



Welcome to the **DISH Reservation dashboard**. In this tutorial, we show you how to edit and add tables in your table plan.

The screenshot shows the DISH Reservation dashboard. At the top, there's a header with the logo and navigation options. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal notification banner, a date range selector for 'Mon, 25 Sep - Mon, 25 Sep', a status filter for 'Upcoming', and a table of reservations. The table shows a reservation for 'Doe, John' at 04:45 PM for 2 guests, with a 'Confirmed' status and a note about a 50% discount on cocktails. A 'Print' button is located below the table. At the bottom, there's a footer with a 'Pause online reservations' button, a help icon, and legal links.

DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Mon, 25 Sep - Mon, 25 Sep

There is **1** active limit configured for the selected time period [Show more](#)

All Completed Upcoming Cancelled **1** **2** **1/50**

Mon, 25/09/2023

04:45 PM	Doe, John	2 guest(s)	1-2 (Restaurant)	Confirmed
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50% discount on cocktails

Print

Too many guests in house? Pause online reservations

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To access the table plan, click on **Table Plan** at the menu on the left.

The screenshot displays the DISH Reservation web application interface. On the left, a dark sidebar contains a menu with the following items: Reservations, Table plan (highlighted with an orange border), Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a notification: "Too many guests in house? Pause online reservations" with a pause icon.

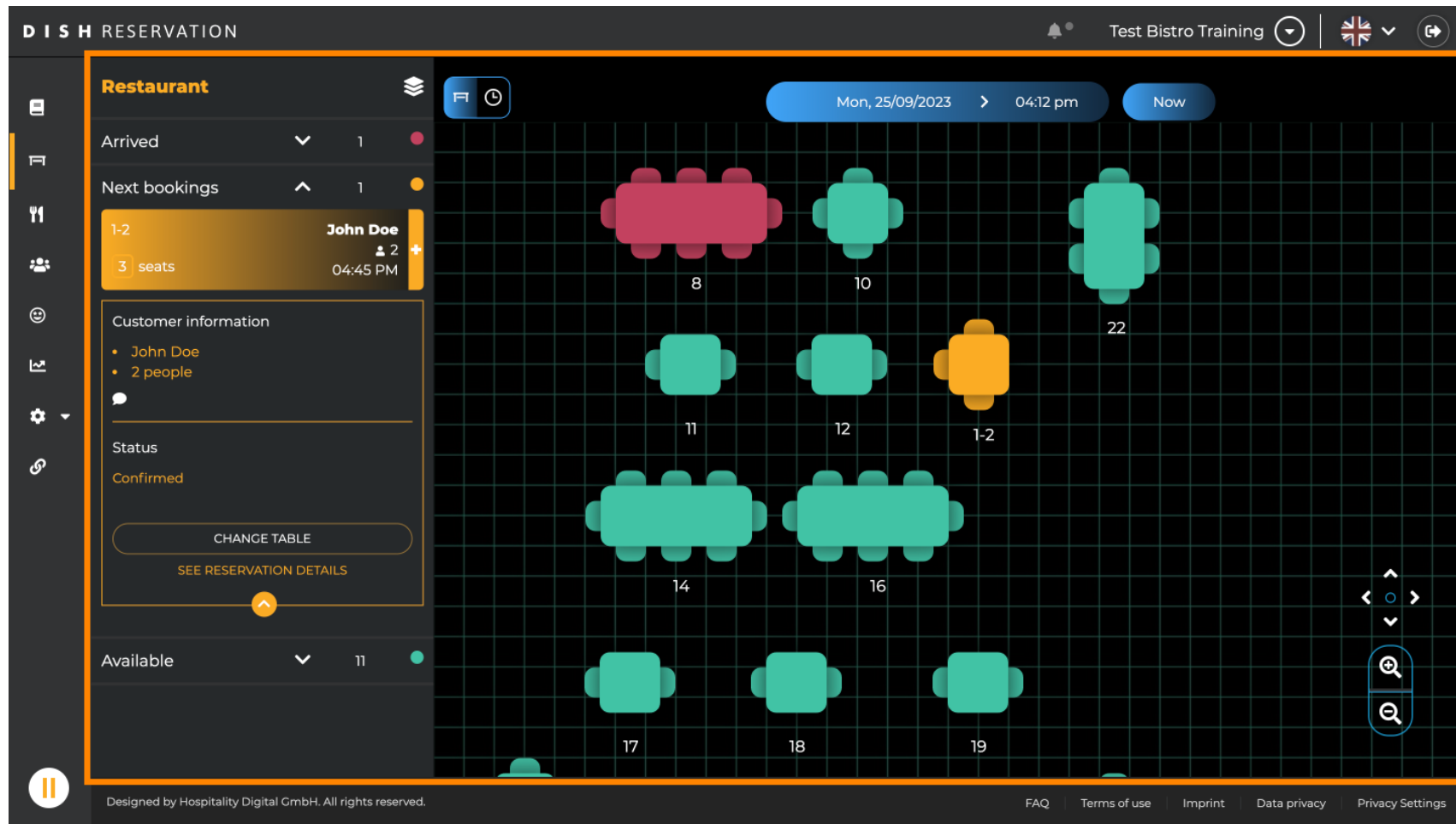
The main content area features a dark header with "DISH RESERVATION" on the left, a notification bell, the text "Test Bistro Training" with a dropdown arrow, a language selector (UK flag), and a refresh icon. Below the header is a teal banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION".

The main content area includes a date range selector showing "Mon, 25 Sep - Mon, 25 Sep" with navigation arrows. Below this is a summary card: "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. A filter bar shows radio buttons for "All", "Completed", "Upcoming" (selected), and "Cancelled", along with icons for a calendar (1), guests (2), and a table (1/50).

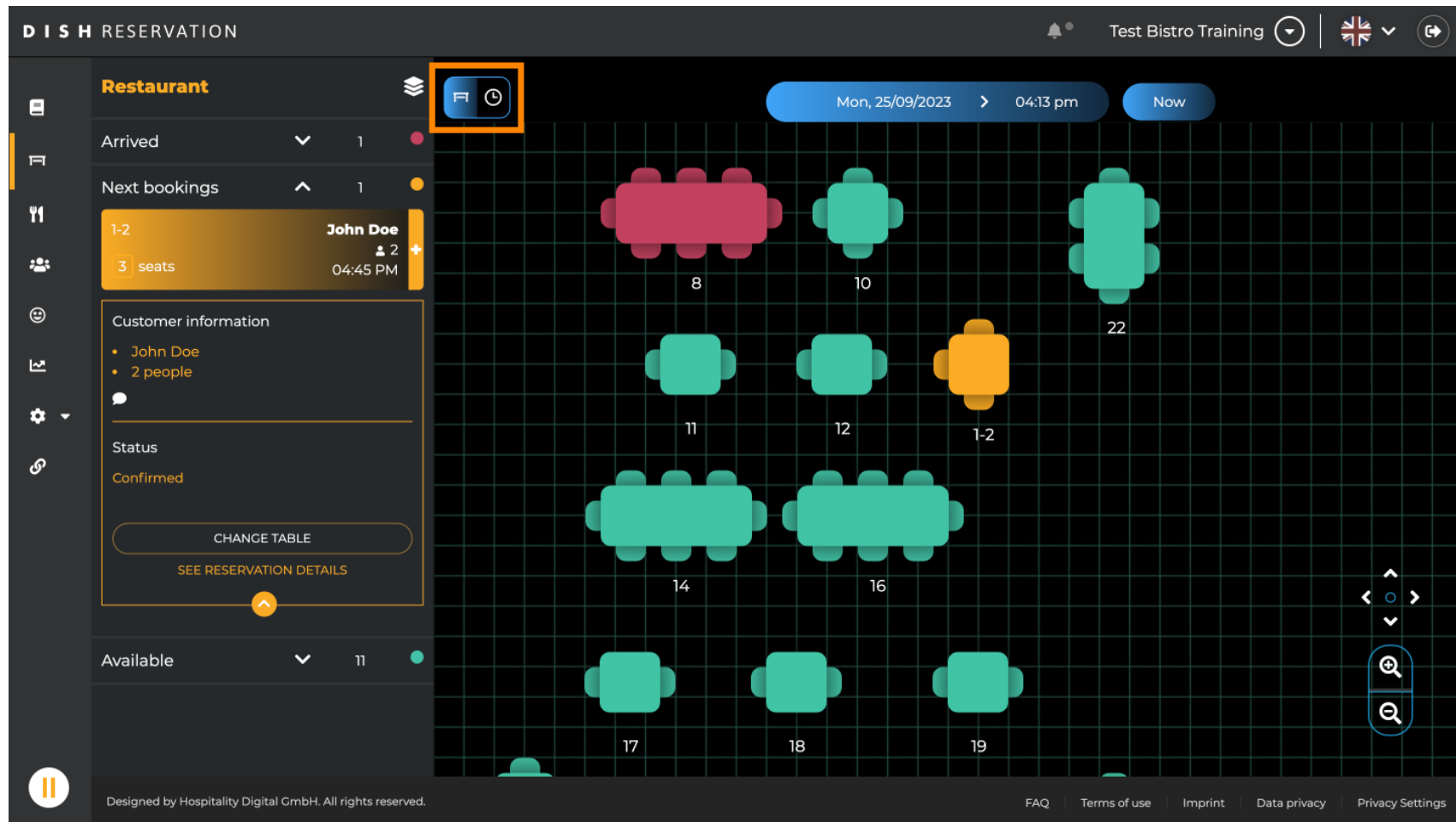
The main reservation list shows a date "Mon, 25/09/2023" and a single reservation entry: "04:45 PM", "Doe, John", "2 guest(s)", "1-2 (Restaurant)", and a status dropdown set to "Confirmed". Below the entry is a "Print" button and a note: "50% discount on cocktails".

