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Vítejte na hlavním panelu rezervace DISH . V tomto výukovém programu vám ukážeme, jak přidat do rezervací hosty, kteří vás navštíví.

<b>DISH</b> RESERVATION		<b>≜</b> •	Test Bistr	o Training	$\overline{\mathbf{O}}$	<u> </u>	
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!		WALK-IN	ADI		TION	
🛏 Table plan							
<b>"1</b> Menu	Wed, 27 Sep - Wed, 27 Sep				<b>i</b>		
📇 Guests	There is <b>1</b> active limit configured for the selected time period				Show	more 🗸	
Feedback							
🗠 Reports	○ All ○ Completed		Ö1	<b>4</b> 2	<b>m</b> 1/49		
🌣 Settings 👻	Wed, 27/09/2023						
${\cal O}$ Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)			Cor	nfirmed	~	
	Print					6	
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.	AQ   Te	erms of use	Imprint   [	Data privacy	Privacy Set	ttings



# Chcete-li přidat vstup, klikněte na WALK-IN .

<b>DISH</b> RESERVATION		🌲 Test Bistro Training 🕤 🛛 🏄 🗸 🚱
Reservations	Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!	WALK-IN ADD RESERVATION
🎮 Table plan 🏋 Menu	Wed, 27 Sep - Wed, 27 Sep	
🛎 Guests	There is <b>1</b> active limit configured for the selected time period	Show more 🗸
Feedback		
🗠 Reports		☑ I 🛎 2 🥅 I/49
🌣 Settings 👻	Wed, 27/09/2023	
${\cal O}$ Integrations	05:45 PM Doe, John 2 guest(s) 1 (BAR)	Confirmed <b>v</b>
	Print	
Too many guests in house?		8
Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved. FA	AQ   Terms of use   Imprint   Data privacy   Privacy Settings



## Otevře se nové okno, kde můžete zadat základní informace o procházce .

<b>DISH</b> RESERVATION			<b>*</b> °	Test Bistro Training 🕤	₩~ €
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don't	forget to add it to your reservation	a book!	Back
🛏 Table plan	Walkin informat	ion	Reservation notes		
🎢 Menu	'#' Guests *		Internal note. Will be shown f	for this reservation only.	
🛎 Guests	Date	Wed, 27/09/2023	e.g. window seat, occasion		
Seedback	Time	Now			h
🗠 Reports	Duration	Please select capacity and time first	Internal guest information	1	
💠 Settings 👻	Table(s)	Please select 👻	Note will be shown on all rese	ervations made by this guest	
${ {oldsymbol{\mathscr{O}}}}$ Integrations	Source	Walkin	e.g. 10% discount, VIP		
					li li
			Allergies		
			Gluten Sesame Nuts	Crustacean C Eggs Fish	
			Mustard Lactose Celer	y ∐ Peanuts ∐ Shellfish ∐ S	.oy
			Diet	ar 🗆 Lactosa free 🗆 Vegan	
			Vegetarian		
			_ regetation		
Pause online reservations					SAVE



Pokud jsou k rezervaci poznámky, můžete je ponechat v části Poznámky k rezervaci. K zadání informací použijte odpovídající textové pole.

<b>DISH</b> RESERVATION			<b>*</b> °	Test Bistro Training 🕤 🛛	* *
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don't f	orget to add it to your reservation	book!	Back
🛏 Table plan	Walkin informat	ion	Reservation notes		
🎢 Menu	'#' Guests *	3	Internal note. Will be shown fo	or this reservation only.	
🛎 Guests	Date	Wed, 27/09/2023	e.g. window seat, occasion		
Feedback	Time	Now			
🗠 Reports	Duration	2.5 hours	Internal guest information		
🌣 Settings 👻	Table(s)	1-2 •	Note will be shown on all rese	rvations made by this guest.	
${oldsymbol \mathscr O}$ Integrations	Source	Walkin	e.g. 10% discount, VIP		
					10
			Allergies		
			🗌 Gluten 🗌 Sesame 🗌 Nuts 🗌	] Crustacean 🗌 Eggs 🗌 Fish	
			Mustard Celery	/ 🗌 Peanuts 🗌 Shellfish 🗌 So	ру
			🗌 Lupins 🔲 Sulphite		
			Diet		
			Gluten-free Halal Koshe	er 🗌 Lactose-free 🗌 Vegan	
			🗌 Vegetarian		
Too many guests in house? Pause online reservations					SAVE



