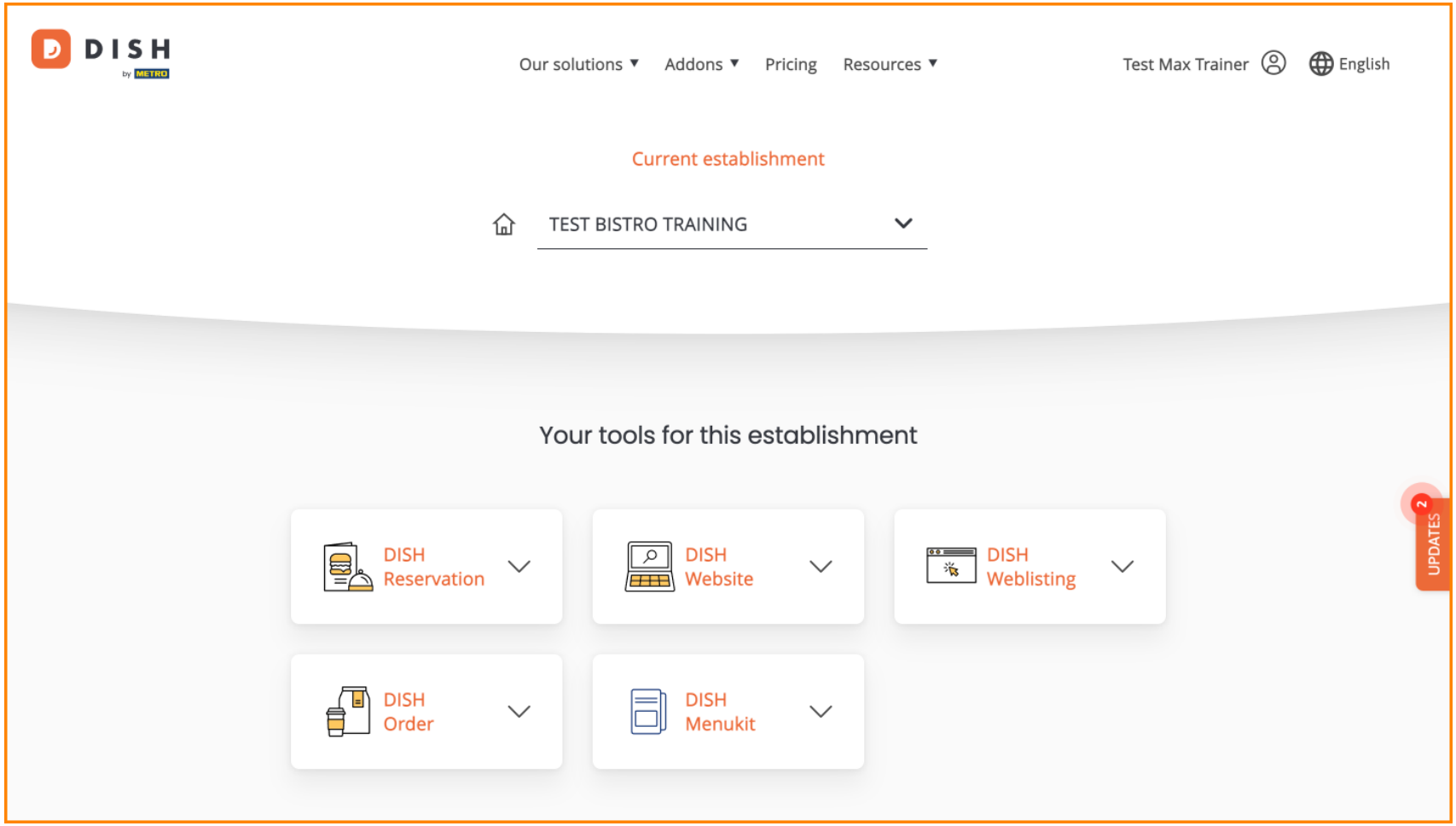
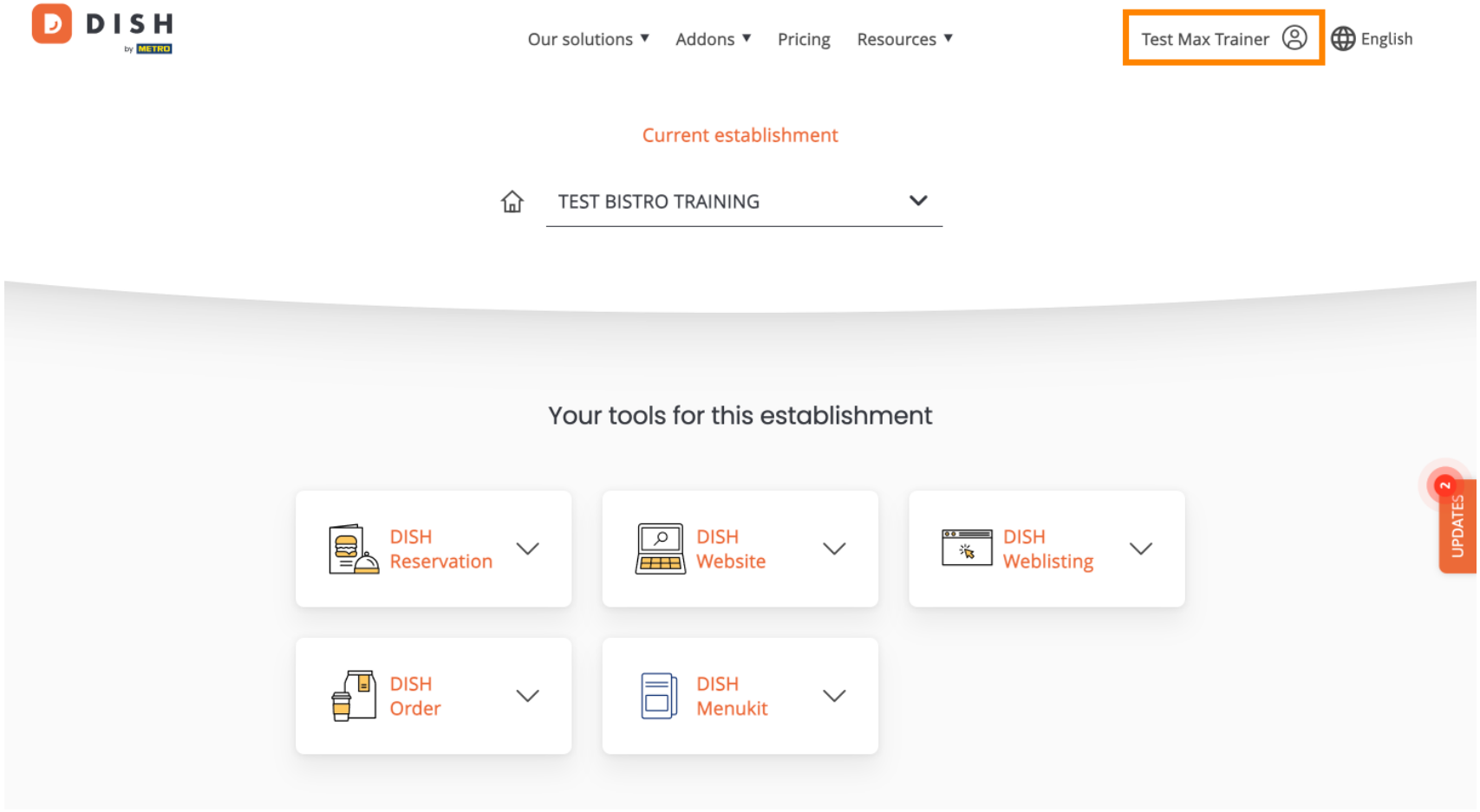
DISH - How to edit information about your establishment

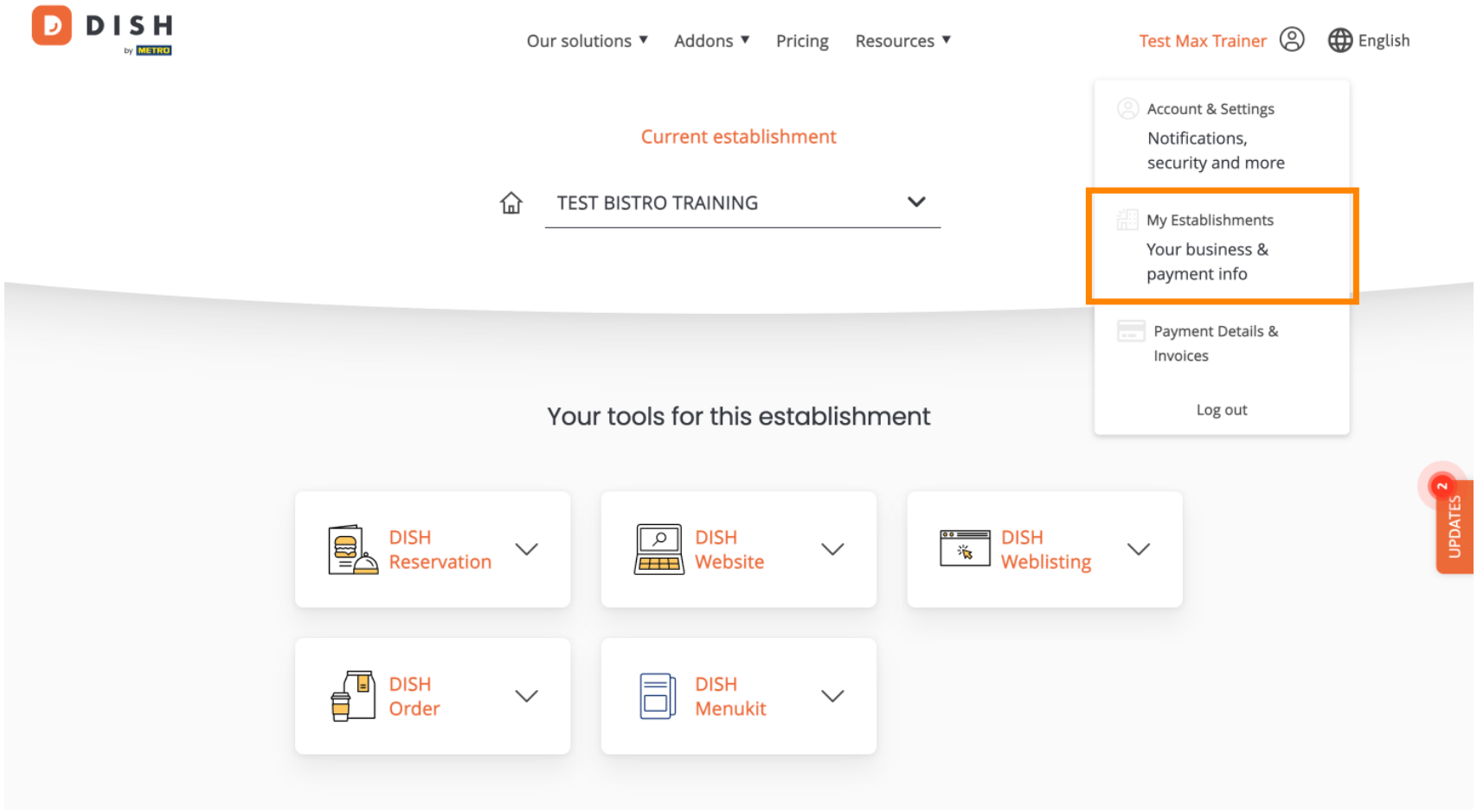
Welcome to your dish.co dashboard. In this tutorial we show you how to edit information of your establishment.



