



Bienvenue sur le tableau de bord de **DISH Reservation**. Dans ce tutoriel, nous vous montrons comment ajouter des clients sans réservation à vos réservations.

The screenshot shows the DISH Reservation dashboard. The 'Reservations' menu item in the left sidebar is highlighted with an orange box. The main content area features a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' and 'ADD RESERVATION'. Below the banner is a date range selector set to 'Wed, 27 Sep - Wed, 27 Sep'. A message states 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter buttons for 'All', 'Completed', 'Upcoming', and 'Cancelled' are visible, along with icons for 1 calendar, 2 people, and 1/49 reservations. A reservation entry for 'Wed, 27/09/2023' at '05:45 PM' for 'Doe, John' with '2 guest(s)' and '1 (BAR)' is shown, with a 'Confirmed' status dropdown. A 'Print' button is located below the reservation entry. The footer includes a 'Pause online reservations' button, a help icon, and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Pour ajouter un walk-in, cliquez sur **WALK-IN**.

The screenshot shows the DISH RESERVATION interface. At the top, there is a dark header with the logo 'DISH RESERVATION' on the left, a notification bell, the text 'Test Bistro Training', a language selector (UK flag), and a refresh icon. Below the header is a teal banner with the text: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!'. In the top right of this banner, there are two buttons: 'WALK-IN' (highlighted with an orange border) and 'ADD RESERVATION'. Below the banner is a date selector showing 'Wed, 27 Sep - Wed, 27 Sep'. A message states: 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Below this are filter options: 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. There are also icons for a calendar (1), guests (2), and a table (1/49). A reservation entry for 'Wed, 27/09/2023' is shown with a time of '05:45 PM', name 'Doe, John', '2 guest(s)', and '1 (BAR)'. The status is 'Confirmed' with a dropdown arrow. A 'Print' button is located below the reservation entry. At the bottom left, there is a notification: 'Too many guests in house? Pause online reservations' with a pause icon. At the bottom right, there is a help icon (question mark) and a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Une nouvelle fenêtre s'ouvrira où vous pourrez saisir les **informations essentielles de la promenade**.

DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [Back](#)

Walkin information

Guests *

Date

Time

Duration

Table(s)

Source

Reservation notes

Internal note. Will be shown for this reservation only.

Internal guest information

Note will be shown on all reservations made by this guest.

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish
 Mustard Lactose Celery Peanuts Shellfish Soy
 Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan
 Vegetarian

[SAVE](#)

Too many guests in house? [Pause online reservations](#)

- Si des notes concernant la réservation sont disponibles, vous pouvez les laisser sous « Notes de réservation ». Utilisez le **champ de texte** correspondant pour saisir les informations.

DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Walkin information

Guests * 3

Date Wed, 27/09/2023

Time Now

Duration 2.5 hours

Table(s) 1-2

Source Walkin

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish

Mustard Lactose Celery Peanuts Shellfish Soy

Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan

Vegetarian

SAVE

Too many guests in house? Pause online reservations



S'il existe des informations supplémentaires concernant l'invité, laissez-les sous Informations internes sur l'invité dans le **champ de texte** correspondant .

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Walkin information

Guests *

Date

Time

Duration

Table(s)

Source

Reservation notes

Internal note. Will be shown for this reservation only.

Internal guest information

Note will be shown on all reservations made by this guest.

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish

Mustard Lactose Celery Peanuts Shellfish Soy

Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan

Vegetarian

SAVE

Too many guests in house? || Pause online reservations



Une fois toutes les informations saisies, cliquez sur **ENREGISTRER** pour ajouter le walk-in.

DISH RESERVATION
Test Bistro Training ⌵ ⌵

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Walkin information

Guests *

Date

Time

Duration

Table(s)

Source

Reservation notes

Internal note. Will be shown for this reservation only.

Internal guest information

Note will be shown on all reservations made by this guest.

