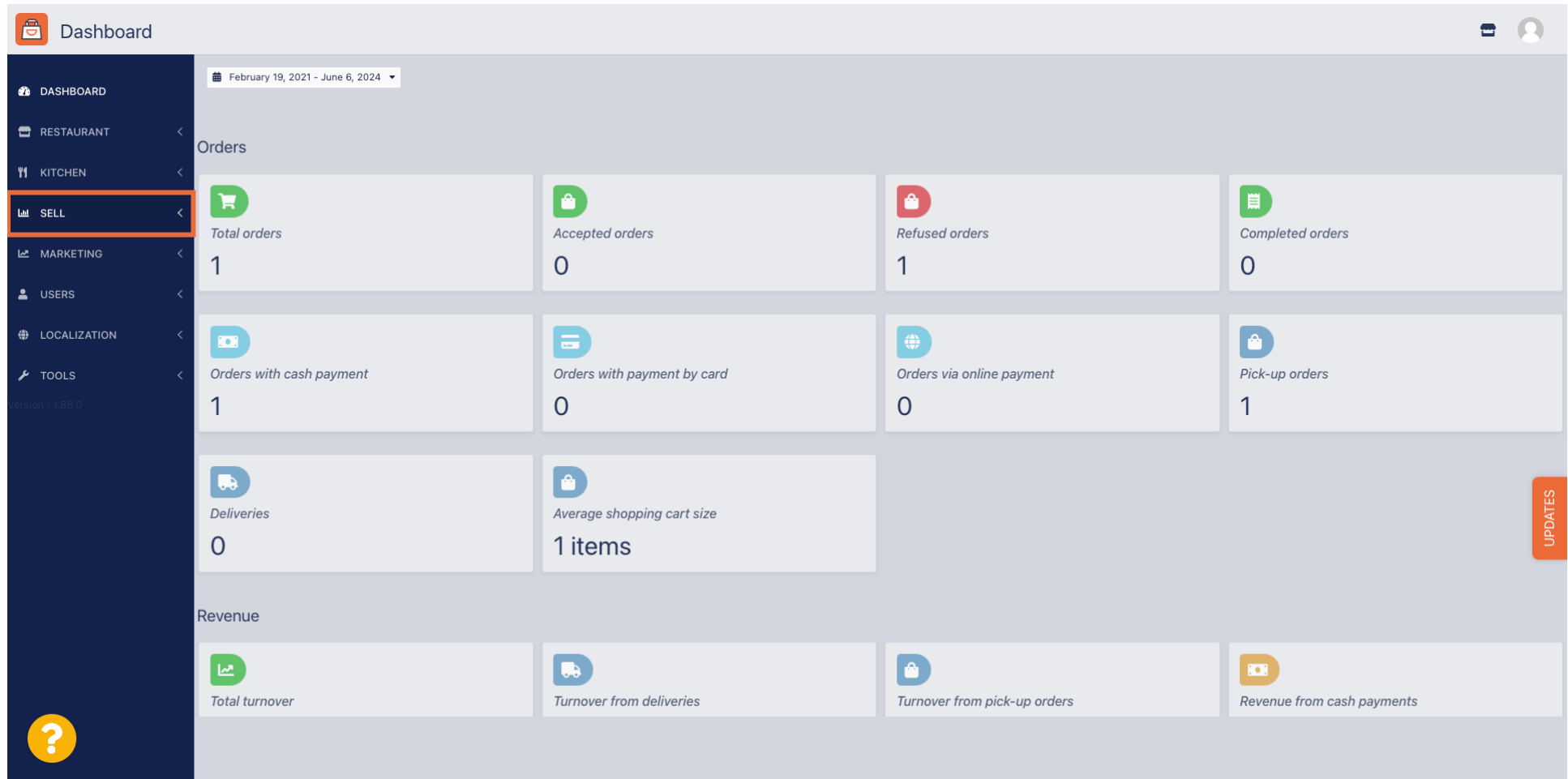




Vítejte na hlavním panelu objednávek DISH. V tomto tutoriálu vám ukážeme, jak zrušit objednávku s odůvodněním.

The screenshot displays the DISH dashboard interface. At the top left, there is a 'Dashboard' header with a date range selector set to 'February 19, 2021 - June 6, 2024'. A dark blue sidebar on the left contains navigation links for DASHBOARD, RESTAURANT, KITCHEN, SELL, MARKETING, USERS, LOCALIZATION, and TOOLS. The main content area is divided into two sections: 'Orders' and 'Revenue'. The 'Orders' section features eight cards with icons and numerical values: Total orders (1), Accepted orders (0), Refused orders (1), Completed orders (0), Orders with cash payment (1), Orders with payment by card (0), Orders via online payment (0), and Pick-up orders (1). The 'Revenue' section features four cards: Total turnover, Turnover from deliveries, Turnover from pick-up orders, and Revenue from cash payments. A yellow question mark icon is located in the bottom left corner of the dashboard, and an orange 'UPDATES' button is on the right side.

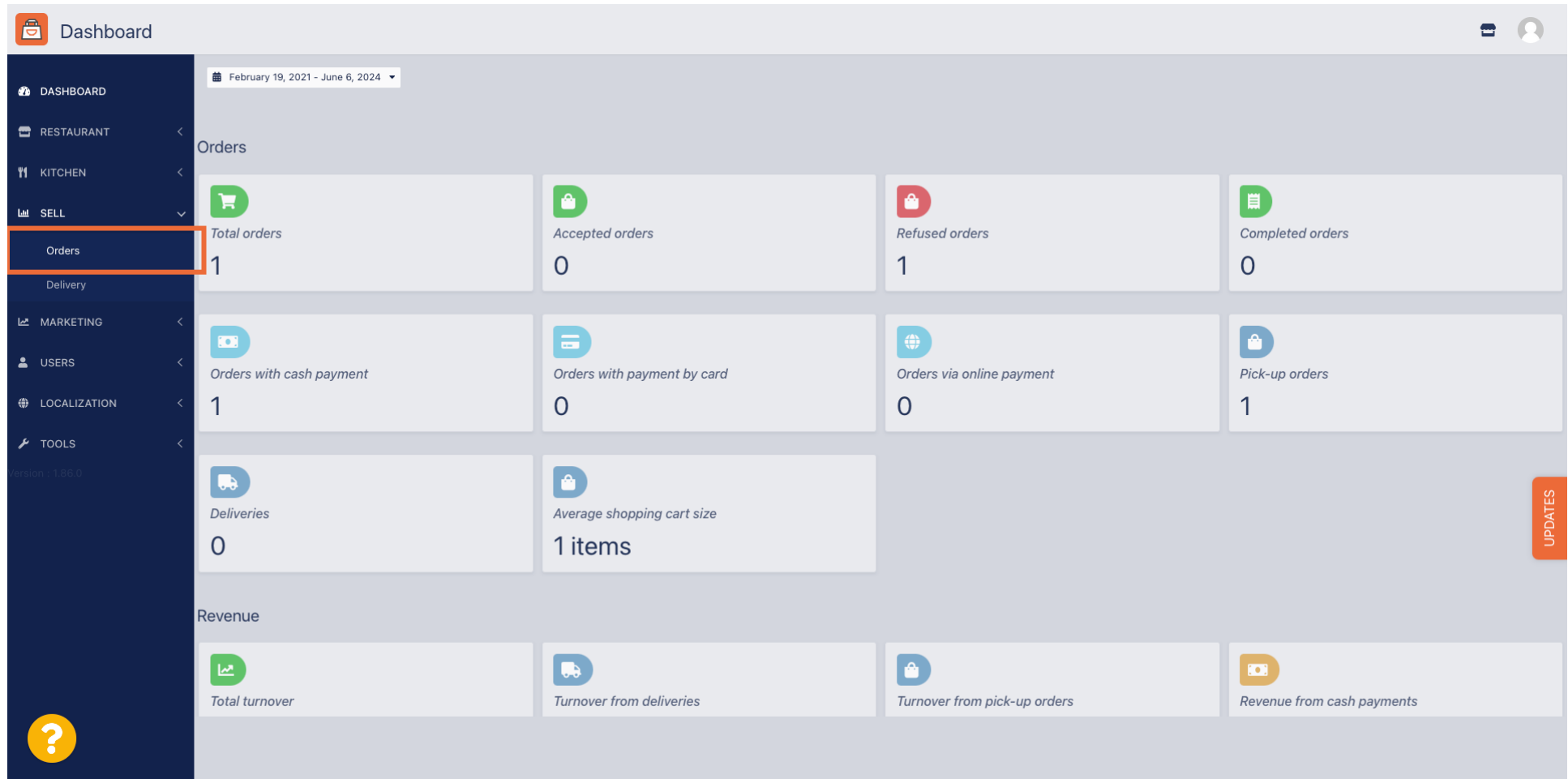
Category	Metric	Value
Orders	Total orders	1
	Accepted orders	0
	Refused orders	1
	Completed orders	0
	Orders with cash payment	1
	Orders with payment by card	0
	Orders via online payment	0
	Pick-up orders	1
Revenue	Total turnover	
	Turnover from deliveries	
	Turnover from pick-up orders	
	Revenue from cash payments	

