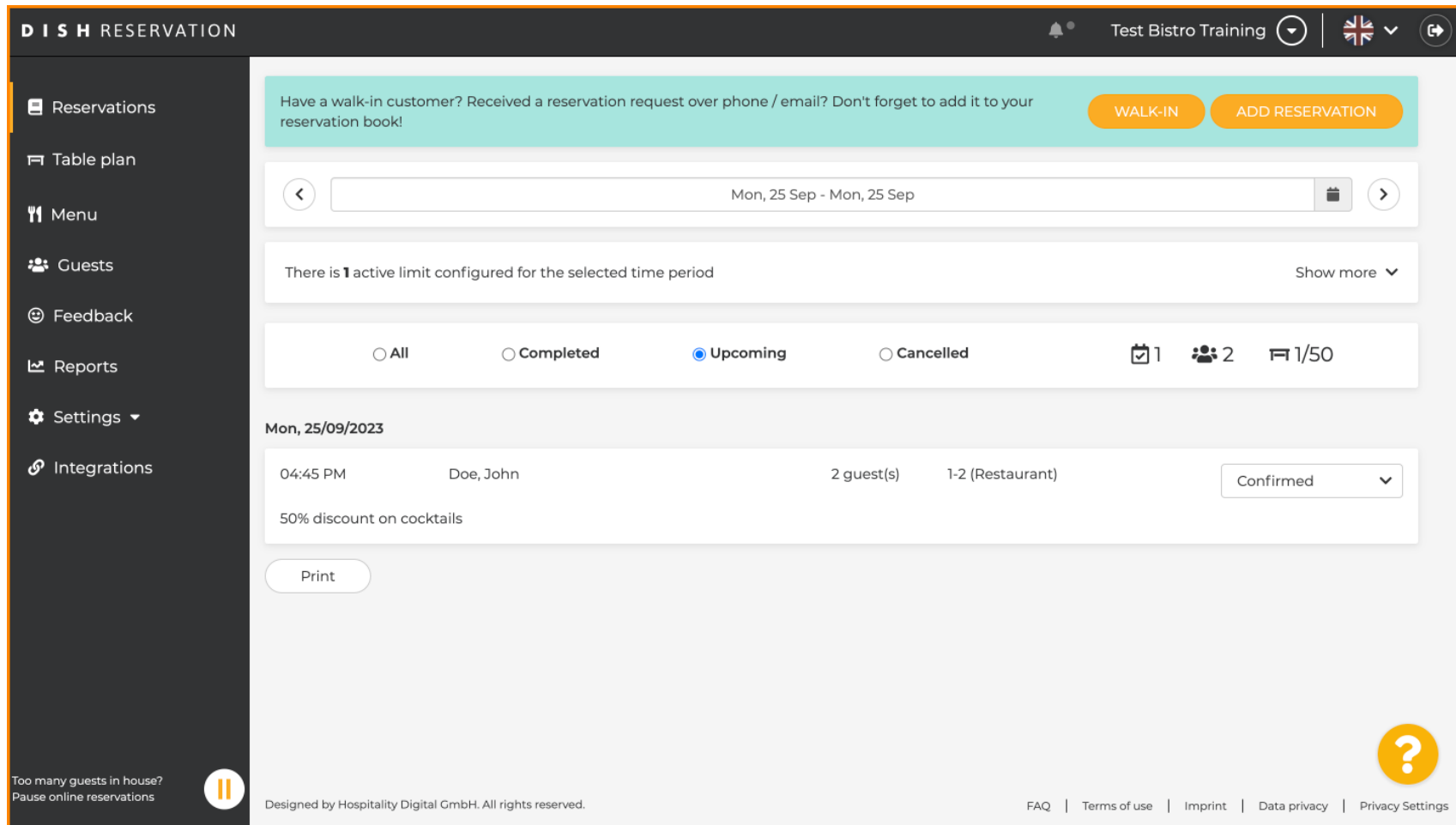




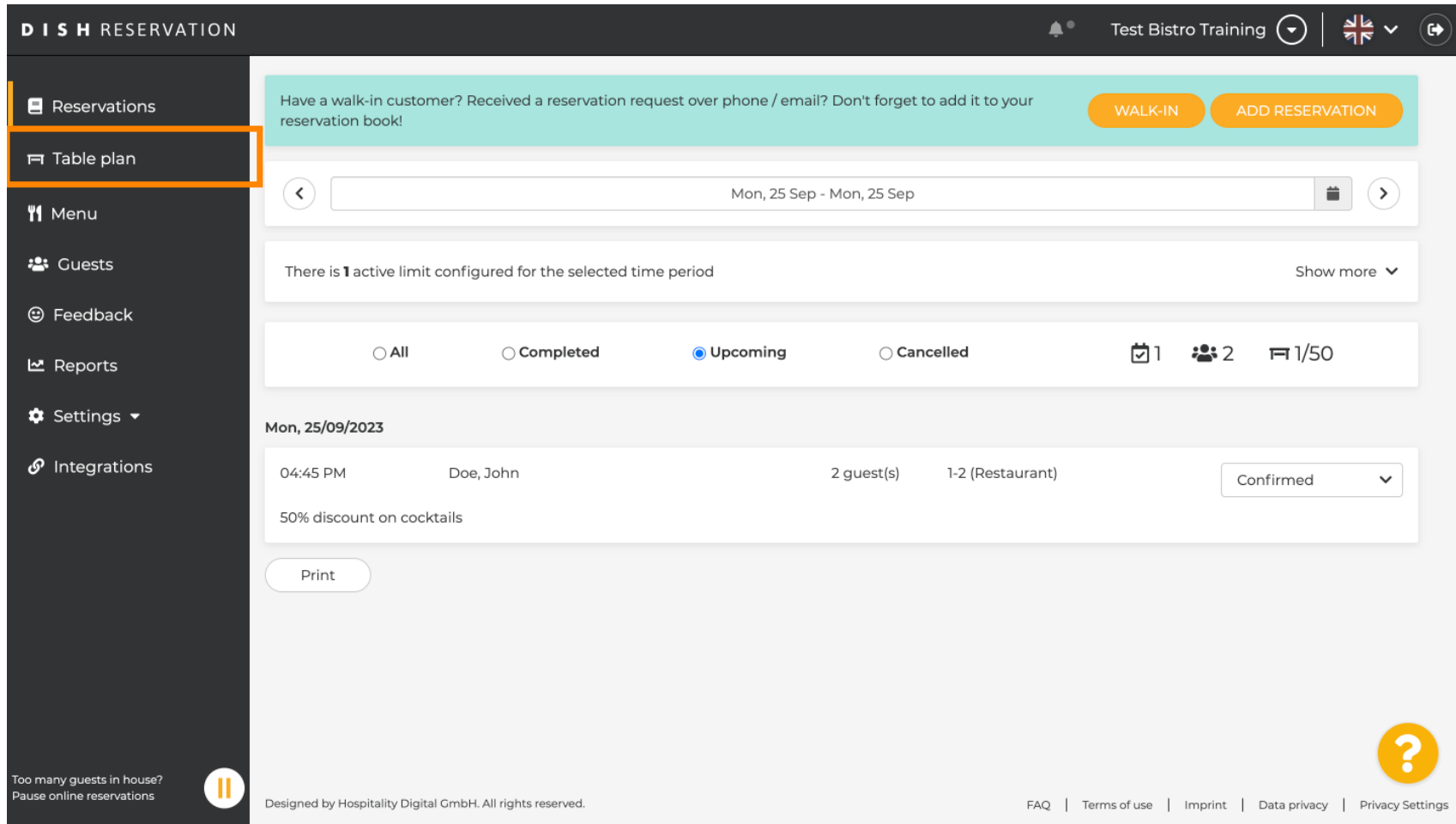
Benvenuto nella **dashboard delle prenotazioni DISH**. In questo tutorial ti forniremo una panoramica delle funzioni del piano tavoli.



The screenshot shows the DISH Reservation Admin Dashboard. The top navigation bar includes the DISH logo, the user name 'Test Bistro Training', a language selector (UK flag), and a refresh icon. The left sidebar contains navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date range selector set to 'Mon, 25 Sep - Mon, 25 Sep'. A summary bar indicates 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter tabs are set to 'Upcoming', with counts for '1' calendar icon, '2' people icon, and '1/50' table icon. A reservation card for 'Mon, 25/09/2023' at '04:45 PM' for 'Doe, John' (2 guests, 1-2 Restaurant) is shown with a 'Confirmed' status and a '50% discount on cocktails' note. A 'Print' button is located below the card. At the bottom, there is a 'Pause online reservations' button with a warning icon, a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.', and a help icon. Links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings' are also present.



Per accedere alla planimetria dei tavoli, clicca su **Planimetria dei tavoli** nel menu a sinistra.



The screenshot displays the DISH Reservation administration interface. The top navigation bar includes the DISH logo, the text "RESERVATION", a notification bell, the user name "Test Bistro Training", a language selector (UK flag), and a refresh icon. The left sidebar menu contains the following items: "Reservations", "Table plan" (highlighted with an orange box), "Menu", "Guests", "Feedback", "Reports", "Settings", and "Integrations". At the bottom of the sidebar, there is a warning: "Too many guests in house? Pause online reservations" with a pause icon.

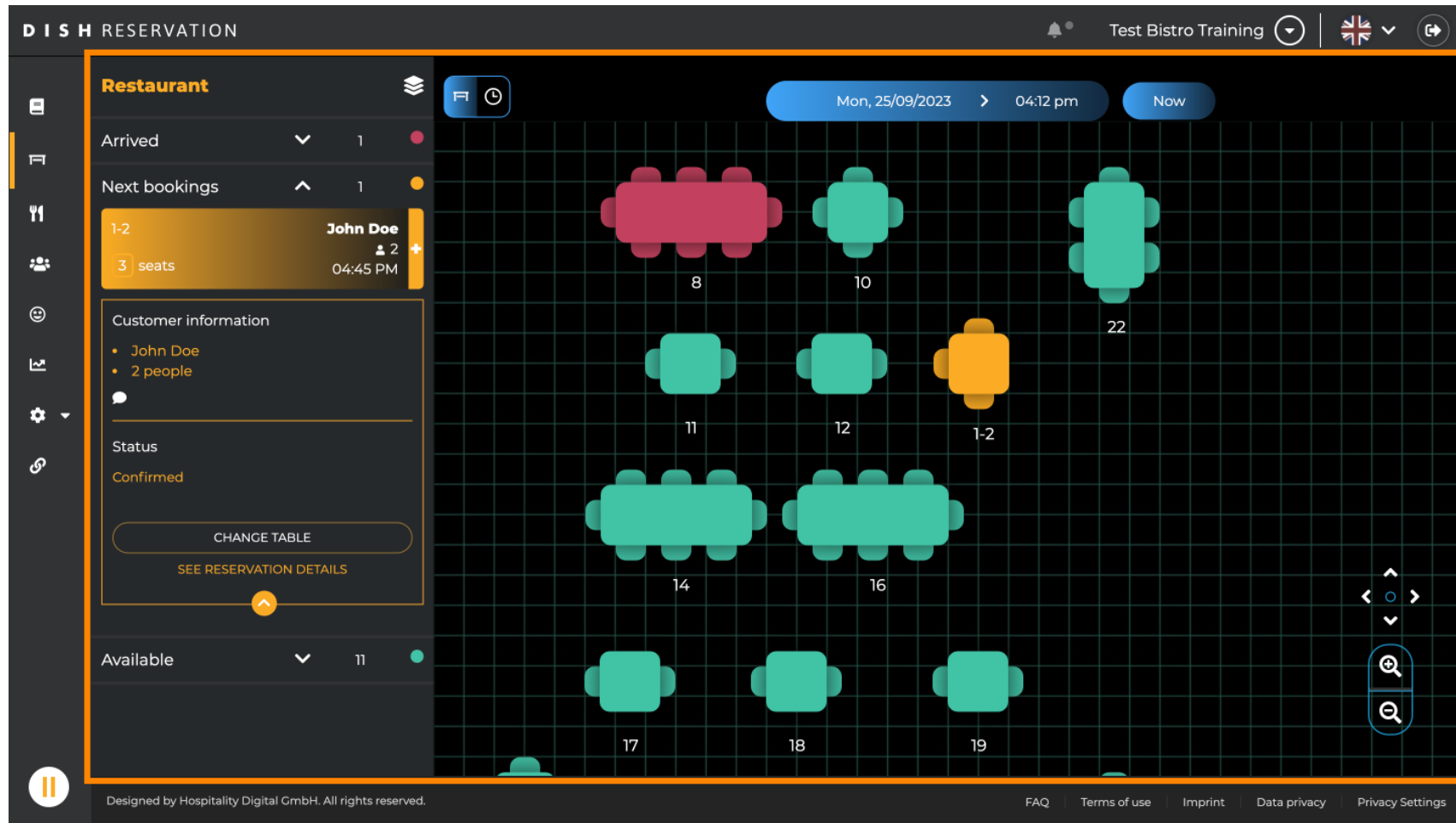
The main content area features a teal banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". A message states: "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter options include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 1 calendar icon, 2 people icon, and 1/50 table icon.

The main reservation list shows a date "Mon, 25/09/2023" and a reservation entry for "04:45 PM" by "Doe, John" for "2 guest(s)" at "1-2 (Restaurant)". The status is "Confirmed" with a dropdown arrow. A note below the entry reads "50% discount on cocktails". A "Print" button is located below the reservation entry.

At the bottom right, there is a yellow question mark icon. The footer contains the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



Vedrai quindi i tuoi **tavoli disponibili**, **gli ospiti arrivati** e **le prossime prenotazioni**. **Nota: la disposizione visiva dei tavoli è una funzionalità inclusa solo nella prenotazione DISH Professional.**



Per assistere a un'altra data/ora, fare clic sulla **barra del tempo**.

The screenshot displays the DISH RESERVATION management interface. On the left, a sidebar contains navigation icons and a detailed reservation card for 'John Doe' (2 people, 3 seats, 04:45 PM, Confirmed). The main area shows a grid of tables numbered 8 through 19, with various table shapes and colors (pink, teal, orange). At the top, a time bar is highlighted with an orange box, showing 'Mon, 25/09/2023 > 04:12 pm' and a 'Now' button. The interface includes a top navigation bar with 'Test Bistro Training', a language selector (UK flag), and a search icon. The footer contains copyright information and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Quindi seleziona la data e l'ora in cui vuoi assistere.