At the bottom right, there is a yellow question mark icon. The footer contains the text "Designed by Hospitality Digital GmbH. All rights reserved." and a row of links: "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

i You then will see your **available tables**, **arrived guests** and **next bookings**. **Note: The visual table plan is a feature only included in DISH Professional Reservation.**



- When the **table icon** is selected it shows you the overview of available and booked tables. Click on the **watch icon** to see an overview of reservations assigned to the tables.



i You now see the available time slots for the corresponding tables.

The screenshot displays the DISH Reservation interface for a restaurant named "Test Bistro Training". The interface is divided into a sidebar on the left and a main table plan area on the right.

Sidebar (Left):

- Restaurant:** Arrived (1), Next bookings (1), Available (11).
- Reservation Details:**
 - Table: 1-2 (3 seats)
 - Customer: John Doe (2 people)
 - Status: Confirmed
 - Time: 04:45 PM
 - Buttons: CHANGE TABLE, SEE RESERVATION DETAILS

Table Plan (Right):

Table	Seats	2:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2	3	Occupied	Occupied	Occupied (John Doe, 465 minutes)	Occupied
2-4	3	Occupied	Occupied	Occupied	Occupied
8	8	Occupied	Occupied (John Doe, 420 minutes)	Occupied	Occupied
10	4	Occupied	Occupied	Occupied	Occupied
11	2	Occupied	Occupied	Occupied	Occupied
12	2	Occupied	Occupied	Occupied	Occupied
14	8	Occupied	Occupied	Occupied	Occupied
16	8	Occupied	Occupied	Occupied	Occupied

The interface also shows the current date and time: Mon, 25/09/2023, 04:13 pm. A "Now" button is visible in the top right corner of the table plan area.

To switch the area of your establishment, click on the **layered symbol**.

The screenshot displays the DISH Reservation interface. At the top, it shows 'DISH RESERVATION' and 'Test Bistro Training'. The main area is a table plan with columns for time slots: 2:00 PM, 3:00 PM, 4:00 PM, and 5:00 PM. A vertical yellow line indicates the current time is 04:13 pm. The table plan shows several reservations, including one for 'John Doe' at 4:00 PM for 465 minutes. On the left, a sidebar shows reservation details for 'John Doe', including '3 seats' and '04:45 PM'. A 'layered symbol' (three stacked squares) is highlighted with an orange box in the top left of the table plan area. The bottom of the interface includes a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Then select your desired area by clicking on the **name** of it.

The screenshot displays the DISH Reservation interface. On the left, a sidebar lists various areas: BAR, Garten, Lounge (highlighted with an orange border), Restaurant, Terrasse, and Test 20. The main area shows a table plan for the 'Restaurant' area. The top of the main area includes a date and time selector (Mon, 25/09/2023, 04:41 pm) and a 'Now' button. The table plan is a grid with columns representing time slots (3:00 PM, 4:00 PM, 5:00 PM) and rows representing different table configurations. Reservations are shown as colored blocks with names and durations.

Area	Table Config	Person Count	Reservation 1	Reservation 2
Restaurant	1-2	3	465 minutes	John Doe (2)
Restaurant	2-4	3		
Restaurant	8	8	420 minutes	John Doe (4)
Test 20	10	4		
Test 20	11	2	440 minutes	Jane Doe (2)
Test 20	12	2		
Test 20	14	8		
Test 20	16	8		

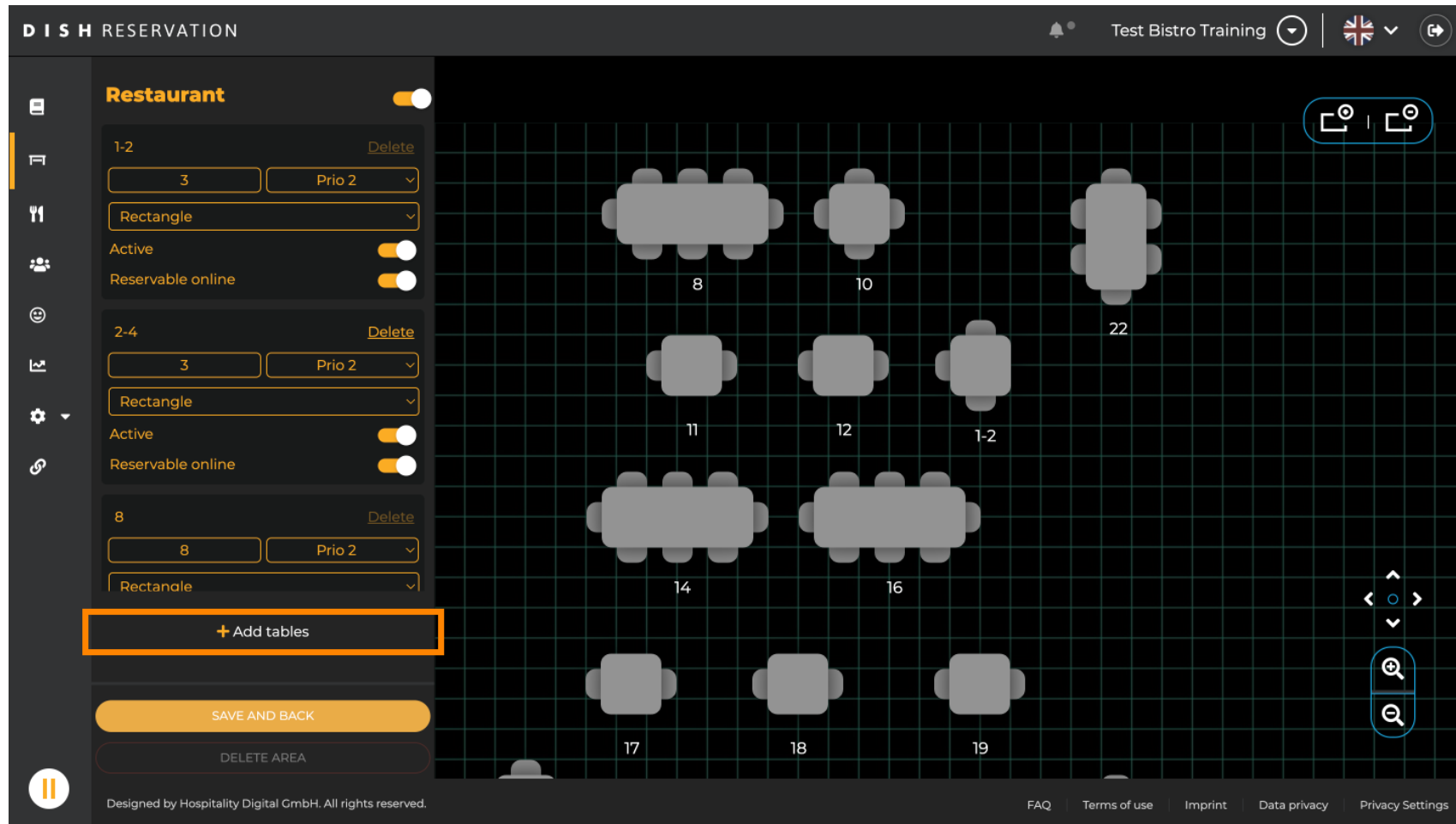
Footer: Designed by Hospitality Digital GmbH. All rights reserved. | [FAQ](#) | [Terms of use](#) | [Imprint](#) | [Data privacy](#) | [Privacy Settings](#)

To edit an area, click on the corresponding **editing icon**.

