



Bem-vindo ao painel do **DISH Reservation**. Neste tutorial, mostramos como gerenciar suas mesas e assentos.

The screenshot displays the DISH Reservation administration interface. At the top, the header includes the 'DISH RESERVATION' logo, a notification bell, the restaurant name 'Test Restaurant - Test', a language selector (UK flag), and a refresh icon. The left sidebar contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date selector showing 'Thu, 28 Sep - Thu, 28 Sep'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. Filter tabs are set to 'Upcoming', with counts for 'All', 'Completed', 'Upcoming', and 'Cancelled'. A large empty area contains an illustration of a person with a magnifying glass and the text 'No reservations available'. At the bottom, there is a 'Print' button, a 'Pause online reservations' indicator, and a help icon. The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Primeiro, vá em **Configurações** no menu à sua esquerda.

The screenshot displays the DISH RESERVATION administration interface. On the left, a dark sidebar menu contains several options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings (highlighted with an orange box), and Integrations. The main content area features a teal notification banner at the top with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two orange buttons labeled "WALK-IN" and "ADD RESERVATION". Below this is a date selector showing "Thu, 28 Sep - Thu, 28 Sep". A message states "You have no limits configured for the selected date." with an "Add a new limit" button. Filter tabs for "All", "Completed", "Upcoming" (selected), and "Cancelled" are visible, along with icons for a calendar and a group of people. The main content area is currently empty, displaying a large circular icon of a person with binoculars and the text "No reservations available". At the bottom, there is a "Print" button, a "Too many guests in house? Pause online reservations" notification, and a help icon (question mark). The footer includes the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



E então selecione **Mesa/Assentos** .

The screenshot displays the DISH RESERVATION administration interface. The top navigation bar includes the logo, the text 'DISH RESERVATION', and the restaurant name 'Test Restaurant - Test'. A sidebar on the left contains a menu with items like 'Reservations', 'Table plan', 'Menu', 'Guests', 'Feedback', 'Reports', 'Settings', 'Hours', 'Reservations', 'Tables/Seats' (highlighted with an orange box), 'Reservation limits', 'Offers', 'Notifications', 'Account', and 'Integrations'. The main content area features a teal banner with a message and 'WALK-IN' and 'ADD RESERVATION' buttons. Below this is a date selector for 'Thu, 28 Sep - Thu, 28 Sep'. A message states 'You have no limits configured for the selected date.' with an 'Add a new limit' button. Filter buttons for 'All', 'Completed', 'Upcoming', and 'Cancelled' are present, along with icons for a calendar and a group of people. The central area shows 'No reservations available' with an icon of a person looking through binoculars. A 'Print' button is at the bottom left, and a help icon is at the bottom right. The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Se você escolher a configuração baseada em assentos, você pode inserir o número de assentos disponíveis no **campo de entrada** correspondente . **Nota: A configuração baseada em assentos gerenciará as reservas em relação ao número total de assentos disponíveis.**

The screenshot shows the 'Settings' page for 'Mesas/Assentos' in the DISH Reservation system. The left sidebar contains a navigation menu with items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings (selected), Hours, Reservations, Tables/Seats, Reservation limits, Offers, Notifications, Account, and Integrations. The main content area has a dark header with 'DISH RESERVATION' and 'Test Restaurant - Test'. Below the header, there is explanatory text about seat-based vs. table-based setups. A toggle switch for 'Do you wish to enable table-based setup?' is currently turned off. A text input field for 'How many seats are available for reservation in your establishment?' contains the number '6'. A 'SAVE' button is located at the bottom right of the form. The footer includes a copyright notice and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

DISH RESERVATION Test Restaurant - Test

If you choose to use seats-based setup, reservations will be managed according to the total number of seats available. If you choose table-based setup, all reservations will be assigned one or more tables automatically. You will have the possibility to modify the automatically assigned tables. Only you can see the assigned tables. Your guests are not shown tables during the reservation process.

Do you wish to enable table-based setup?

How many seats are available for reservation in your establishment?

