

i Welcome to the dashboard of DISH Reservation. In this tutorial, we show you how to add and adjust opening hours.

DISH RESERVATION					* •	Test Bist	ro Trainin	ng 💽 🗧		
Reservations	Have a walk-in customer? Re reservation book!	ceived a reservation reque	est over phone / email? D	oon't forget to add it to your		WALK-IN		DD RESERVAT		
🛏 Table plan	(Mon, 2 Oct - M	on, 2 Oct						
🎢 Menu										
📇 Guests	There is 1 active limit configu	ured for the selected time	period					Show n	nore 🗸	
Feedback										
🗠 Reports			Opcoming			v 0	& 0	H 0/37		
🌣 Settings 👻										
			No reservation	ons available						
Too many guests in house?	Print								8	
Pause online reservations	Designed by Hospitality Digital GmbH.	All rights reserved.		F	AQ Terr	ms of use	Imprint	Data privacy	Privacy Set	ttings



• First, go to Settings on the menu to your left.

DISH RESERVATION		🌲 🔹 Test Bistro Training 🕤 🛛 🎽 🖕 🕞
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to reservation book!	to add it to your WALK-IN ADD RESERVATION
म्न Table plan 🎢 Menu	Mon, 2 Oct - Mon, 2 Oct	
🛎 Guests	There is 1 active limit configured for the selected time period	Show more 🗸
🗠 Reports	○ All ○ Completed	celled
🏟 Settings 👻		
	No reservations available	e
Too many guests in house?	Print Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Terms of use Imprint Data privacy Privacy Settings



• And then select Hours.

DISH RESERVATION					≜ ● Te	est Bistro Trainii	ng 🕤 🛊		
Reservations	Have a walk-in customer reservation book!	? Received a reservation re	quest over phone / email?	Don't forget to add it to you	ur M	/ALK-IN A	DD RESERVAT		
Ħ Table plan									
"1 Menu	<		Mon, 2 Oct -	Mon, 2 Oct					
📇 Guests	There is 1 active limit cor	nfigured for the selected tir	me period				Show m	iore 🗸	
Feedback									
🗠 Reports		⊖ Completed	Upcoming	⊖ Cancelled	ť	0 🔹 0	= 0/37		
🌣 Settings 👻									
() Hours									
Reservations									
🛱 Tables/Seats									
Reservation limits									
% Offers									
♠ Notifications			No reserva	tions available					
😭 Account									
	Print							6	
Too many guests in house?	Designed by Hospitality Digital Gn	nbH. All rights reserved.			FAQ Terms o	fuse Imprint	Data privacy	Privacy Set	ttings



• You are now in the overview of your reservation hours. To edit the reservation hours, click on the corresponding editing icon.

DISH RESERVATION			🌲 🛛 Test Bistro Training 🕤 🛛 🎽 🗸 🕞
Reservations	Reservation hours can be the same as your opening hours, but they can also are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation du	start la ration i	ter and / or end earlier. Your reservation hours in combination with duration is 2 hours, the last reservation time offered to your guests is 6PM.
🎮 Table plan	Reservation hours		Are you closed for holidays? Opening late or closing early on a certain day?
🎢 Menu	Monday 09:00 AM - 10:00 PM		You can now configure exceptions to your regular reservation hours to ensure that guests don't arrive when you are closed for business!
🖶 Guests	Tuesday 09:00 AM - 10:00 PM		ADD
🕲 Feedback	Wednesday 09:00 AM - 10:00 PM		
🗠 Reports	Thursday 09:00 AM - 10:00 PM		
🏟 Settings 👻	Friday 09:00 AM - 10:00 PM		
	Saturday 02:00 PM - 12:00 AM		
A Tables/Seats	Sunday 02:00 PM - 12:00 AM		
🛱 Reservation limits			
% Offers	Services 📝		
♣ Notifications	Set services to filter reservations and define default reservation durations per service		
😤 Account			
8 Integrations			
	Designed by Hospitality Digital GmbH. All rights reserved.		FAQ. Terms of use Imprint Data privacy Privacy Settings
Too many guests in house?			



• You now are able to adjust your already existing reservation hours as well as delete them.