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish

Mustard Lactose Celery Peanuts Shellfish Soy

Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan

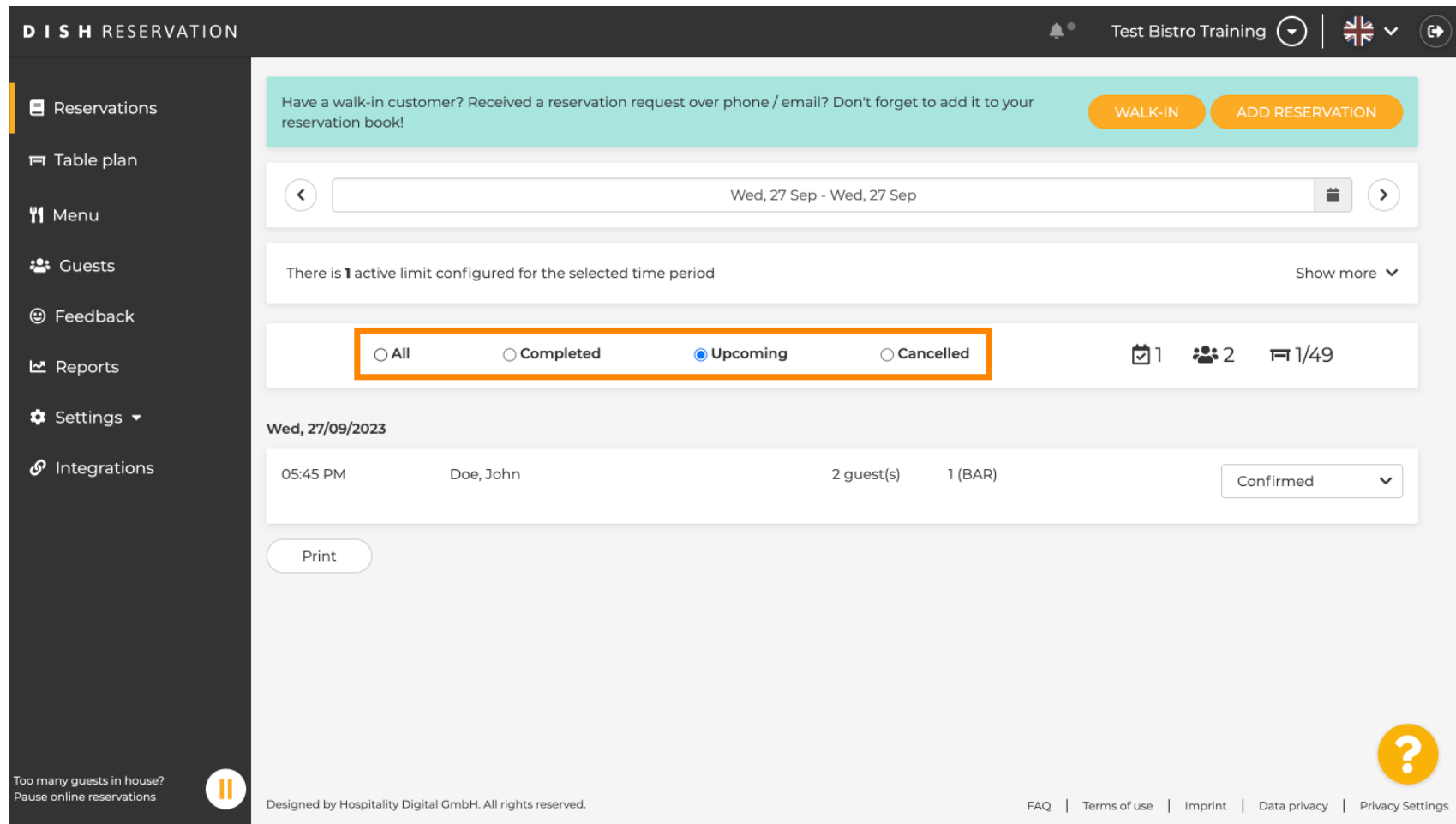
Vegetarian

Too many guests in house?
Pause online reservations

SAVE



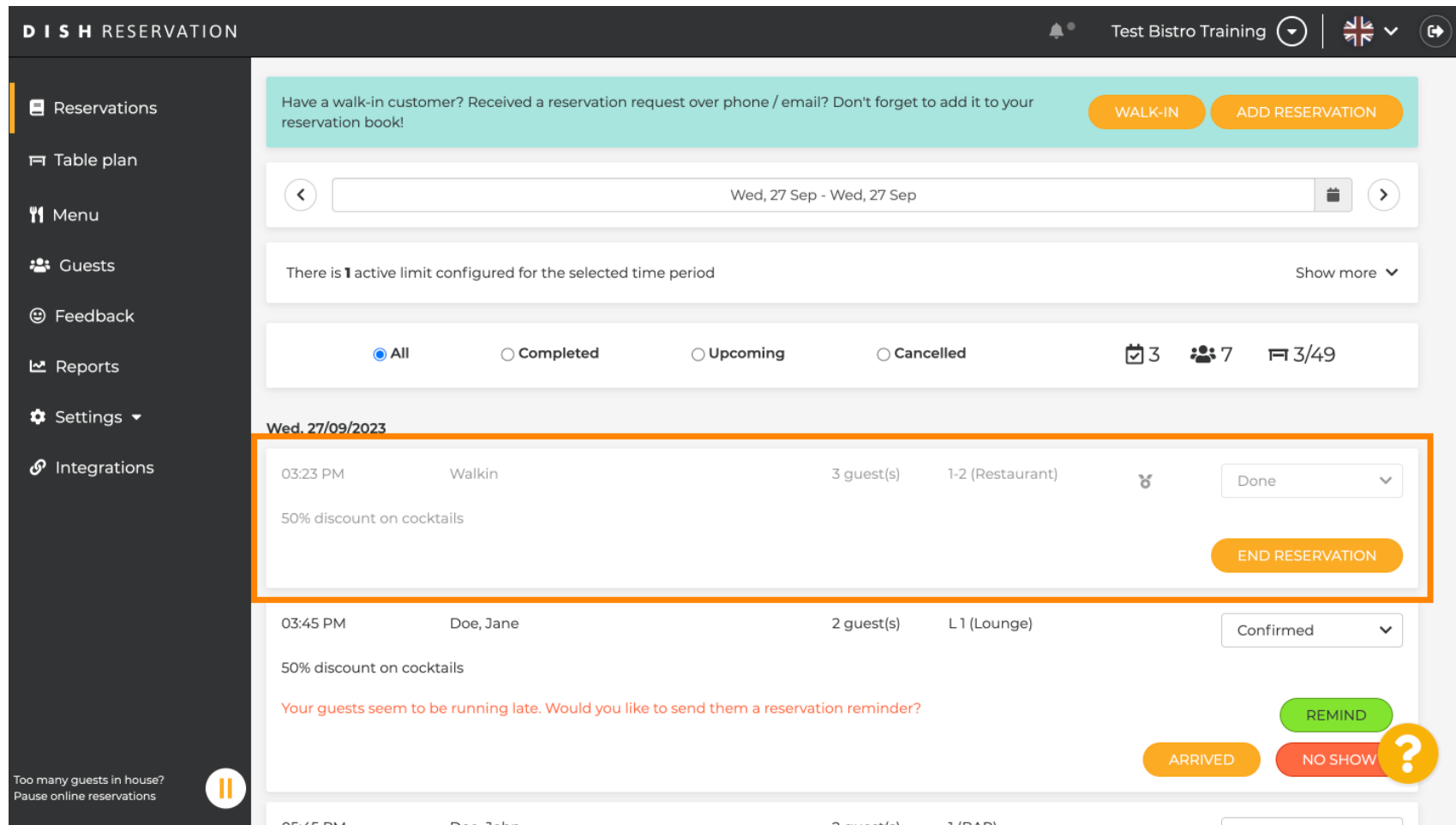
Puisqu'une réservation sans rendez-vous n'est pas une réservation à venir, vous devez filtrer vos réservations différemment. Pour ce faire, utilisez les **sélections** proposées .



The screenshot shows the DISH RESERVATION interface. On the left is a dark sidebar with navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with 'DISH RESERVATION', a user profile 'Test Bistro Training', and a language selector. Below the header is a teal banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two orange buttons: 'WALK-IN' and 'ADD RESERVATION'. A date range selector shows 'Wed, 27 Sep - Wed, 27 Sep'. A message states 'There is 1 active limit configured for the selected time period' with a 'Show more' link. A filter menu is highlighted with an orange box, containing radio buttons for 'All', 'Completed', 'Upcoming' (which is selected), and 'Cancelled'. To the right of the filter menu are icons for a calendar (1), a group of people (2), and a table (1/49). Below this is a reservation entry for 'Wed, 27/09/2023' at '05:45 PM' for 'Doe, John', with '2 guest(s)' and '1 (BAR)', and a status dropdown set to 'Confirmed'. A 'Print' button is located below the reservation entry. At the bottom, there is a footer with a 'Too many guests in house? Pause online reservations' message, a 'Designed by Hospitality Digital GmbH. All rights reserved.' notice, and a row of links: 'FAQ | Terms of use | Imprint | Data privacy | Privacy Settings'. A yellow question mark icon is also present in the bottom right corner.



Selon votre sélection, vos réservations seront filtrées. En cliquant sur une **réservation**, vous pourrez toujours consulter des informations complémentaires et la modifier.



