

Vítejte na hlavním panelu rezervace DISH. V tomto tutoriálu vám ukážeme, jak upravit stav vašich rezervací.

<b>DISH</b> RESERVATION					<b>¢</b> °	Test Bistro	Training 🕤	<u> 취</u> ~ (	•
Reservations	Have a walk-in customer? Received reservation book!	a reservation request	over phone / email? Don	"t forget to add it to your		WALK-IN	ADD RESER	VATION	
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Too many guests in house?	Print							?	
Pause online reservations	Designed by Hospitality Digital GmbH. All rights	s reserved.		F	AQ   Term	ns of use   Im	print   Data privac	y   Privacy Setti	ings



# • Když vyberete nabídku Rezervace , uvidíte přehled svých rezervací.

DISH RESERVATION					<b>*</b> •	Test Bistro Tra	aining 🕤	<u> </u>	
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Too many guests in house? Pause online reservations	Designed by Hospitality Digital Gm	bH. All rights reserved.			FAQ   Term:	s of use   Imprir	t   Data privacy	Privacy Se	ettings



## Pomocí rozbalovací nabídky můžete rezervaci buď zrušit, nebo ji označit jako doručenou.

<b>DISH</b> RESERVATION		<b>*</b> •	Test Bistı	ro Training	⊙│╬╞╰	
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Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	AQ   Ter	rms of use	Imprint   Dat	a privacy   Priva	y Settings



### Když zrušíte rezervaci, máte možnost zákazníka o zrušení informovat.

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Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	AQ	Terms of use   Imprint   Data privacy   Privacy Settings



## Můžete zanechat volitelnou zprávu pro zákazníka.

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Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ	Terms of use   Imprint   Data privacy   Privacy Settings



### • A rozhodněte se, zda budete svého zákazníka o zrušení informovat nebo ne.

<b>DISH</b> RESERVATION		<b>*</b> •	Test Bistro Training 🕤 🛛 🎽 🗸 🕞
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Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ	Terms of use   Imprint   Data privacy   Privacy Settings



## • Nakonec zrušení potvrďte kliknutím na Zrušit rezervaci .

<b>DISH</b> RESERVATION		<b>*</b> •	Test Bistro Training 🕤 🛛 🏄 🔽 🏟
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Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	FAQ	Ferms of use   Imprint   Data privacy   Privacy Settings



Protože návštěva není nadcházející rezervace, a chcete-li vidět všechny své rezervace, musíte své rezervace filtrovat jinak. K tomu použijte dané výběry.

<b>DISH</b> RESERVATION		♣° Test Bistro Training 🕤   🏄 ∽ 🕞
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Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	AQ   Terms of use   Imprint   Data privacy   Privacy Setting



• V závislosti na vaší volbě výběru uvidíte své rezervace filtrované. Kliknutím na rezervaci si vždy můžete zobrazit další informace a upravit je.

<b>DISH</b> RESERVATION					<b>¢</b> °	Test Bis	stro Training 🕤	<u> </u>		
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	50% discount on	cocktails								
							END RESEF			
	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	T	
	50% discount on	cocktails								
	Your guests seem	to be running late. Would you lik	ke to send them a reserv	ation reminder?			R	EMIND		
Too many guests in house? Pause online reservations							ARRIVED	D SHOW	9	
	05-25 DM	Doe John		2 andet(e)	1 (RAD)		· · · ·			



# Pokud je stůl hotový, můžete konkrétní rezervaci ukončit kliknutím na UKONČIT REZERVACI.

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🐣 Guests	50% discount on cock	tails						
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Too many guests in house? Pause online reservations	Designed by Hospitality Digita	GmbH. All rights reserved.			FAQ   T	Ferms of use	Imprint   Data privacy   Priva	cy Settings



U nadcházející rezervace máte možnost buď ji označit jako doručenou, nebo jako nepřijatou. Jednoduše klikněte na příslušné tlačítko.

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Too many guests in house? Pause online reservations	Designed by Hospitality Digita	I GmbH. All rights reserved.			FAQ   Te	rms of use	Imprint   Data privad	:y   Privacy Se	ettings



### Není-li host včas, můžete mu poslat upomínku pomocí tlačítka PŘIPOMÍNIT . Poznámka: Pokud jste rezervaci přidali ručně, musíte zadat e-mailovou adresu nebo telefonní číslo.

월 ~ Test Bistro Training Ϛ **DISH** RESERVATION **A**\* (•) **F** 3/49 🔵 All ○ Cancelled ₫3 O Completed Reservations 🗖 Table plan Wed, 27/09/2023 🎢 Menu 03:23 PM Walkin 3 guest(s) 1-2 (Restaurant) У Done  $\sim$ 50% discount on cocktails 📇 Guests Feedback 🗠 Reports 03:45 PM Doe, Jane 2 guest(s) L1 (Lounge) Confirmed  $\mathbf{v}$ 50% discount on cocktails 🗢 Settings 👻 Your guests seem to be running late. Would you like to send them a reservation reminder? REMIND 𝚱 Integrations 05:45 PM Doe, John 2 guest(s) 1 (BAR) Confirmed  $\sim$ 05:45 PM Doe, Jane 2 guest(s) L1 (Lounge) Cancelled Print Too many guests in house? Ш Pause online reservations Designed by Hospitality Digital GmbH. All rights reserved. FAQ | Terms of use | Imprint | Data privacy | Privacy Settings



To je vše. Dokončili jste tutoriál a nyní víte, jak upravit stav svých rezervací.

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Your guests seem to be running late. Would you like to send them a reservation reminder?	
Too many quests in house?	
Pause online reservations	