DISH RESERVATION		🐥 🍨 Test Bistro Training 🤇) ╬∽ ⊛
Reservations	Reservation hours can be the same as your opening hours, but they can also start late are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation duration is	r and / or end earlier. Your reservation hours in combinatior 2 hours, the last reservation time offered to your guests is 6l	n with duration PM.
Ħ Table plan			Back
"1 Menu	Tell us when you would like to accept reservations		
🐣 Guests	Day(s) Ti	me	×
eedback	Mon, Tue, Wed, Thu, Fri 🔹	09 : 00 am - 10 : 00 pm	+
🗠 Reports	Day(s) Ti	me	×
💠 Settings 👻	Sat, Sun 🔹	02 : 00 pm - 12 : 00 am	+
() Hours			
🗹 Reservations	Would you like to add more days?		Add
🛱 Tables/Seats			SAVE
Reservation limits			SAVE
% Offers			
♠ Notifications			
😤 Account			
8 Integrations			
Too many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Terms of use Imprint Data	privacy Privacy Settings



• And add new hours too.

DISH RESERVATION		¢°	Test Bistro Training 🕤 🗌	ৰাদ বাদ প	•
Reservations	Reservation hours can be the same as your opening hours, but they can also star are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation durati	t later and / or end earlier. Your reserv on is 2 hours, the last reservation time	ration hours in combination with de	uration	
Ħ Table plan				Back	
🎢 Menu	Tell us when you would like to accept reservations.				
🐣 Guests	Day(s)	Time		×	
Feedback	Mon, Tue, Wed, Thu, Fri 🔹	09 : 00 am - 10 : 00	pm	•	
🗠 Reports	Day(s)	Time		×	
🔹 Settings 👻	Sat, Sun 🔹	02 : 00 pm - 12 : 00	am	•	
O Hours					
🖻 Reservations	Would you like to add more days?		A	dd	
🛱 Tables/Seats				SAVE	
🛱 Reservation limits				SAVE	
% Offers					
♠ Notifications					
😭 Account					
𝔗 Integrations					
oo many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Ter	rms of use Imprint Data privacy	Privacy Set	ttings



Once you are finished editing, click on SAVE to apply your changes.

DISH RESERVATION		4	Test Bistro Training) * ~ •
Reservations	Reservation hours can be the same as your opening hours, but they can also star are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation duration	t later and / or end earlier. Your on is 2 hours, the last reservatior	reservation hours in combination n time offered to your guests is 6f	with duration
Ħ Table plan				Back
🎢 Menu	Tell us when you would like to accept reservations.			
🐣 Guests	Day(s)	Time		×
😉 Feedback	Mon, Tue, Wed, Thu, Fri 👻	09 : 00 am - 10 :	00 pm	+
🗠 Reports	Day(s)	Time		×
🌣 Settings 👻	Sat, Sun 👻	02 : 00 pm - 12 :	00 am	+
O Hours				
🖻 Reservations	Would you like to add more days?			Add
🛱 Tables/Seats				
🛱 Reservation limits				SAVE
% Offers				
↓ Notifications				
希 Account				
ioo many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ	Terms of use Imprint Data	privacy Privacy Settings



• To add exceptions to your regular hours, click on ADD.

DISH RESERVATION			🌲 🛛 Test Bistro Training 🕤 🛛 🎽 🗸 🕞
E Reservations	Reservation hours can be the same as your opening hours, but they can also are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation du	start la ration i	ater and / or end earlier. Your reservation hours in combination with duration is 2 hours, the last reservation time offered to your guests is 6PM.
🎮 Table plan	Reservation hours		Are you closed for holidays? Opening late or closing early on a certain day?
🎢 Menu	Monday 09:00 AM - 10:00 PM		You can now configure exceptions to your regular reservation hours to ensure that guests don't arrive when you are closed for business!
🛎 Guests	Tuesday 09:00 AM - 10:00 PM		
🕲 Feedback	Wednesday 09:00 AM - 10:00 PM		
🗠 Reports	Thursday 09:00 AM - 10:00 PM		
🔅 Settings 👻	Friday 09:00 AM - 10:00 PM		
③ Hours Ø Reservations	Saturday 02:00 PM - 12:00 AM		
A Tables/Seats	Sunday 02:00 PM - 12:00 AM		
🛱 Reservation limits			
% Offers	Services 🖉		
♠ Notifications	Set services to filter reservations and define default reservation durations per service		
🛠 Account			
8 Integrations			
foo many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.		FAQ Terms of use Imprint Data privacy Privacy Settings



You can now add exceptions for times you're closed or have different opening hours.

