



Welcome to **DISH POS Dashboard**. In this tutorial, we will show you how to add a user group and assign a user to this user group. First, go to **General**.

DISH POS v2.89.1 (V) Demo EN Video DISH POS Tutorials Update is available Demo DISH POS

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- 📦 Articles
- 📈 Finance
- ⚙️ General
- 💳 Payment
- 🛒 Self-service

Show amounts including VAT

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			<small>Last update: Today at 16:55</small>

Turnover details

— This week — Previous week

<small>TURNOVER TO DATE THIS WEEK</small> € 0.00	<small>TURNOVER TO DATE LAST WEEK</small> € 0.00	<small>TOTAL TURNOVER LAST WEEK</small> € 0.00
<small>AVERAGE SPENDING TO DATE THIS WEEK</small> € 0.00	<small>AVERAGE SPENDING TO DATE LAST WEEK</small> € 0.00	<small>AVERAGE SPENDING LAST WEEK</small> € 0.00
<small>NUMBER OF TRANSACTIONS TO DATE THIS WEEK</small> 0	<small>NUMBER OF TRANSACTIONS TO DATE LAST WEEK</small> 0	<small>TOTAL TRANSACTIONS LAST WEEK</small> 0



Then go to **User groups**.

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Show amounts including VAT

Today's turnover data

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Turnover details

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<small>NUMBER OF TRANSACTIONS TO DATE THIS WEEK</small> 0	<small>NUMBER OF TRANSACTIONS TO DATE LAST WEEK</small> 0	<small>TOTAL TRANSACTIONS LAST WEEK</small> 0



You are now in the overview of your user groups. Click on **+ Add user group** to create a new user group.
Note: A new window will open where you have to set up the information for the new user group.

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User groups (5 user groups)

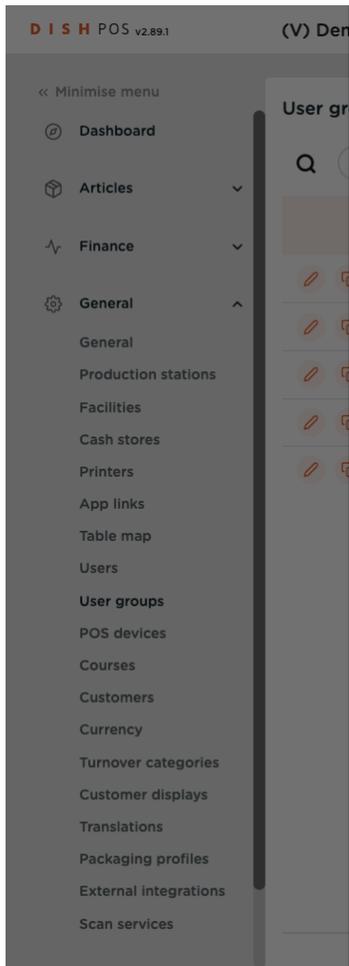
Search Show 50 Records **+ Add user group**

Name	
  	Enterprise Admin
  	Manager Test 1
  	Gestionnaire
  	Clerk
  	Manager

1



Start by adding the name into the corresponding **text field** and selecting whether this group is going to be for enterprise or app users by using the corresponding **drop-down menu**.



(V) Demo Add user group

User group

User group
CLOSE ✕

Name*
Type* Enterprise user ▼

Permissions

Permission	<input checked="" type="radio"/> None	<input type="radio"/> Read	<input type="radio"/> Read & Write
▼ Products	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
▼ General	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Permission	<input checked="" type="radio"/> None	<input type="radio"/> Today	<input type="radio"/> All
▼ Finance	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas

Use user authorization areas

What does the user have access to? Select all Deselect all

^ (V) Demo EN Video

HD Video Demo English

Provisioning

The user/group can send the POS programming

No

Identification

Your reference

ID

Save and add new
Save



Now set the permissions for this group. To expand the permission categories, use the corresponding **down-facing arrow**.