Existují další informace týkající se hosta, ponechte je v části Interní informace o hostovi v odpovídajícím textovém poli.

<b>DISH</b> RESERVATION			<b>*</b> °	Test Bistro Training 🕤   쇄법 🗸 🕞
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don't	forget to add it to your reservation	Back
🛏 Table plan	Walkin informat	tion	<b>Reservation notes</b>	
🎢 Menu	'#' Guests *	3	Internal note. Will be shown f	for this reservation only.
📇 Guests	Date	Wed, 27/09/2023		
e Feedback	Time	Now		
🗠 Reports	Duration	2.5 hours	Internal guest information	
🏟 Settings 👻	Table(s)	1-2 •	Note will be shown on all rese	ervations made by this guest.
${\cal S}$ Integrations	Source	Walkin	e.g. 10% discount, VIP	
			Allergies Cluten   Sesame   Nuts Mustard   Lactose   Celer Lupins   Sulphite Diet Cluten-free   Halal   Kosh Vegetarian	Crustacean Eggs Fish ry Peanuts Shellfish Soy ner Lactose-free Vegan
Too many guests in house? Pause online reservations		L		SAVE



# Jakmile zadáte všechny informace, klikněte na ULOŽIT a přidejte vstup.

<b>DISH</b> RESERVATION			¢°	Test Bistro Training 🕤   쇄물 🗸 🔅
Reservations	Have a walk-in custon	ner? Received a reservation request over phone / email? Don't	forget to add it to your reservation	n book! Back
🛏 Table plan	Walkin informat	ion	Reservation notes	
🎢 Menu	'#' Guests *	3	Internal note. Will be shown e.g. window seat, occasion	for this reservation only.
🐣 Guests	Date	Wed, 27/09/2023		
Feedback	Time	Now		te
🗠 Reports	Duration	2.5 hours	Internal guest information	
🔹 Settings 👻	Table(s)	1-2 •	Note will be shown on all res	ervations made by this guest.
𝚱 Integrations	Source	Walkin	e.g. 10% discount, VIP	
			Allergies Cluten Cluten Nuts Mustard Lactose Cele	<ul> <li>Crustacean Eggs Fish</li> <li>Peanuts Shellfish Soy</li> </ul>
			Lupins Sulphite	
			Diet Cluten-free Halal Kosl Vegetarian	her 🗌 Lactose-free 🗌 Vegan
Too many guests in house? Pause online reservations				SAVE



Vzhledem k tomu, že návštěva není nadcházející rezervace, musíte své rezervace filtrovat jinak. K tomu použijte dané výběry.

<b>DISH</b> RESERVATION							<b>*</b> •	Test Bist	ro Trainin	g 💽		
Reservations	Have a walk-in reservation bo	n customer? bok!	Received a reservation re	equest over phone / ema	il? Don't forget t	o add it to y	our	WALK-IN		D RESERVA		
🍽 Table plan	<ul> <li></li> </ul>			Wed, 27 Sep	) - Wed, 27 Sep							
🚢 Guests	There is <b>1</b> act	ive limit conf	igured for the selected ti	me period						Show r	nore 🗸	
Feedback				- · · ·				<b></b>				
🗠 Reports			Completed	Opcoming	) Can	celled			<b>2</b>	<b>F</b> 1/49		
🏟 Settings 👻	Wed, 27/09/202	3										
𝔄 Integrations	05:45 PM	Do	pe, John		2 guest(s)	1 (BAR)			Co	nfirmed	~	
	Print											
											6	
Too many guests in house? Pause online reservations	Designed by Hospita	ality Digital Gmb	H. All rights reserved.				FAQ   Te	erms of use	Imprint	Data privacy	Privacy Se	ttings



• V závislosti na vaší volbě výběru uvidíte své rezervace filtrované. Kliknutím na rezervaci si vždy můžete zobrazit další informace a upravit je.

