



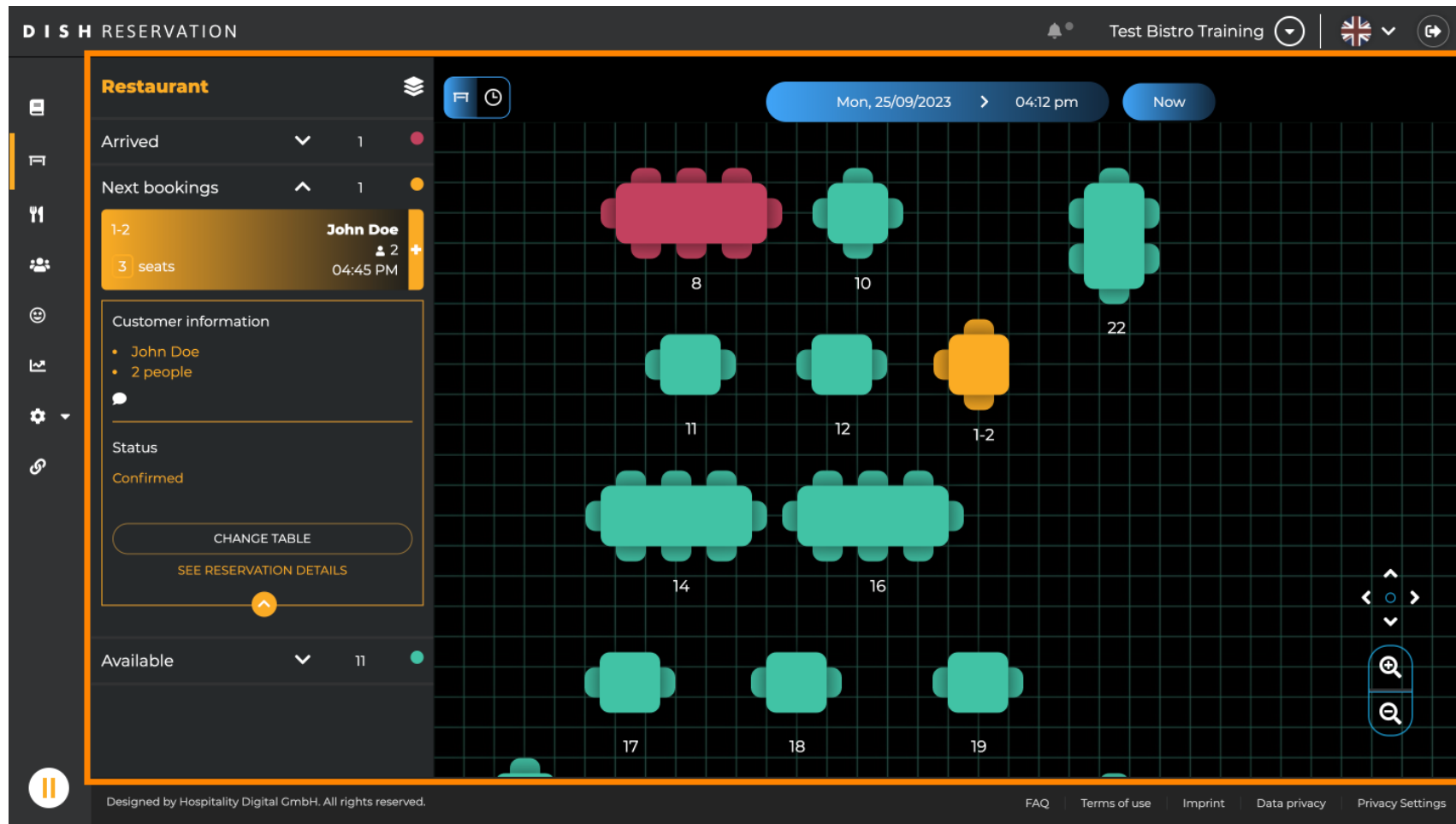
Welcome to the **DISH Reservation dashboard**. In this tutorial, we will give you an overview of the table plan functions.

The screenshot shows the DISH Reservation Admin Panel interface. The top navigation bar includes the DISH logo, the current location 'Test Bistro Training', a language selector (UK flag), and a refresh icon. The left sidebar contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date range selector set to 'Mon, 25 Sep - Mon, 25 Sep'. A summary bar indicates 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter tabs are available for 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 1 calendar icon, 2 people icon, and 1/50 table plan icon. A reservation card for 'Mon, 25/09/2023' at '04:45 PM' for 'Doe, John' (2 guest(s) at 1-2 (Restaurant)) is shown with a 'Confirmed' status and a '50% discount on cocktails' note. A 'Print' button is located below the reservation card. At the bottom, there is a 'Too many guests in house? Pause online reservations' warning with a pause icon, a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.', and a help icon (question mark) next to links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

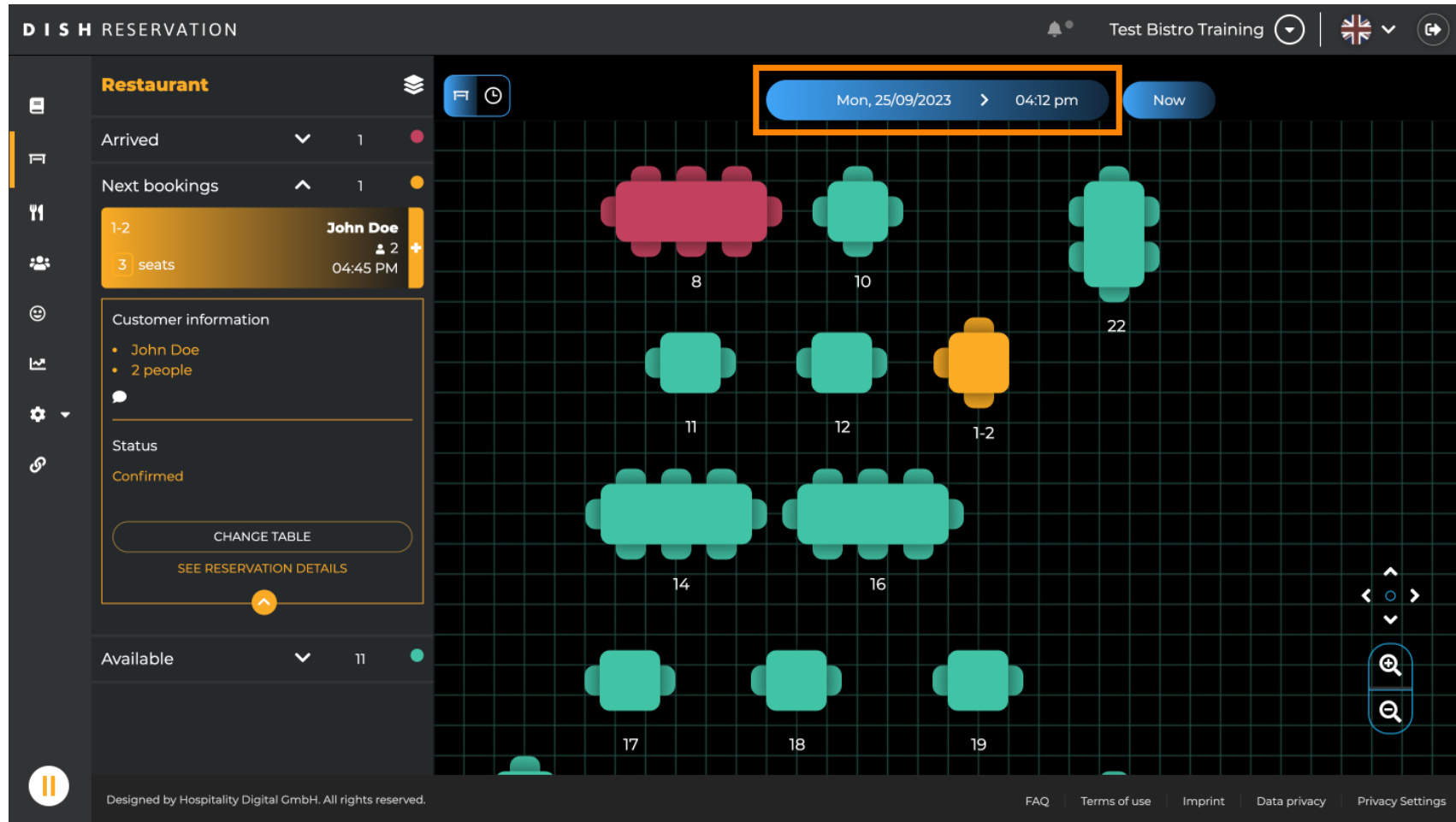
To access the table plan, click on **Table Plan** at the menu on the left.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a dark sidebar menu contains several options: Reservations, Table plan (highlighted with an orange box), Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter options include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 1 calendar icon, 2 people icon, and 1/50 table icon. A reservation entry for "Mon, 25/09/2023" at "04:45 PM" for "Doe, John" (2 guest(s) at 1-2 (Restaurant)) is shown as "Confirmed" with a "50% discount on cocktails" note and a "Print" button. The footer includes a "Too many guests in house? Pause online reservations" warning, a help icon, and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

i You then will see your **available tables**, **arrived guests** and **next bookings**. **Note: The visual table plan is a feature only included in DISH Professional Reservation.**



To spectate another date/time, click on the **time bar**.



