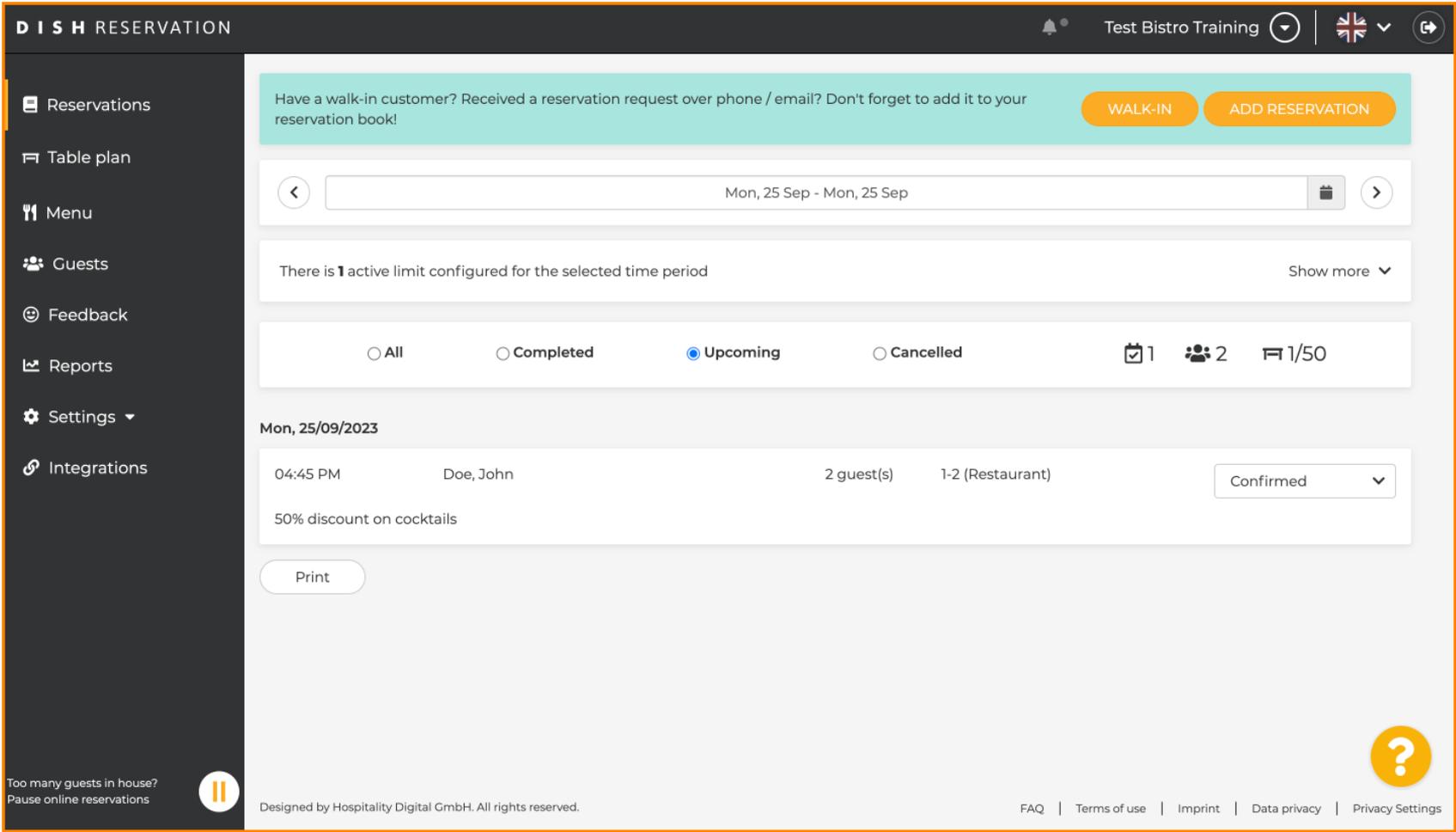




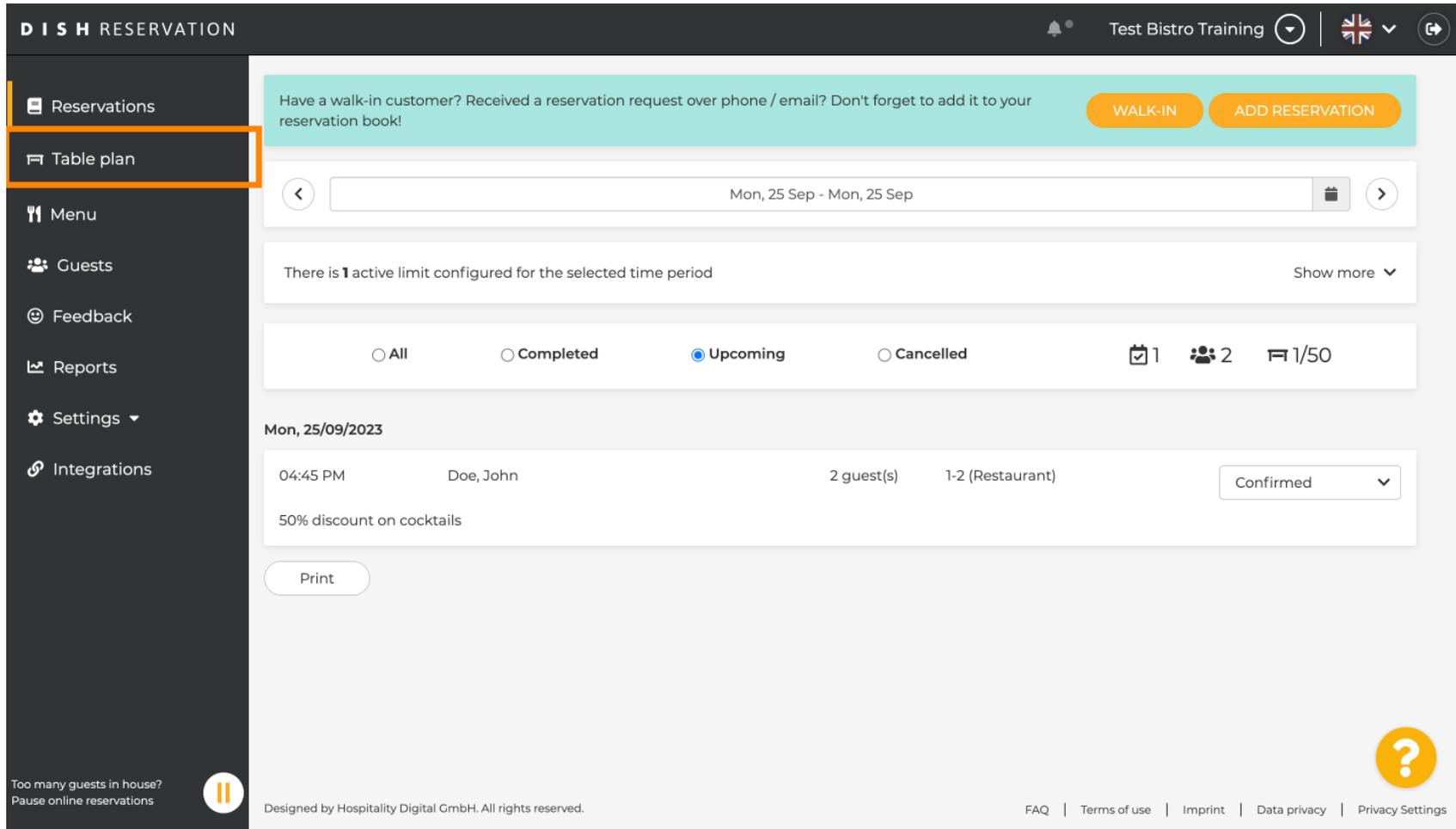
Benvenuto nella **dashboard delle prenotazioni DISH**. In questo tutorial ti forniremo una panoramica delle funzioni del piano tavoli.



The screenshot displays the DISH RESERVATION dashboard. The top navigation bar includes the logo, user name 'Test Bistro Training', and a language selector. A sidebar on the left lists menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal notification banner with 'WALK-IN' and 'ADD RESERVATION' buttons. Below is a date range selector for 'Mon, 25 Sep - Mon, 25 Sep'. A summary bar shows '1 active limit configured for the selected time period'. Filter tabs include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 1 calendar icon, 2 people icon, and 1/50 table icon. A reservation card for 'Mon, 25/09/2023' at '04:45 PM' for 'Doe, John' (2 guests, 1-2 Restaurant) is shown with a 'Confirmed' status and a '50% discount on cocktails' note. A 'Print' button is located below the reservation card. At the bottom, there is a 'Pause online reservations' button, a help icon, and footer text: 'Designed by Hospitality Digital GmbH. All rights reserved.' and a list of links: 'FAQ | Terms of use | Imprint | Data privacy | Privacy Settings'.

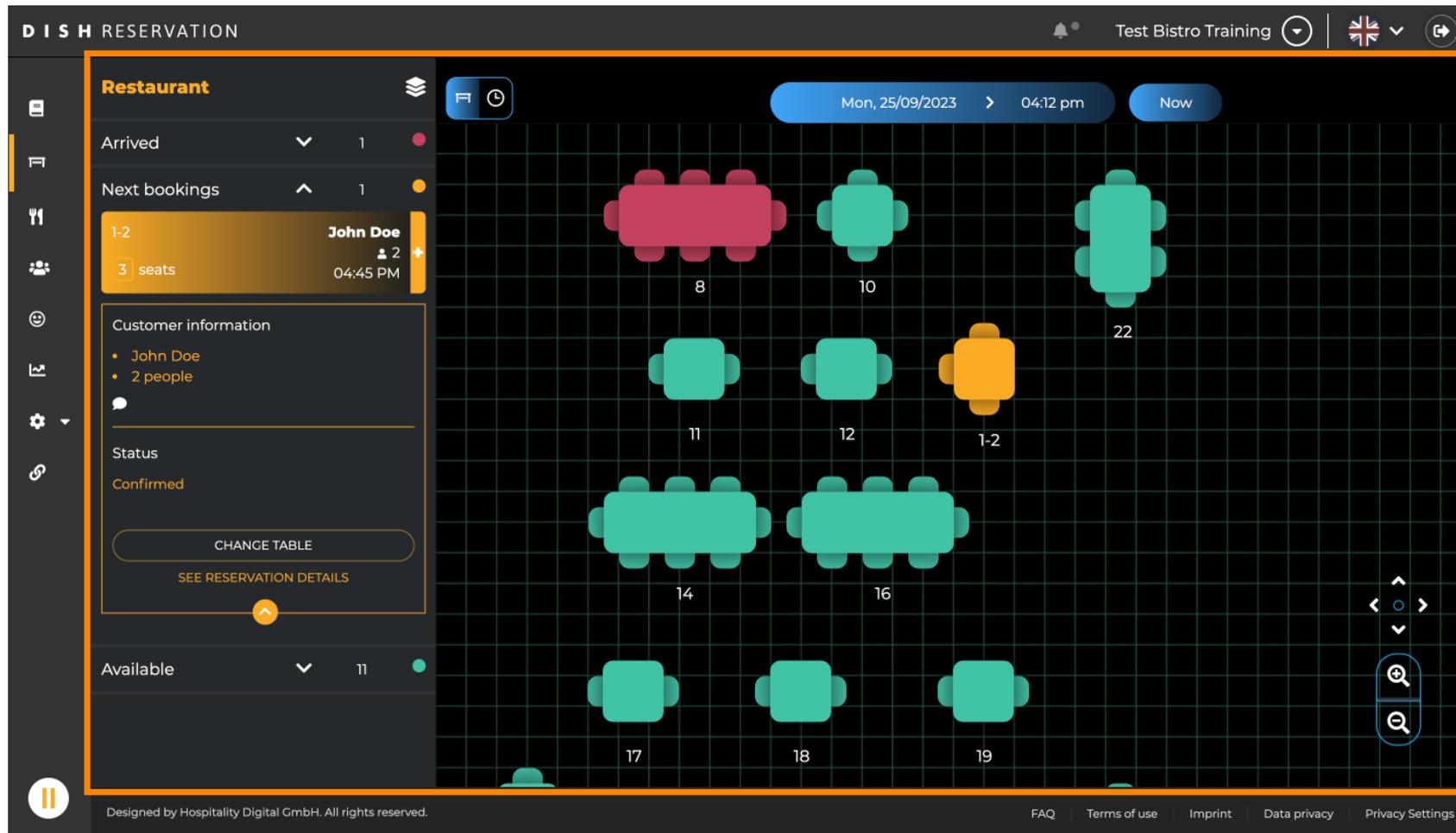


Per accedere alla planimetria dei tavoli, clicca su **Planimetria dei tavoli** nel menu a sinistra.

