



Welcome to the **DISH Reservation dashboard**. In this tutorial, we show you how to edit and add tables in your table plan.

The screenshot shows the DISH Reservation dashboard. At the top, there's a header with the logo and navigation options. A sidebar on the left contains menu items: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal banner with a message and 'WALK-IN' and 'ADD RESERVATION' buttons. Below this is a date range selector for 'Mon, 25 Sep - Mon, 25 Sep'. A summary bar indicates '1 active limit configured for the selected time period'. A filter bar shows 'Upcoming' as the selected status, along with icons for 1 calendar, 2 people, and 1/50 tables. A reservation card for 'Mon, 25/09/2023' at '04:45 PM' for 'Doe, John' (2 guests) is shown with a 'Confirmed' status and a '50% discount on cocktails' note. A 'Print' button is located below the card. At the bottom, there's a footer with a 'Pause online reservations' button, a copyright notice, and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

To access the table plan, click on **Table Plan** at the menu on the left.

The screenshot displays the DISH Reservation web application interface. On the left, a dark sidebar contains a menu with the following items: Reservations, Table plan (highlighted with an orange box), Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a notification: "Too many guests in house? Pause online reservations" with a pause icon.

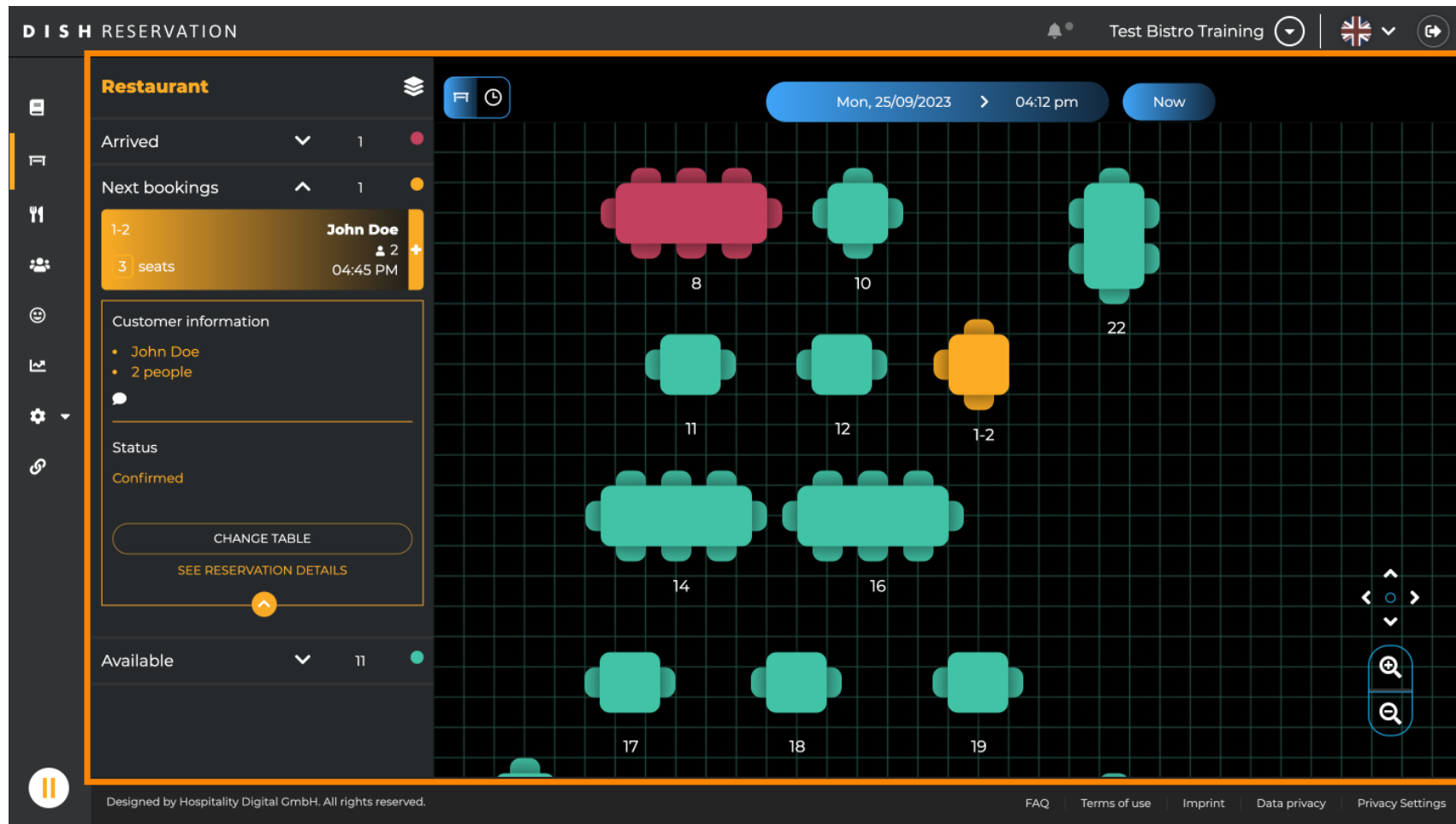
The main content area features a dark header with "DISH RESERVATION" on the left, a notification bell, "Test Bistro Training" with a dropdown arrow, a language selector (UK flag), and a refresh icon. Below the header is a teal banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION".

The main content area includes a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". Below this, a message states: "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. A filter bar shows radio buttons for "All", "Completed", "Upcoming" (selected), and "Cancelled", along with summary icons for 1 calendar, 2 people, and 1/50 tables.

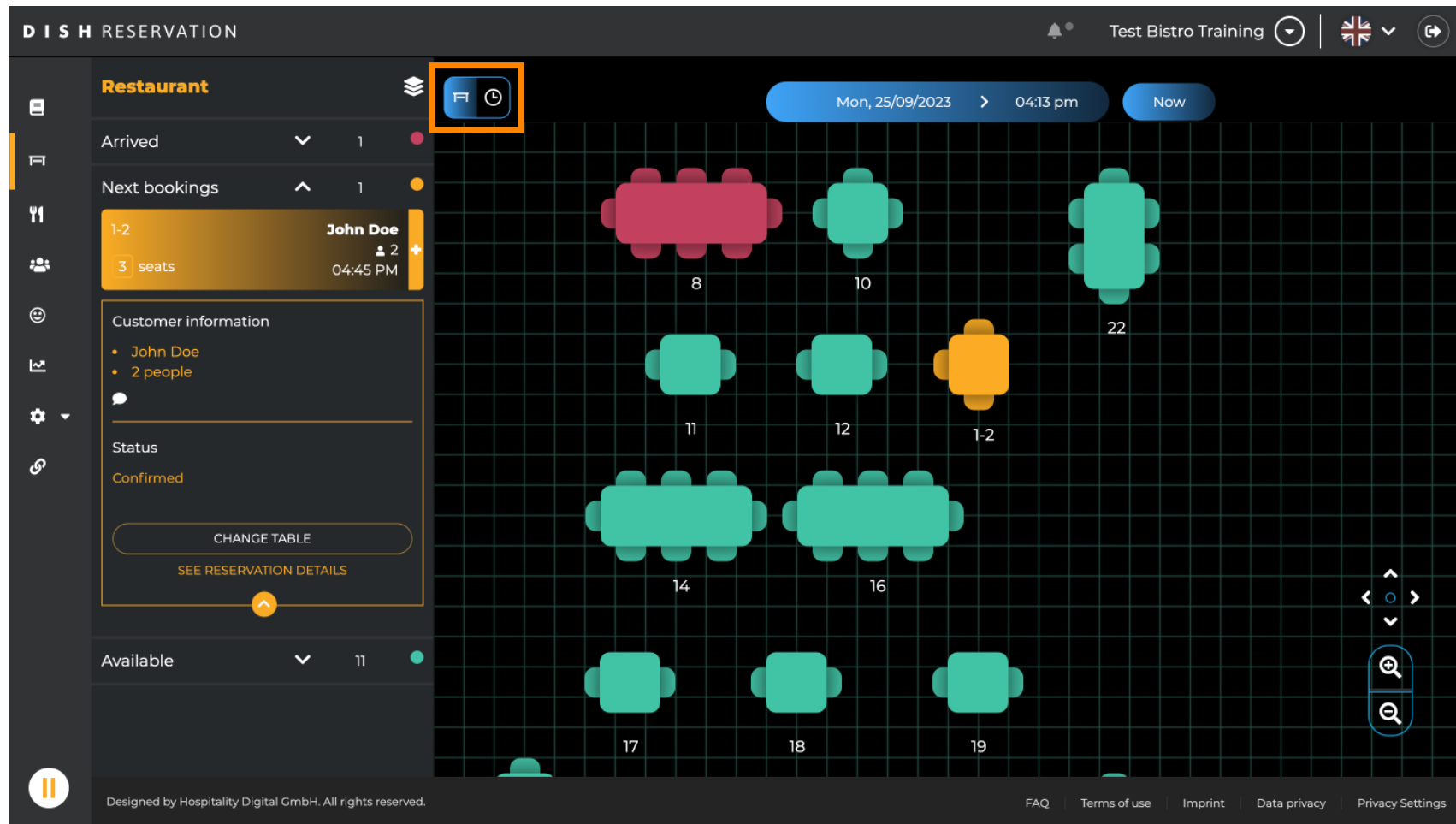
A reservation card for "Mon, 25/09/2023" is displayed with the following details: Time "04:45 PM", Name "Doe, John", Guests "2 guest(s)", Location "1-2 (Restaurant)", and Status "Confirmed" with a dropdown arrow. Below the card is a "Print" button.