SAVE

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Se você deseja usar uma configuração baseada em tabela, basta usar o **switch** para habilitá-la. **Nota:** Uma configuração baseada em tabela atribuirá reservas automaticamente às tabelas.

DISH RESERVATION Test Restaurant - Test

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Do you wish to enable table-based setup?

How many seats are available for reservation in your establishment?

SAVE

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Mudar da configuração baseada em assentos para a configuração baseada em mesas atribuirá automaticamente todas as reservas existentes às mesas.

DISH RESERVATION | Test Restaurant - Test

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If you choose table-based setup, all reservations will be assigned one or more tables automatically. You will have the possibility to modify the automatically assigned tables. Only you can see the assigned tables. Your guests are not shown tables during the reservation process.

Do you wish to enable table-based setup?

How many seats are available for reservation in your establishment?

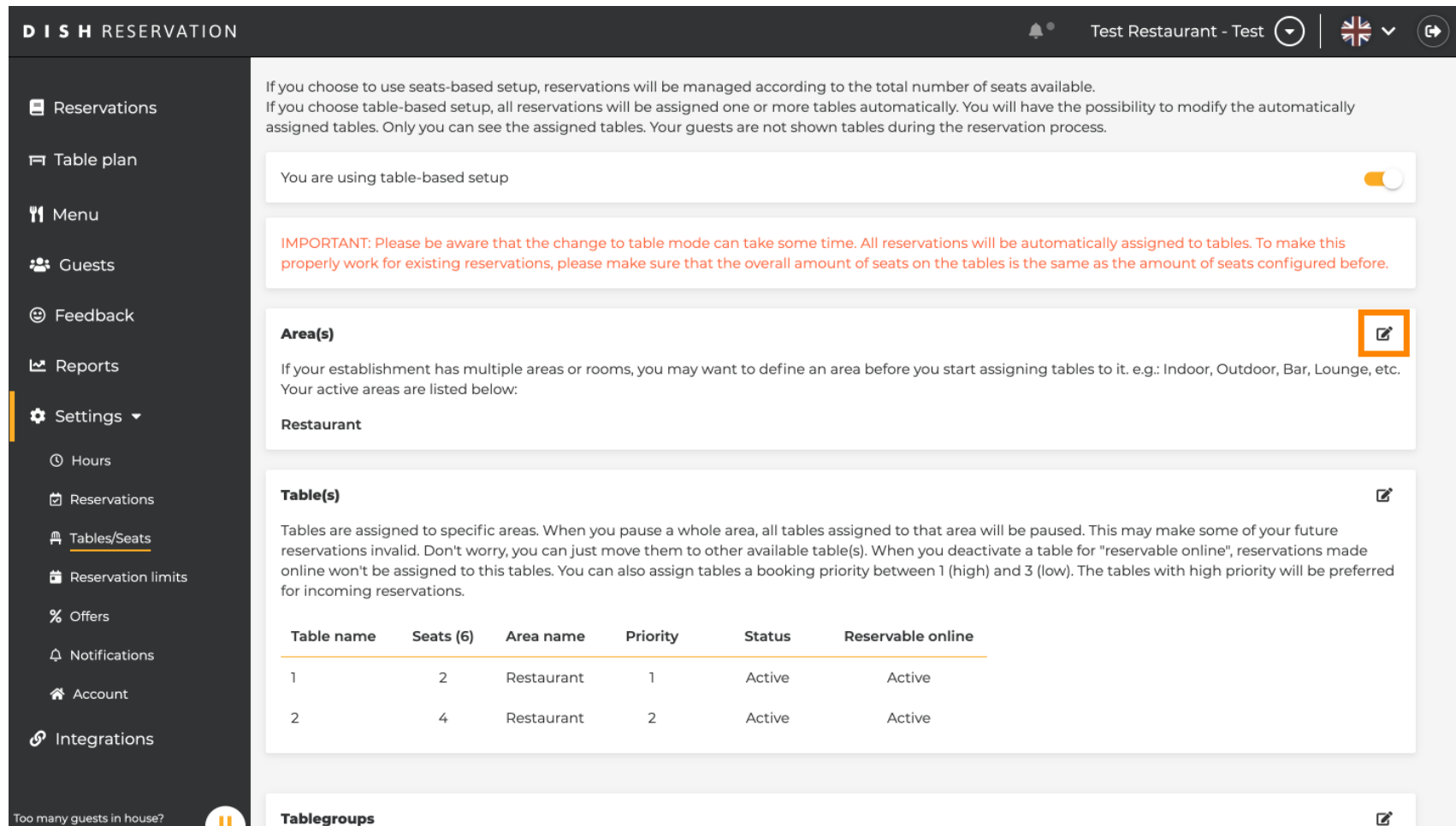
SAVE

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Too many guests in house?