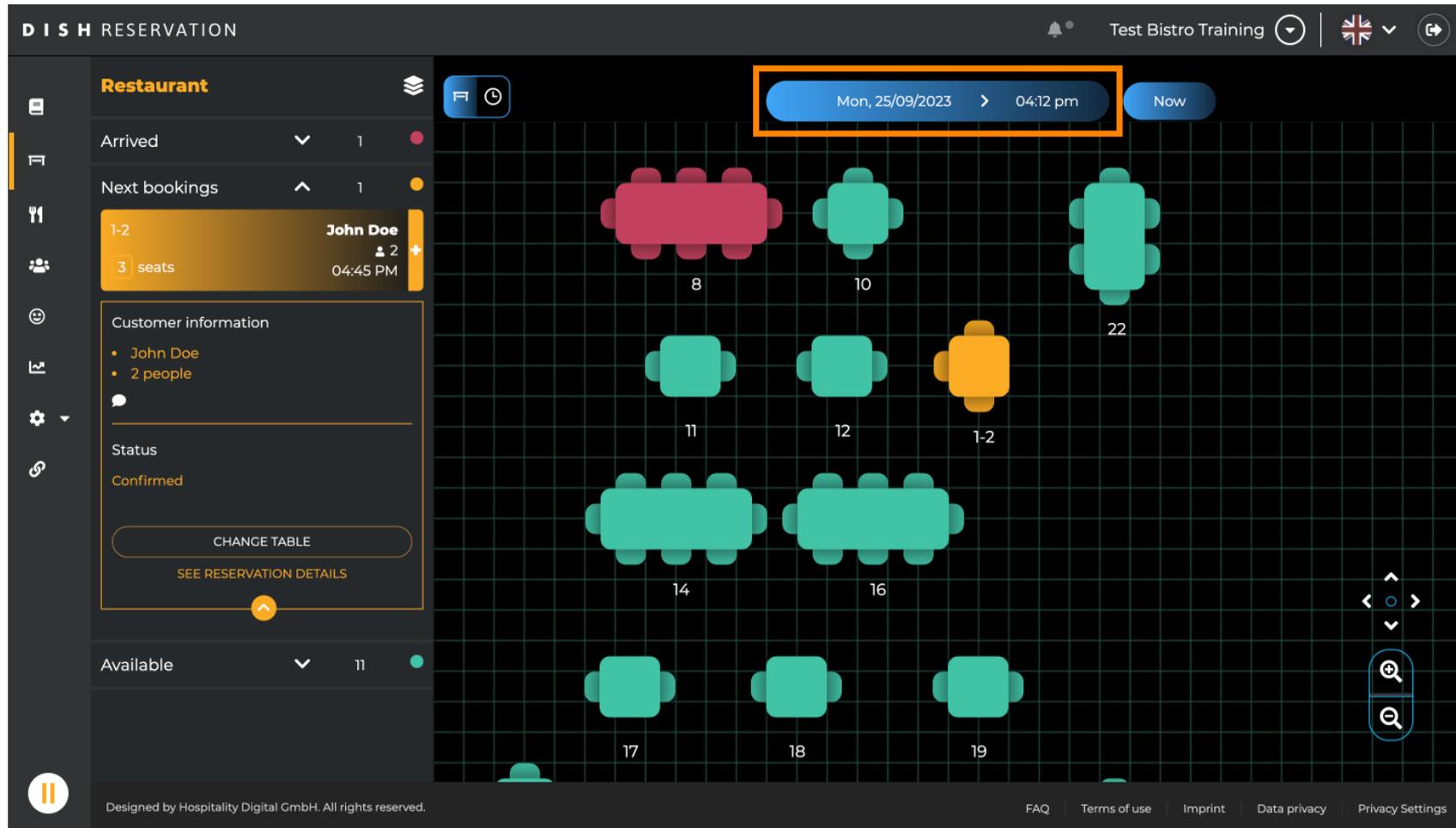


The screenshot displays the DISH RESERVATION administration interface. The left sidebar contains a menu with the following items: Reservations, **Table plan** (highlighted with an orange border), Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below the banner is a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter options include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 1 calendar icon, 2 people icon, and 1/50 table icon. A reservation entry for "Mon, 25/09/2023" at "04:45 PM" for "Doe, John" (2 guest(s) at 1-2 (Restaurant)) is shown with a "Confirmed" status and a "50% discount on cocktails" note. A "Print" button is located below the entry. The footer includes a "Too many guests in house? Pause online reservations" message, a "Designed by Hospitality Digital GmbH. All rights reserved." notice, and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings". A help icon (question mark) is visible in the bottom right corner.

**i** Vedrai quindi i tuoi **tavoli disponibili**, **gli ospiti arrivati** e **le prossime prenotazioni**. **Nota: la disposizione visiva dei tavoli è una funzionalità inclusa solo nella prenotazione DISH Professional.**



Per assistere a un'altra data/ora, fare clic sulla **barra del tempo**.



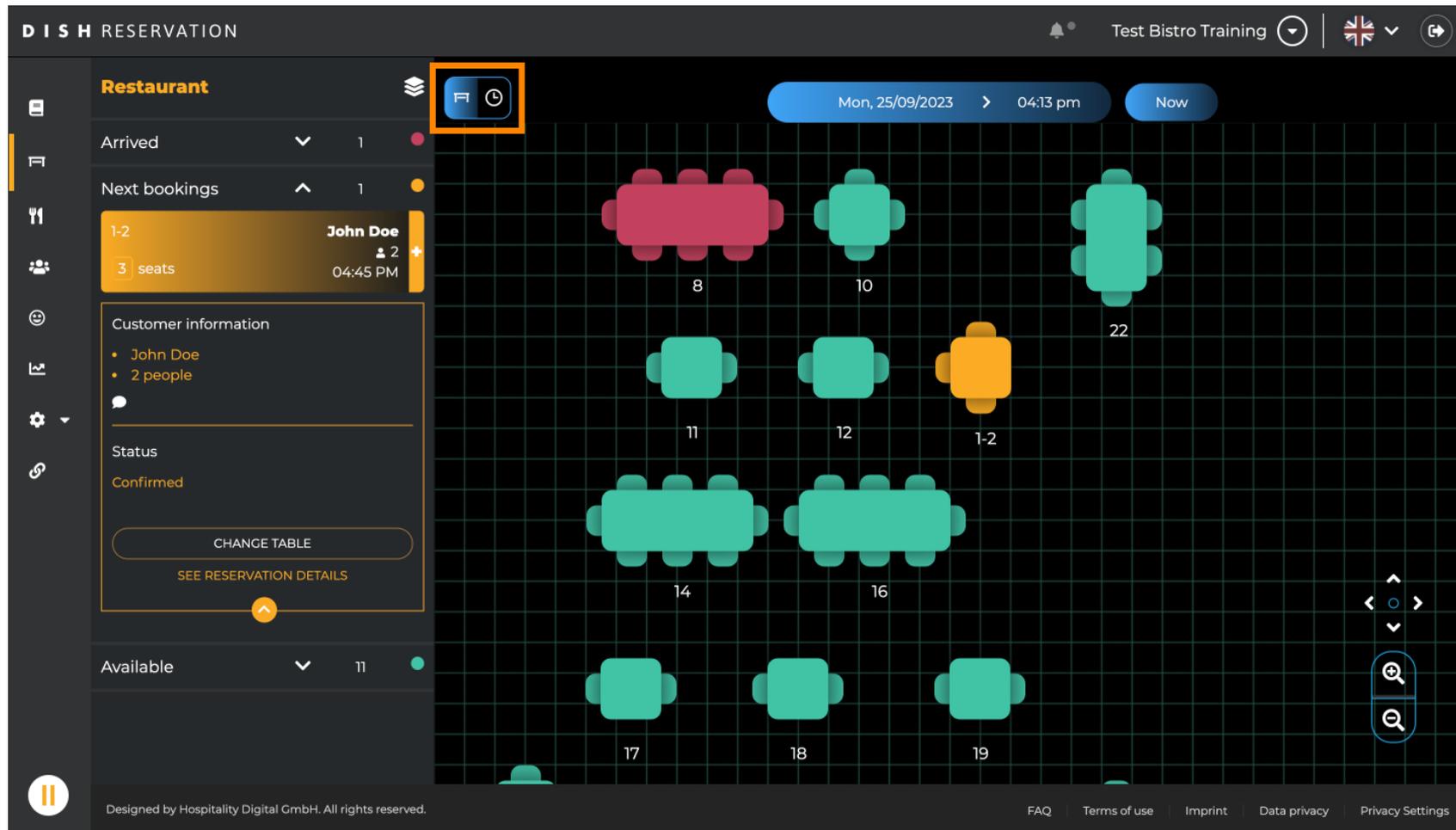
Quindi seleziona la data e l'ora in cui vuoi assistere.

The screenshot displays the DISH reservation management interface. On the left, a sidebar contains navigation icons and a 'Restaurant' section with details for a reservation: 'Arrived' (1), 'Next bookings' (1), and a reservation for 'John Doe' (2 people) at 04:45 PM for 3 seats. Below this, 'Customer information' lists 'John Doe' and '2 people', and the status is 'Confirmed'. A 'CHANGE TABLE' button and a 'SEE RESERVATION DETAILS' link are also visible. The main area shows a grid of tables numbered 8 through 19. A date and time selection modal is open, showing a calendar for September 2023 with the 25th selected, and a time picker set to 04:13 PM. The modal has an 'Apply' button. The top right of the interface shows 'Test Bistro Training' and a language selector. The bottom of the interface includes a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Per tornare all'ora corrente, fare clic su **Ora**.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a 'Restaurant' section with reservation details for 'John Doe' (2 people, 04:45 PM, 3 seats). The main area shows a grid of tables numbered 8 through 19, with a 'Now' button highlighted in orange at the top right. The top navigation bar includes the date 'Mon, 25/09/2023' and the time '04:13 pm'. The bottom of the screen features a footer with copyright information and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

- Quando l' **icona del tavolo** è selezionata, mostra la panoramica dei tavoli disponibili e prenotati. Clicca sull'icona **dell'orologio** per vedere una panoramica delle prenotazioni assegnate ai tavoli.