At the bottom of the page, there is a footer with "Designed by Hospitality Digital GmbH. All rights reserved.", a help icon (question mark in a circle), and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

i You then will see your **available tables**, **arrived guests** and **next bookings**. **Note: The visual table plan is a feature only included in DISH Professional Reservation.**



- When the **table icon** is selected it shows you the overview of available and booked tables. Click on the **watch icon** to see an overview of reservations assigned to the tables.



i You now see the available time slots for the corresponding tables.

The screenshot displays the DISH Reservation interface for a restaurant named "Test Bistro Training". The interface is divided into a sidebar on the left and a main table plan grid on the right.

Sidebar (Left):

- Restaurant:** Test Bistro Training
- Arrived:** 1
- Next bookings:** 1
- Reservation Details:**
 - Table: 1-2 (3 seats)
 - Customer: John Doe (2 people)
 - Time: 04:45 PM
 - Status: Confirmed
 - Buttons: CHANGE TABLE, SEE RESERVATION DETAILS
- Available:** 11

Main Table Plan (Right):

Table	Seats	2:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2	3	Occupied	Occupied	04:13 pm (John Doe, 2 people, 465 minutes)	Occupied
2-4	3	Occupied	Occupied	Occupied	Occupied
8	8	Occupied	Occupied	John Doe (4 people, 420 minutes)	Occupied
10	4	Occupied	Occupied	Occupied	Occupied
11	2	Occupied	Occupied	Occupied	Occupied
12	2	Occupied	Occupied	Occupied	Occupied
14	8	Occupied	Occupied	Occupied	Occupied
16	8	Occupied	Occupied	Occupied	Occupied

The interface also includes a top navigation bar with the date "Mon, 25/09/2023" and time "04:13 pm", and a bottom footer with "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

To switch the area of your establishment, click on the **layered symbol**.

The screenshot displays the DISH Reservation interface. At the top, it shows 'DISH RESERVATION' and 'Test Bistro Training'. The main area is a table plan for 'Restaurant' on 'Mon, 25/09/2023' at '04:13 pm'. The table plan shows various tables (1-2, 2-4, 8, 10, 11, 12, 14, 16) and their status (e.g., 'Arrived', 'Next bookings', 'Available'). A reservation for 'John Doe' is highlighted in orange, showing a duration of 465 minutes and 2 people. The reservation details panel on the left shows customer information (John Doe, 2 people), status (Confirmed), and options to 'CHANGE TABLE' or 'SEE RESERVATION DETAILS'. A layered symbol (three stacked squares) is highlighted with an orange box in the top left corner of the interface.

Then select your desired area by clicking on the **name** of it.

The screenshot displays the DISH Reservation interface. On the left, a sidebar lists various areas: BAR, Garten, Lounge (highlighted with an orange border), Restaurant, Terrasse, and Test 20. The main area shows a table plan for the 'Restaurant' area, with a time slot from 3:00 PM to 5:00 PM. A vertical yellow line indicates the current time is 04:41 pm. The table plan shows several tables with their respective capacities and reservations. For example, table 1-2 has 3 people and is reserved for John Doe (2 people) for 465 minutes. Table 2-4 has 3 people and is reserved for John Doe (4 people) for 420 minutes. Table 8 has 8 people and is reserved for Jane Doe (2 people) for 440 minutes. Table 10 has 4 people and is reserved for Jane Doe (2 people) for 440 minutes. Table 11 has 2 people and is reserved for Jane Doe (2 people) for 440 minutes. Table 12 has 2 people and is reserved for Jane Doe (2 people) for 440 minutes. Table 14 has 8 people and is reserved for Jane Doe (2 people) for 440 minutes. Table 16 has 8 people and is reserved for Jane Doe (2 people) for 440 minutes.

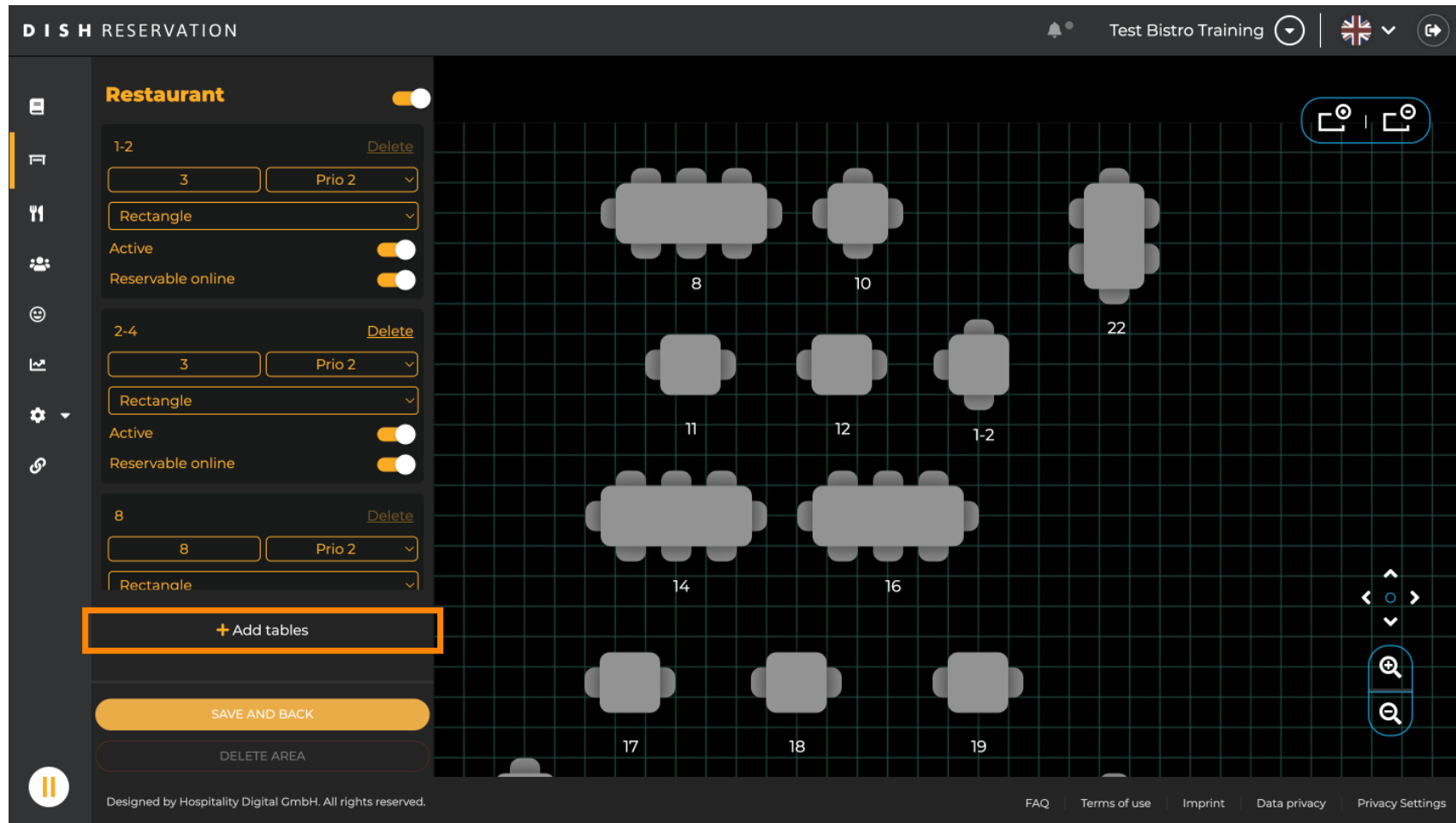
Area	Table	Capacity	Reservations
Restaurant	1-2	3	John Doe (2) - 465 minutes
Restaurant	2-4	3	John Doe (4) - 420 minutes
Restaurant	8	8	Jane Doe (2) - 440 minutes
Restaurant	10	4	Jane Doe (2) - 440 minutes
Restaurant	11	2	Jane Doe (2) - 440 minutes
Restaurant	12	2	Jane Doe (2) - 440 minutes
Restaurant	14	8	Jane Doe (2) - 440 minutes
Restaurant	16	8	Jane Doe (2) - 440 minutes

To edit an area, click on the corresponding **editing icon**.

