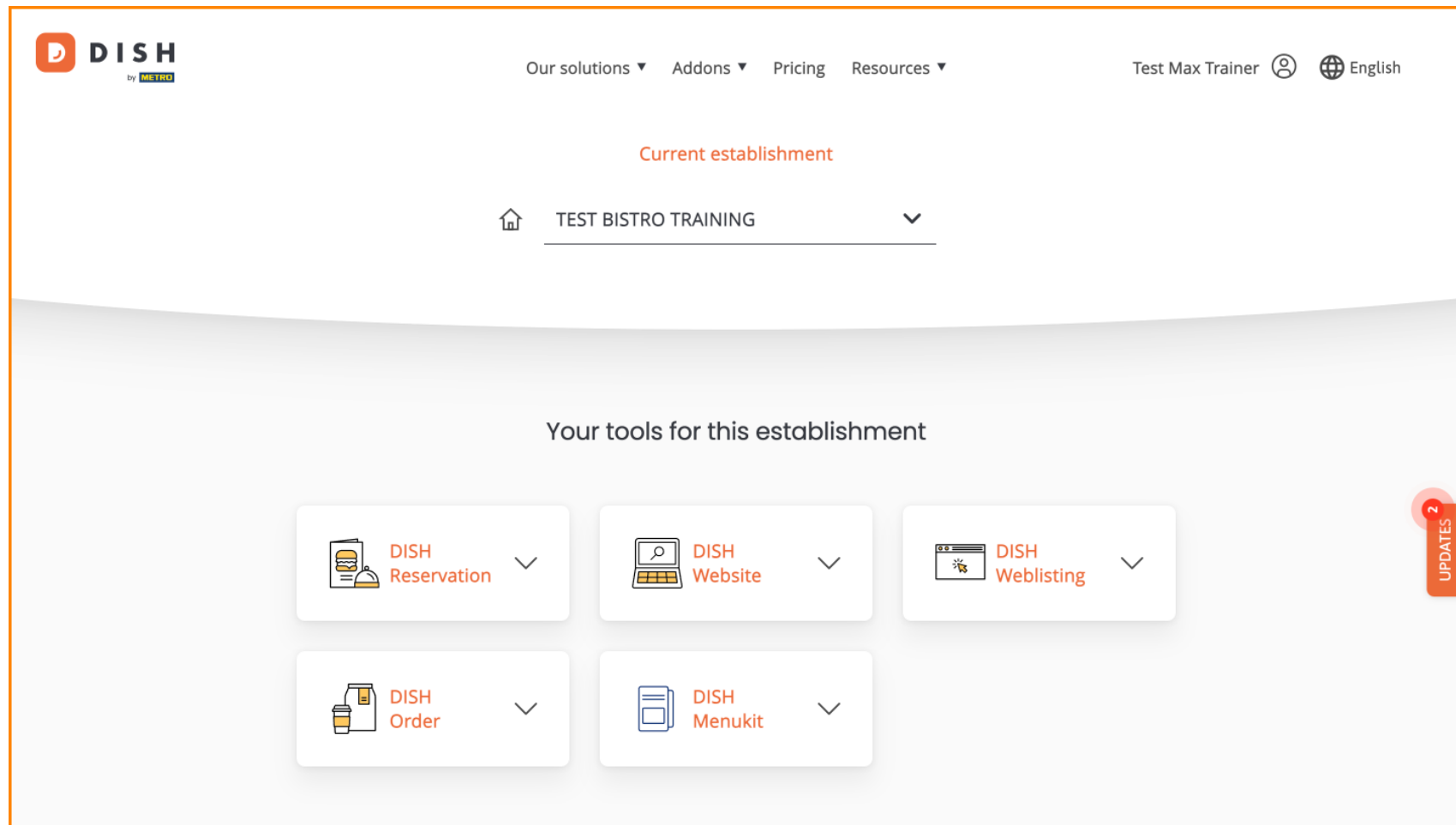




Bienvenue sur le [tableau de bord de dish.co](#). Dans ce tutoriel, nous vous montrons comment ajouter un nouveau membre à l'équipe.