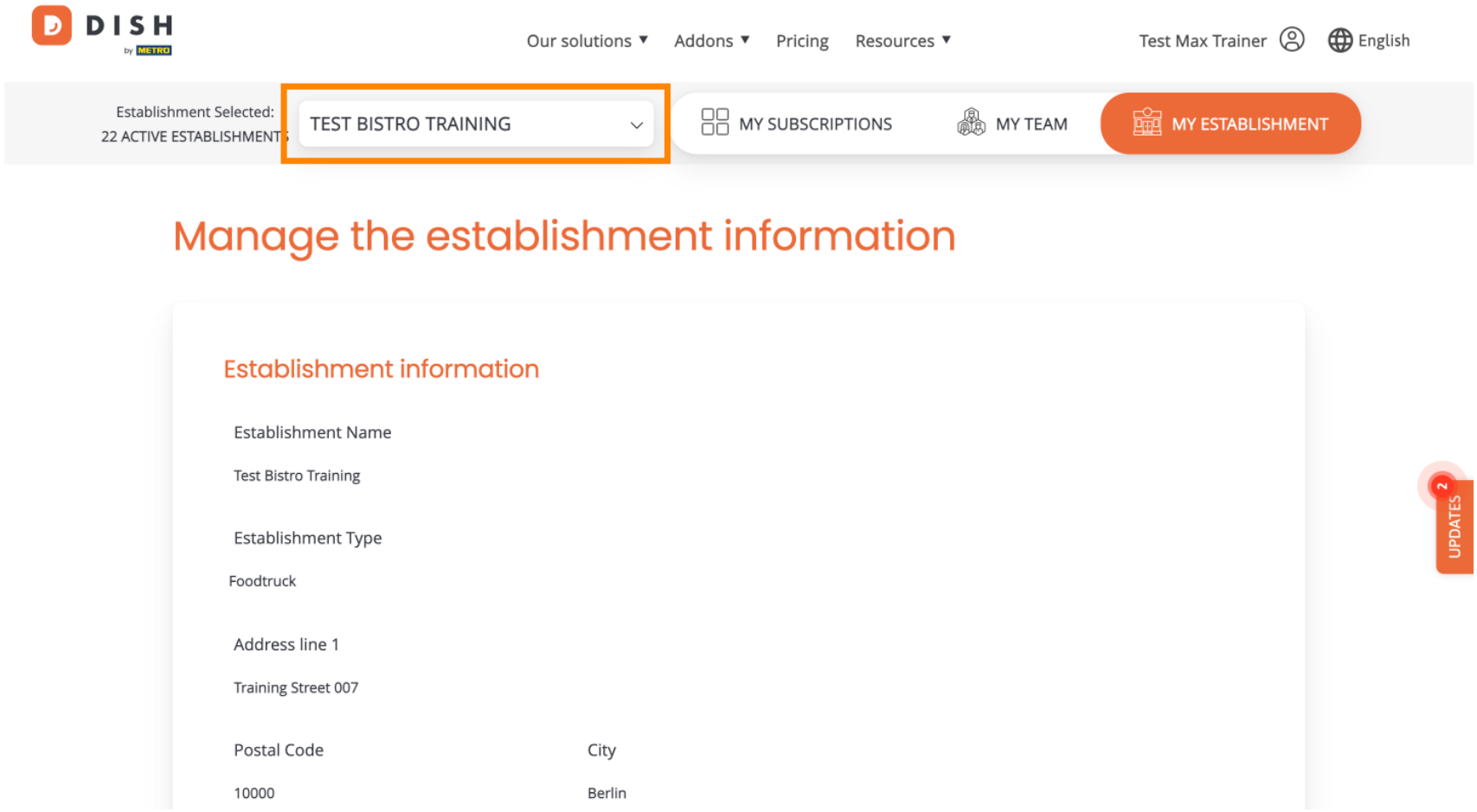
First, go to your profile.



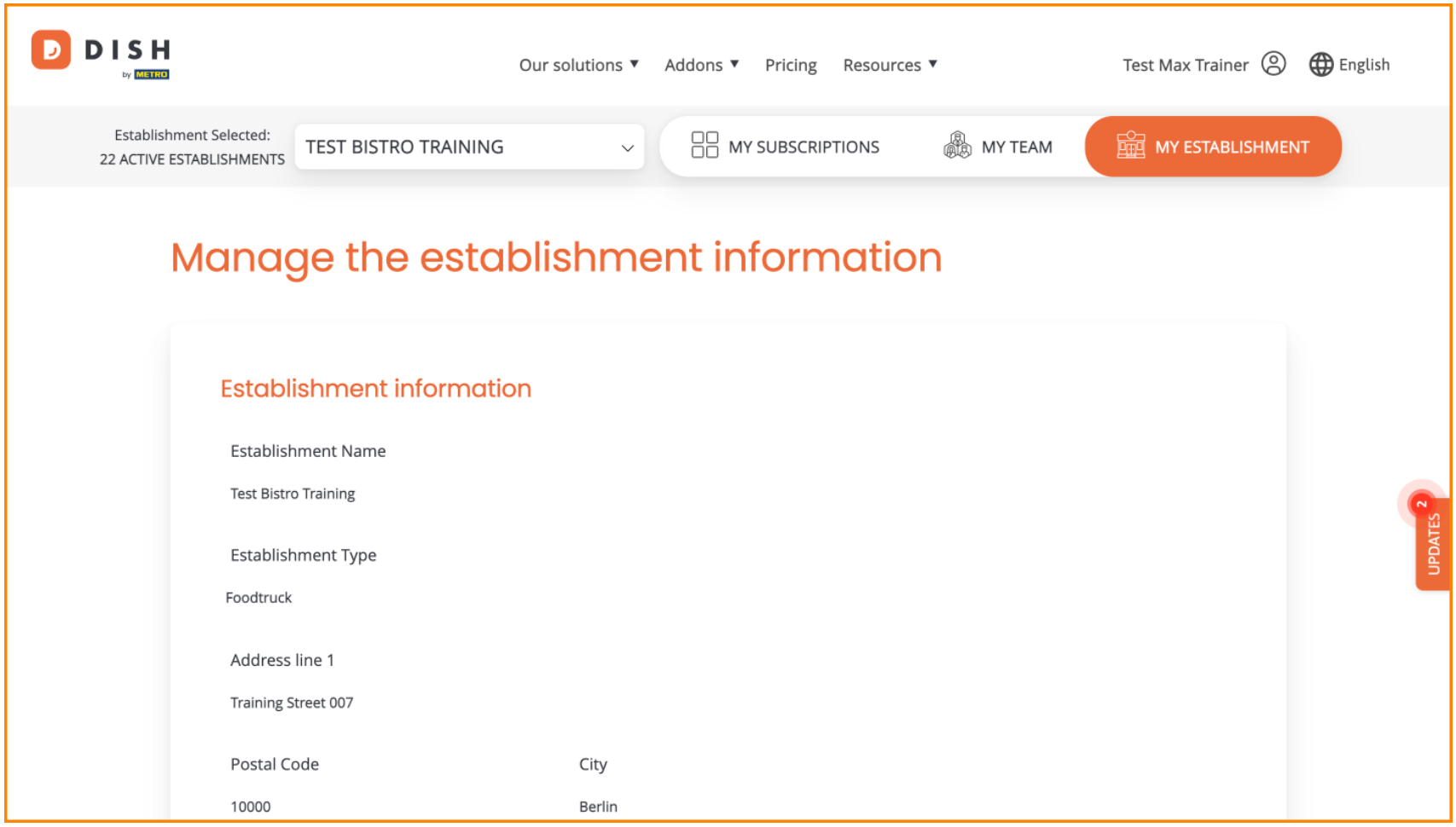
And then click on My Establishments.