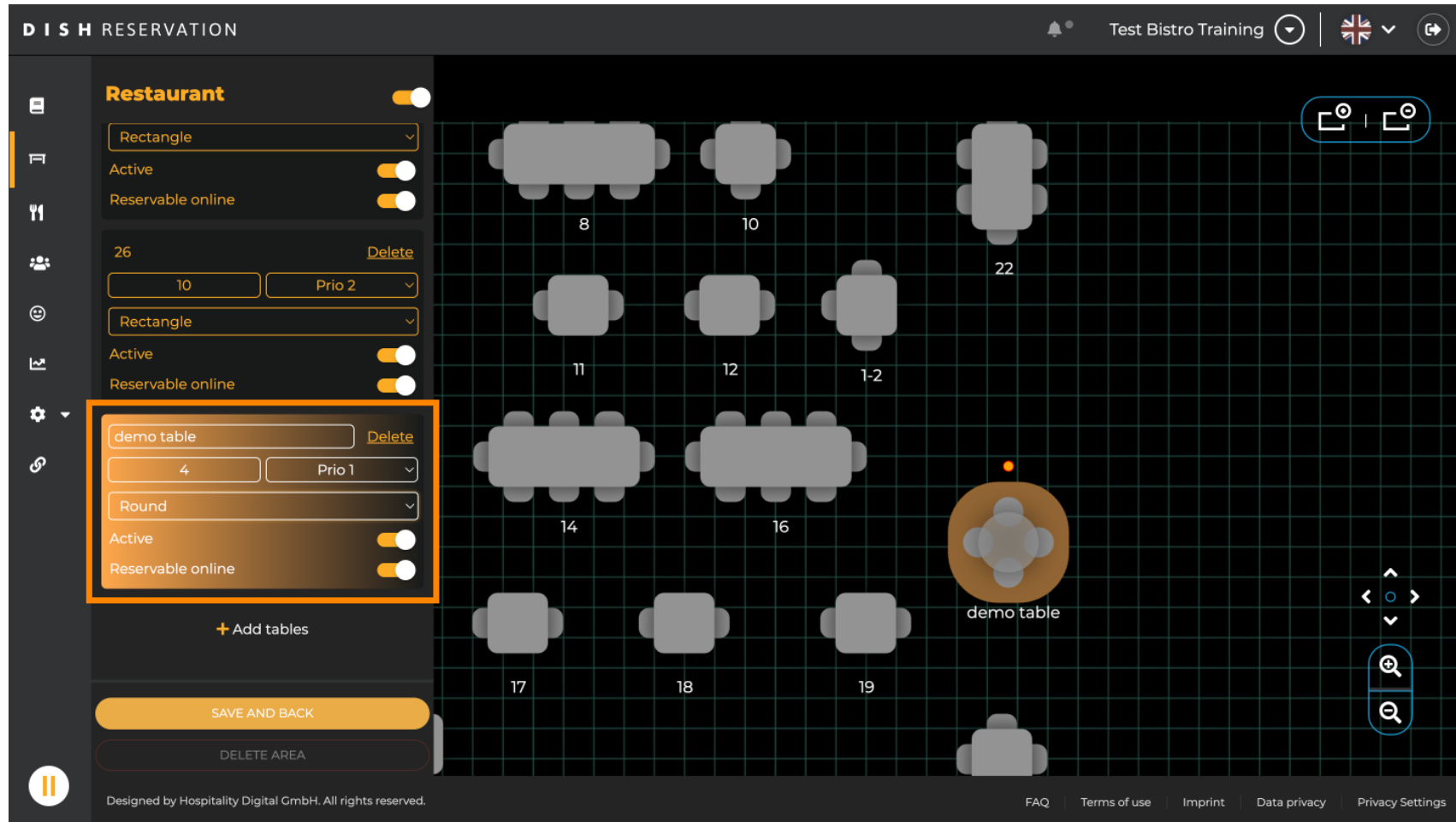
The screenshot displays the DISH Reservation interface for 'Test Bistro Training'. The main area shows a table plan for the 'Restaurant' area, with a time slot from 3:00 PM to 5:00 PM. The current time is 04:41 pm. The table plan is organized into rows representing different table configurations. The 'Restaurant' area is highlighted in orange, and its editing icon (a pencil) is also highlighted in orange. The table plan shows several tables with their respective capacities and current reservations.

Area	Table ID	Capacity	Reservations
Restaurant	1-2	3	John Doe (2), 465 minutes
Restaurant	2-4	3	
Restaurant	8	8	John Doe (4), 420 minutes
Test 20	10	4	
Test 20	11	2	Jane Doe (2), 440 minutes
Test 20	12	2	
Test 20	14	8	
Test 20	16	8	

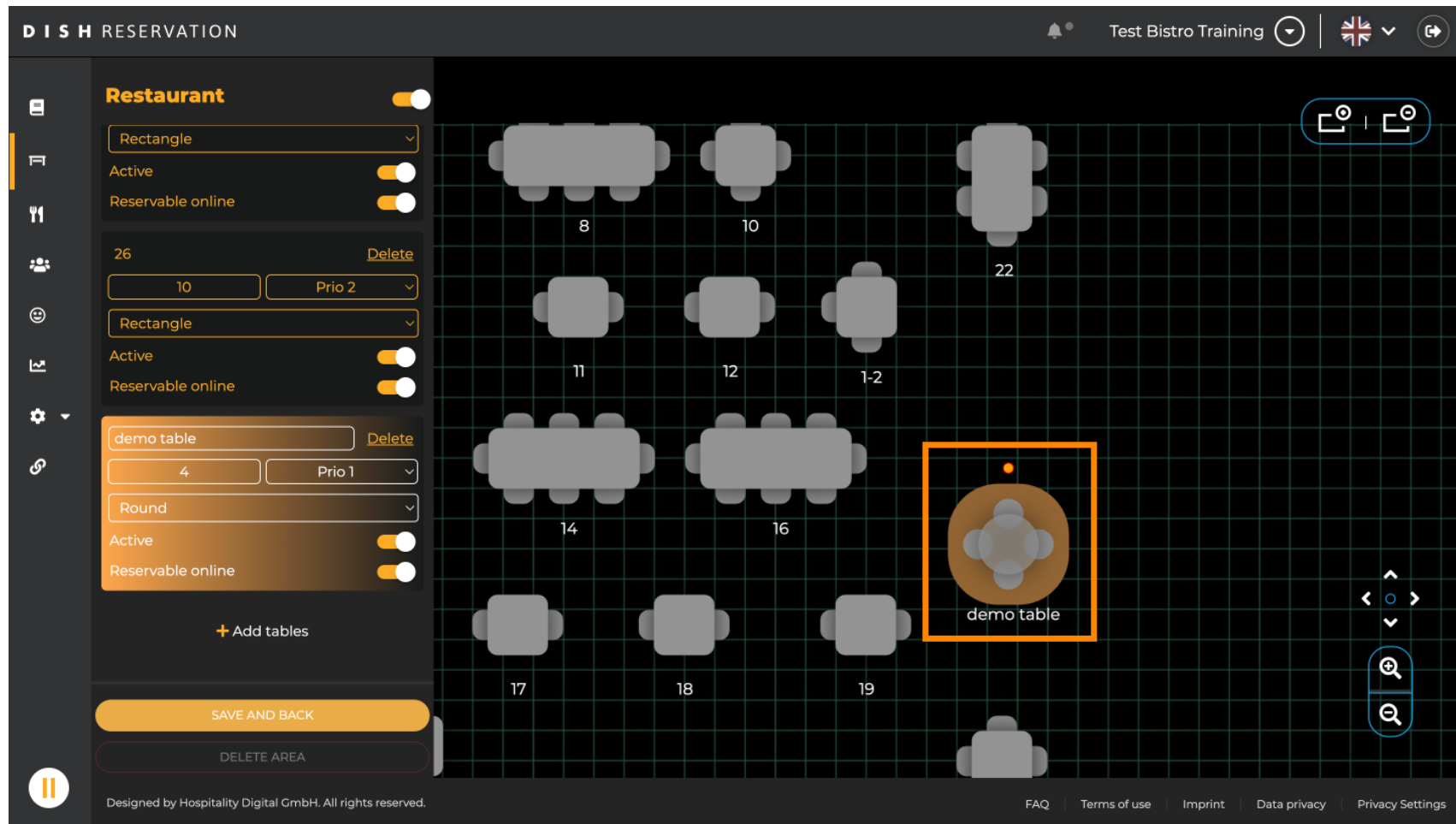
Now you are able to add tables to this area. To do so click on **+ Add tables**.



