



Welcome to the DISH POS dashboard. In this tutorial, we show you how to add option menus to a product.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Dashboard Show amounts including VAT

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			Last update: Today at 14:32

Turnover details

— This week — Previous week

TURNOVER TO DATE THIS WEEK	TURNOVER TO DATE LAST WEEK	TOTAL TURNOVER LAST WEEK
€ 0.00	€ 0.00	€ 0.00
AVERAGE SPENDING TO DATE THIS WEEK	AVERAGE SPENDING TO DATE LAST WEEK	AVERAGE SPENDING LAST WEEK
€ 0.00	€ 0.00	€ 0.00
NUMBER OF TRANSACTIONS TO DATE THIS WEEK	NUMBER OF TRANSACTIONS TO DATE LAST WEEK	TOTAL TRANSACTIONS LAST WEEK
0	0	0



First, click on **Products**.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Dashboard

Minimise menu

- Dashboard
- Products**
- Finance
- General
- Payment
- Self-service

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00

Amount: 0
Last update: Today at 14:32

Turnover details

— This week — Previous week

TURNOVER TO DATE THIS WEEK	TURNOVER TO DATE LAST WEEK	TOTAL TURNOVER LAST WEEK
€ 0.00	€ 0.00	€ 0.00
AVERAGE SPENDING TO DATE THIS WEEK	AVERAGE SPENDING TO DATE LAST WEEK	AVERAGE SPENDING LAST WEEK
€ 0.00	€ 0.00	€ 0.00
NUMBER OF TRANSACTIONS TO DATE THIS WEEK	NUMBER OF TRANSACTIONS TO DATE LAST WEEK	TOTAL TRANSACTIONS LAST WEEK
0	0	0

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Show amounts including VAT



Then go to **Option menus**.

DISH POS v3.54.4 (V) Demo EN Video Dish Support Demo DISH POS

Dashboard

Minimise menu

- Dashboard
- Products
 - Products
 - Product groups
 - Price levels
 - Menus
 - French menus
 - Option menus**
 - Price management
 - Periods
 - Promotions
- Finance
- General
- Payment
- Self-service

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00

Amount: 0
Last update: Today at 14:32

Turnover details

— This week — Previous week

Turnover	Average spending	Number of transactions
TURNOVER TO DATE THIS WEEK: € 0.00 TURNOVER TO DATE LAST WEEK: € 0.00 TOTAL TURNOVER LAST WEEK: € 0.00	AVERAGE SPENDING TO DATE THIS WEEK: € 0.00 AVERAGE SPENDING TO DATE LAST WEEK: € 0.00 AVERAGE SPENDING LAST WEEK: € 0.00	NUMBER OF TRANSACTIONS TO DATE THIS WEEK: 0 NUMBER OF TRANSACTIONS TO DATE LAST WEEK: 0 TOTAL TRANSACTIONS LAST WEEK: 0

€100
€90
€80
€70
€60
€50
€40
€30
€20
€10
€0

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Show amounts including VAT



You are now in the overview of your option menus. Click on **+ Add option menu** to create one.

DISH POS v3.80.0 (V) Demo EN Video Dish Support Update is available Demo DISH POS

Minimise menu Dashboard Products Product groups Price levels Menus French menus Option menus Price management Periods Promotions Finance General Payment Self-service

Option menus (6)

Search

Show 50 Records **+ Add option menu**

ID	Name	Prepare separately	Store	Minimum number of choices	Maximum number of choices
#4	Choice of sauces	No		0	1
#7	Extra Pie	No			
#2	Optional apple pie	No		0	1
#1	Optional whipped cream	No		0	1
#5	Options for drinks	No			
#3	Preparation	No		1	1

1



A new window will open where you have to fill in the necessary information. Start by adding the name into the respective **text field**.