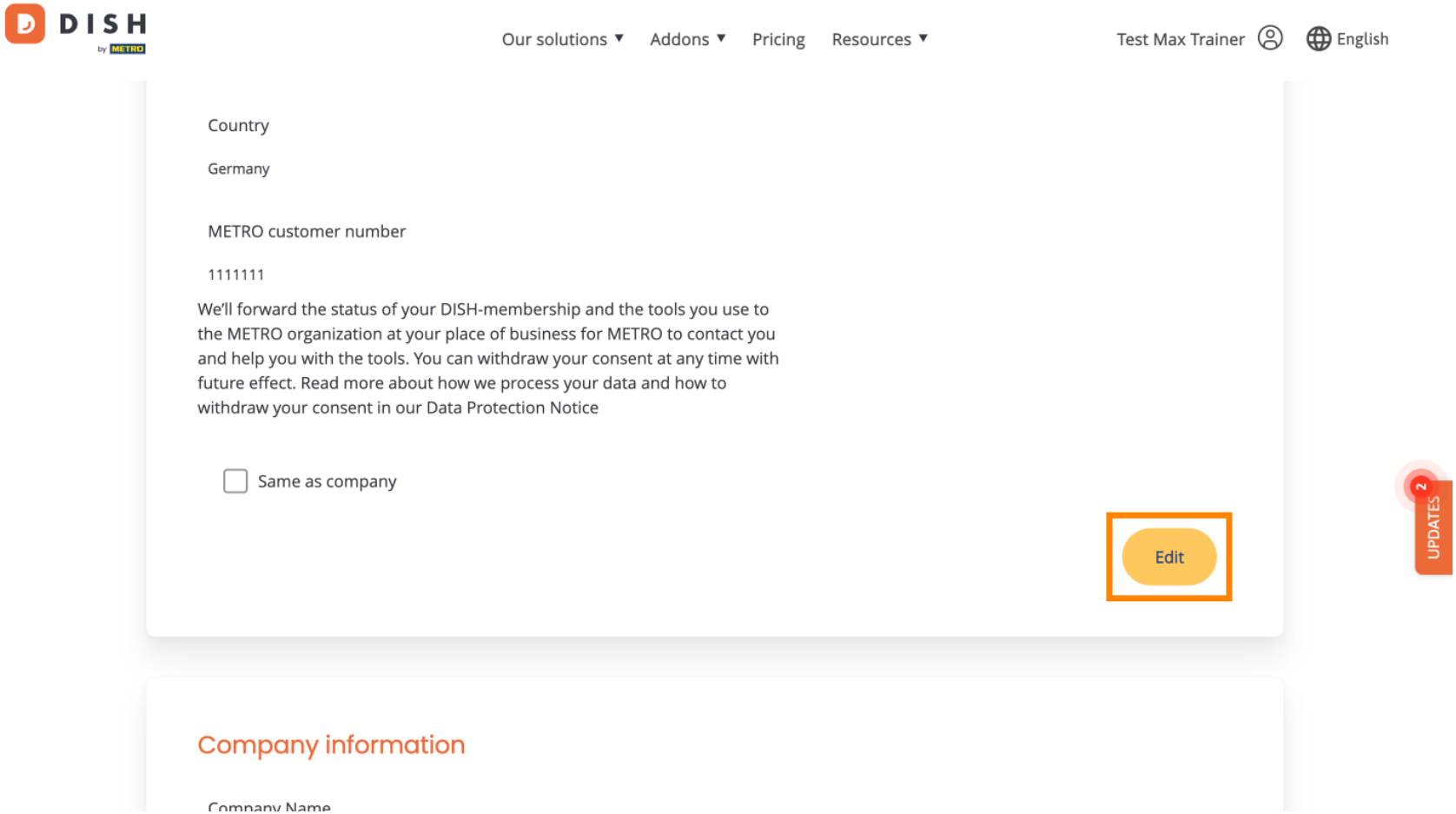
You are now in the overview of the currently selected establishment. To change the establishment, use the drop-down menu and select the establishment you like to edit.



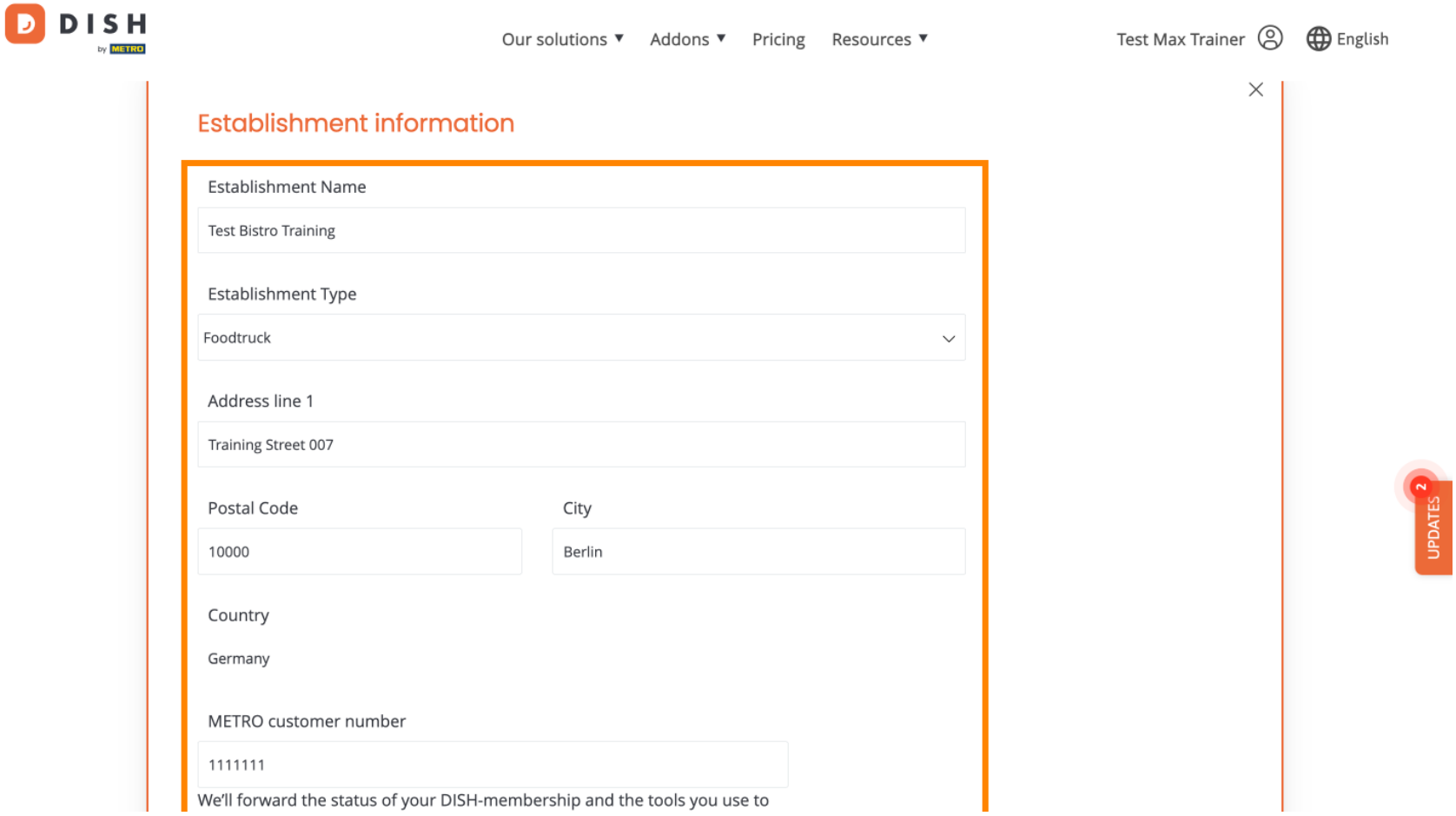
To edit your establishment's information, scroll down a bit.