Nejprve klikněte na **Prodej** .

The screenshot shows the DISH dashboard interface. The left sidebar contains a menu with the following items: DASHBOARD, RESTAURANT, KITCHEN, SELL (highlighted with an orange border), MARKETING, USERS, LOCALIZATION, and TOOLS. The main content area displays a date range of February 19, 2021 - June 6, 2024. Under the 'Orders' section, there are eight summary cards: Total orders (1), Accepted orders (0), Refused orders (1), Completed orders (0), Orders with cash payment (1), Orders with payment by card (0), Orders via online payment (0), and Pick-up orders (1). Below this, there are two more cards: Deliveries (0) and Average shopping cart size (1 items). The 'Revenue' section at the bottom shows four cards: Total turnover, Turnover from deliveries, Turnover from pick-up orders, and Revenue from cash payments. A yellow question mark icon is visible in the bottom left corner of the sidebar, and an orange 'UPDATES' button is on the right side.



Poté klikněte na podnabídku **Objednávky** .



The screenshot shows the DISH dashboard interface. On the left, a dark blue sidebar contains a menu with the following items: DASHBOARD, RESTAURANT, KITCHEN, SELL, Orders (highlighted with an orange box), Delivery, MARKETING, USERS, LOCALIZATION, and TOOLS. The main content area is titled 'Dashboard' and shows a date range of 'February 19, 2021 - June 6, 2024'. Below this, the 'Orders' section is displayed with a grid of metrics:

Metric	Value
Total orders	1
Accepted orders	0
Refused orders	1
Completed orders	0
Orders with cash payment	1
Orders with payment by card	0
Orders via online payment	0
Pick-up orders	1
Deliveries	0
Average shopping cart size	1 items

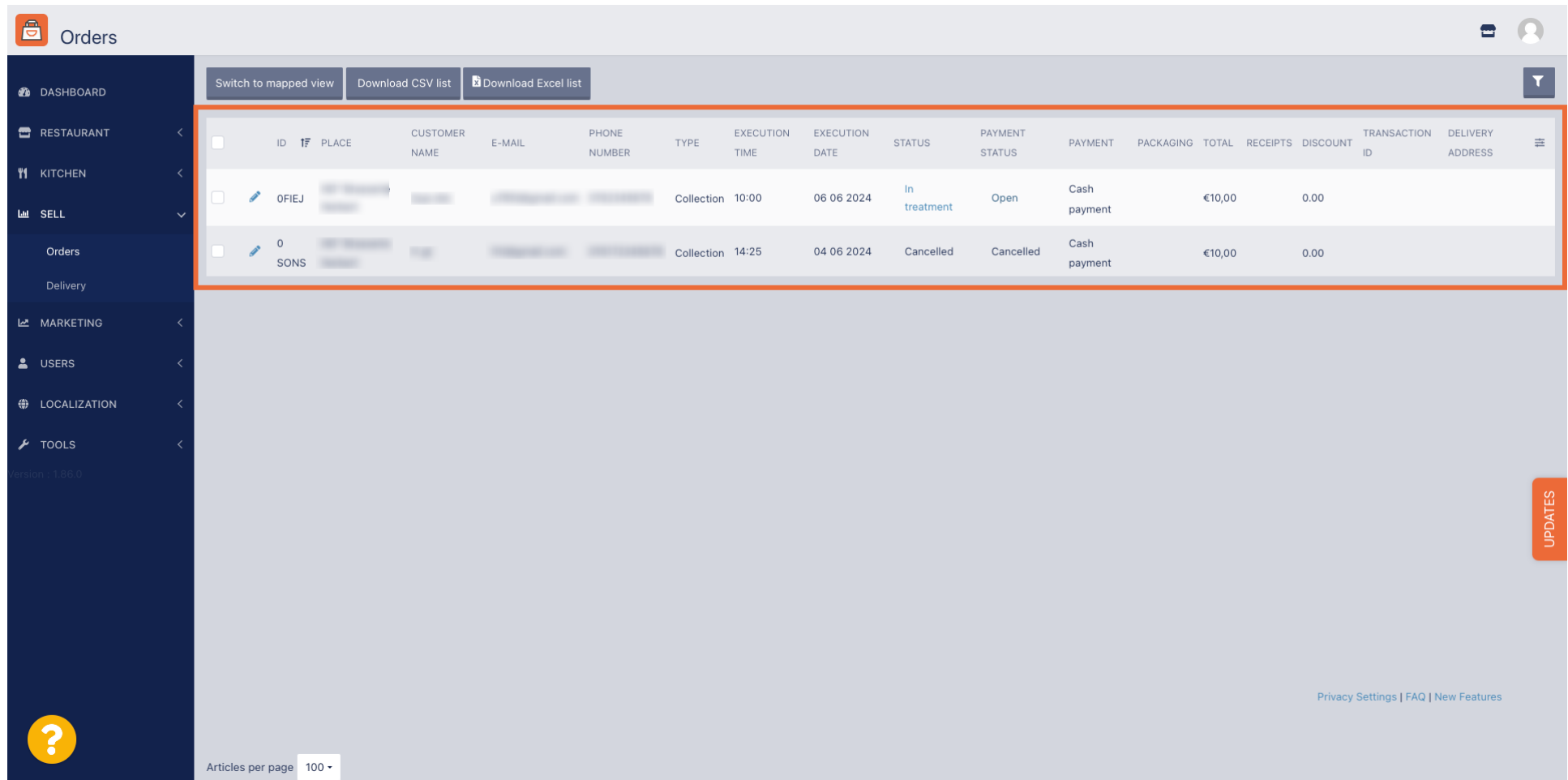
Below the 'Orders' section, the 'Revenue' section is visible with the following metrics:

Metric	Value
Total turnover	
Turnover from deliveries	
Turnover from pick-up orders	
Revenue from cash payments	

An orange 'UPDATES' button is located on the right side of the dashboard. A yellow question mark icon is visible in the bottom left corner of the sidebar.