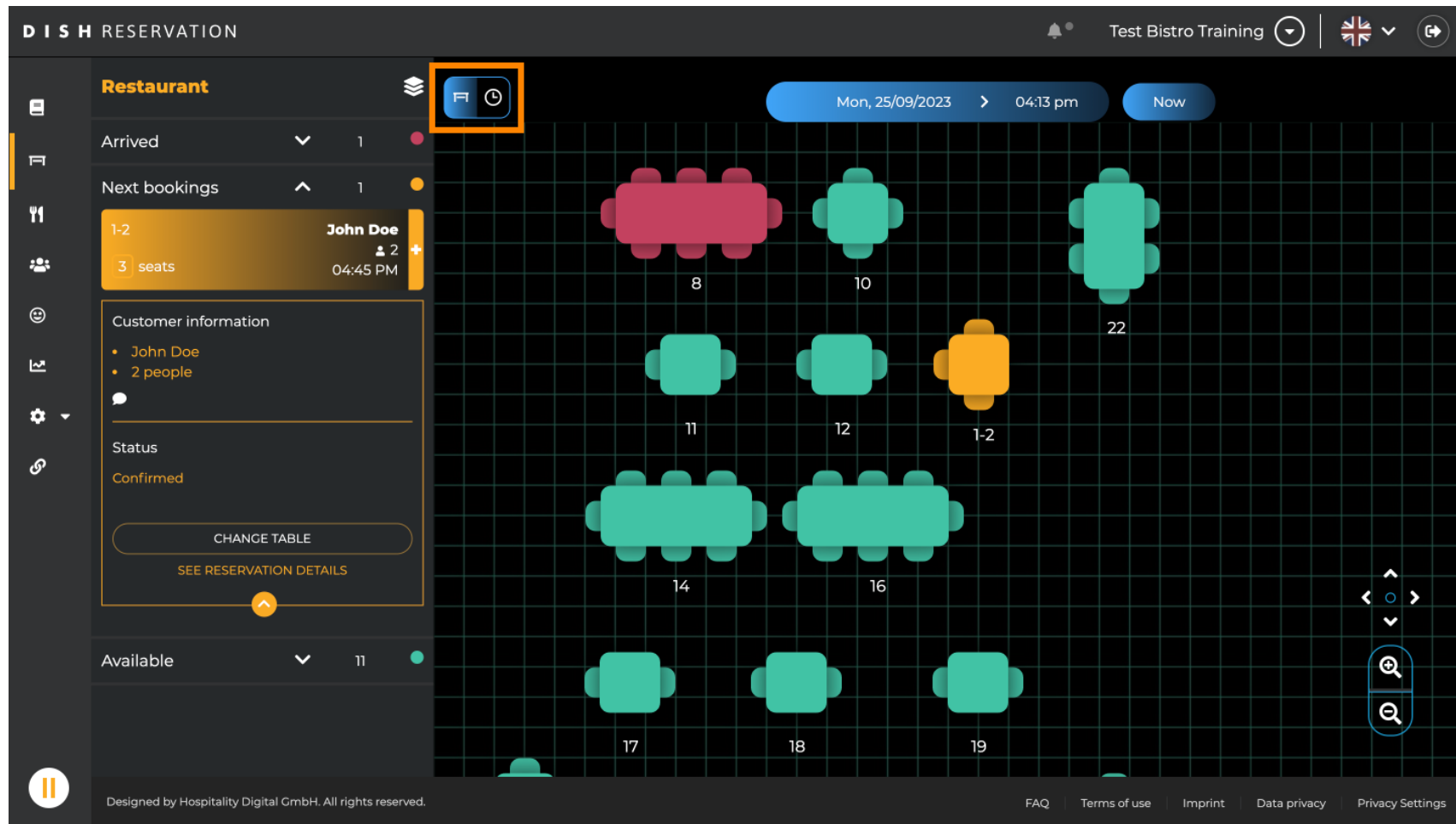
Then select the date and time you want to spectate.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a 'Restaurant' section with reservation details for 'John Doe' (2 people, 04:45 PM, 3 seats). The main area shows a table plan with various table configurations (e.g., 8, 11, 14, 16, 17, 18, 19) and a date/time selection modal. The modal is highlighted with an orange border and shows a calendar for September 2023 with the 25th selected, and a time picker set to 04:13 PM. The interface includes a top navigation bar with 'Test Bistro Training' and a footer with legal links.

To go back to the current time, click on **Now**.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a 'Restaurant' section with a list of reservations. The main area shows a table plan on a grid, with tables represented by colored shapes and numbered (8, 10, 11, 12, 14, 16, 17, 18, 19, 22). A 'Now' button is highlighted with an orange box in the top right corner of the table plan area. The top right of the interface shows the date 'Mon, 25/09/2023' and time '04:13 pm'. The bottom of the interface includes a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

When the **table icon** is selected it shows you the overview of available and booked tables. Click on the **watch icon** to see an overview of reservations assigned to the tables.



i You now see the available time slots for the corresponding tables.

The screenshot displays the DISH Reservation Admin Panel for 'Test Bistro Training'. The top navigation bar shows the date and time: 'Mon, 25/09/2023' and '04:13 pm'. A 'Now' button is also present.

The left sidebar contains reservation details for a reservation by 'John Doe' at '04:45 PM' for '3 seats'. It includes a 'Customer information' section with 'John Doe' and '2 people', a 'Status' of 'Confirmed', and buttons for 'CHANGE TABLE' and 'SEE RESERVATION DETAILS'.

The main table plan grid shows tables 1-2 through 16. The columns represent time slots: 2:00 PM, 3:00 PM, 4:00 PM, and 5:00 PM. A vertical yellow line indicates the current time is 04:13 pm. The grid shows reservation status for each table and time slot, including reservation names like 'John Doe' and durations like '465 minutes' and '420 minutes'.

| Table | Seats | 2:00 PM | 3:00 PM | 4:00 PM | 5:00 PM |
|-------|-------|----------|----------|----------------------------------|-------------------------------|
| 1-2 | 3 | Occupied | Occupied | Occupied (John Doe, 465 minutes) | Occupied (John Doe, 2 people) |
| 2-4 | 3 | Occupied | Occupied | Occupied | Occupied |
| 8 | 8 | Occupied | Occupied | Occupied (John Doe, 420 minutes) | Occupied |
| 10 | 4 | Occupied | Occupied | Occupied | Occupied |
| 11 | 2 | Occupied | Occupied | Occupied | Occupied |
| 12 | 2 | Occupied | Occupied | Occupied | Occupied |
| 14 | 8 | Occupied | Occupied | Occupied | Occupied |
| 16 | 8 | Occupied | Occupied | Occupied | Occupied |

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Click on an **existing reservation** to adjust the selected reservations. **Note: Upcoming or already ongoing doesn't matter.**

The screenshot displays the DISH Reservation Admin Panel interface. At the top, it shows the restaurant name 'Test Bistro Training' and the current date and time: 'Mon, 25/09/2023' at '04:20 pm'. The main area is a table plan grid with columns for time slots (2:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for tables (1-2, 2-4, 8, 10, 11, 12, 14, 16). A reservation for 'John Doe' (2 people) is highlighted in orange at table 1-2, starting at 04:26 pm. Another reservation for 'John Doe' (4 people) is highlighted in purple at table 8, starting at 4:20 minutes. The left sidebar shows restaurant details, including 'Arrived', 'Next bookings', 'Customer information' (John Doe, 2 people), 'Status' (Confirmed), and 'Available' tables (11). The bottom of the screen contains a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

i The **information** of the selected reservation will be shown on the left. You then have different options to choose depending on the status (arrived, confirmed, upcoming) of the reservation.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar shows reservation details for a selected reservation. The details include:

- Restaurant:** Arrived (1 reservation)
- Reservation:** 8 seats, John Doe, 4 people, 04:00 PM
- Customer information:** John Doe, 4 people
- Status:** Arrived
- Actions:** END RESERVATION, CHANGE TABLE, SEE RESERVATION DETAILS

The main area shows a table plan for the restaurant. The table plan is a grid with columns representing time slots (0:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows representing tables (1-2, 2-4, 8, 10, 11, 12, 14, 16). The current time is 04:27 pm. The table plan shows reservations for John Doe at 04:00 PM (8 seats, 4 people) and 04:27 pm (2 seats, 2 people). The reservation at 04:27 pm is highlighted in orange. The reservation at 04:00 PM is highlighted in pink. The reservation at 04:27 pm is 465 minutes long. The reservation at 04:00 PM is 420 minutes long.



To add a new reservation, select the desired **table** you wish to place the reservation.

DISH RESERVATION Test Bistro Training

Mon, 25/09/2023 04:20 pm Now

Restaurant

Arrived 1

8 seats **John Doe** 4 people 04:00 PM

Customer information

- John Doe
- 4 people

Status: Arrived

END RESERVATION

CHANGE TABLE

SEE RESERVATION DETAILS

Next bookings 1

1-2 **John Doe** 2 people 04:45 PM

3 seats

| Table | Seats | Reservation | Duration |
|-------|-------|-------------|-------------|
| 1-2 | 3 | John Doe | 465 minutes |
| 2-4 | 3 | | |
| 8 | 8 | John Doe | 420 minutes |
| 10 | 4 | | |
| 11 | 2 | | |
| 12 | 2 | | |
| 14 | 8 | | |
| 16 | 8 | | |

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Then click on the **plus symbol** to add a new reservation.

The screenshot displays the DISH Reservation Admin Panel interface. The top navigation bar includes the logo, the restaurant name "Test Bistro Training", and the current date and time "Mon, 25/09/2023 04:20 pm". The main area is divided into a left sidebar and a central table plan grid.