🔑 Tout d'abord, cliquez sur votre **profil**.

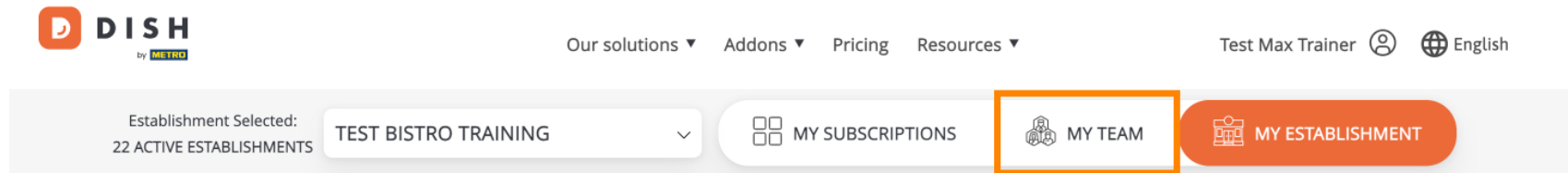
The screenshot shows the DISH user interface. At the top left is the DISH by METRO logo. To the right are navigation links: "Our solutions", "Addons", "Pricing", and "Resources". On the far right, the user's name "Test Max Trainer" is displayed next to a profile icon and a globe icon labeled "English". The profile icon and name are highlighted with an orange border. Below the navigation is a section titled "Current establishment" with a dropdown menu showing "TEST BISTRO TRAINING". The main content area is titled "Your tools for this establishment" and contains five tool cards: "DISH Reservation", "DISH Website", "DISH Weblisting", "DISH Order", and "DISH Menukit". A red "UPDATES" badge with the number "2" is visible on the right side of the tools area.



Ensuite, allez dans **Mes Établissements**, ce qui vous mènera aux paramètres de votre établissement.

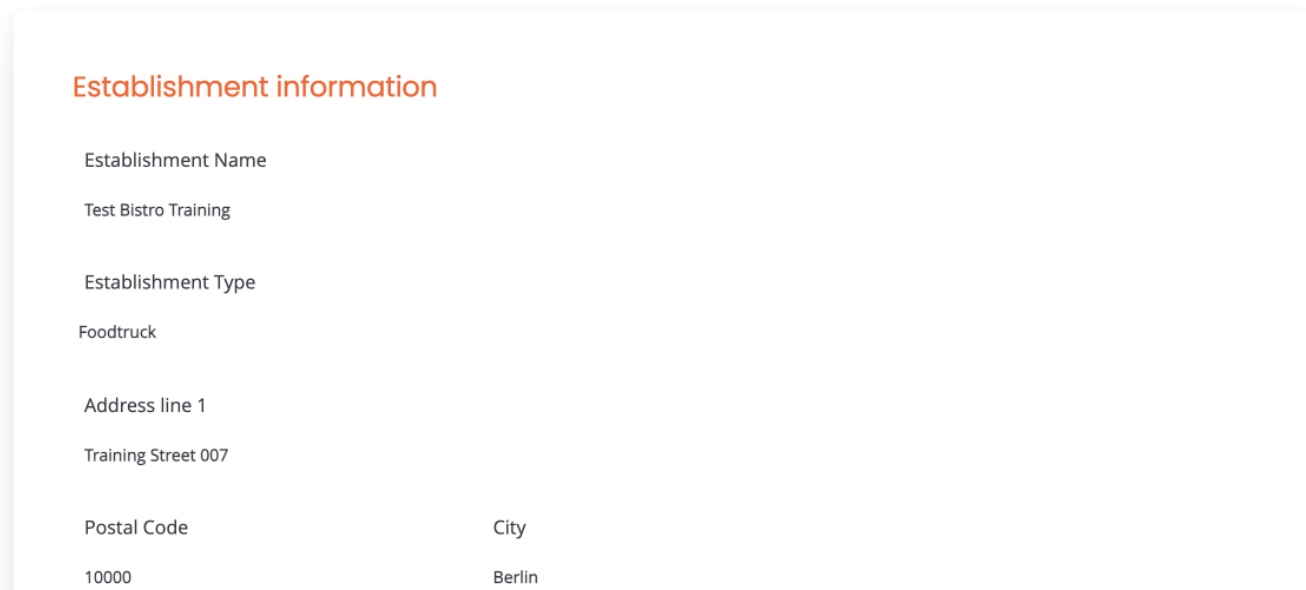
The screenshot shows the DISH user interface. At the top left is the DISH logo. The top navigation bar includes 'Our solutions', 'Addons', 'Pricing', and 'Resources'. On the right, it shows 'Test Max Trainer' and 'English'. Below the navigation, there is a section for 'Current establishment' with a home icon and 'TEST BISTRO TRAINING'. A dropdown menu is open on the right, with 'My Establishments' highlighted in orange. Other menu items include 'Account & Settings', 'Payment Details & Invoices', and 'Log out'. Below this, there is a section titled 'Your tools for this establishment' with five tool cards: 'DISH Reservation', 'DISH Website', 'DISH Weblisting', 'DISH Order', and 'DISH Menukit'. A red 'UPDATES' badge with the number '2' is visible on the right side of the interface.