DISH RESERVATION | Test Bistro Training | 🇬🇧

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is **1** active limit configured for the selected time period **Show more**

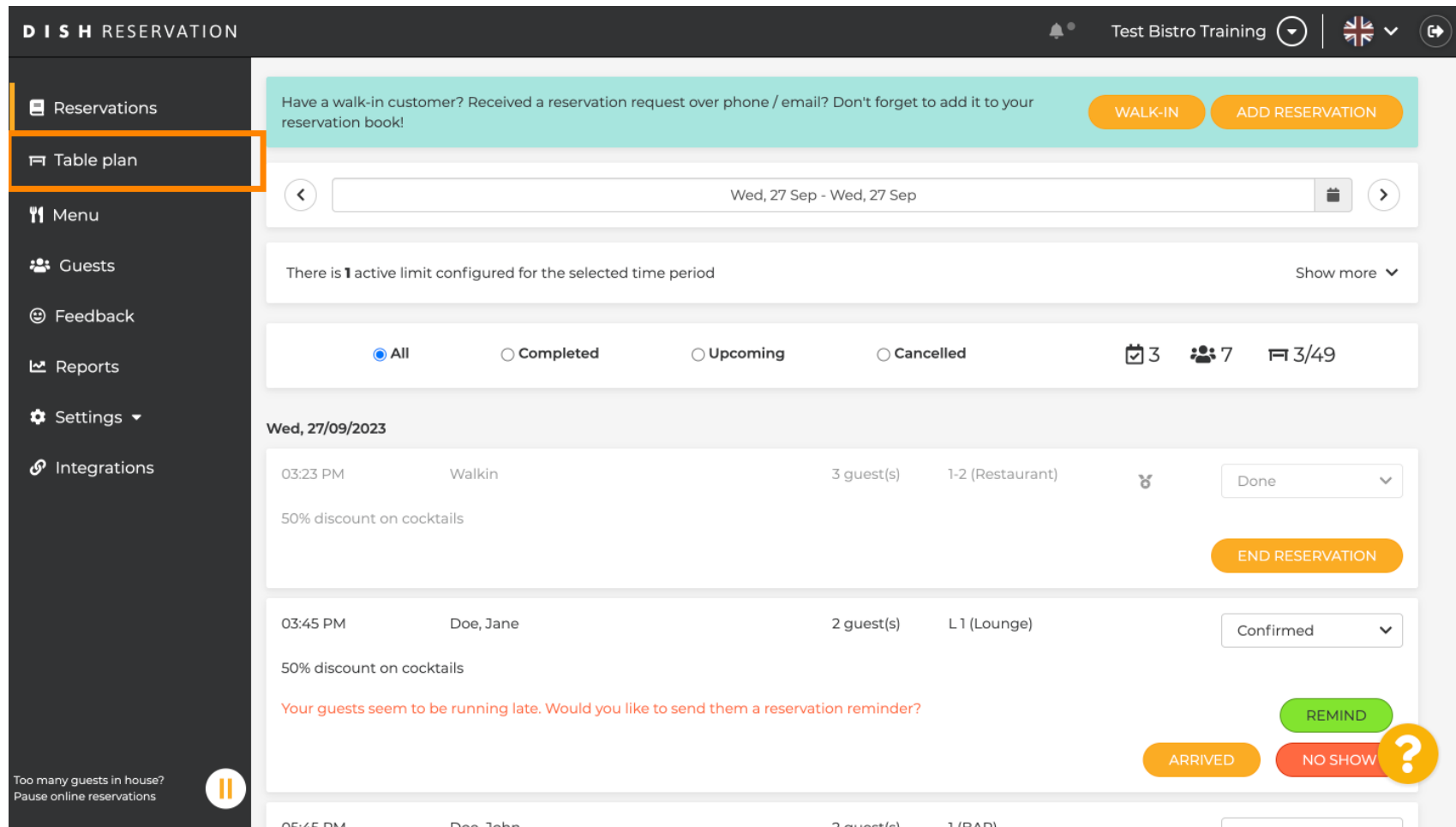
All Completed Upcoming Cancelled **3** **7** **3/49**

Wed. 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	🔗	Done
50% discount on cocktails					
END RESERVATION					
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Confirmed
50% discount on cocktails					
Your guests seem to be running late. Would you like to send them a reservation reminder?					
REMIND					
ARRIVED NO SHOW ?					
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		

