



Welcome to the DISH POS dashboard. In this tutorial, we show you how to manage and add products.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Dashboard Show amounts including VAT

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			Last update: Today at 11:39

Turnover details

— This week — Previous week

	TURNOVER TO DATE THIS WEEK <b>€ 0.00</b>	TURNOVER TO DATE LAST WEEK <b>€ 0.00</b>	TOTAL TURNOVER LAST WEEK <b>€ 0.00</b>
	AVERAGE SPENDING TO DATE THIS WEEK <b>€ 0.00</b>	AVERAGE SPENDING TO DATE LAST WEEK <b>€ 0.00</b>	AVERAGE SPENDING LAST WEEK <b>€ 0.00</b>
	NUMBER OF TRANSACTIONS TO DATE	NUMBER OF TRANSACTIONS TO DATE	TOTAL TRANSACTIONS LAST WEEK

First, click on **Products**.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Dashboard

Minimise menu

- Dashboard
- Products**
- Finance
- General
- Payment
- Self-service

Show amounts including VAT

### Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			Last update: Today at 11:39

### Turnover details

— This week — Previous week

Turnover	Average Spending	Number of Transactions
<p>TURNOVER TO DATE THIS WEEK</p> <p>€ 0.00</p>	<p>TURNOVER TO DATE LAST WEEK</p> <p>€ 0.00</p>	<p>TOTAL TURNOVER LAST WEEK</p> <p>€ 0.00</p>
<p>AVERAGE SPENDING TO DATE THIS WEEK</p> <p>€ 0.00</p>	<p>AVERAGE SPENDING TO DATE LAST WEEK</p> <p>€ 0.00</p>	<p>AVERAGE SPENDING LAST WEEK</p> <p>€ 0.00</p>
<p>NUMBER OF TRANSACTIONS TO DATE</p>	<p>NUMBER OF TRANSACTIONS TO DATE</p>	<p>TOTAL TRANSACTIONS LAST WEEK</p>

Then, go to **Products**.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Dashboard

Minimise menu Dashboard Products **Products** Product groups Price levels Menus French menus Option menus Price management Periods Promotions Finance General Payment Self-service

Show amounts including VAT

### Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			Last update: Today at 11:39

### Turnover details

— This week — Previous week

	TURNOVER TO DATE THIS WEEK <b>€ 0.00</b>	TURNOVER TO DATE LAST WEEK <b>€ 0.00</b>	TOTAL TURNOVER LAST WEEK <b>€ 0.00</b>
	AVERAGE SPENDING TO DATE THIS WEEK <b>€ 0.00</b>	AVERAGE SPENDING TO DATE LAST WEEK <b>€ 0.00</b>	AVERAGE SPENDING LAST WEEK <b>€ 0.00</b>
	NUMBER OF TRANSACTIONS TO DATE	NUMBER OF TRANSACTIONS TO DATE	TOTAL TRANSACTIONS LAST WEEK



You are now in the overview of all your existing products. To edit a product, click on the corresponding **edit icon**.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Products (175)

General Allergens

Search Product group All Show 50 Records Filter Columns Add product

ID	Name	Product group	Turnover categories	Price	Option price
#188	3 course Menu	Food	High VAT	€ 29.00	
#200	3 course Menu (copy)			€ 29.00	
#156	7-Up	Soft Drinks	Drinks Low VAT	€ 2.50	€ 1.50
#98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	
#68	Apple Juice	Soft Drinks	Drinks Low VAT	€ 3.20	
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	
#14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	

1 2 3 4 >



A new window then opens with the settings, which you then can start to adjust. Once you did, make sure to save the changes.

**DISH POS v3.54.4**

**Edit product**

- Product
- Product description
- Images
- Product Information

**Product**

Name\* Amaretto Disaronno Product group None Turnover categories\* None

**Prices**

Price\* 5.25 Option price 0.00

VAT\* 9% - L... Price per

Open price Unit

VAT included

**Production**

Production Order 1 Course None

Production attributes

None

+ Add production attributes

**Pop-ups**

+ Add option menu

**Composites**

No components added.

**Description**

Short name

**Search & Filter**

Search field 1

Search field 2

**Other**

Store None

Only as an option

**Process**

Workflow Default

Processing type Default

Cancel Save



If you want to create a copy of a product, use the corresponding **duplicating icon**.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Products (175)

General Allergens

Q Search Product group All Show 50 Records Filter Columns + Add product

ID	Name	Product group	Turnover categories	Price	Option price
#188	3 course Menu	Food	High VAT	€ 29.00	
#200	3 course Menu (copy)			€ 29.00	
#156	7-Up	Soft Drinks	Drinks Low VAT	€ 2.50	€ 1.50
#98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	
#68	Apple Juice	Soft Drinks	Drinks Low VAT	€ 3.20	
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	
#14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	

1 2 3 4 >



The product is now copied. To change the name, click on the **title** of the product and type in the desired name.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