Left Sidebar:

- Restaurant:** John Doe, 2 people. Status: Confirmed. Buttons: CHANGE TABLE, SEE RESERVATION DETAILS.
- Available:** 11 seats. A list of table options with plus signs for adding reservations:
 - 2-4 seats (3 seats)
 - 10 seats (4 seats)
 - 11 seats (2 seats) - **Plus sign highlighted with an orange box**
 - 12 seats (2 seats)

Table Plan Grid:

| Restaurant | Time | Duration | Guests | Name |
|------------|---------|-------------|--------|--------------|
| 1-2 | 3:00 PM | 465 minutes | 3 | John Doe (2) |
| 2-4 | 3:00 PM | | 3 | |
| 8 | 3:00 PM | 420 minutes | 8 | John Doe (4) |
| 10 | 3:00 PM | | 4 | |
| 11 | 3:00 PM | | 2 | |
| 12 | 3:00 PM | | 2 | |
| 14 | 3:00 PM | | 8 | |
| 16 | 3:00 PM | | 8 | |

A new input screen will open where you can enter the required information.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons. The main area is split into two panels. The left panel is a reservation input form, and the right panel is a table plan.

Reservation Input Form (Left Panel):

- Table:** 11, 04:20 pm
- Seats:** 2
- Customer information:**
 - First name
 - Last name
 - Party size
 - Phone number
 - Email address
- Duration time:** 150 min
- Status:** Available
- Buttons:** CREATE RESERVATION, DON'T SAVE

Table Plan (Right Panel):

- Header:** Restaurant, 00 PM, 3:00 PM, 4:00 PM, 5:00 PM
- Current Time:** 04:27 pm
- Table 1-2:** 3 seats, 465 minutes, John Doe (2 seats)
- Table 2-4:** 3 seats
- Table 8:** 8 seats, 420 minutes, John Doe (4 seats)
- Table 10:** 4 seats
- Table 11:** 2 seats
- Table 12:** 2 seats
- Table 14:** 8 seats
- Table 16:** 8 seats

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Once you entered all the information of the reservation click on **CREATE RESERVATION** to add it.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a reservation form is visible with the following details:

- Table: 11
- Seats: 2
- Time: 04:20 pm
- Customer information:
 - Name: Jane Doe
 - Phone number: 2
 - Email address: (empty)
- Duration time: 150 min
- Status: Available

At the bottom of the form, the **CREATE RESERVATION** button is highlighted with an orange border. Below it is a **DON'T SAVE** button.

The right side of the screen shows a table plan for the restaurant. The table plan is a grid with columns representing time slots (1:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows representing tables (1-2, 2-4, 8, 10, 11, 12, 14, 16). The current time is 04:27 pm. A reservation for John Doe (2 people) is shown in the 4:00 PM slot for table 1-2, with a duration of 465 minutes. Another reservation for John Doe (4 people) is shown in the 4:00 PM slot for table 8, with a duration of 420 minutes. The 'CREATE RESERVATION' button is highlighted with an orange box.

To switch the area of your establishment, click on the **layered symbol**.

The screenshot displays the DISH Reservation Admin Panel interface. At the top, it shows the restaurant name "Test Bistro Training" and the current date and time: "Mon, 25/09/2023" at "04:41 pm". A "Now" button is also visible. The main area is a table plan grid with columns for time slots (3:00 PM, 4:00 PM, 5:00 PM) and rows for tables (1-2, 2-4, 8, 10, 11, 12, 14, 16). Each table entry shows the number of people and the duration of the reservation. A reservation for "John Doe" (2 people) is highlighted in orange at the 4:00 PM slot for table 1-2. A reservation for "Jane Doe" (2 people) is highlighted in pink at the 4:00 PM slot for table 11. A reservation for "John Doe" (4 people) is highlighted in pink at the 4:00 PM slot for table 8. The left sidebar contains a navigation menu with icons for Restaurant, Arrived, Next bookings, Customer information, Status, and Available. The "Restaurant" icon is highlighted with an orange box. The "Status" section shows "Confirmed" and buttons for "ARRIVED", "NO SHOW", "CHANGE TABLE", and "SEE RESERVATION DETAILS". The bottom of the screen features a footer with "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

Then select your desired area by clicking on the **name** of it.

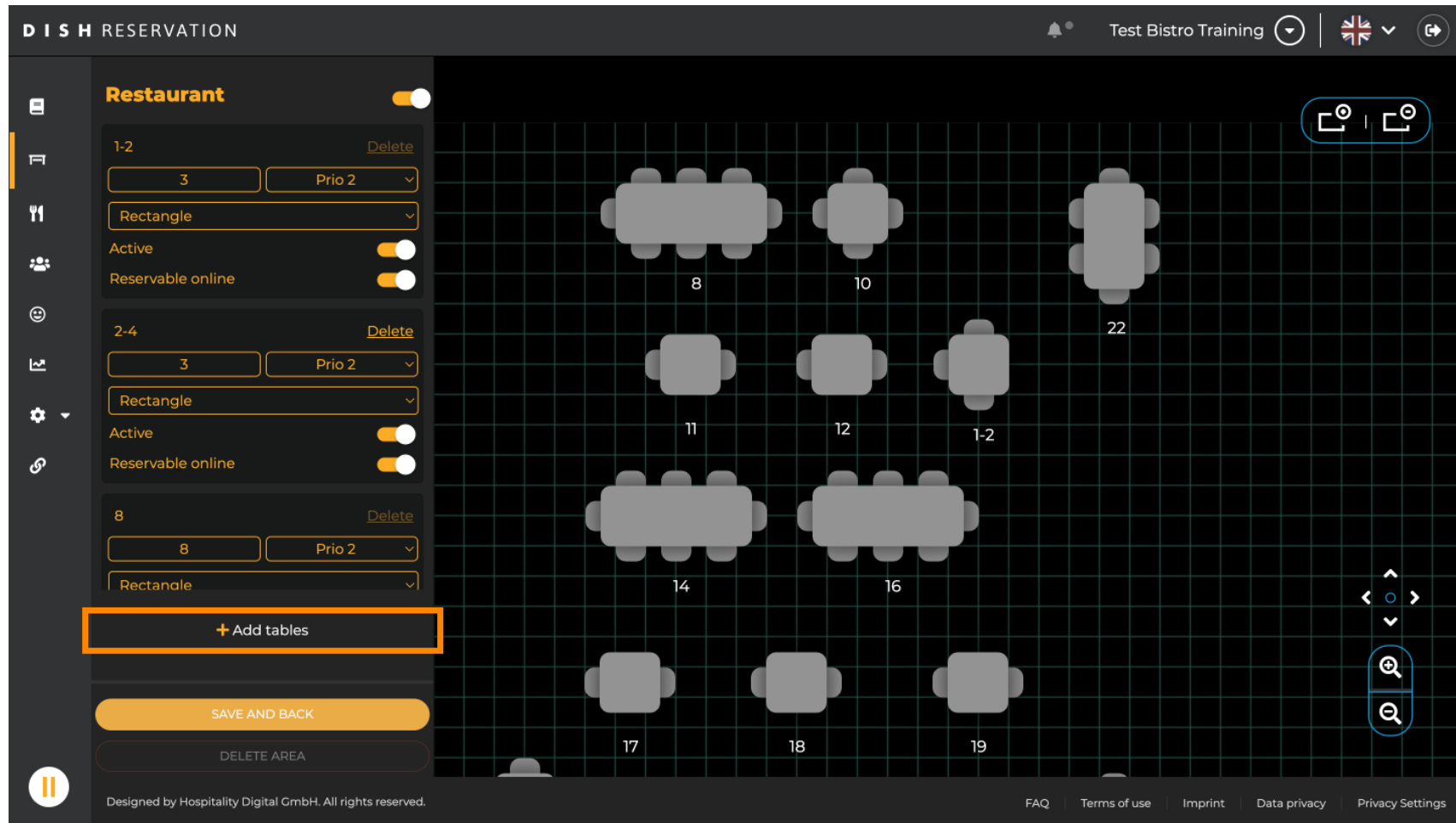
The screenshot displays the DISH Reservation Admin Panel interface. The top navigation bar includes the 'DISH RESERVATION' logo, a notification bell, the location 'Test Bistro Training', a language selector (UK flag), and a refresh icon. The main content area shows a table plan for 'Restaurant' on 'Mon, 25/09/2023' at '04:41 pm'. The sidebar on the left lists various areas: BAR, Garten, Lounge (highlighted with an orange border), Restaurant, Terrasse, and Test 20, along with an 'Add areas' option. The table plan grid shows a timeline from 3:00 PM to 5:00 PM. A vertical yellow line indicates the current time at 04:41 pm. Reservations are shown as colored blocks with details such as duration (e.g., 465 minutes, 420 minutes, 440 minutes) and guest names (John Doe, Jane Doe) with their respective party sizes (2, 4, 2).

Do you wish to edit an area, click on the corresponding **editing icon**.