The screenshot shows the DISH POS v3.80.0 interface. On the left is a sidebar menu with categories like Dashboard, Products, Finance, General, Payment, and Self-service. The 'Option menu' option is selected. The main window is titled 'Add option menu' and contains the following fields and sections:

- Option menu** (Title bar)
- Name**: A text input field, highlighted with a red box.
- Option menu** (Section header)
- Must be prepared separately**: A dropdown menu with 'No' selected.
- Minimum number of choices**: A text input field.
- Maximum number of choices**: A text input field.
- Identification** (Section header)
- Your reference**: A text input field.
- ID**: A greyed-out text input field.
- Option item** (Section header)
- Table**: A table with columns: ID, Name, Type, Hide on receipt, Prepare separately, Product. Below the table is a '+ Add option' link.
- Buttons**: 'Cancel' and 'Save' buttons at the bottom.

To set whether a product should be prepared separately or not, use the corresponding **drop-down menu**

The screenshot shows the 'Add option menu' form in the DISH POS system. The form is titled 'Option menu' and has a close button (X) in the top right corner. The 'Name' field contains 'Options for pies'. Under the 'Option menu' section, the 'Must be prepared separately' dropdown menu is highlighted with an orange box and set to 'No'. To its right are two input fields for 'Minimum number of choices' and 'Maximum number of choices'. Under the 'Identification' section, there are two input fields for 'Your reference' and 'ID'. Below this is the 'Option item' section, which contains a table with columns: ID, Name, Type, Hide on receipt, Prepare separately, and Product. A '+ Add option' link is located below the table. At the bottom of the form, there are 'Cancel' and 'Save' buttons.

ID	Name	Type	Hide on receipt	Prepare separately	Product
+ Add option					

Then use the respective **fields** to set the minimum and maximum selection of this option menu.

DISH POS v3.80.0 (V) Add option menu

Option menu

Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices
Maximum number of choices

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
+ Add option					

Cancel Save

Afterwards, click on **+ Add option** to set the option items.

The screenshot shows the 'Add option menu' dialog in the DISH POS system. The dialog is titled 'Option menu' and contains the following sections:

- Name:** A text input field containing 'Options for pies'.
- Option menu configuration:**
 - Must be prepared separately:** A dropdown menu set to 'No'.
 - Minimum number of choices:** A text input field set to '0'.
 - Maximum number of choices:** A text input field set to '2'.
- Identification:**
 - Your reference:** A text input field.
 - ID:** A greyed-out text input field.
- Option item table:** A table with columns: ID, Name, Type, Hide on receipt, Prepare separately, Product. A '+ Add option' button is highlighted in a red box at the bottom left of the table.

At the bottom of the dialog, there are 'Cancel' and 'Save' buttons.

Now, give your new option item a name. To do so, use the respective **text field**.

The screenshot shows the 'Add option menu' interface in the DISH POS system. The left sidebar contains navigation options: Dashboard, Products, Product groups, Price levels, Menus, French menus, Option menus, Price management, Periods, Promotions, Finance, General, Payment, and Self-service. The main content area is titled 'Add option menu' and contains the following sections:

- Option menu**: A text field for 'Name*' containing 'Options for pies'.
- Option menu**: Configuration fields for 'Must be prepared separately' (set to 'No'), 'Minimum number of choices' (set to '0'), and 'Maximum number of choices' (set to '2').
- Identification**: Fields for 'Your reference' and 'ID'.
- Option item**: A table with columns: ID, Name, Type, Hide on receipt, Prepare separately, and Product.
- Option details**: Fields for 'Option name*' (highlighted with a red box), 'Type*', and 'Hide on receipt'.

At the bottom of the form, there are three buttons: 'Add' (orange), 'Cancel' (orange), and 'Save' (orange).



Then select what type of option it is, by using the corresponding **drop-down menu**. You can choose between Comment and Product option.

DISH POS v3.80.0 (V) Add option menu

Option menu

Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices 0
Maximum number of choices 2

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
----	------	------	-----------------	--------------------	---------

Option details

Option name* No whipped cream

Type* ▼

Hide on receipt ▼

Add

Cancel

Cancel Save



When you set the type of the option item as a comment, you can choose if this option will be printed on the receipt or not. Do so, by using the given **drop-down menu**.