- << Minimise menu
- Dashboard
- Products**
  - Products
  - Product groups
  - Price levels
  - Menus
  - French menus
  - Option menus
  - Price management
  - Periods
  - Promotions
- Finance
- General
- Payment
- Self-service

### Products (176)

General Allergens

Product group: All

Show 50 Records

ID	Name	Product group	Turnover categories	Price	Option price
#188	3 course Menu	Food	High VAT	€ 29.00	
#200	3 course Menu (copy)			€ 29.00	
#156	7-Up	Soft Drinks	Drinks Low VAT	€ 2.50	€ 1.50
#98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	
#203	<b>Amaretto Disaronno (copy)</b>	Foreign spirits	Drinks High VAT	€ 5.25	
#68	Apple Juice	Soft Drinks	Drinks Low VAT	€ 3.20	
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	

To remove a product, simply click on the **deleting icon**.

**Products (176)**

General Allergens

Q Search Product group All Show 50 Records Filter Columns + Add product

ID	Name	Product group	Turnover categories	Price	Option price
#188	3 course Menu	Food	High VAT	€ 29.00	
#200	3 course Menu (copy)			€ 29.00	
#156	7-Up	Soft Drinks	Drinks Low VAT	€ 2.50	€ 1.50
#98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	
#203	Amaretto Disaronno (copy)	Foreign spirits	Drinks High VAT	€ 5.25	
#68	Apple Juice	Soft Drinks	Drinks Low VAT	€ 3.20	
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	

1 2 3 4 >



To make sure you are not deleting it by accident, you will be asked to confirm your action by clicking on **Delete**.

The screenshot shows the DISH POS v3.54.4 interface. The main content area is titled "Products (176)" and has tabs for "General" and "Allergens". Below the tabs is a search bar and a "Product group" dropdown menu set to "All". There are also "Show 50 Records", "Filter", and "Columns" options, along with a "+ Add product" button. A table of products is displayed with columns for ID, Name, Product group, Turnover categories, Price, and Option price. A confirmation dialog box is overlaid on the table, asking "Are you sure you want to delete the selected item?". The dialog has "Cancel" and "Delete" buttons, with the "Delete" button highlighted by a red box.

ID	Name	Product group	Turnover categories	Price	Option price
#188	3 course Menu	Food	High VAT	€ 29.00	
#200	3 course Menu			€ 29.00	
#156	7-Up ☒		Drinks Low VAT	€ 2.50	€ 1.50
#98	Amaretto Disaronno		Drinks High VAT	€ 5.25	
#203	Amaretto Disaronno (copy)	Foreign spirits	Drinks High VAT	€ 5.25	
#68	Apple Juice ☒	Soft Drinks	Drinks Low VAT	€ 3.20	
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	



To add a new product, click on **+ Add Product**.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

<< Minimise menu

- Dashboard
- Products**
  - Products
  - Product groups
  - Price levels
  - Menus
  - French menus
  - Option menus
  - Price management
  - Periods
  - Promotions
- Finance
- General
- Payment
- Self-service

### Products (176)

General Allergens

Product group: All

Show 50 Records

ID	Name	Product group	Turnover categories	Price	Option price
#188	3 course Menu	Food	High VAT	€ 29.00	
#200	3 course Menu (copy)			€ 29.00	
#156	7-Up	Soft Drinks	Drinks Low VAT	€ 2.50	€ 1.50
#98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	
#203	Amaretto Disaronno (copy)	Foreign spirits	Drinks High VAT	€ 5.25	
#68	Apple Juice	Soft Drinks	Drinks Low VAT	€ 3.20	
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	

1 2 3 4 >

Then fill in the name of the product by using the corresponding **text field**.

The screenshot displays the 'DISH POS v3.46.0' interface. On the left is a navigation menu with categories like 'Dashboard', 'Articles', 'Finance', 'General', 'Payment', and 'Self-service'. The main area is titled 'Add product' and contains a sidebar with options: '# Article', 'Product description', 'Images', and 'Product Information'. The 'Article' form is open, showing various input fields. The 'Name' field at the top is highlighted with a red box. Other fields include 'Product group' (set to 'None'), 'Turnover categories\*' (set to 'None'), 'Price\*' (0.00), 'Option price' (0.00), 'VAT\*' (None), 'Price per', 'Unit', 'Production Order', 'Course' (None), 'Short name', 'Search & Filter' (with two search fields), 'Store' (None), 'Only as an option' (checkbox), 'Workflow' (Default), 'Processing type' (Default), 'Packaging profile' (None), 'Your reference', and 'ID'. At the bottom, there are 'Cancel', 'Save and add new', and 'Save' buttons.

And assign the product to a product group by selecting a group through the **drop-down menu**.