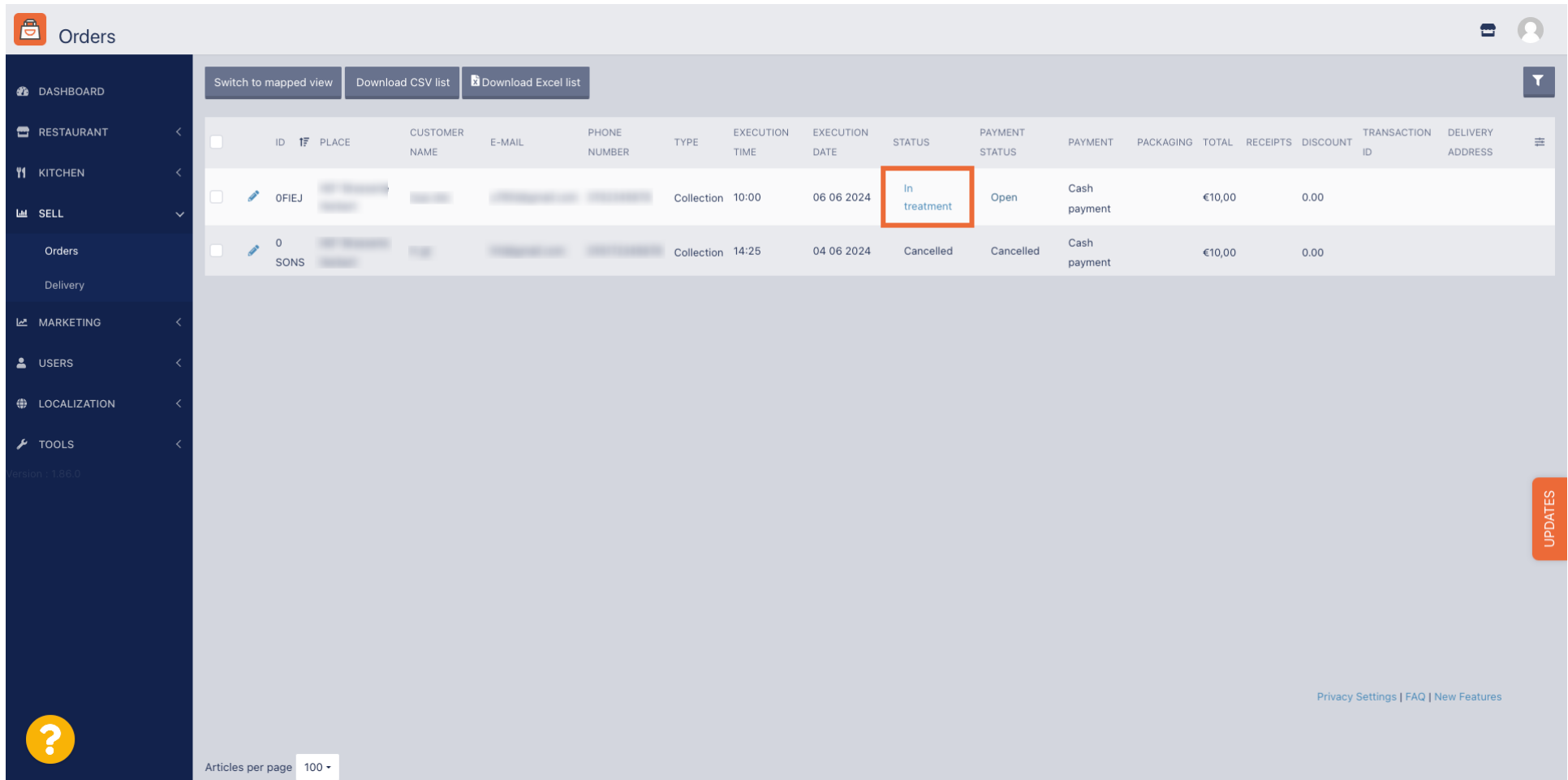
Nyní máte přehled o všech svých objednávkách.



The screenshot shows the 'Orders' management interface. On the left is a dark blue sidebar with navigation options: DASHBOARD, RESTAURANT, KITCHEN, SELL, Orders, Delivery, MARKETING, USERS, LOCALIZATION, and TOOLS. The main content area has a header with 'Orders' and a user profile icon. Below the header are buttons for 'Switch to mapped view', 'Download CSV list', and 'Download Excel list'. A table lists orders with columns: ID, PLACE, CUSTOMER NAME, E-MAIL, PHONE NUMBER, TYPE, EXECUTION TIME, EXECUTION DATE, STATUS, PAYMENT STATUS, PAYMENT, PACKAGING, TOTAL, RECEIPTS, DISCOUNT, TRANSACTION ID, and DELIVERY ADDRESS. Two orders are visible: one with ID '0FIEJ' in 'In treatment' status and one with ID '0 SONS' in 'Cancelled' status. A yellow question mark icon is in the bottom left, and an 'UPDATES' button is in the bottom right. The footer includes 'Articles per page 100 -' and links for 'Privacy Settings | FAQ | New Features'.

ID	PLACE	CUSTOMER NAME	E-MAIL	PHONE NUMBER	TYPE	EXECUTION TIME	EXECUTION DATE	STATUS	PAYMENT STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
0FIEJ					Collection	10:00	06 06 2024	In treatment	Open	Cash payment		€10,00		0.00		
0 SONS					Collection	14:25	04 06 2024	Cancelled	Cancelled	Cash payment		€10,00		0.00		

Kliknutím na **V léčbě** pod Stavem upravíte stav objednávky.



Orders

Switch to mapped view Download CSV list Download Excel list

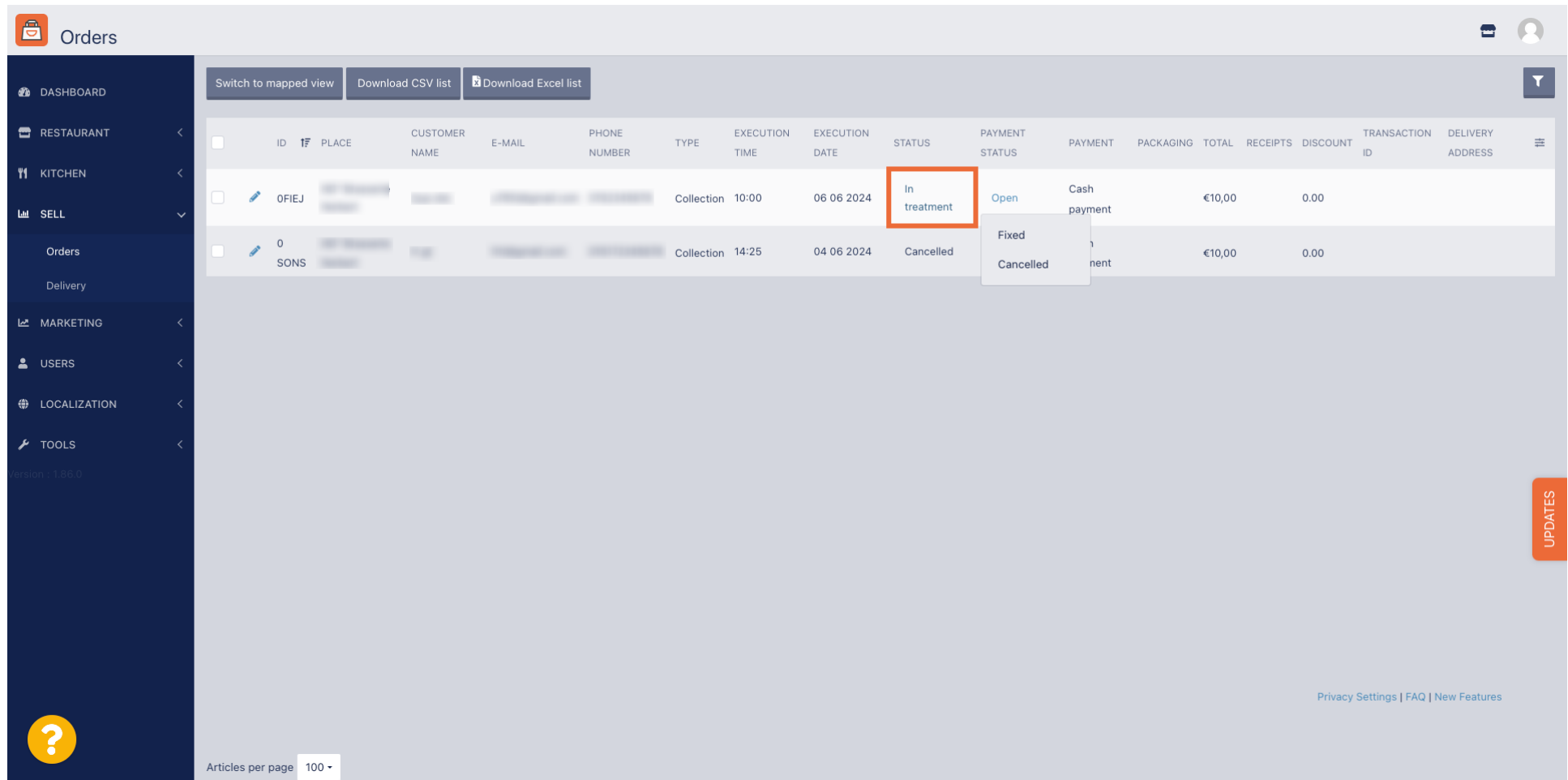
ID	PLACE	CUSTOMER NAME	E-MAIL	PHONE NUMBER	TYPE	EXECUTION TIME	EXECUTION DATE	STATUS	PAYMENT STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
0FIEJ					Collection	10:00	06 06 2024	In treatment	Open	Cash payment		€10,00		0.00		
0	SONS				Collection	14:25	04 06 2024	Cancelled	Cancelled	Cash payment		€10,00		0.00		