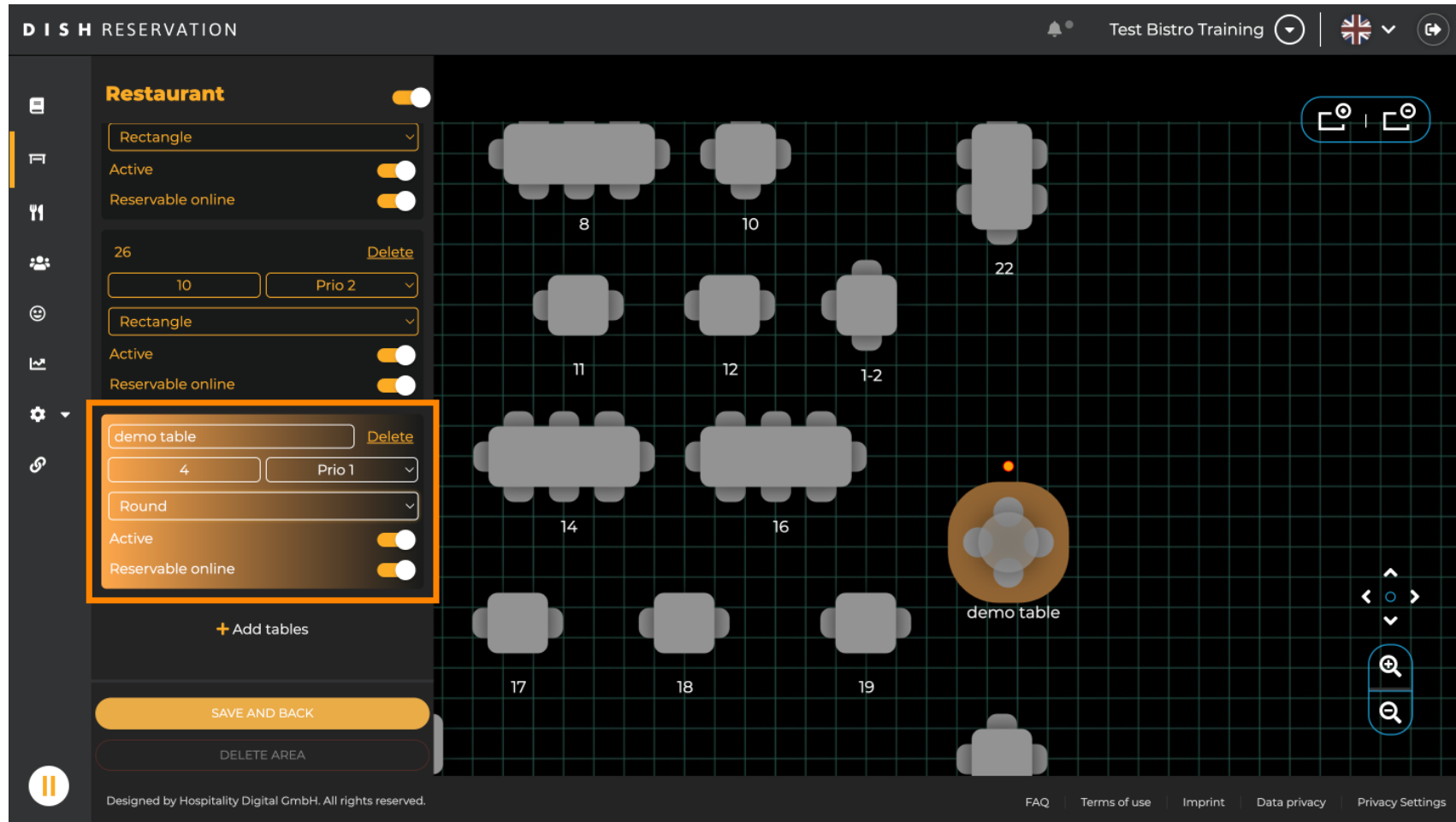
The screenshot displays the DISH Reservation Admin Panel interface. The top navigation bar includes the 'DISH RESERVATION' logo, a notification bell, the restaurant name 'Test Bistro Training', a language selector (UK flag), and a refresh icon. The main content area shows a table plan for the 'Restaurant' area, with a sidebar on the left listing other areas: BAR, Garten, Lounge, Restaurant, Terrasse, and Test 20. The 'Restaurant' area is selected, and its editing icon (a pencil) is highlighted with an orange box. The table plan shows a grid of tables with columns for time slots (3:00 PM, 4:00 PM, 5:00 PM) and rows for table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). Reservations are shown as colored blocks with names and durations. A vertical yellow line indicates the current time is 04:41 pm.

| Area | Table | Capacity | 3:00 PM | 4:00 PM | 5:00 PM |
|------------|-------|----------|-------------|---------------|---------|
| Restaurant | 1-2 | 3 | 465 minutes | John Doe 2 | |
| Restaurant | 2-4 | 3 | | | |
| Restaurant | 8 | 8 | 420 minutes | John Doe 4 | |
| Restaurant | 10 | 4 | | | |
| Restaurant | 11 | 2 | 440 minutes | Jane Doe 2 | |
| Restaurant | 12 | 2 | | | |
| Restaurant | 14 | 8 | | | |
| Restaurant | 16 | 8 | | | |

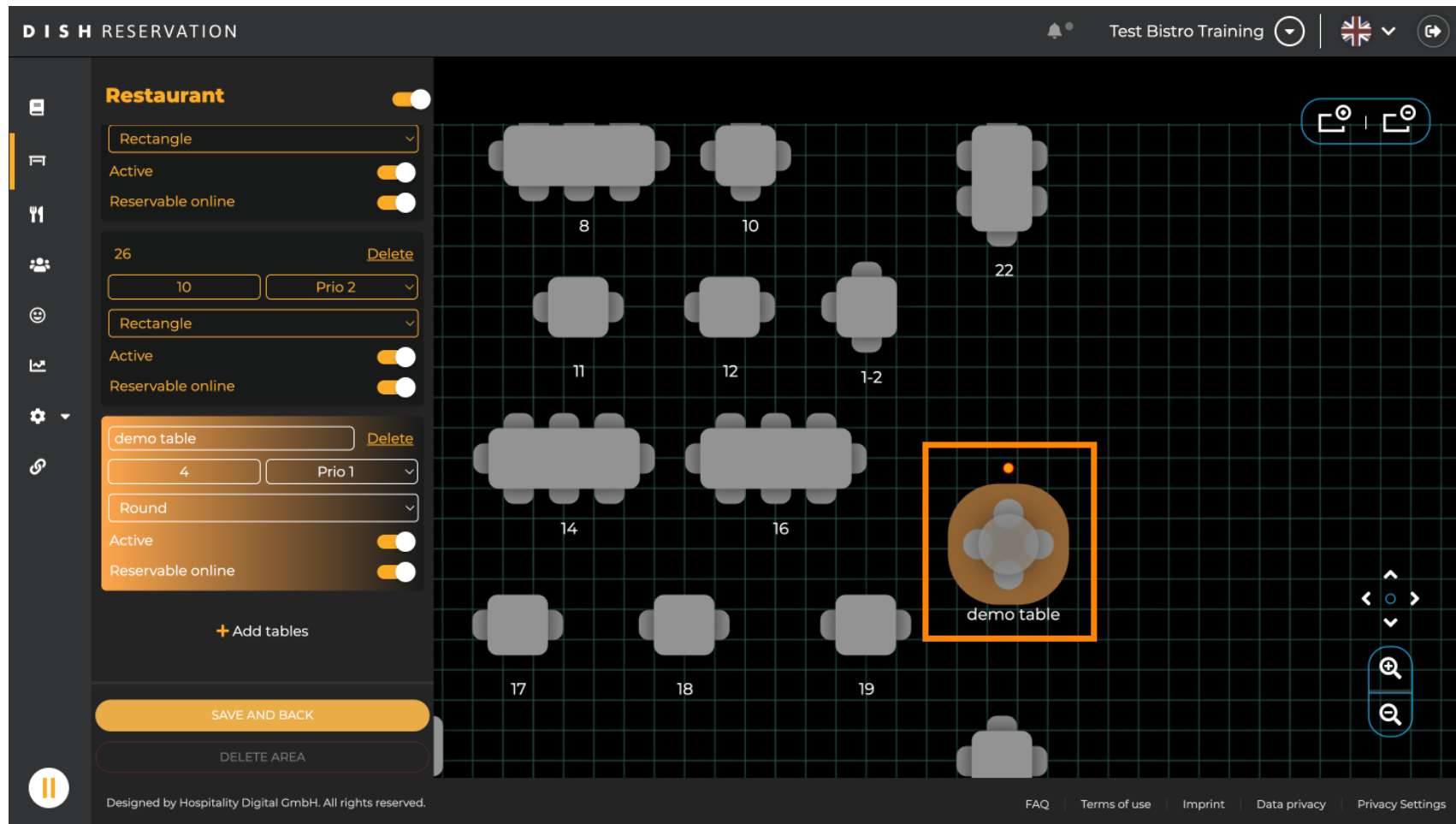
Now you are able to add tables to this area. To do so click on **+ Add tables**.