Se você escolher a configuração baseada em tabela, poderá gerenciar suas áreas com o ícone de edição designado .




DISH RESERVATION | Test Restaurant - Test

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You are using table-based setup

IMPORTANT: Please be aware that the change to table mode can take some time. All reservations will be automatically assigned to tables. To make this properly work for existing reservations, please make sure that the overall amount of seats on the tables is the same as the amount of seats configured before.

Area(s) 


If your establishment has multiple areas or rooms, you may want to define an area before you start assigning tables to it. e.g.: Indoor, Outdoor, Bar, Lounge, etc. Your active areas are listed below:


Restaurant

Table(s) 

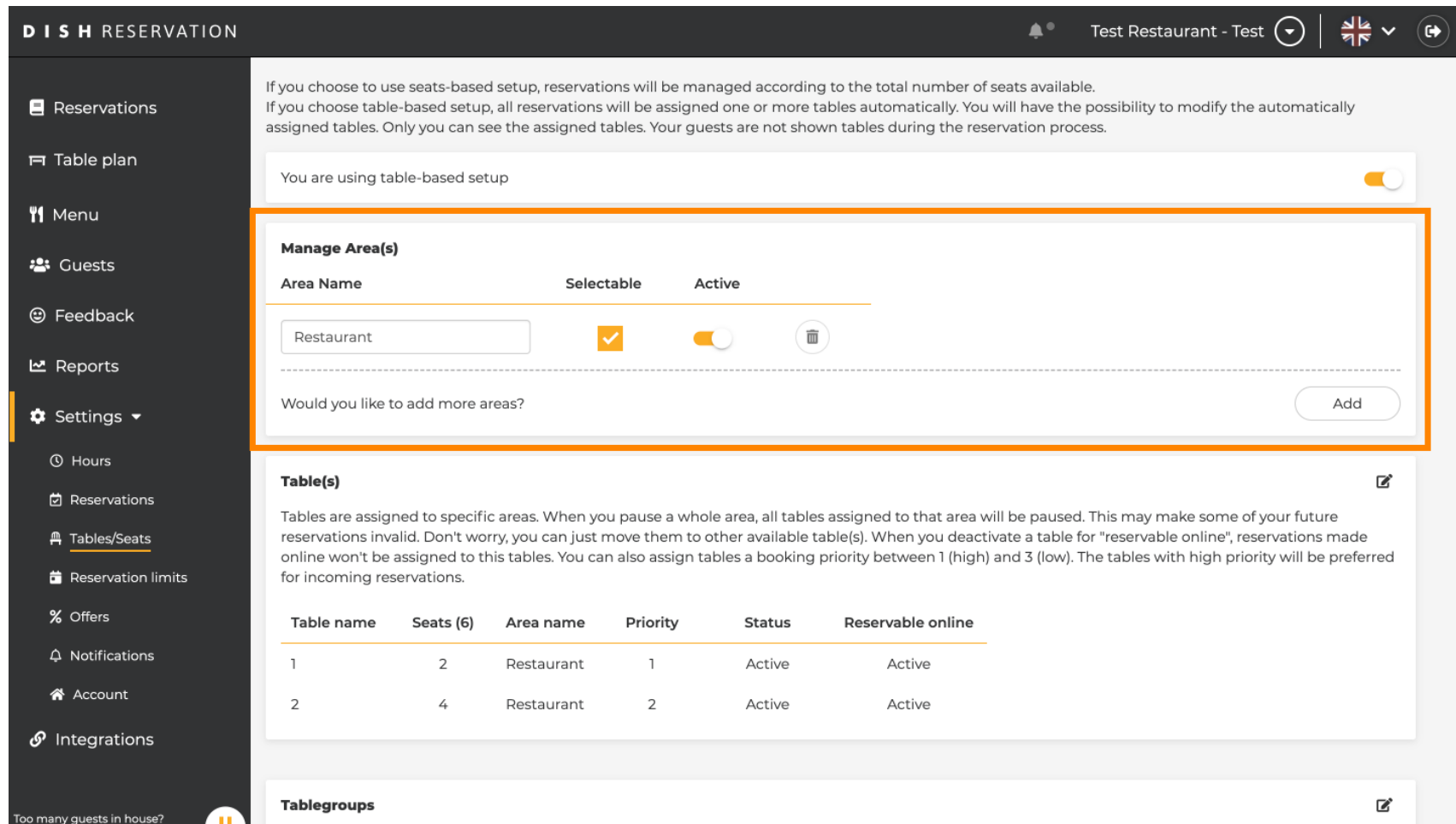
Tables are assigned to specific areas. When you pause a whole area, all tables assigned to that area will be paused. This may make some of your future reservations invalid. Don't worry, you can just move them to other available table(s). When you deactivate a table for "reservable online", reservations made online won't be assigned to this tables. You can also assign tables a booking priority between 1 (high) and 3 (low). The tables with high priority will be preferred for incoming reservations.