 Pour gérer les membres de votre équipe, cliquez sur **MON ÉQUIPE**.



The screenshot shows the top navigation bar of the DISH dashboard. On the left is the DISH logo. In the center, there are links for 'Our solutions', 'Addons', 'Pricing', and 'Resources'. On the right, there is a user profile icon labeled 'Test Max Trainer' and a language selector for 'English'. Below these links is a horizontal menu with three items: 'Establishment Selected: TEST BISTRO TRAINING' (with a dropdown arrow and '22 ACTIVE ESTABLISHMENTS' below it), 'MY SUBSCRIPTIONS' (with a grid icon), and 'MY TEAM' (with a group of people icon and highlighted with an orange border). To the right of 'MY TEAM' is a red button labeled 'MY ESTABLISHMENT' with a building icon.

Manage the establishment information

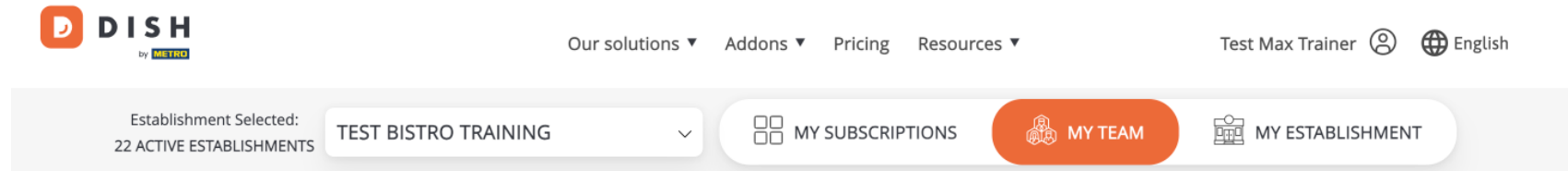


The screenshot shows the 'Establishment information' page. The title 'Establishment information' is at the top left. Below it, the following information is displayed:

- Establishment Name: Test Bistro Training
- Establishment Type: Foodtruck
- Address line 1: Training Street 007
- Postal Code: 10000
- City: Berlin