Articles per page 100 -

UPDATES

Privacy Settings | FAQ | New Features

Jakmile to uděláte, objeví se malá nabídka s dostupnými možnostmi.



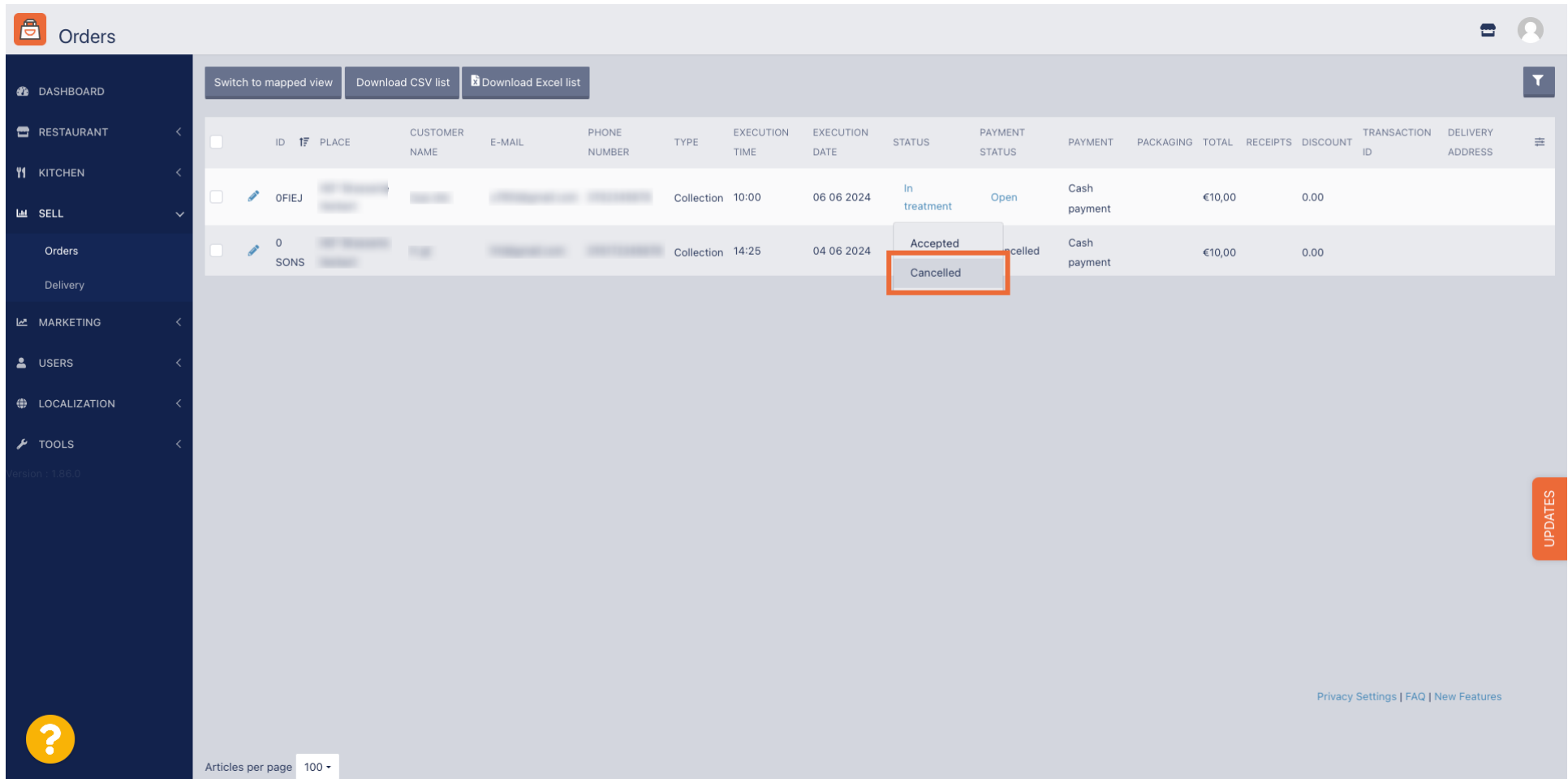
The screenshot displays the 'Orders' management interface. A table lists orders with columns for ID, PLACE, CUSTOMER NAME, E-MAIL, PHONE NUMBER, TYPE, EXECUTION TIME, EXECUTION DATE, STATUS, PAYMENT STATUS, PAYMENT, PACKAGING, TOTAL, RECEIPTS, DISCOUNT, TRANSACTION ID, and DELIVERY ADDRESS. Two orders are visible:

ID	PLACE	CUSTOMER NAME	E-MAIL	PHONE NUMBER	TYPE	EXECUTION TIME	EXECUTION DATE	STATUS	PAYMENT STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
0FIEJ					Collection	10:00	06 06 2024	In treatment	Open	Cash payment		€10,00		0.00		
0	SONS				Collection	14:25	04 06 2024	Cancelled	Fixed Cancelled			€10,00		0.00		

A context menu is open over the 'In treatment' status of the first order, showing options: 'Fixed' and 'Cancelled'. The interface includes a sidebar with navigation options (DASHBOARD, RESTAURANT, KITCHEN, SELL, Orders, Delivery, MARKETING, USERS, LOCALIZATION, TOOLS), a top navigation bar with 'Switch to mapped view', 'Download CSV list', and 'Download Excel list' buttons, and a footer with 'Articles per page 100' and a help icon.