The screenshot displays the DISH Reservation Admin Panel interface. The top navigation bar shows the date and time: "Mon, 25/09/2023" and "04:13 pm". The main area features a grid of tables, each represented by a colored icon and a number (8, 10, 11, 12, 14, 16, 17, 18, 19, 22). A sidebar on the left provides details for a reservation, including the name "John Doe", the number of people "2", and the status "Confirmed". A table icon in the sidebar is highlighted with an orange box, and a clock icon is also highlighted with an orange box. The bottom of the page contains a footer with the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

**i** Ora vedi le fasce orarie disponibili per i tavoli corrispondenti.

The screenshot displays the DISH Reservation management interface. On the left, a sidebar shows reservation details for a reservation by John Doe, including customer information (John Doe, 2 people), status (Confirmed), and options to change the table or see reservation details. The main area shows a table layout for a restaurant with time slots from 2:00 PM to 5:00 PM. A vertical yellow line indicates the current time is 04:13 pm. The table grid shows reservations for tables 1-2, 2-4, 8, 10, 11, 12, 14, and 16. Reservation 1-2 is highlighted in orange, showing a duration of 465 minutes and 2 people. Reservation 8 is highlighted in pink, showing a duration of 420 minutes and 4 people. The bottom navigation bar includes links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



Fare clic su una **prenotazione esistente** per modificare le prenotazioni selezionate. **Nota: imminenti o già in corso non hanno importanza.**

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a detailed view for a reservation. The main area shows a table layout with columns for time slots (2:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for different table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). A reservation for John Doe is highlighted in orange, showing a duration of 465 minutes and 2 people. Another reservation for John Doe is highlighted in purple, showing a duration of 420 minutes and 4 people. The interface includes a top navigation bar with the date and time (Mon, 25/09/2023, 04:20 pm) and a 'Now' button. The bottom of the screen features a footer with copyright information and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

**i** Sulla sinistra verranno visualizzate le **informazioni** della prenotazione selezionata. Hai quindi diverse opzioni tra cui scegliere a seconda dello stato (arrivato, confermato, imminente) della prenotazione.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar shows reservation details for a selected reservation. The main area shows a table layout with reservations for 'John Doe'.

**Reservation Details (Left Sidebar):**

- Restaurant:** Arrived (1)
- 8 seats** (highlighted in orange)
- John Doe** (4 people)
- 04:00 PM**
- Customer information:** John Doe, 4 people
- Status:** Arrived
- Buttons:** END RESERVATION, CHANGE TABLE, SEE RESERVATION DETAILS

**Table Layout (Main Area):**

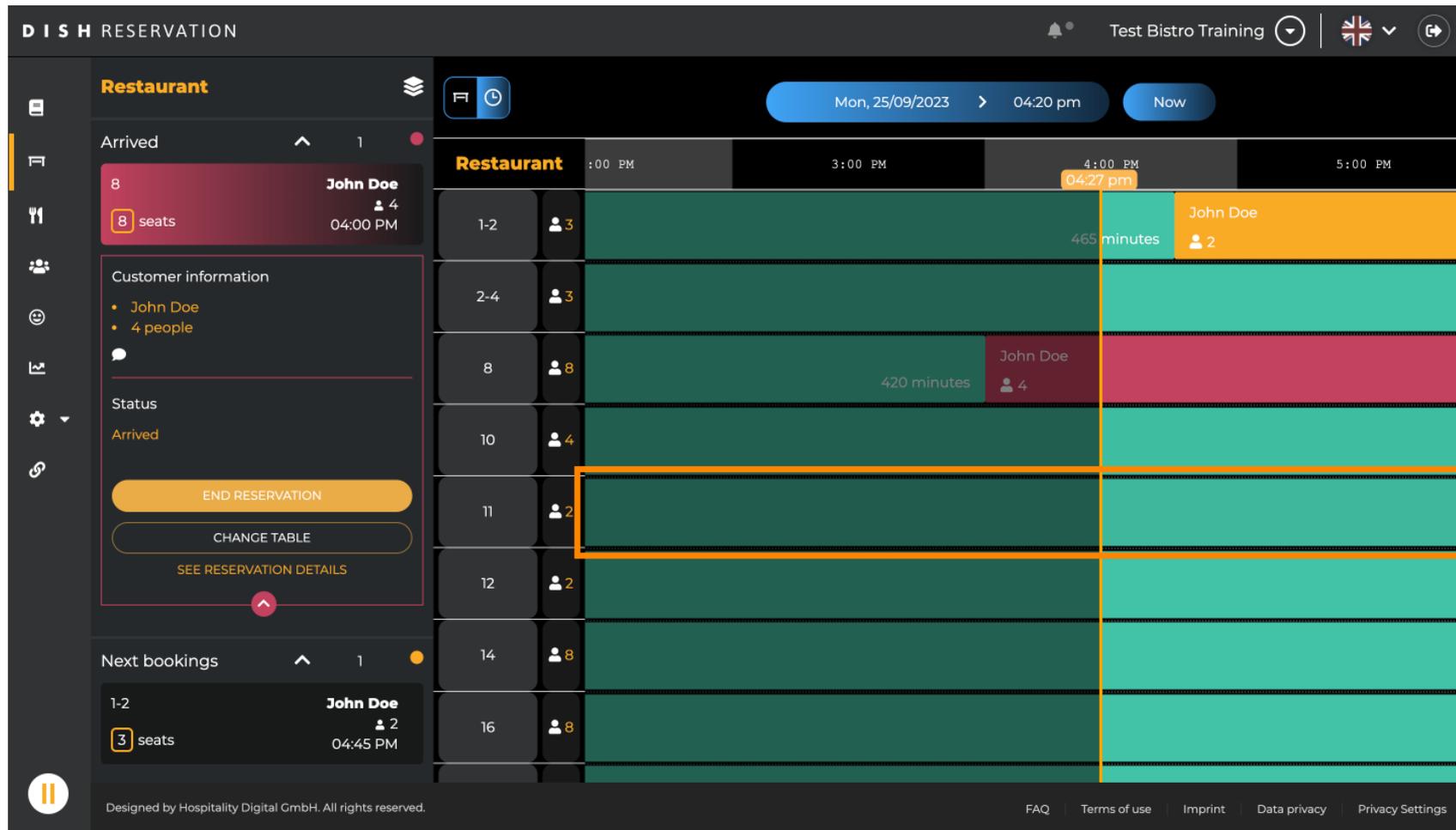
Table	Seats	Guests	Arrival Time	Duration	Guest Name
1-2	3	3	04:27 pm	465 minutes	John Doe (2)
2-4	3	3			
8	8	8		420 minutes	John Doe (4)
10	4	4			
11	2	2			
12	2	2			
14	8	8			
16	8	8			

**Next bookings (Bottom Left):**

- 1-2** (3 seats)
- John Doe** (2 people)
- 04:45 PM**



Per aggiungere una nuova prenotazione, seleziona il **tavolo** desiderato su cui desideri effettuare la prenotazione.



The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar shows reservation details for a reservation with 8 seats, customer name John Doe, and 4 people, arriving at 04:00 PM. The main area shows a table layout with columns for time slots (12:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for tables (1-2, 2-4, 8, 10, 11, 12, 14, 16). A vertical line indicates the current time is 04:27 pm. Table 11, which has 2 seats, is highlighted with an orange border, indicating it is the selected table for a new reservation. The interface also includes a top navigation bar with the restaurant name 'Test Bistro Training', a date and time selector, and a bottom footer with legal information.

Quindi fare clic sul **simbolo più** per aggiungere una nuova prenotazione.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar shows the restaurant name 'Restaurant' and reservation details for 'John Doe' (2 people, Confirmed). Below this, a list of available tables is shown with their respective seat counts and a plus sign icon to add a reservation. The table with 11 seats and 2 seats is highlighted with an orange box around its plus sign. The main area shows a table layout with columns for time slots (1:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for different table sizes (1-2, 2-4, 8, 10, 11, 12, 14, 16). A vertical yellow line indicates the current time is 04:27 pm. Existing reservations are shown as colored blocks with names and durations (e.g., John Doe, 465 minutes).



Si aprirà una nuova schermata di input in cui è possibile inserire le **informazioni** richieste .

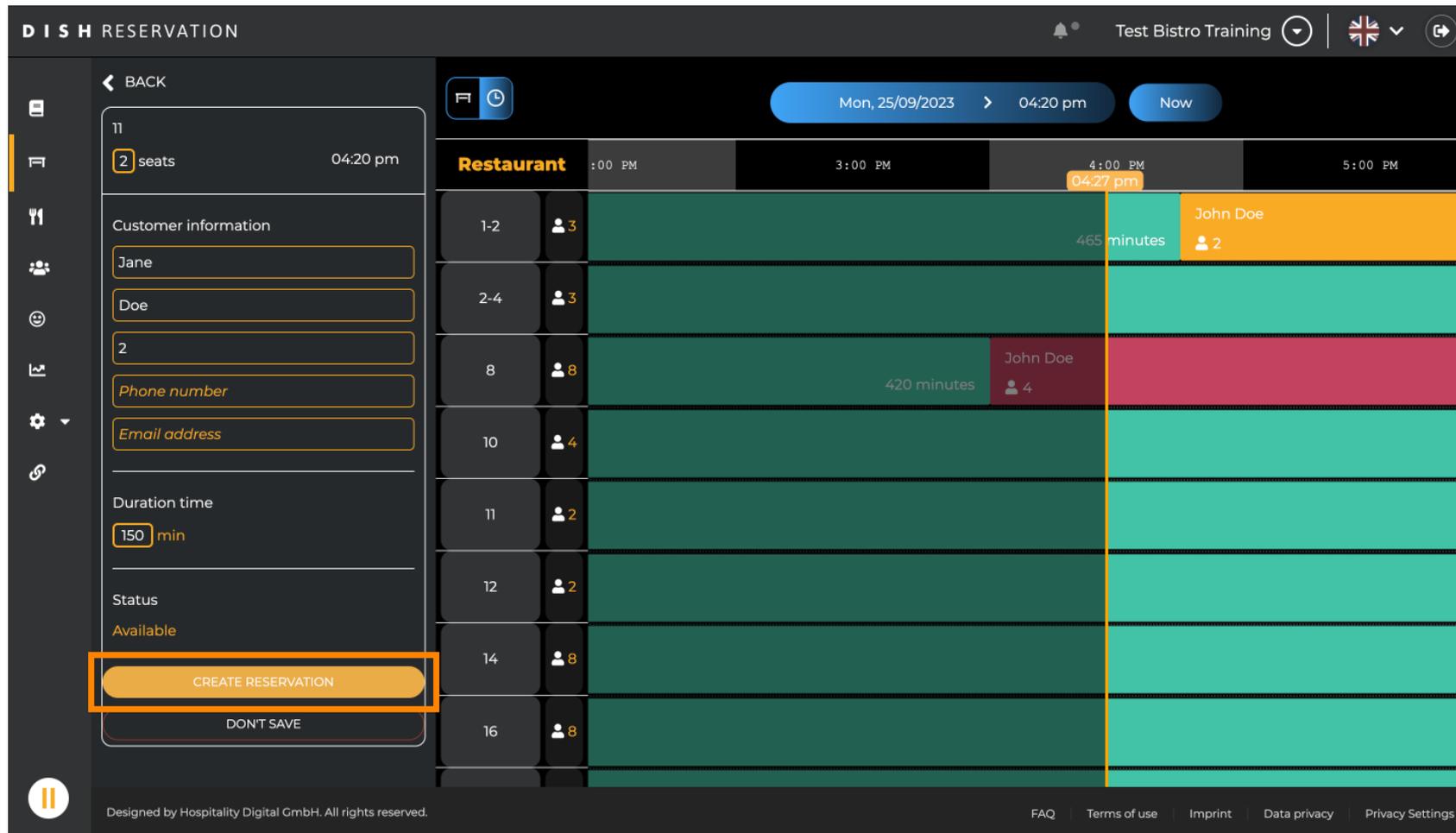
The screenshot displays the DISH RESERVATION admin interface. On the left, a reservation form is highlighted with an orange border. The form includes the following fields and options:

- Table: 11
- Seats: 2 seats
- Time: 04:20 pm
- Customer information:
  - First name
  - Last name
  - Party size
  - Phone number
  - Email address
- Duration time: 150 min
- Status: Available
- Buttons: CREATE RESERVATION, DON'T SAVE

On the right, a table layout is shown for the restaurant. The table is organized into a grid with columns for time slots (12:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for different table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). The current time is 04:27 pm. The table shows reservations for John Doe with 2 seats at 4:00 PM and 4 seats at 4:20 PM. The duration of the reservation is 465 minutes.



