



Welcome to the dashboard of **DISH Reservation**. In this tutorial, we show you how to make use of the service hours.

The screenshot shows the DISH Reservation dashboard. At the top, the header includes the 'DISH RESERVATION' logo, a user profile for 'Test Bistro Training', and a language selector set to 'GB'. A teal notification bar at the top right prompts users to add walk-in customers or reservations, with 'WALK-IN' and 'ADD RESERVATION' buttons. Below this is a date range selector for 'Mon, 2 Oct - Mon, 2 Oct'. A message states 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. A filter bar shows 'Upcoming' as the selected status, with counts for 'All', 'Completed', 'Upcoming', and 'Cancelled'. Summary statistics show 0 reservations, 0 guests, and 0/37 tables. The main content area displays 'No reservations available' with an icon of a person looking through binoculars. A 'Print' button is located at the bottom left of the main area. The footer contains a status message 'Too many guests in house? Pause online reservations', a copyright notice 'Designed by Hospitality Digital GmbH. All rights reserved.', and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'. A help icon is visible in the bottom right corner.

First, go to **Settings** on the menu to your left.

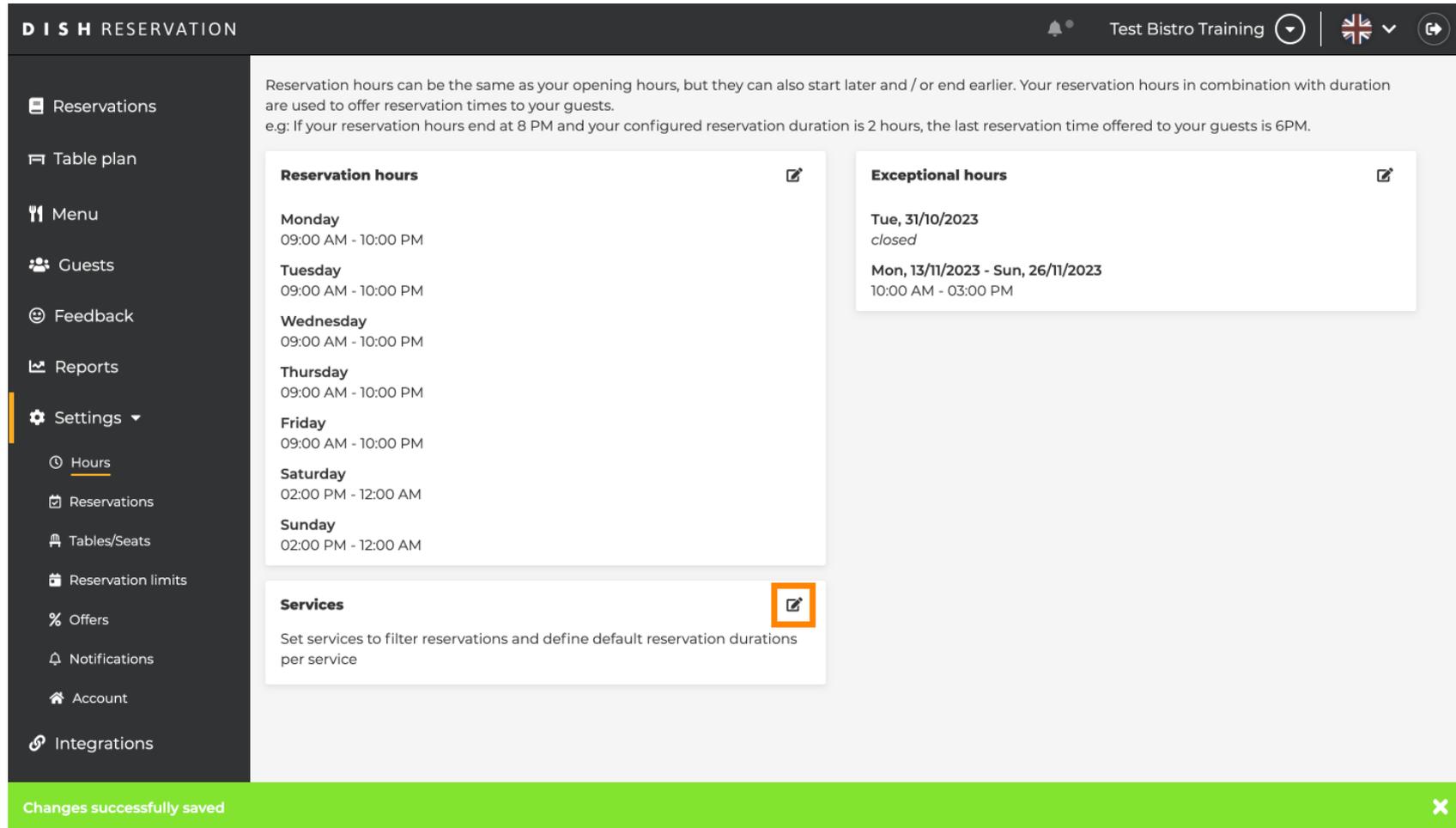
The screenshot displays the DISH Reservation web application interface. On the left, a dark sidebar menu contains several options: Reservations, Table plan, Menu, Guests, Feedback, Reports, **Settings** (highlighted with an orange box), and Integrations. The main content area features a teal banner with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two orange buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Mon, 2 Oct - Mon, 2 Oct". A message states "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter options include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 0 reservations, 0 guests, and 0/37 tables. A large magnifying glass icon is centered over the text "No reservations available". At the bottom, there is a "Print" button, a "Too many guests in house? Pause online reservations" warning, and a help icon (question mark). The footer includes "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