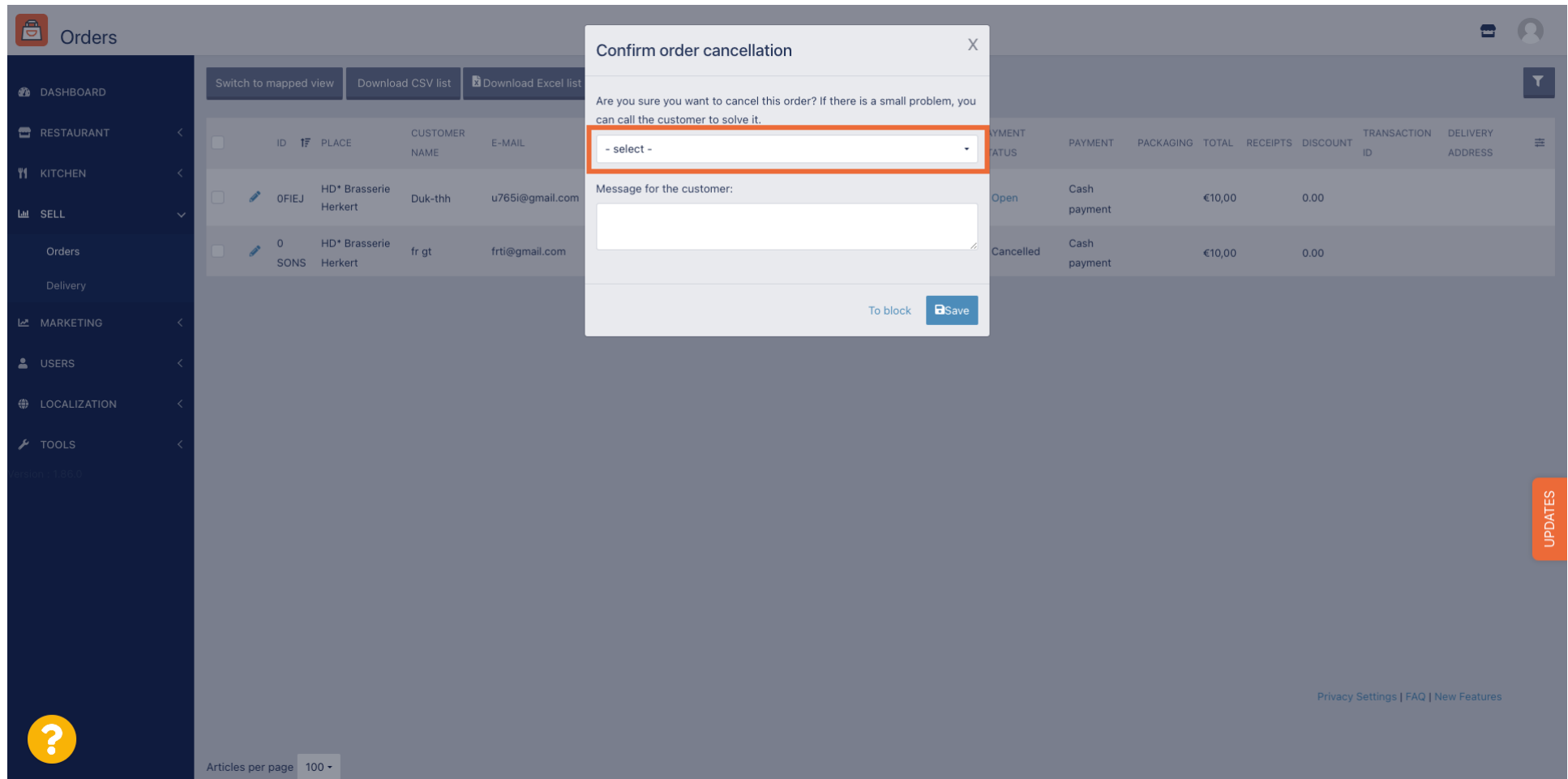
Zde vyberte požadovaný stav. Vzhledem k tomu, že cílem je zrušení objednávky, klikněte na **Zrušeno**.



The screenshot shows the 'Orders' management interface. A table lists two orders. The second order, with ID '0 SONS', has a status dropdown menu open, showing 'Accepted' and 'Cancelled' options. The 'Cancelled' option is highlighted with a red box.

ID	PLACE	CUSTOMER NAME	E-MAIL	PHONE NUMBER	TYPE	EXECUTION TIME	EXECUTION DATE	STATUS	PAYMENT STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
0FIEJ					Collection	10:00	06 06 2024	In treatment	Open	Cash payment		€10,00		0.00		
0 SONS					Collection	14:25	04 06 2024	Accepted	Cancelled	Cash payment		€10,00		0.00		

Zde musíte z **rozbalovací nabídky** vybrat důvod zrušení .