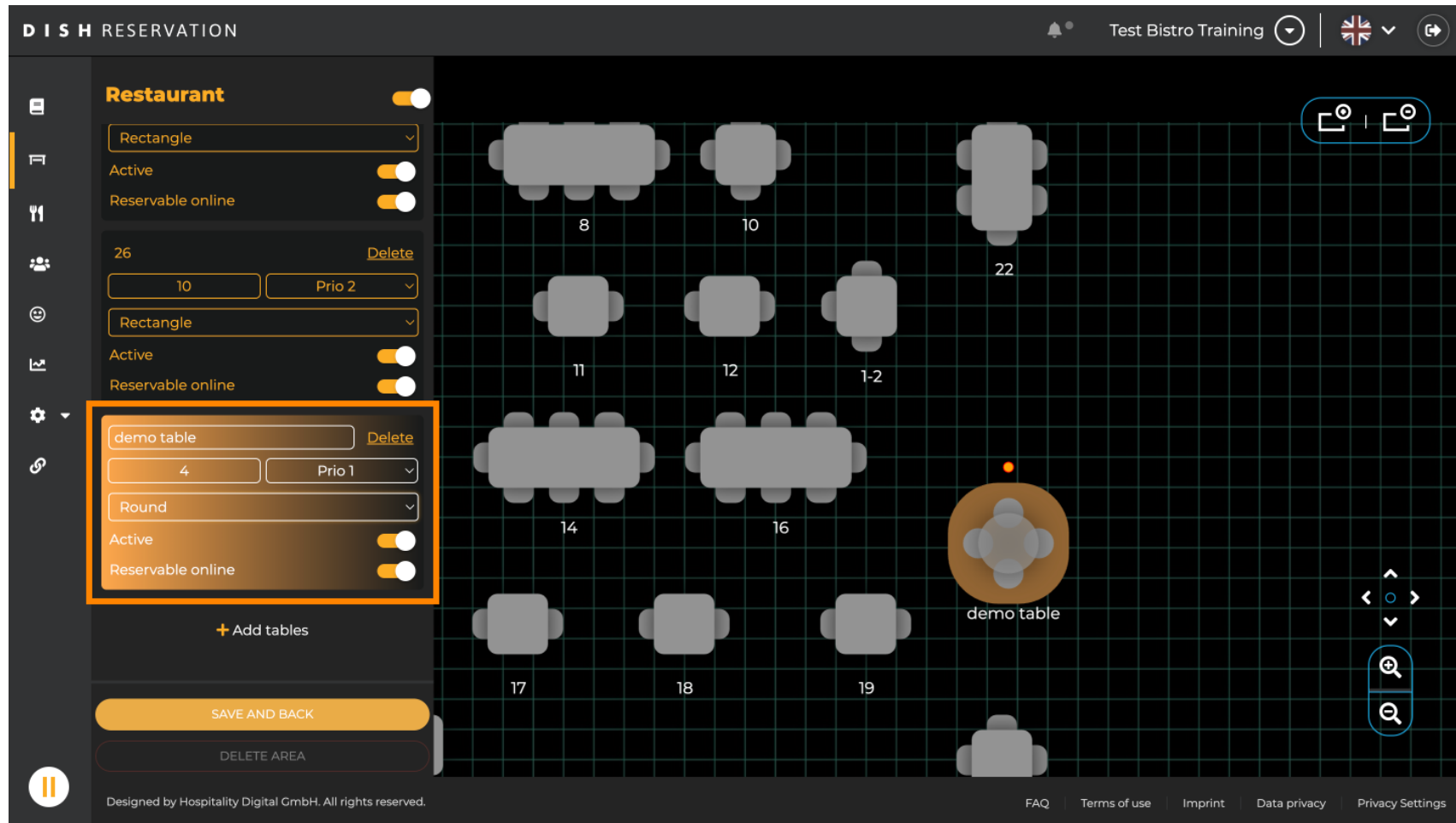
The screenshot displays the DISH Reservation interface for 'Test Bistro Training'. The top navigation bar includes the date 'Mon, 25/09/2023' and time '04:41 pm'. A sidebar on the left lists various areas: BAR, Garten, Lounge, Restaurant, Terrasse, and Test 20. The 'Restaurant' area is selected, and its editing icon (a pencil) is highlighted with an orange box. The main table plan shows a grid of tables with columns for time slots (3:00 PM, 4:00 PM, 5:00 PM) and rows for different table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). Reservations are shown as colored blocks with names and durations. For example, 'John Doe' is reserved for 465 minutes in the 4:00 PM slot, and 'Jane Doe' is reserved for 440 minutes in the 4:00 PM slot.

Area	Table	Capacity	3:00 PM	4:00 PM	5:00 PM
Restaurant	1-2	3		John Doe (465 minutes)	John Doe (2)
Restaurant	2-4	3			
Restaurant	8	8	John Doe (420 minutes)	John Doe (4)	
Restaurant	10	4			
Restaurant	11	2	Jane Doe (440 minutes)	Jane Doe (2)	
Restaurant	12	2			
Restaurant	14	8			
Restaurant	16	8			

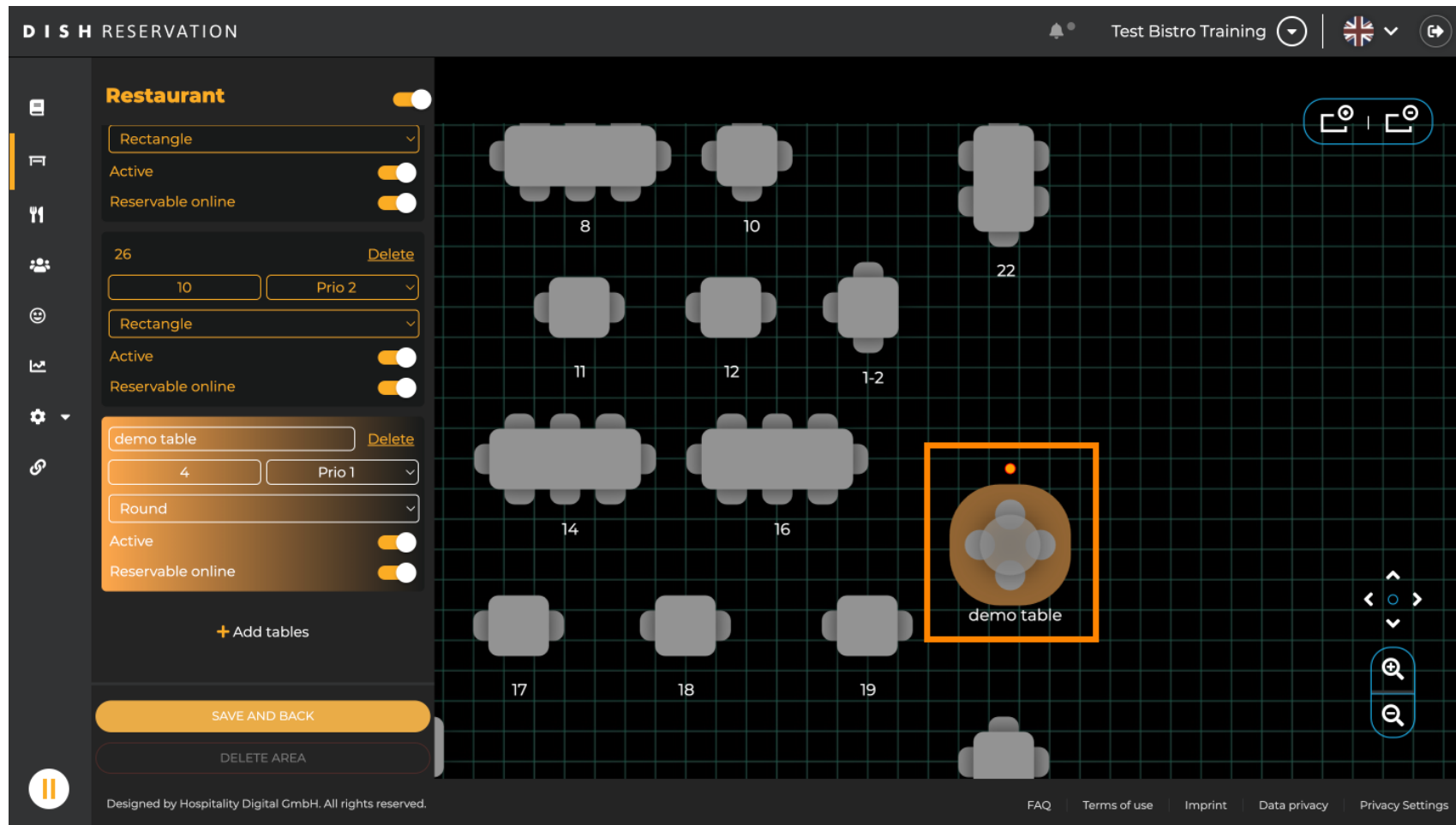
Now you are able to add tables to this area. To do so click on **+ Add tables**.