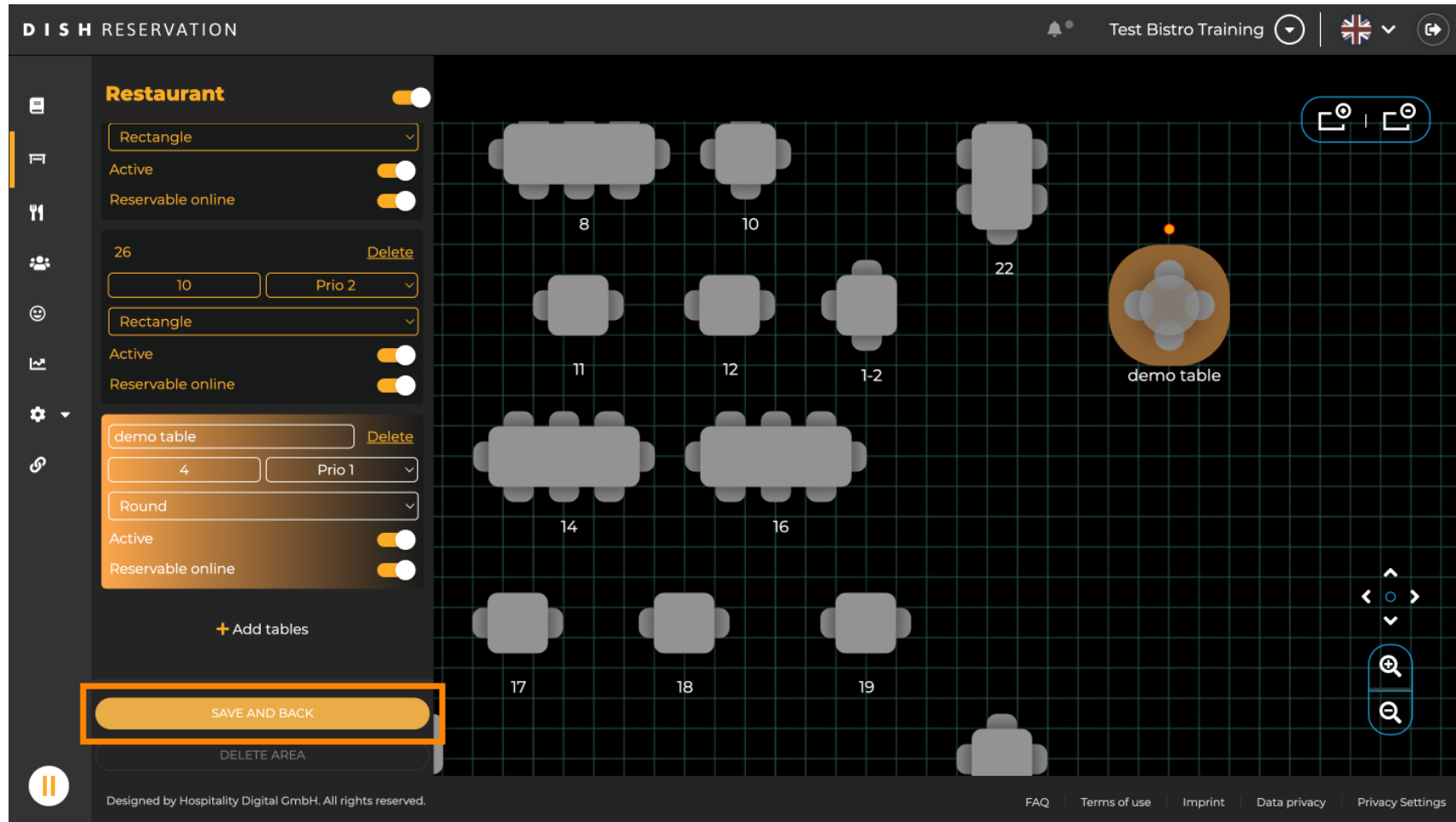
A new **input mask** will appear where you have to add the details of the table.



Once you added the details, you can freely move the **new table** on your table plan. Simply drag and drop it on the desired spot.



Then click on **SAVE AND BACK** to apply your changes.

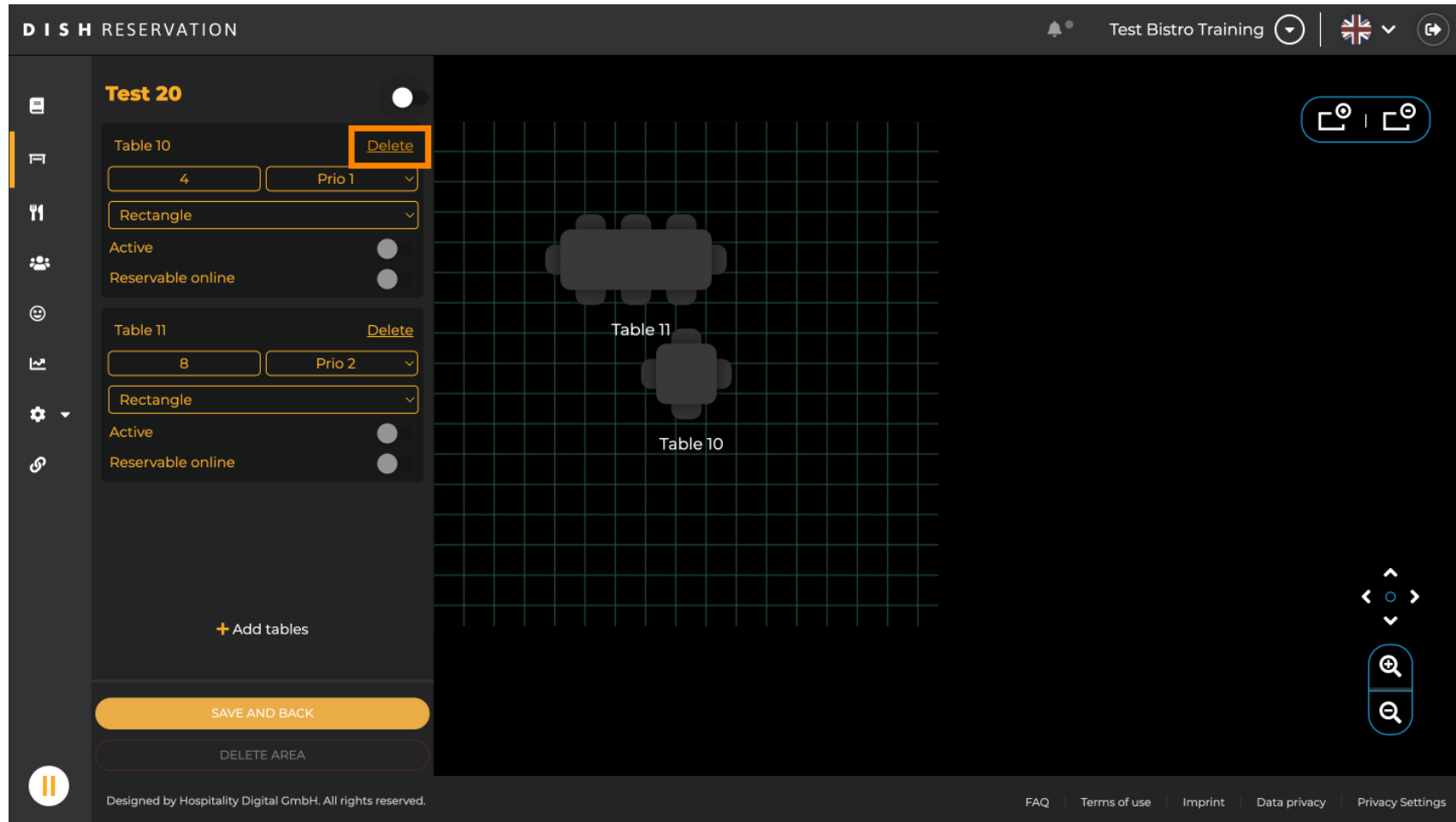




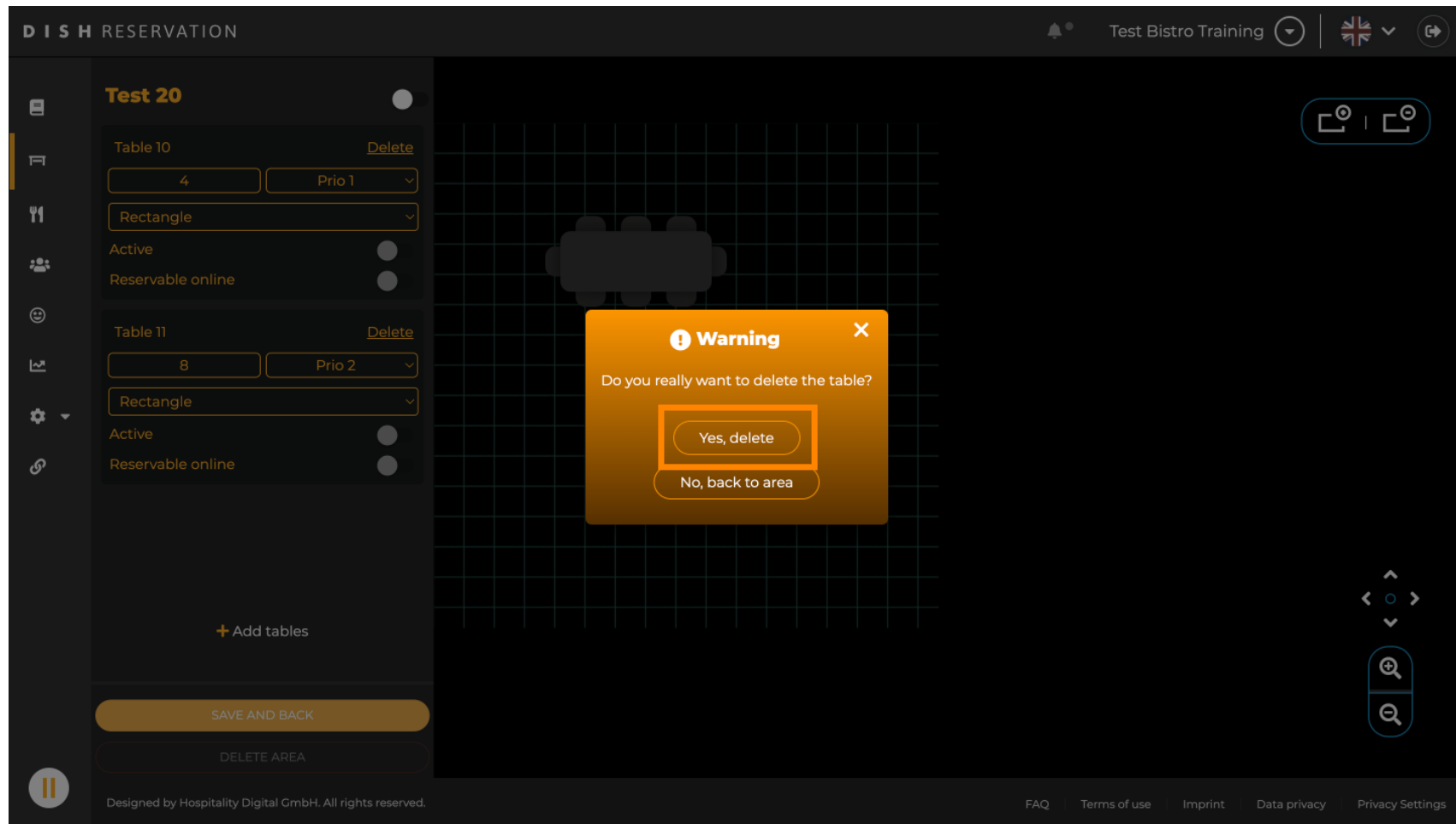
To disable an area set the **slider** inactive.

