



Welcome to the DISH POS app. In this tutorial, we show you how to either split or move a table.

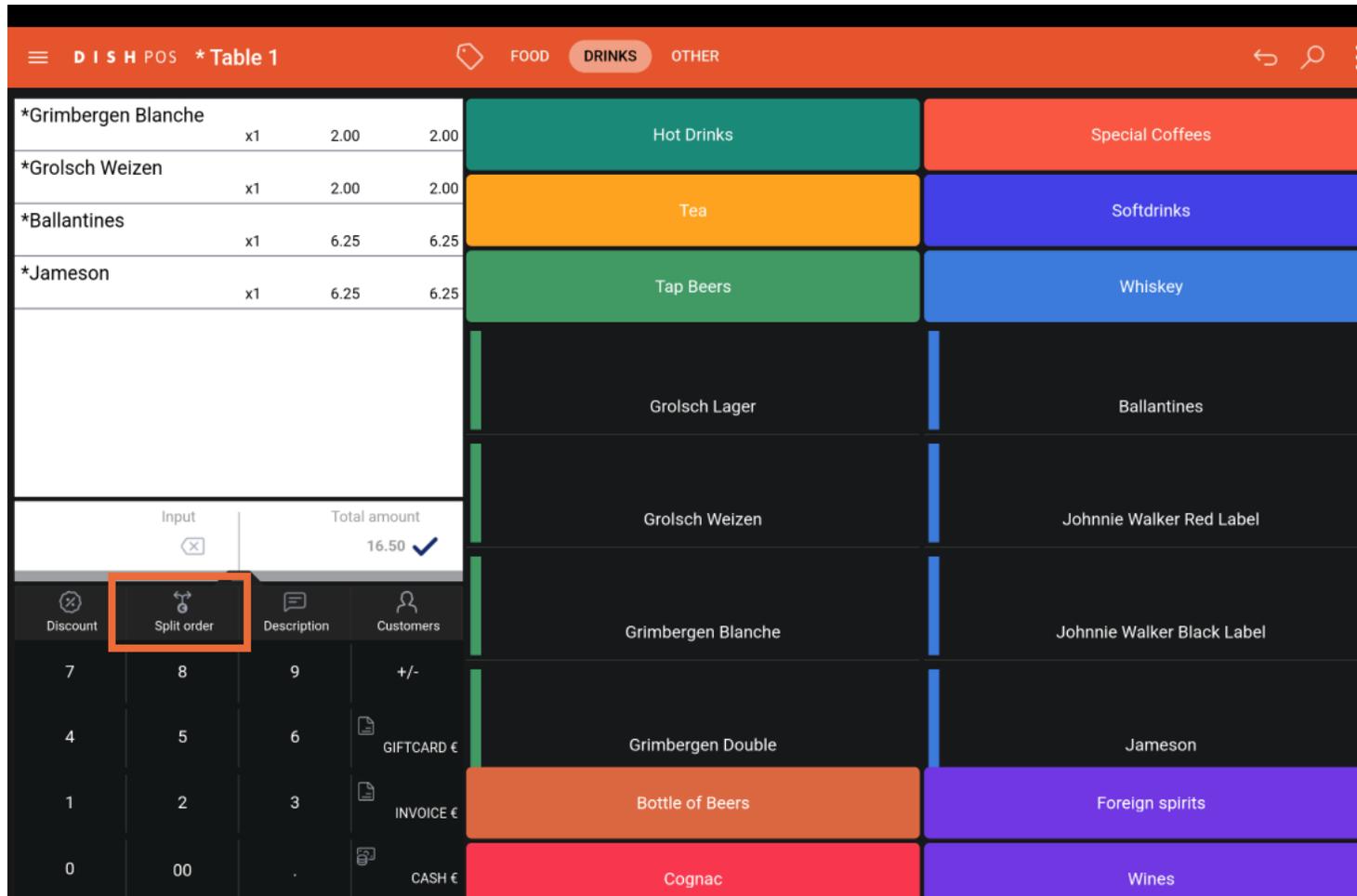
The screenshot displays the DISH POS app interface for 'Table 1'. The top navigation bar includes a menu icon, the text 'DISH POS *Table 1', and category tabs for 'FOOD', 'DRINKS', and 'OTHER'. The 'DRINKS' tab is active. Below the navigation bar, a list of items is shown with columns for description, quantity, price, and total price:

Description	Quantity	Price	Total Price
*Grimbergen Blanche	x1	2.00	2.00
*Grolsch Weizen	x1	2.00	2.00
*Ballantines	x1	6.25	6.25
*Jameson	x1	6.25	6.25

Below the item list, there is an 'Input' field and a 'Total amount' field showing '16.50' with a checkmark. At the bottom left, there are buttons for 'Discount', 'Split order', 'Description', and 'Customers'. Below these are numeric keys (7, 8, 9, +/-, 4, 5, 6, 1, 2, 3, 0, 00) and payment options: 'GIFTCARD €', 'INVOICE €', and 'CASH €'. The right side of the screen features a grid of menu categories:

- Hot Drinks
- Special Coffees
- Tea
- Softdrinks
- Tap Beers
- Whiskey
- Grolsch Lager
- Ballantines
- Grolsch Weizen
- Johnnie Walker Red Label
- Grimbergen Blanche
- Johnnie Walker Black Label
- Grimbergen Double
- Jameson
- Bottle of Beers
- Foreign spirits
- Cognac
- Wines

During the ordering process, tap on the function **Split order**.



Now select the **items** you want to manage.

The screenshot shows the DISH POS interface for 'Table 1'. The top bar is orange with 'DISH POS' and 'Table 1' on the left, and a back arrow on the right. The main area is split into two columns of item lists. The left column contains: Grimbergen Blanche (x1, 2.00, 2.00), Grosch Weizen (x1, 2.00, 2.00), Ballantines (x1, 6.25, 6.25), and Jameson (x1, 6.25, 6.25). The right column contains: Ballantines (x1, 6.25, 6.25) and Jameson (x1, 6.25, 6.25). The 'Ballantines' and 'Jameson' rows in the left column are highlighted with an orange border. At the bottom, there are two 'Total amount' rows: one on the left for 16.50 and one on the right for 12.50. A central menu is open, showing an 'Input' field with a close button, and icons for 'Move order', 'Split order', 'Merge orders', and 'Print order...'. Below these are numeric keys 7, 8, 9, 4, 5, 6, 1, 2, 3, and 0, along with icons for 'GIFTCARD €', 'INVOICE €', and 'CASH €'.

DISH POS Table 1			
Grimbergen Blanche	x1	2.00	2.00
Grosch Weizen	x1	2.00	2.00
Ballantines	x1	6.25	6.25
Jameson	x1	6.25	6.25
Total amount			16.50

Ballantines	x1	6.25	6.25
Jameson	x1	6.25	6.25
Total amount			12.50

Input ✕

📄 Move order
🔗 Split order
🔗 Merge orders
🖨️ Print order...

7 8 9

4 5 6 📄 GIFTCARD €

1 2 3 📄 INVOICE €

0 00 . 📄 CASH €



To move the items to another table, tab on **Move order**. Then select the table which you want to move your selection. **Note: If you did not make a selection, it will move the complete order.**

The screenshot shows the DISH POS interface for 'Table 1'. The table contains the following items:

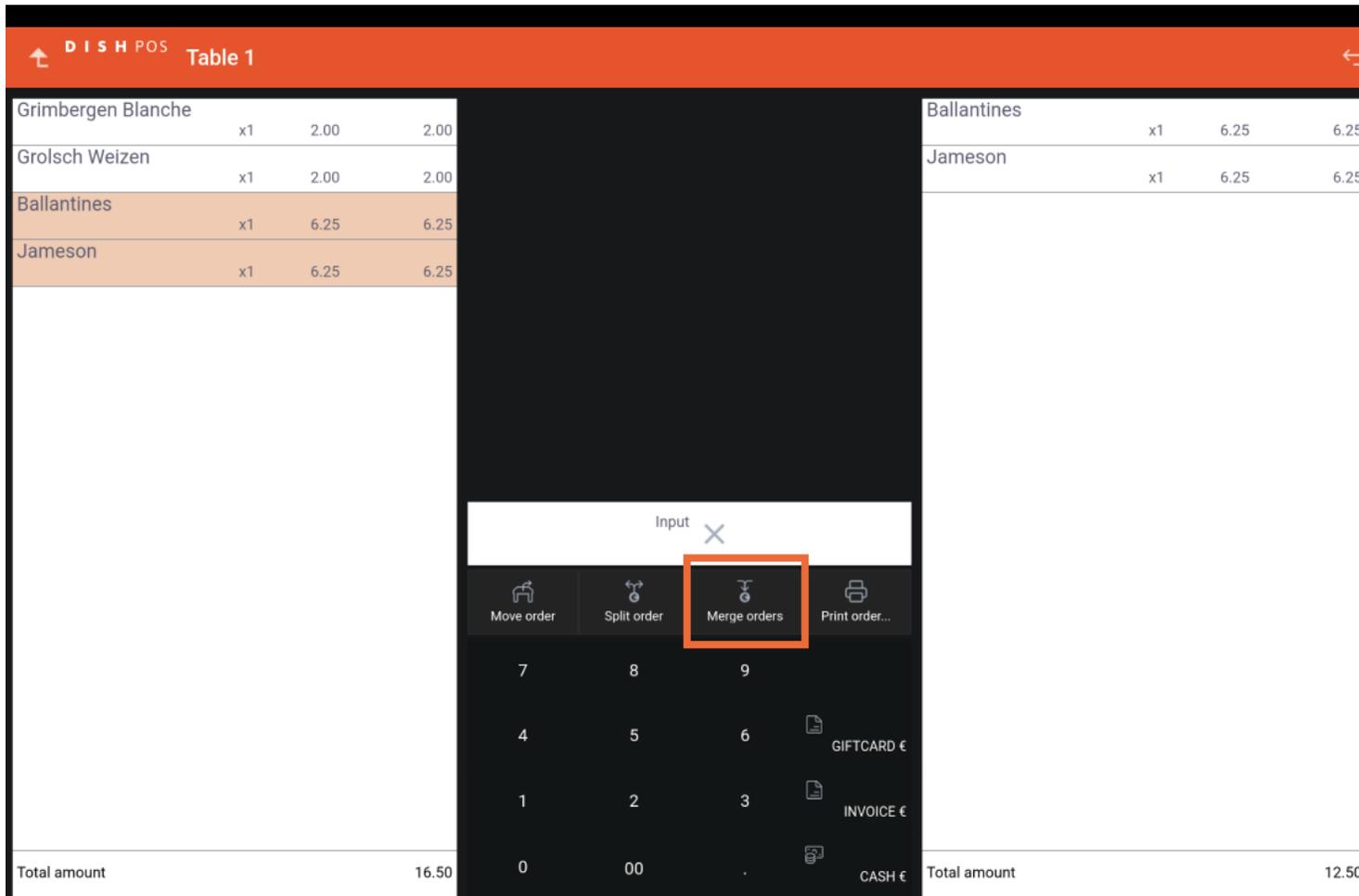
Item	Quantity	Price	Total
Grimbergen Blanche	x1	2.00	2.00
Grosch Weizen	x1	2.00	2.00
Ballantines	x1	6.25	6.25
Jameson	x1	6.25	6.25
Total amount			16.50

A floating menu is open in the center, with the 'Move order' option highlighted by an orange box. The menu also includes 'Split order', 'Merge orders', and 'Print order...'. Below the menu is a numeric keypad (0-9) and options for 'GIFTCARD €', 'INVOICE €', and 'CASH €'. The total amount on the right side of the screen is 12.50.