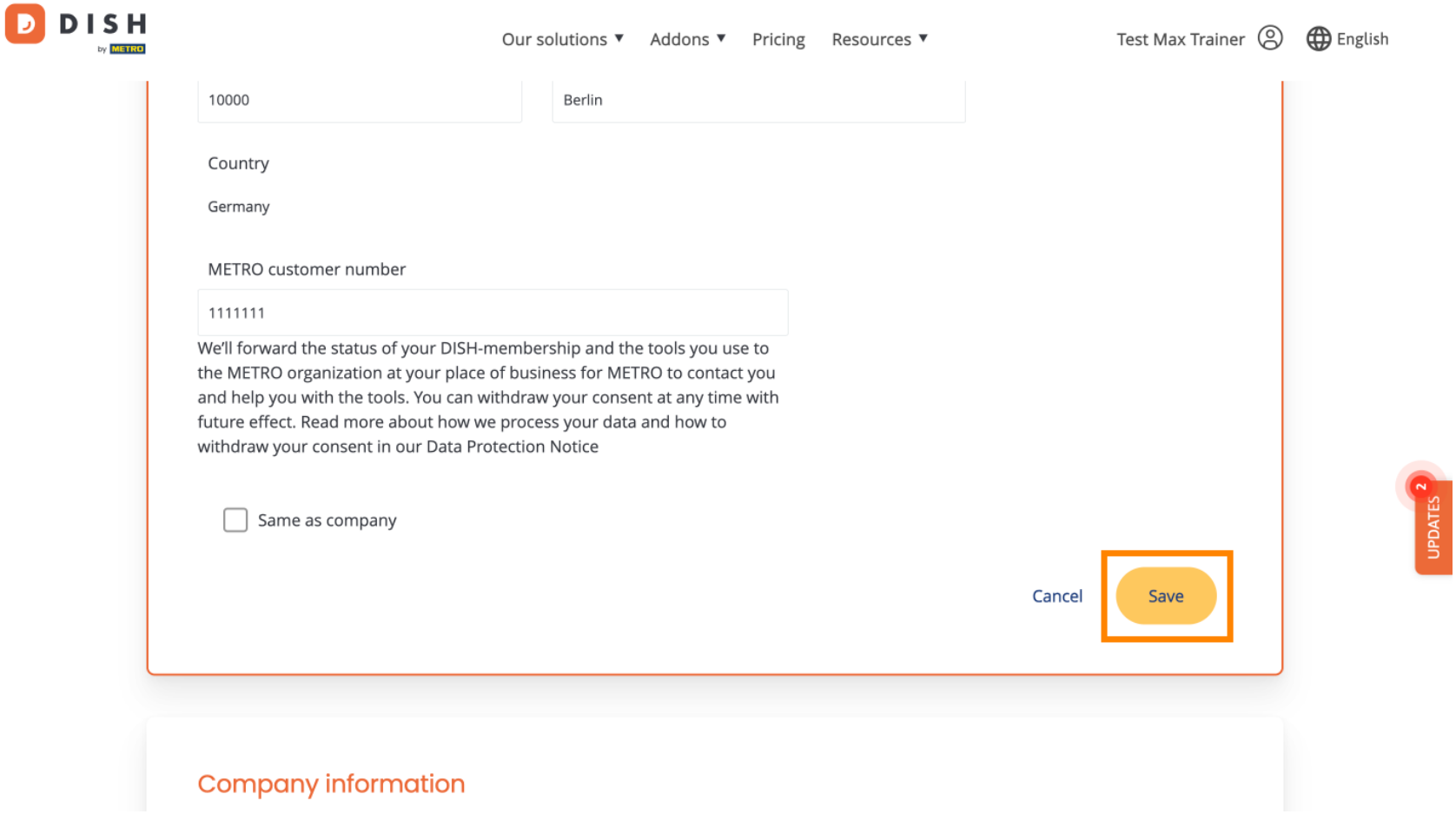
Then click on Edit, to adjust the information.



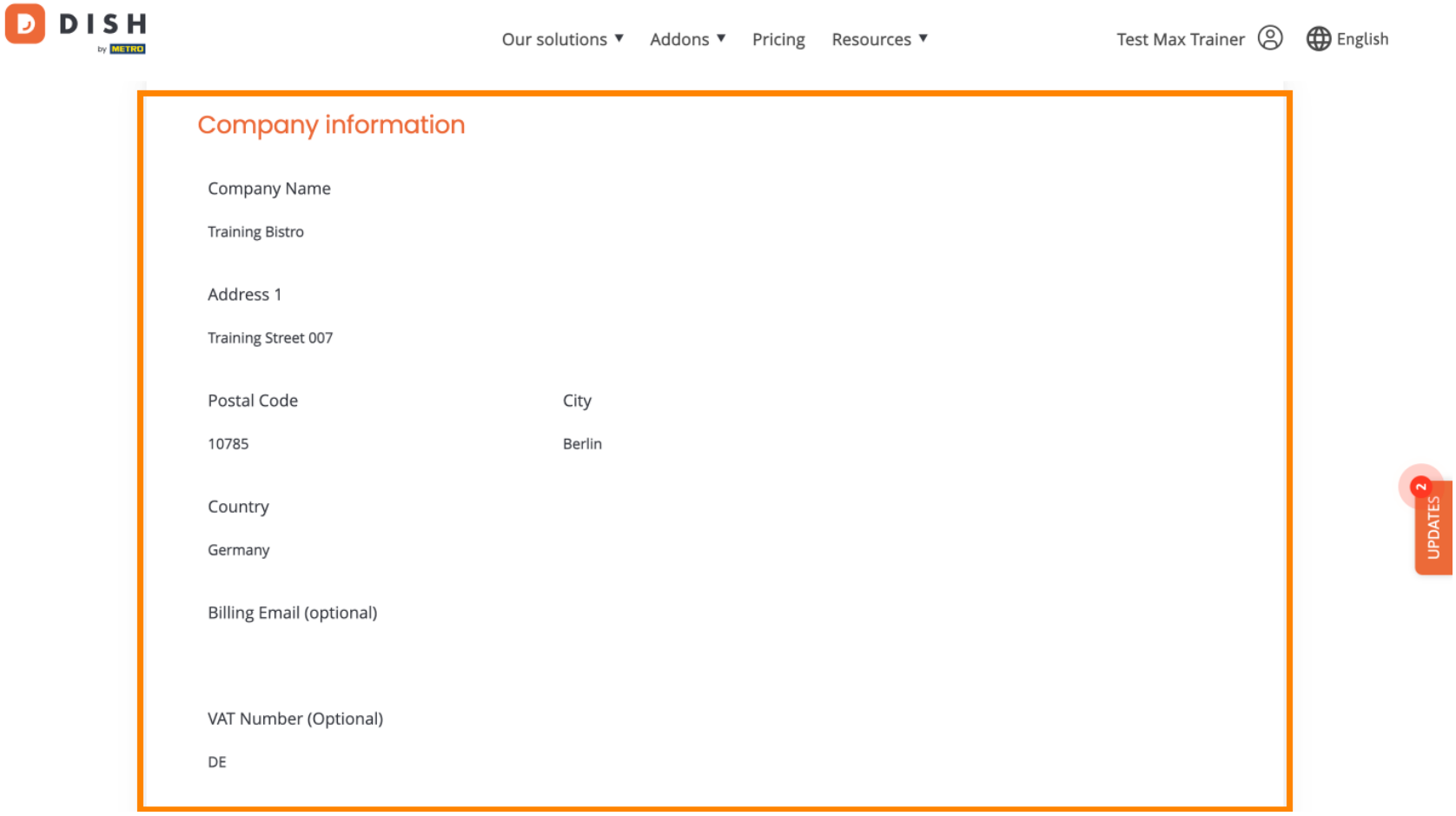
Now the information of your establishment can be edited. To do so, use the corresponding text fields.



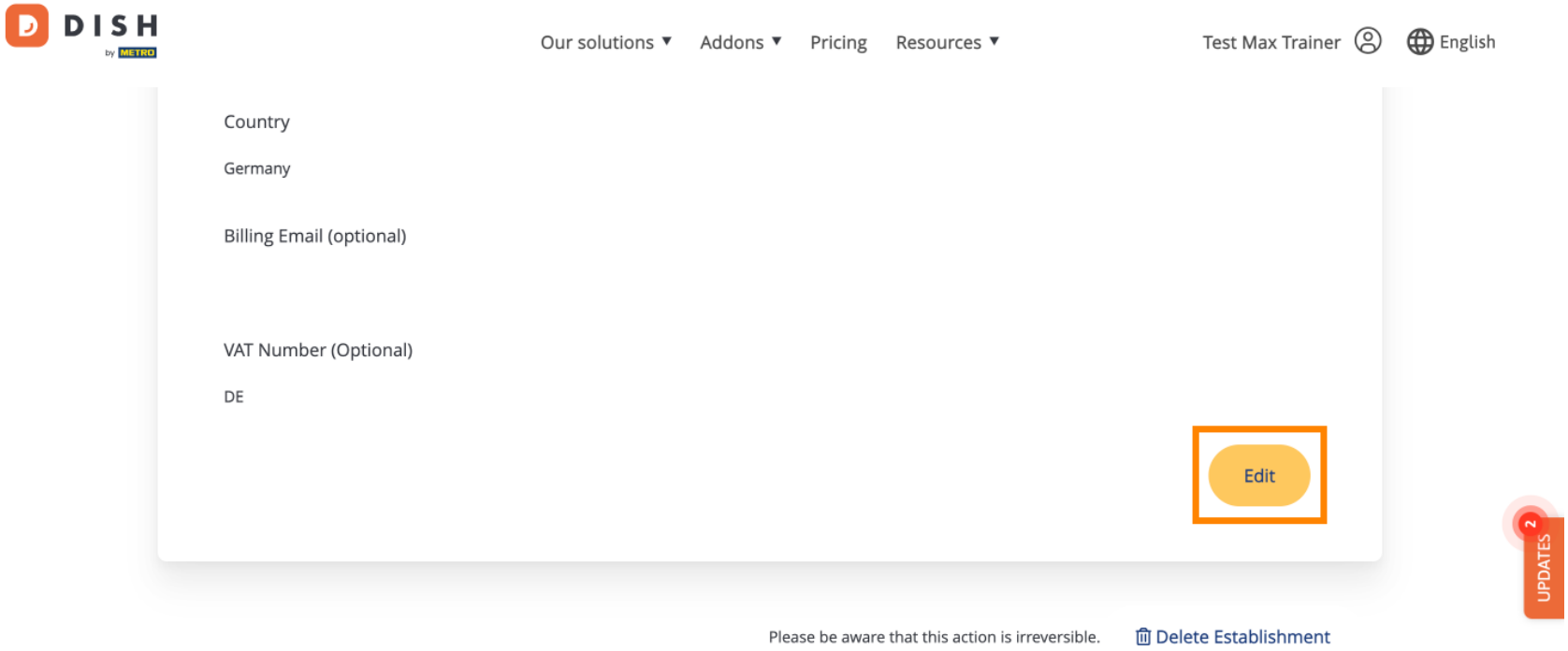
Once you are done editing the information, click on Save to apply the changes.