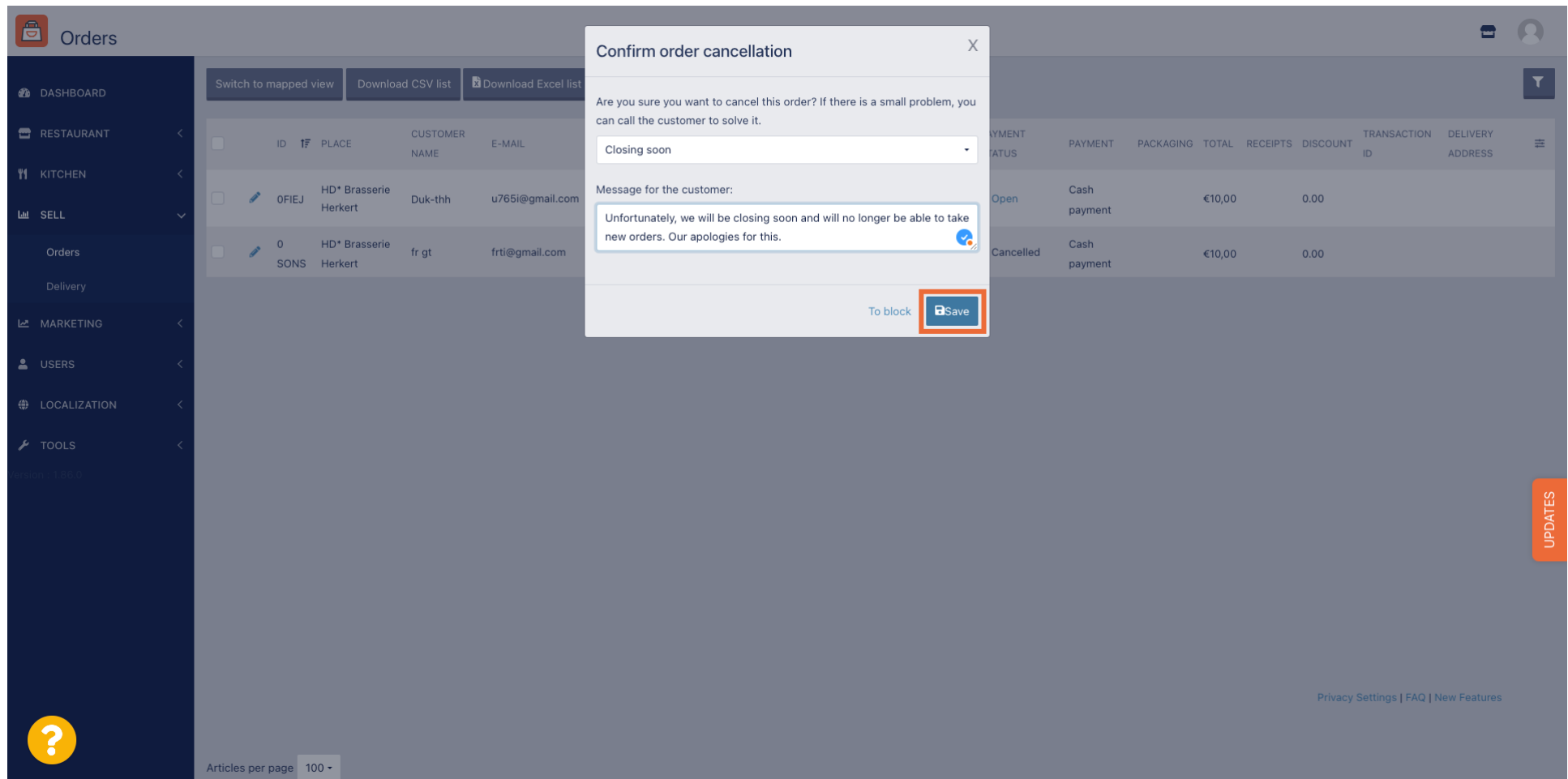


The screenshot displays the 'Orders' management interface. A modal dialog titled 'Confirm order cancellation' is open, prompting the user: 'Are you sure you want to cancel this order? If there is a small problem, you can call the customer to solve it.' The dialog features a dropdown menu for selecting a reason for cancellation, which is highlighted with a red box. Below the dropdown is a text input field for 'Message for the customer:'. At the bottom of the dialog are buttons for 'To block' and 'Save'. The background shows a table of orders with columns for ID, PLACE, CUSTOMER NAME, E-MAIL, PAYMENT STATUS, PAYMENT, PACKAGING, TOTAL, RECEIPTS, DISCOUNT, TRANSACTION ID, and DELIVERY ADDRESS. The table contains two rows: one for an 'Open' order and one for a 'Cancelled' order, both with a 'Cash payment' method and a total of €10,00 and 0.00 in receipts and discounts.





Je velmi důležité napsat zprávu, kterou váš zákazník obdrží jako **zprávu o zrušení**. **Poznámka: Nástroj již poskytuje některé zprávy, které můžete upravit.**



The screenshot shows the 'Orders' management interface. A modal dialog titled 'Confirm order cancellation' is open, asking for confirmation to cancel an order. The dialog includes a dropdown menu for the reason, a text area for a customer message, and two buttons: 'To block' and 'Save' (highlighted with a red box).

ORDER STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
Open	Cash payment		€10,00		0.00		
Cancelled	Cash payment		€10,00		0.00		

Dialog box content:

**Confirm order cancellation**

Are you sure you want to cancel this order? If there is a small problem, you can call the customer to solve it.

Closing soon

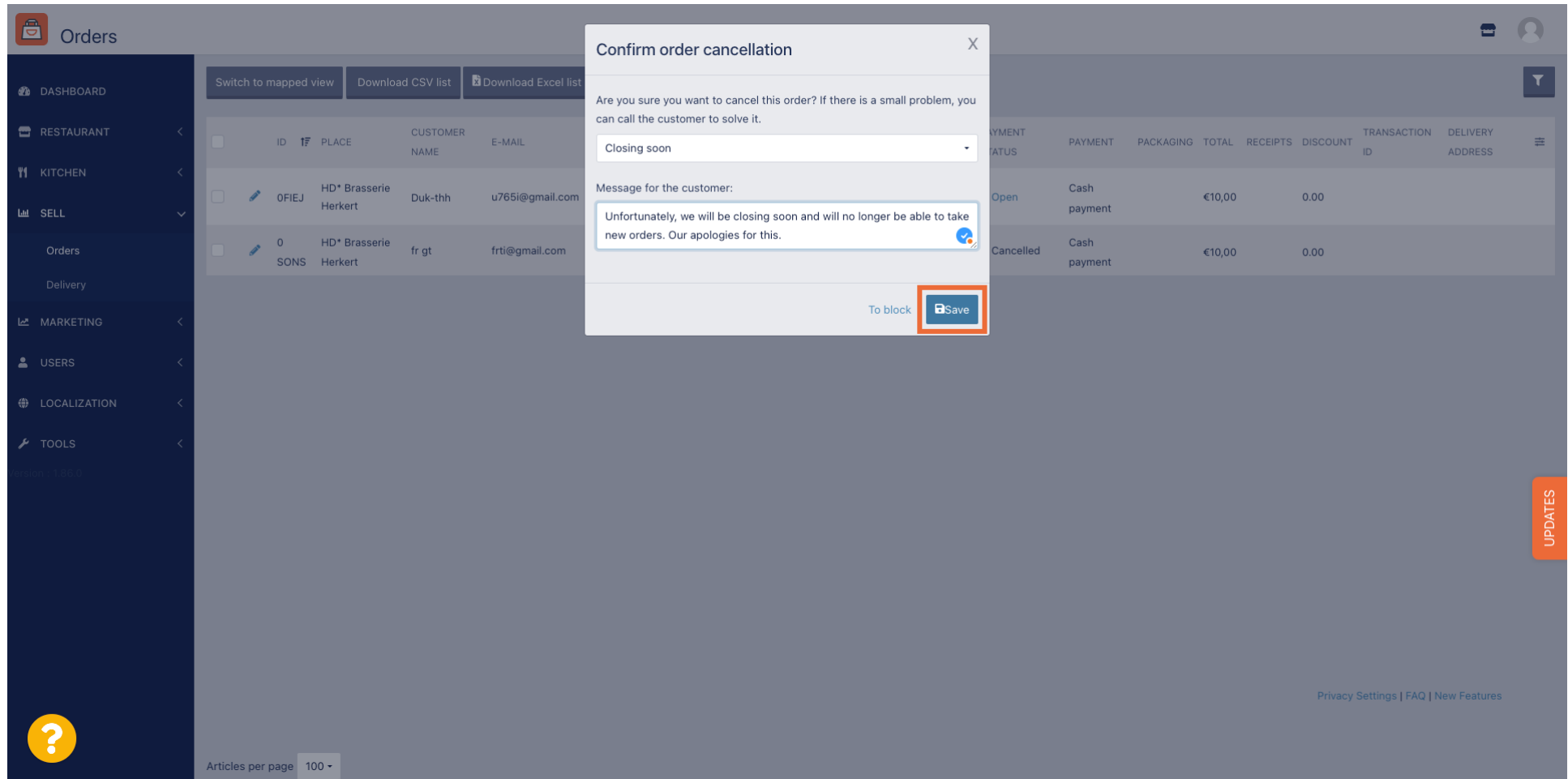
Message for the customer:

Unfortunately, we will be closing soon and will no longer be able to take new orders. Our apologies for this.

To block **Save**



Kliknutím na **Uložit** dokončete zrušení.