Table name	Seats (6)	Area name	Priority	Status	Reservable online
1	2	Restaurant	1	Active	Active
2	4	Restaurant	2	Active	Active

Tablegroups 

Too many guests in house? 

Você pode então editar o nome, decidir se o hóspede pode selecioná-lo ao fazer uma reserva e defini-lo como ativo ou inativo. Assim como adicionar novas áreas e excluí-las.



The screenshot shows the 'Manage Area(s)' section of the DISH Reservation admin panel. It includes a table with columns for Area Name, Selectable, and Active. The 'Restaurant' area is currently selected and active. Below the table, there is an 'Add' button to add more areas.

Manage Area(s)

Area Name	Selectable	Active
Restaurant	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Would you like to add more areas? [Add](#)

Table(s)

Tables are assigned to specific areas. When you pause a whole area, all tables assigned to that area will be paused. This may make some of your future reservations invalid. Don't worry, you can just move them to other available table(s). When you deactivate a table for "reservable online", reservations made online won't be assigned to this tables. You can also assign tables a booking priority between 1 (high) and 3 (low). The tables with high priority will be preferred for incoming reservations.

Table name	Seats (6)	Area name	Priority	Status	Reservable online
1	2	Restaurant	1	Active	Active
2	4	Restaurant	2	Active	Active

Tablegroups

Para gerenciar suas tabelas, clique no ícone de edição designado .

DISH RESERVATION
Test Restaurant - Test v v

- 📅 Reservations
- 🗨️ Table plan
- 🍴 Menu
- 👥 Guests
- 😊 Feedback
- 📊 Reports
- ⚙️ Settings ▼
 - 🕒 Hours
 - 📅 Reservations
 - 🗨️ Tables/Seats
 - 📅 Reservation limits
 - 📊 Offers
 - 🔔 Notifications
 - 🏠 Account
 - 🔗 Integrations

If you choose to use seats-based setup, reservations will be managed according to the total number of seats available.
 If you choose table-based setup, all reservations will be assigned one or more tables automatically. You will have the possibility to modify the automatically assigned tables. Only you can see the assigned tables. Your guests are not shown tables during the reservation process.