And then select **Hours**.

The screenshot displays the DISH Reservation web application interface. The top navigation bar includes the 'DISH RESERVATION' logo, a notification bell, the user name 'Test Bistro Training', a language selector (UK flag), and a refresh icon. The left sidebar contains a menu with the following items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, **Hours** (highlighted with an orange box), Reservations, Tables/Seats, Reservation limits, Offers, Notifications, Account, and Integrations. The main content area features a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' and 'ADD RESERVATION'. Below this is a date selector showing 'Mon, 2 Oct - Mon, 2 Oct'. A message states 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter options include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show 0 reservations, 0 guests, and 0/37 tables. The main content area displays 'No reservations available' with an icon of a person looking through binoculars. A 'Print' button is located at the bottom left of the main area. The footer contains the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'. A yellow question mark icon is visible in the bottom right corner.



To set up certain hours for your services, click on the corresponding **editing icon**.



DISH RESERVATION Test Bistro Training

Reservation hours can be the same as your opening hours, but they can also start later and / or end earlier. Your reservation hours in combination with duration are used to offer reservation times to your guests.
e.g: If your reservation hours end at 8 PM and your configured reservation duration is 2 hours, the last reservation time offered to your guests is 6PM.

Reservation hours [Editing icon]

- Monday**
09:00 AM - 10:00 PM
- Tuesday**
09:00 AM - 10:00 PM
- Wednesday**
09:00 AM - 10:00 PM
- Thursday**
09:00 AM - 10:00 PM
- Friday**
09:00 AM - 10:00 PM
- Saturday**
02:00 PM - 12:00 AM
- Sunday**
02:00 PM - 12:00 AM

Exceptional hours [Editing icon]

- Tue, 31/10/2023**
closed
- Mon, 13/11/2023 - Sun, 26/11/2023**
10:00 AM - 03:00 PM

Services [Editing icon]

Set services to filter reservations and define default reservation durations per service

Changes successfully saved



Click on **Add** to add new service hours.

DISH RESERVATION Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings ▾

- Hours
- Reservations
- Tables/Seats
- Reservation limits
- Offers
- Notifications
- Account

Integrations

Set up service periods to easily filter your reservations by services and get a better overview of incoming guests. With this, you will also be able to define default reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner).

Would you like to add more days?

Back

Add

SAVE

Too many guests in house?

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Then select the **days**, **time** and the specific **service** for your new service hours.