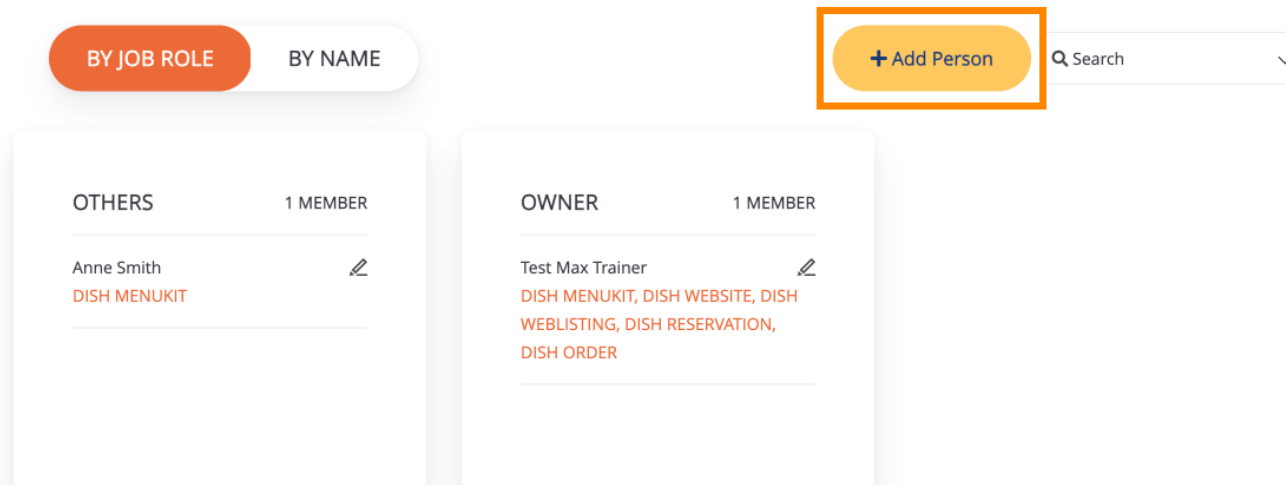


🔑 Pour démarrer maintenant le processus d'ajout d'un nouveau membre de l'équipe, cliquez sur **+ Ajouter une personne**.



The screenshot shows the top navigation bar of the DISH interface. On the left is the DISH by METRO logo. In the center, there are links for 'Our solutions', 'Addons', 'Pricing', and 'Resources'. On the right, there are links for 'Test Max Trainer' and 'English'. Below the navigation bar, there is a section for 'Establishment Selected: TEST BISTRO TRAINING' with a dropdown arrow and '22 ACTIVE ESTABLISHMENTS'. To the right of this are three buttons: 'MY SUBSCRIPTIONS', 'MY TEAM' (highlighted in orange), and 'MY ESTABLISHMENT'.

Manage your team members



The screenshot shows the 'Manage your team members' interface. At the top, there are two tabs: 'BY JOB ROLE' (highlighted in orange) and 'BY NAME'. To the right of these tabs is a '+ Add Person' button (highlighted in orange) and a search bar with a magnifying glass icon and a dropdown arrow. Below the tabs, there are two columns of team members. The first column is titled 'OTHERS' and has '1 MEMBER'. It lists 'Anne Smith' with a pencil icon and 'DISH MENUKIT' below it. The second column is titled 'OWNER' and has '1 MEMBER'. It lists 'Test Max Trainer' with a pencil icon and 'DISH MENUKIT, DISH WEBSITE, DISH WEBLISTING, DISH RESERVATION, DISH ORDER' below it.





La première chose à saisir est le nom et les coordonnées du nouveau membre de l'équipe. Pour ce faire, utilisez les **champs de texte** correspondants .

The screenshot shows the top navigation bar of the DISH application. On the left is the DISH by METRO logo. In the center, there are links for 'Our solutions', 'Addons', 'Pricing', and 'Resources'. On the right, there are links for 'Test Max Trainer' and 'English'. Below the navigation bar, there is a section for 'Establishment Selected: TEST BISTRO TRAINING' with a dropdown arrow and '22 ACTIVE ESTABLISHMENTS'. To the right of this are three buttons: 'MY SUBSCRIPTIONS', 'MY TEAM' (highlighted in orange), and 'MY ESTABLISHMENT'.

[← Back](#)

Invite new team member

We need a few details about your team member so we can invite them:

Please ensure to create an employee account on DISH.co before inviting the user to your establishment. [Learn more.](#)

The form contains four input fields: 'First Name', 'Last Name', 'Mobile Number', and 'Email'. The 'Country' field is a dropdown menu currently set to 'Germany (+49)'. The entire form is enclosed in a thick orange border.