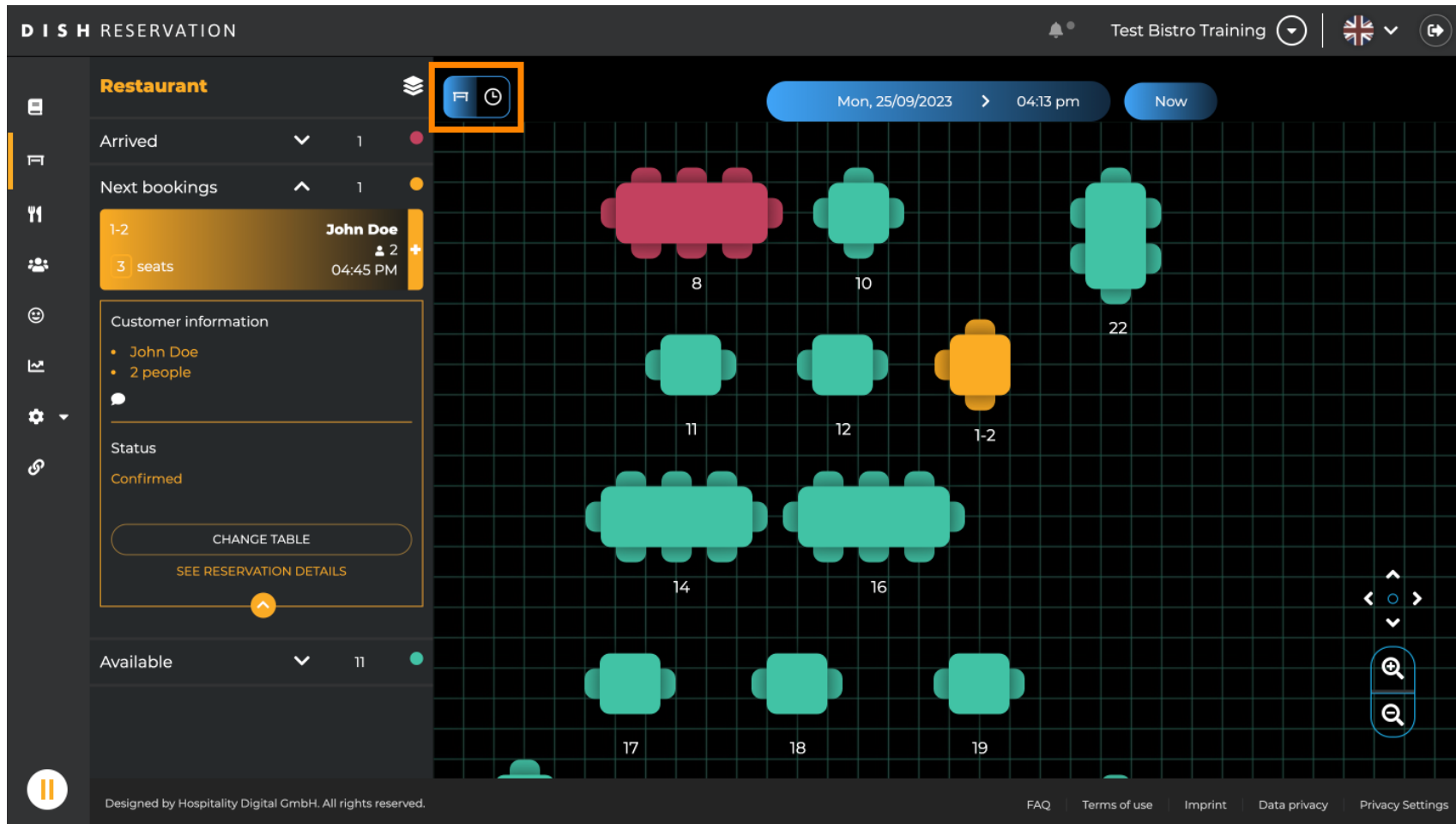
The screenshot displays the DISH reservation management interface. On the left, a sidebar contains navigation icons and a 'Restaurant' section with details for a reservation: 'Arrived' (1), 'Next bookings' (1), and a reservation for 'John Doe' (2 people) at 04:45 PM for 3 seats. Below this, 'Customer information' lists 'John Doe' and '2 people', and the status is 'Confirmed'. A 'CHANGE TABLE' button and a 'SEE RESERVATION DETAILS' link are also visible. The main area shows a grid of tables numbered 8 through 19. Table 8 is highlighted in pink, and table 11 is highlighted in green. A date and time selection modal is open, showing a calendar for September 2023 with the 25th selected, and a time picker set to 04:13 PM. The modal includes an 'Apply' button. The top right of the interface shows 'Test Bistro Training' and a language selector. The bottom of the interface includes a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Per tornare all'ora corrente, fare clic su **Ora**.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a 'Restaurant' section with reservation details for 'John Doe' (2 people, 04:45 PM, 3 seats). The main area shows a grid of tables numbered 8 through 19, with a 'Now' button highlighted in orange. The top right corner shows the current date and time: 'Mon, 25/09/2023 > 04:13 pm'. The bottom of the screen includes a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Quando l' **icona del tavolo** è selezionata, mostra la panoramica dei tavoli disponibili e prenotati. Clicca sull'icona **dell'orologio** per vedere una panoramica delle prenotazioni assegnate ai tavoli.



DISH RESERVATION | Test Bistro Training | Mon, 25/09/2023 | 04:13 pm | Now

Restaurant

Arrived: 1
Next bookings: 1

1-2 **John Doe**
3 seats | 2 people | 04:45 PM

Customer information

- John Doe
- 2 people

Status: **Confirmed**

CHANGE TABLE
SEE RESERVATION DETAILS

Available: 11

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i Ora vedi le fasce orarie disponibili per i tavoli corrispondenti.

DISH RESERVATION | Test Bistro Training | Mon, 25/09/2023 | 04:13 pm | Now

Restaurant

Arrived 1 | Next bookings 1

1-2 | **John Doe** | 3 seats | 2 people | 04:45 PM

Customer information

- John Doe
- 2 people

Status: Confirmed

CHANGE TABLE | SEE RESERVATION DETAILS

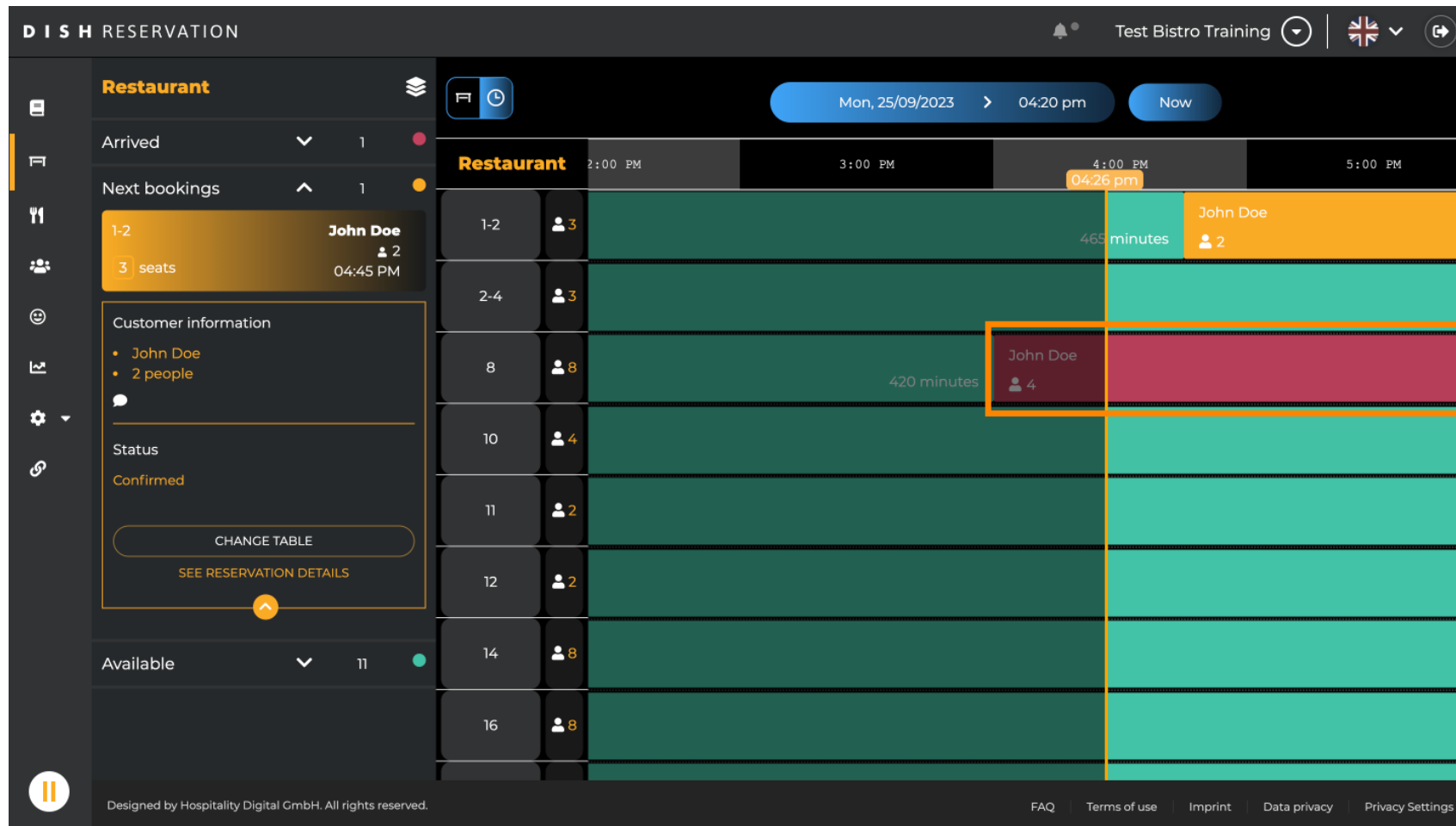
Available 11

Restaurant	2:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2 3 people			465 minutes John Doe 2 people	
2-4 3 people				
8 8 people		420 minutes John Doe 4 people		
10 4 people				
11 2 people				
12 2 people				
14 8 people				
16 8 people				

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Fare clic su una **prenotazione esistente** per modificare le prenotazioni selezionate. **Nota: imminenti o già in corso non hanno importanza.**



The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a detailed view for a reservation. The main area shows a table layout with columns for time slots (2:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for different table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). A reservation for John Doe is highlighted in orange, showing a duration of 465 minutes and 2 people. Another reservation for John Doe is highlighted in red, showing a duration of 420 minutes and 4 people. The interface includes a top navigation bar with the restaurant name 'Test Bistro Training', a date and time selector for 'Mon, 25/09/2023' at '04:20 pm', and a 'Now' button. The bottom of the screen features a footer with copyright information and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

i Sulla sinistra verranno visualizzate le **informazioni** della prenotazione selezionata. Hai quindi diverse opzioni tra cui scegliere a seconda dello stato (arrivato, confermato, imminente) della prenotazione.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar shows reservation details for a selected reservation. The main area shows a table layout with reservations for 'John Doe'.

Reservation Details (Left Sidebar):

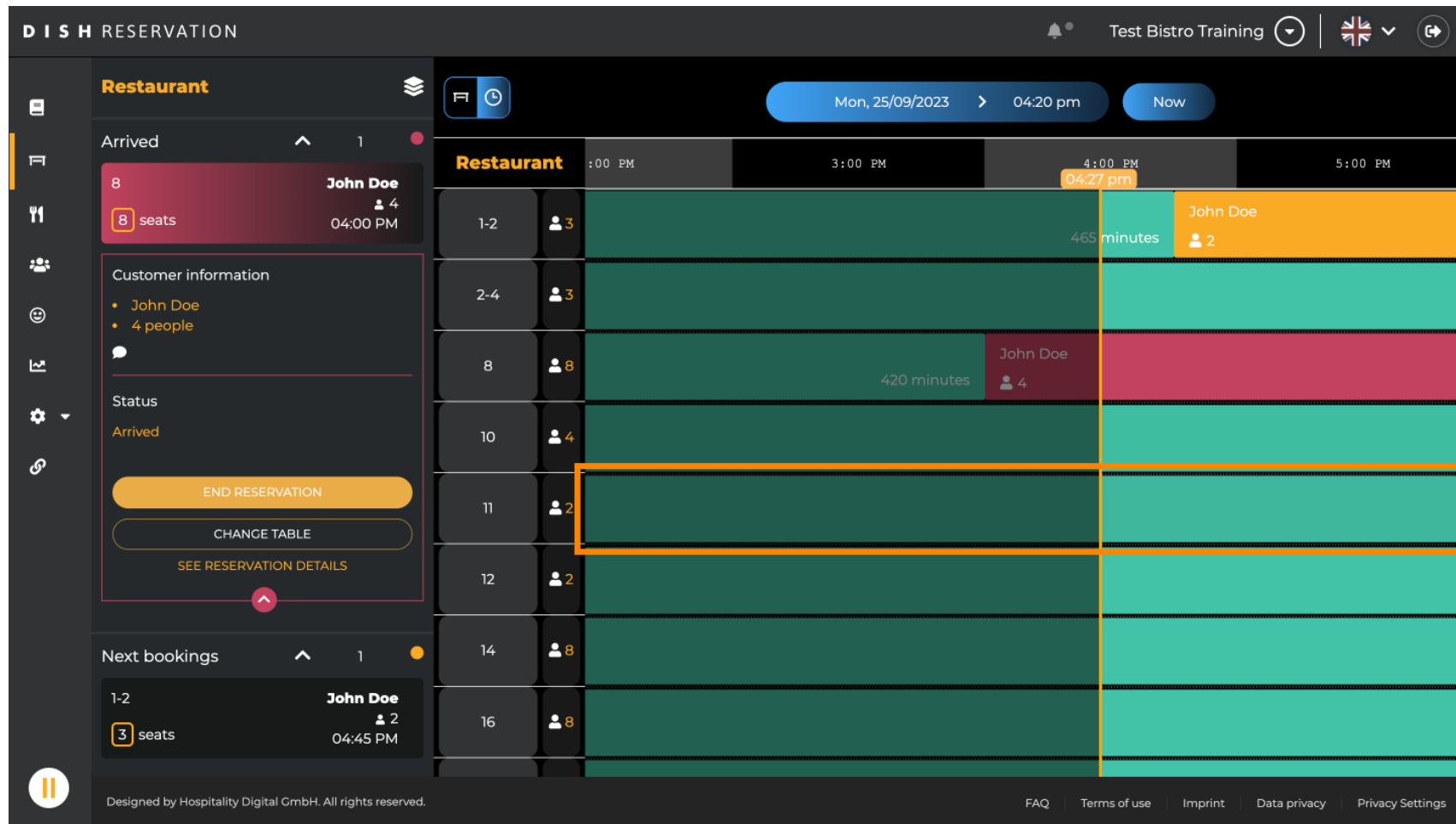
- Restaurant:** Arrived (1)
- 8 seats** (highlighted in orange)
- John Doe** (4 people)
- 04:00 PM**
- Customer information:**
 - John Doe
 - 4 people
- Status:** Arrived
- Buttons:** END RESERVATION, CHANGE TABLE, SEE RESERVATION DETAILS