The screenshot shows the DISH Reservation settings page. The left sidebar contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings (selected), Hours, Reservations, Tables/Seats, Reservation limits, Offers, Notifications, Account, and Integrations. The main content area is titled "Set up service periods to easily filter your reservations by services and get a better overview of incoming guests. With this, you will also be able to define default reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner)." Below this is a form for adding a service period, highlighted with an orange border. The form includes a "Day(s)" dropdown menu with "Mon, Tue, Wed, Thu, Fri" selected, a "Time" section with "12 : 00 am" and "3 : 00 pm" selected, and a "Service" dropdown menu with "Lunch" selected. There are also "Back", "Add", and "SAVE" buttons. At the bottom, there is a "Would you like to add more days?" prompt with an "Add" button. The footer contains "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

The selectable services are **Breakfast**, **Brunch**, **Lunch** and **Dinner**.

The screenshot shows the DISH Reservation settings interface. The left sidebar contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings (expanded), Hours, Reservations, Tables/Seats, Reservation limits, Offers, Notifications, Account, and Integrations. The main content area is titled "Set up service periods to easily filter your reservations by services and get a better overview of incoming guests. With this, you will also be able to define default reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner)." Below this, there is a form for configuring service periods. The "Day(s)" dropdown is set to "Mon, Tue, Wed, Thu, Fri". The "Time" section shows "12 : 00 am - 03 : 00 pm" and a dropdown menu for "Lunch". A dropdown menu is open, showing options: Breakfast, Brunch, Lunch (highlighted), and Dinner. There are "Back", "Add", and "SAVE" buttons. At the bottom, there is a "Would you like to add more days?" prompt and a "SAVE" button. The footer includes "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



By clicking on the **plus icon** you add another service for the same selection of days.

DISH RESERVATION Test Bistro Training

Set up service periods to easily filter your reservations by services and get a better overview of incoming guests. With this, you will also be able to define default reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner).

Back

Day(s) Time

Mon, Tue, Wed, Thu, Fri 12 : 00 am - 3 : 00 pm Lunch

Would you like to add more days? Add

SAVE

Too many guests in house?

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Simply enter the **time** and select the **service** you would like to add.

The screenshot shows the 'DISH RESERVATION' settings page for 'Test Bistro Training'. The left sidebar contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings (expanded), Hours, Reservations, Tables/Seats, Reservation limits, Offers, Notifications, Account, and Integrations. The main content area is titled 'Set up service periods to easily filter your reservations by services and get a better overview of incoming guests. With this, you will also be able to define default reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner)'. Below this is a 'Back' button and a form for adding service periods. The form has two rows. The first row is for 'Lunch' and is highlighted with an orange box. It shows 'Day(s)' as 'Mon, Tue, Wed, Thu, Fri' and 'Time' as '12 : 00 am - 03 : 00 pm'. The second row is for 'Select service' and is also highlighted with an orange box. It shows 'Day(s)' as 'Mon, Tue, Wed, Thu, Fri' and 'Time' as ': 00 am - : 00 am'. Below the form is a question 'Would you like to add more days?' with an 'Add' button. At the bottom right is a 'SAVE' button. The footer contains 'Designed by Hospitality Digital GmbH. All rights reserved.', 'FAQ | Terms of use | Imprint | Data privacy | Privacy Settings', and a notification 'Too many guests in house?'.

Once you're finished, click on **SAVE** to apply your changes.

DISH RESERVATION Test Bistro Training

Set up service periods to easily filter your reservations by services and get a better overview of incoming guests. With this, you will also be able to define default reservation durations for each service in settings/reservations (e.g. 1h for lunch and 2h for dinner).