Too many guests in house? Pause online reservations **||**

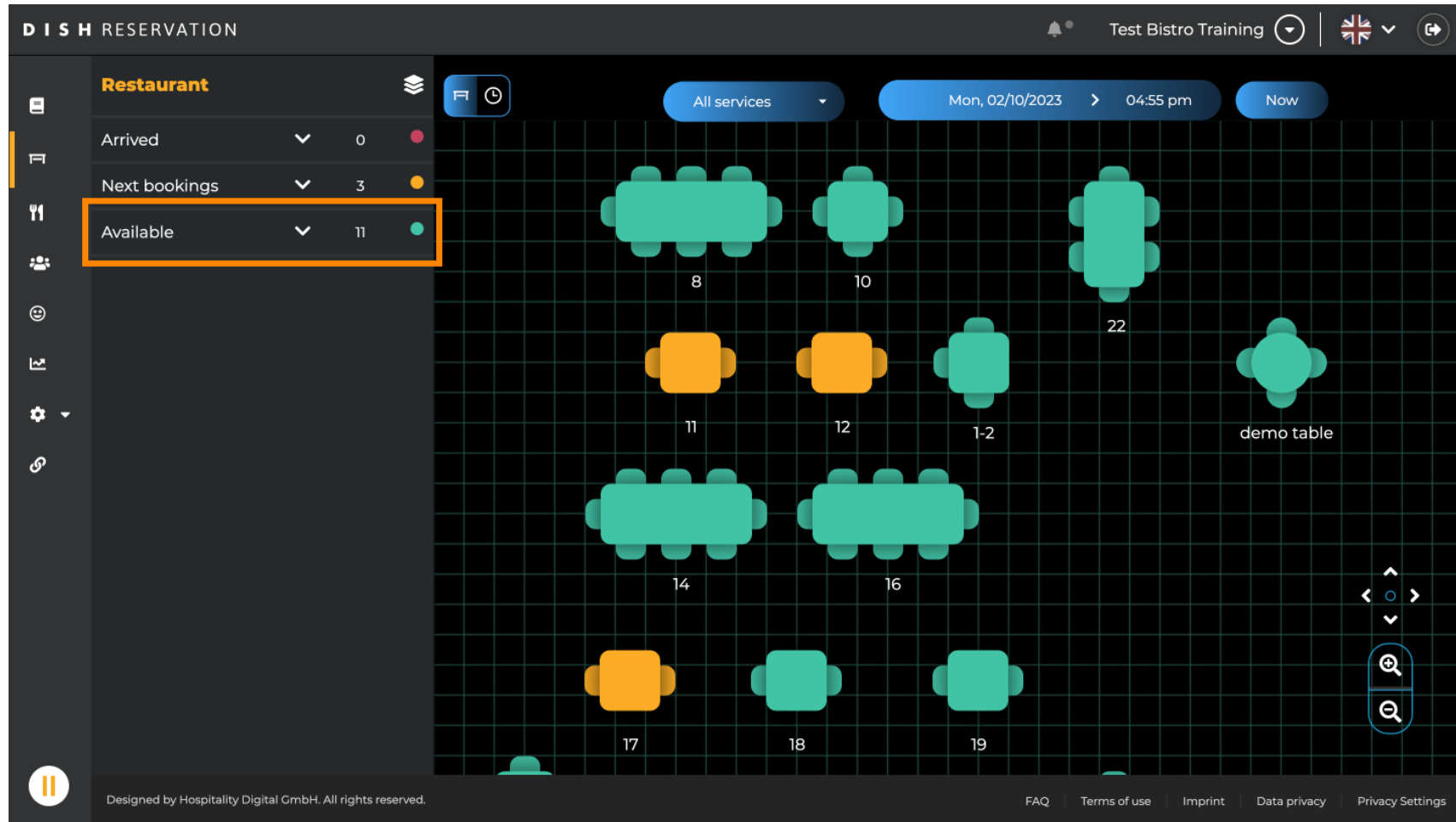
Une autre façon d'ajouter un invité sans rendez-vous est d'utiliser le plan de table. Pour cela, cliquez sur « **Plan de table** » .



The screenshot shows the DISH RESERVATION interface. On the left sidebar, the 'Table plan' menu item is highlighted with an orange box. The main content area features a teal banner with the text: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and buttons for 'WALK-IN' and 'ADD RESERVATION'. Below this is a date selector for 'Wed, 27 Sep - Wed, 27 Sep'. A notification states: 'There is 1 active limit configured for the selected time period' with a 'Show more' dropdown. Filter buttons include 'All' (selected), 'Completed', 'Upcoming', and 'Cancelled', along with counts: 3 reservations, 7 guests, and 3/49 tables. The reservation list for 'Wed, 27/09/2023' includes:

- 03:23 PM Walkin, 3 guest(s), 1-2 (Restaurant), Done, END RESERVATION button.
- 03:45 PM Doe, Jane, 2 guest(s), L1 (Lounge), Confirmed, 50% discount on cocktails, 'Your guests seem to be running late. Would you like to send them a reservation reminder?' message, REMIND, ARRIVED, and NO SHOW buttons.
- 05:45 PM Doe, John, 2 guest(s), 1 (BAR), [partially visible]

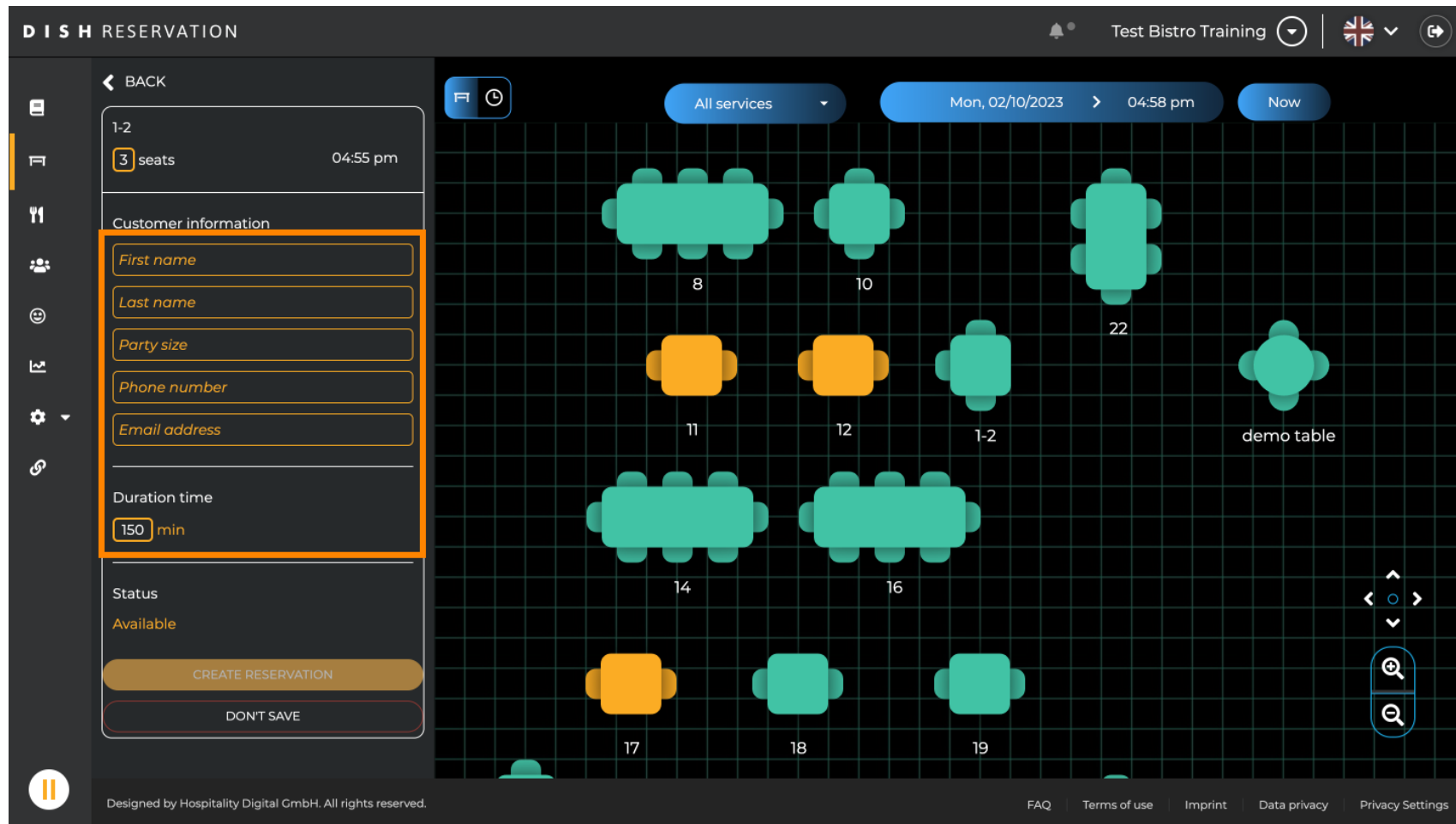
Cliquez ensuite sur **Disponible** pour ouvrir une liste des tables disponibles.