To split the items on the same table to let them be paid separately, tap on **Split order**.

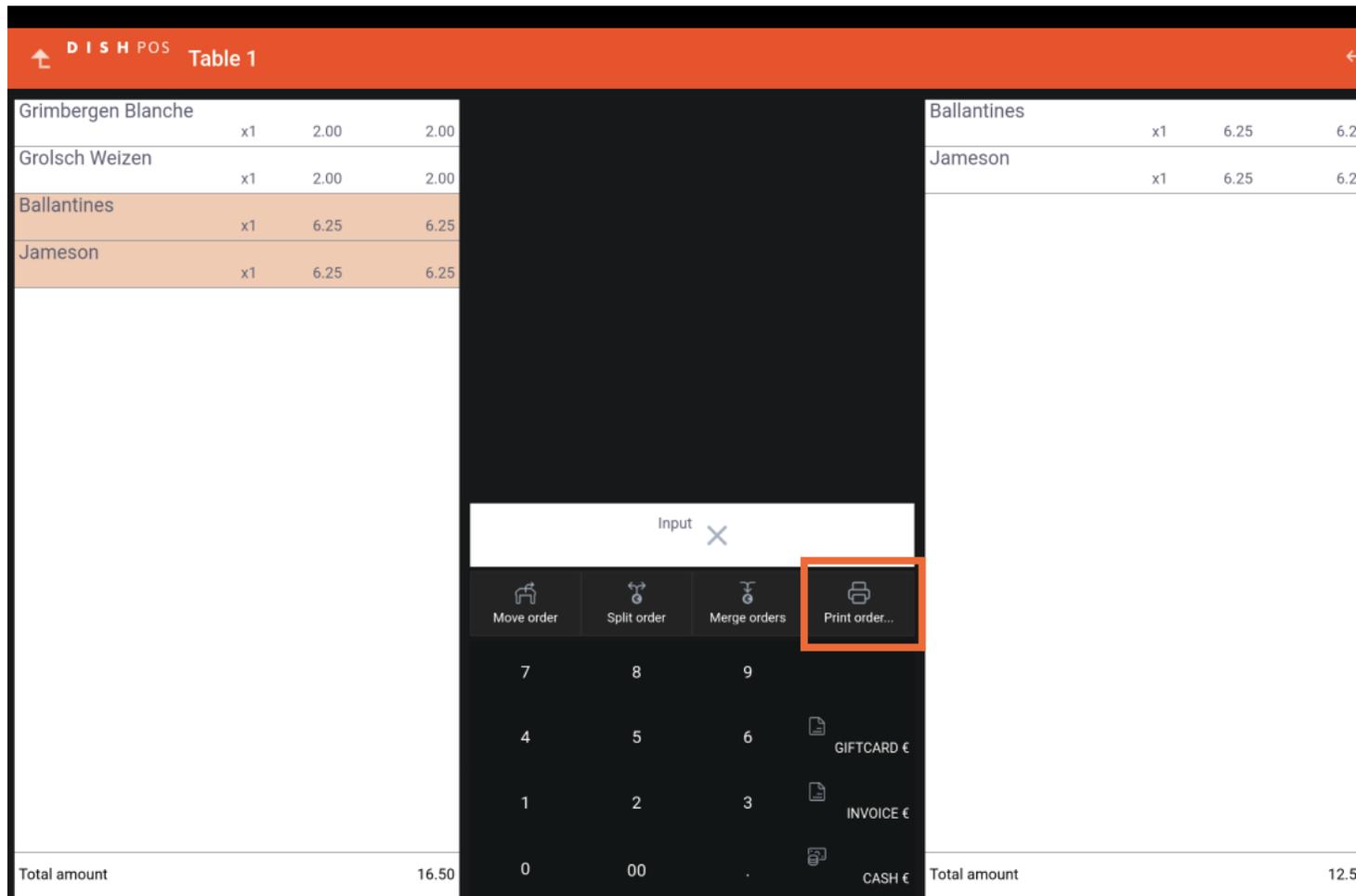
The screenshot shows the DISH POS interface for 'Table 1'. The top bar is orange with 'DISH POS' and 'Table 1' on the left, and a back arrow on the right. The main area is split into two columns. The left column contains a list of items: Grimbergen Blanche (x1, 2.00, 2.00), Grosch Weizen (x1, 2.00, 2.00), Ballantines (x1, 6.25, 6.25), and Jameson (x1, 6.25, 6.25). The right column contains: Ballantines (x1, 6.25, 6.25) and Jameson (x1, 6.25, 6.25). At the bottom of each column is a 'Total amount' of 16.50 and 12.50 respectively. A central panel is open, titled 'Input' with a close button. It contains four buttons: 'Move order', 'Split order' (highlighted with a red box), 'Merge orders', and 'Print order...'. Below these buttons is a numeric keypad with digits 0-9 and a decimal point. To the right of the keypad are three options: 'GIFTCARD €', 'INVOICE €', and 'CASH €'.