Table Layout (Main Area):

Table	Seats	Guests	Arrival Time	Duration	Status
1-2	3	3	04:27 pm	465 minutes	John Doe (2)
2-4	3	3			
8	8	8		420 minutes	John Doe (4)
10	4	4			
11	2	2			
12	2	2			
14	8	8			
16	8	8			

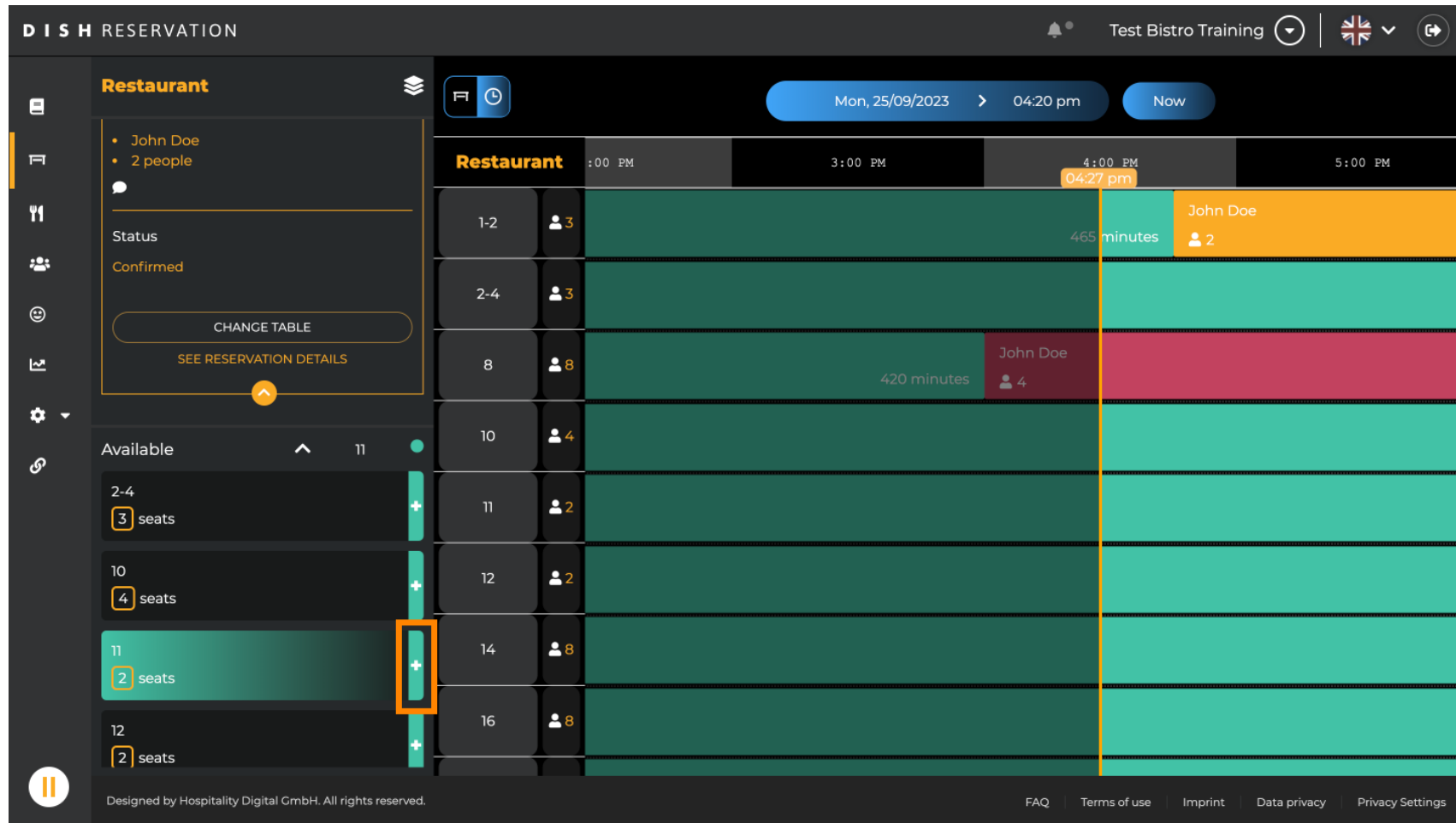
Footer: Designed by Hospitality Digital GmbH. All rights reserved. | FAQ | Terms of use | Imprint | Data privacy | Privacy Settings

Per aggiungere una nuova prenotazione, seleziona il **tavolo** desiderato su cui desideri effettuare la prenotazione.



The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar shows reservation details for a reservation with 8 seats, customer name John Doe, and 4 people, scheduled for 04:00 PM. The main area shows a table layout with columns for time slots: :00 PM, 3:00 PM, 4:00 PM, and 5:00 PM. A vertical line indicates the current time is 04:27 pm. Table 11, which has 2 seats, is highlighted with an orange border, indicating it is the selected table for a new reservation. Other tables shown include 1-2 (3 seats), 2-4 (3 seats), 8 (8 seats), 10 (4 seats), 12 (2 seats), 14 (8 seats), and 16 (8 seats). The interface also includes a top navigation bar with the restaurant name 'Test Bistro Training', a date and time selector for 'Mon, 25/09/2023' at '04:20 pm', and a 'Now' button. At the bottom, there are links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

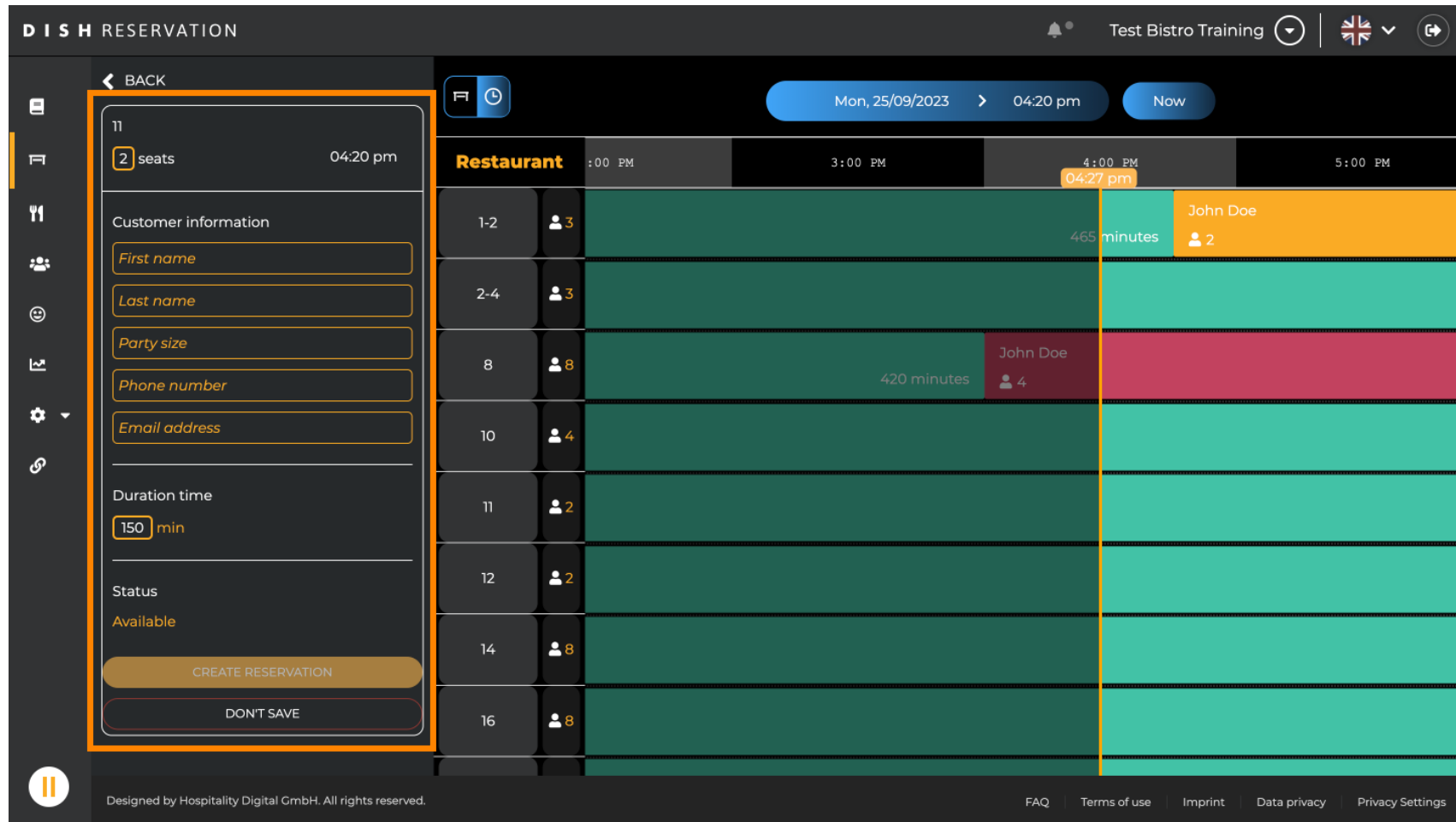
Quindi fare clic sul **simbolo più** per aggiungere una nuova prenotazione.



The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar shows the restaurant name 'Restaurant' and reservation details for 'John Doe' (2 people, Confirmed). Below this, a list of available tables is shown with a plus sign icon next to each table size. The main area is a table layout for 'Test Bistro Training' on 'Mon, 25/09/2023' at '04:20 pm'. The table layout shows various table sizes (1-2, 2-4, 8, 10, 11, 12, 14, 16) and their current status. A vertical yellow line indicates the current time is 04:27 pm. The plus sign icon next to the 11 seats table in the sidebar is highlighted with an orange box, indicating it is the target for adding a new reservation.



Si aprirà una nuova schermata di input in cui è possibile inserire le **informazioni** richieste .

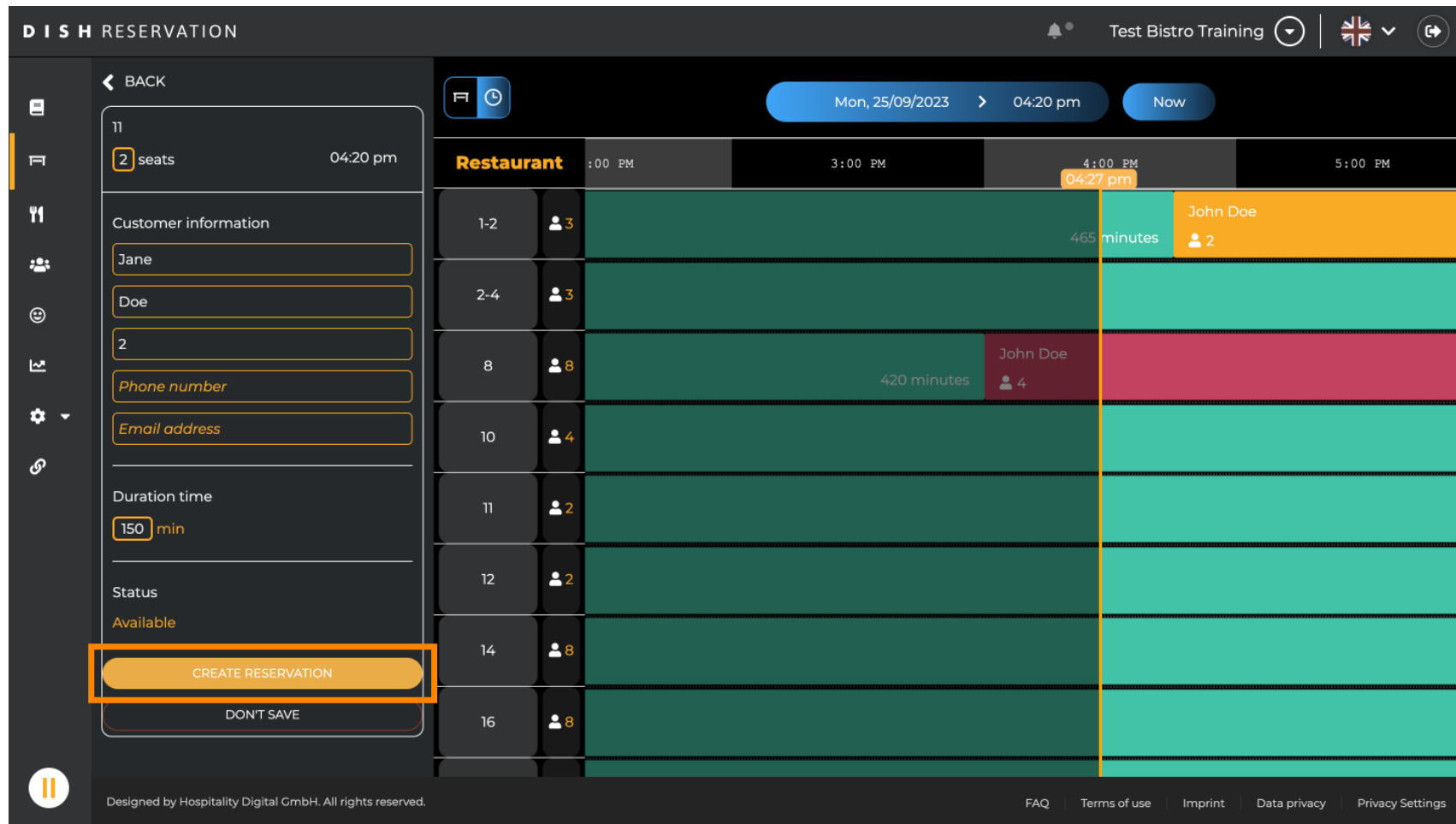


The screenshot displays the DISH RESERVATION admin interface. On the left, a reservation form is highlighted with an orange border. The form includes the following fields and options:

- Table:** 11
- Seats:** 2 seats
- Time:** 04:20 pm
- Customer information:**
 - First name
 - Last name
 - Party size
 - Phone number
 - Email address
- Duration time:** 150 min
- Status:** Available
- Buttons:** CREATE RESERVATION, DON'T SAVE

On the right, a table layout is shown for the restaurant. The table is organized into a grid with columns representing time slots (12:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows representing different table configurations. The current time is 04:27 pm. The table shows reservations for various table sizes and durations, including a reservation for 2 seats at 04:27 pm for John Doe (2 people) and a reservation for 8 seats at 420 minutes for John Doe (4 people).