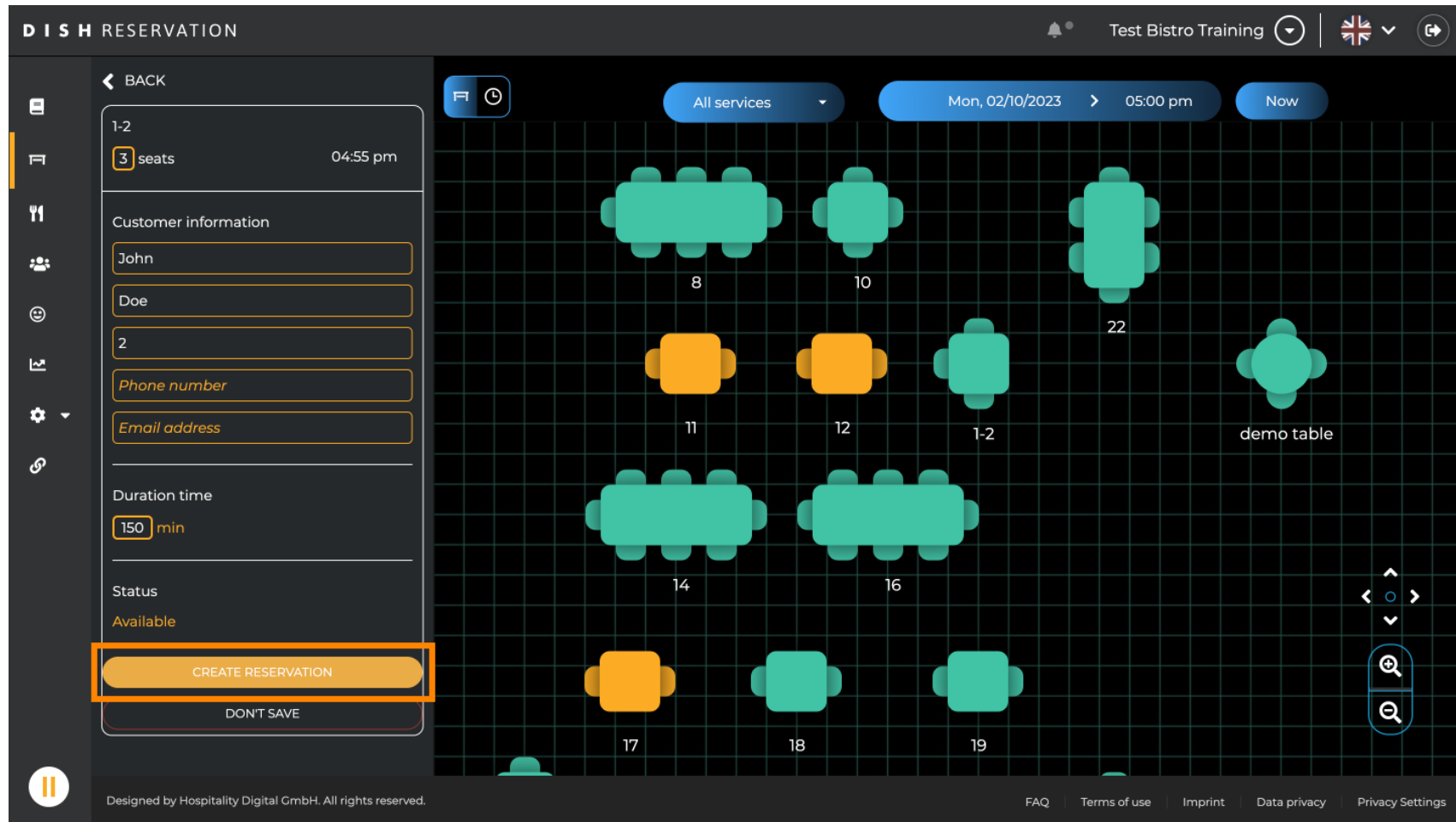
Une fois votre table choisie, cliquez sur l' **icône verte plus** pour ajouter une réservation.



- Ensuite, remplissez les informations nécessaires . Remarque : le numéro de téléphone et l'adresse e-mail sont facultatifs.



Cliquez ensuite sur **CRÉER UNE RÉSERVATION** pour réserver le walk-in.