DISH RESERVATION		* *	Test Bistro Training	⊙ ₩	~ (
	Are you closed for holidays? Opening late or closing early on a certain day? You can now configure exceptions to your regular reservation hours to ensure that guests don't arrive when	you are clc	osed for business!	Bac	:k	
Ħ Iable plan ¶ Menu ♣ Guests	Select date / time period Choose activity on Please select Closed Different 	ent times			×	
☺ Feedback 唑 Reports	Would you like to add more days?			Add	\supset	1
 Settings - O Hours 				SAV	Æ	
☐ Reservations ☐ Tables/Seats						
 Reservation limits Offers 						
A Notifications						
Too many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Terr	ns of use Imprint Dat	a privacy Pr	ivacy Sett	ings



• To first set whether the exception is a specific date or a time period, use the corresponding drop-down menu.

DISH RESERVATION		* *	Test Bistro Training 🕤	<u> 1</u>	•
Reservations	Are you closed for holidays? Opening late or closing early on a certain day? You can now configure exceptions to your regular reservation hours to ensure that gu	iests don't arrive when you are clc	osed for business!	Back	
🎢 Menu 🏜 Guests	Select date / time period CC	hoose activity Closed Different times		×	
☺ Feedback 唑 Reports	Would you like to add more days?			Add	
 Settings Hours Reservations Tables/Seats Reservation limits Offers Notifications Account Integrations 				SAVE	
foo many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Terr	ms of use Imprint Data privacy	Privacy Set	tings



• Then set the date for the exception.

DISH RESERVATION			Test Bistro Training 🕤 🛛 🏄 🗸	
Reservations	Are you closed for holidays? Opening late or closing early on a certain day? You can now configure exceptions to your regular reservation hours to ensure that g	uests don't arrive when you are cl	osed for business!	
🛏 Table plan			Back	
🎢 Menu	Select date / time period	Choose activity	×	
🐣 Guests	on Please select	Closed Different times		
Seedback				
🗠 Reports	Would you like to add more days?		Add	
🌣 Settings 👻			SAVE	
() Hours				
Reservations				
🖺 Tables/Seats				
📅 Reservation limits				
% Offers				
♠ Notifications				
希 Account				
${\cal O}$ Integrations				
Too many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Ter	ms of use Imprint Data privacy Privacy	Settings



• And whether your establishment is closed or has different times during your chosen date, by using the corresponding control.

DISH RESERVATION		* *	Test Bistro Training	g 🖸	শ্বাহ্ন প	•
Reservations	Are you closed for holidays? Opening late or closing early on a certain day? You can now configure exceptions to your regular reservation hours to ensure that guests don't arrive	e when you are clo	osed for business!			
🛏 Table plan					Back	
🎢 Menu	Select date / time period Choose activity				×	
🐣 Guests	on Please select Closed	Different times				
Seedback						
🗠 Reports	Would you like to add more days?				Add	
🗢 Settings 👻					SAVE)
O Hours						
Reservations						
🛱 Tables/Seats						
🛱 Reservation limits						
% Offers						
♠ Notifications						
😚 Account						
${oldsymbol \mathscr O}$ Integrations						
oo many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Ten	ms of use Imprint	Data privacy	Privacy Se	attings



If you want to add more exceptions, simply click on Add.

DISH RESERVATION		* °	Test Bistro Training 🕤 📔	<u> 최</u> 隆 ~	•
E Reservations	Are you closed for holidays? Opening late or closing early on a certain day? You can now configure exceptions to your regular reservation hours to ensure that gu	ests don't arrive when you are clo	used for business!		
🍽 Table plan				Back	
🎢 Menu	Select date / time period	noose activity		×	
🐣 Guests	on Please select	Closed Different times			
🕲 Feedback					
🗠 Reports	Would you like to add more days?			Add	
🔹 Settings 👻				SAVE	
O Hours					
🗹 Reservations					
🛱 Tables/Seats					
🛱 Reservation limits					
% Offers					
♠ Notifications					
🛠 Account					
${\cal O}$ Integrations					
Too many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Tern	ns of use Imprint Data privacy	Privacy Set	tings



This is an example for a chosen time period with different opening hours.