Una volta inserite tutte le informazioni della prenotazione clicca su **CREA PRENOTAZIONE** per aggiungerla.



The screenshot displays the DISH Reservation Admin Panel. On the left, a reservation form is visible with the following details:

- Seats:** 2 seats at 04:20 pm
- Customer information:**
  - Name: Jane Doe
  - Phone number: 2
  - Email address: [empty]
- Duration time:** 150 min
- Status:** Available
- Action buttons:** CREATE RESERVATION (highlighted with an orange box) and DON'T SAVE

On the right, a table layout is shown for the restaurant. The table is organized by time slots (1-2, 2-4, 8, 10, 11, 12, 14, 16) and the number of seats (3, 8, 4, 2, 2, 8, 8). A reservation for John Doe (2 seats) is shown in the 1-2 slot, starting at 04:27 pm and lasting 465 minutes. Another reservation for John Doe (4 seats) is shown in the 8 slot, starting at 04:27 pm and lasting 420 minutes. The table is currently empty for the other slots.

Per cambiare l'area della tua struttura, clicca sul **simbolo a strati**.

The screenshot displays the DISH Reservation Admin Panel interface. At the top, it shows 'DISH RESERVATION' and 'Test Bistro Training'. The main area is a table layout for a restaurant, with a time axis from 3:00 PM to 5:00 PM. A vertical yellow line indicates the current time at 04:41 pm. The table shows reservations for various tables (1-2, 2-4, 8, 10, 11, 12, 14, 16) with their respective seating capacities and durations. A reservation for 'John Doe' (2 people) is highlighted in orange, and another for 'Jane Doe' (2 people) is highlighted in pink. The left sidebar contains a navigation menu with icons for restaurant, bookings, customer information, status, and available seats. A 'strati' icon (stack of layers) is highlighted in the top left of the sidebar, indicating the current view or area.

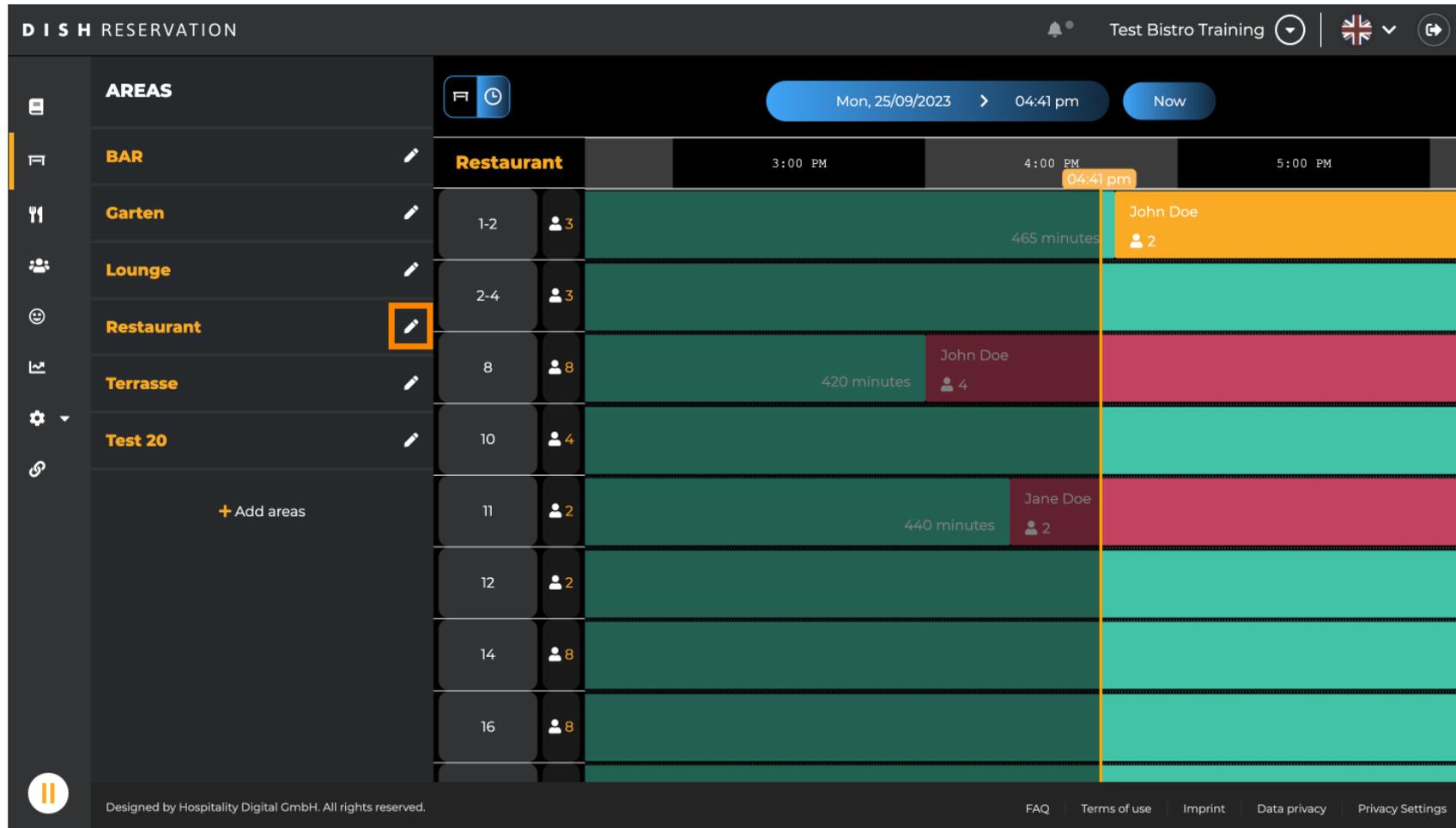
Table	Seats	Duration	Customer	Status
1-2	3	465 minutes	John Doe (2)	ARRIVED
2-4	3			
8	8	420 minutes	John Doe (4)	
10	4			
11	2	440 minutes	Jane Doe (2)	
12	2			
14	8			
16	8			

Quindi seleziona l'area desiderata facendo clic sul suo **nome**.

The screenshot shows the DISH Reservation Admin Panel interface. The top navigation bar includes the DISH logo, the text "DISH RESERVATION", a notification bell, the restaurant name "Test Bistro Training", a language selector (UK flag), and a refresh icon. Below the navigation bar, there's a sidebar on the left with icons for different areas: BAR, Garten, Lounge (highlighted with an orange border), Restaurant, Terrasse, and Test 20. The main area displays a reservation grid for the "Restaurant" area. The grid shows time slots from 3:00 PM to 5:00 PM. A vertical yellow line indicates the current time is 04:41 pm. Reservations are shown as colored blocks with details like "John Doe" and "Jane Doe", and durations like "465 minutes" and "440 minutes".

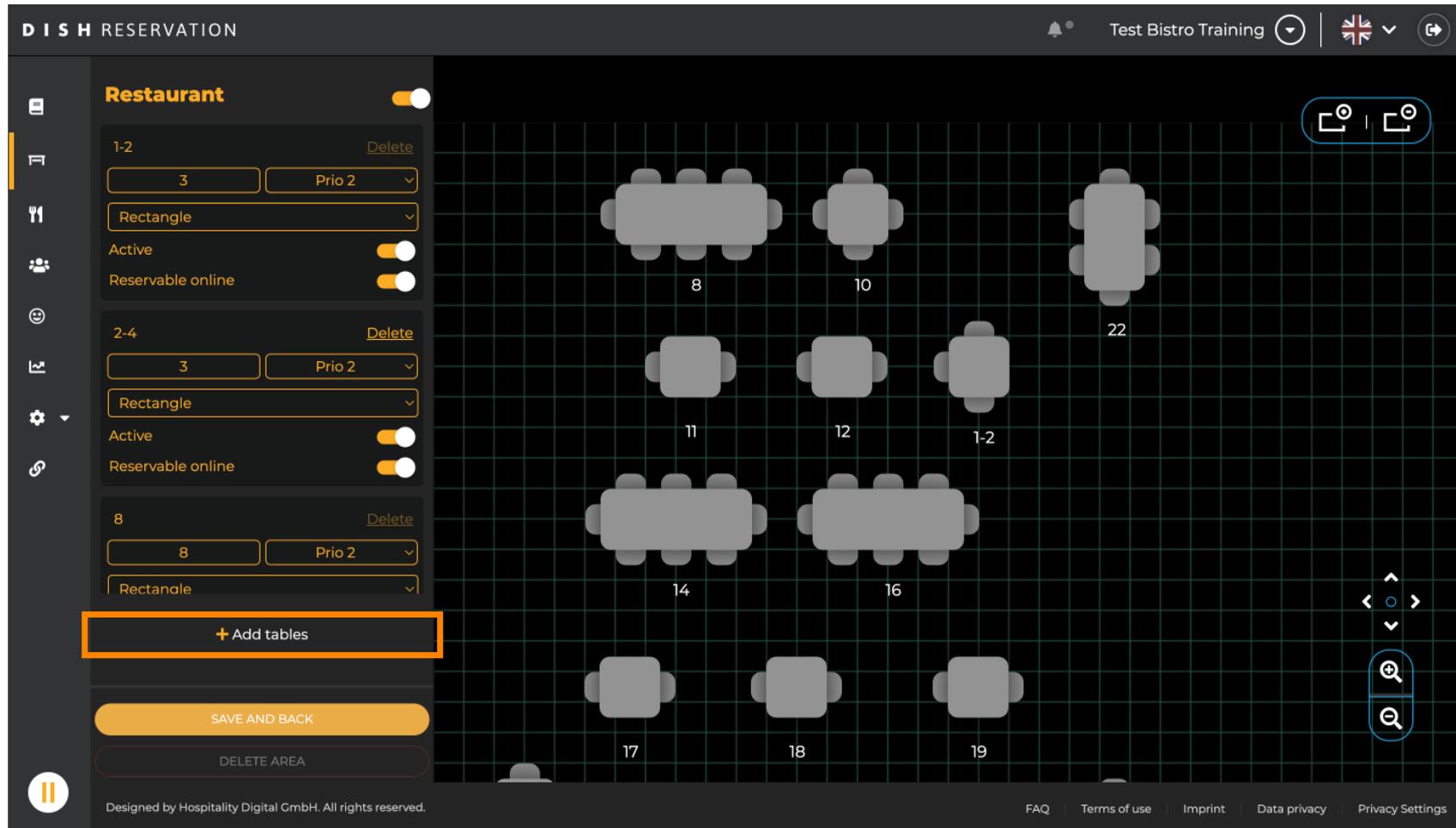


Se desideri modificare un'area, clicca **sull'icona di modifica** corrispondente .

