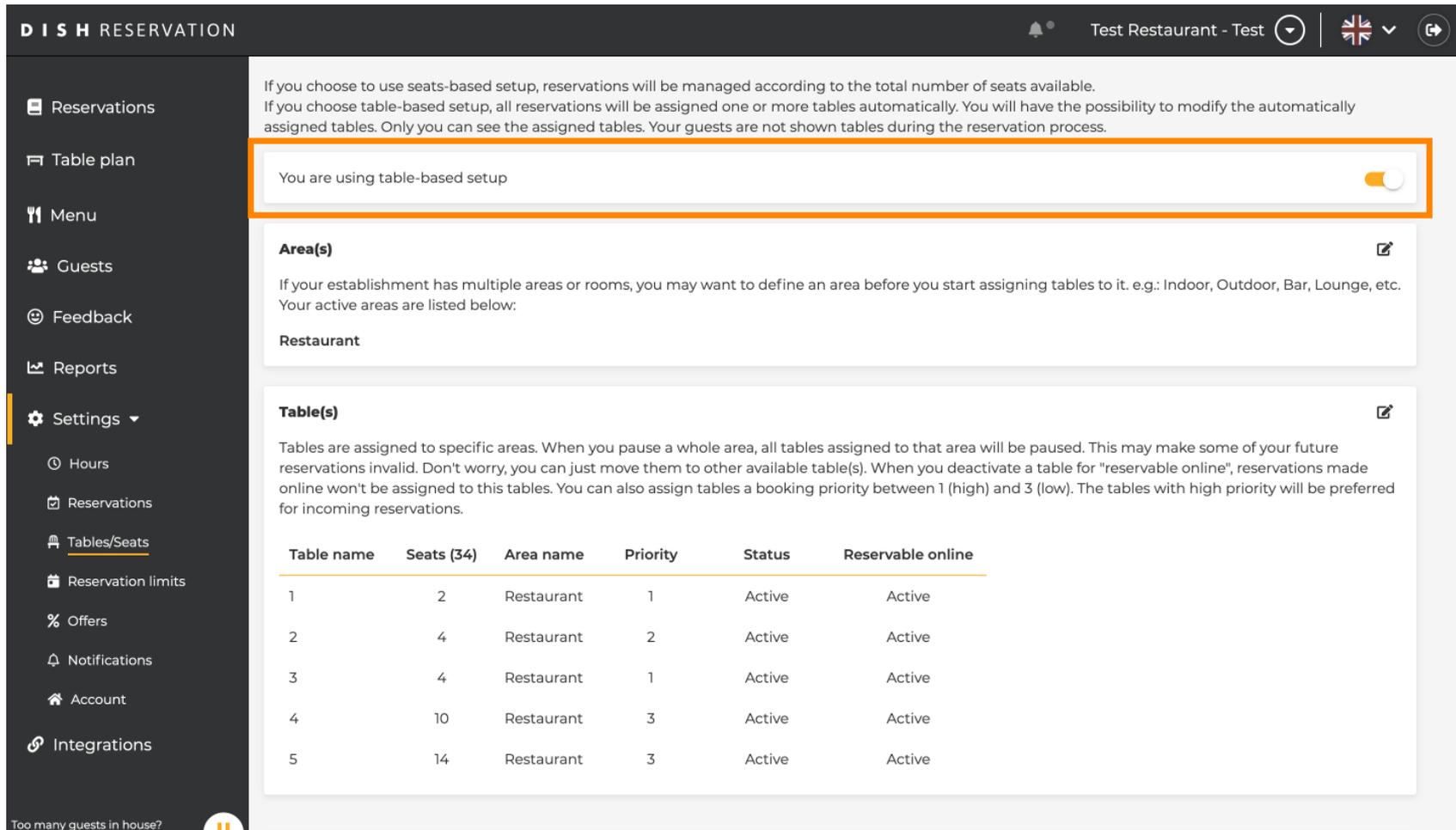
SAVE

Too many guests in house? ||

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Al cambiar de una configuración basada en mesas a una configuración basada en asientos, se eliminarán todas las asignaciones de mesas de las reservas existentes.



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Too many guests in house?



Eso es todo. Has completado el tutorial y ahora sabes cómo gestionar tus mesas y asientos.

DISH RESERVATION
Test Restaurant - Test v v

- 📅 Reservations
- 🗨️ Table plan
- 🍴 Menu
- 👥 Guests
- 😊 Feedback
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Too many guests in house? ||



Escanee para ir al reproductor interactivo