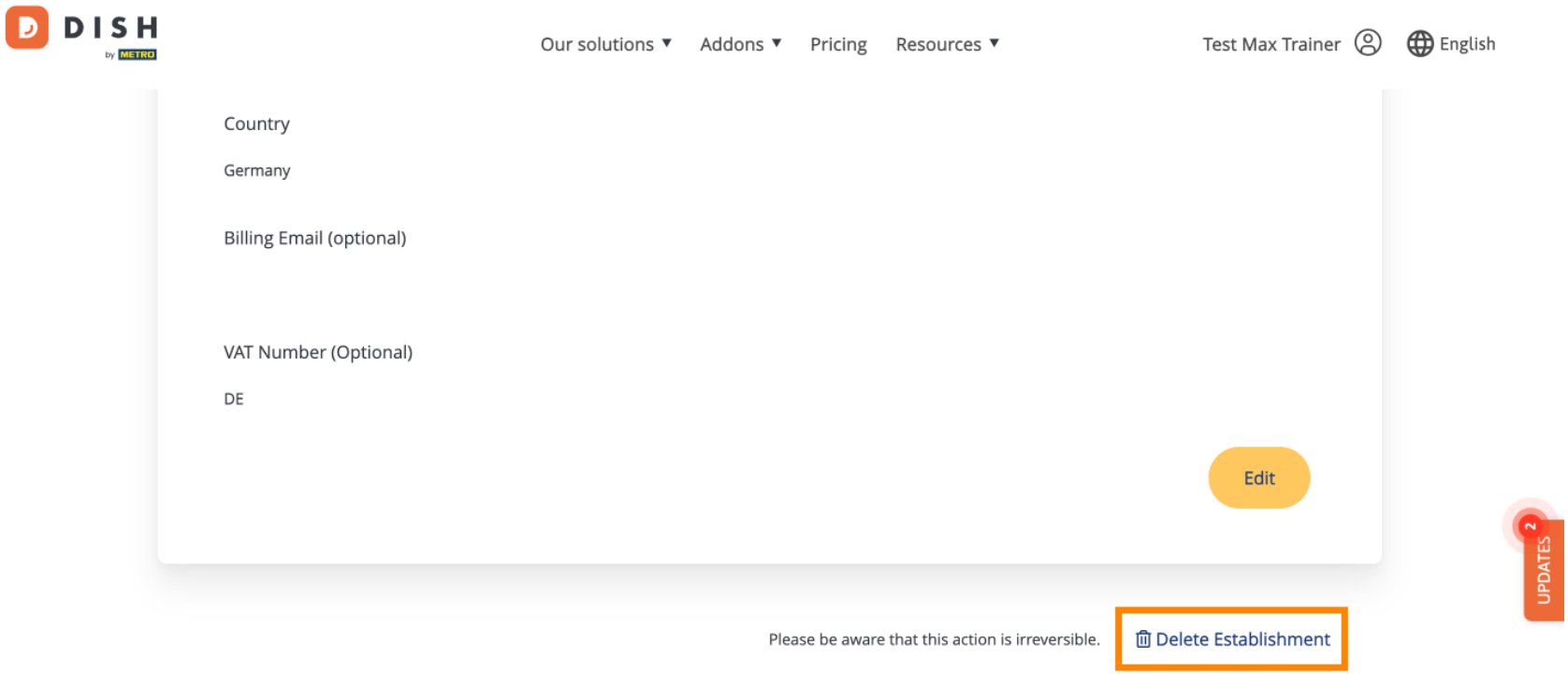
The process of editing the company information is the same as previously shown.



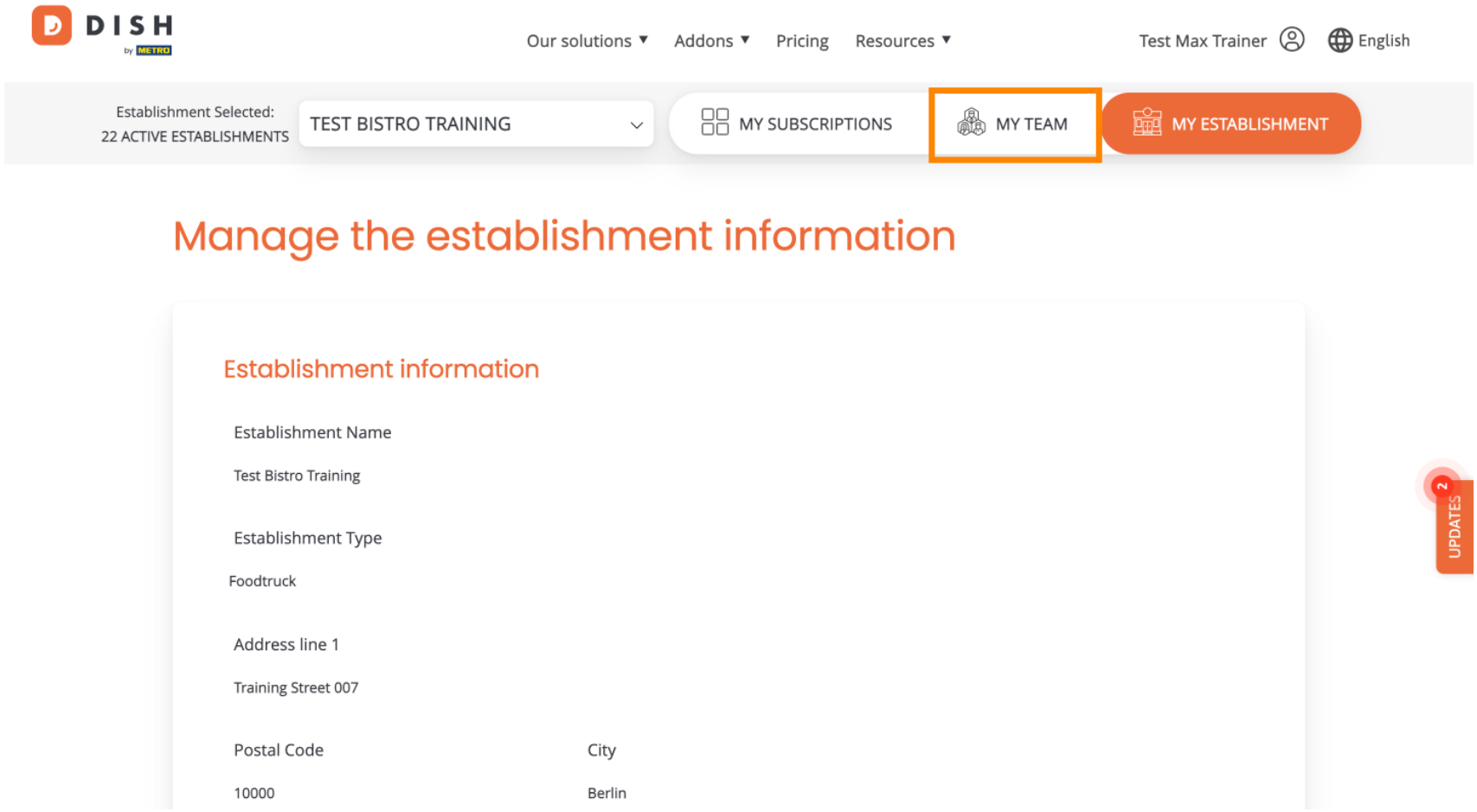
Click on Edit to adjust the information. and don't forget to save the changes afterward.



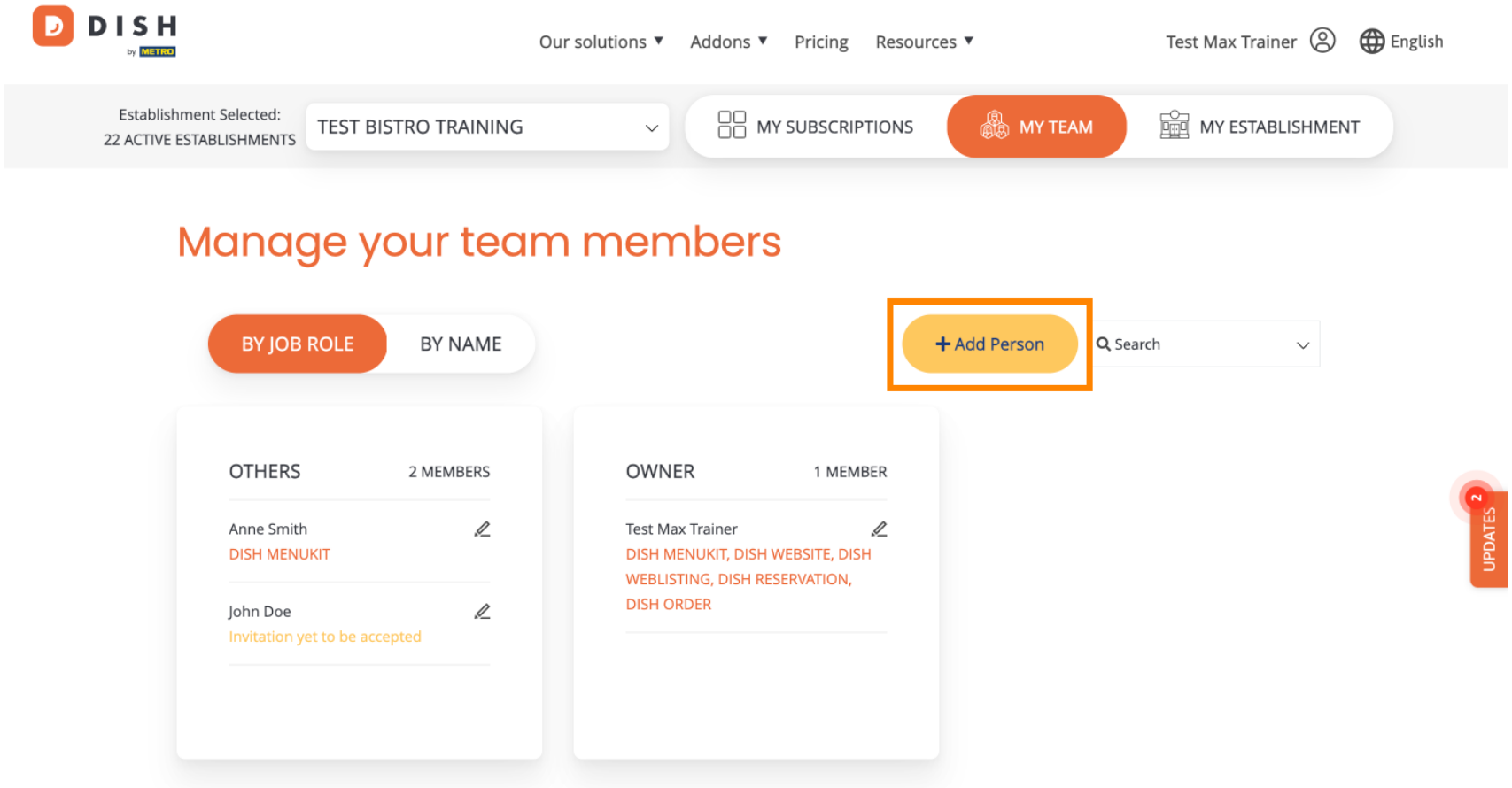
To delete the establishment, click on Delete Establishment. Note: Before the establishment will be deleted permanently, you have to follow through two security steps. This action is irreversible.