<b>DISH</b> RESERVATION					<b>*</b> °	Test Bis	stro Training 🕤	<u> </u>	
Reservations	Have a walk-in custor reservation book!	ner? Received a reservation re	WALK-IN ADD RESERVATION						
🎮 Table plan			Wed 27 Ser	- Wed 27 Sep					
🎢 Menu			WCG, 27 56p	Wed, 27 Sep					
🐣 Guests	There is <b>1</b> active limit	configured for the selected tir	ne period				She	ow more 🗸	
Eedback									
🗠 Reports	All	⊖ Completed		⊖ Cano	celled	<b>7</b> 3	<b>₽</b> 7 <b>=</b> 3/2	¥9	
🌣 Settings 🗸	Wed. 27/09/2023								
${ {oldsymbol { \mathscr O} } }$ Integrations	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	У	Done	~	
	50% discount on cock	tails							
							END RESEF	RVATION	
-	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~	
	50% discount on cock	tails							
	Your guests seem to	be running late. Would you like	to send them a reserva	tion reminder?			R	EMIND	
Too many guests in house? Pause online reservations						-		р ѕноw	2
	05:45 DM	Doe John		2 aupet/c)	1 (RAD)		· ·		



#### Dalším způsobem, jak přidat hosta, je přes plán stolu. Chcete-li tak učinit, klikněte na Plán stolu .

DISH RESERVATION					<b>*</b> *	Test Bist	ro Training 🕤	<u> </u>		
Reservations	Have a walk-in custor reservation book!	lave a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your WALK-IN ADD RESERVATI								
🛏 Table plan										
🎢 Menu	<		Wed, 27 Sep	- Wed, 27 Sep						
📇 Guests	There is <b>1</b> active limit	configured for the selected tir	ne period				Show	w more 🗸		
Seedback										
🗠 Reports	All			⊖ Cano	celled	<b>Ö</b> 3	<b>₩</b> 7 <b>雨</b> 3/49	Э		
🌣 Settings 🗸	Wed, 27/09/2023									
${\cal S}$ Integrations	03:23 PM	Walkin		3 guest(s)	1-2 (Restaurant)	8	Done	~		
	50% discount on cock	tails								
							END RESERV	/ATION		
	03:45 PM	Doe, Jane		2 guest(s)	L1 (Lounge)		Confirmed	~		
	50% discount on cock	tails								
	Your guests seem to b	be running late. Would you like	to send them a reserva	ion reminder?			RE	MIND		
Too many guests in house? Pause online reservations						A	RRIVED	SHOW		
	05-45 DM	Doe John		2 aupet(e)	1 (RAD)		· · · ·			



#### Poté klikněte na Dostupné pro otevření seznamu dostupných stolů.





#### Jakmile si vyberete svůj stůl, klikněte na zelenou ikonu plus a přidejte rezervaci.





#### • Následně vyplňte potřebné informace . Poznámka: Telefonní číslo a e-mailová adresa jsou volitelné.





## Poté klikněte na VYTVOŘIT REZERVACI pro rezervaci prohlídky.





#### • Vaše návštěva je pak viditelná v sekci Přišel .





To je vše. Dokončili jste výukový program a nyní víte, jak do svých rezervací přidávat hosty, kteří vás navštíví.







Skenováním přejděte do interaktivního přehrávače