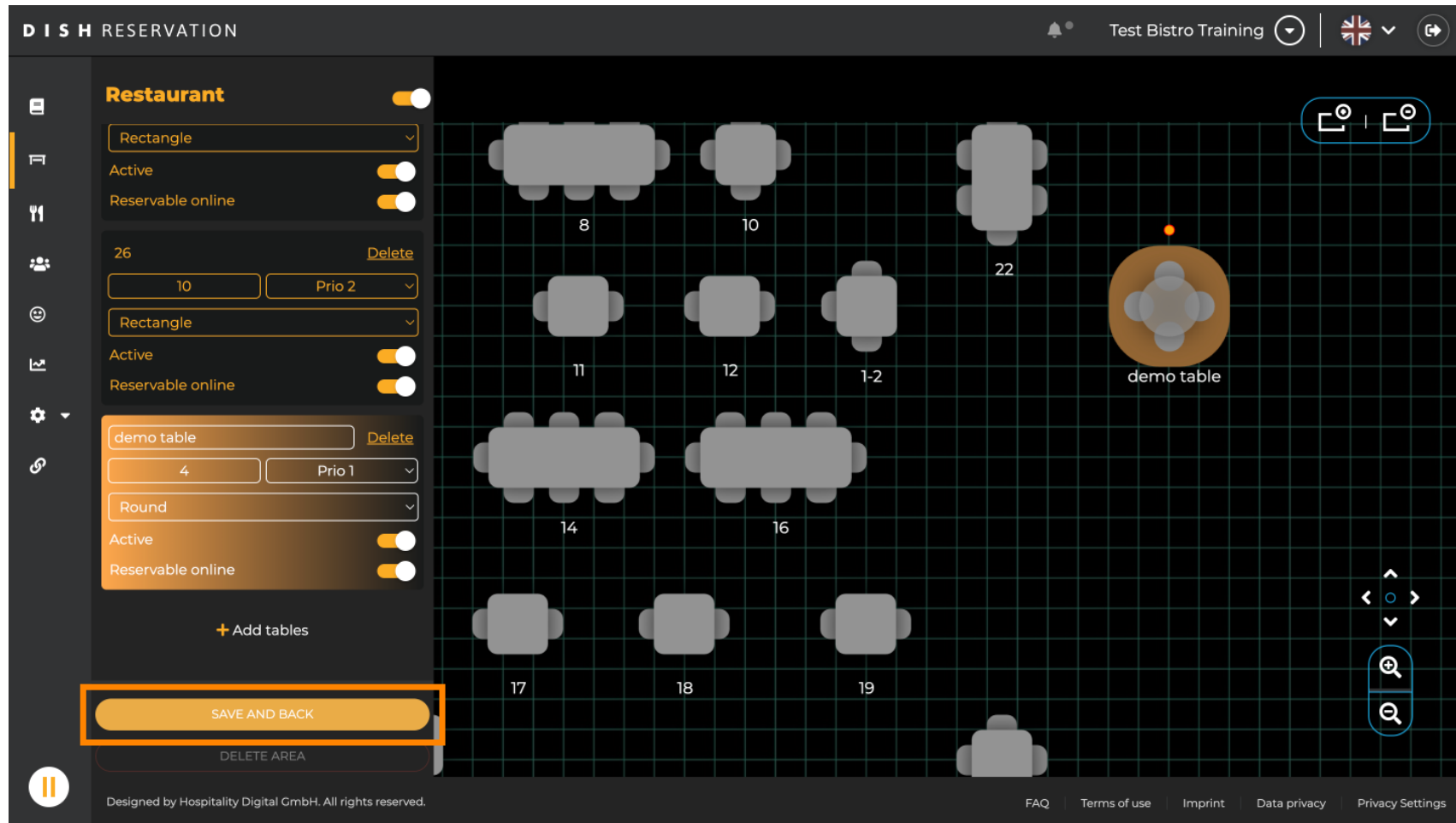
A new **input mask** will appear where you have to add the details of the table.



- Once you added the details, you can freely move the **new table** on your table plan. Simply drag and drop it on the desired spot.



Then click on **SAVE AND BACK** to apply your changes.





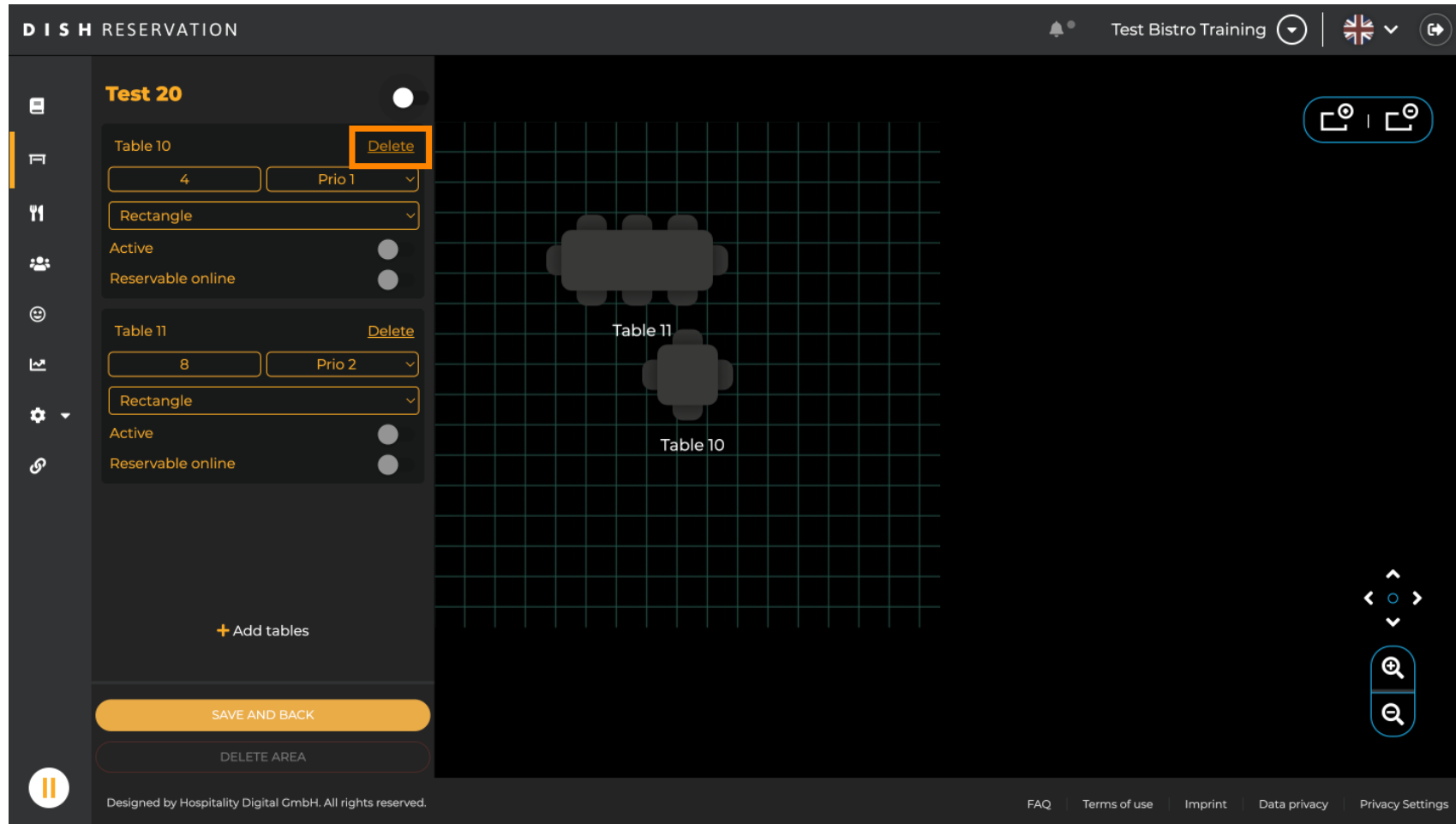
To disable an area set the **slider** inactive.