Back

Day(s) Time

Mon, Tue, Wed, Thu, Fri 12 : 00 am - 3 : 00 pm Lunch

Would you like to add more days? Add

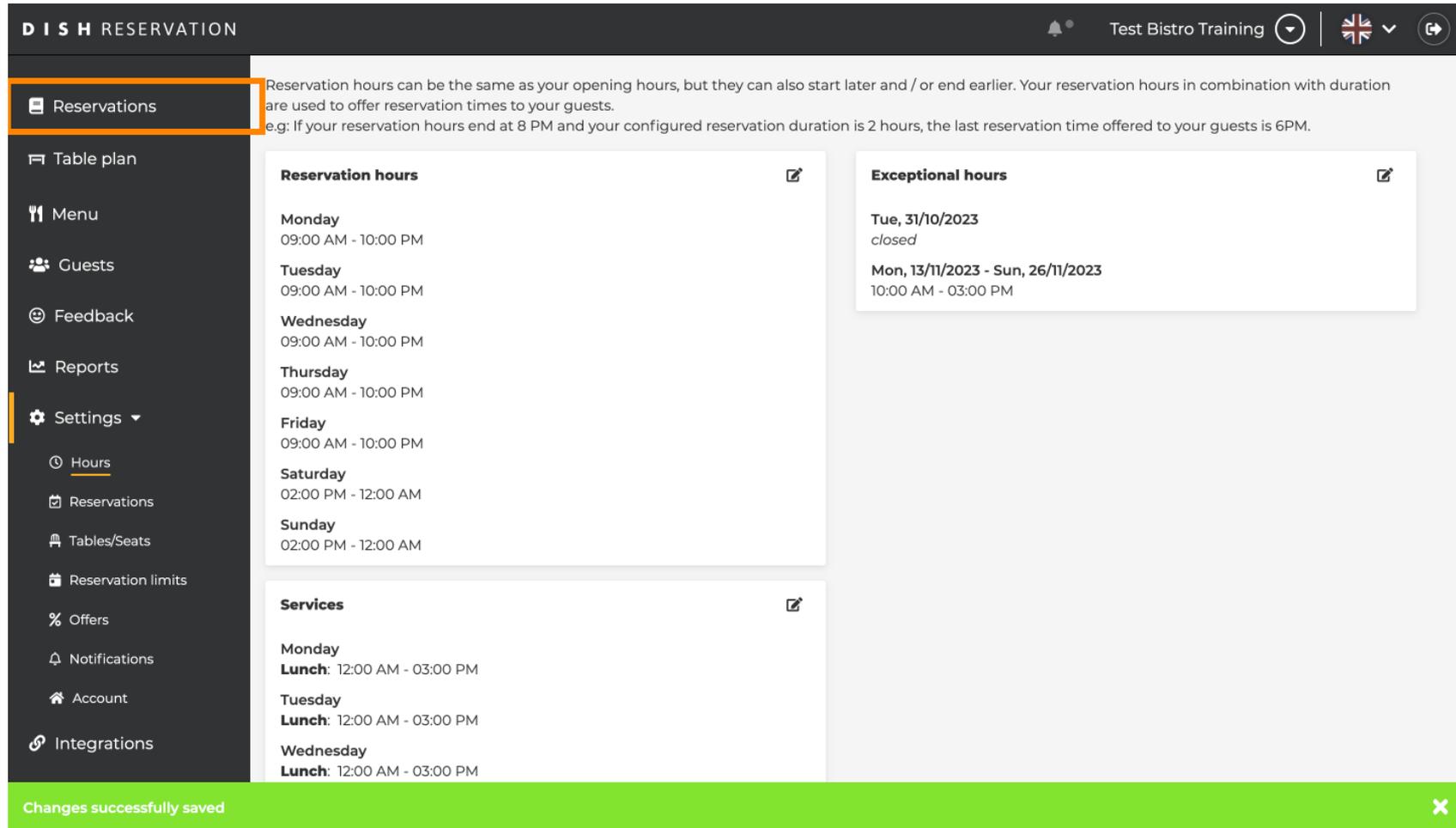
SAVE

Too many guests in house?

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Now click on **reservations** to see how the service hours support you in your daily business.