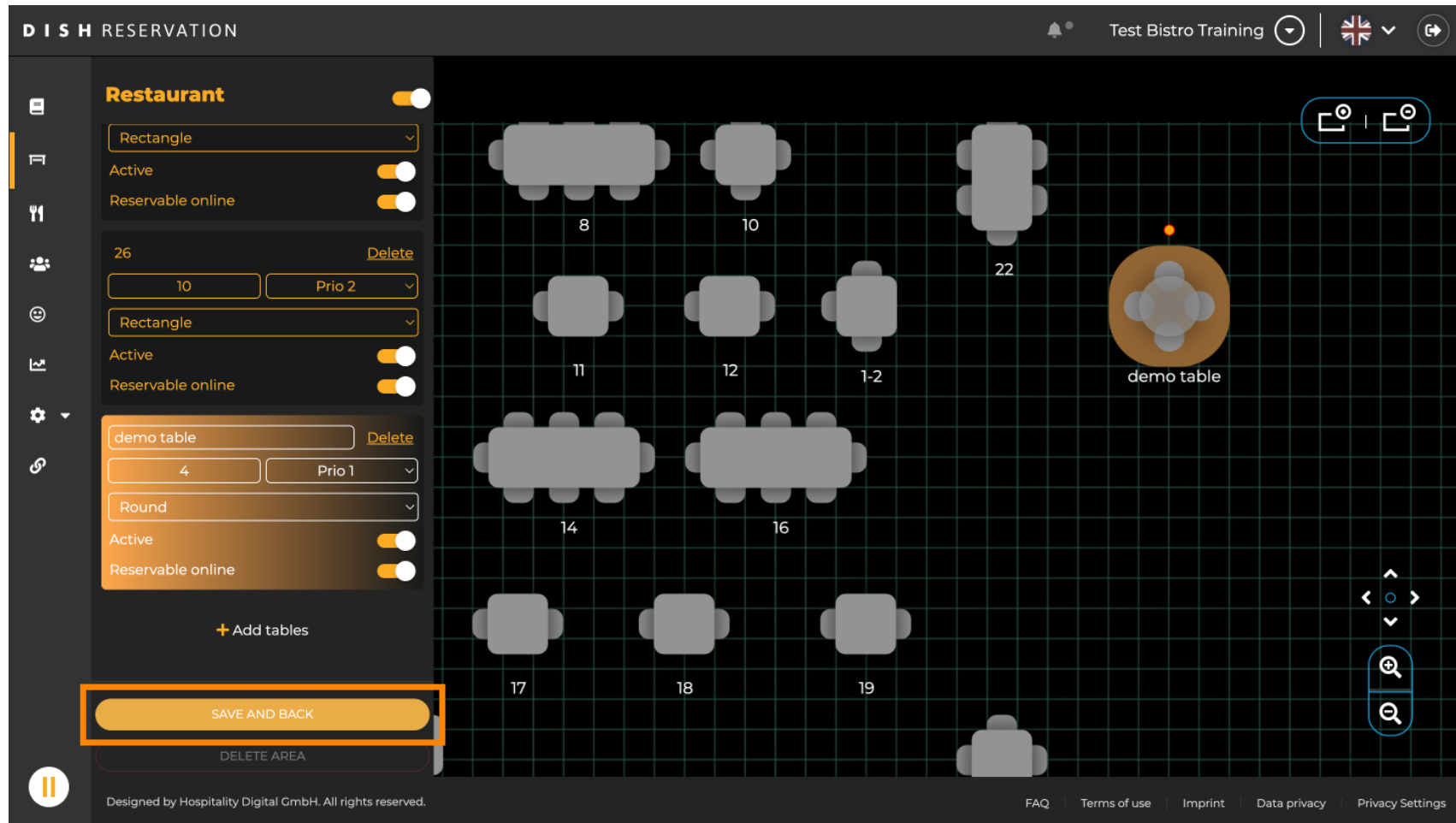
A new **input mask** will appear where you have to add the details of the table.



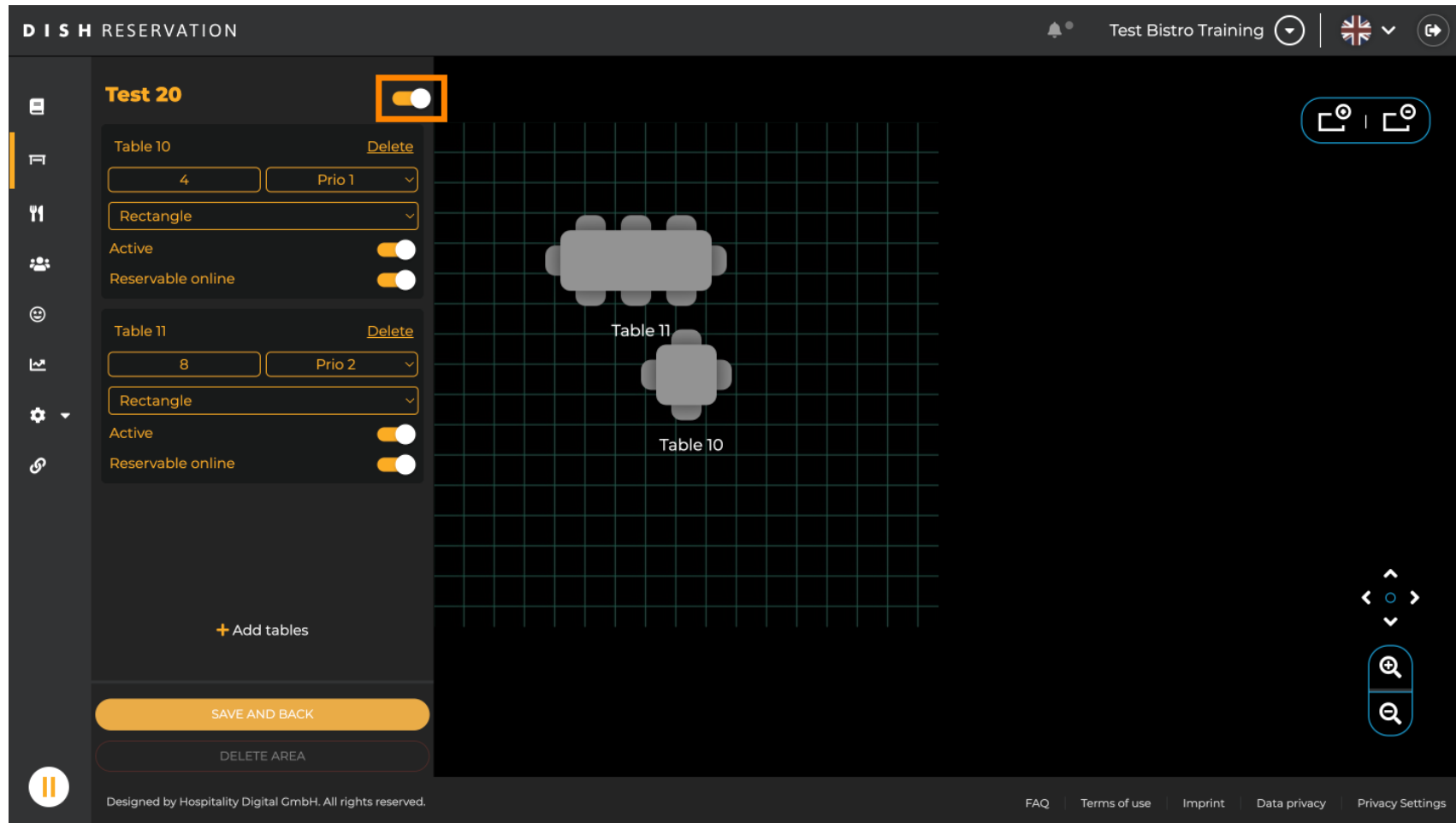
- Once you added the details, you can freely move the **new table** on your table plan. Simply drag and drop it on the desired spot.