The screenshot displays the DISH Reservation management interface. On the left, a sidebar contains navigation icons. The main panel is titled "Test 20" and features a configuration panel for "Table 10" and "Table 11".

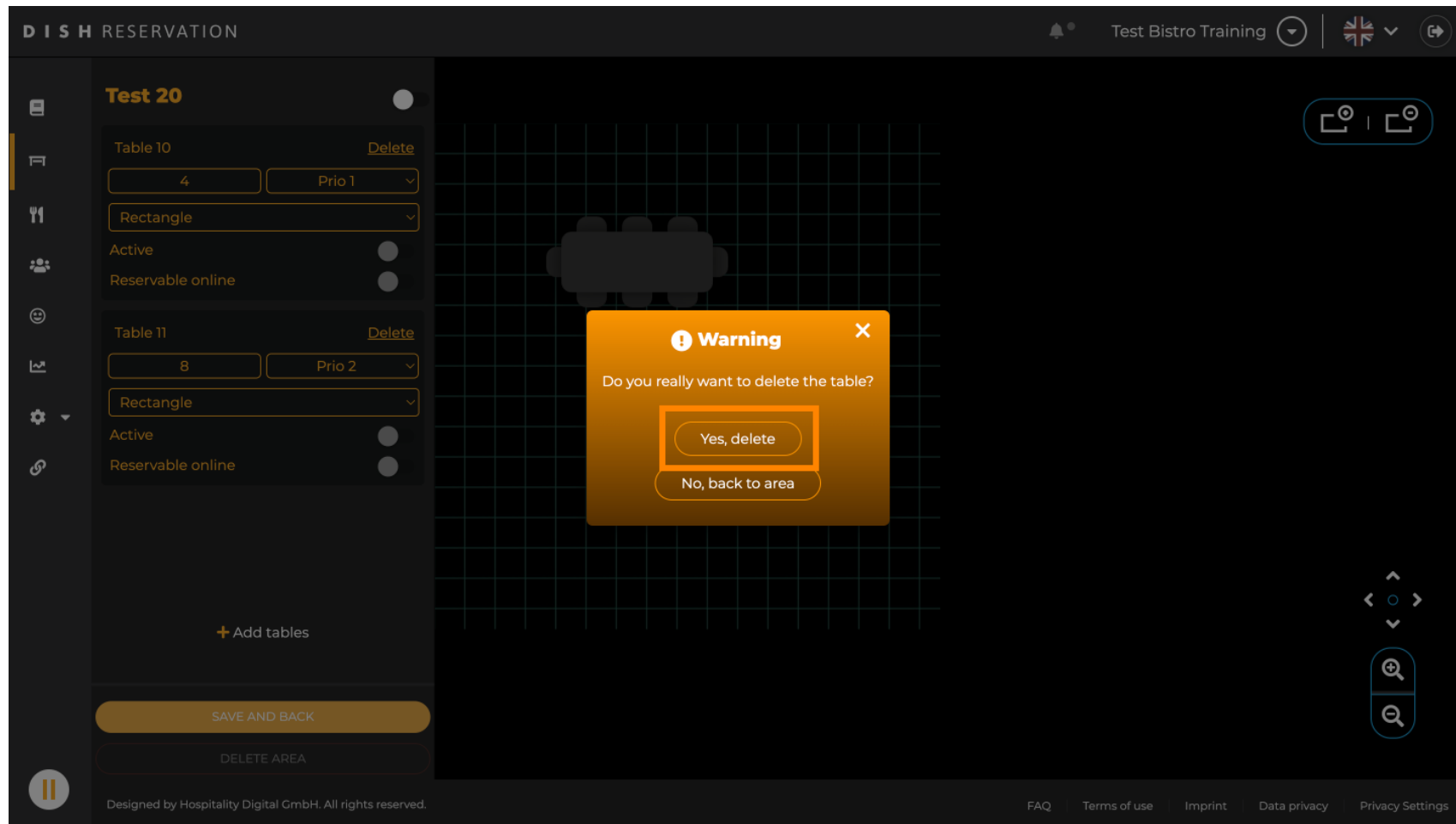
- Table 10 Configuration:**
 - Count: 4
 - Priority: Prio 1
 - Shape: Rectangle
 - Active: (highlighted with an orange box)
 - Reservable online:
- Table 11 Configuration:**
 - Count: 8
 - Priority: Prio 2
 - Shape: Rectangle
 - Active:
 - Reservable online:

The central grid shows two table icons: a larger one labeled "Table 11" and a smaller one labeled "Table 10". At the bottom, there are buttons for "+ Add tables", "SAVE AND BACK", and "DELETE AREA". The footer includes "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

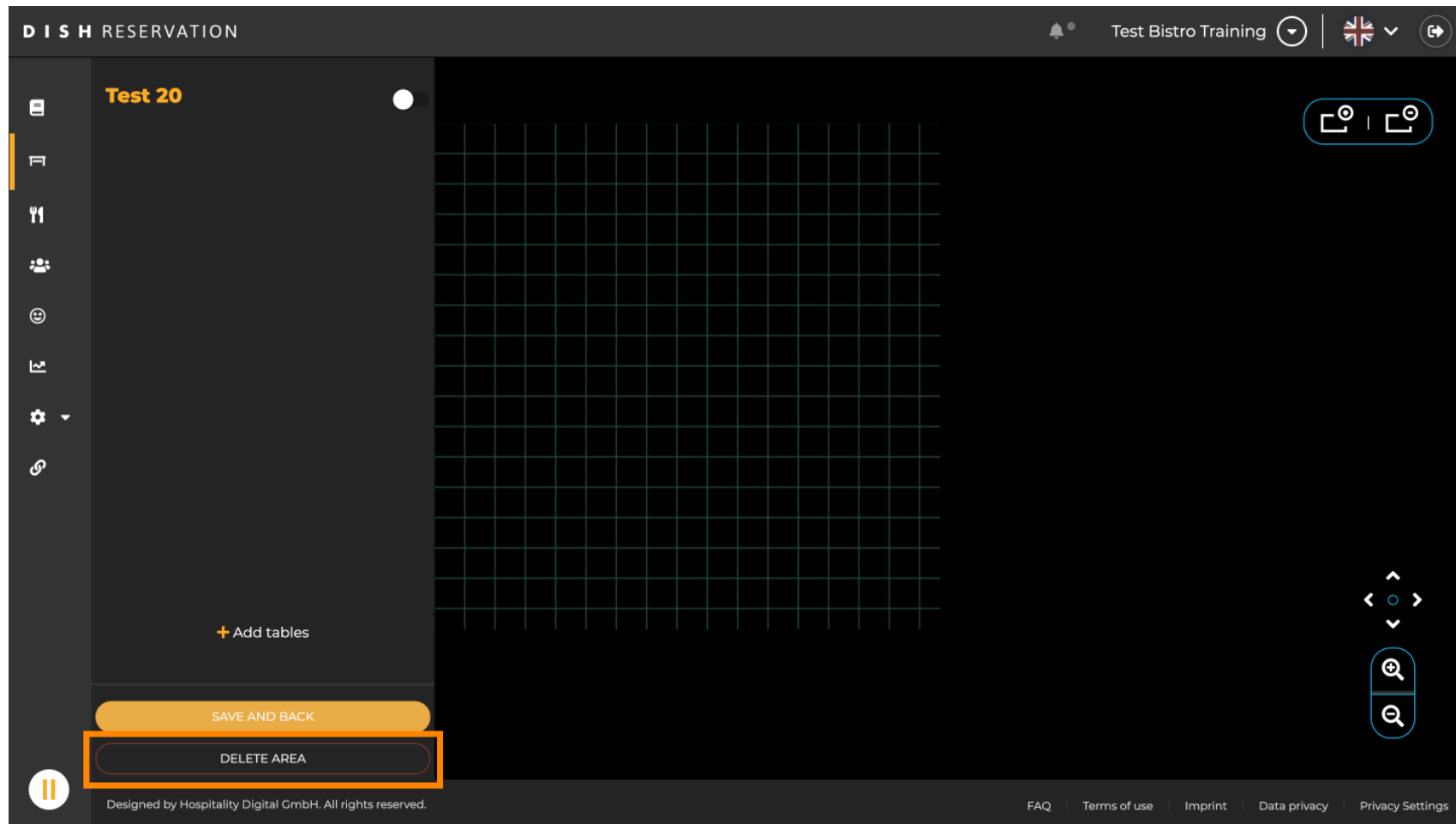
If you want to remove a table, click on **Delete**.