2
UPDATES

Please select the position(s) at "Test Bistro Training"

A row of seven buttons for selecting a position: 'Manager', 'Waiter', 'Chef', 'Kitchen', 'Office', and 'Others'. The buttons are light gray with rounded corners.

Un peu plus bas, vous pouvez sélectionner le(s) poste(s) du nouveau membre. Sélectionnez simplement l' **option** correspondante .

<input type="text" value="John"/>	<input type="text" value="Doe"/>
<input type="text" value="Germany (+49) ▾"/> <input type="text" value="98765432100"/>	<input type="text" value="training@dish.digital"/>


Please select the position(s) at "Test Bistro Training"

Manager Waiter Chef Kitchen Office Others

Assign roles to your tools (optional)

Remember that you can add or remove roles at any time.

DISH PREMIUM

 **DISH WEBSITE**
Create your own website in a matter of minutes. ▾

2
UPDATES

Vous pouvez également attribuer des rôles aux membres de votre équipe. Pour accéder aux rôles, cliquez sur l'outil .

Please select the position(s) at "Test Bistro Training"

Manager Waiter Chef Kitchen **Office** Others

Assign roles to your tools (optional)

Remember that you can add or remove roles at any time.

DISH PREMIUM



DISH WEBSITE

Create your own website in a matter of minutes.



DISH WEBLISTING

Drive more traffic from Google with your own business profile.





Sélectionnez ensuite le rôle que vous souhaitez attribuer en cliquant sur le **champ de sélection** correspondant .



Our solutions ▾ Addons ▾ Pricing Resources ▾

Test Max Trainer   English

DISH PREMIUM



DISH WEBSITE

Create your own website in a matter of minutes.

Owner

With this role, you can manage the entire website. From the entire setup to deleting your account. This is the most exclusive role and cannot be assigned.



Tool Administrator

With administer tool, you can also manage your website. (same as the owner, but without the deletion functionality)

Content Manager

Manage content allows you to take care of all your website's content. Such as descriptions and uploads.