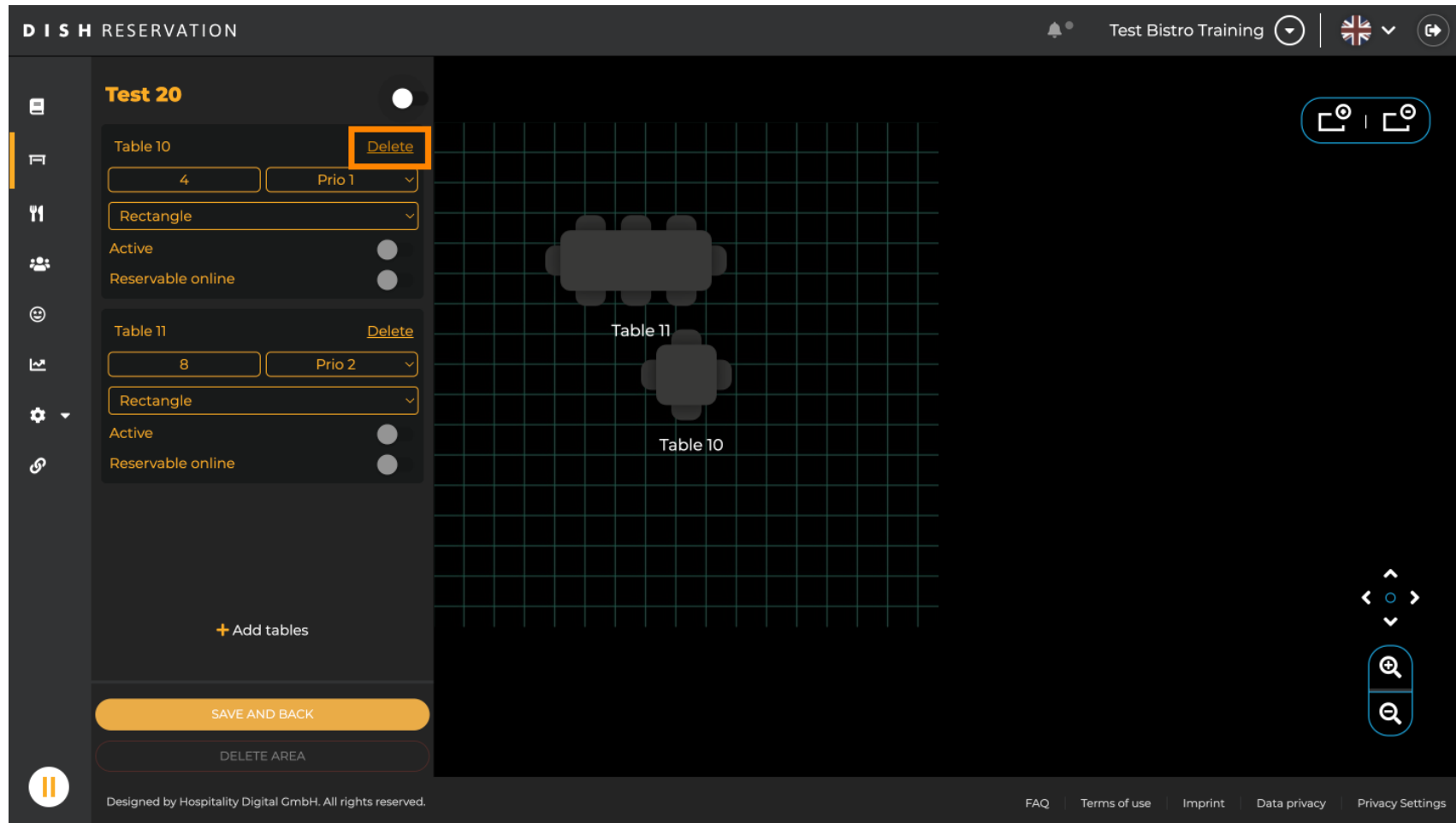
Then click on **SAVE AND BACK** to apply your changes.



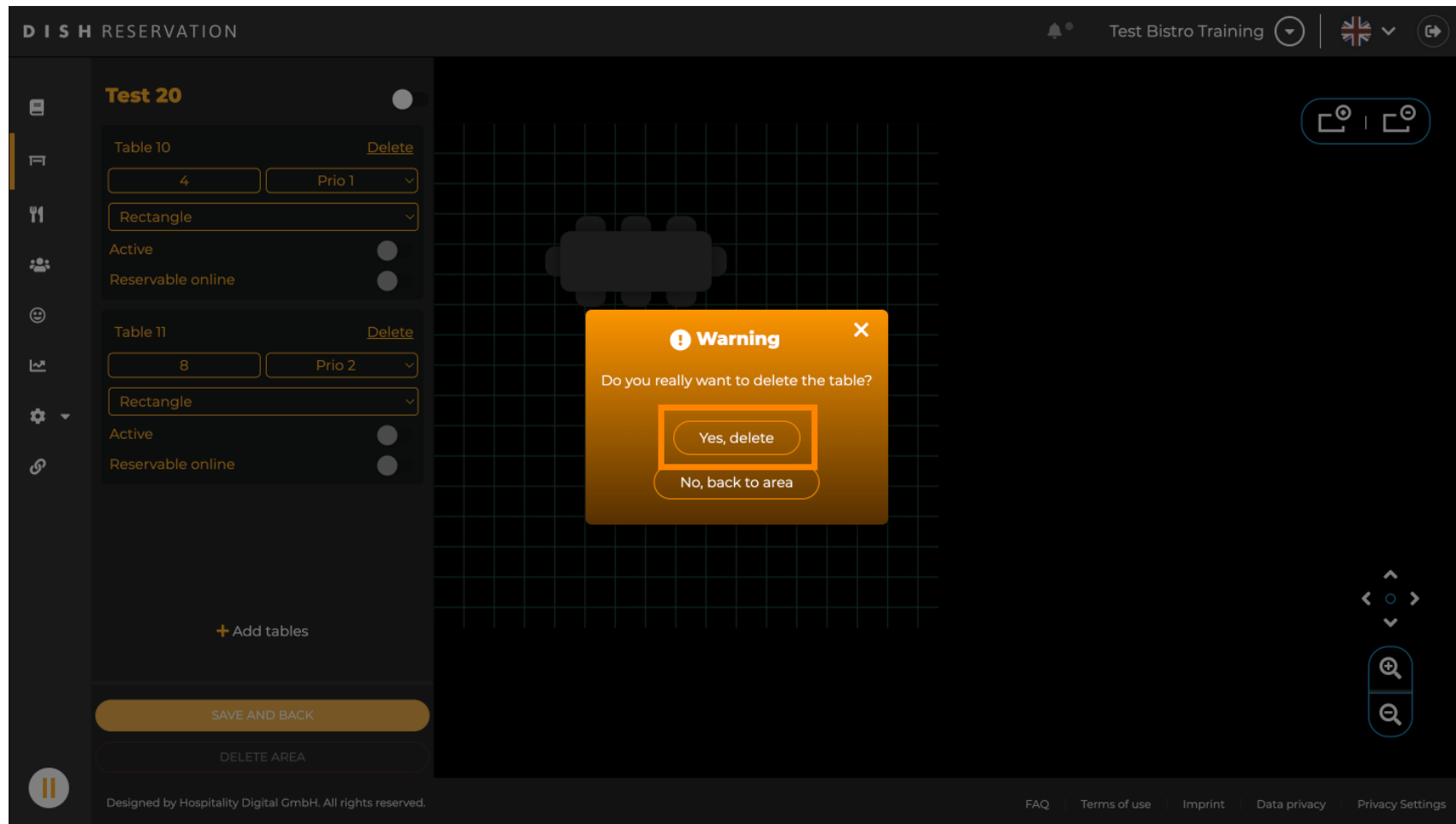
To disable an area set the **slider** inactive.