DISH RESERVATION			* *	Test Bistro Training 🕤	╡ ╬╴┙ ╚•
E Reservations	Are you closed for holiday You can now configure ex	s? Opening late or closing early on a certain day? ceptions to your regular reservation hours to ensure th	nat guests don't arrive when you are c	losed for business!	
Ħ Table plan					Back
"1 Menu	Select date / time perio	d	Choose activity		×
🛎 Guests	on 👻	Tue, 31/10/2023	Closed Different times		
🕲 Feedback	Select date / time perio	d	Choose activity		×
🗠 Reports	from 👻	Mon, 13/11/2023	Closed Different times		
🔅 Settings 👻	until	Sun, 26/11/2023	10 : 00 am - 3 : 00	pm	+
() Hours	occurs	every day 🔹			
🗹 Reservations					
🛱 Tables/Seats	Would you like to add n	nore days?			Add
🛱 Reservation limits					
% Offers					SAVE
♠ Notifications					
🛠 Account					
${\cal S}$ Integrations					
foo many guests in house?	Designed by Hospitality Digital C	mbH. All rights reserved.	FAQ Te	rms of use Imprint Data priv	vacy Privacy Settings



For a time period, you have to choose in what interval the chosen activity reoccurs. Example: Every day during a chosen period, your opening hours will be different from your regular hours.

DISH RESERVATION			¢°	Test Bistro Training 🕤) 최종 ~	
Reservations	Are you closed for holida You can now configure e	ys? Opening late or closing early on a certain day? xceptions to your regular reservation hours to ensure t	hat guests don't arrive when you are o	closed for business!		
🛏 Table plan					Back	
¶ Menu	Select date / time peri	od	Choose activity		×	
🐣 Guests	on 👻	Tue, 31/10/2023	Closed Different times			
edback	Select date / time peri	od	Choose activity		×	
🗠 Reports	from 👻	Mon, 13/11/2023	Closed Different times			
🔹 Settings 🗸	until	Sun, 26/11/2023	10 : 00 am - 3 : 00	pm	+	
() Hours	occurs	every day 👻				
Reservations			•			
🛱 Tables/Seats	Would you like to add	more days?			Add	
🛱 Reservation limits						
% Offers					SAVE)
♠ Notifications						
😚 Account						
${oldsymbol \mathscr O}$ Integrations						
po many guests in house?	Designed by Hospitality Digital	GmbH. All rights reserved.	FAQ T	erms of use Imprint Data pri	vacy Privacy Se	attings



Once you added your exceptions, click on SAVE to apply your changes.

DISH RESERVATION			* °	Test Bistro Training	⊙ ⋕ ∽	
Reservations	Are you closed for holiday: You can now configure ex	5? Opening late or closing early on a certain day? ceptions to your regular reservation hours to ensure the ceptions to your regular reservation hours to ensure the	at guests don't arrive when you are cl	osed for business!		
🛏 Table plan					Back	
🎢 Menu	Select date / time perio	d	Choose activity		×	
🐣 Guests	on 👻	Tue, 31/10/2023	Closed Different times			
Feedback	Select date / time perio	d	Choose activity		×	
🗠 Reports	from -	Mon, 13/11/2023	Closed Different times			
🌣 Settings 👻	until	Sun, 26/11/2023	10 : 00 am - 3 : 00	pm	+	
() Hours	occurs	every day 🔹				
Reservations						
🛱 Tables/Seats	Would you like to add n	nore days?			Add	
💼 Reservation limits						á I
% Offers					SAVE	2
↓ Notifications						
😭 Account						
${ {oldsymbol {\mathscr O}}}$ Integrations						
oo many guests in house?	Designed by Hospitality Digital G	mbH. All rights reserved.	FAQ Ter	ms of use Imprint Dat	a privacy Privacy S	settings



• To set up certain hours for your services, click on the corresponding editing icon.

DISH RESERVATION		٠	 Test Bistro Training 	월 ~	
Reservations	Reservation hours can be the same as your opening hours, but they can also s are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation dur	art later and / or end earlier. Your r ation is 2 hours, the last reservation	eservation hours in combination wit time offered to your guests is 6PM.	h duration	
🍽 Table plan	Reservation hours	Exceptional hours		ľ	
🌱 Menu	Monday 09:00 AM - 10:00 PM	Tue, 31/10/2023 closed			
🐣 Guests	Tuesday 09:00 AM - 10:00 PM	Mon, 13/11/2023 - Sun, 26/11 10:00 AM - 03:00 PM	1/2023		
Eedback	Wednesday 09:00 AM - 10:00 PM				
🗠 Reports	Thursday 09:00 AM - 10:00 PM				
🌣 Settings 👻	Friday 09:00 AM - 10:00 PM				
O Hours	Saturday 02:00 PM - 12:00 AM				
A Tables/Seats	Sunday 02:00 PM - 12:00 AM				
🛱 Reservation limits					
% Offers	Services				
♀ Notifications	per service				
😤 Account					
Changes successfully saved					×



Click on Add to add new service hours.