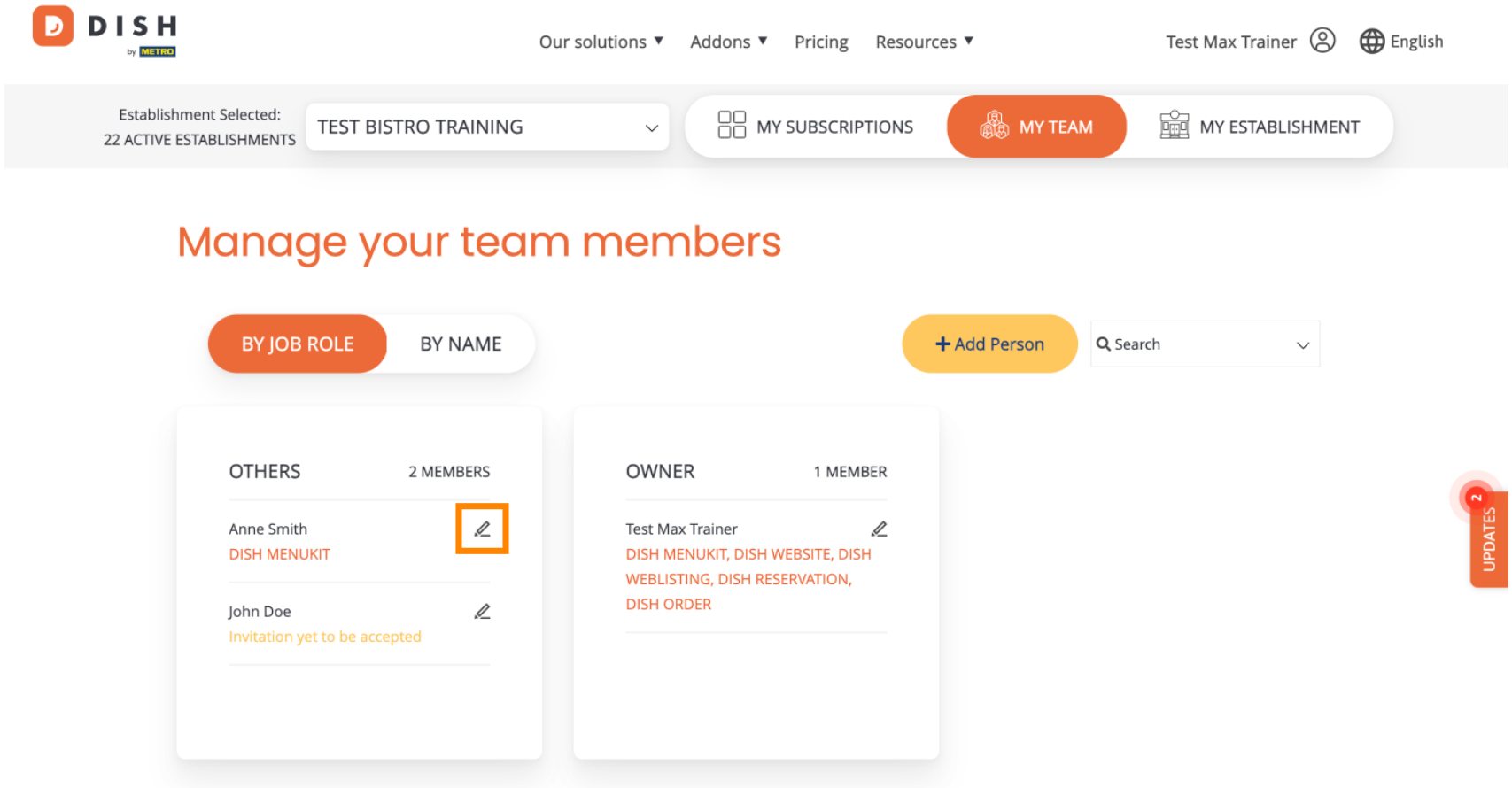
To edit team members assigned to your establishment, click on MY TEAM.



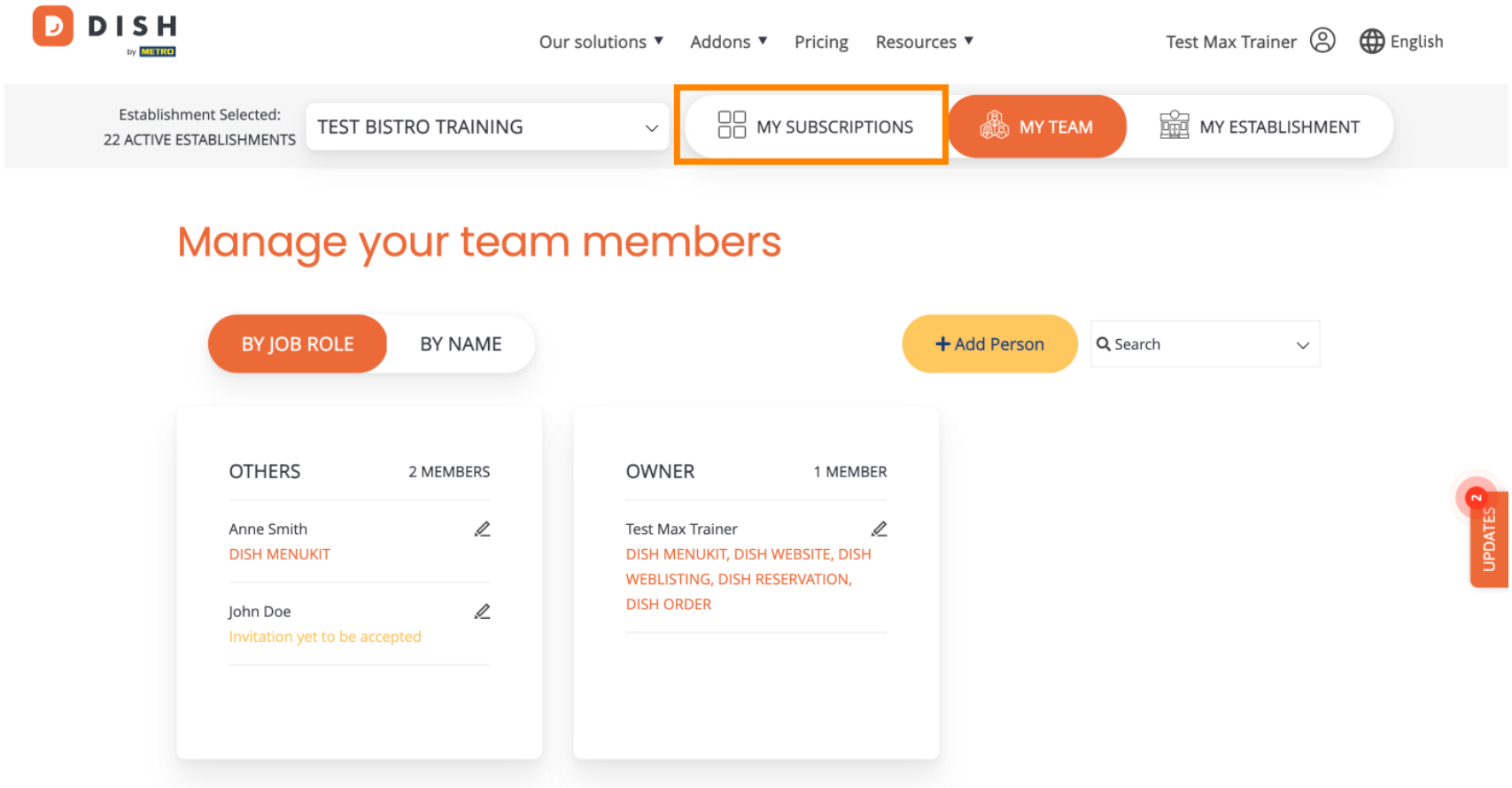
You now can add new team members. To do so click on + Add Person.