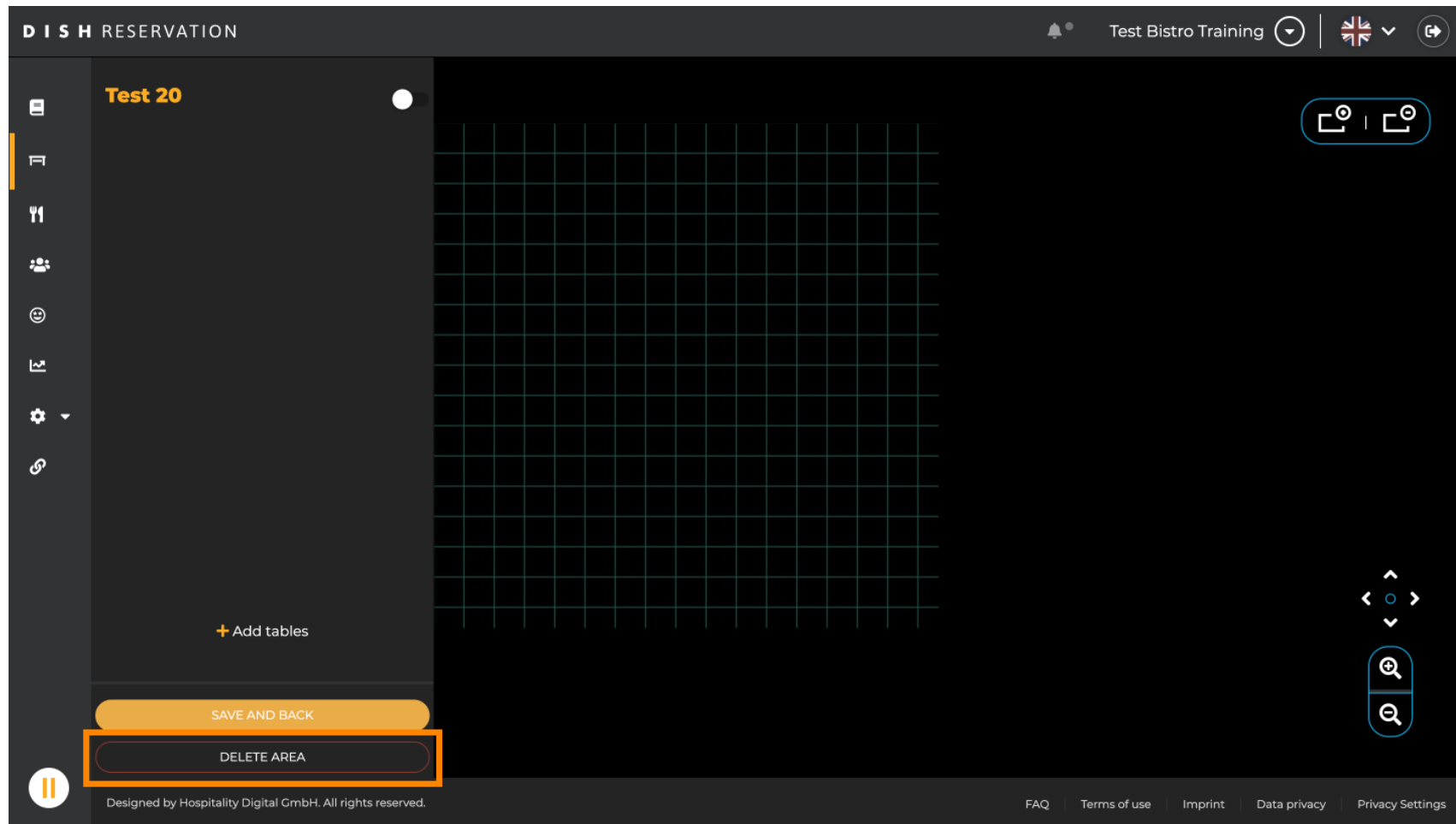
If you want to remove a table, click on **Delete**.



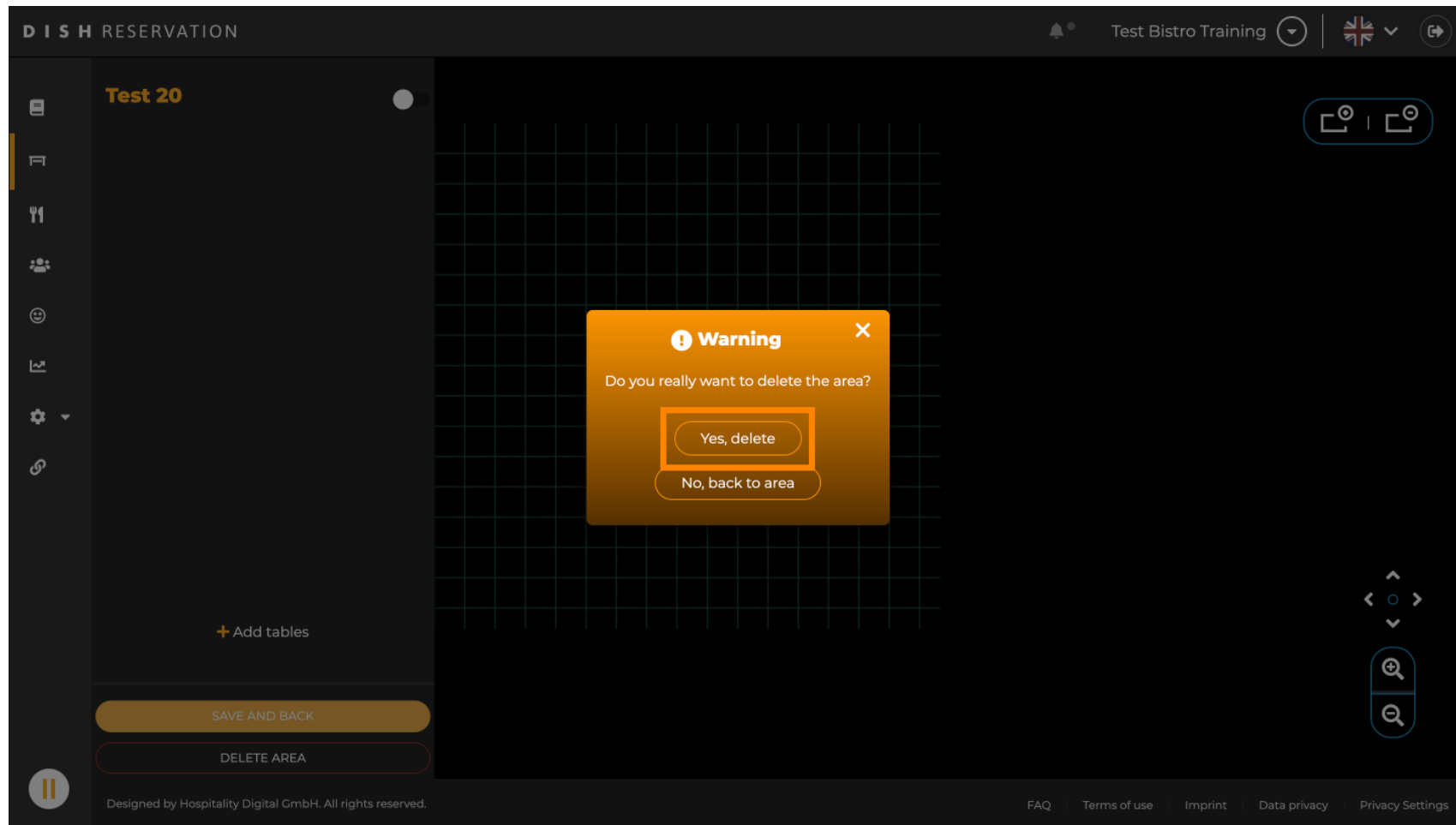
- To make sure you don't delete a table on accident, you will be asked to confirm your action. To confirm, click on **Yes, delete**.



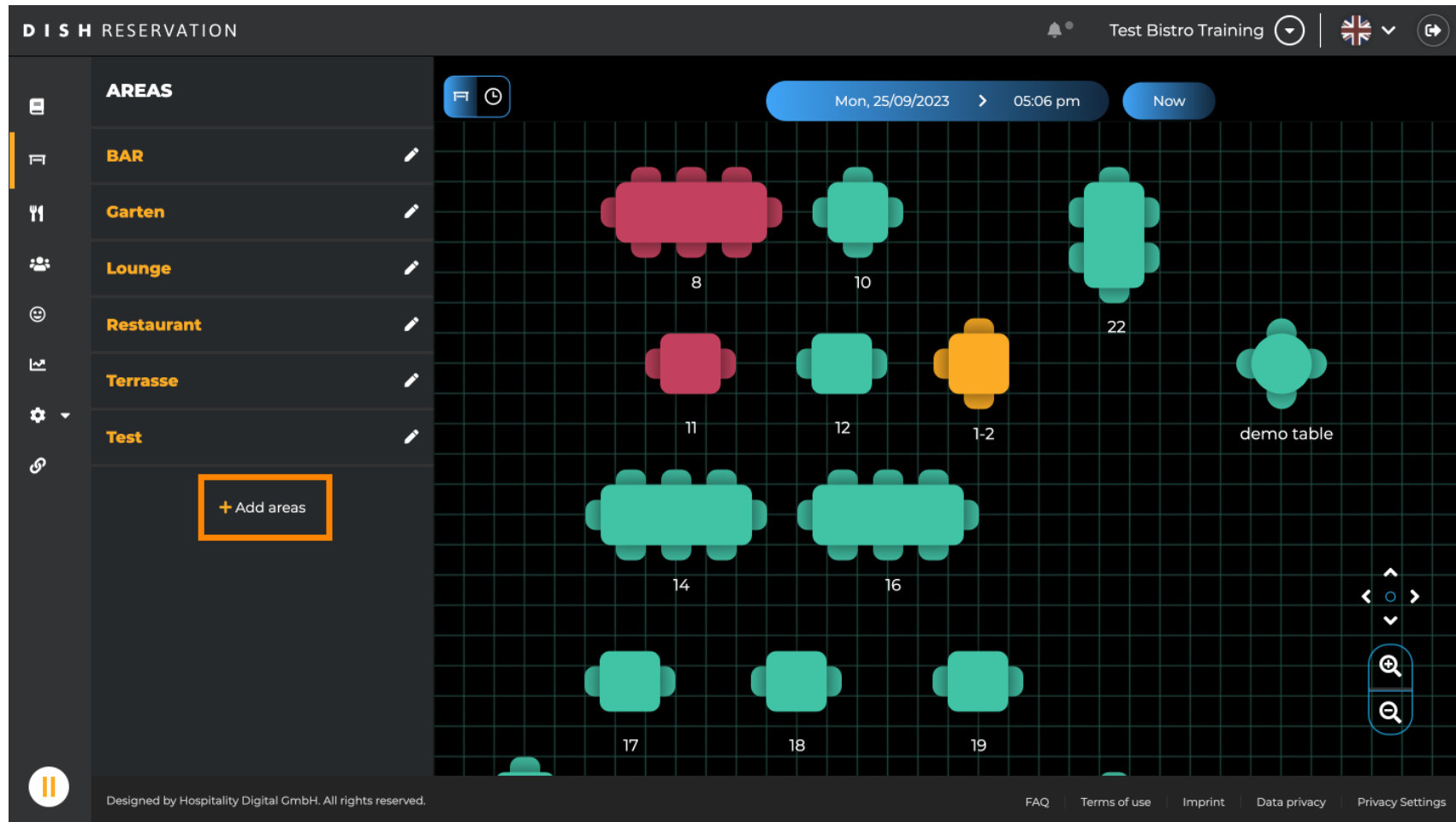
- To remove a complete area, click on **DELETE AREA**. **Note: To delete an area, make sure all tables are deleted and the area is disabled.**