(V) Demo Add user group



User group

User group
CLOSE

Name* Type* Enterprise user

Permissions

Permission	<input checked="" type="radio"/> None	<input type="radio"/> Read	<input type="radio"/> Read & Write
<div style="display: flex; align-items: center;"> <div style="margin-right: 5px;">▾</div> Products </div>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<div style="display: flex; align-items: center;"> <div style="margin-right: 5px;">▾</div> General </div>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
<div style="display: flex; align-items: center;"> <div style="margin-right: 5px;">▾</div> Finance </div>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas

Use user authorization areas

What does the user have access to? Select all Deselect all

(V) Demo EN Video
 HD Video Demo English

Provisioning

The user/group can send the POS programming

No

Identification

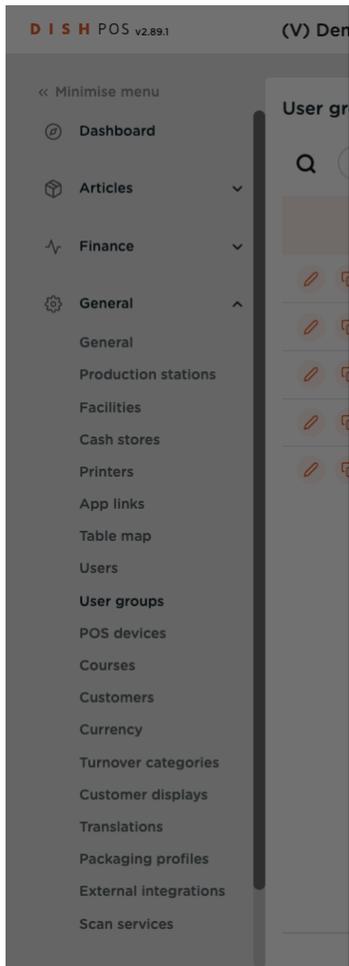
Your reference

ID

Save and add new
Save



You then can determine what permission this group will have for certain functions. Do so by selecting the respective **checkboxes**.



User group
CLOSE ⓧ

Name* Type*

Permissions	<input type="radio"/> None	<input type="radio"/> Read	<input type="radio"/> Read & Write
Products	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
General	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stores	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App functions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Production station	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash store	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App link	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enterprise users/usergroups	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
App users/usergroups	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Customers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Printers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Table map	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
POS devices	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas

Use user authorization areas

What does the user have access to? Select all Deselect all

(V) Demo EN Video

HD Video Demo English

Provisioning

The user/group can send the POS programming

No

Identification

Your reference

ID

Save and add new
Save

Once you are finished, click on **Save** to apply the changes.

User group configuration details:

- Name: usergroup test 1
- Type: Enterprise user

Permission	None	Read	Read & Write
Products	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
General	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stores	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App functions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Production station	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash store	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App link	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enterprise users/usergroups	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
App users/usergroups	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Customers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Printers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Table map	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
POS devices	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas: Use user authorization areas
 What does the user have access to? **Select all** **Deselect all**
 (V) Demo EN Video
 HD Video Demo English

Provisioning: The user/group can send the POS programming
 No

Identification:
 Your reference:
 ID:

Buttons:

In order to assign a user to an user group, go to **Users**.

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- Scan services

User groups (6 user groups)

Search

Show 50 Records + Add user group

Name
Enterprise Admin
Manager Test 1
Gestionnaire
usergroup test 1
Clerk
Manager

1



Then click on the **edit icon** of the respective user you want to assign to a user group.

DISH POS v2.89.1 (V) Demo EN Video DISH POS Tutorials Update is available Demo DISH POS

Users (12 users)

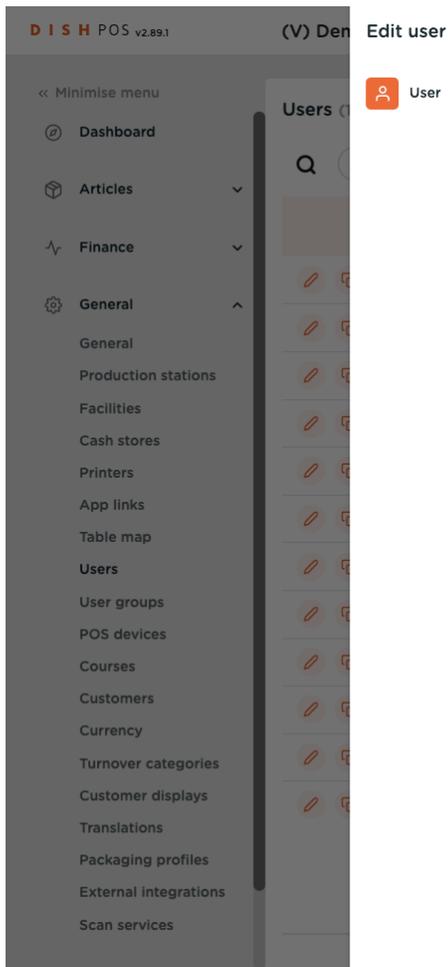
Search Show 50 Records + Add user Import