The screenshot displays the DISH Reservation Admin Panel interface. At the top, it shows 'DISH RESERVATION' and 'Test Bistro Training'. The main area is titled 'Test 20' and features a grid-based table plan. On the left, there are configuration panels for 'Table 10' and 'Table 11'. The 'Table 10' configuration includes a 'Delete' button, a quantity input set to '4', a priority dropdown set to 'Prio 1', a 'Rectangle' shape selector, and two toggle switches for 'Active' and 'Reservable online', both of which are currently turned on. The 'Table 11' configuration includes a 'Delete' button, a quantity input set to '8', a priority dropdown set to 'Prio 2', a 'Rectangle' shape selector, and two toggle switches for 'Active' and 'Reservable online', both of which are currently turned on. The 'Active' toggle for the first table is highlighted with an orange box. The table plan itself shows two tables: a larger one labeled 'Table 11' and a smaller one labeled 'Table 10'. At the bottom, there are buttons for '+ Add tables', 'SAVE AND BACK', and 'DELETE AREA'. The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

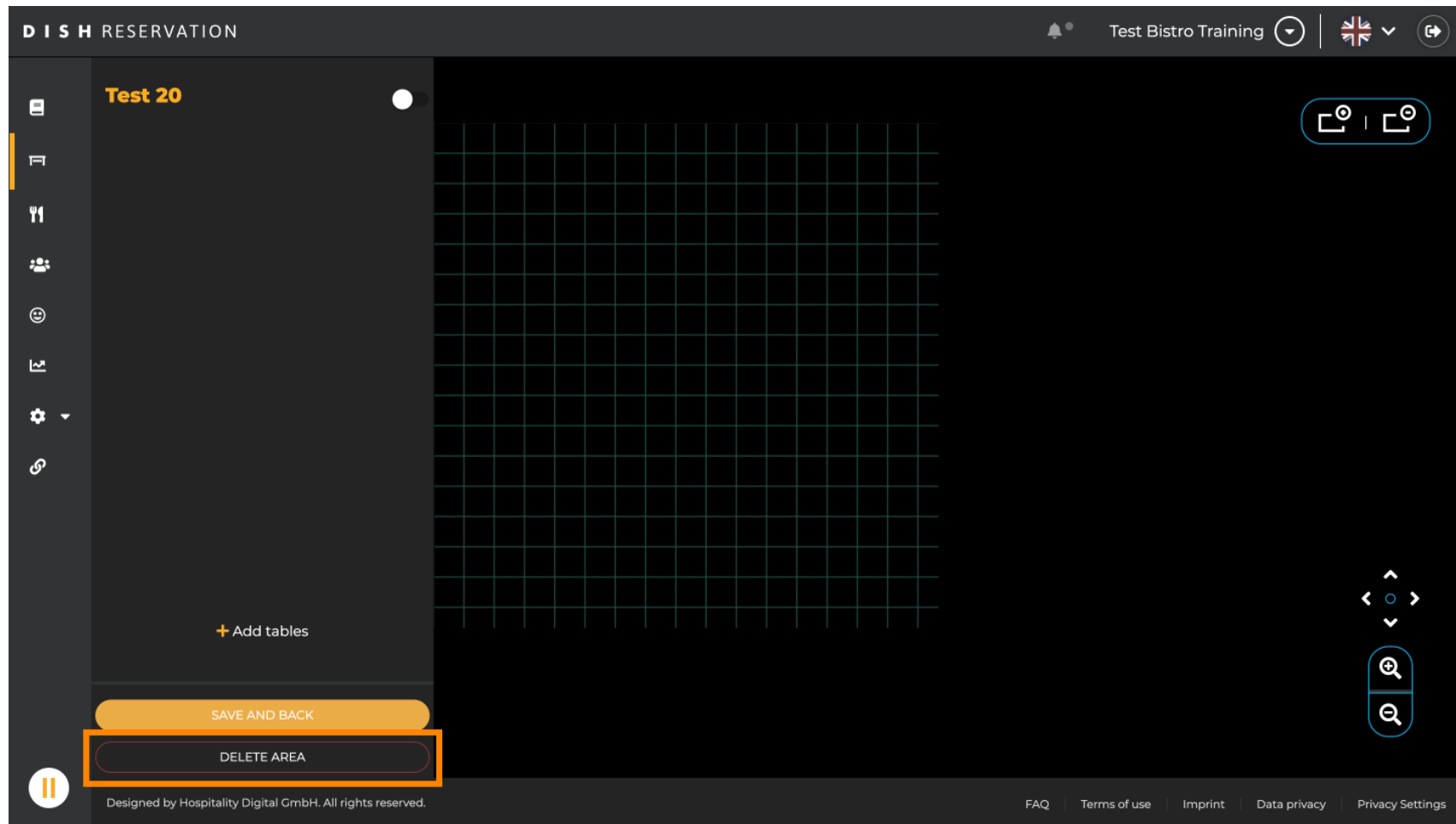
If you want to remove a table, click on **Delete**.



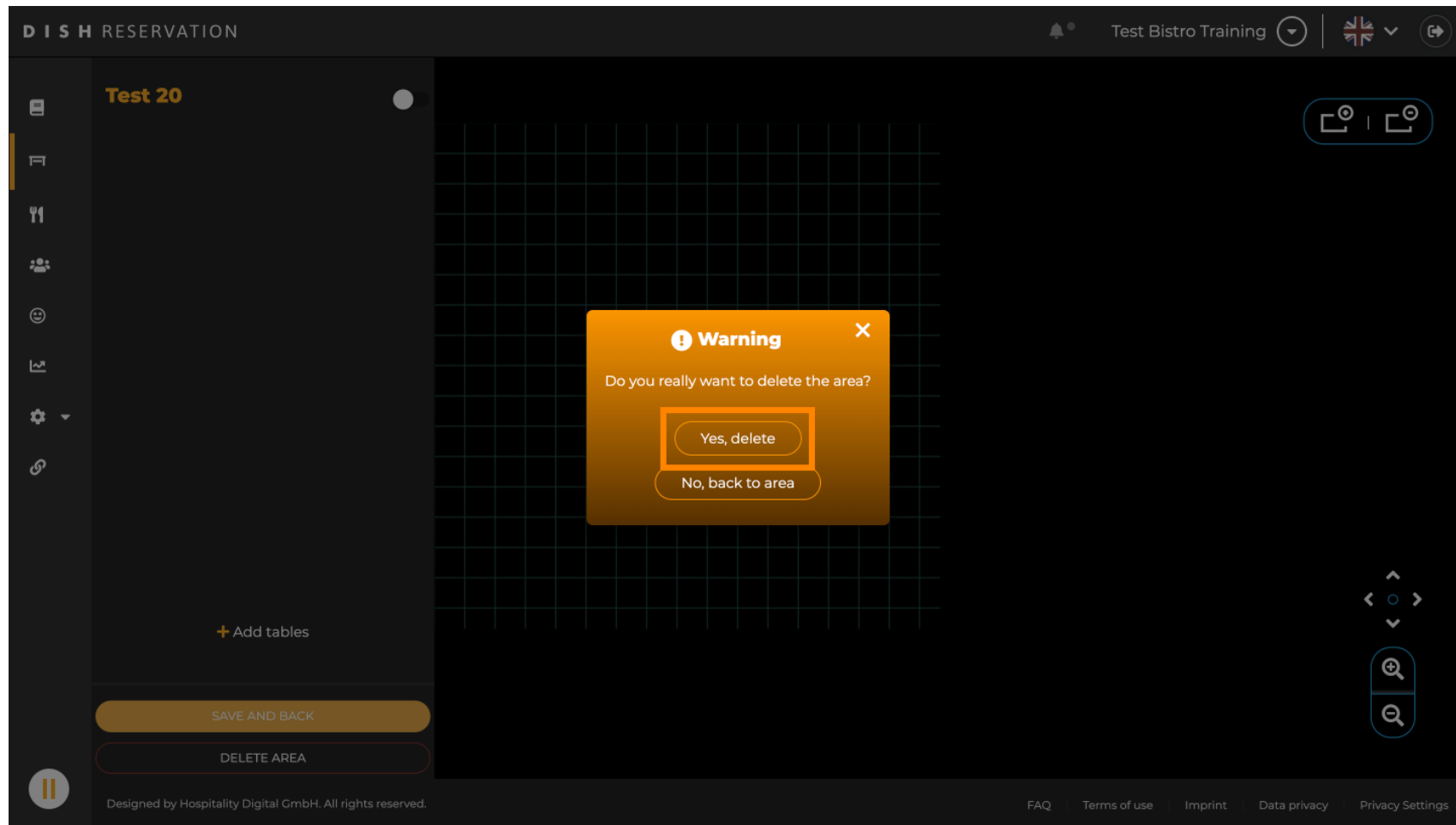
- To make sure you don't delete a table on accident, you will be asked to confirm your action. To confirm, click on **Yes, delete**.