Una volta inserite tutte le informazioni della prenotazione clicca su **CREA PRENOTAZIONE** per aggiungerla.



The screenshot displays the DISH Reservation Admin Panel. On the left, a reservation form is visible with the following details:

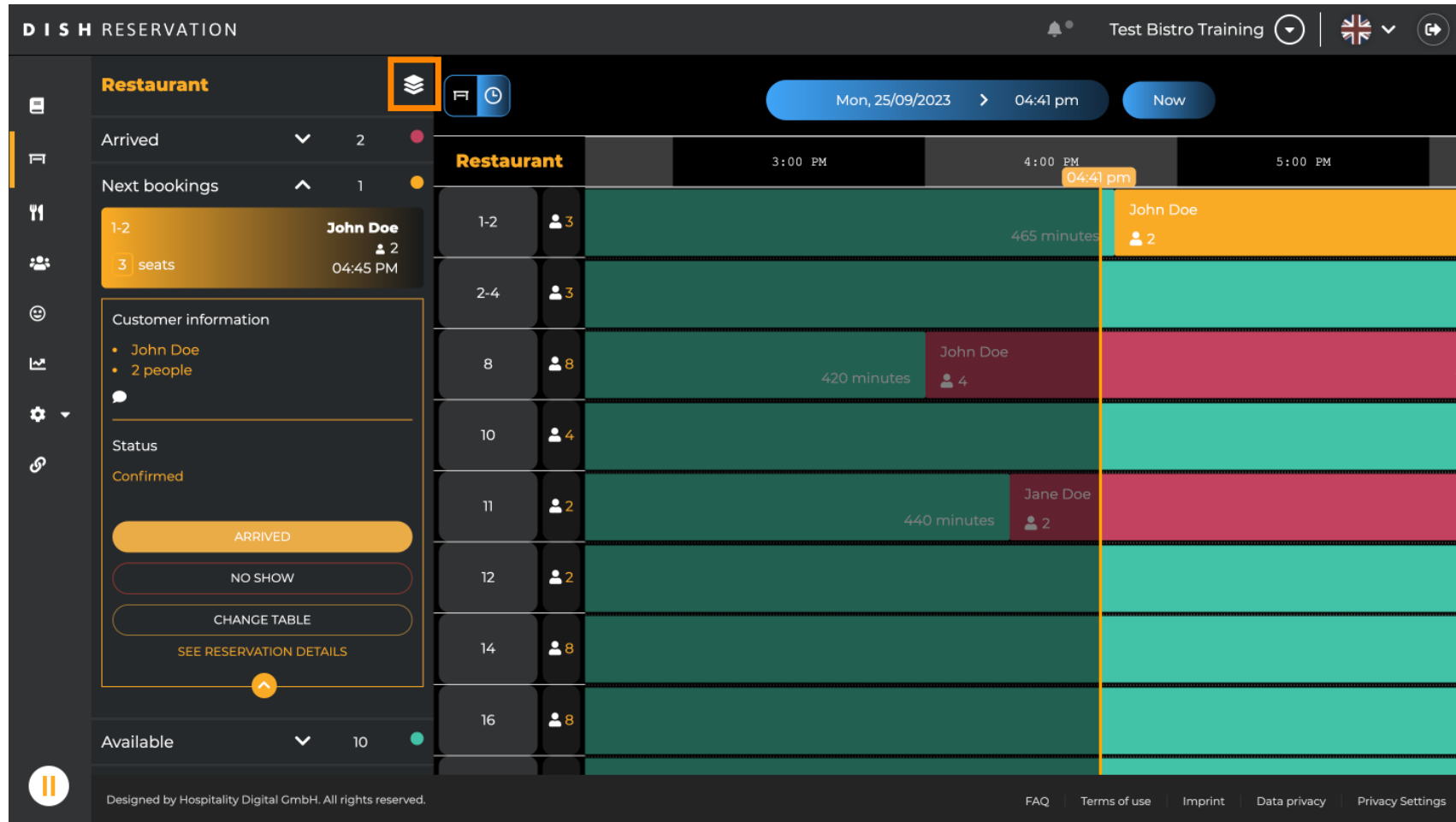
- Seats:** 2 seats
- Time:** 04:20 pm
- Customer information:**
 - Name: Jane Doe
 - Phone number: 2
 - Email address: (empty)
- Duration time:** 150 min
- Status:** Available
- Buttons:** CREATE RESERVATION (highlighted with an orange box) and DON'T SAVE

On the right, a table layout is shown for the restaurant. The table is divided into sections for different times: 1:00 PM, 3:00 PM, 4:00 PM (highlighted with 04:27 pm), and 5:00 PM. The table is currently empty, with only a few reservations visible in the 4:00 PM section:

Table	Seats	Duration	Customer Name	Customer Count
1-2	3	465 minutes	John Doe	2
2-4	3			
8	8	420 minutes	John Doe	4
10	4			
11	2			
12	2			
14	8			
16	8			

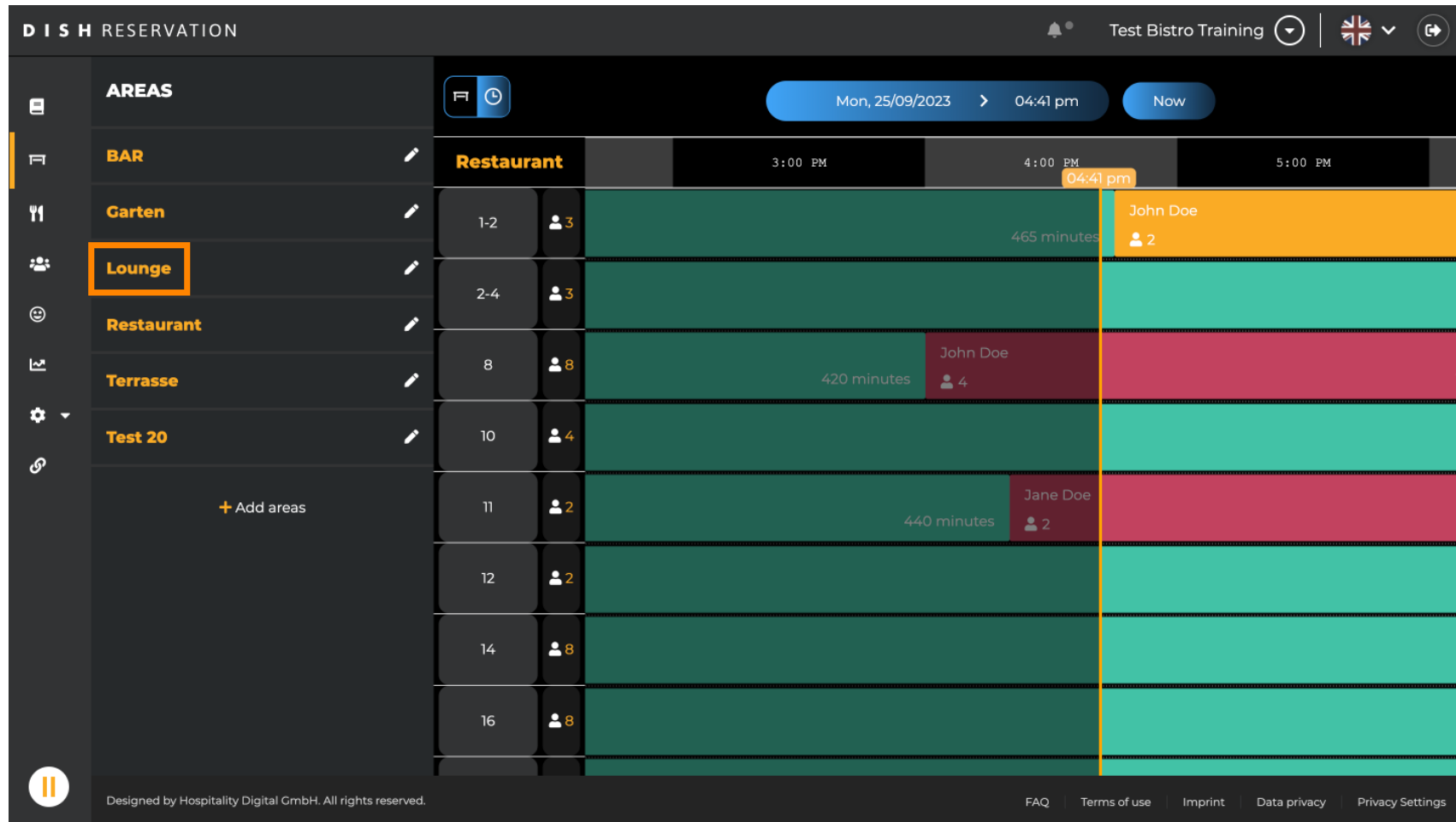
At the bottom of the screen, there is a footer with the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Per cambiare l'area della tua struttura, clicca sul **simbolo a strati**.



The screenshot shows the DISH Reservation Admin Panel interface. The top left corner features a sidebar with various icons, including a 'strati' (layers) icon highlighted with an orange box. The main area displays a reservation grid for a restaurant named 'Restaurant'. The grid shows tables with their respective sizes and the number of people. A vertical yellow line indicates the current time, 04:41 PM, which is also shown in a blue bar at the top of the grid. The grid is divided into columns for different time slots: 3:00 PM, 4:00 PM, and 5:00 PM. The reservation details for a table of 3 seats are shown in a pop-up window on the left, including the name 'John Doe', 2 people, and a status of 'Confirmed'. The bottom of the screen contains a footer with the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Quindi seleziona l'area desiderata facendo clic sul suo **nome**.

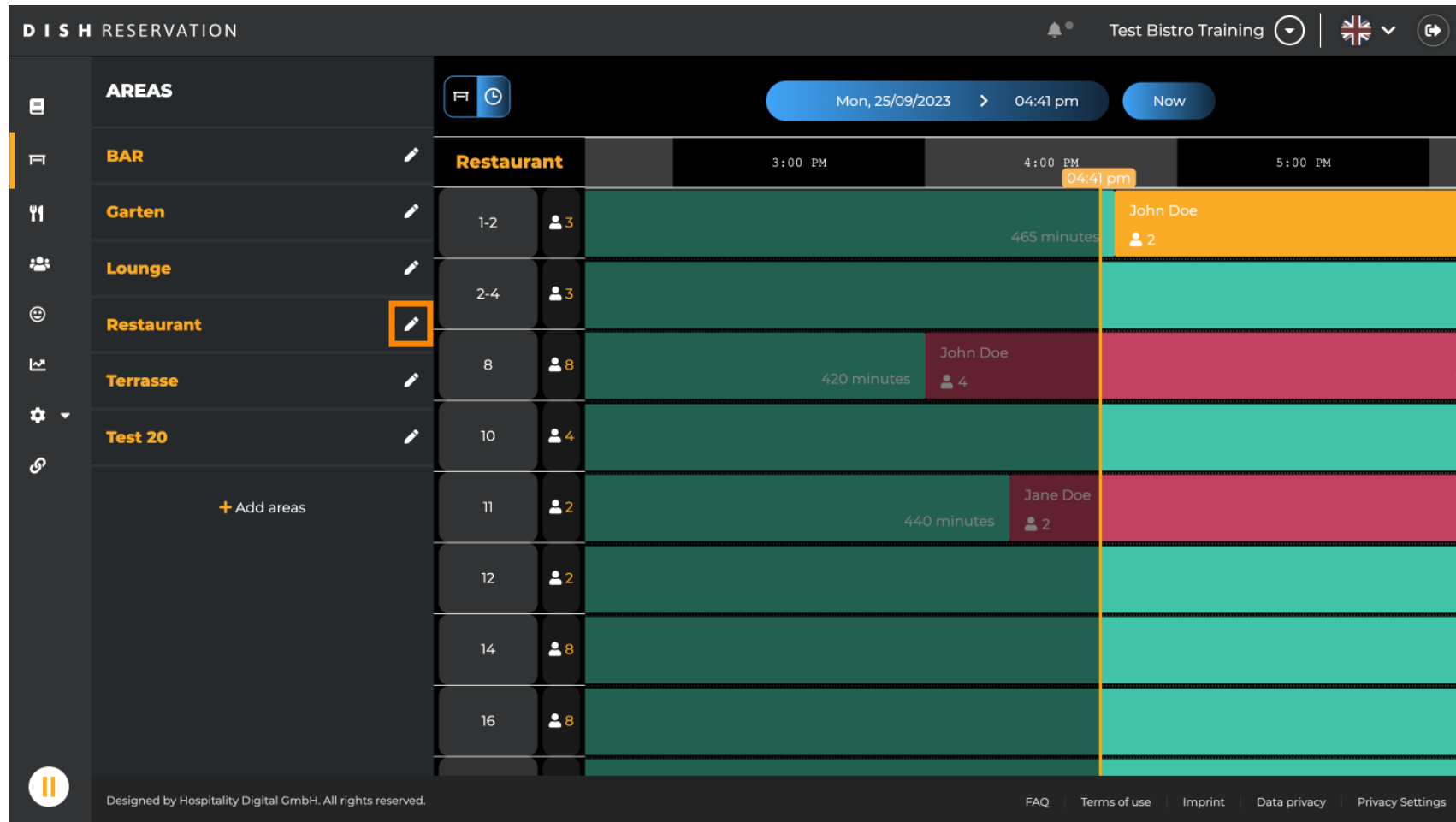


The screenshot displays the DISH RESERVATION administration interface. On the left, a sidebar lists several areas: BAR, Garten, Lounge (highlighted with an orange border), Restaurant, Terrasse, and Test 20. The main area shows a reservation grid for the 'Restaurant' area. The grid is organized by time slots (3:00 PM, 4:00 PM, 5:00 PM) and table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). Reservations are shown as colored blocks with details such as duration, name, and number of guests. A vertical yellow line indicates the current time is 04:41 pm.

