

#### How do I reopen orders (Tablet)

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Welcome to the DISH POS app. In this tutorial, we show you how to reopen an order.

E DISH POS HD	Video Demo English	AREA OPEN ORDER	S CUSTOMER ACCOUNTS		¢
Restaurant 2 seats	Direct Sale		E-Commerce	Terrace 80 seats	
Order Aggregator					



#### How do I reopen orders (Tablet)

# First, open the menu.

=	DISH POS	HD Video Dem	o English	AREA	OPEN ORDER	S CUSTOMER ACCOUNTS		¢
Rest 2 seat	aurant s		Direct Sale			E-Commerce	Terrace 80 seats	
Orde	r Aggregator							



### • Then tap on Reprint/Reopen order.

		English AREA OPEN ORDERS CUSTOMER ACCOUNTS						
Č		Direct Sale	E-Commerce	Terrace 80 seats				
Supp	port User							
	Payment terminal							
?	Unexpected payments							
ଟ୍	Dish Support							
Ŕ	Self-service status							
\$	Disable ticket printing							
¢	Reprint/Reopen order							
ß								
\$	Settings							
Ð	Logout							



A pop-up with all the current closed orders will then appear. Simply tap on the order you like to reopen. Note: Only orders on the same shift and have not been paid through EFT can be reopened.





## Once you selected an order, tap on Reopen Order.

😑 різнроз HD Vid	leo Dema	FACILITIES FACILITIES	OPEN ORDER	CUSTOMER ACCOUN	NTS			$\sim$
	Select a	an order						
	#2 11:38 AM	Table 2 / Manager	€ 14.00	Cappuccino Latte Coffee	x1 x1	3.20 3.95	3.20 3.95	
	#1 11:38 AM	Table 1 / Manager	€ 72.70	Espresso Macchiato Espresso	x1 x1	3.95 2.90	3.95 2.90	
				Pin			14.00	
		Reopen Order		Re	eprint Order			



• You also have the option to print a copy of the order. To do so, tap on Reprint Order.

😑 DISHPOS HDVid	leo Demo	English	FACILITIES	OPEN ORDERS	CUSTOMER ACCC	DUNTS			Ó
	Select a	an order							
	#2 11:38 AM	Table 2 / Manage	r	€ 14.00	Cappuccino Latte Coffee	x1 x1	3.20 3.95	3.20 3.95	
	#1 11:38 AM	Table 1 / Manage	r	€ 72.70	Espresso Macchiato Espresso	x1 x1	3.95 2.90	3.95 2.90	
					Pin			14.00	
		Reope	en Order			Reprint Order			



That's it. You completed the tutorial and now know how to reopen an order.

≡ DISH POS HD Video	Demo English	OPEN ORDERS CUSTOMER ACCOUNTS		¢
Restaurant 2 seats	Direct Sale	E-Commerce	Terrace 80 seats	
Order Aggregator				





Scan to go to the interactive player