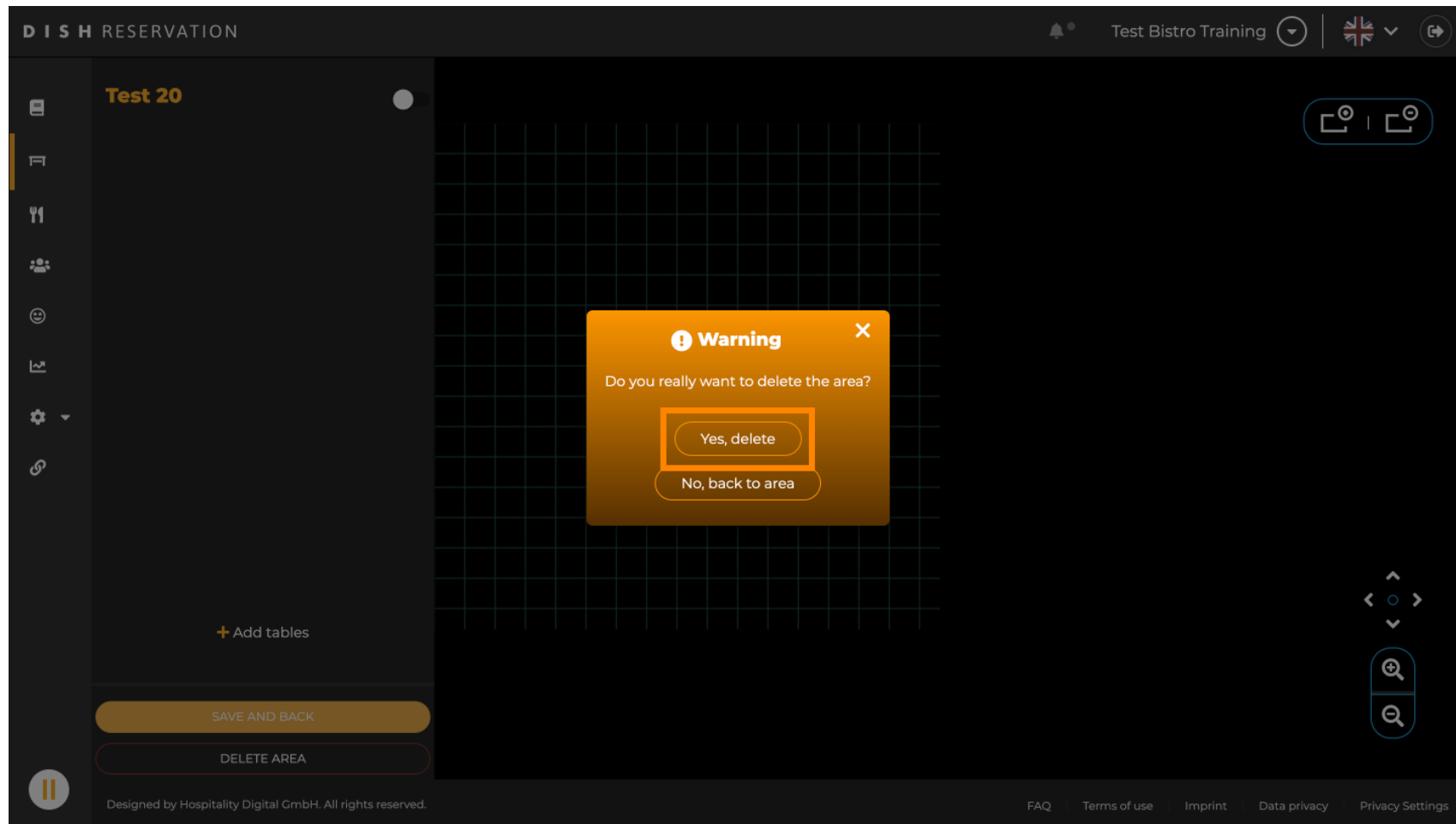
- To make sure you don't delete a table on accident, you will be asked to confirm your action. To confirm, click on **Yes, delete**.



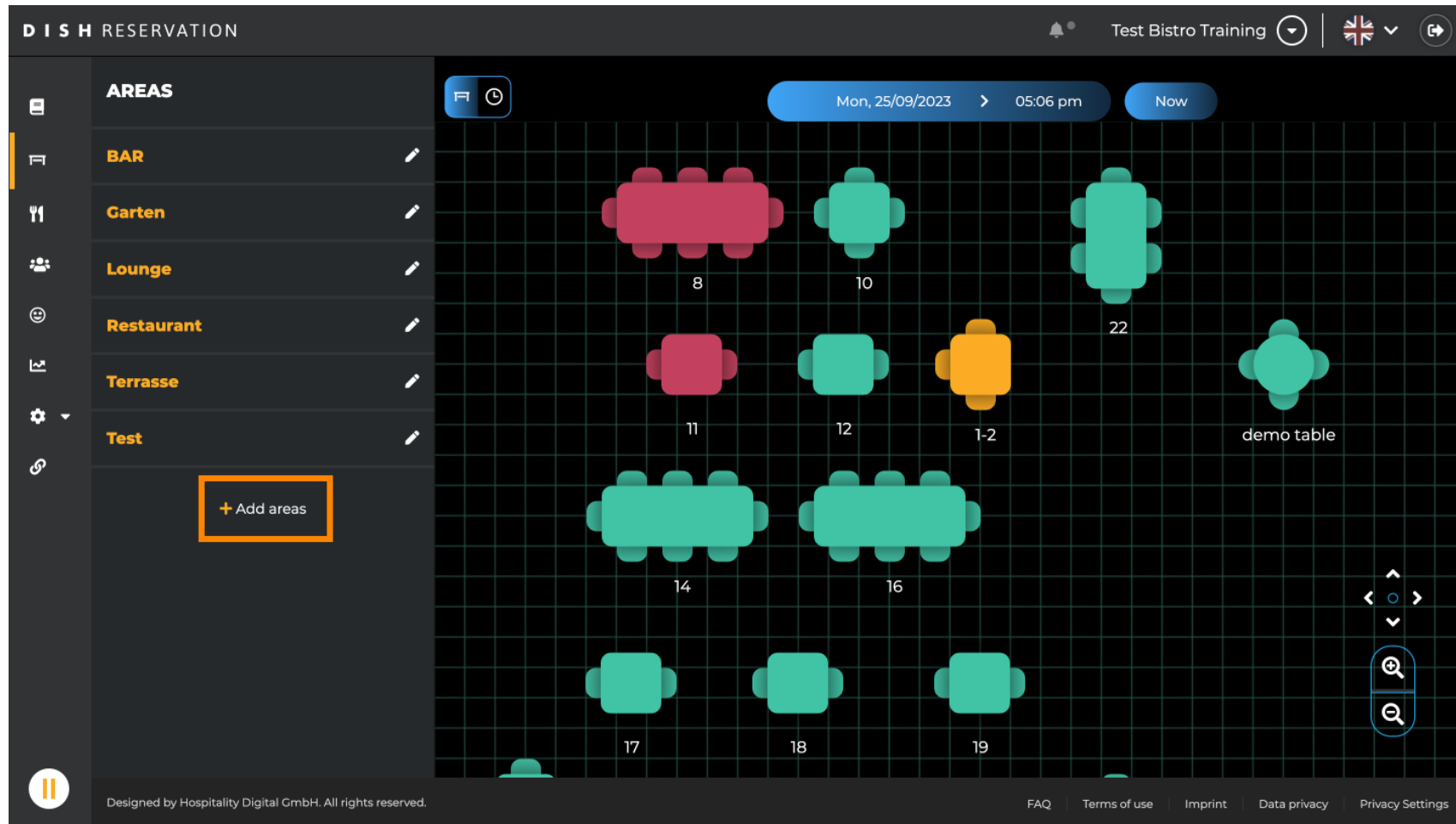
- To remove a complete area, click on **DELETE AREA**. **Note: To delete an area, make sure all tables are deleted and the area is disabled.**