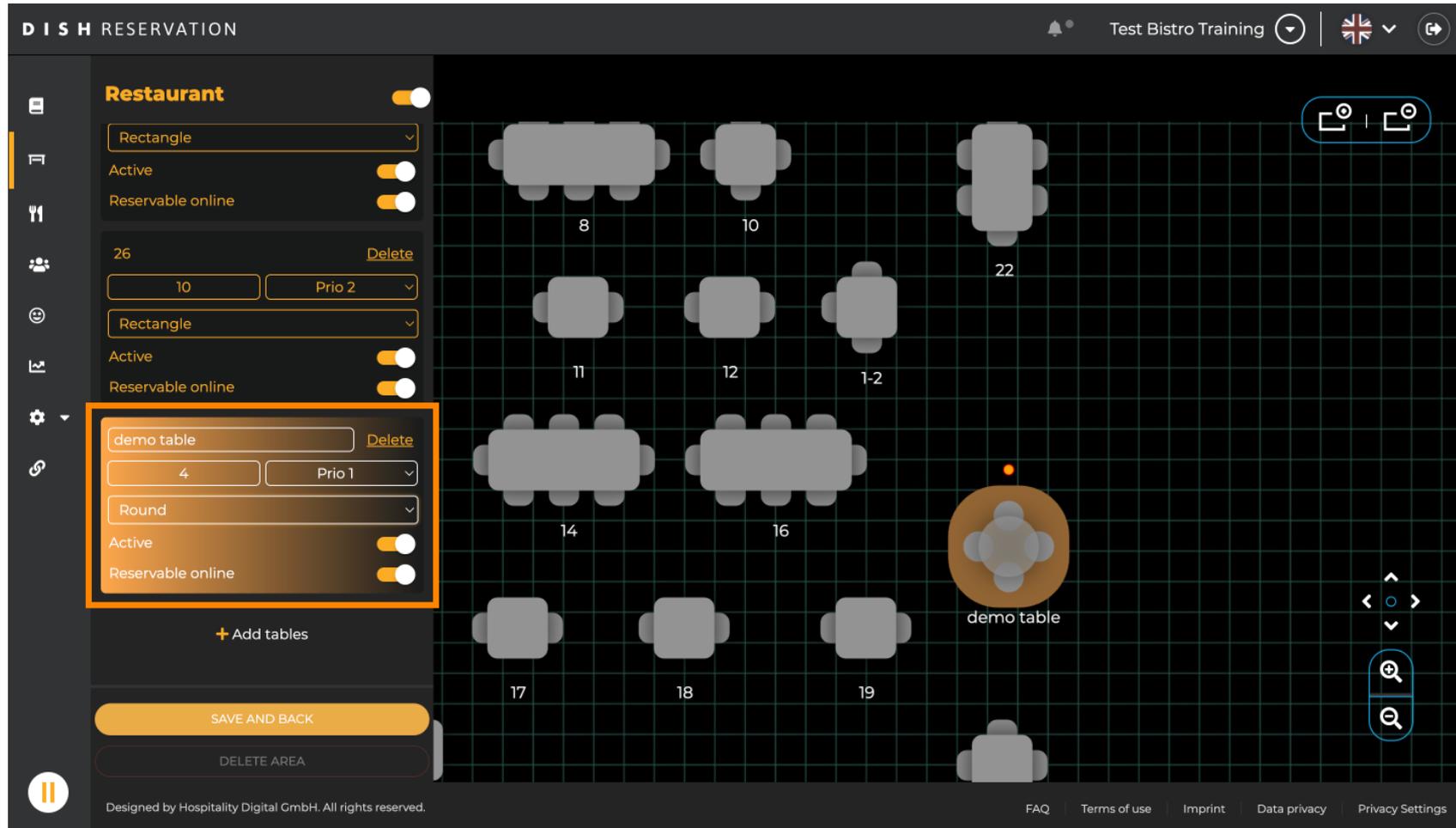


The screenshot displays the DISH Reservation Admin Panel interface. The top navigation bar includes the DISH logo, the text "RESERVATION", a notification bell, the location "Test Bistro Training", a language selector (UK flag), and a refresh icon. Below the navigation bar, there is a filter and clock icon, a date and time selector showing "Mon, 25/09/2023" at "04:41 pm", and a "Now" button. The main area is a table layout with a sidebar on the left listing various areas: BAR, Garten, Lounge, Restaurant, Terrasse, and Test 20. Each area has an edit icon (pencil) next to it. The "Restaurant" area's edit icon is highlighted with an orange square. The table shows a grid of tables with columns for time slots (3:00 PM, 4:00 PM, 5:00 PM) and rows for different table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). Reservations are shown as colored blocks with names like "John Doe" and "Jane Doe" and durations in minutes. A vertical yellow line indicates the current time is 04:41 pm.

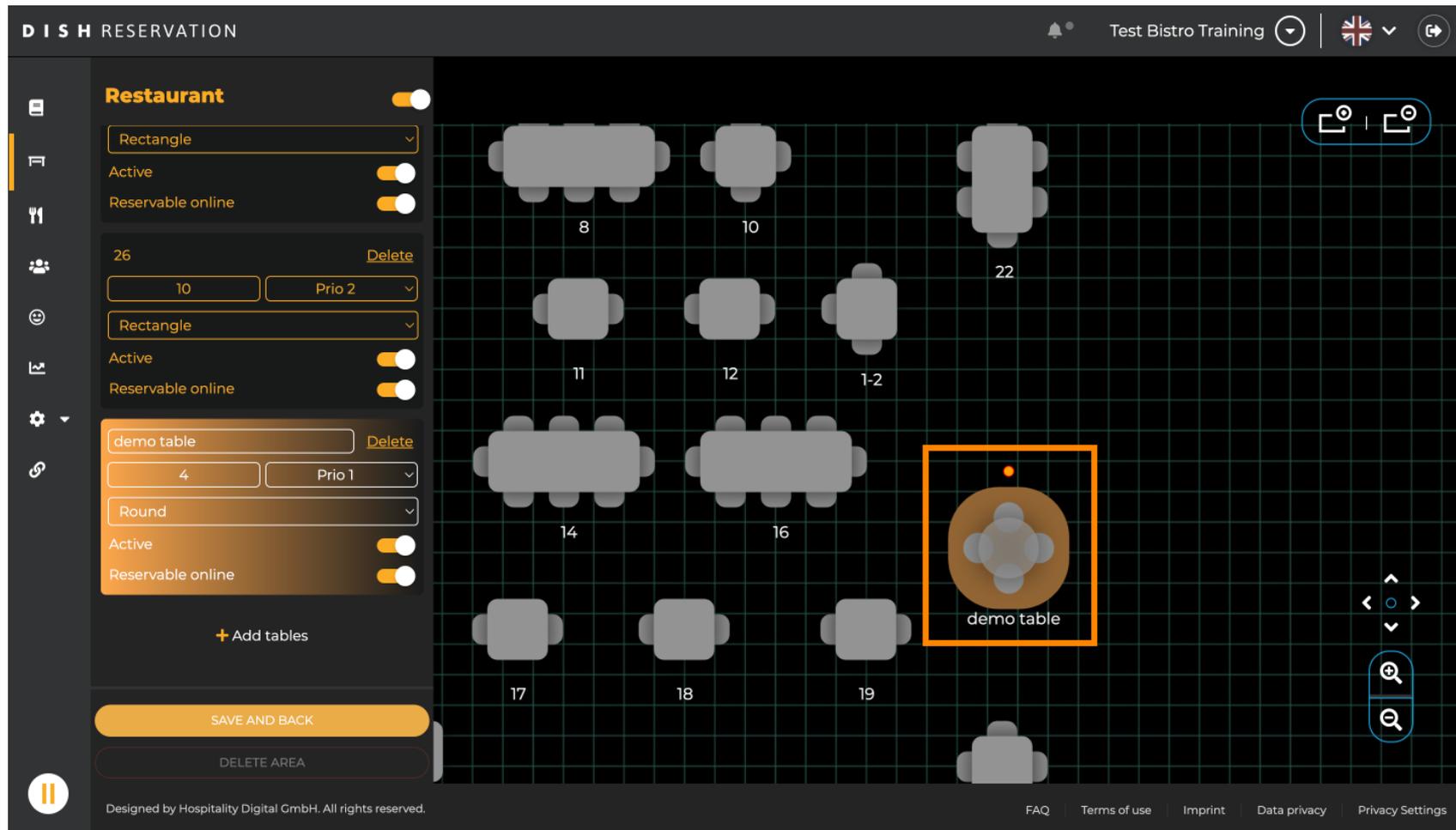
🕒 Ora puoi aggiungere tabelle a quest'area. Per farlo clicca su **+ Aggiungi tabelle** .



Apparirà una nuova **maschera di input** in cui dovrai aggiungere i dettagli della tabella.



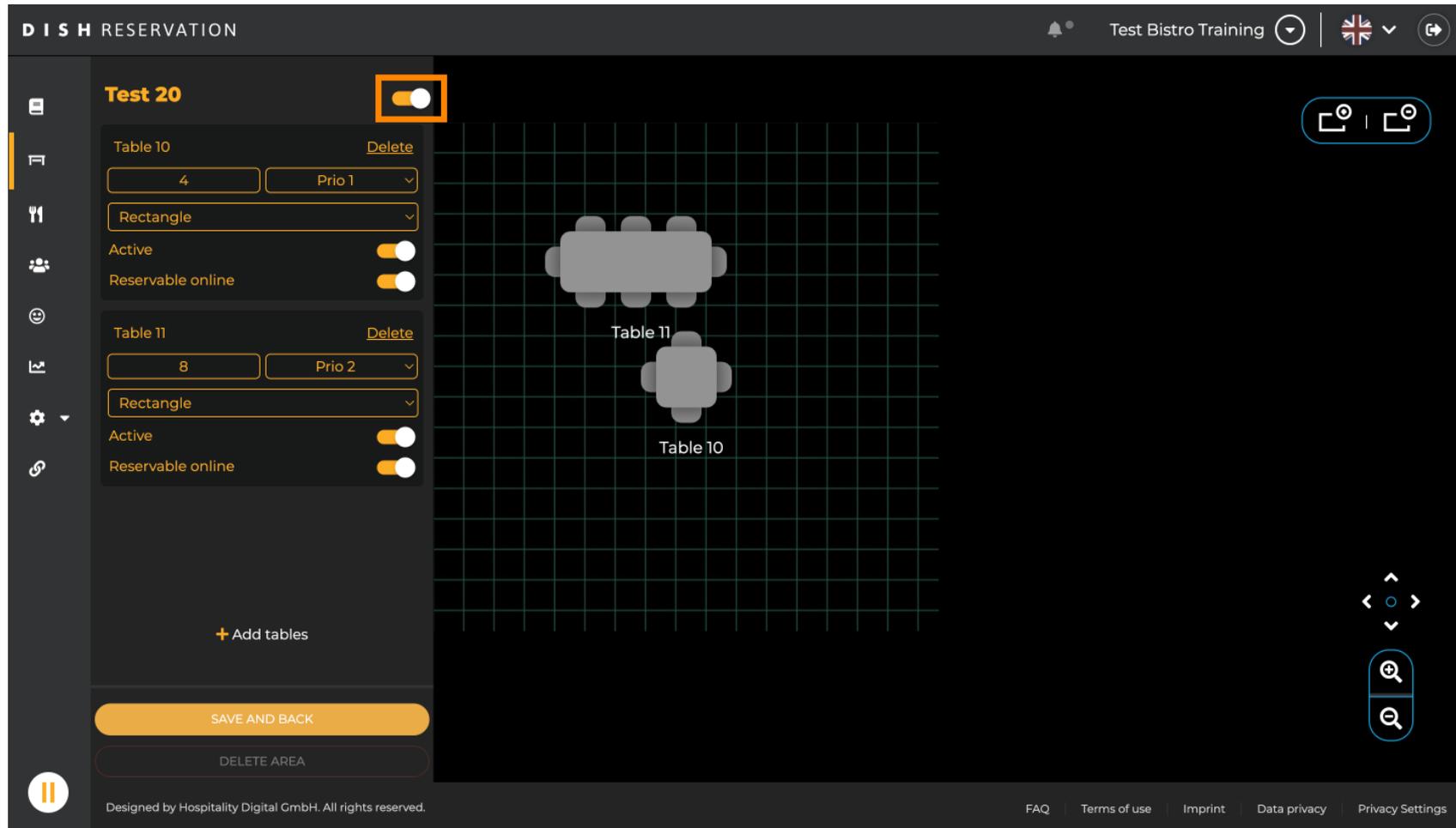
- Una volta aggiunti i dettagli, potrai spostare liberamente il **nuovo tavolo** sulla tua planimetria. Basta trascinarlo e rilasciarlo nel punto desiderato.