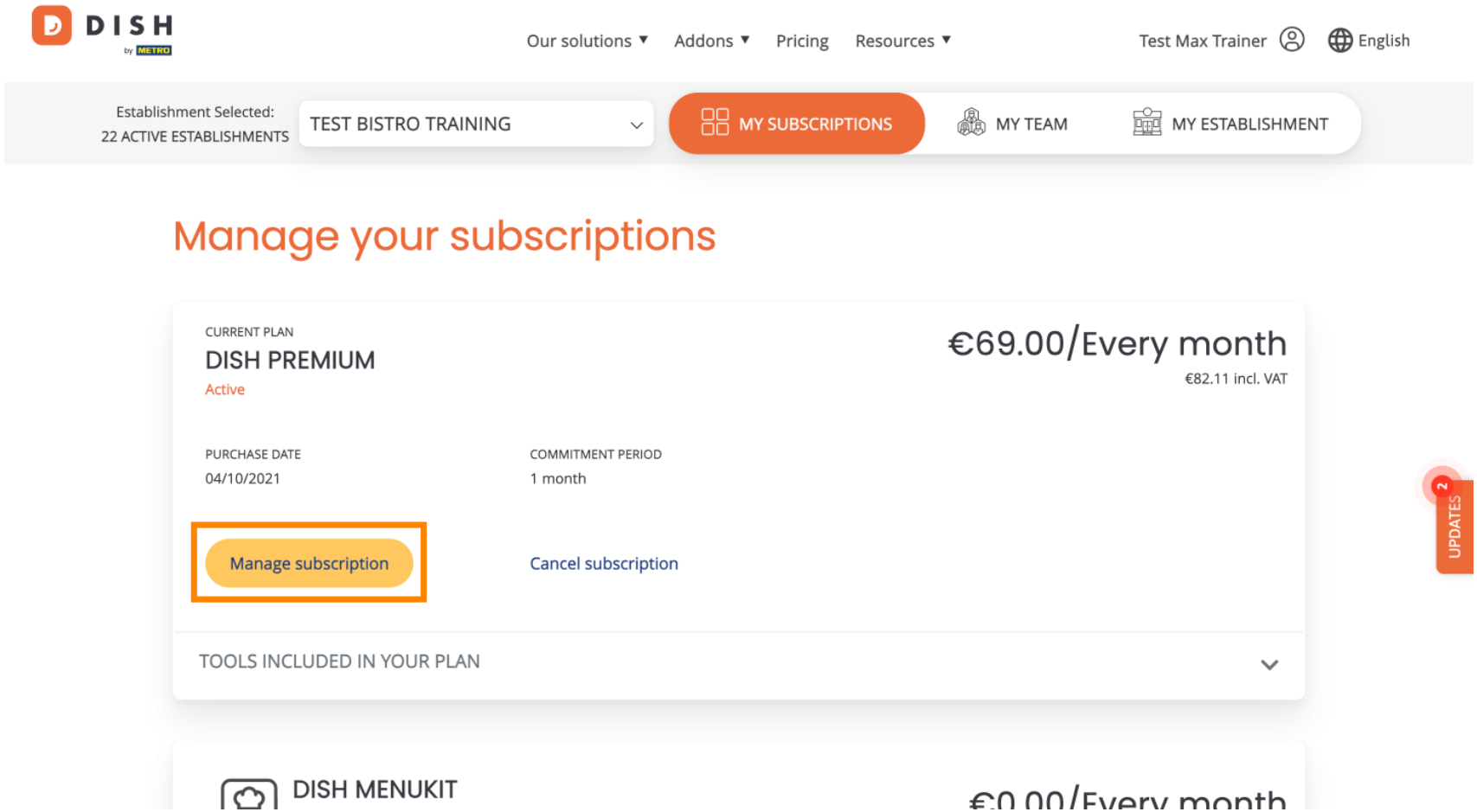
And team members can be edited by using the editing icon.



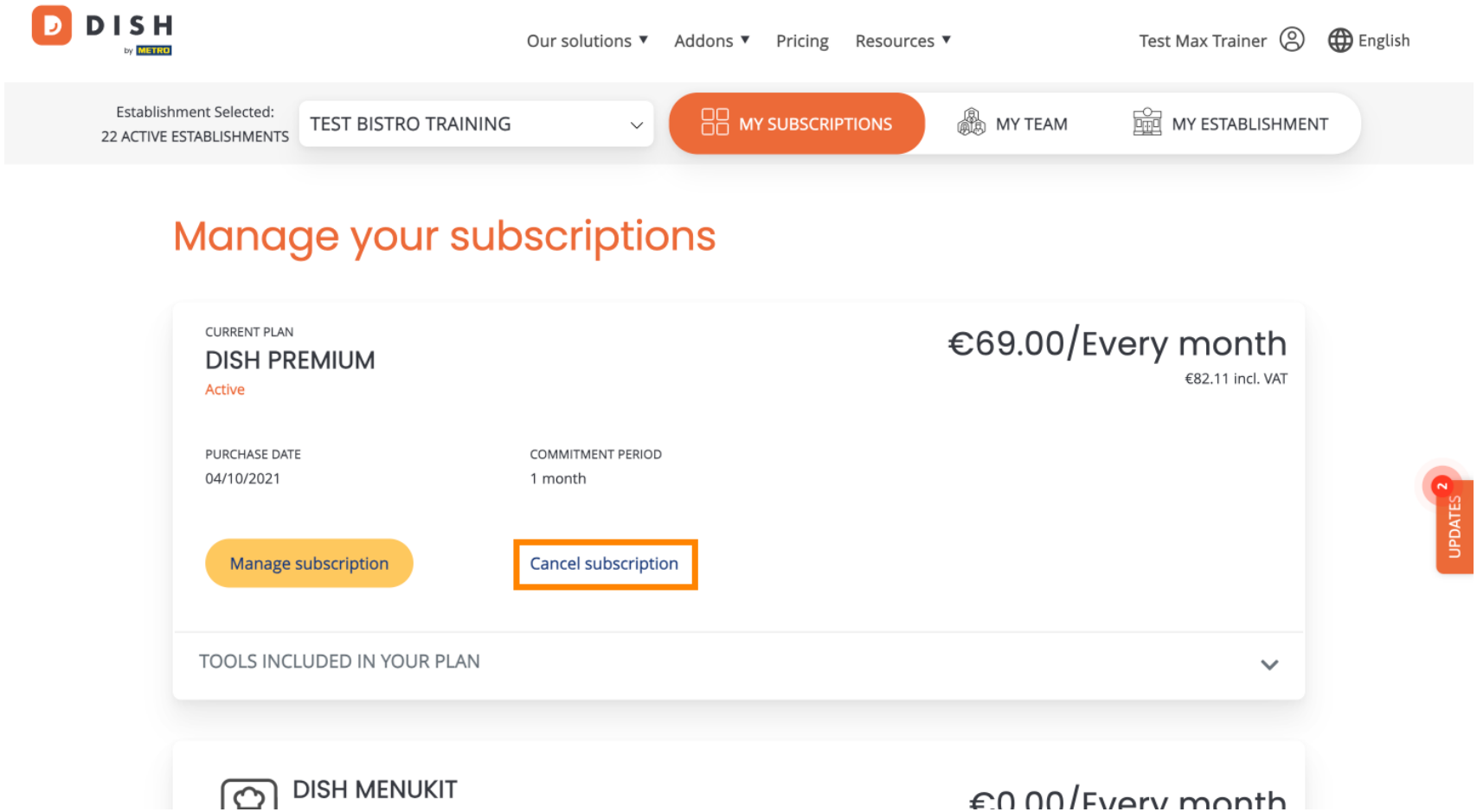
To manage your subscription, click on MY SUBSCRIPTIONS.



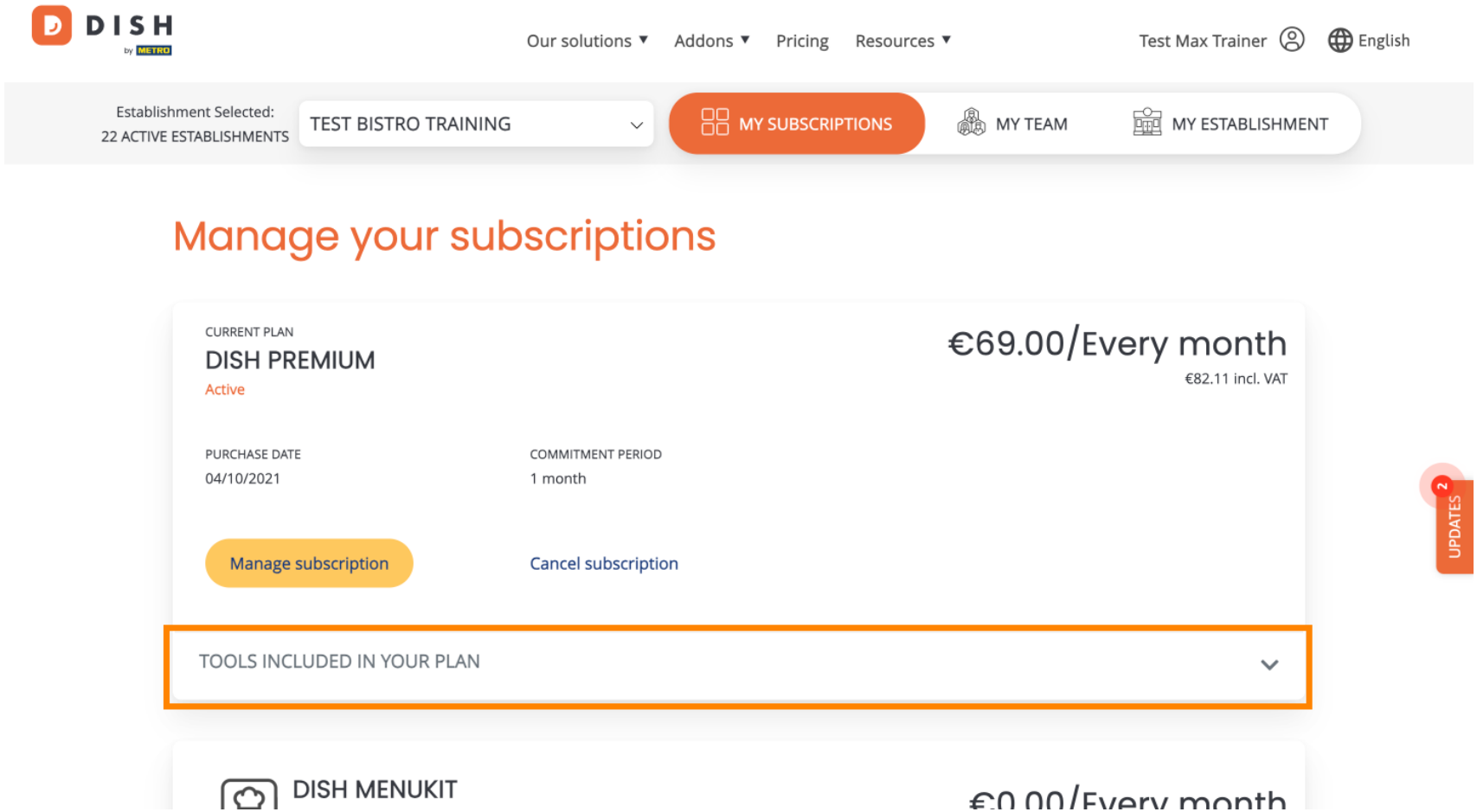
You now see the current plan assigned to your establishment. To either down- or upgrade your plan, click on Manage subscription.