ID	Name	Email address	User groups
#18	[REDACTED]	[REDACTED]	Enterprise Admin
#3	Clerk		Clerk
#1	Demo booo	[REDACTED]	Enterprise Admin
#17	Demo DISH POS	[REDACTED]	Enterprise Admin
#11	Frans		Manager
#13	Grab & Go		Manager
#20	Haevns		
#19	Kiosk		Manager
#22	Order2POS		Manager
#7	QR		Manager
#16	Second Clerk		
#2	Support		Manager

1



A new window with the settings of the user will open. Use the corresponding **drop-down menu** to select a user group.



User CLOSE

New password must be at least 8 characters long.

Confirm new password *

App user

First name
Haevns

Last name
Schoolos

PIN code*

Barcode / code

Language
None

User groups

User group

Identification

Your reference ID 6249

Save



Now select the **user group**.

DISH POS v2.85.1 (V) Den Edit user

Users

- Dashboard
- Articles
- Finance
- General
- General
- Production stations
- Facilities
- Cash stores
- Printers
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- POS devices
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User

App user

First name: Haevns

Last name: Schools

PIN code*

Barcode / code

Language: None

User groups

User group

- Clerk
- Enterprise Admin
- Gestionnaire
- Manager
- Manager Test 1
- usergroup test 1

ID: 6249

Save

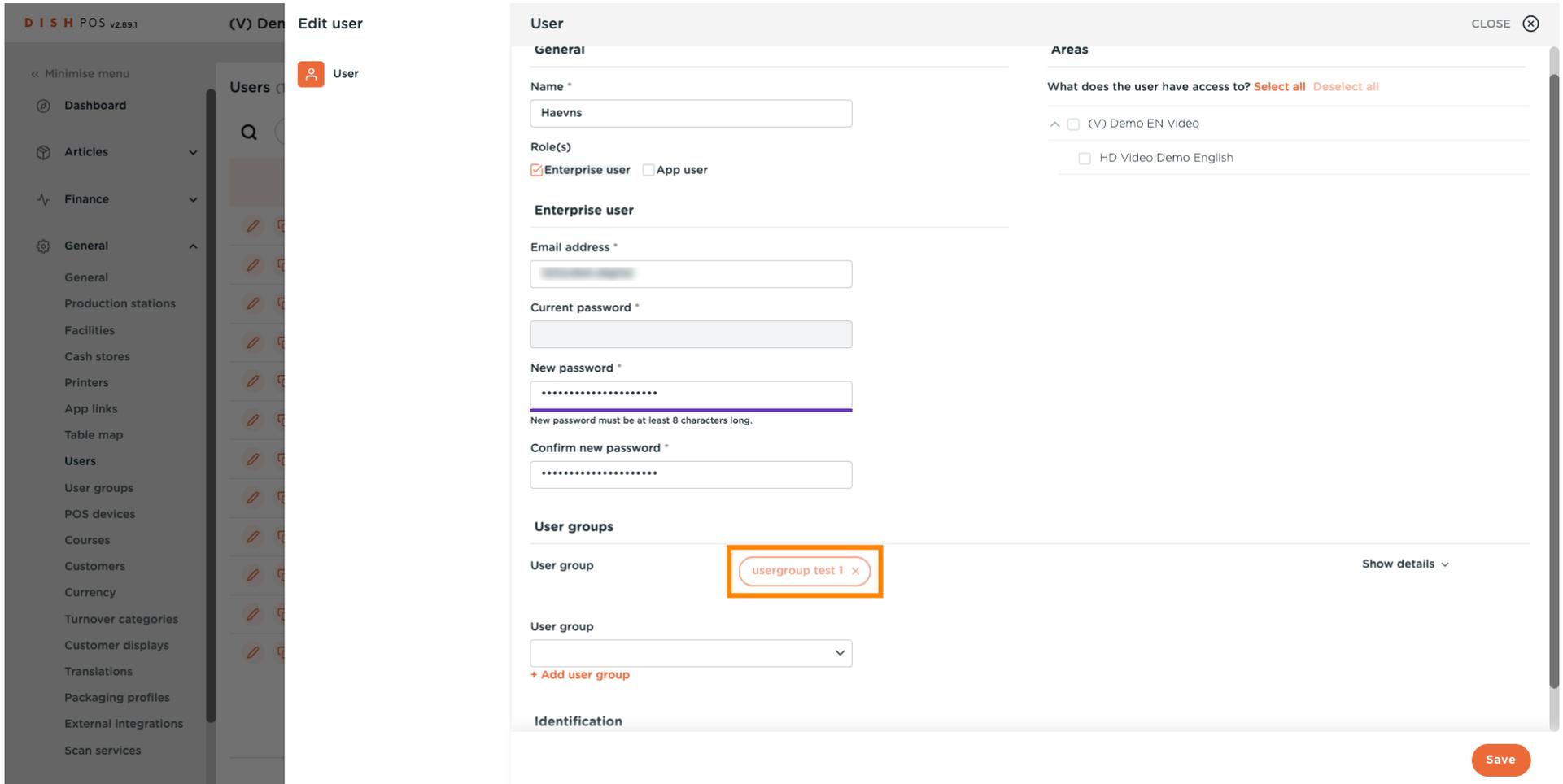
And click on **+ Add user group** to make the changes effective.