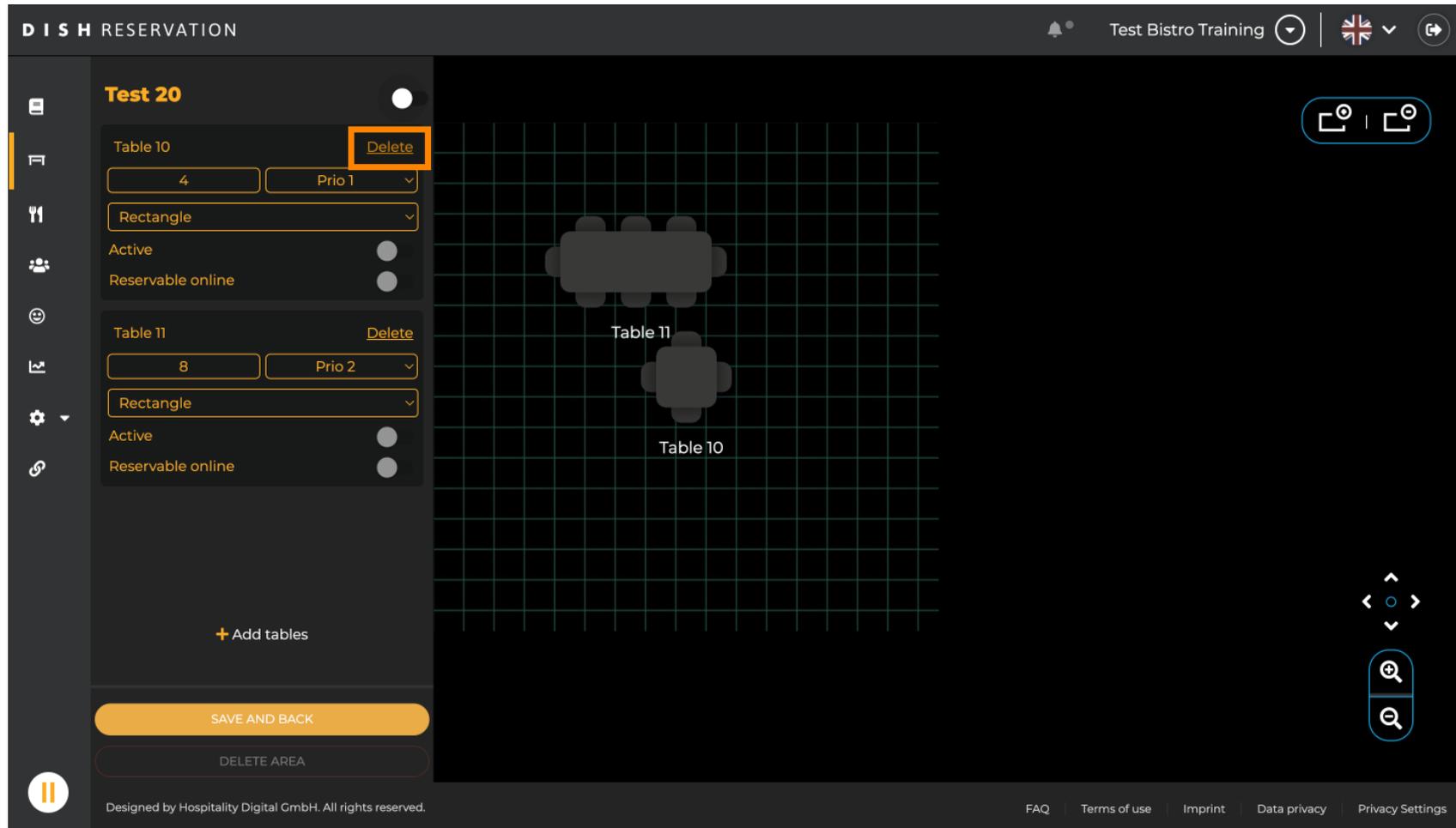
Quindi fare clic su **SALVA E INDIETRO** per applicare le modifiche.



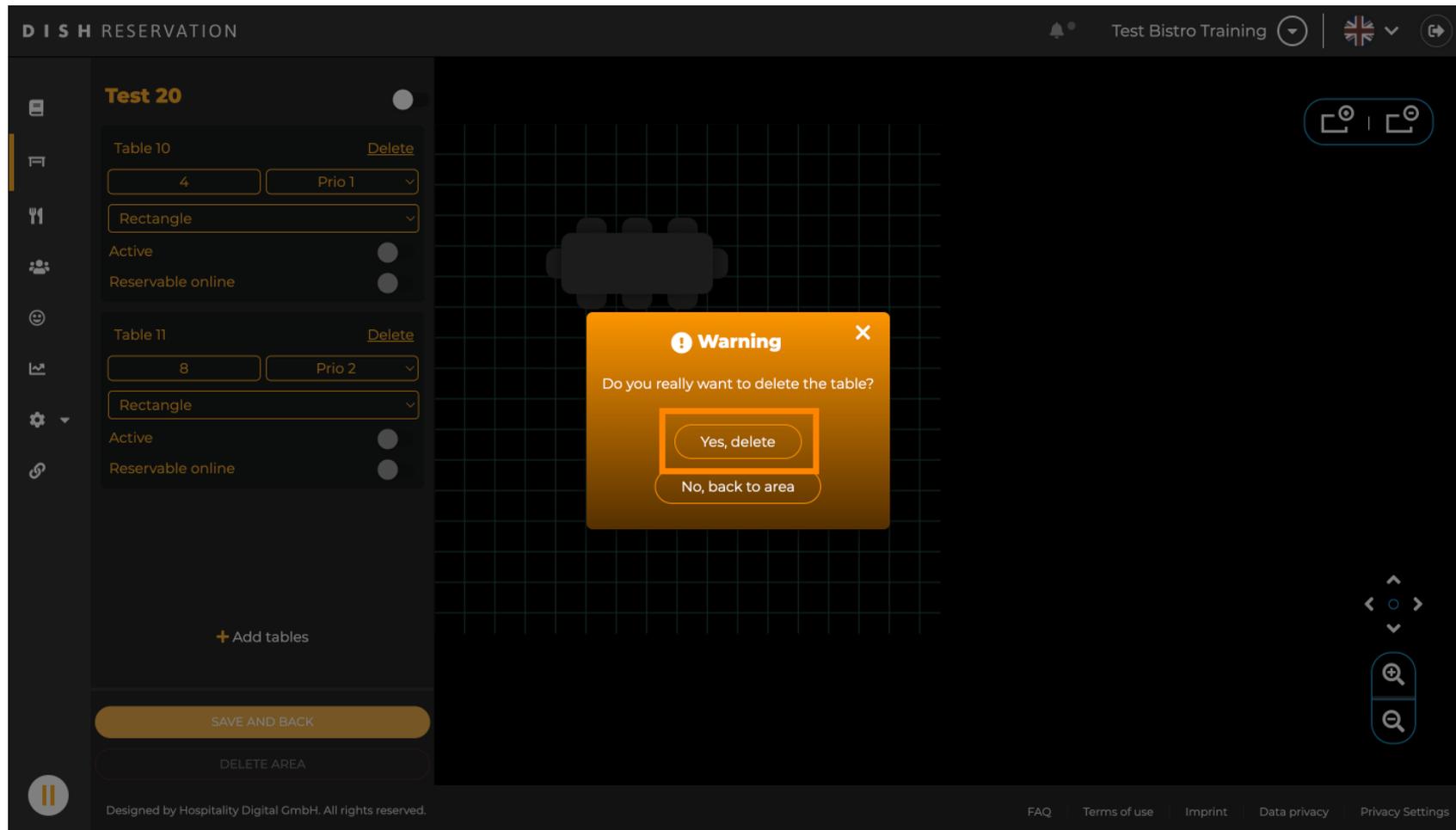
Per disabilitare un'area impostare lo **slider** inattivo.



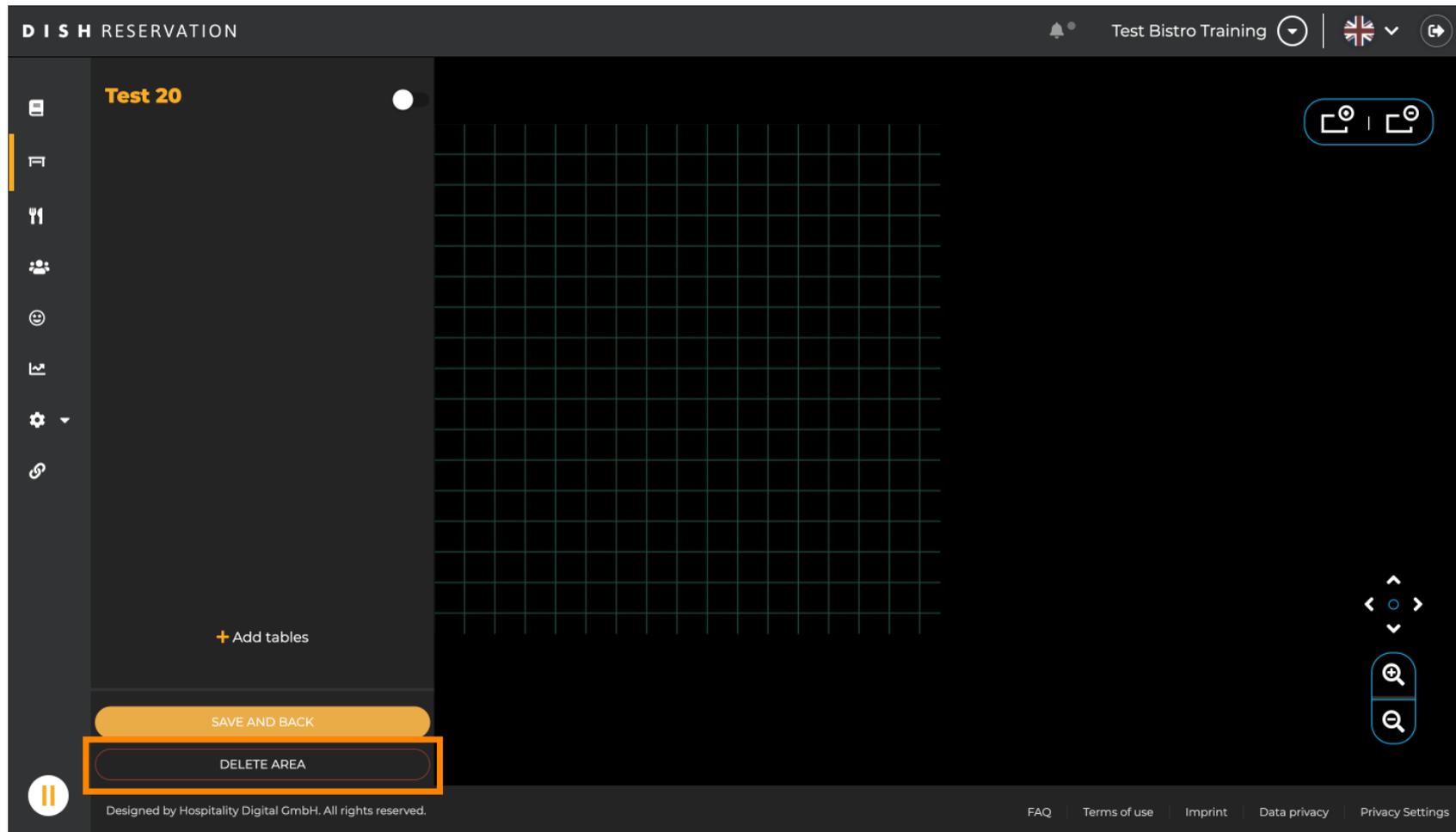
Se vuoi rimuovere una tabella, clicca su **Elimina**.