The screenshot shows the DISH RESERVATION management interface. The top navigation bar includes the DISH RESERVATION logo, a notification bell, the text "Test Bistro Training", a language selector (UK flag), and a refresh icon. The left sidebar contains a menu with items: Reservations (highlighted with an orange box), Table plan, Menu, Guests, Feedback, Reports, Settings (with a dropdown arrow), Hours, Reservations, Tables/Seats, Reservation limits, Offers, Notifications, Account, and Integrations. The main content area features a descriptive text box: "Reservation hours can be the same as your opening hours, but they can also start later and / or end earlier. Your reservation hours in combination with duration are used to offer reservation times to your guests. e.g: If your reservation hours end at 8 PM and your configured reservation duration is 2 hours, the last reservation time offered to your guests is 6PM." Below this are three panels: "Reservation hours" (listing Monday-Sunday times from 09:00 AM to 10:00 PM, with Saturday and Sunday from 02:00 PM to 12:00 AM), "Exceptional hours" (listing "Tue, 31/10/2023 closed" and "Mon, 13/11/2023 - Sun, 26/11/2023 10:00 AM - 03:00 PM"), and "Services" (listing "Monday Lunch: 12:00 AM - 03:00 PM" through Wednesday). A green notification bar at the bottom states "Changes successfully saved" with a close icon.

Back in the overview of your reservations you now can filter them by services.

The screenshot shows the DISH Reservation management interface. The top navigation bar includes the DISH logo, the text "DISH RESERVATION", and user information "Test Bistro Training". A sidebar on the left contains navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and buttons for "WALK-IN" and "ADD RESERVATION". Below this is a date range selector for "Mon, 2 Oct - Mon, 2 Oct" and a dropdown menu for filtering by services, which is highlighted with an orange box and currently shows "All services". A summary bar indicates "There is 1 active limit configured for the selected time period" and "Show more". Below this are radio buttons for "All", "Completed", "Upcoming", and "Cancelled", along with summary icons for 4 reservations, 8 guests, and 3/37 tables. The main list shows reservations for "Mon, 02/10/2023":

Time	Guest Name	Guests	Location	Status
01:00 PM	Doe, Jane	2 guest(s)	11 (Restaurant)	Confirmed
05:00 PM	Doe, John	2 guest(s)	11 (Restaurant)	Confirmed
50% discount on cocktails				
06:30 PM	Doe, Jane	2 guest(s)	17 (Restaurant)	Confirmed
06:45 PM	Doe, John	2 guest(s)	12 (Restaurant)	Confirmed

At the bottom left, there is a notification: "Too many guests in house? Pause online reservations" with a pause icon. A yellow question mark icon is visible in the bottom right corner of the reservation list.



Reservations will automatically be categorized into meal periods by taking the time of the reservation into account.

The screenshot shows the DISH RESERVATION interface. At the top, there's a header with the logo and user information 'Test Bistro Training'. A teal banner prompts users to add walk-in reservations. Below this, filters for dates (Mon, 2 Oct - Mon, 2 Oct) and meal period (Lunch) are visible. A summary bar indicates 1 active limit. A filter bar shows 'Upcoming' is selected, with 1 calendar icon, 2 guest icons, and 1/37 table icons. A table lists reservations for 'Mon, 02/10/2023', with one entry highlighted in orange: '01:00 PM', 'Doe, Jane', '2 guest(s)', '11 (Restaurant)', and 'Confirmed'. A 'Print' button is below the table. The footer contains a 'Too many guests in house?' warning, a help icon, and legal links.



That's it. You have completed the tutorial and now how to make use of the service hours.

The screenshot displays the DISH Reservation management interface. At the top, the header includes the DISH RESERVATION logo, a notification bell, the user name 'Test Bistro Training', a language selector (UK flag), and a refresh icon. A teal banner at the top right contains the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' with 'WALK-IN' and 'ADD RESERVATION' buttons. Below this is a date range selector set to 'Mon, 2 Oct - Mon, 2 Oct' and a time period dropdown set to 'Lunch'. A summary bar indicates 'There is 1 active limit configured for the selected time period' with a 'Show more' link. Filter buttons for 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled' are present, along with icons for 1 calendar, 2 people, and 1/37 tables. The main content area shows a reservation for 'Mon, 02/10/2023' at '01:00 PM' for 'Doe, Jane' with '2 guest(s)' at '11 (Restaurant)'. The reservation status is 'Confirmed'. A 'Print' button is located below the reservation details. At the bottom left, a warning message reads 'Too many guests in house? Pause online reservations' with a pause icon. The footer contains 'Designed by Hospitality Digital GmbH. All rights reserved.', a help icon, and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



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