The screenshot displays the 'Add product' form in the DISH POS v3.46.0 application. On the left, a sidebar menu lists various management options like Dashboard, Articles, and Finance. The main form is titled 'Article' and contains several sections:

- Article Header:** Name (Fresh Garden Salad), Product group (None - highlighted with a red box), and Turnover categories (None).
- Prices:** Price (0.00), Option price (0.00), VAT (None), Price per, and Unit.
- Production:** Production Order, Course (None), and Production attributes.
- Pop-ups:** Option to add an option menu.
- Composites:** Option to add a component.
- Description:** Short name, Search & Filter fields, and Other options like Store and 'Only as an option'.
- Process:** Workflow, Processing type, and Packaging profile.
- Identification:** Your reference and ID fields.

At the bottom, there are three buttons: 'Cancel', 'Save and add new', and 'Save'.

Afterwards, select the turnover group through the **drop-down menu**.

The screenshot displays the 'DISH POS v3.46.0' interface. On the left is a sidebar menu with categories like 'Articles', 'Finance', 'General', 'Payment', and 'Self-service'. The main area is titled 'Add product' and contains several sections: 'Article' (with a red '# Article' button), 'Product description', 'Images', and 'Product Information'. The 'Article' section is active, showing a form for 'Fresh Garden Salad'. The 'Product group' is set to 'Salads'. The 'Turnover categories' dropdown menu is highlighted with a red box and shows 'None (Default: Food)' selected. Other fields include 'Price' (0.00), 'Option price' (0.00), 'VAT' (9% - Low), 'Price per', 'Unit', 'Production Order', 'Course' (None (Def...)), 'Short name', 'Search & Filter' (Search field 1 and 2), 'Other' (Store: None, Only as an option), 'Process' (Workflow: Default, Processing type: Default, Packaging profile: None), and 'Identification' (Your reference, ID). At the bottom, there are 'Cancel', 'Save and add new', and 'Save' buttons.



Then enter a price by using the respective field.

The screenshot displays the 'DISH POS v3.46.0' interface. On the left is a dark sidebar menu with options like 'Dashboard', 'Articles', 'Products', 'Price levels', 'Menus', 'Finance', 'General', 'Payment', and 'Self-service'. The main area is titled 'Add product' and contains a form for creating a new article. The form is divided into several sections: 'Article' (Name: 'Fresh Garden Salad', Product group: 'Salads', Turnover categories: 'Low VAT'), 'Prices' (Price: '0.00', VAT: '9% - Low', Option price: '0.00', Price per, Unit), 'Description' (Short name, Search & Filter), 'Production' (Production Order, Course: 'None (Def...)', Production attributes), 'Pop-ups', 'Composites', 'Process' (Workflow: 'Default', Processing type: 'Default', Packaging profile: 'None'), and 'Identification' (Your reference, ID). A red box highlights the 'Price' input field. At the bottom, there are 'Cancel', 'Save and add new', and 'Save' buttons.

Once you set up the product details, click on **Save** to apply your changes.

The screenshot displays the 'DISH POS v3.46.0' interface. On the left is a sidebar menu with categories like 'Dashboard', 'Articles', 'Finance', 'General', 'Payment', and 'Self-service'. The 'Articles' section is expanded, showing options for 'Add product', 'Product description', 'Images', and 'Product Information'. The main area shows the 'Article' form for 'Fresh Garden Salad'. The form includes fields for 'Name', 'Product group' (Salads), and 'Turnover categories' (Low VAT). The 'Prices' section has 'Price' (8.50), 'Option price' (0.00), 'VAT' (9% - Low), and 'VAT included' (checked). The 'Description' section has 'Short name' and 'Search & Filter' fields. The 'Production' section has 'Production Order' and 'Course' (None). The 'Process' section has 'Workflow', 'Processing type', and 'Packaging profile' dropdowns. The 'Identification' section has 'Your reference' and 'ID' fields. At the bottom, there are 'Cancel', 'Save and add new', and 'Save' buttons. The 'Save' button is highlighted with a red border.



That's it. You completed the tutorial and now know how to manage and add products. Keep in mind, since there have been changes made, you need to send those to your system, by directing to the general settings.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Minimise menu

- Dashboard
- Products**
  - Products
  - Product groups
  - Price levels
  - Menus
  - French menus
  - Option menus
  - Price management
  - Periods
  - Promotions
- Finance
- General
- Payment
- Self-service

### Products (176)

General Allergens

Search Product group All Show 50 Records Filter Columns + Add product

ID	Name	Product group	Turnover categories	Price	Option price
#188	3 course Menu	Food	High VAT	€ 29.00	
#200	3 course Menu (copy)			€ 29.00	
#156	7-Up ☒	Soft Drinks	Drinks Low VAT	€ 2.50	€ 1.50
#98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	
#203	Amaretto Disaronno (copy)	Foreign spirits	Drinks High VAT	€ 5.25	
#68	Apple Juice ☒	Soft Drinks	Drinks Low VAT	€ 3.20	
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	

1 2 3 4 >



Scan to go to the interactive player