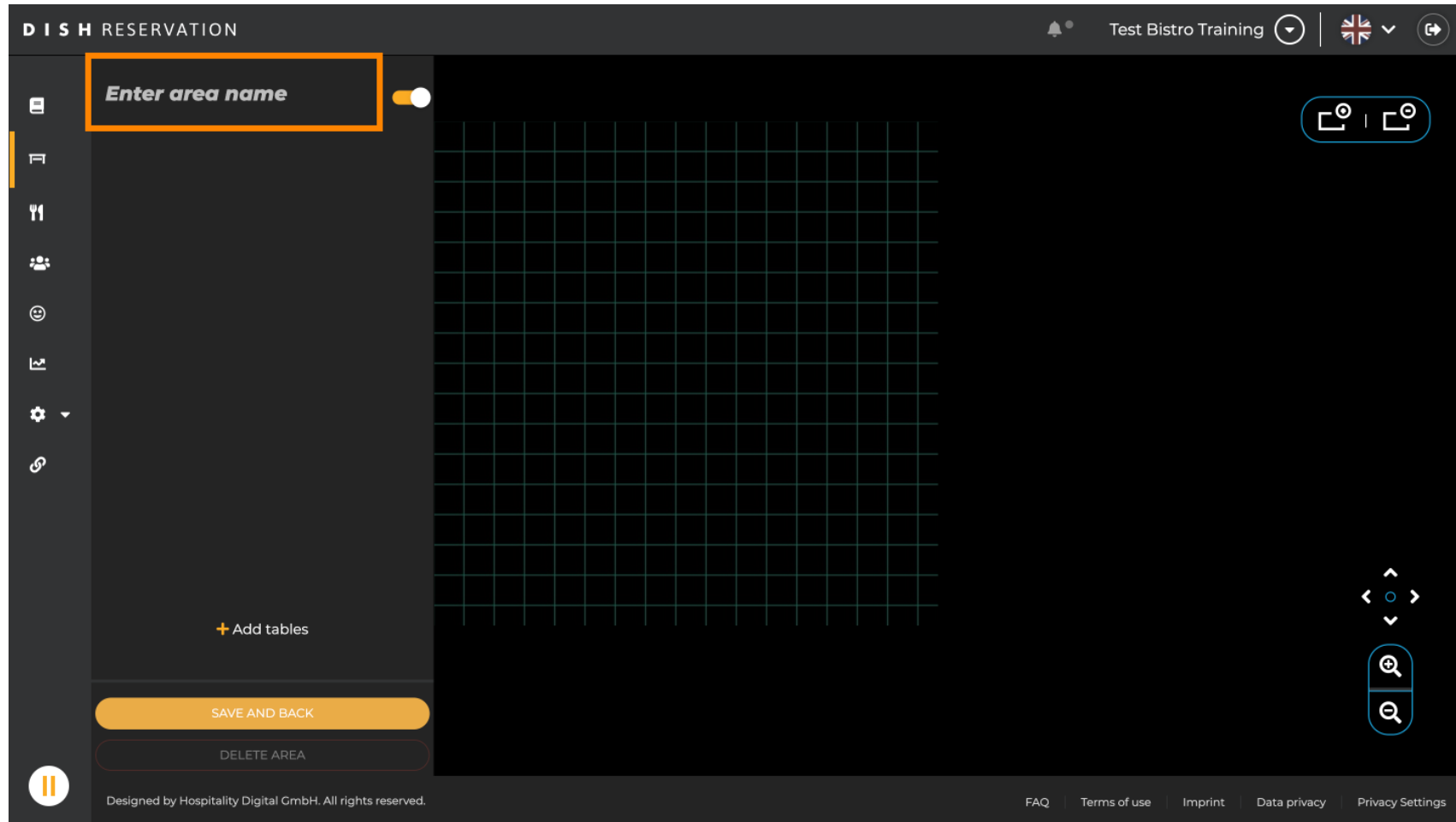
- To make sure you don't delete an area on accident, you will be asked to confirm your action. To confirm, click on **Yes, delete**.



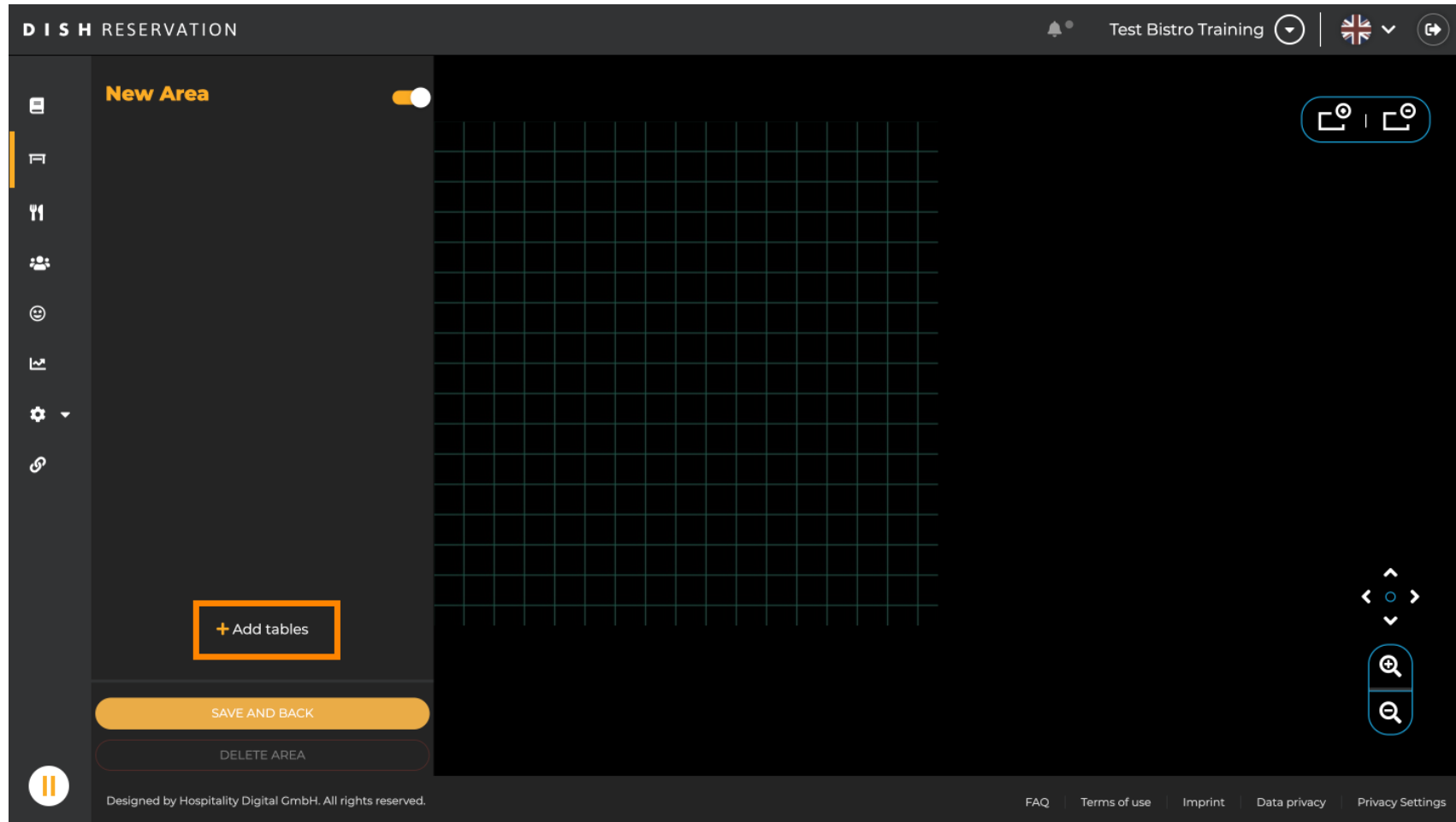
By clicking on **+ Add areas** an input mask for adding the name for the new area will open up.