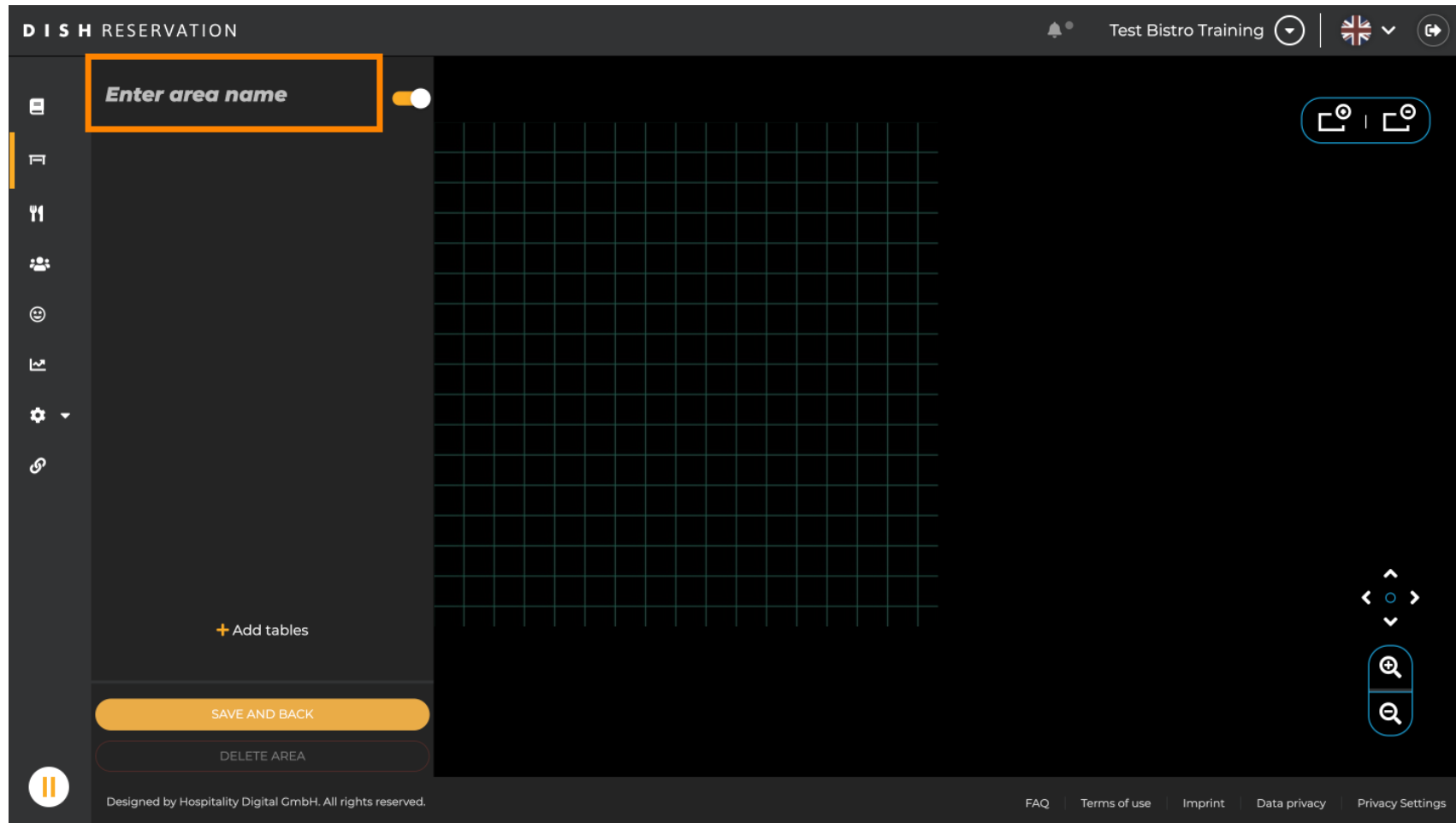
- To make sure you don't delete an area on accident, you will be asked to confirm your action. To confirm, click on **Yes, delete**.



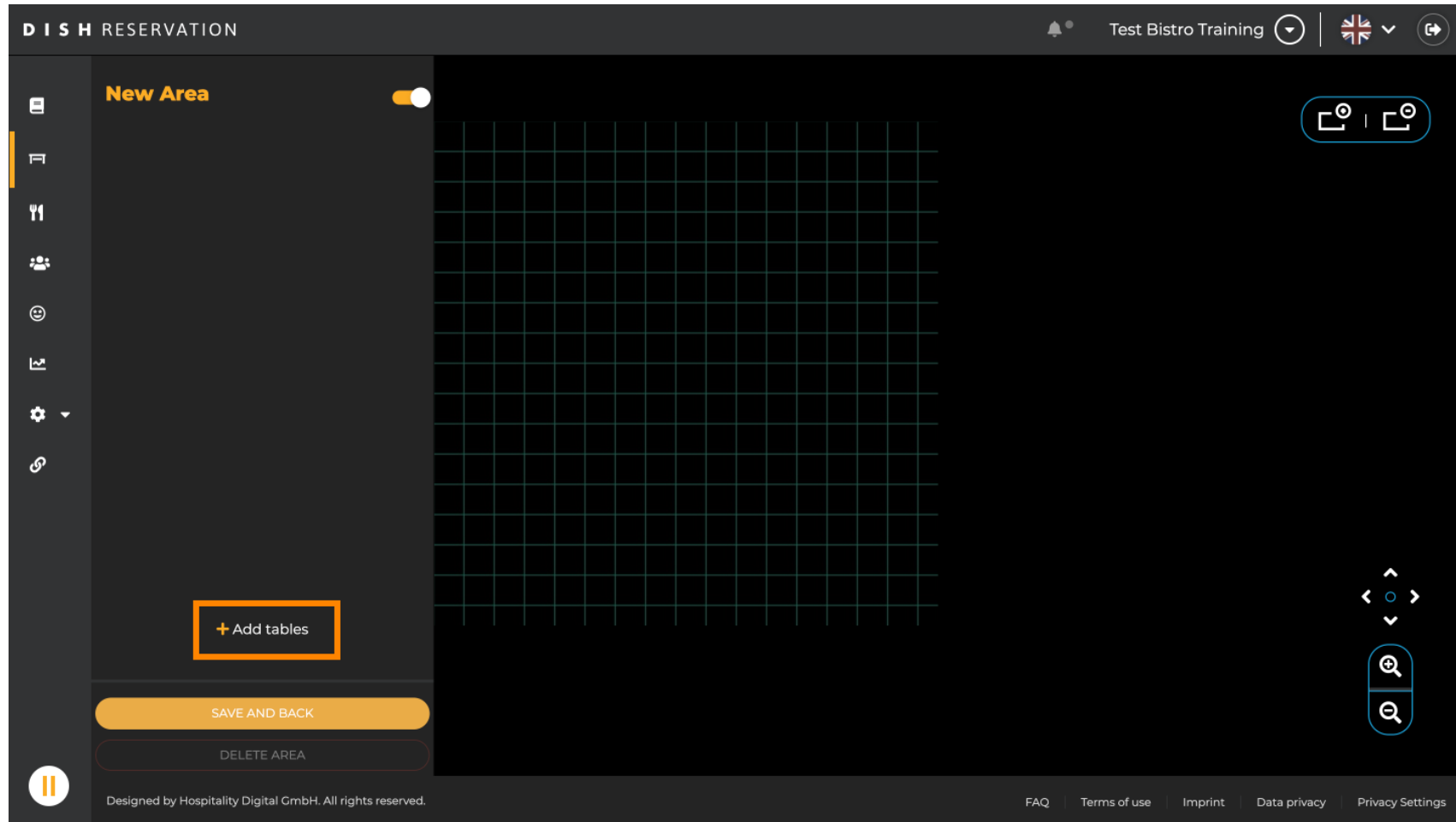
By clicking on **+ Add areas** an input mask for adding the name for the new area will open up.



