Welcome to the DISH POS dashboard. In this tutorial, we show you how to retrieve shift reports.

First, click on Finances.

Then go to Shift report.

You are now in the Shift management. In the calendar, select a date for which you want to retrieve the report for. Note: The default time of the beginning and end of the shift cannot be modified.

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Then click on reports to select what kind of reports should be displayed.

How do I retrieve shift reports?

Click on Day report drawer shifts to see all sold articles on the selected day. Note: After clicking on a report category, it will open the report in a new tab.

Click on Particularities on day to see all transactions in and out of the cash register. Note: After clicking on a report category, it will open the report in a new tab.

To compare the turnovers generated from each Staff member, select the Staff Members and click on Turnover per hour. Note: After clicking on a report category, it will open the report in a new tab.

ℹ️ That's it. You completed the tutorial and now know how to retrieve shift reports.

Scan to go to the interactive player