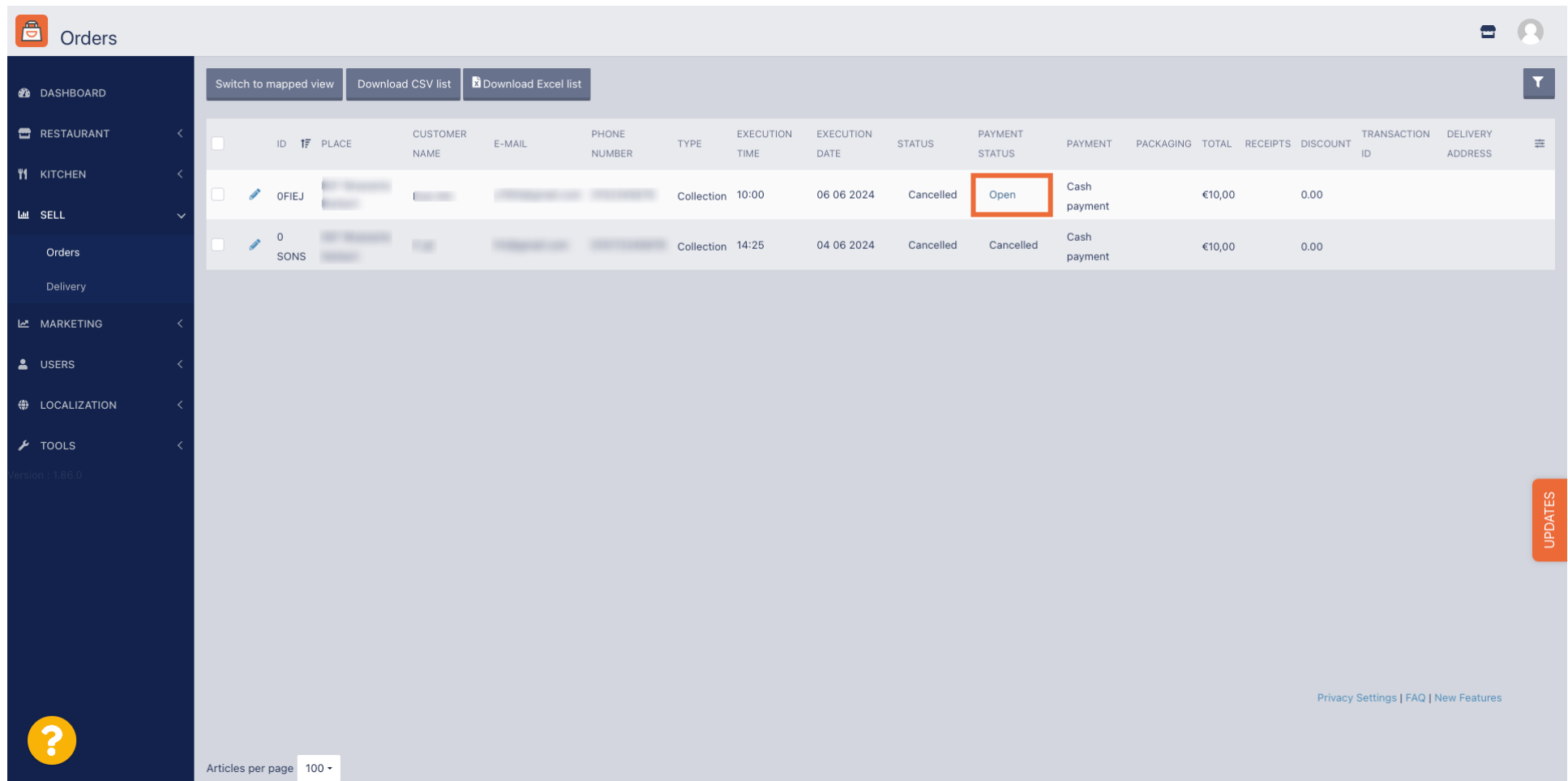


The screenshot shows the 'Orders' management interface. A modal dialog titled 'Confirm order cancellation' is open. The dialog contains the following elements:

- A question: "Are you sure you want to cancel this order? If there is a small problem, you can call the customer to solve it."
- A dropdown menu with the selected option "Closing soon".
- A section labeled "Message for the customer:" with a text input field containing the message: "Unfortunately, we will be closing soon and will no longer be able to take new orders. Our apologies for this." and a blue speech bubble icon.
- At the bottom right of the dialog, there is a "To block" link and a "Save" button, which is highlighted with a red rectangular box.

The background interface shows a table of orders with columns for ID, PLACE, CUSTOMER NAME, and E-MAIL. The table lists two orders from "HD\* Brasserie Herkert".

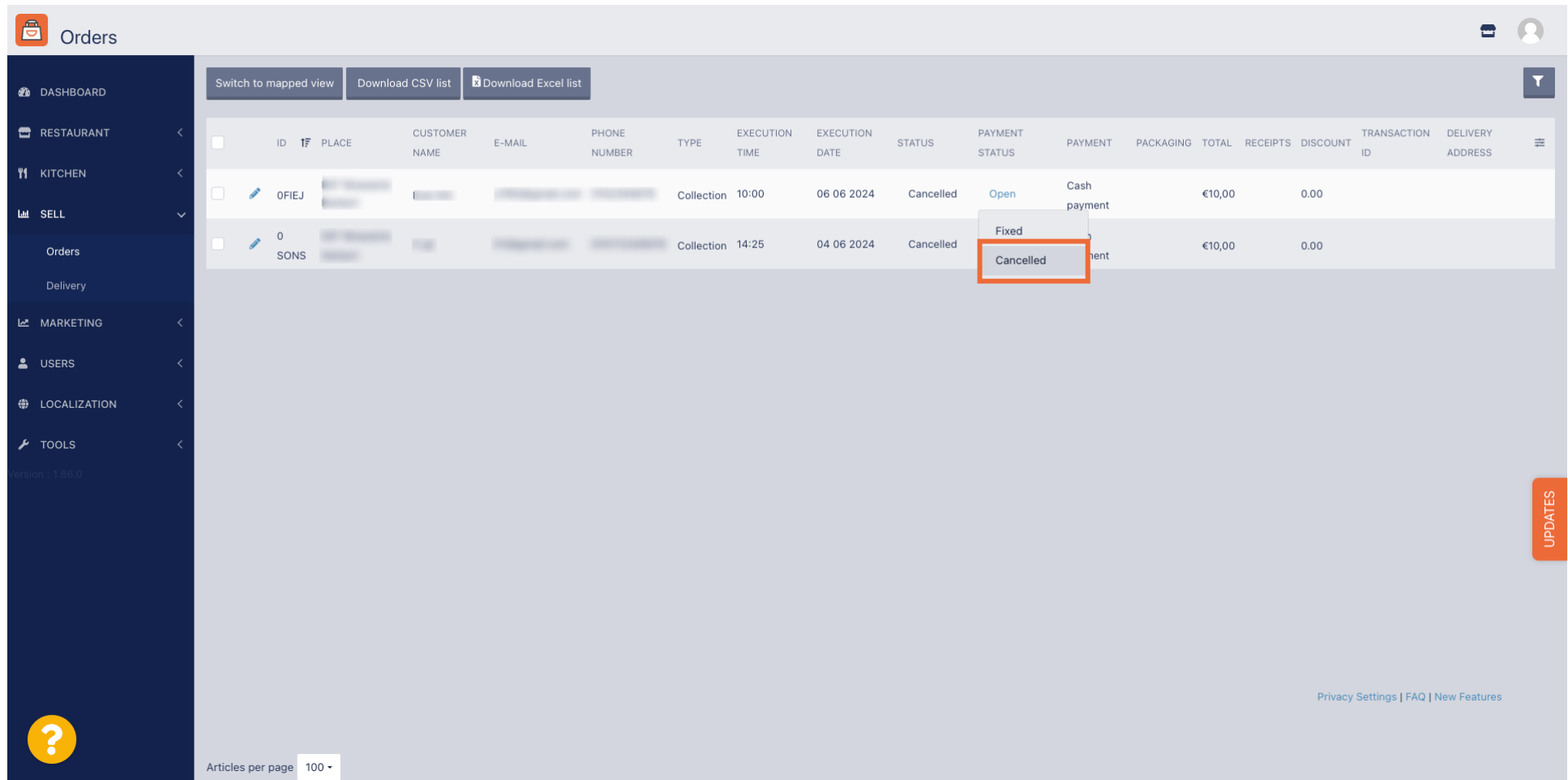
Protože je objednávka zrušena, měl by být zrušen i stav platby. Chcete-li tak učinit, klikněte na **Otevřít** pod stavem platby.