- To merge the order with another order of a table, tap on **Merge orders**. **Note: You can only merge complete orders.**





Tap on **Print order** to print an interim receipt. Long press on **Print order**, to select a printer you want to print the interim receipt from.

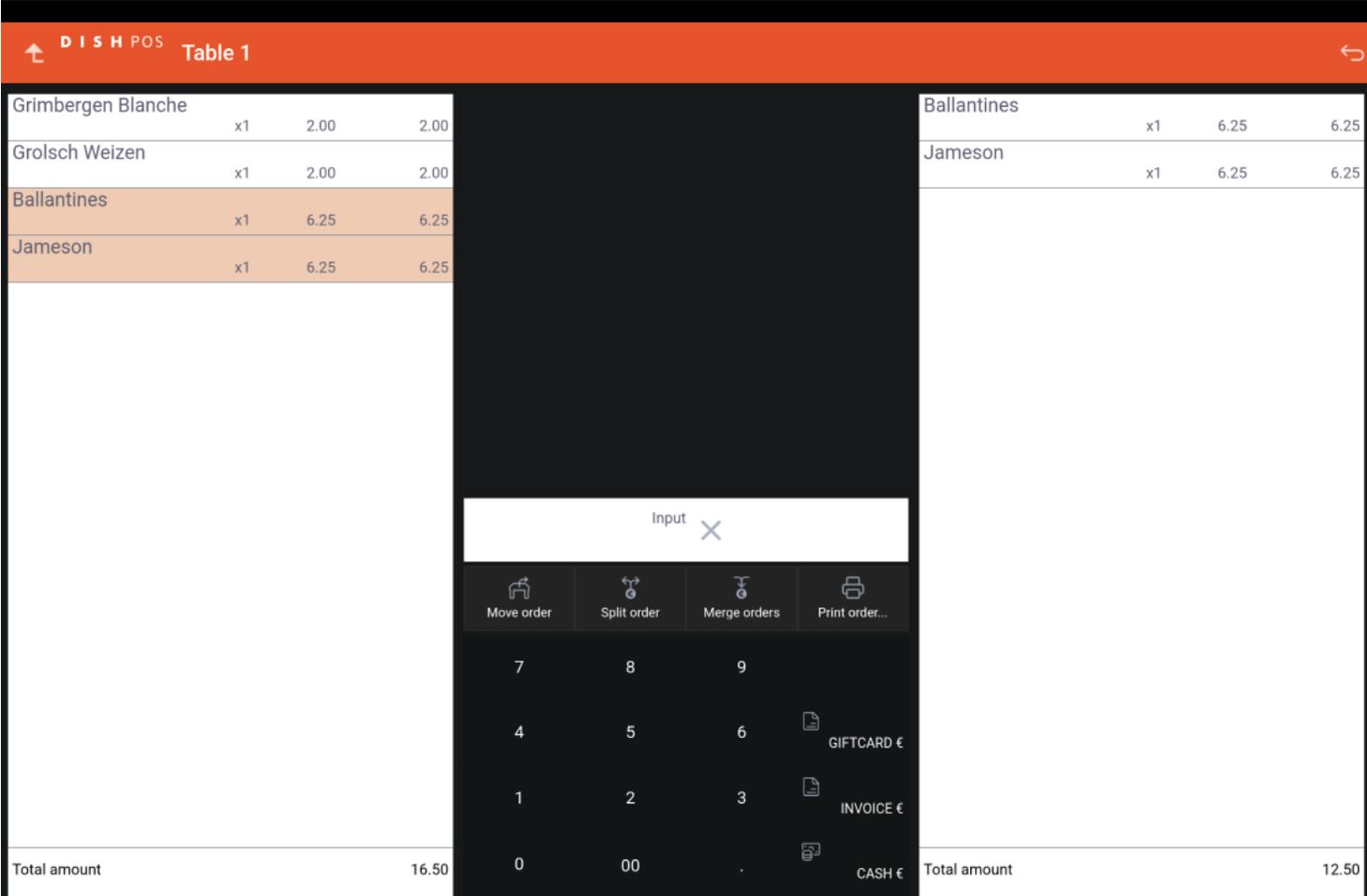


The screenshot shows the DISH POS interface for 'Table 1'. The order summary is split into two columns. The left column lists items: Grimbergen Blanche (x1, 2.00), Grolsch Weizen (x1, 2.00), Ballantines (x1, 6.25), and Jameson (x1, 6.25), with a total amount of 16.50. The right column lists: Ballantines (x1, 6.25) and Jameson (x1, 6.25), with a total amount of 12.50. A bottom menu is visible with options: Move order, Split order, Merge orders, and Print order... (highlighted with an orange box). Below these are numeric keys 0-9 and payment options: GIFTCARD €, INVOICE €, and CASH €.

DISH POS Table 1			
Grimbergen Blanche	x1	2.00	2.00
Grolsch Weizen	x1	2.00	2.00
Ballantines	x1	6.25	6.25
Jameson	x1	6.25	6.25
Total amount			16.50

Ballantines	x1	6.25	6.25