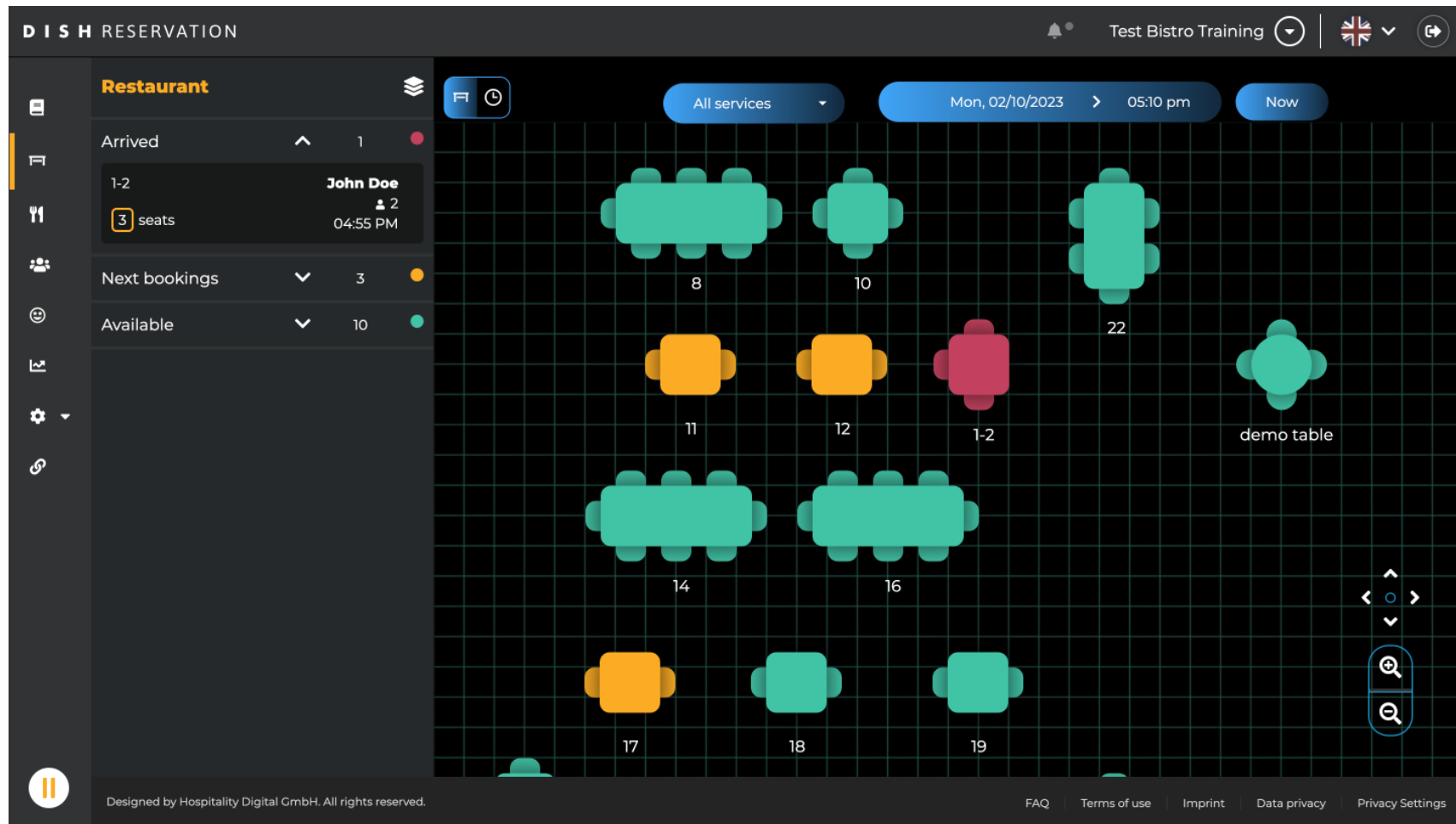


📌 Votre walk-in est alors visible sous la rubrique **Arrivé**.

The screenshot displays the DISH RESERVATION interface for 'Test Bistro Training'. The top navigation bar includes the restaurant name, a date and time filter for 'Mon, 02/10/2023' at '05:10 pm', and a 'Now' button. The main area is a grid of tables, each represented by a colored icon and a number (e.g., 8, 10, 11, 12, 14, 16, 17, 18, 19, 22). A 'demo table' is also visible. On the left, a sidebar menu shows the 'Arrivé' category selected, with a count of 1. Below it, the details for the walk-in reservation are shown: '1-2' (highlighted with an orange box), 'John Doe', '2' people, '04:55 PM', and '3 seats'. Other categories like 'Next bookings' (3) and 'Available' (10) are also visible. The bottom of the screen contains a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Voilà ! Vous avez terminé le tutoriel et savez maintenant comment ajouter des clients sans réservation à vos réservations.





Scannez pour accéder au lecteur interactif