The screenshot shows the 'Orders' management interface. On the left is a dark blue sidebar with navigation options: DASHBOARD, RESTAURANT, KITCHEN, SELL (with sub-items: Orders, Delivery), MARKETING, USERS, LOCALIZATION, and TOOLS. At the bottom of the sidebar is a yellow question mark icon. The main content area has a header with 'Orders' and a user profile icon. Below the header are buttons for 'Switch to mapped view', 'Download CSV list', and 'Download Excel list'. A table displays a list of orders with the following columns: ID, PLACE, CUSTOMER NAME, E-MAIL, PHONE NUMBER, TYPE, EXECUTION TIME, EXECUTION DATE, STATUS, PAYMENT STATUS, PAYMENT, PACKAGING, TOTAL, RECEIPTS, DISCOUNT, TRANSACTION ID, and DELIVERY ADDRESS. Two orders are visible:

ID	PLACE	CUSTOMER NAME	E-MAIL	PHONE NUMBER	TYPE	EXECUTION TIME	EXECUTION DATE	STATUS	PAYMENT STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
0FIEJ	[blurred]	[blurred]	[blurred]	[blurred]	Collection	10:00	06 06 2024	Cancelled	<b>Open</b>	Cash payment		€10,00		0.00		
0	SONS	[blurred]	[blurred]	[blurred]	Collection	14:25	04 06 2024	Cancelled	Cancelled	Cash payment		€10,00		0.00		

The 'Open' button in the 'Payment Status' column of the first order is highlighted with a red border. At the bottom of the interface, there is a 'Privacy Settings | FAQ | New Features' link and a dropdown menu for 'Articles per page' set to '100'. A vertical 'UPDATES' button is located on the right side of the main content area.

Poté vyberte **Zrušeno**.

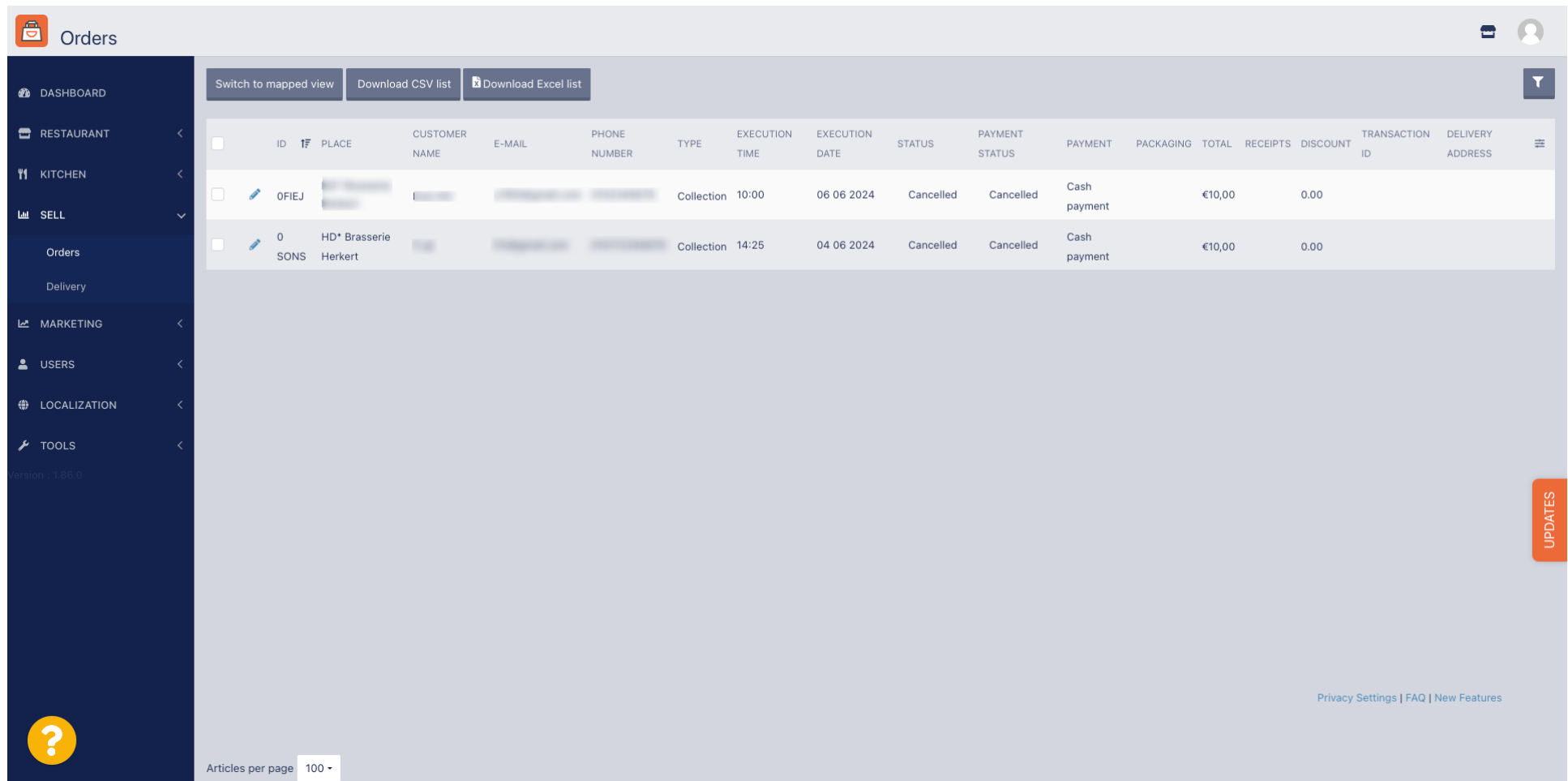
The screenshot shows the 'Orders' management interface. The table contains the following data:

ID	PLACE	CUSTOMER NAME	E-MAIL	PHONE NUMBER	TYPE	EXECUTION TIME	EXECUTION DATE	STATUS	PAYMENT STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
0FIEJ					Collection	10:00	06 06 2024	Cancelled	Open	Cash payment		€10,00		0.00		
0	SONS				Collection	14:25	04 06 2024	Cancelled	Fixed	Cancelled		€10,00		0.00		

The 'Cancelled' button in the second row is highlighted with a red box. The interface also includes a sidebar with navigation options like DASHBOARD, RESTAURANT, KITCHEN, SELL, Orders, Delivery, MARKETING, USERS, LOCALIZATION, and TOOLS. At the bottom, there is a 'Articles per page' dropdown set to 100 and a 'UPDATES' button on the right.



To je vše. Dokončili jste tutoriál a nyní víte, jak zrušit objednávku s odůvodněním na panelu administrátora.



The screenshot shows the 'Orders' management interface. On the left is a dark blue sidebar with navigation options: DASHBOARD, RESTAURANT, KITCHEN, SELL (with sub-items 'Orders' and 'Delivery'), MARKETING, USERS, LOCALIZATION, and TOOLS. The main content area has a header with 'Orders' and a user profile icon. Below the header are three buttons: 'Switch to mapped view', 'Download CSV list', and 'Download Excel list'. A table displays a list of orders with columns: ID, PLACE, CUSTOMER NAME, E-MAIL, PHONE NUMBER, TYPE, EXECUTION TIME, EXECUTION DATE, STATUS, PAYMENT STATUS, PAYMENT, PACKAGING, TOTAL, RECEIPTS, DISCOUNT, TRANSACTION ID, and DELIVERY ADDRESS. Two orders are visible, both with a status of 'Cancelled' and a payment status of 'Cancelled'. The first order has ID '0FIEJ' and a total of €10,00. The second order has ID '0 SONS' and a total of €10,00. At the bottom left, there is a yellow question mark icon and a dropdown menu for 'Articles per page' set to '100'. At the bottom right, there is a vertical orange 'UPDATES' button and a footer with links for 'Privacy Settings', 'FAQ', and 'New Features'.

ID	PLACE	CUSTOMER NAME	E-MAIL	PHONE NUMBER	TYPE	EXECUTION TIME	EXECUTION DATE	STATUS	PAYMENT STATUS	PAYMENT	PACKAGING	TOTAL	RECEIPTS	DISCOUNT	TRANSACTION ID	DELIVERY ADDRESS
0FIEJ					Collection	10:00	06 06 2024	Cancelled	Cancelled	Cash payment		€10,00		0.00		
0 SONS	HD* Brasserie Herkert				Collection	14:25	04 06 2024	Cancelled	Cancelled	Cash payment		€10,00		0.00		



Skenováním přejděte do interaktivního přehrávače