The screenshot displays the 'Edit user' interface in the DISH POS system. On the left, a sidebar menu lists various settings, with 'Users' selected. The main panel is titled 'User' and contains several sections:

- General:** Name field containing 'Haevns'. Role(s) section with 'Enterprise user' selected and 'App user' unselected.
- Enterprise user:** Email address field (blurred), Current password field (blurred), New password field (with a strength indicator and a note: 'New password must be at least 8 characters long.'), and Confirm new password field (blurred).
- User groups:** A dropdown menu showing 'usergroup test 1' selected, with a '+ Add user group' button highlighted in orange below it.
- Areas:** A section titled 'What does the user have access to?' with 'Select all' and 'Deselect all' options. It lists '(V) Demo EN Video' and 'HD Video Demo English' with checkboxes.
- Identification:** A field for 'Your reference' and an 'ID' field containing '6249'.

A 'Save' button is located at the bottom right of the form.

 Once selected, the user group will be added to the user group section.



The screenshot displays the 'Edit user' interface in the DISH POS system. On the left, a sidebar menu lists various system components, with 'Users' selected. The main content area is titled 'User' and contains several sections:

- General:** Includes fields for 'Name *' (containing 'Haevns'), 'Role(s)' (with 'Enterprise user' selected), 'Email address *', 'Current password *', 'New password *', and 'Confirm new password *'. A note states: 'New password must be at least 8 characters long.'
- Areas:** A section titled 'What does the user have access to?' with options 'Select all' and 'Deselect all'. It shows a list of areas, including '(V) Demo EN Video' and 'HD Video Demo English'.
- User groups:** A section where 'User group' is set to 'usergroup test 1', which is highlighted with an orange box. Below this is a dropdown menu for 'User group' and a '+ Add user group' link.
- Identification:** A section at the bottom of the form.

A 'Save' button is located at the bottom right of the form. A 'CLOSE' button with an 'X' icon is in the top right corner of the form area.



When you are finished with the setup, click on **Save** to apply the changes.



You now have to transmit the changes to the POS. To do so, click on **General** and then go to the sub-category **General**.