You are using table-based setup

Area(s) ✎

If your establishment has multiple areas or rooms, you may want to define an area before you start assigning tables to it. e.g.: Indoor, Outdoor, Bar, Lounge, etc.
 Your active areas are listed below:

Restaurant

Table(s) ✎

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Table name	Seats (6)	Area name	Priority	Status	Reservable online
1	2	Restaurant	1	Active	Active
2	4	Restaurant	2	Active	Active

Tablegroups ✎

You can configure table combinations here. If reservations don't fit any of the tables, we will try to configure one of the configured table combinations for this reservation. Please configure a line for each possible combination, a specific table can be used in multiple combinations, You can configure minimum and maximum number of guests, which fit on

Too many guests in house? ||



Agora você pode editar tabelas existentes. Defina-as como ativas ou inativas, escolha se elas podem ser reservadas online e adicione novas tabelas ou exclua-as.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Hours
- Reservations
- Tables/Seats
- Reservation limits
- Offers
- Notifications
- Account
- Integrations

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You are using table-based setup

Area(s)

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Your active areas are listed below:

Restaurant

Manage Table(s) - Total Seats: 6

Table Name	Seats	Area	Priority	Active	Reservable online	
<input type="text" value="1"/>	<input type="text" value="2"/>	Restaurant ▼	Prio 1 ▼	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<input type="text" value="2"/>	<input type="text" value="4"/>	Restaurant ▼	Prio 2 ▼	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Would you like to add more tables? Add

Tablegroups

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Too many guests in house?



Para gerenciar seus grupos de tabelas, clique no ícone de lápis designado .

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Hours
- Reservations
- Tables/Seats
- Reservation limits
- Offers
- Notifications
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Table name	Seats (34)	Area name	Priority	Status	Reservable online
1	2	Restaurant	1	Active	Active
2	4	Restaurant	2	Active	Active
3	4	Restaurant	1	Active	Active
4	10	Restaurant	3	Active	Active
5	14	Restaurant	3	Active	Active

Tablegroups

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Tables	Min.Guests	Max.Guests	Priority	Status
1, 2	5	6	1	Active

Too many guests in house?

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Você pode então decidir quais mesas podem ser combinadas e definir o número mínimo e máximo de convidados para o grupo de mesas.

DISH RESERVATION
Test Restaurant - Test ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Hours
- Reservations
- Tables/Seats
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4	10	Restaurant	3	Active	Active
5	14	Restaurant	3	Active	Active

Manage Tablegroup(s)