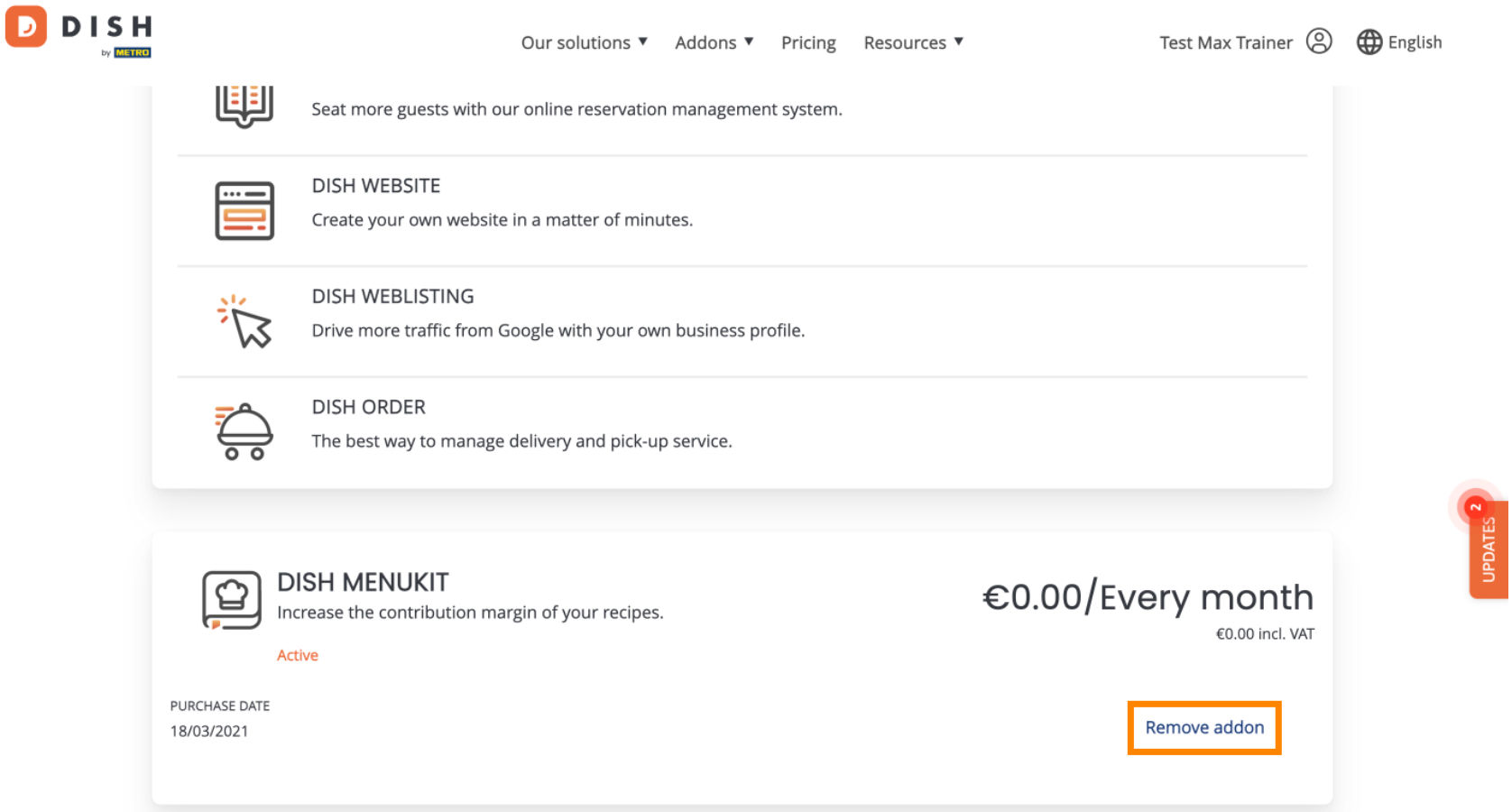
If you like to cancel your subscription, click on Cancel subscription. You then will be guided through the process of terminating the contract.



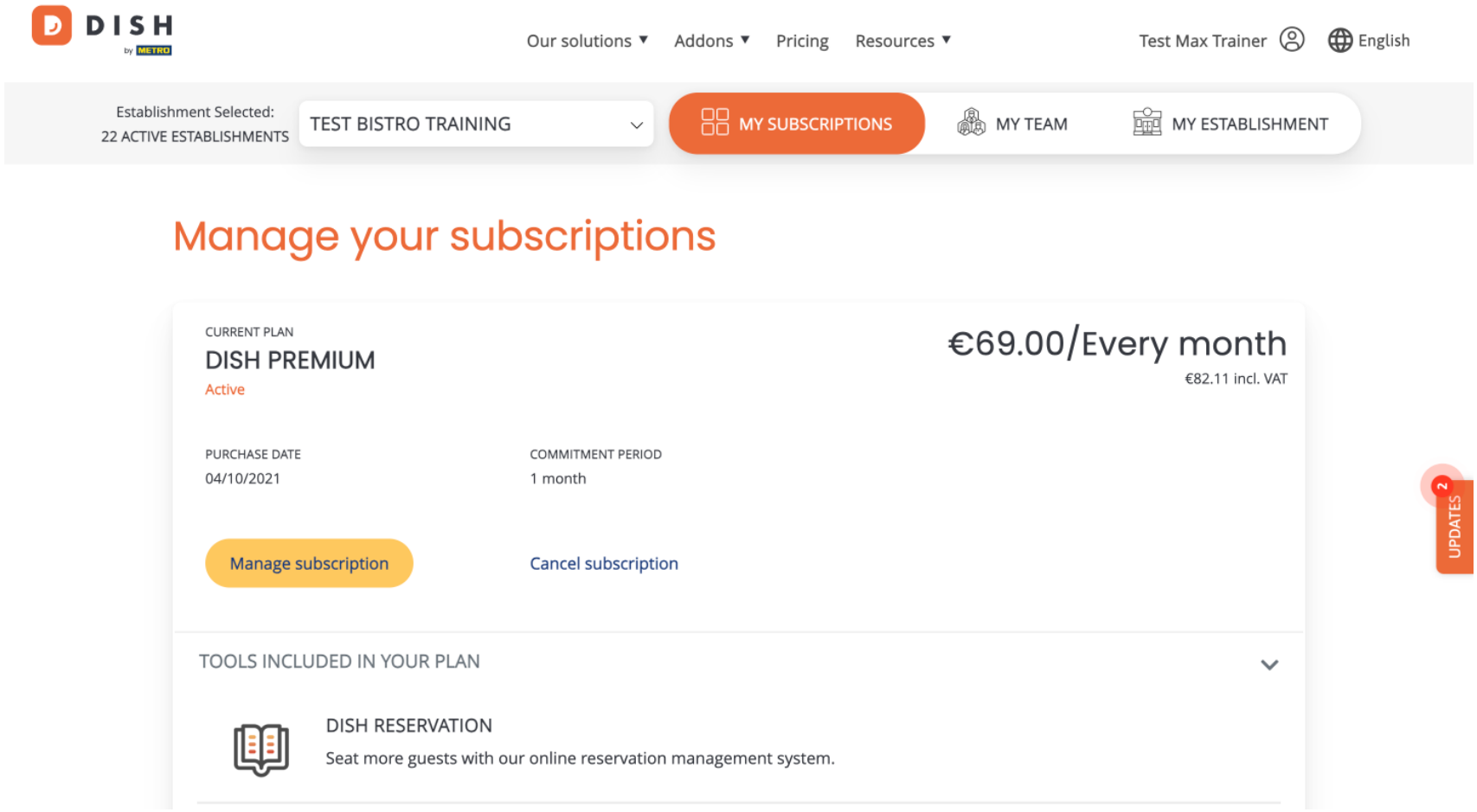
To see which tools are currently included in your chosen plan, click on the drop-down menu TOOLS INCLUDED IN YOUR PLAN.



Below your current plan, you see your active add-ons. If you like to cancel the subscription of it, click on Remove addon.



That's it, You completed the tutorial and now know how to edit information of your establishment.



Scan to go to the interactive player