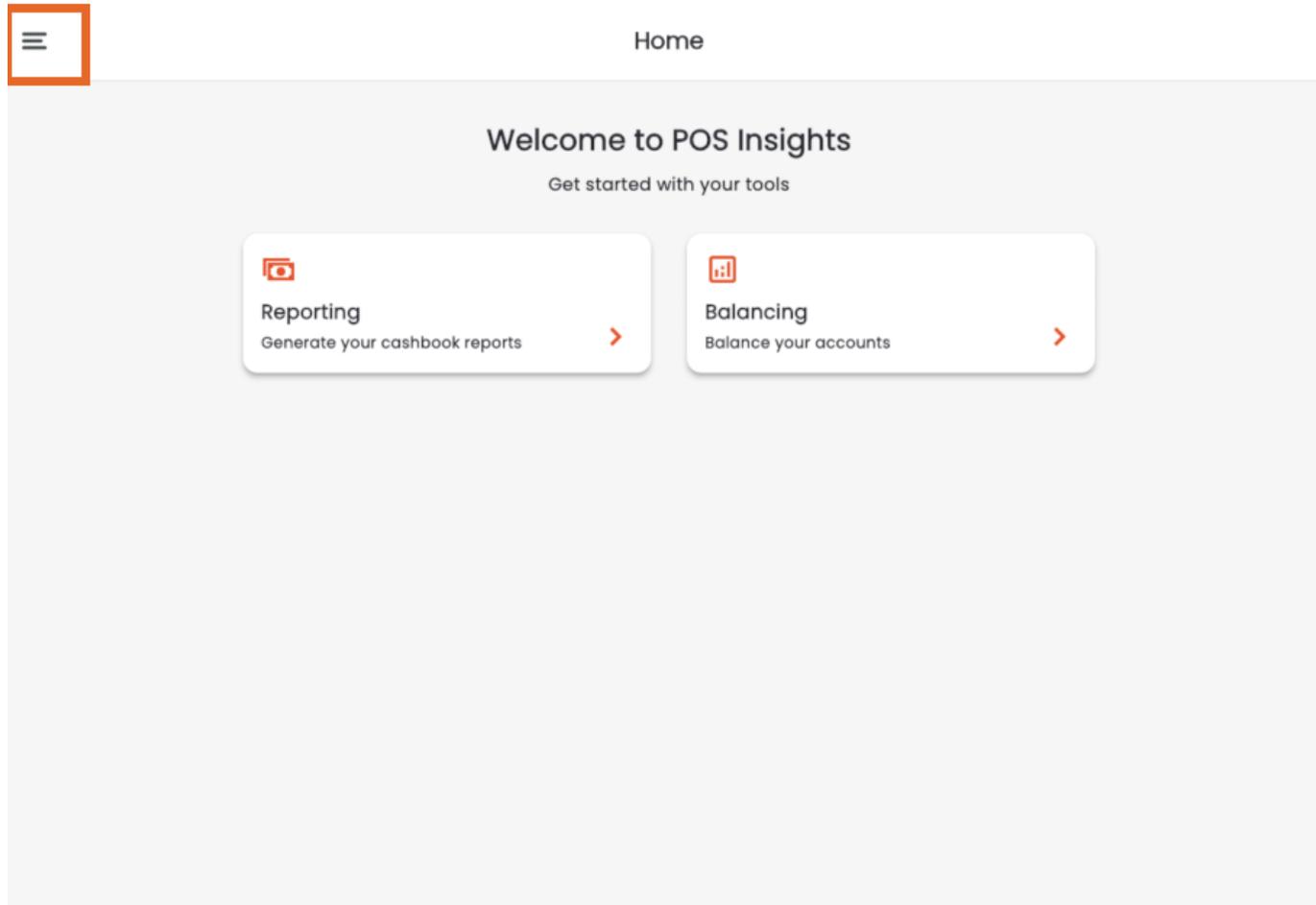
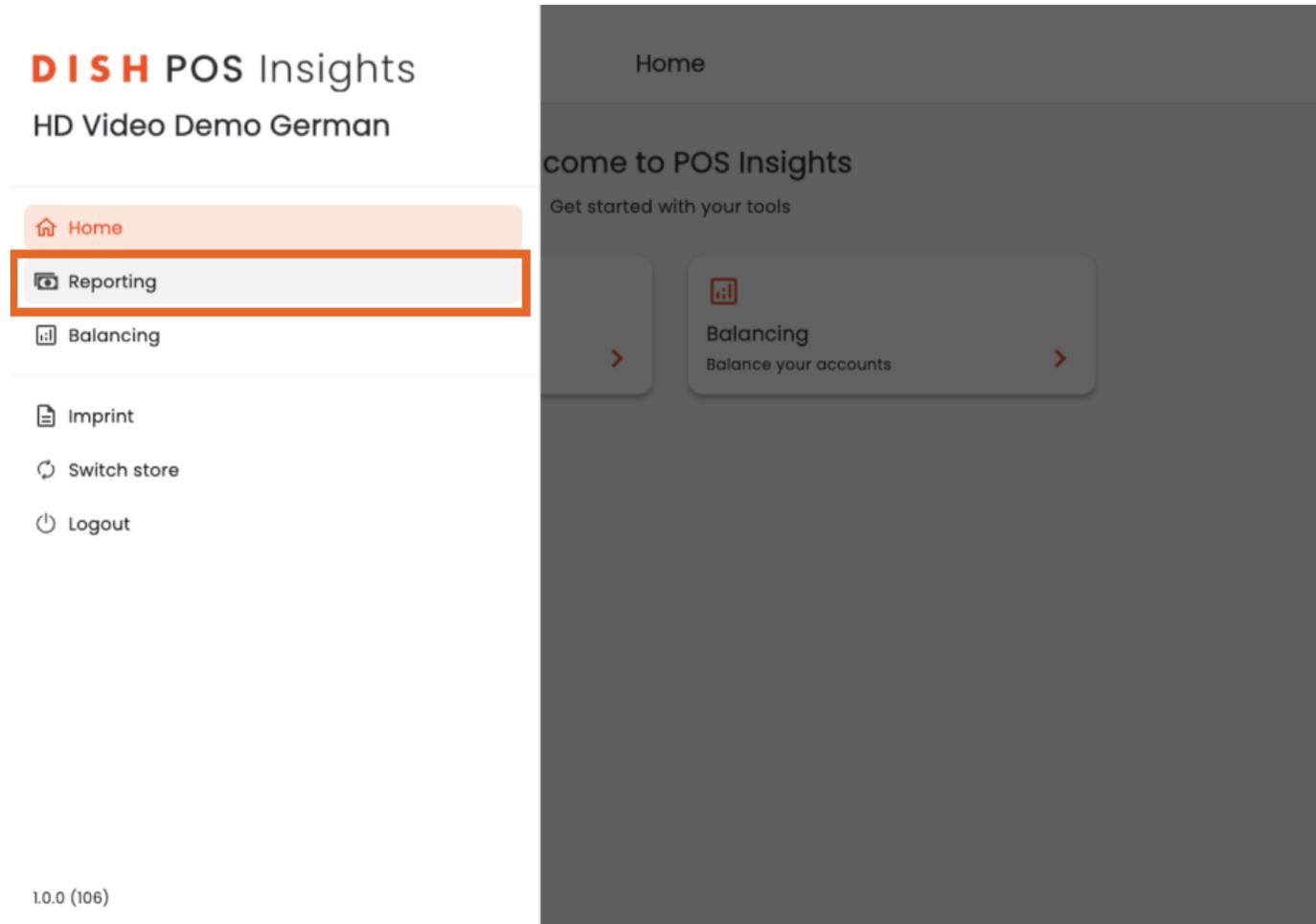