*1
*2
✖

5

6

Prio 1 ▼

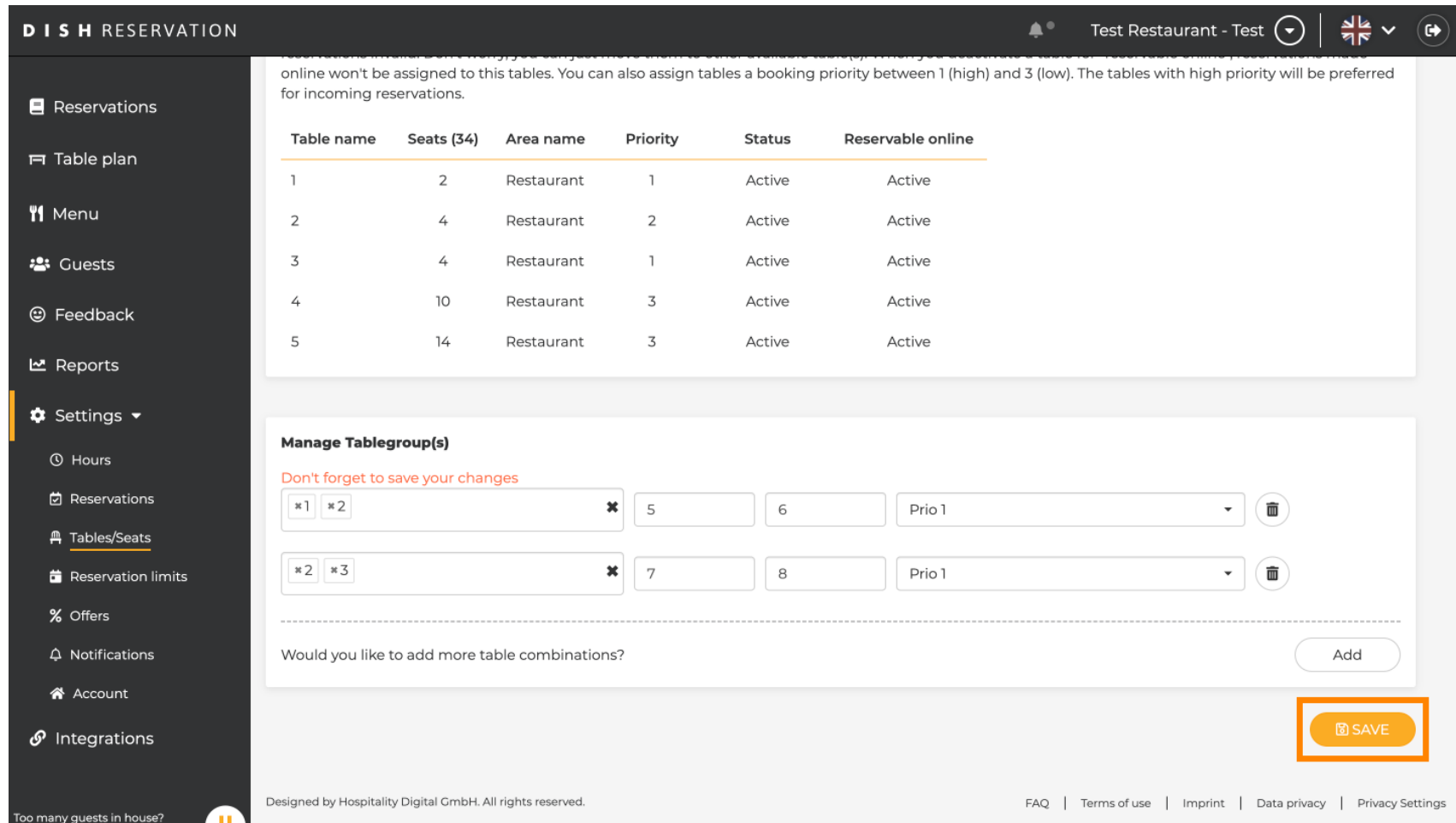
Would you like to add more table combinations? Add

SAVE

Too many guests in house?

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Após concluir a configuração, clique em **SALVAR** para aplicar as alterações.



The screenshot shows the 'Tables/Seats' configuration page in the DISH Reservation system. The page includes a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, Hours, Reservations, Tables/Seats, Reservation limits, Offers, Notifications, Account, and Integrations. The main content area displays a table of existing table configurations and a 'Manage Tablegroup(s)' section for adding new ones.

online won't be assigned to this tables. You can also assign tables a booking priority between 1 (high) and 3 (low). The tables with high priority will be preferred for incoming reservations.

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Manage Tablegroup(s)