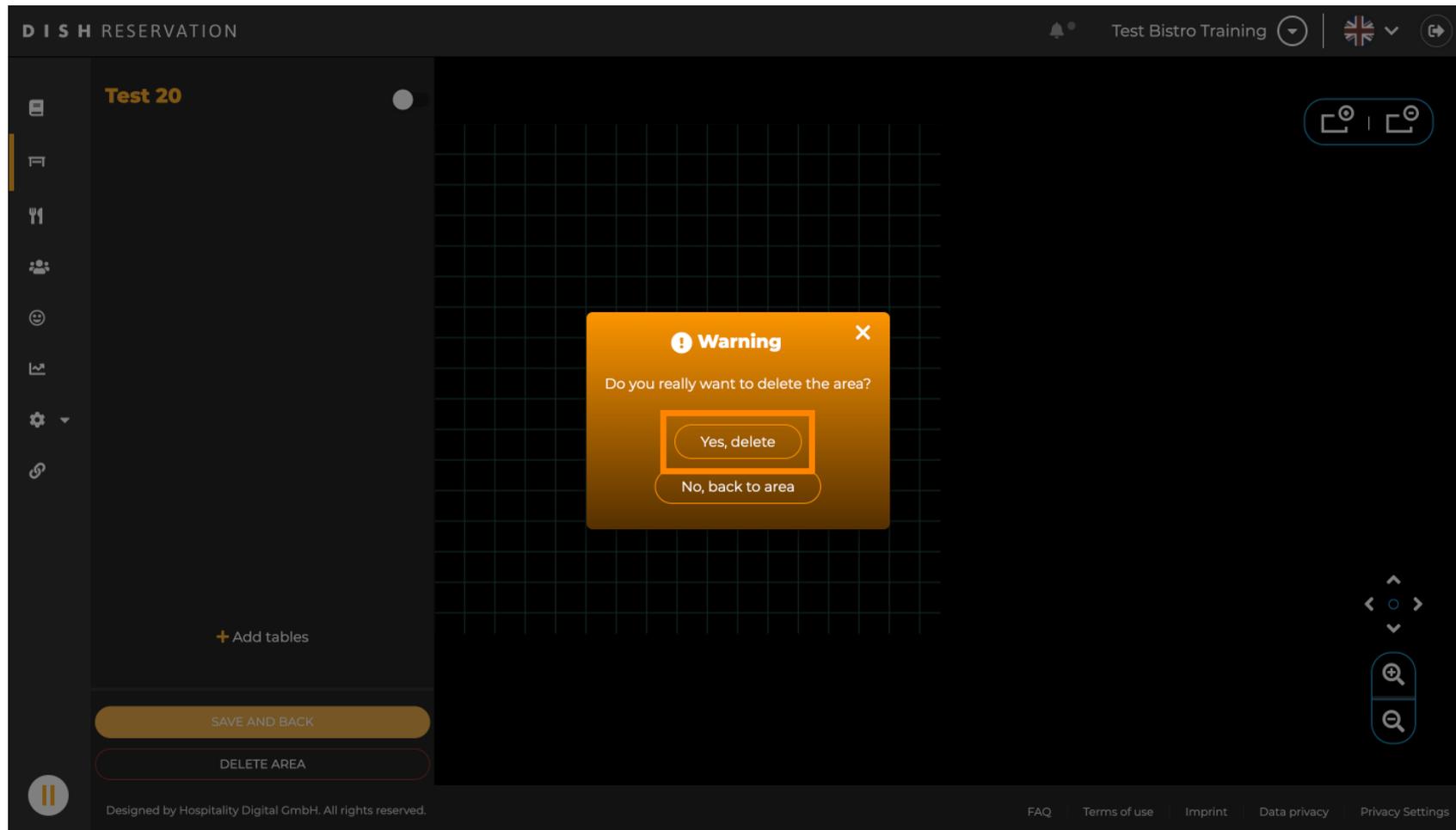
- Per assicurarti di non eliminare una tabella per sbaglio, ti verrà chiesto di confermare l'azione. Per confermare cliccare su **Sì, elimina**.



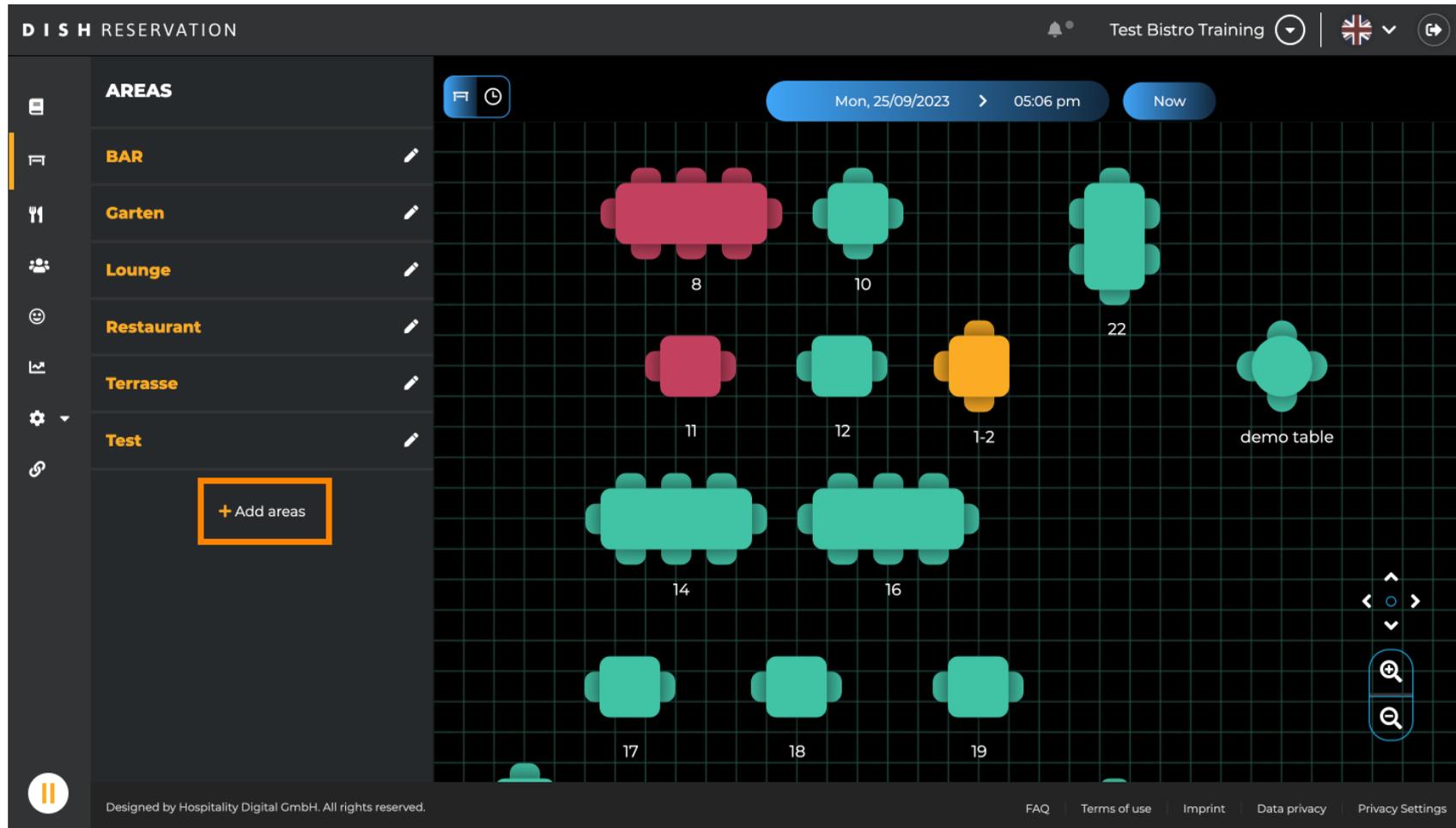
- Per rimuovere un'area completa, fare clic su **ELIMINA AREA**. Nota: per eliminare un'area, assicurati che tutte le tabelle siano eliminate e che l'area sia disabilitata.



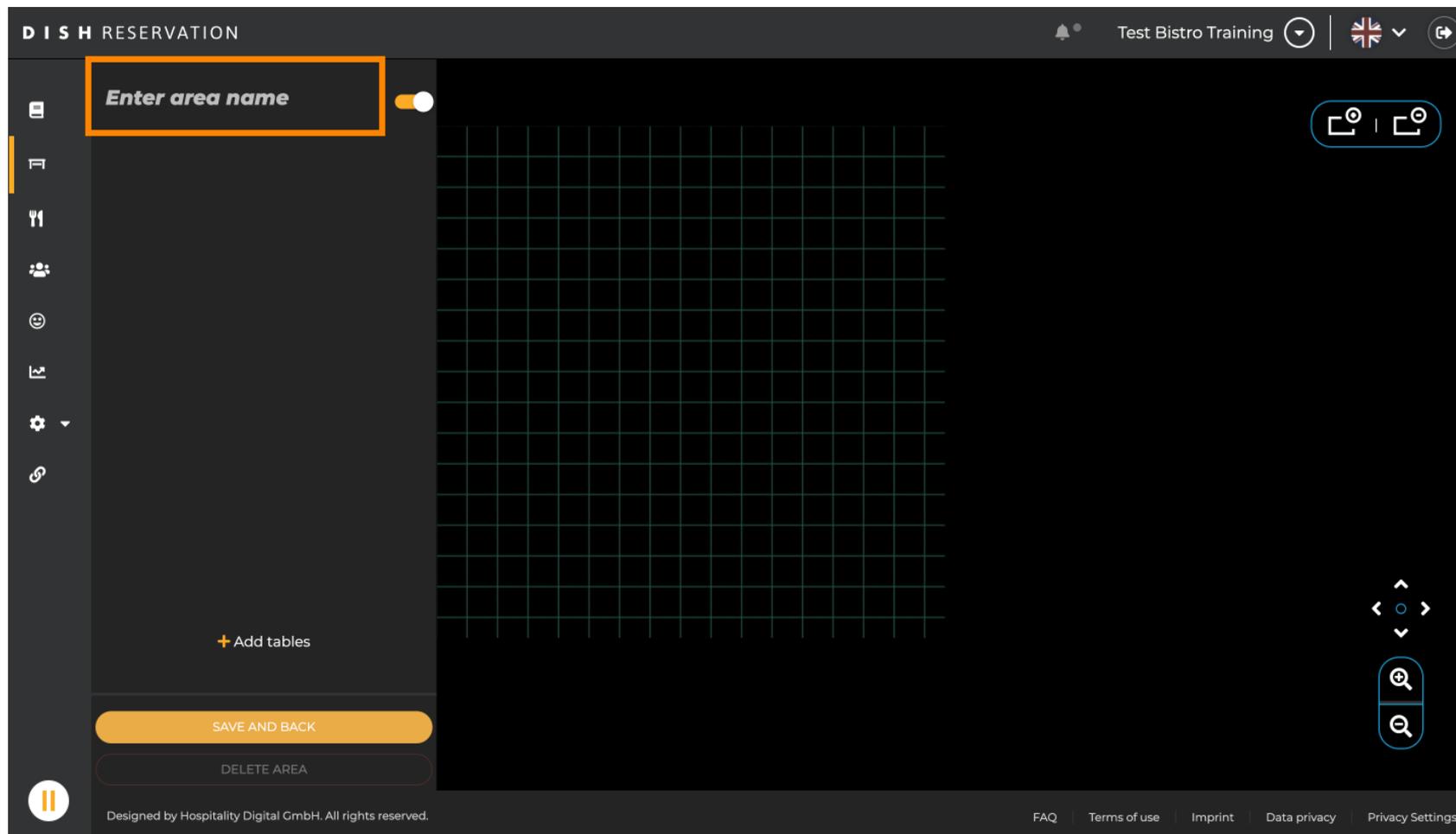
- Per assicurarti di non eliminare un'area per sbaglio, ti verrà chiesto di confermare l'azione. Per confermare cliccare su **Sì, elimina**.