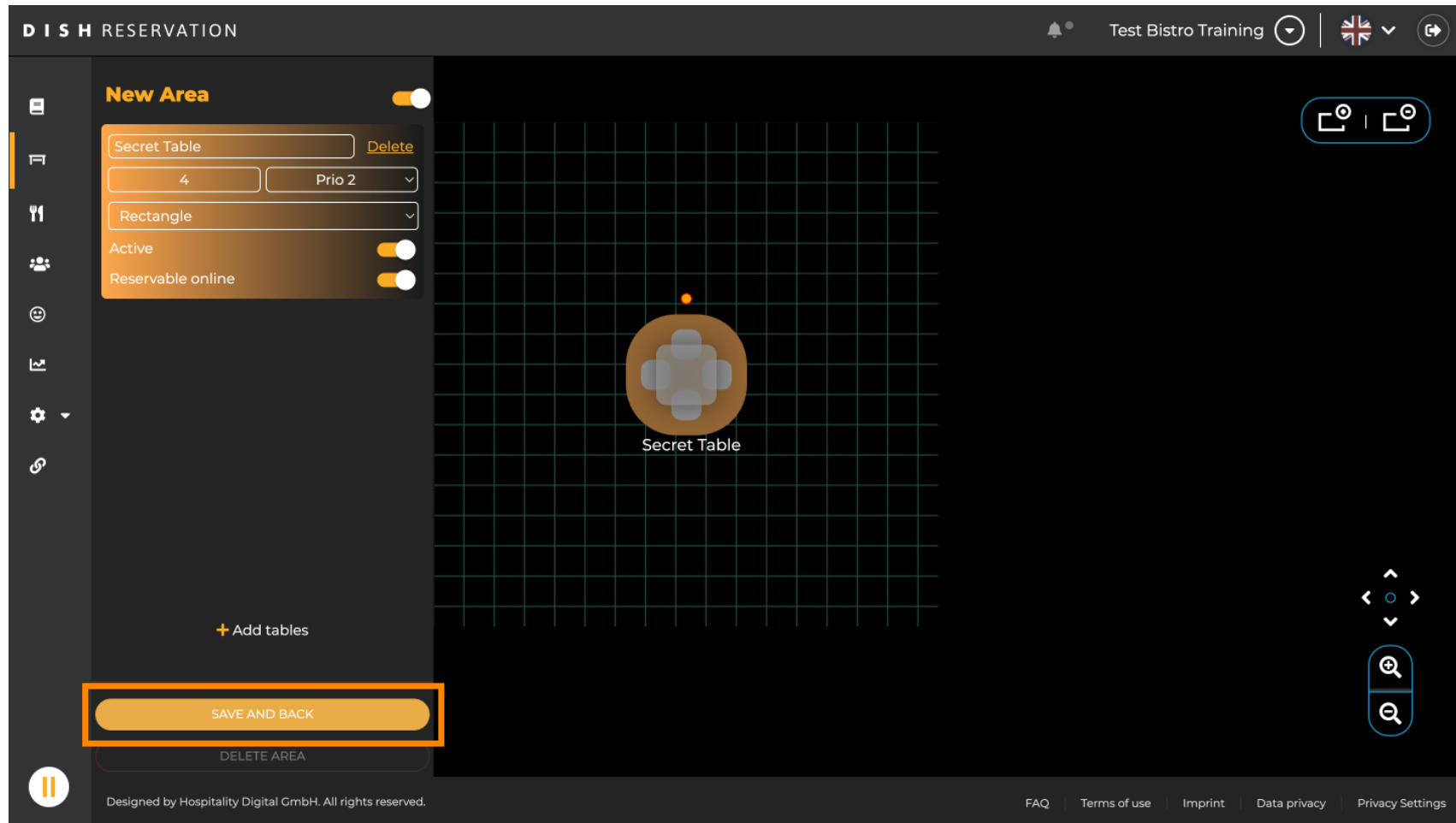
- 1 Enter the name of the area in the corresponding **text field**.



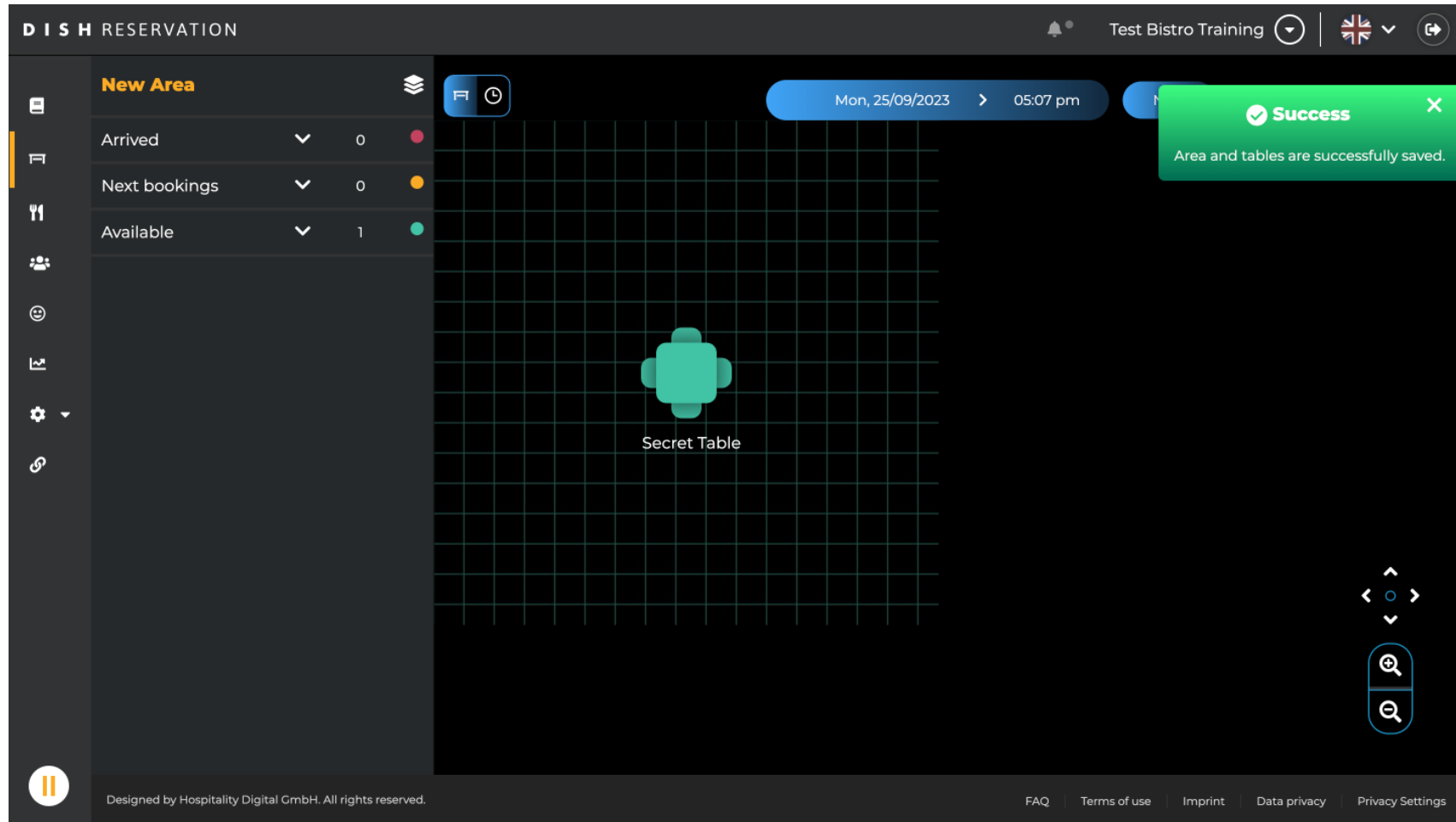
As shown in the previous steps you can create and place tables by clicking on to **+ Add tables**.



Once you finished your setup of the new area, click on **SAVE AND BACK** to apply the changes.



 That's it. You have completed the tutorial and now know how to edit and add tables in your table plan.





Scan to go to the interactive player