Don't forget to save your changes

*1 *2	✖	5	6	Prio 1	🗑️
*2 *3	✖	7	8	Prio 1	🗑️

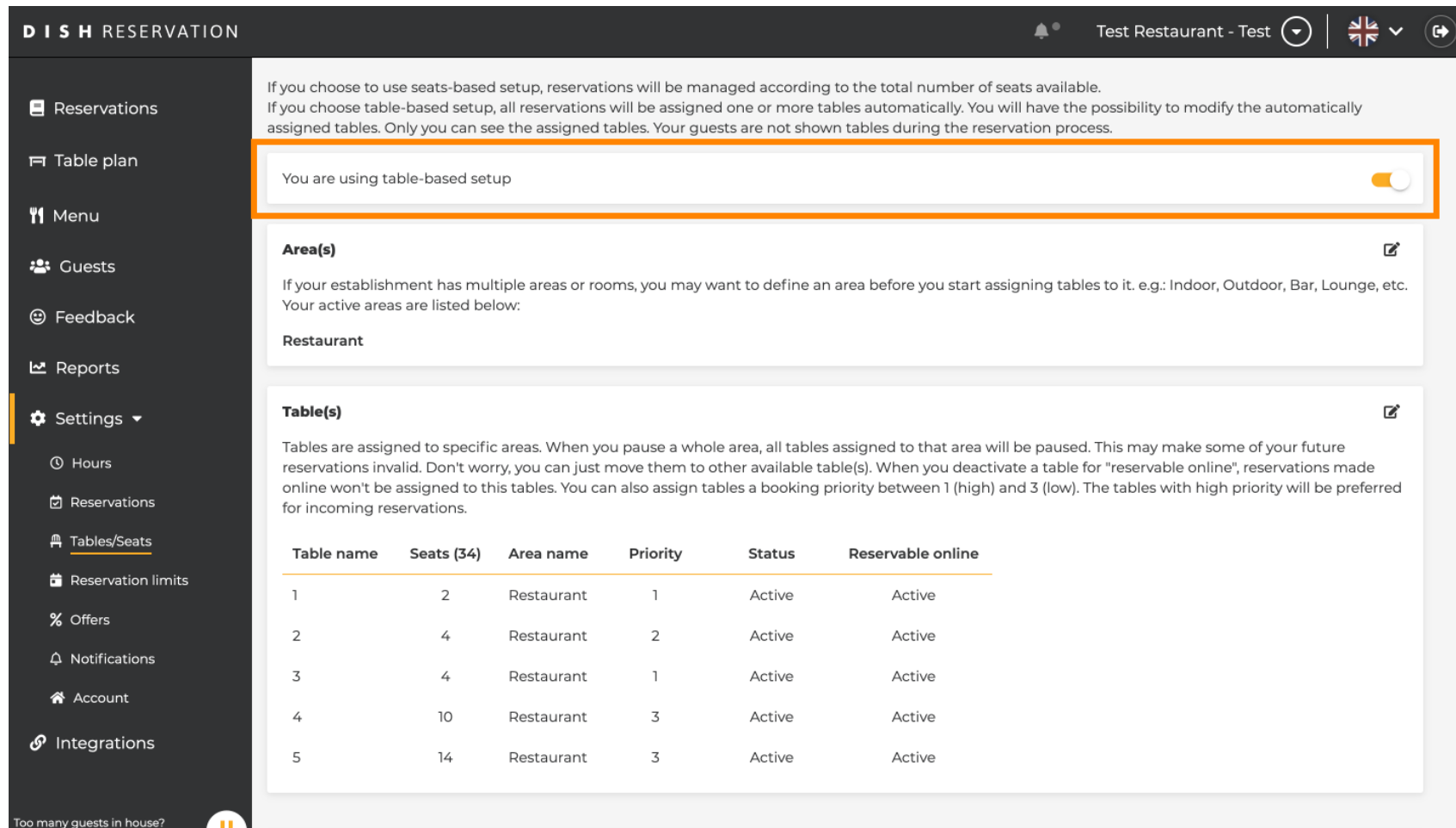
Would you like to add more table combinations? Add

SAVE

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Ao alternar da configuração baseada em mesas para a baseada em assentos, todas as atribuições de mesas de reservas existentes serão removidas.



DISH RESERVATION Test Restaurant - Test

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Too many guests in house?



Pronto. Você concluiu o tutorial e agora sabe como gerenciar suas mesas e assentos.

DISH RESERVATION

🔔 Test Restaurant - Test 🇬🇧 🏠

- 📅 Reservations
- 🏠 Table plan
- 🍴 Menu
- 👥 Guests
- 😊 Feedback
- 📊 Reports
- ⚙️ Settings ▾
 - 🕒 Hours
 - 📅 Reservations
 - 🏠 Tables/Seats
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5	14	Restaurant	3	Active	Active

Too many guests in house? ⏸



Digitalize para ir para o player interativo