General Communication Manager

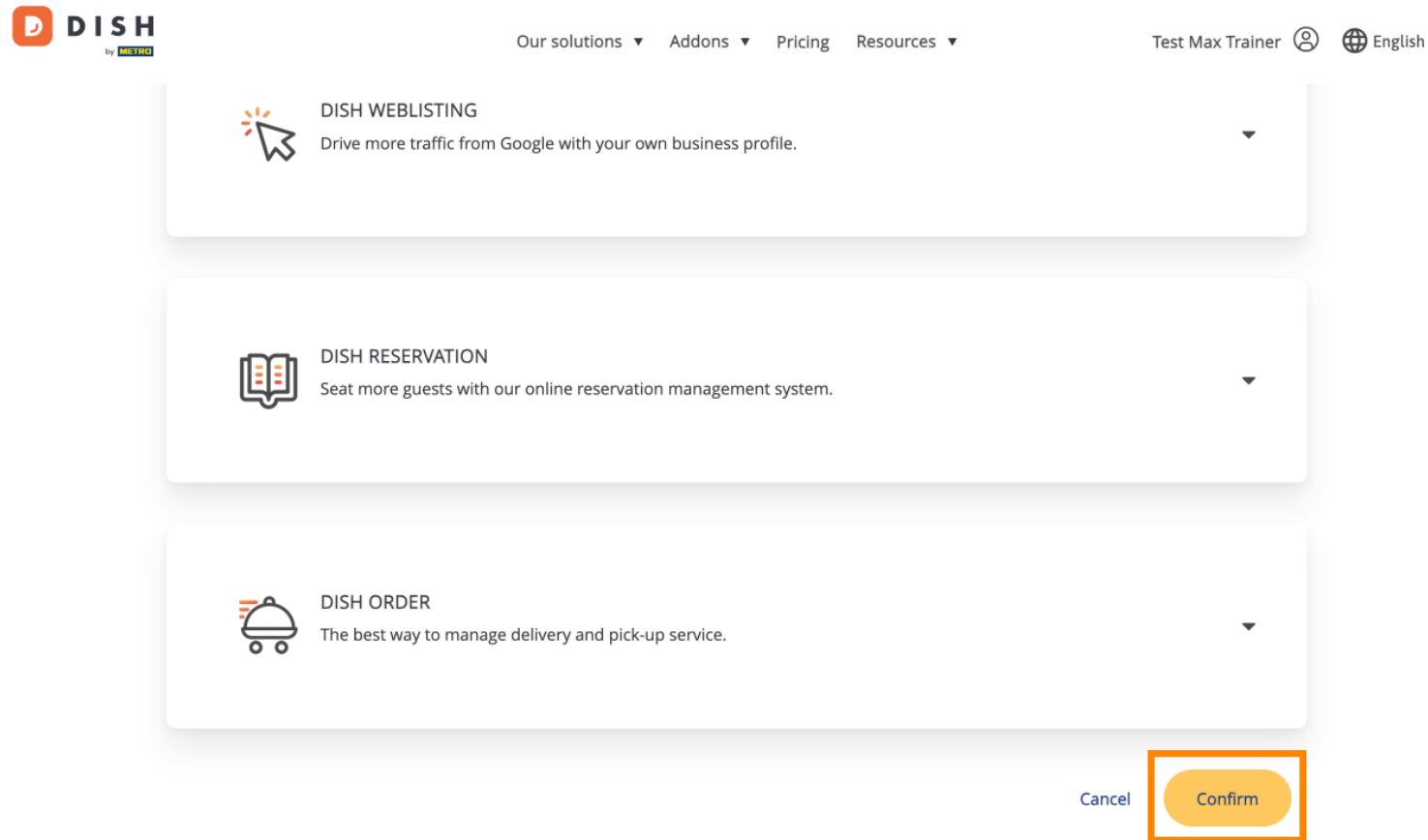
This role will receive a notification, once a Guest uses the contact form on your webiste to send a message to you

Reservation Form Communication Manager

This role will receive a notification, once a Guest uses the reservation form on your website to send a booking request to you

 UPDATES 2

Une fois toutes les informations saisies, cliquez sur **Confirmer** pour envoyer l'invitation à votre nouveau membre d'équipe.



The screenshot shows the DISH by METRO interface. At the top left is the logo. The top navigation bar includes "Our solutions", "Addons", "Pricing", and "Resources". On the right, it shows "Test Max Trainer" with a user icon and "English" with a globe icon. The main content area features three service cards, each with an icon, a title, a description, and a dropdown arrow:

- DISH WEBLISTING**: Drive more traffic from Google with your own business profile.
- DISH RESERVATION**: Seat more guests with our online reservation management system.
- DISH ORDER**: The best way to manage delivery and pick-up service.

At the bottom right, there are two buttons: "Cancel" and "Confirm". The "Confirm" button is highlighted with an orange border. To the right of the main content area, there is a vertical orange button labeled "UPDATES" with a red notification bubble containing the number "2".



Voilà. Vous avez terminé le tutoriel et savez maintenant comment ajouter un nouveau membre à l'équipe.

Establishment Selected: TEST BISTRO TRAINING (22 ACTIVE ESTABLISHMENTS)

Our solutions ▾ Addons ▾ Pricing Resources ▾ Test Max Trainer English

MY SUBSCRIPTIONS MY TEAM MY ESTABLISHMENT

We just sent a new invitation to John

Manage your team members

BY JOB ROLE BY NAME + Add Person Search

OTHERS	2 MEMBERS	OWNER	1 MEMBER
Anne Smith DISH MENUKIT		Test Max Trainer DISH MENUKIT, DISH WEBSITE, DISH WEBLISTING, DISH RESERVATION, DISH ORDER	
John Doe Invitation yet to be accepted			

UPDATE 2



Scannez pour accéder au lecteur interactif