Option menu

Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices 0
Maximum number of choices 2

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
----	------	------	-----------------	--------------------	---------

Option details

Option name* No whipped cream

Type* Comment

Hide on receipt ▼

Add Cancel

Cancel Save



But if you set the option item type to product option, you can now also assign an existing product to this option, in addition to the question of whether the details on the receipt should be hidden or not.

The screenshot shows the 'Add option menu' sidebar menu with the following items: Dashboard, Products (expanded), Product groups, Price levels, Menus, French menus, Option menus, Price management, Periods, Promotions, Finance, General, Payment, and Self-service.

Option menu ✕

Name* Options for pies

Option menu

Must be prepared separately: No Minimum number of choices: 0

Maximum number of choices: 2

Identification

Your reference: ID:

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
Option details					
	Ice cream	Product option	No ✕	Must be prepared separately: Default	Product*: <input type="text"/>

Add
Cancel

Cancel
Save



In addition, the option price of the selected product will be added to the bill if this option is selected during the order process.

DISH POS v3.80.0

Minimise menu

- Dashboard
- Products**
 - Products
 - Product groups
 - Price levels
 - Menus
 - French menus
 - Option menus
 - Price management
 - Periods
 - Promotions
- Finance
- General
- Payment
- Self-service

Option menu (X)

Name* Options for pies

Option menu

Must be prepared separately Minimum number of choices

Maximum number of choices

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product

Option details

Option name* Must be prepared separately

Type* Product*

Hide on receipt

First, decide if the product must be prepared separately. Do so, by using the given **drop-down menu**.

DISH POS v3.80.0 (V) Add option menu

Option menu

Option menu Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices 0
Maximum number of choices 2

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
----	------	------	-----------------	--------------------	---------

Option details

Option name* Ice cream Must be prepared separately **Default**
Type* Product option Product*
Hide on receipt No

Add Cancel

Cancel Save

Then select a product through the corresponding **drop-down menu**.

Option menu

Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices 0
Maximum number of choices 2

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
----	------	------	-----------------	--------------------	---------

Option details

Option name* Ice cream Must be prepared separately Yes
Type* Product option Product*
Hide on receipt No

Add Cancel Save



When using the drop-down menu, you are able to look for your product through the **search bar** or scroll through your **list of products**.

Option menu

Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices 0 Maximum number of choices 2

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Product
----	------	------	-----------------	---------

Option details

Option name* Ice cream Must be prepared separately Product*

Type* Product option

Hide on receipt No

Search results:

- 2 course menu
- 3 course menu
- 7-Up
- Amaretto Disaronno
- Apple Juice
- Bacardi Blanco

Buttons: Add, Cancel, Save

When the option item has been set up, click on **Add** to add it to the option menu.

DISH POS v3.80.0 (V) Add option menu

Option menu

Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices 0
Maximum number of choices 2

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
----	------	------	-----------------	--------------------	---------

Option details

Option name* Ice cream Must be prepared separately Yes
Type* Product option Product* Vanilla ice cream (1 scoop)
Hide on receipt No

Add Cancel Save

Once you are done adding your options, click on **Save** to apply the changes.

DISH POS v3.80.0 (V) Add option menu

Option menu

Name* Options for pies

Option menu

Must be prepared separately No Minimum number of choices 0 Maximum number of choices 2

Identification

Your reference ID

Option item

ID	Name	Type	Hide on receipt	Prepare separately	Product
#	Ice cream	Product option	No	Yes	Vanilla ice

+ Add option

Cancel Save



To now make use of the new option menu, you need to assign it to a product. To do so, navigate to **Products**.

DISH POS v3.80.0 (V) Demo EN Video Dish Support Update is available Demo DISH POS

« Minimise menu

- Dashboard
- Products**
- Product groups
- Price levels
- Menus
- French menus
- Option menus
- Price management
- Periods
- Promotions
- Finance
- General
- Payment
- Self-service

Option menus (7)

Show 50 Records
+ Add option menu

ID	Name	Prepare separately	Store	Minimum number of choic	Maximum number of choices
#4	Choice of sauces	No		0	1
#7	Extra Pie	No			
#2	Optional apple pie	No		0	1
#1	Optional whipped cream	No		0	1
#5	Options for drinks	No			
#8	Options for pies	No		0	2
#3	Preparation	No		1	1



From there, you can use the **edit icon** to open the settings of the product to which you want to assign the option menu.