DISH RESERVATION		* •	Test Bistro Training 🕤	<u> 취</u> ~	
E Reservations	Set up service periods to easily filter your reservations by services and get a better overview of incoming g reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner).	uests. With	this, you will also be able to de	ine default	
🖻 Table plan				Back	
🍴 Menu	Would you like to add more days?			Add	
🛎 Guests				SAVE	
🕲 Feedback					
🗠 Reports					
🗢 Settings 👻					
O Hours					
Reservations					
A Tables/Seats					
Reservation limits					
% Offers					
Account					
oo many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ Te	rms of use Imprint Data priv	acy Privacy Se	ettings



• Then select the days, time and the specific service for your new service hours.

DISH RESERVATION		¢ *	Test Bistro Training	\odot	<u> </u>	
E Reservations	Set up service periods to easily filter your reservations by services and get a better overview of incoming gues reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner).	sts. With t	his, you will also be able t	to define	default	
🍽 Table plan					Back	
"1 Menu	Day(s) Time				×	
🐣 Guests	Mon, Tue, Wed, Thu, Fri 🔹 12 : 00 am - 3	3 : 00	pm Lunch -		+) 💼	
Feedback	Would you like to add more days?			-	dd	
🗠 Reports					CAVE	
💠 Settings 👻					SAVE	
() Hours						
🗹 Reservations						
🛱 Tables/Seats						
🛱 Reservation limits						
% Offers						
♣ Notifications						
希 Account						
${\cal O}$ Integrations						
Too many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	AQ Ter	ms of use Imprint Da	ta privacy	Privacy Set	tings



• Once you're finished, click on SAVE to apply your changes.

DISH RESERVATION			≜ ● Tes	st Bistro Training (✐│╬	(+)
Reservations	Set up service periods to easily filter your reservations by services and get a better or reservation durations for each service in settings/reservations (e.g. 1h for lunch and	overview of incoming guest 2h for dinner).	s. With this, y	ou will also be able to	define default	
🛏 Table plan					Back	
🎢 Menu	Day(s)	Time				×
🐣 Guests	Mon, Tue, Wed, Thu, Fri	12 : 00 am - 3	: 00 pm	Lunch -	+	D
🕲 Feedback	Would you like to add more days?				Add	
🗠 Reports						
🌣 Settings 🗸					SAVE	
O Hours						
Reservations						
🛱 Tables/Seats						
💼 Reservation limits						
% Offers						
♪ Notifications						
😤 Account						
${ {oldsymbol { heta } } }$ Integrations						
oo many guests in house?	Designed by Hospitality Digital GmbH. All rights reserved.	FA	Q Terms of	use Imprint Data	privacy Privac	y Settings



That's it. You have completed the tutorial and now know how to add and adjust opening hours.

DISH RESERVATION			🜲 • Test Bistro Traini	ng 🕤 🍀 🗸	
Reservations	Reservation hours can be the same as your opening hours, but they car are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation	n also star on duratio	rt later and / or end earlier. Your reservation hours in combi on is 2 hours, the last reservation time offered to your gues	nation with duration ts is 6PM.	
Ħ Table plan	Reservation hours	ľ	Exceptional hours	ľ	
🆞 Menu 🐣 Guests	Monday 09:00 AM - 10:00 PM Tuesday		Tue, 31/10/2023 closed Mon, 13/11/2023 - Sun, 26/11/2023		
🕲 Feedback	09:00 AM - 10:00 PM Wednesday 09:00 AM - 10:00 PM		10:00 AM - 03:00 PM		
🗠 Reports	Thursday 09:00 AM - 10:00 PM				
🌣 Settings 👻	Friday 09:00 AM - 10:00 PM				
Hours Reservations	Saturday 02:00 PM - 12:00 AM				
A Tables/Seats	Sunday 02:00 PM - 12:00 AM				
🛱 Reservation limits		_			
% Offers	Services	Ľ			
♀ Notifications	Monday Lunch: 12:00 AM - 03:00 PM				
Account	Tuesday Lunch: 12:00 AM - 03:00 PM				
𝔗 Integrations	Wednesday Lunch : 12:00 AM - 03:00 PM				
Changes successfully saved					×