Jameson	x1	6.25	6.25
Total amount			12.50

 That's it. You completed the tutorial and now know how to split and move a table.



The screenshot shows the DISH POS interface for 'Table 1'. The screen is split into two columns. The left column lists items: Grimbergen Blanche (x1, 2.00), Grosch Weizen (x1, 2.00), Ballantines (x1, 6.25), and Jameson (x1, 6.25). The right column lists: Ballantines (x1, 6.25) and Jameson (x1, 6.25). A central panel contains an 'Input' field and a numeric keypad (0-9, ., 00). Below the keypad are icons for 'Move order', 'Split order', 'Merge orders', and 'Print order...'. At the bottom, there are two 'Total amount' fields: 16.50 on the left and 12.50 on the right. Payment options 'GIFTCARD €', 'INVOICE €', and 'CASH €' are also visible.

DISH POS Table 1			
Grimbergen Blanche	x1	2.00	2.00
Grosch Weizen	x1	2.00	2.00
Ballantines	x1	6.25	6.25
Jameson	x1	6.25	6.25
Total amount			16.50

Ballantines	x1	6.25	6.25
Jameson	x1	6.25	6.25
Total amount			12.50

Input

7 8 9
 4 5 6
 1 2 3
 0 00 .



Scan to go to the interactive player