DISH POS v3.80.0 (V) Demo EN Video Dish Support Update is available Demo DISH POS

« Minimise menu

- Dashboard
- Products**
 - Products
 - Product groups
 - Price levels
 - Menus
 - French menus
 - Option menus
 - Price management
 - Periods
 - Promotions
- Finance
- General
- Payment
- Self-service

Products (1)

General Allergens

Q blueberry Product group All Show 50 Records Filter Columns + Add product

SELECTED FILTERS (1) Search = blueberry

ID	Name	Product group	Turnover categories	Price	Option price	VAT	Pro
#209	Blueberry pie		Low VAT	€ 1.00		9% - Low	

1

Under Pop-ups, click on **+ Add option menu**, to assign an option menu.

The screenshot displays the 'Edit product' interface in the DISH POS system. On the left is a sidebar menu with categories like Dashboard, Products, Finance, General, Payment, and Self-service. The main area is titled 'Edit product' and contains several sections: Product, Product description, Images, and Product Information. The 'Product' section is active, showing details for a 'Blueberry pie' product. The 'Pop-ups' section is highlighted with a red box, and the '+ Add option menu' button is also highlighted with a red box. Other sections include 'Prices' (with fields for Price, VAT, Option price, Price per, and Unit), 'Production' (with fields for Production Order and Course), 'Description' (with a Short name field), 'Search & Filter' (with two search fields), 'Other' (with a Store dropdown and an 'Only as an option' checkbox), 'Process' (with Workflow, Processing type, and Packaging profile dropdowns), and 'Identification' (with a 'Your' field containing the number 47). At the bottom, there are 'Cancel' and 'Save' buttons.

Now use the given **drop-down menu** to select the desired option menu.

The screenshot shows the 'Edit product' interface in DISH POS v3.80.0. The left sidebar contains a navigation menu with items like Dashboard, Products, Finance, General, Payment, and Self-service. The main content area is titled 'Product' and shows details for 'Blueberry pie'. The 'Option menu' dropdown in the 'Pop-ups' section is highlighted with a red box. The interface includes sections for Prices, Production, Production attributes, Pop-ups, Composites, Description, Search & Filter, Other, Process, and Identification. The 'Option menu' dropdown is currently empty, and a red box highlights it, indicating where to select a desired option menu.



Then click on **Save** to apply the changes.

DISH POS v3.80.0 (V) Edit product

- Product
- Product description
- Images
- Product Information

Product

Name* Blueberry pie Product group None Turnover categories* Low VAT

Prices

Price* 1.00 Option price 0.00

VAT* 9% - Low Price per

Open price Unit

VAT included

Production

Production Order 0 Course None

Production attributes

None

+ Add production attributes

Pop-ups

Option menu: Options for pies x

+ Add option menu

Depends on product

Composites

No components added.

+ Add component

Description

Short name

Search & Filter

Search field 1

Search field 2

Other

Store None

Only as an option

Process

Workflow Default

Processing type Default

Packaging profile None

Identification

Your 47

Cancel Save



DISH

by METRO

How do I add menu options to a product?



That's it. You completed the tutorial and now know how to add option menus to a product. Keep in mind, since changes have been made, you must send them to your system by navigating to the general settings.

DISH POS v3.80.0 (V) Demo EN Video Dish Support Update is available Demo DISH POS

<< Minimise menu

- Dashboard
- Products**
 - Products
 - Product groups
 - Price levels
 - Menus
 - French menus
 - Option menus
 - Price management
 - Periods
 - Promotions
 - Finance
 - General
 - Payment
 - Self-service

Products (1)

General Allergens

Product group All

Show 50 Records

Filter

Columns

+ Add product

SELECTED FILTERS (1) Search = blueberry

ID	Name	Product group	Turnover categories	Price	Option price	VAT	Pro
#209	Blueberry pie		Low VAT	€ 1.00		9% - Low	



Scan to go to the interactive player