Area	Table	Guests	Duration	Name	Guests
Restaurant	1-2	3	465 minutes	John Doe	2
	2-4	3			
Restaurant	8	8	420 minutes	John Doe	4
	10	4			
Test 20	11	2	440 minutes	Jane Doe	2
	12	2			
Test 20	14	8			
	16	8			



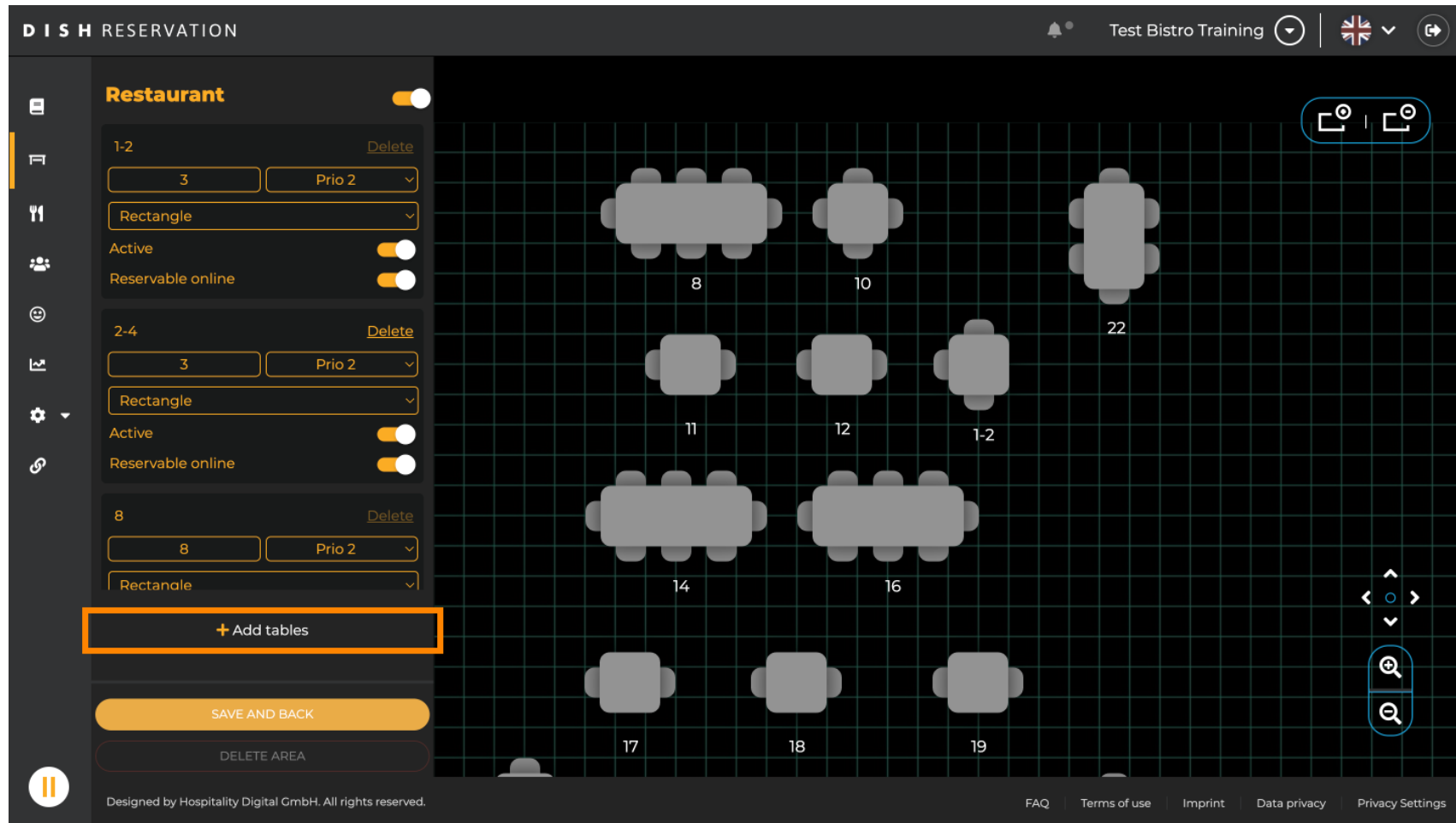
Se desideri modificare un'area, clicca **sull'icona di modifica** corrispondente .



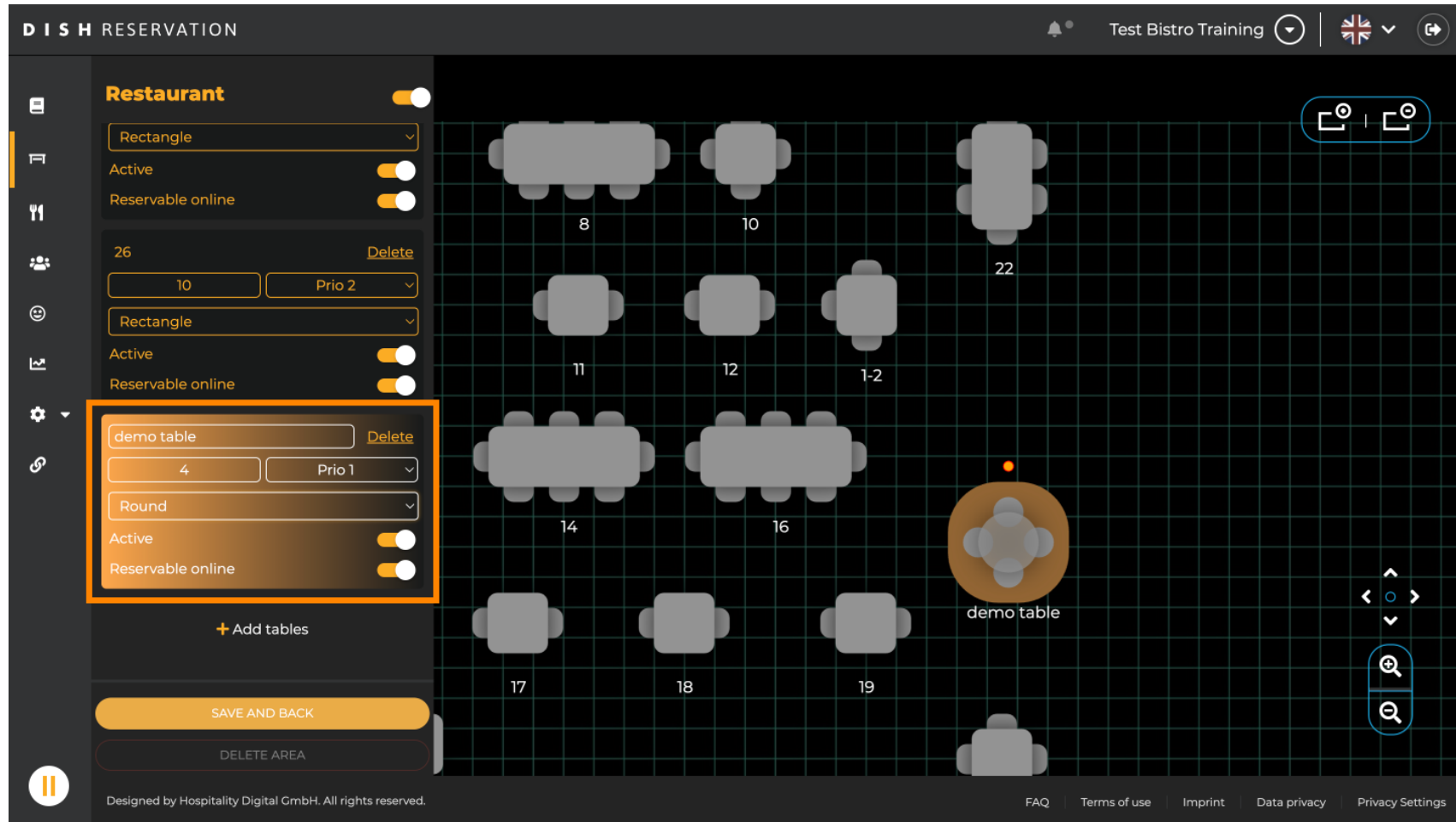
The screenshot displays the DISH RESERVATION administration interface. At the top, it shows the date and time: Mon, 25/09/2023, 04:41 pm. The interface is divided into several sections:

- AREAS:** A list of areas on the left side, including BAR, Garten, Lounge, Restaurant, Terrasse, and Test 20. The 'Restaurant' area is highlighted with an orange box around its edit icon.
- Table Layout:** A grid of tables with columns representing time slots (3:00 PM, 4:00 PM, 5:00 PM) and rows representing different table areas. The 'Restaurant' area is currently selected, showing a reservation for John Doe (2 people) from 4:00 PM to 4:41 pm.
- Reservation Details:** The reservation for John Doe is shown with a duration of 465 minutes. Other reservations for Jane Doe (2 people) are also visible in the 4:00 PM slot.
- Footer:** The footer contains the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Ora puoi aggiungere tabelle a quest'area. Per farlo clicca su **+ Aggiungi tabelle** .

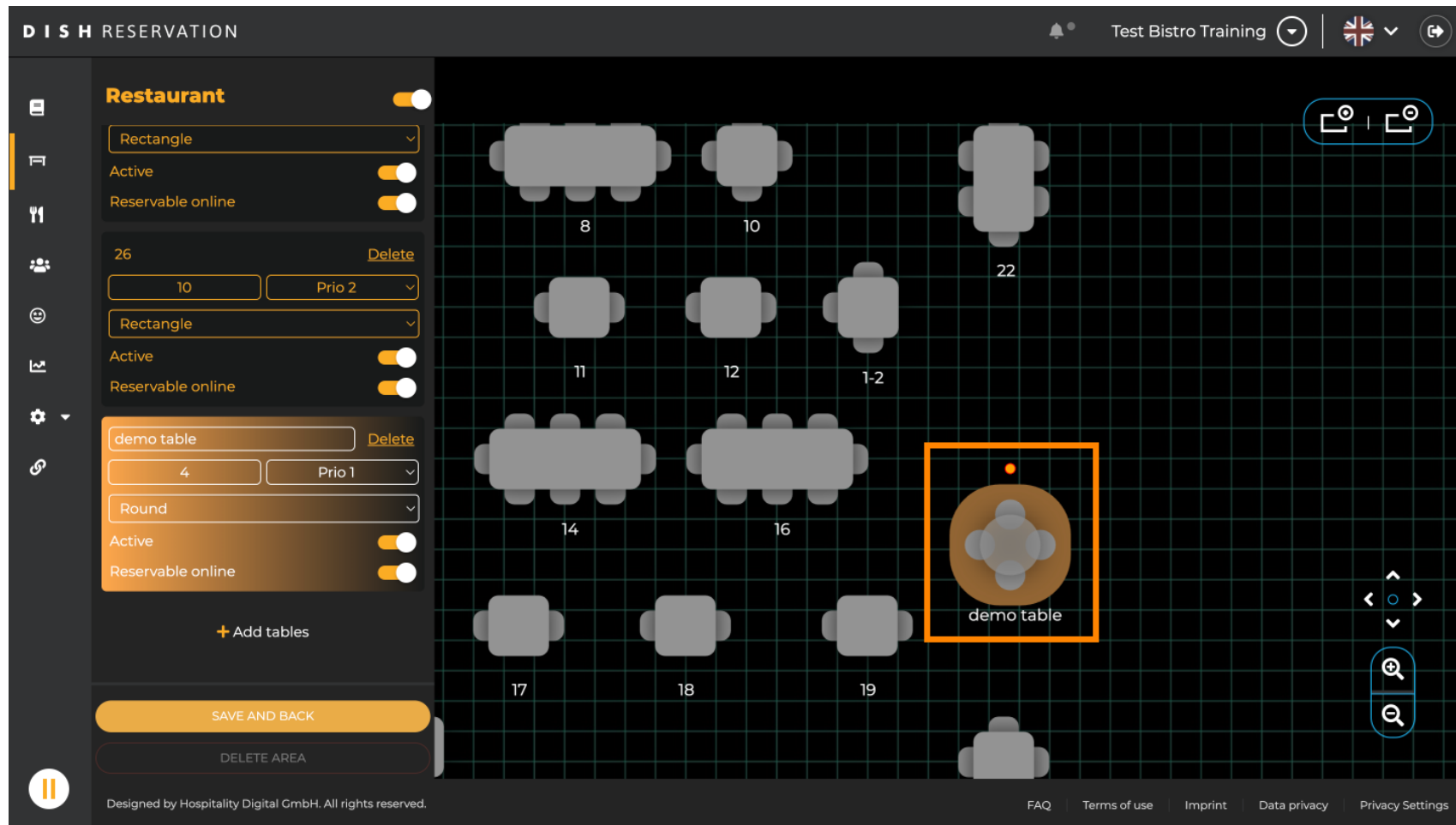


Apparirà una nuova **maschera di input** in cui dovrai aggiungere i dettagli della tabella.