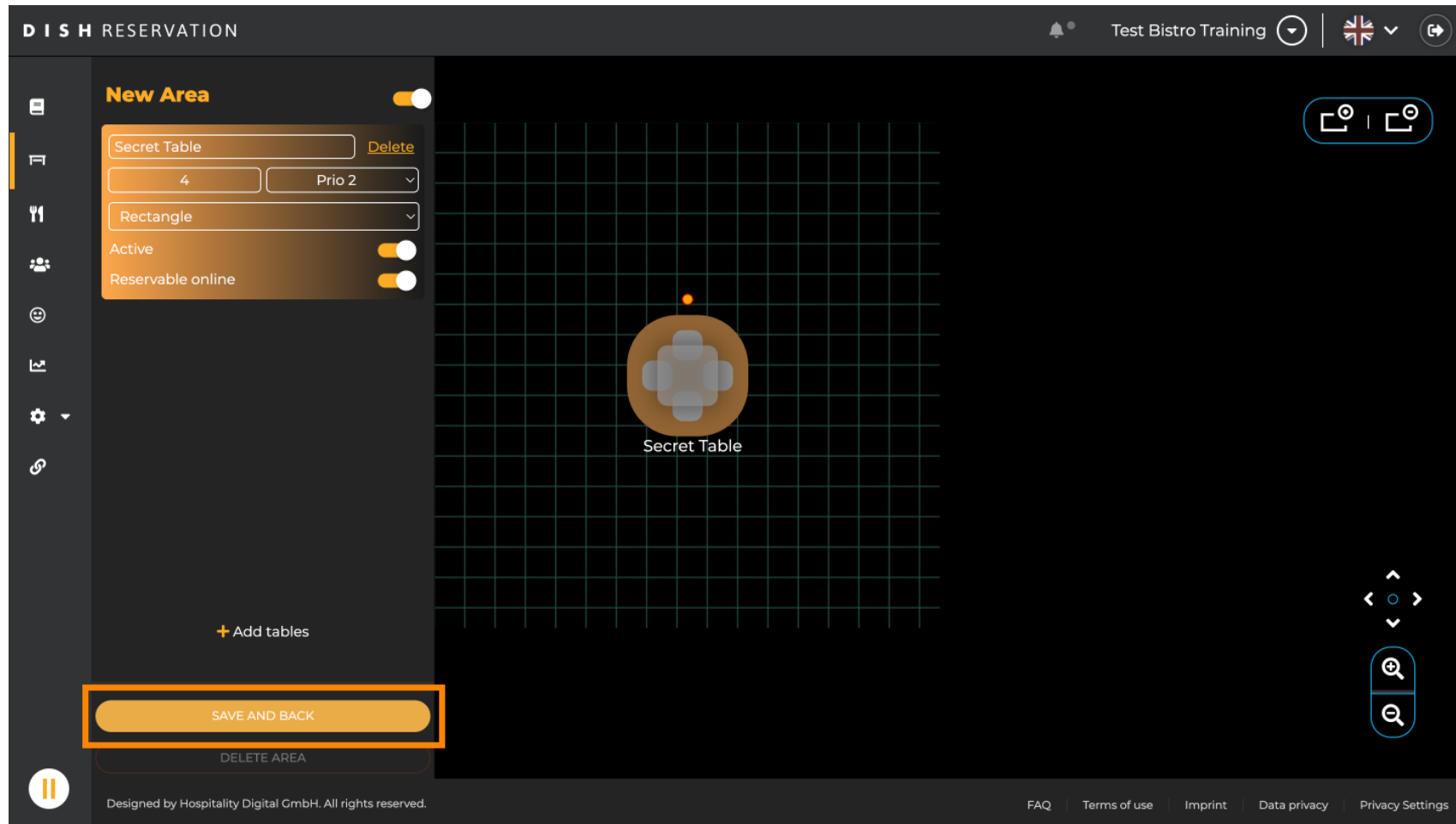
- 1 Enter the name of the area in the corresponding **text field**.



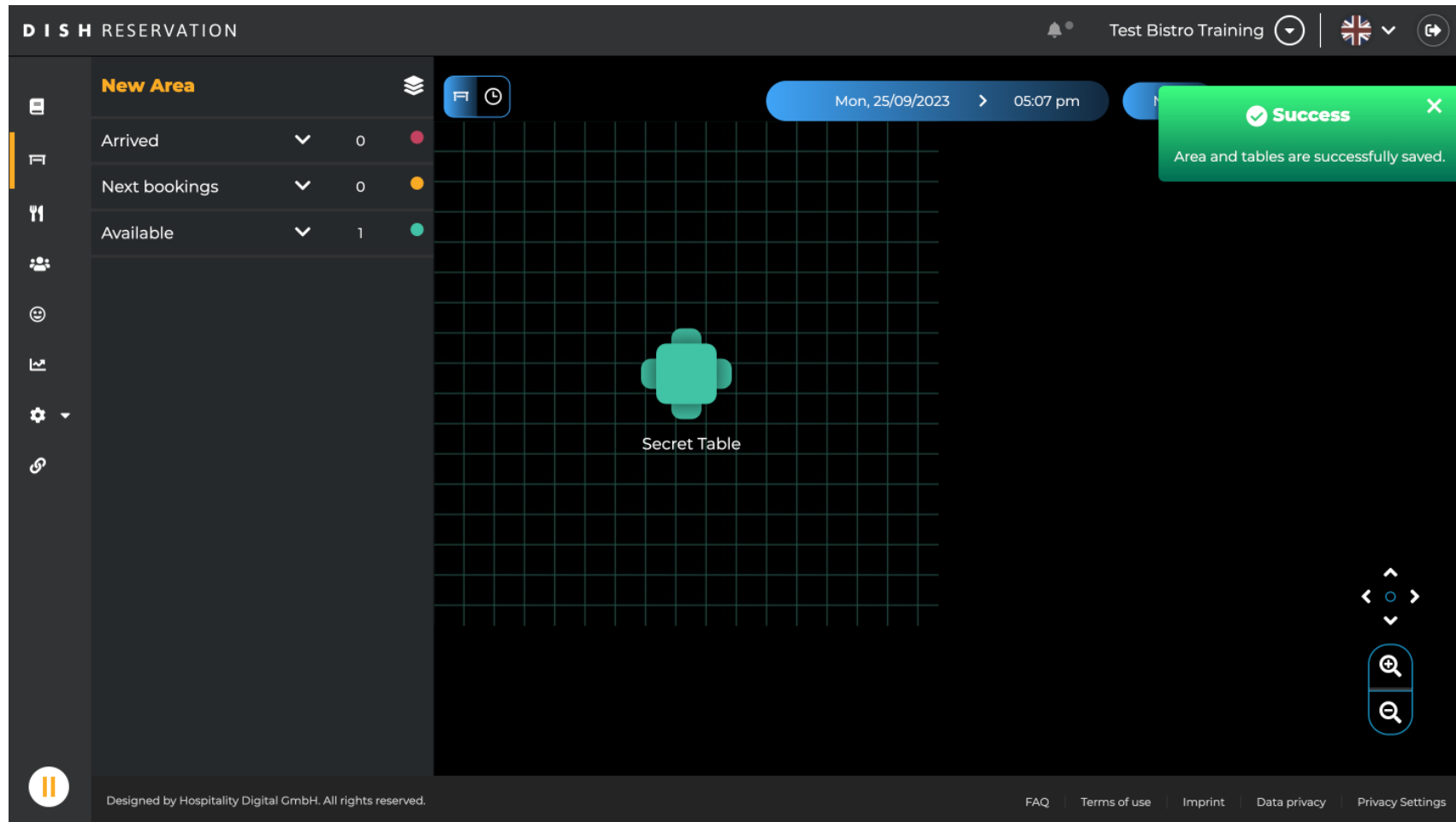
As shown in the previous steps you can create and place tables by clicking on to **+ Add tables**.



Once you finished your setup of the new area, click on **SAVE AND BACK** to apply the changes.



 That's it. You have completed the tutorial and now know how to edit and add tables in your table plan.





Scannen, um zum interaktiven Player zu gelangen