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Welcome to DISH POS Dashboard. In this tutorial, we will show you how to add a user group and assign a user to this user group. First, go to General.

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				Show amounts including VAT
Today's turnover data				
Turnover	Transactions	Average spendin	g	Open orders
€ 0.00	0	€ 0.00	1	€ 0.00
				Amount
				O Last update: Today at 16:55
Turnover details				
— This week — Previous week				
€100		TURNOVER TO DATE THIS WEEK	TURNOVER TO DATE LAST WEEK	TOTAL TURNOVER LAST WEEK
€90 €80		€ 0.00	€ 0.00	€ 0.00
670		AVERAGE SPENDING TO DATE THIS WEEK	AVERAGE SPENDING TO DATE LAST WEEK	AVERAGE SPENDING LAST WEEK
660		€ 0.00	€ 0.00	€ 0.00
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630		0	0	0
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Then go to User groups.







You are now in the overview of your user groups. Click on + Add user group to create a new user group. Note: A new window will open where you have to set up the information for the new user group.

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Translations										
Packaging profiles										
External integrations										
Scan services										



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Start by adding the name into the corresponding text field and selecting whether this group is going to be for enterprise or app users by using the corresponding drop-down menu.

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	Users							Your reference		
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	Courses									
	Customers									
	Currency									
	Turnover categories									
	Customer displays									
	Translations									
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	External integrations									
	Scan services								Save and add new	Save



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Now set the permissions for this group. To expand the permission categories, use the corresponding down-facing arrow.

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External integrations								
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• You then can determine what permission this group will have for certain functions. Do so by selecting the respective checkboxes.

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• Once you are finished, click on Save to apply the changes.

DISH POS v2.89.1	(V) Den	Add user group	User group				close 🛞
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In order to assign a user to an user group, go to Users.





• Then click on the edit icon of the respective user you want to assign to a user group.

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App links Table map		0	D	#13	Grab & Go		Manager			
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User groups		0 9	<u>ل</u>	#19	Kiosk		Manager			
Courses		0 9	D	#22	Order2POS		Manager			
Customers		0 9	<u>ت</u>	#7	QR		Manager			
Turnover categories		0 9	<u>ت</u>	#16	Second Clerk					
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A new window with the settings of the user will open. Use the corresponding drop-down menu to select a user group.

DISHPOS _{v2.89.1}	(V) Den	Edit user	User	close 🛞
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Articles ~	× (App user	
\sim Finance \sim	1 5		First name	
ⓒ General ^	0 6		Last name	
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Scan services				Save



• Now select the user group.



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Language None User groups User group Clerk Enterprise Admin Gestionnaire Manager Manager Test 1	~ ^		ID	6249	

• And click on + Add user group to make the changes effective.

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lable map	0 5		Confirm new password *		
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Once selected, the user group will be added to the user group section.

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• When you are finished with the setup, click on Save to apply the changes.

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• You now have to transmit the changes to the POS. To do so, click on General and then go to the subcategory General.

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Customers	C m #7 QR Manager		
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Customer displays	C fit #2 Support Manager		
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• You are now in the overview of your stores. Click on SEND, to send the changes to your POS.

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Turnover categories									
Customer displays									
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That's it. You completed the tutorial and now know how to add a user group and assign a user to this user group.

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Scan to go to the interactive player