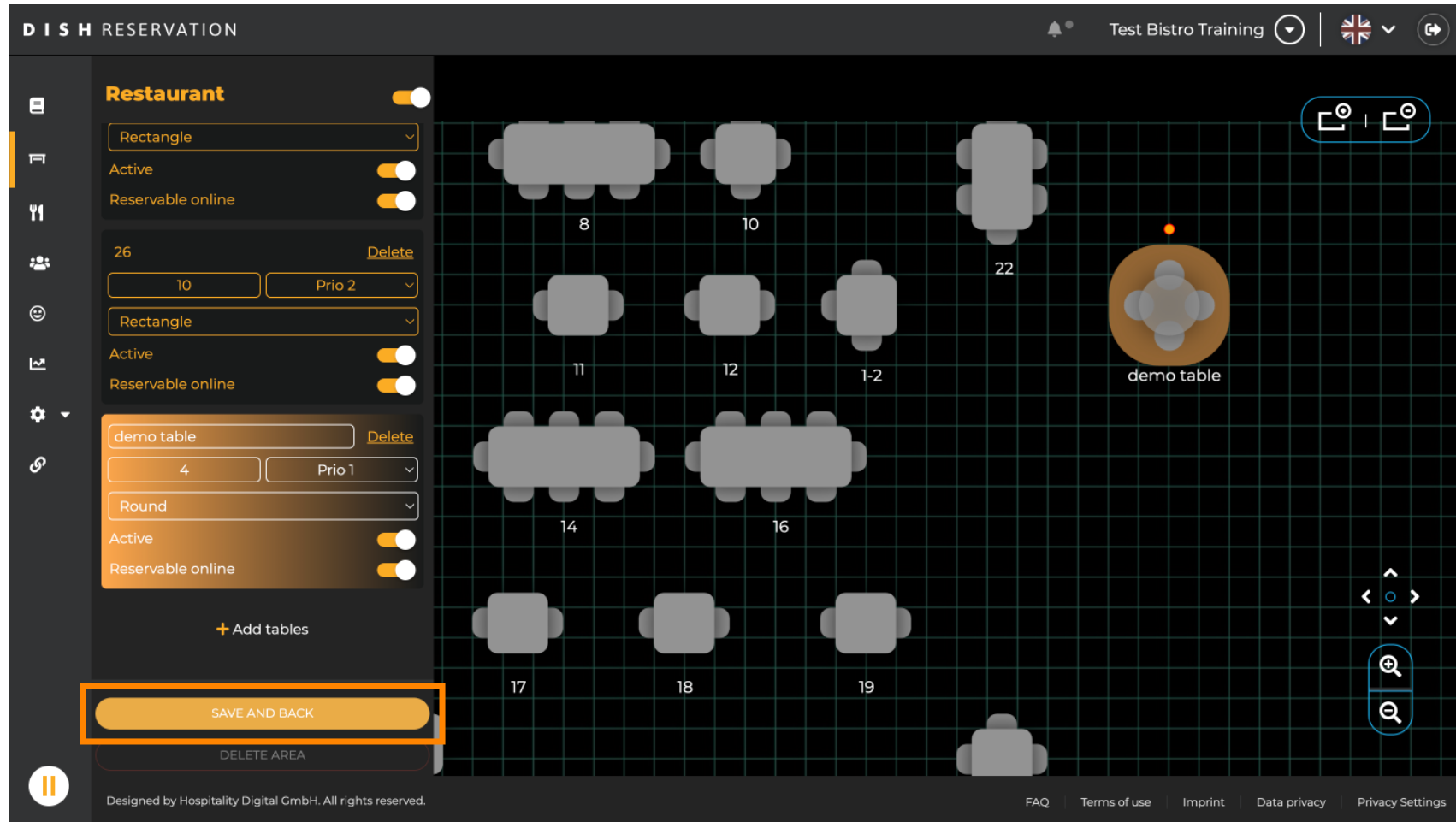




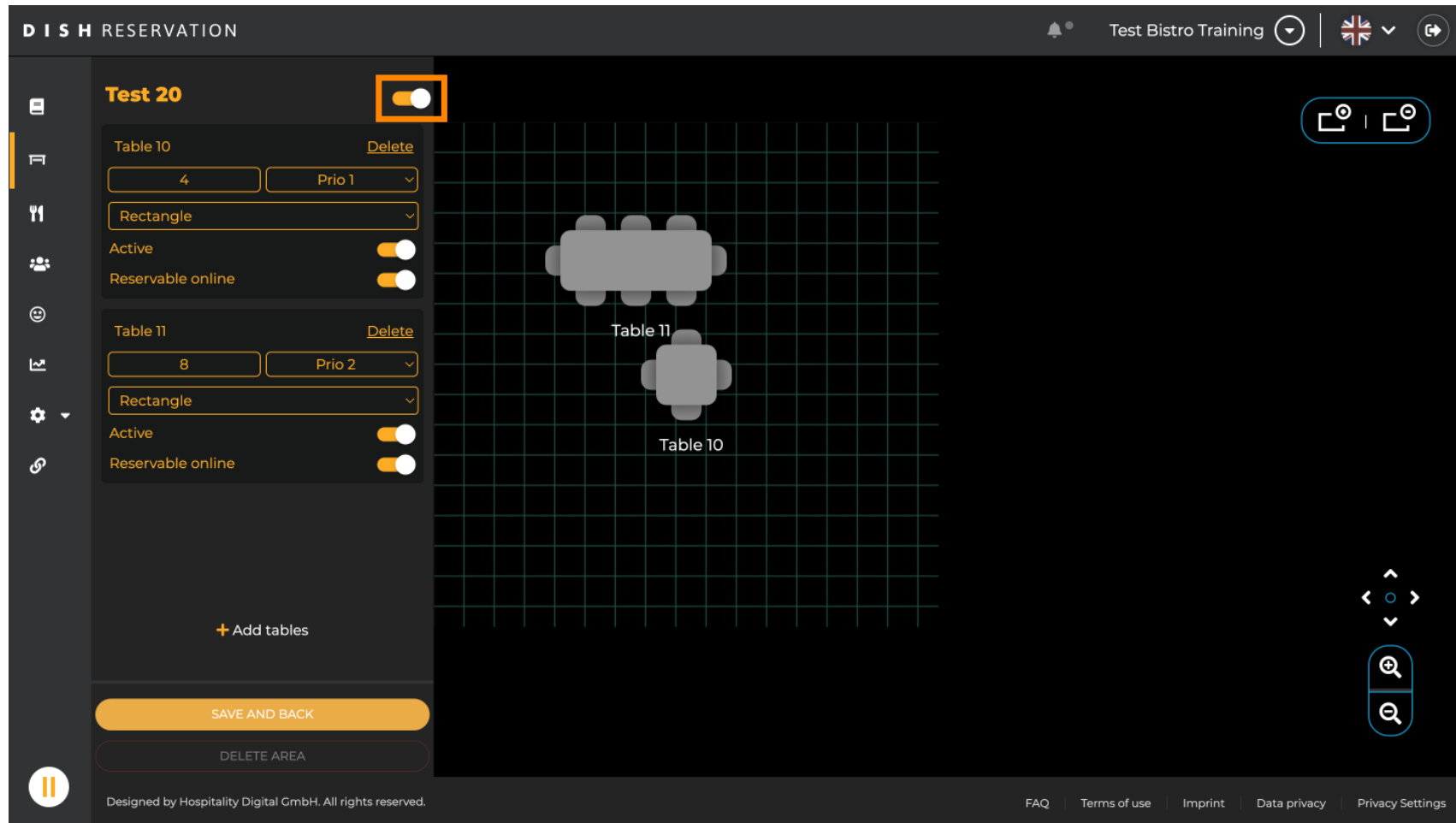
Una volta aggiunti i dettagli, potrai spostare liberamente il **nuovo tavolo** sulla tua planimetria. Basta trascinarlo e rilasciarlo nel punto desiderato.



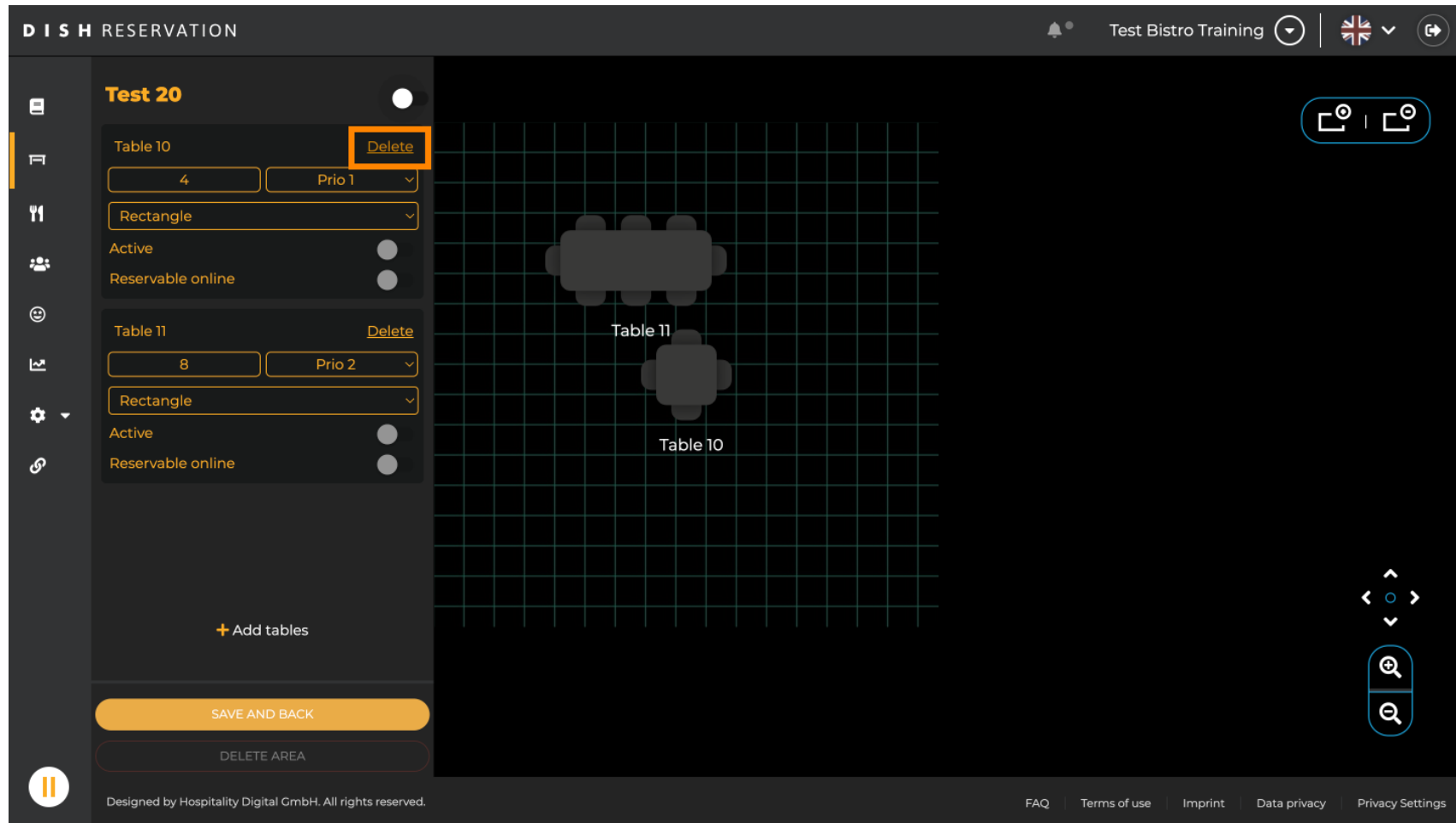
Quindi fare clic su **SALVA E INDIETRO** per applicare le modifiche.



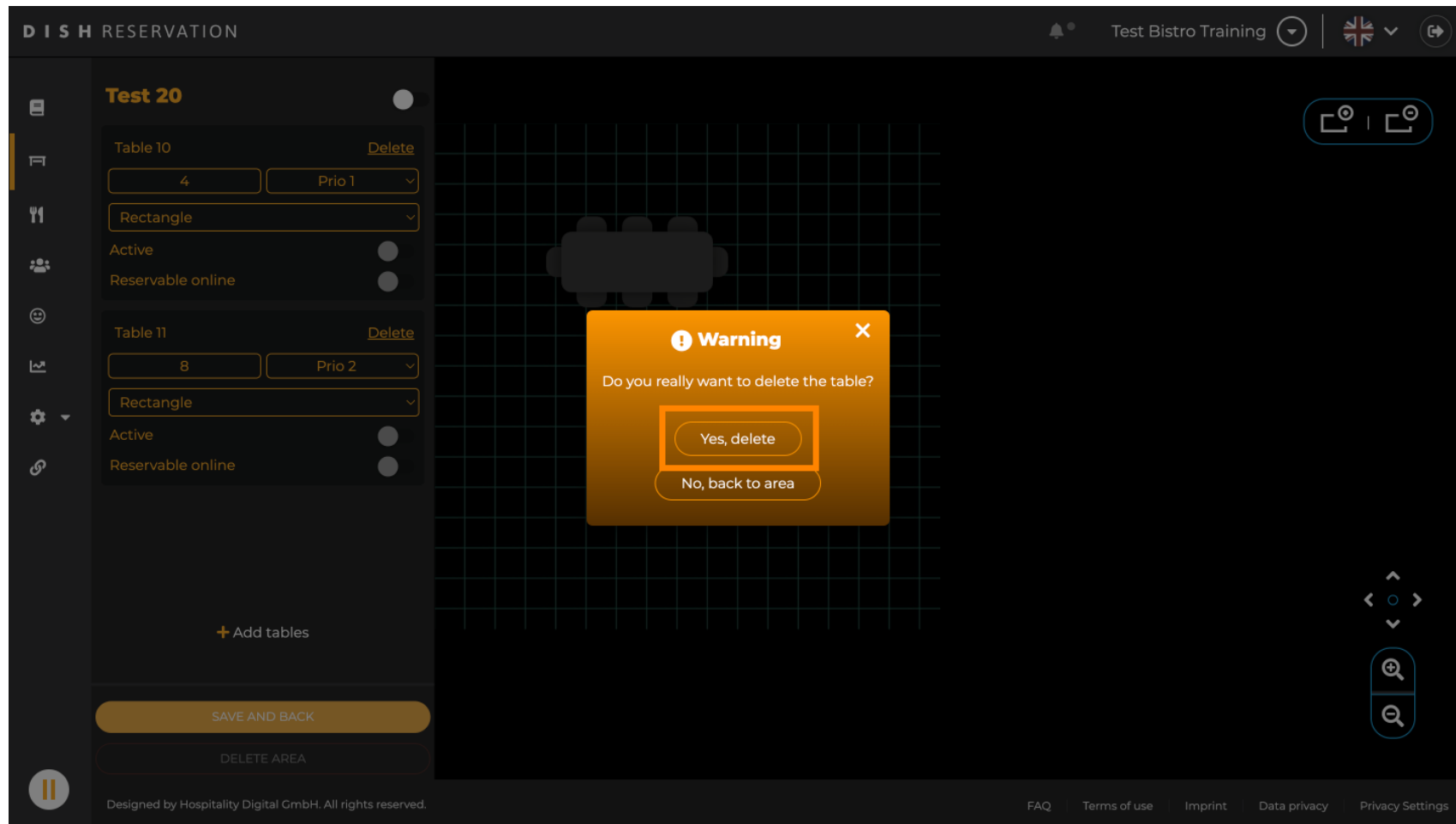
Per disabilitare un'area impostare lo **slider** inattivo.