Welcome to the DISH POS Insights App. In this tutorial, we will show you to retrieve reports from the DISH POS Insights App. First, go to the **Hamburger menu** on the top left.



1 Select **Reporting** afterwards.



Here you can select the **start date** and **the end date** of your report.

The screenshot shows the 'Reporting' section of the app. At the top, there is a hamburger menu icon on the left and the word 'Reporting' in the center. Below this is a 'Generate report' form. The form has three main sections: 'SELECT START DATE', 'SELECT END DATE', and 'CASH DRAWER'. The 'SELECT START DATE' and 'SELECT END DATE' fields are highlighted with an orange border. Both date fields contain the date '2024/03/19' and have a calendar icon to their right. The 'CASH DRAWER' section has a dropdown menu with 'All cash drawers' selected. At the bottom of the form is a large orange button labeled 'Generate report'.

- 1 Select the **cash drawer** you would like a report of.

The screenshot shows the 'Reporting' section of the app. At the top, there is a hamburger menu icon on the left and the word 'Reporting' in the center. Below this is a 'Generate report' form. The form contains three input fields: 'SELECT START DATE' with the value '2024/03/16', 'SELECT END DATE' with the value '2024/03/19', and 'CASH DRAWER' with a dropdown menu showing 'All cash drawers'. A red rectangular box highlights the 'CASH DRAWER' dropdown menu. At the bottom of the form is an orange button labeled 'Generate report'.

Then click on **Generate report**.

The screenshot shows the 'Reporting' section of the app. A 'Generate report' dialog is displayed with the following fields:

- SELECT START DATE:** 2024/03/16
- SELECT END DATE:** 2024/03/19
- CASH DRAWER:** Kassenschublade

The 'Generate report' button at the bottom of the dialog is highlighted with a red border.



You will then get redirected to the report page.