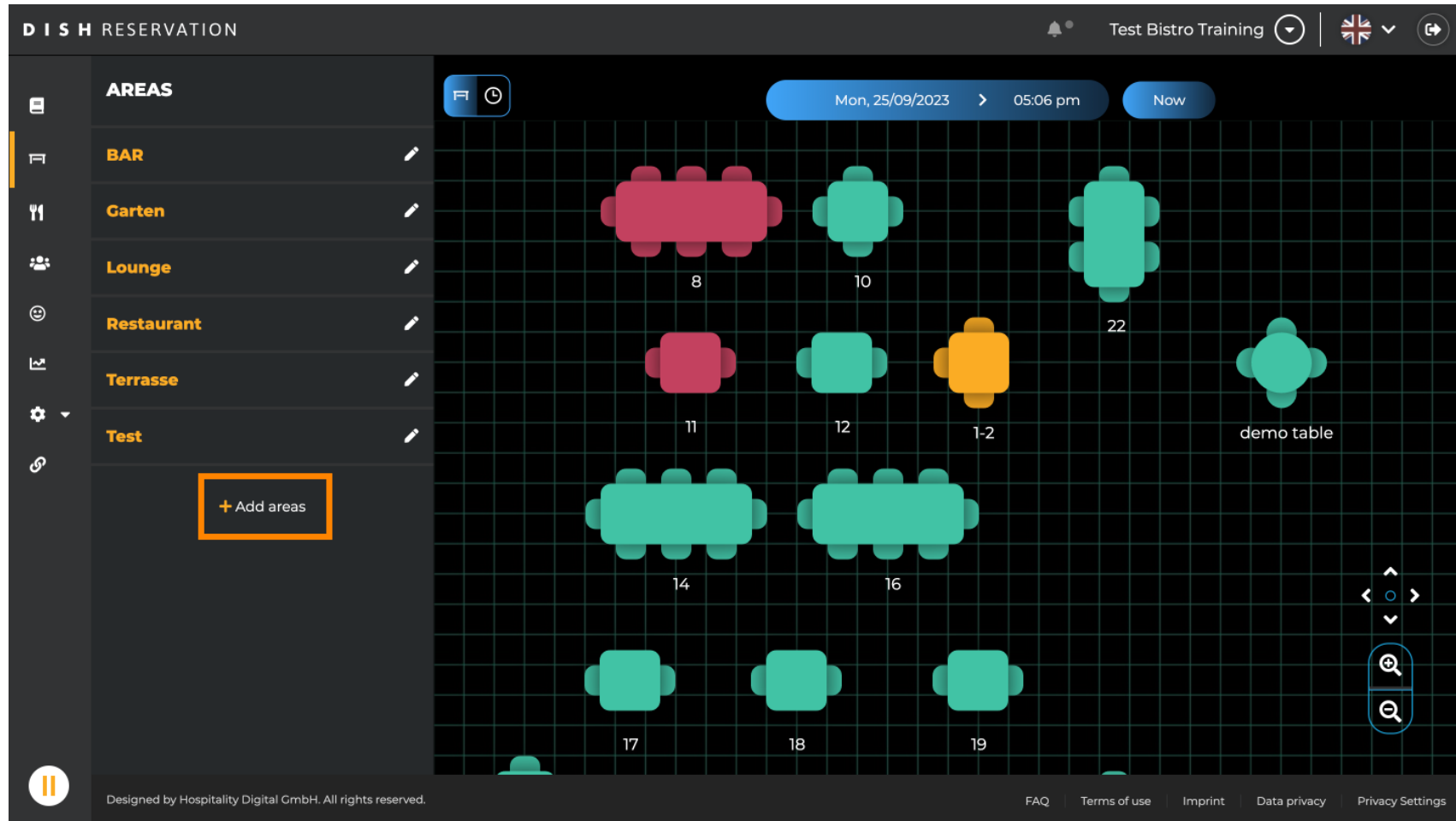
- To remove a complete area, click on **DELETE AREA**. **Note: To delete an area, make sure all tables are deleted and the area is disabled.**



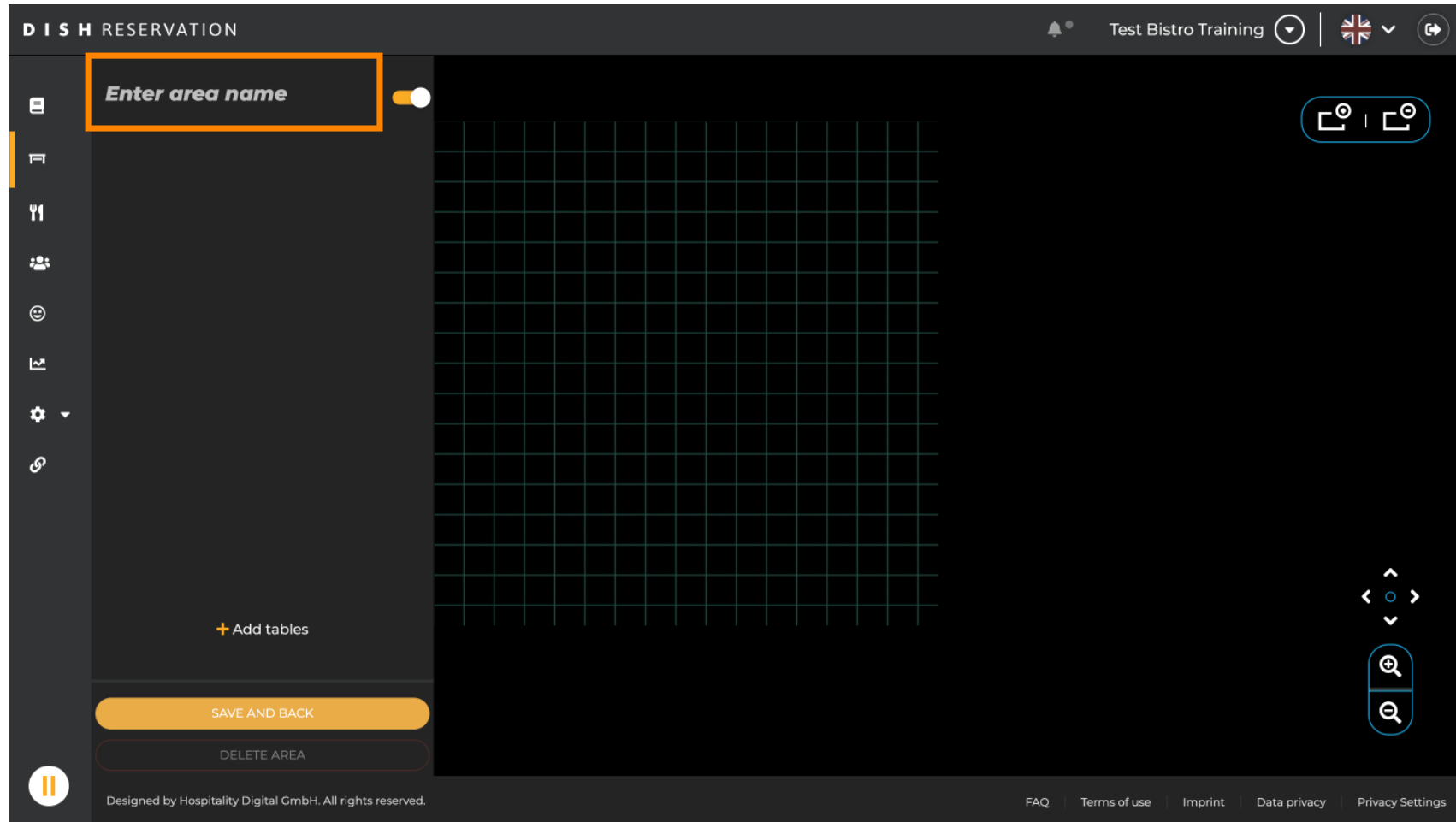
- To make sure you don't delete an area on accident, you will be asked to confirm your action. To confirm, click on **Yes, delete**.



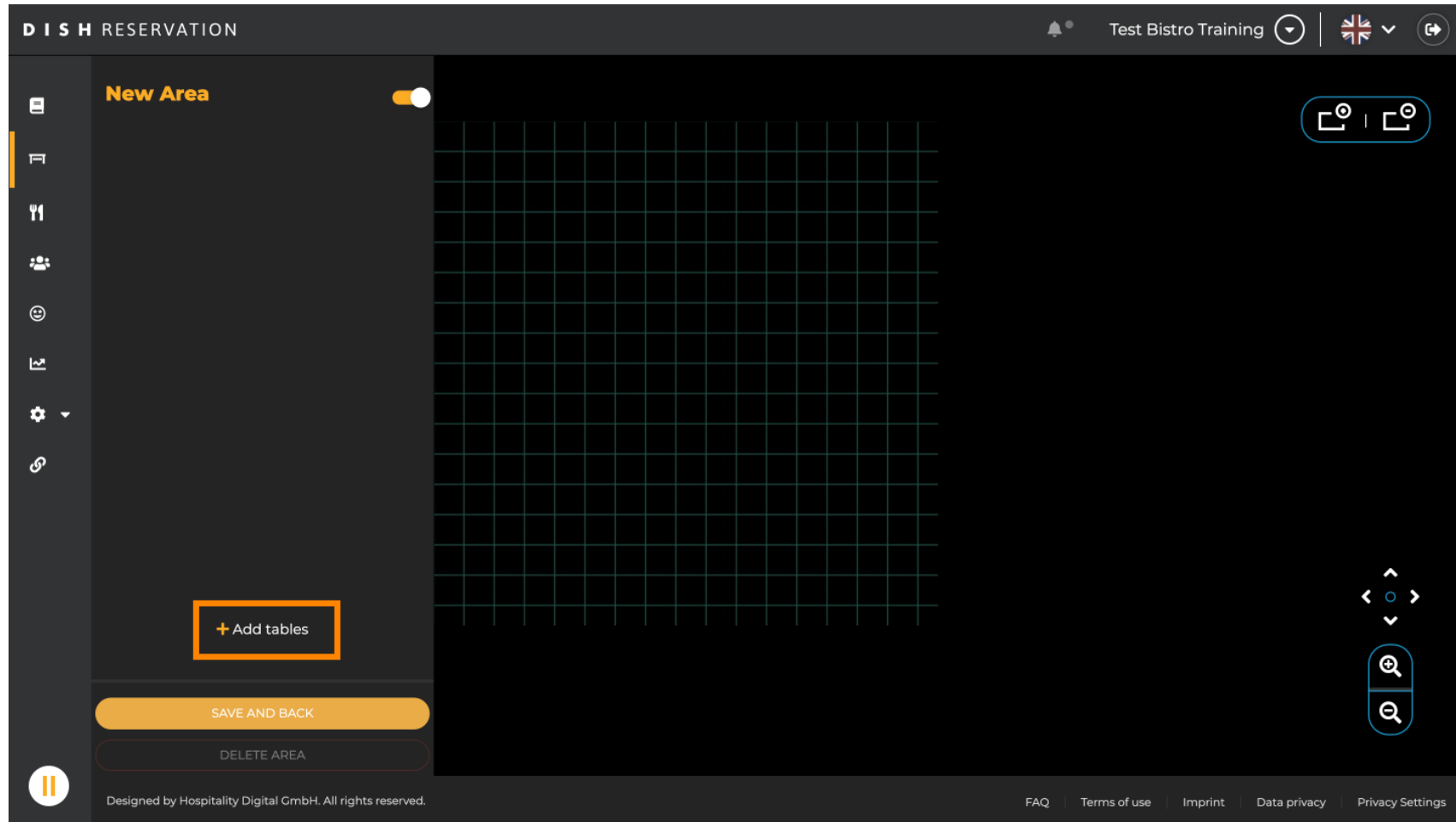
By clicking on **+ Add areas** an input mask for adding the name for the new area will open up.