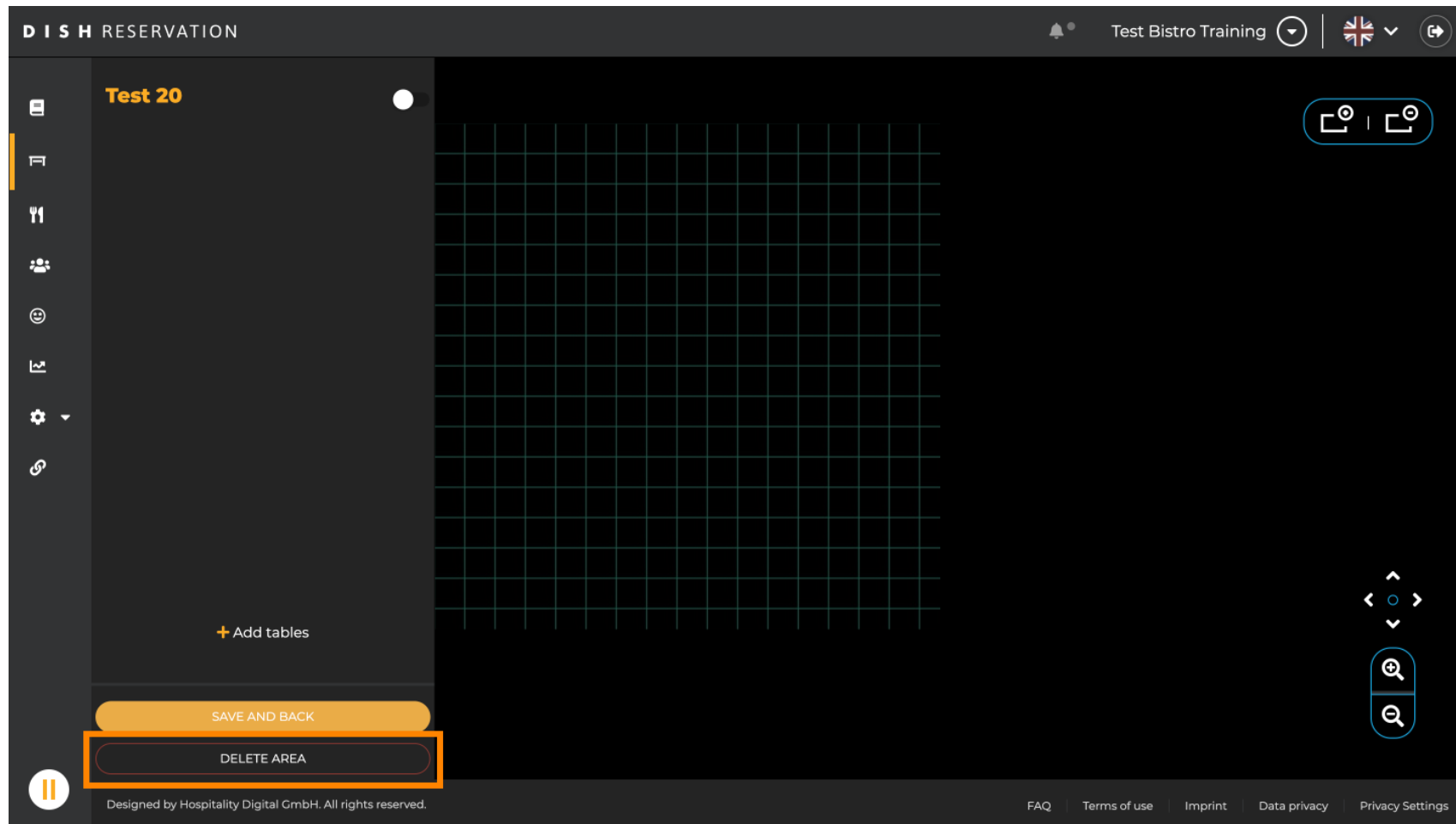
Se vuoi rimuovere una tabella, clicca su **Elimina**.



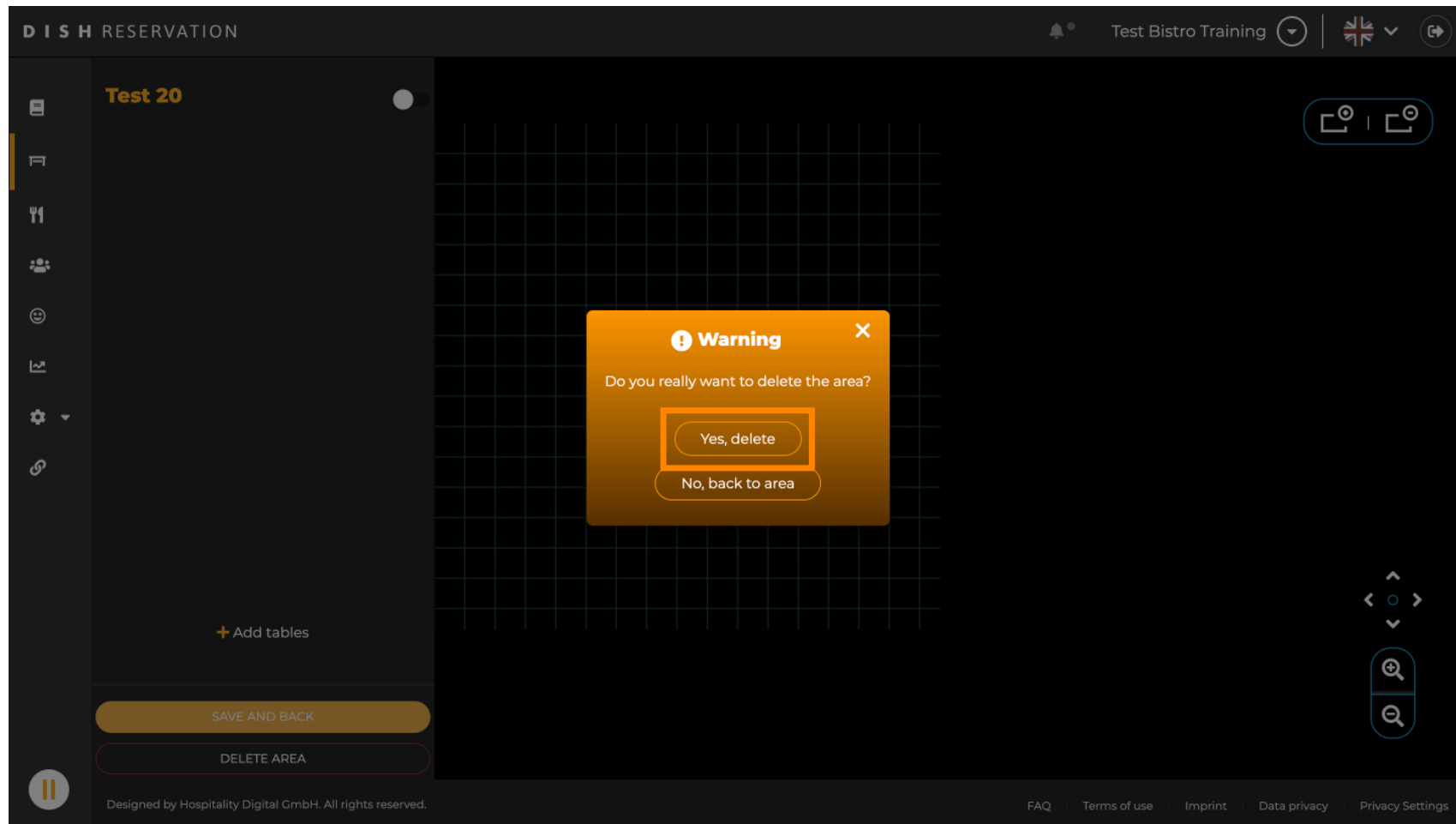
- Per assicurarti di non eliminare una tabella per sbaglio, ti verrà chiesto di confermare l'azione. Per confermare cliccare su **Sì, elimina**.



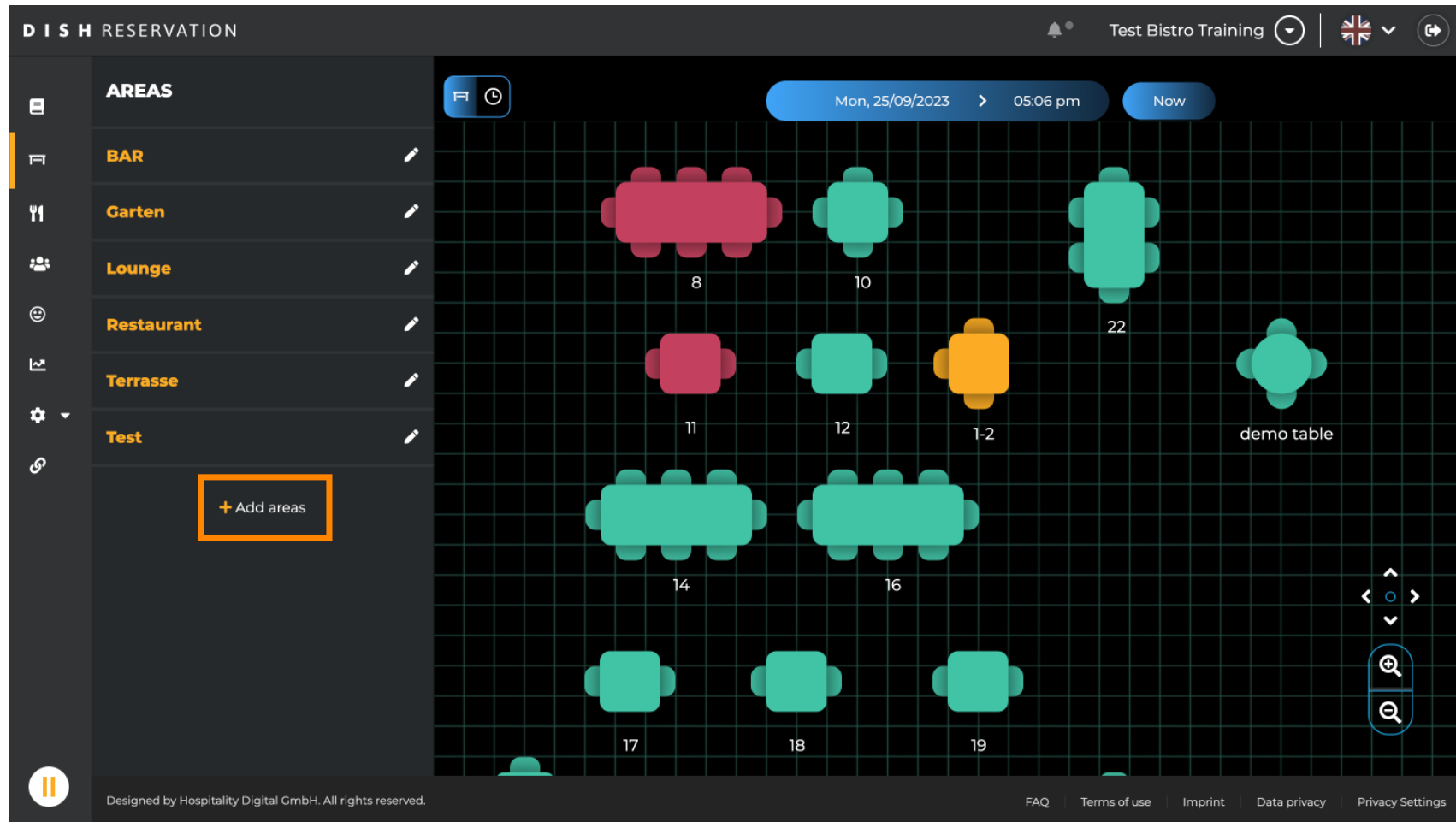
- Per rimuovere un'area completa, fare clic su **ELIMINA AREA**. Nota: per eliminare un'area, assicurati che tutte le tabelle siano eliminate e che l'area sia disabilitata.