Cashbook Report ↓

Cash Book		Start Date/Time	2024-03-16 00:00:00		End Date/Time	2024-03-19 23:59:00					
Cash Drawer		3									
Drawer	ID	Date	Time	Reference	User	Reason	Amount	VAT Amount	VAT %	Type	Balance
Kassensch 22	ublade	2024-03-19	12:25:09		Support	Delivery	-150.00	0.00	0.00	Out	314.36
Kassensch 23	ublade	2024-03-19	13:47:50		Manager		21.50	0.00	0.00	In	335.86
Kassensch 24	ublade	2024-03-19	13:48:48		Manager		32.00	0.00	0.00	In	367.86
Kassensch 25	ublade	2024-03-19	13:52:03	01	Manager	start money	100.00	0.00	0.00	In	467.86
Kassensch 26	ublade	2024-03-19	13:53:38		Support	Lieferung Gemüse	-80.00	-12.77	19.00	Out	387.86
Kassensch 27	ublade	2024-03-19	14:00:57		Manager	test	-100.00	-15.97	19.00	Out	287.86
Kassensch 28	ublade	2024-03-19	14:03:46		Manager	adding change	-50.00	0.00	0.00	Out	237.86

Click on the **highlighted icon** to download the report.

<
Cashbook Report



---

Cash Book
Start Date/Time 2024-03-16 00:00:00
End Date/Time 2024-03-19 23:59:00

Cash Drawer
3

Drawer	ID	Date	Time	Reference	User	Reason	Amount	VAT Amount	VAT %	Type	Balance
Kassensch 22	ublade	2024-03-19	12:25:09		Support	Delivery	-150.00	0.00	0.00	Out	314.36
Kassensch 23	ublade	2024-03-19	13:47:50		Manager		21.50	0.00	0.00	In	335.86
Kassensch 24	ublade	2024-03-19	13:48:48		Manager		32.00	0.00	0.00	In	367.86
Kassensch 25	ublade	2024-03-19	13:52:03	01	Manager	start money	100.00	0.00	0.00	In	467.86
Kassensch 26	ublade	2024-03-19	13:53:38		Support	Lieferung Gemüse	-80.00	-12.77	19.00	Out	387.86
Kassensch 27	ublade	2024-03-19	14:00:57		Manager	test	-100.00	-15.97	19.00	Out	287.86
Kassensch 28	ublade	2024-03-19	14:03:46		Manager	adding change	-50.00	0.00	0.00	Out	237.86

Select your download format by clicking on either [Download PDF](#) or [Download CSV](#).

<
Cashbook Report

[Download PDF](#)  
[Download CSV](#)

---

Cash Book      Start Date/Time    2024-03-16 00:00:00      End Date/Time    2024-03-19 23:59:59

Cash Drawer      3

Drawer	ID	Date	Time	Reference	User	Reason	Amount	VAT Amount	VAT %	Type	Balance
Kassensch 22	ublade	2024-03-19	12:25:09		Support	Delivery	-150.00	0.00	0.00	Out	314.36
Kassensch 23	ublade	2024-03-19	13:47:50		Manager		21.50	0.00	0.00	In	335.86
Kassensch 24	ublade	2024-03-19	13:48:48		Manager		32.00	0.00	0.00	In	367.86
Kassensch 25	ublade	2024-03-19	13:52:03	01	Manager	start money	100.00	0.00	0.00	In	467.86
Kassensch 26	ublade	2024-03-19	13:53:38		Support	Lieferung Gemüse	-80.00	-12.77	19.00	Out	387.86
Kassensch 27	ublade	2024-03-19	14:00:57		Manager	test	-100.00	-15.97	19.00	Out	287.86
Kassensch 28	ublade	2024-03-19	14:03:46		Manager	adding change	-50.00	0.00	0.00	Out	237.86



Click on the **arrow icon** in order to go back to the previous page. That's it. You completed the tutorial and now know how to retrieve reports from the DISH POS Insights App.

<
Cashbook Report
↓

Cash Book	Start Date/Time	2024-03-16 00:00:00	End Date/Time	2024-03-19 23:59:00							
Cash Drawer	3										
Drawer	ID	Date	Time	Reference	User	Reason	Amount	VAT Amount	VAT %	Type	Balance
Kassensch 22	ublade	2024-03-19	12:25:09		Support	Delivery	-150.00	0.00	0.00	Out	314.36
Kassensch 23	ublade	2024-03-19	13:47:50		Manager		21.50	0.00	0.00	In	335.86
Kassensch 24	ublade	2024-03-19	13:48:48		Manager		32.00	0.00	0.00	In	367.86
Kassensch 25	ublade	2024-03-19	13:52:03	01	Manager	start money	100.00	0.00	0.00	In	467.86
Kassensch 26	ublade	2024-03-19	13:53:38		Support	Lieferung Gemüse	-80.00	-12.77	19.00	Out	387.86
Kassensch 27	ublade	2024-03-19	14:00:57		Manager	test	-100.00	-15.97	19.00	Out	287.86
Kassensch 28	ublade	2024-03-19	14:03:46		Manager	adding change	-50.00	0.00	0.00	Out	237.86



Scan to go to the interactive player