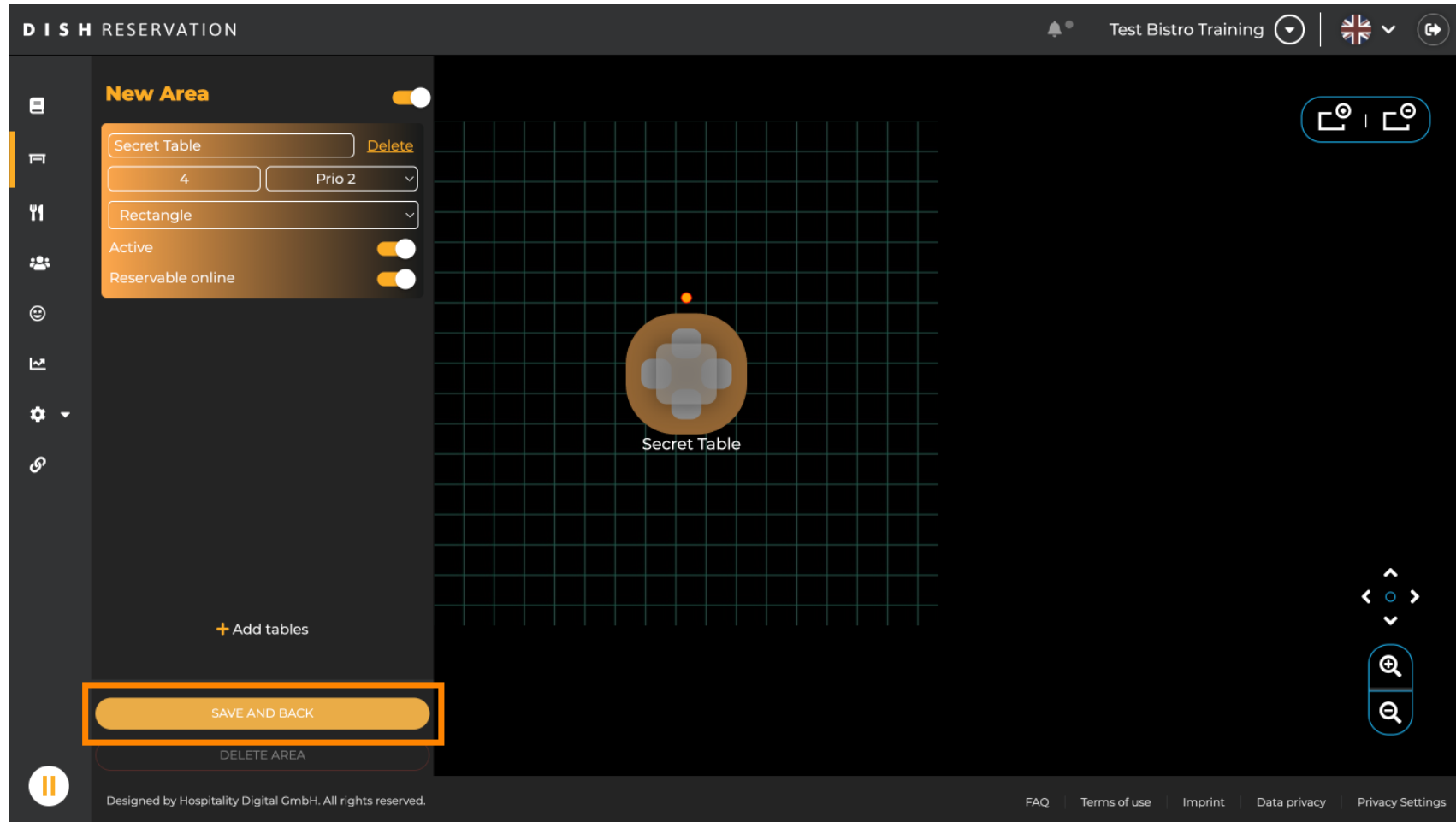
Enter the name of the area in the corresponding **text field**.



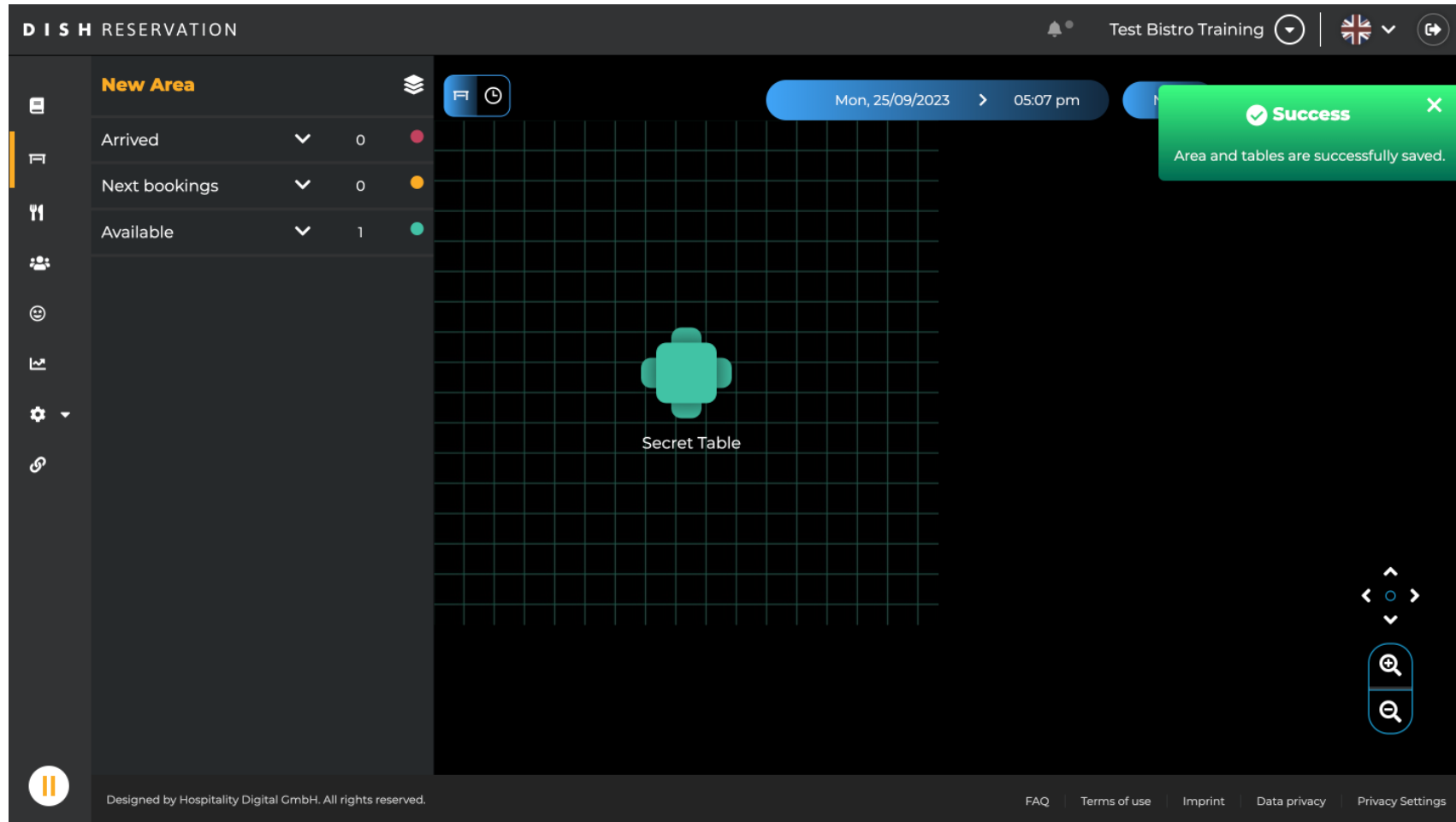
As shown in the previous steps you can create and place tables by clicking on to **+ Add tables**.



Once you finished your setup of the new area, click on **SAVE AND BACK** to apply the changes.



 That's it. You have completed the tutorial and now have an overview of the functions of the table plan.





Scan to go to the interactive player