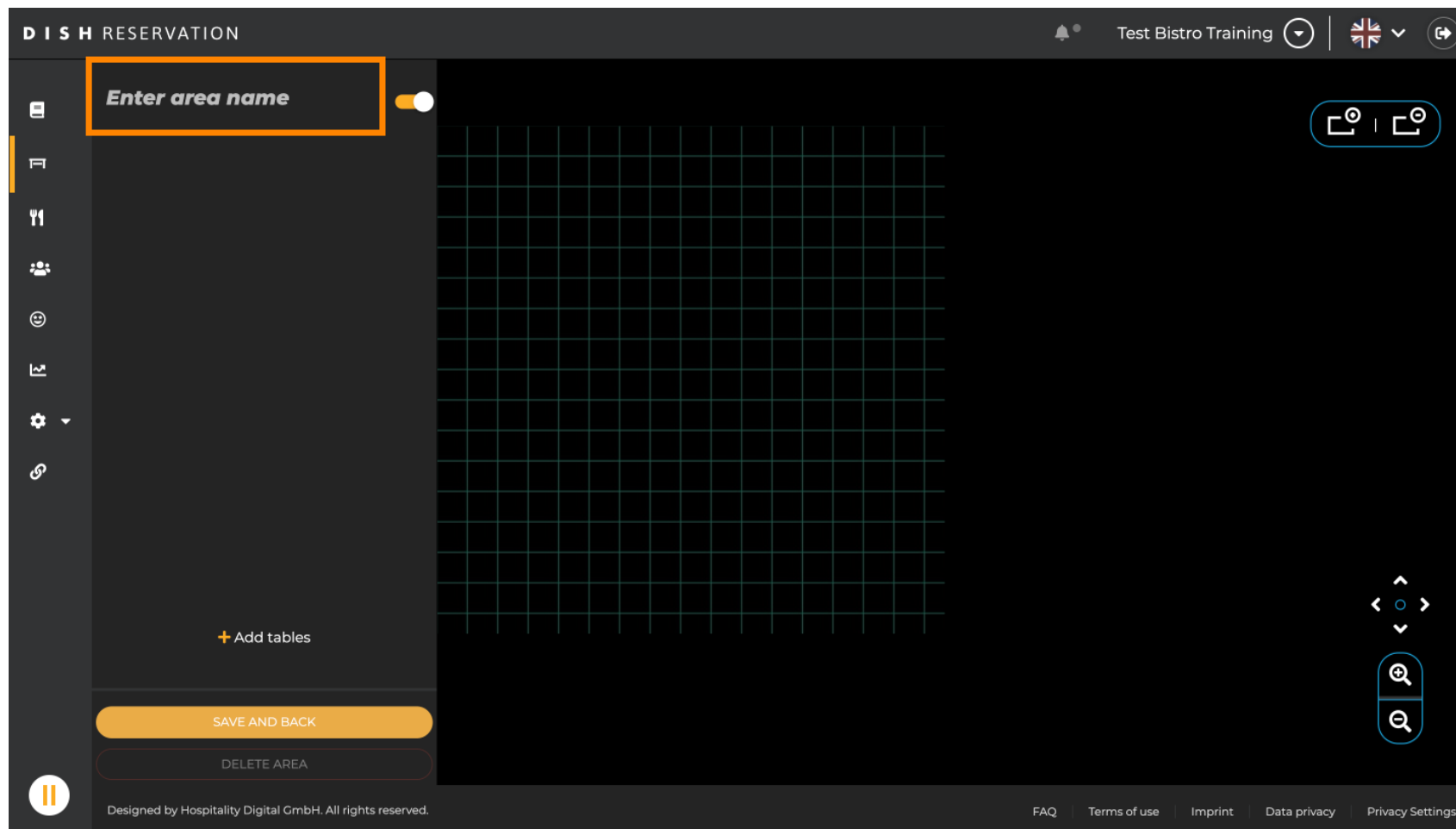
- Per assicurarti di non eliminare un'area per sbaglio, ti verrà chiesto di confermare l'azione. Per confermare cliccare su **Sì, elimina**.



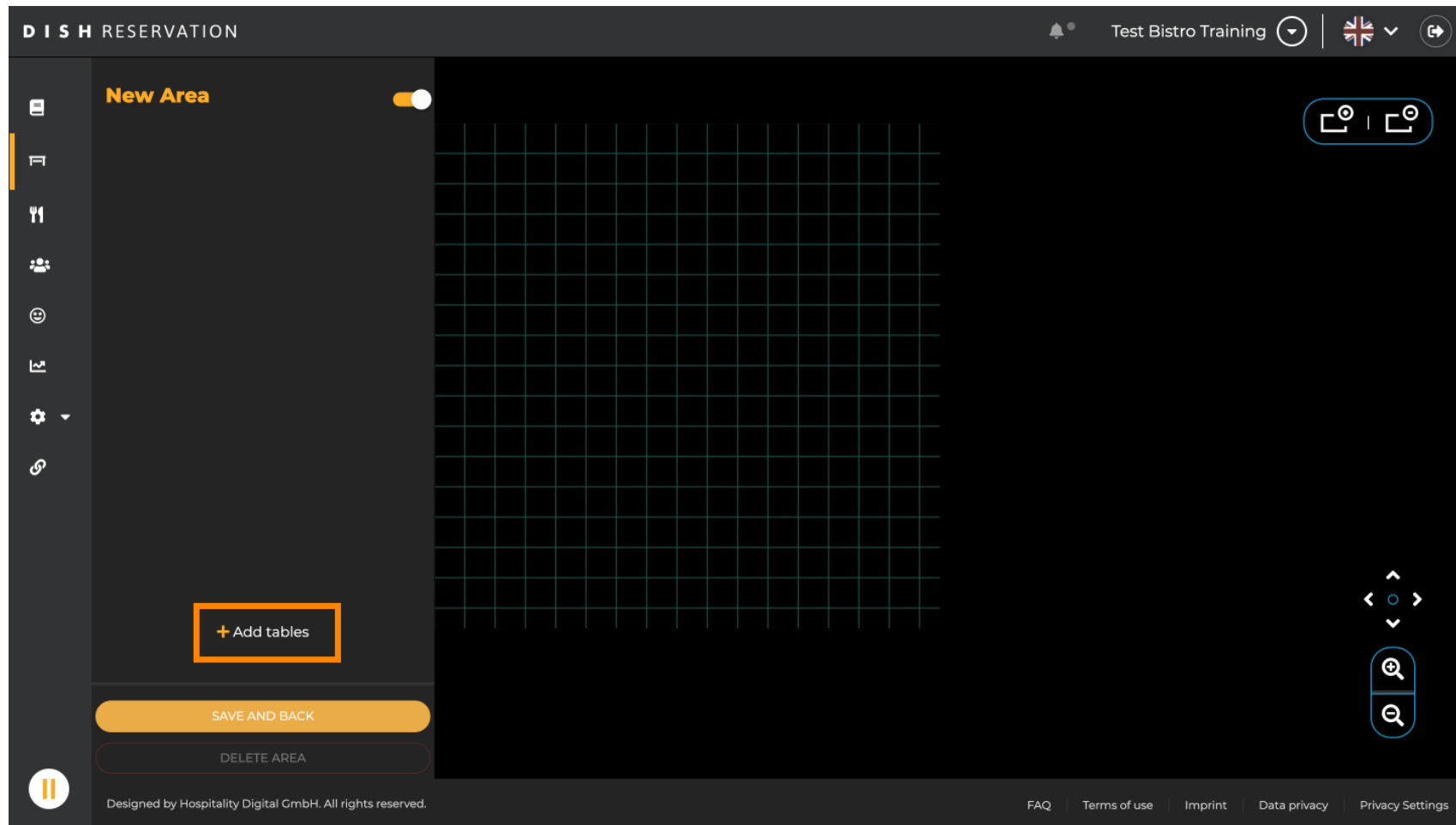
👉 Cliccando su **+ Aggiungi aree** si aprirà una maschera di input per aggiungere il nome della nuova area.



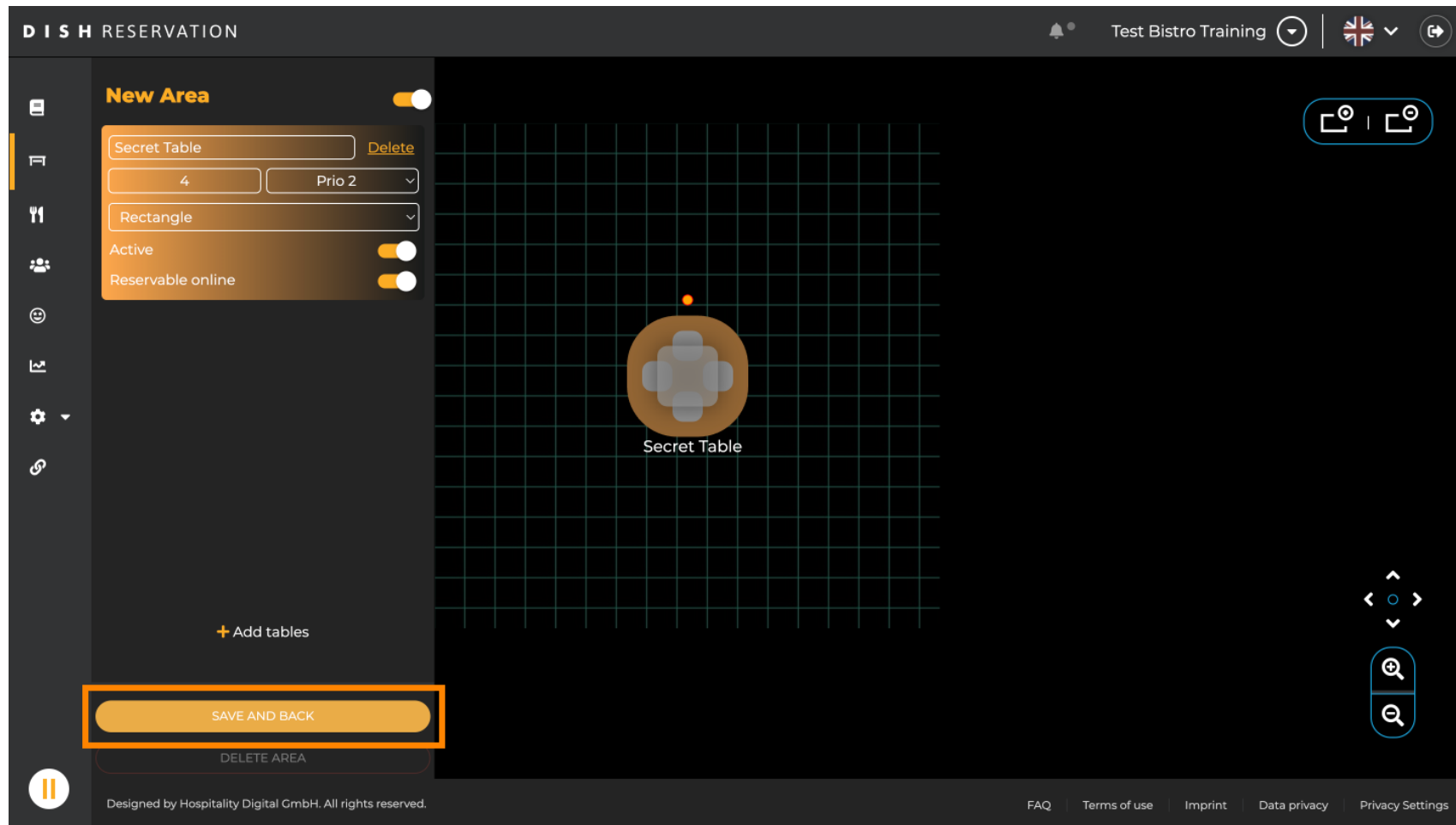
Inserisci il nome dell'area nel **campo di testo** corrispondente .



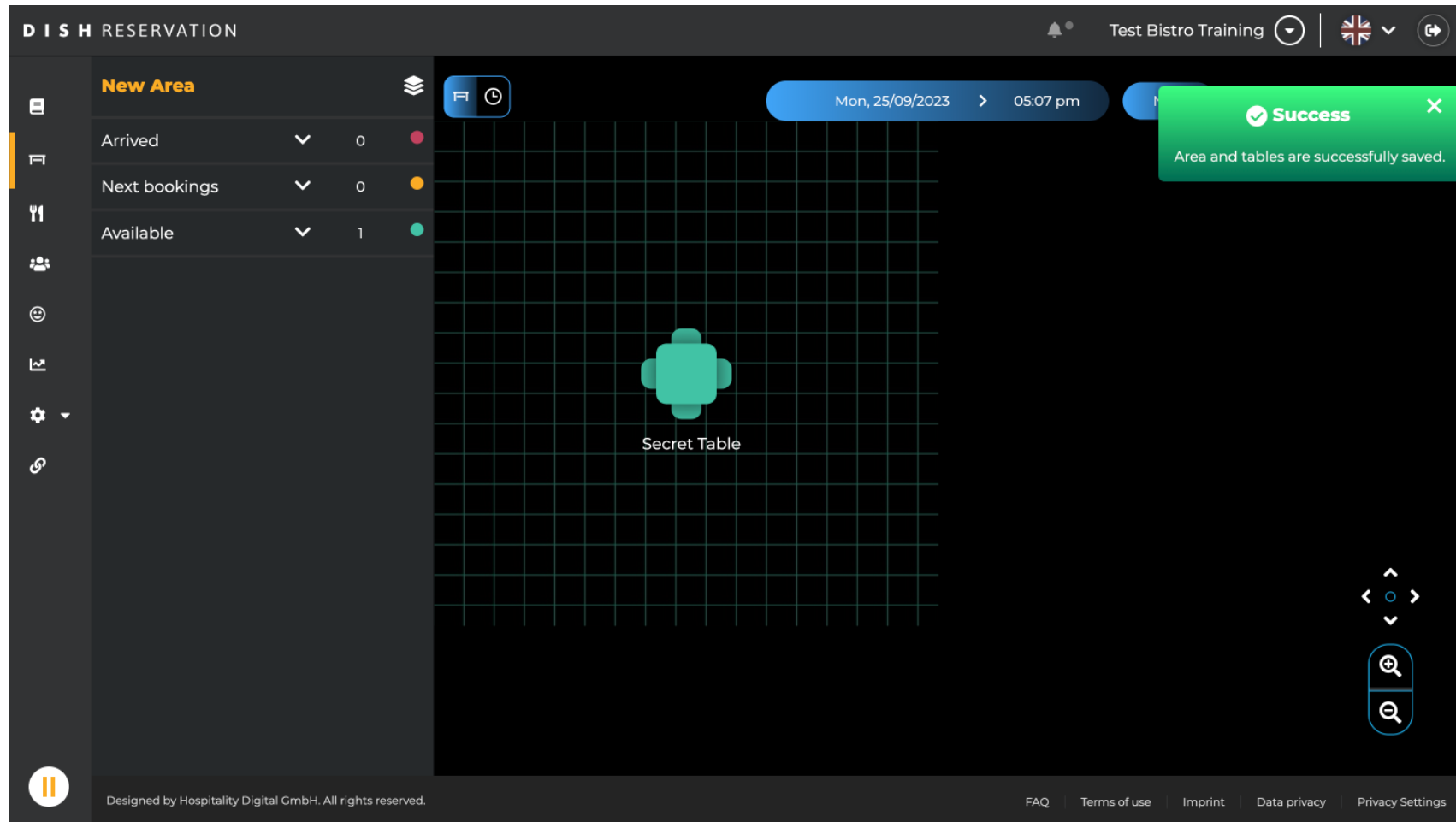
- 🔑 Come mostrato nei passaggi precedenti è possibile creare tabelle e place facendo clic su **+ Aggiungi tabelle**.



- Una volta terminata la configurazione della nuova area, fare clic su **SALVA E INDIETRO** per applicare le modifiche.



 Questo è tutto. Hai completato il tutorial e ora hai una panoramica delle funzioni del piano tavoli.





Scansiona per andare al lettore interattivo