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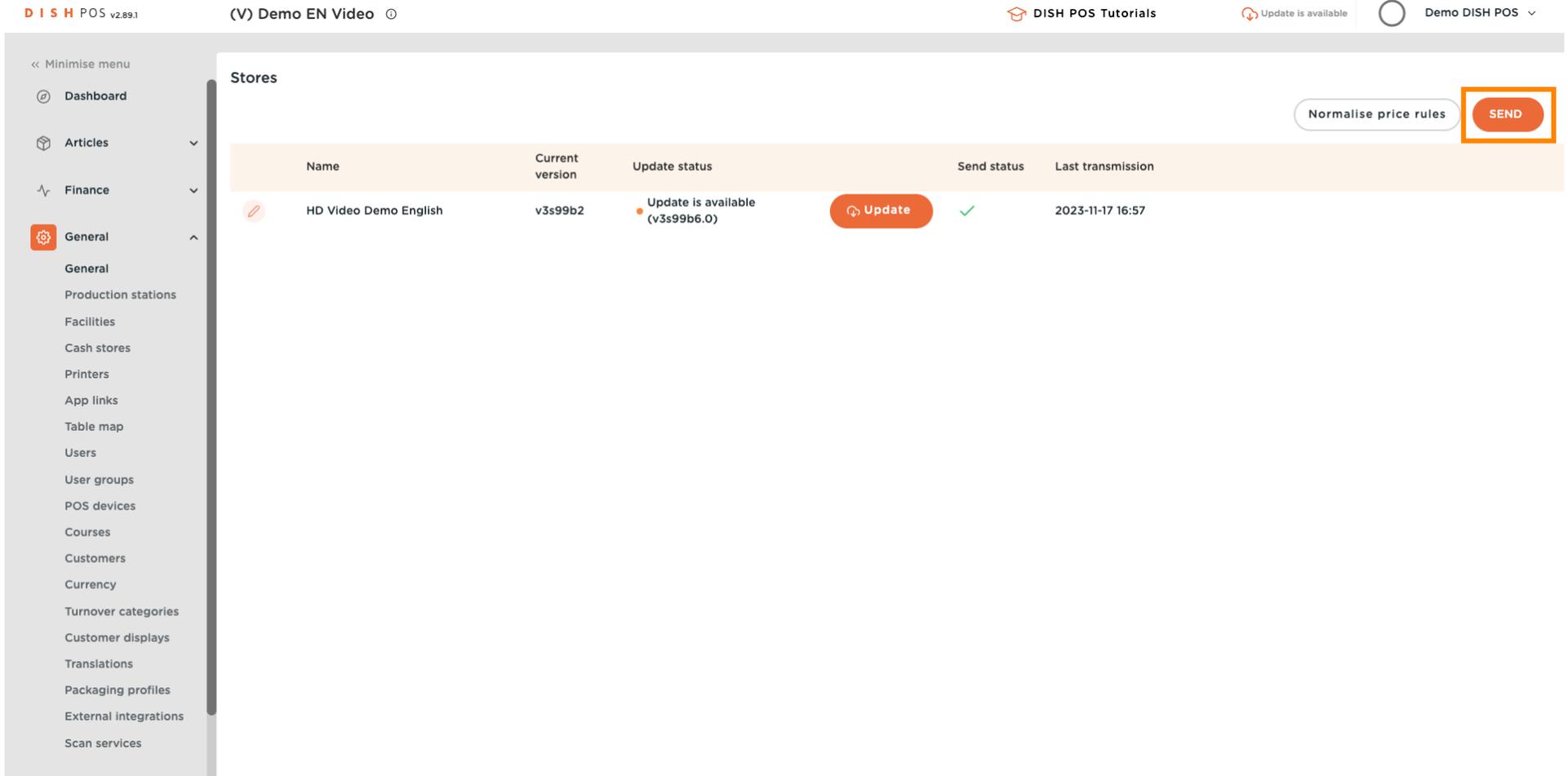
Users (12 users)

Show 50 Records
+ Add user
Import

ID	Name	Email address	User groups
#18	[blurred]	[blurred]	Enterprise Admin
#3	Clerk		Clerk
#1	Demo booo	[blurred]	Enterprise Admin
#17	Demo DISH POS	[blurred]	Enterprise Admin
#11	Frans		Manager
#13	Grab & Go		Manager
#20	Haevns	[blurred]	usergroup test 1
#19	Kiosk		Manager
#22	Order2POS		Manager
#7	QR		Manager
#16	Second Clerk		
#2	Support		Manager



You are now in the overview of your stores. Click on **SEND**, to send the changes to your POS.



The screenshot shows the DISH POS interface. The top navigation bar includes the DISH POS version (v2.89.1), the current user (V Demo EN Video), and the current store (Demo DISH POS). The sidebar menu is open, showing various settings categories. The main content area displays a table of stores with the following data:

Name	Current version	Update status	Send status	Last transmission
HD Video Demo English	v3s99b2	Update is available (v3s99b6.0)	✓	2023-11-17 16:57

Buttons for 'Normalise price rules' and 'SEND' are visible in the top right corner of the table area. The 'SEND' button is highlighted with an orange box.



That's it. You completed the tutorial and now know how to add a user group and assign a user to this user group.

DISH POS v2.89.1 (V) Demo EN Video ⊙ DISH POS Tutorials Update is available Demo DISH POS

Stores

Normalise price rules **SEND**

Name	Current version	Update status	Send status	Last transmission
HD Video Demo English	v3s99b2	Update is available (v3s99b6.0) Update		2023-11-17 16:57

General

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- Printers
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Scan to go to the interactive player