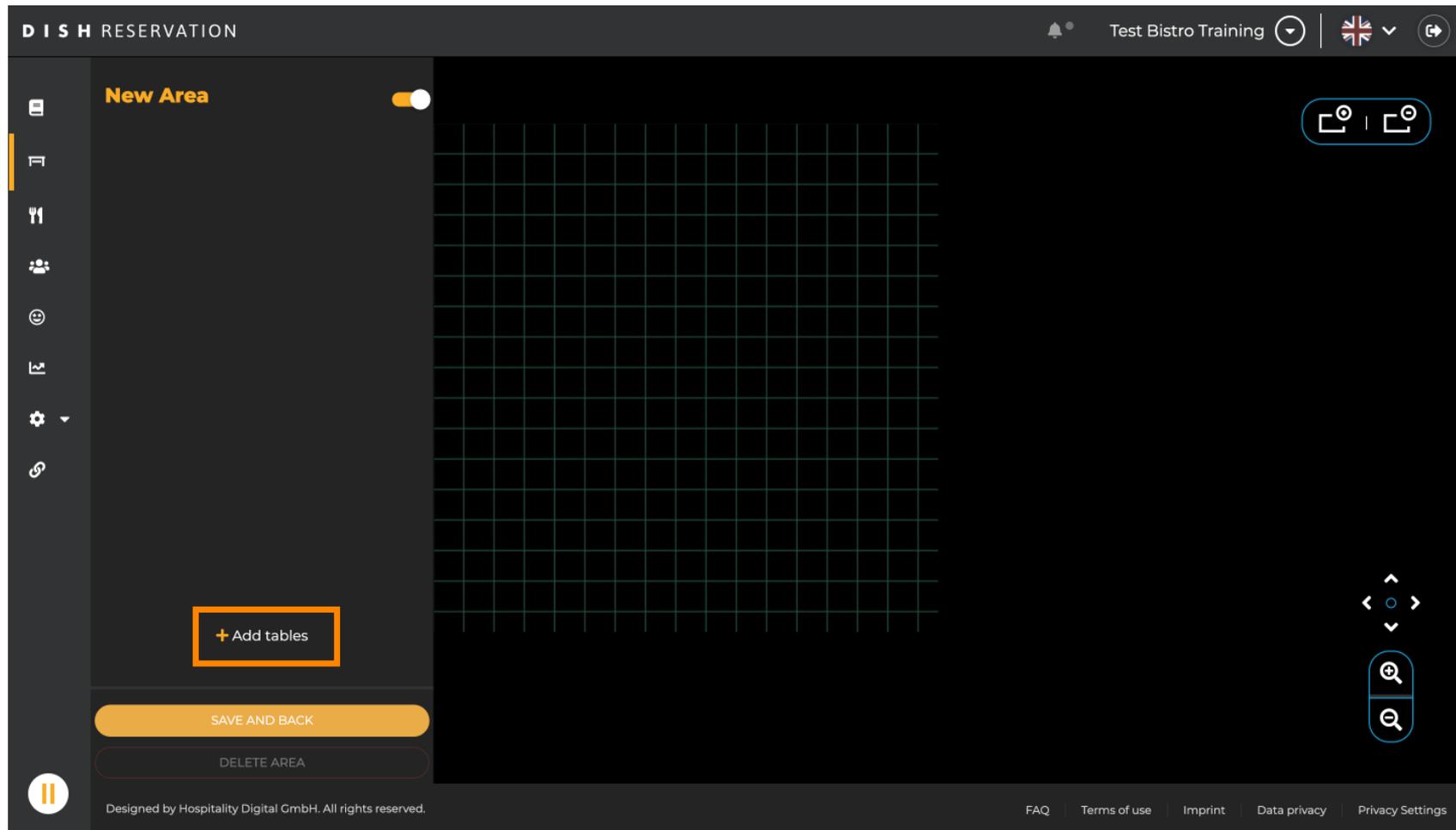
👉 Cliccando su **+ Aggiungi aree** si aprirà una maschera di input per aggiungere il nome della nuova area.



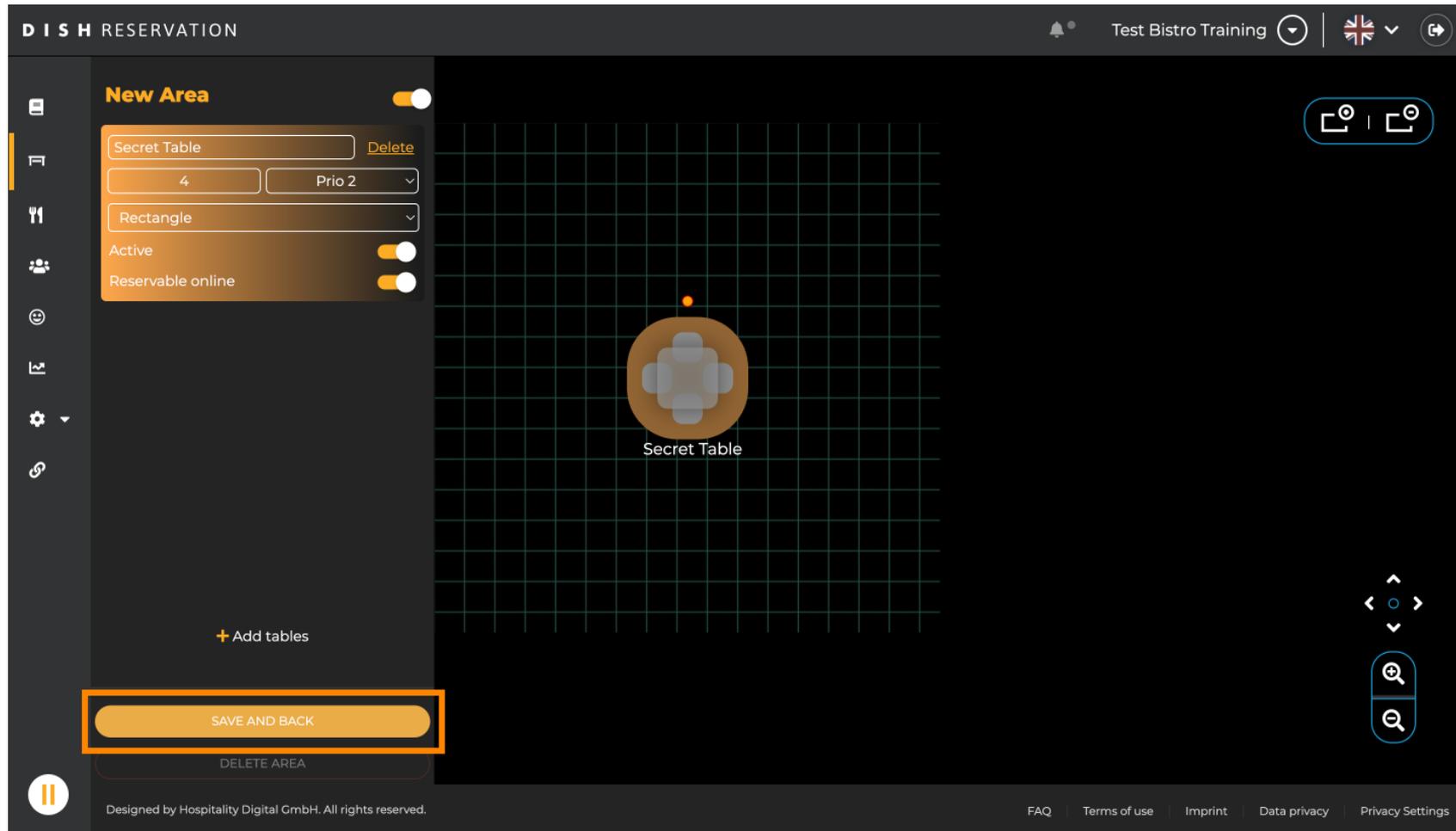
Inserisci il nome dell'area nel **campo di testo** corrispondente .



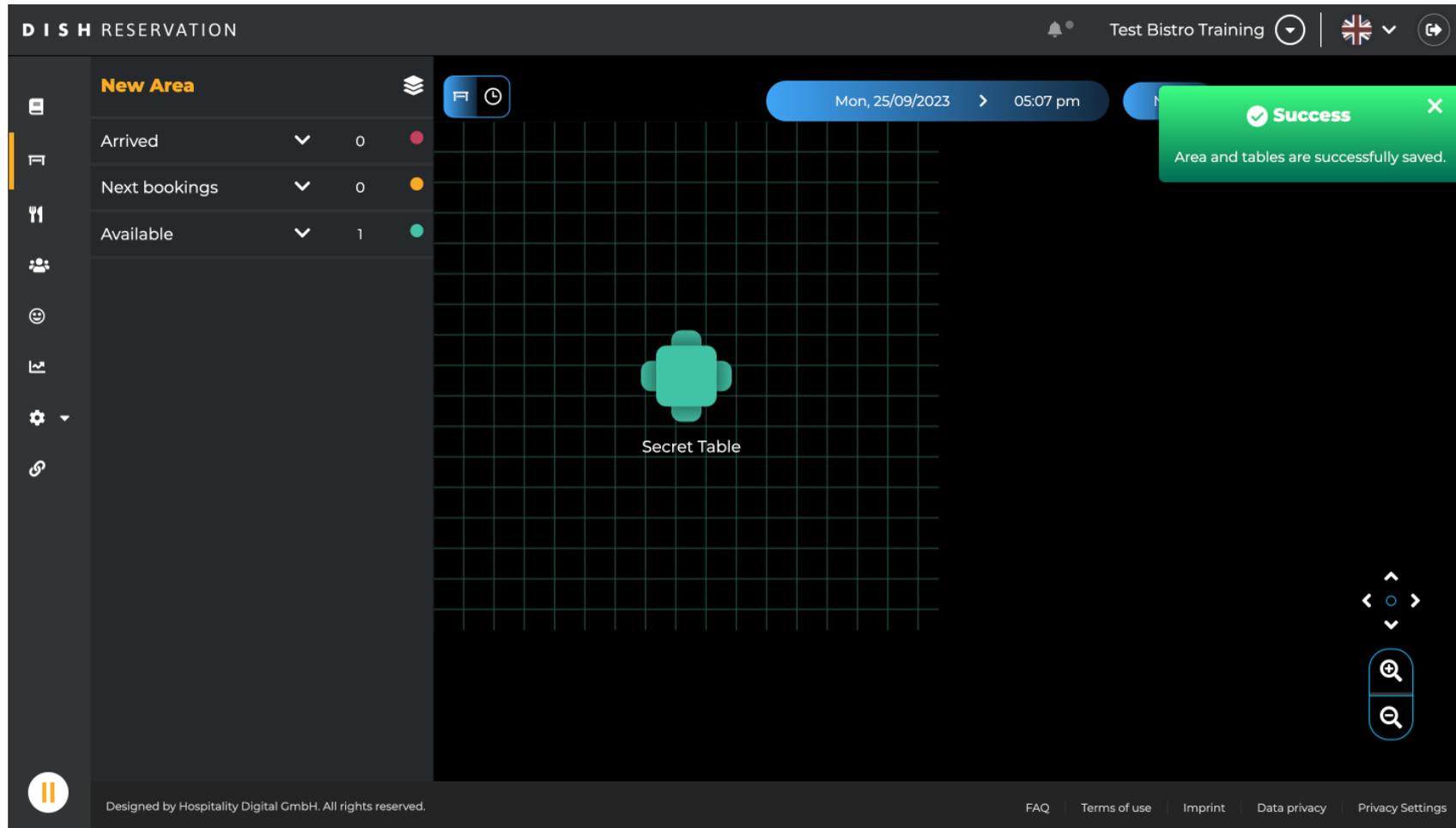
- 🔑 Come mostrato nei passaggi precedenti è possibile creare tabelle e place facendo clic su **+ Aggiungi tabelle**.



- Una volta terminata la configurazione della nuova area, fare clic su **SALVA E INDIETRO** per applicare le modifiche.



 Questo è tutto. Hai completato il tutorial e ora hai una panoramica delle funzioni del piano tavoli.





Scansiona per andare al lettore interattivo