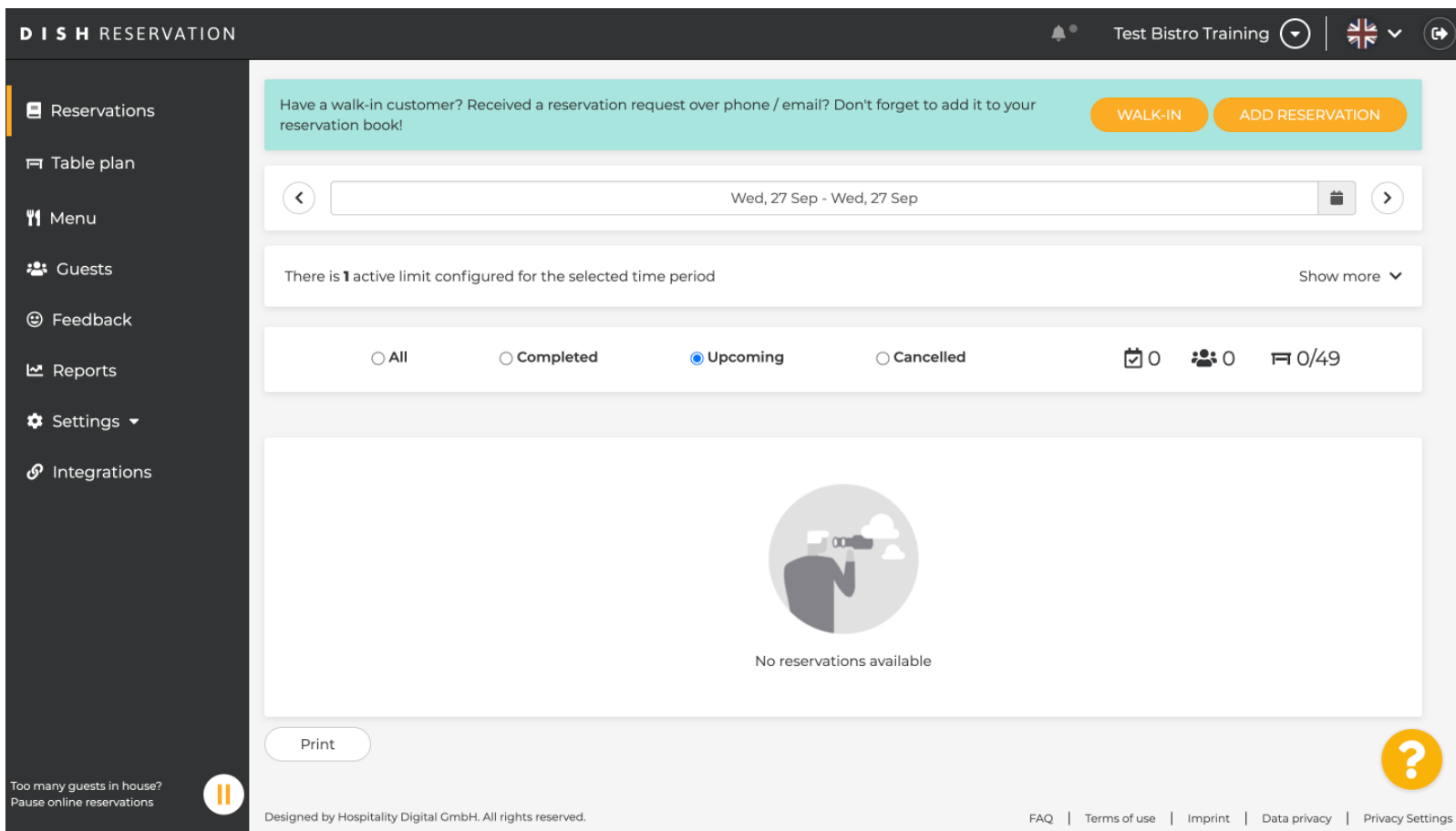


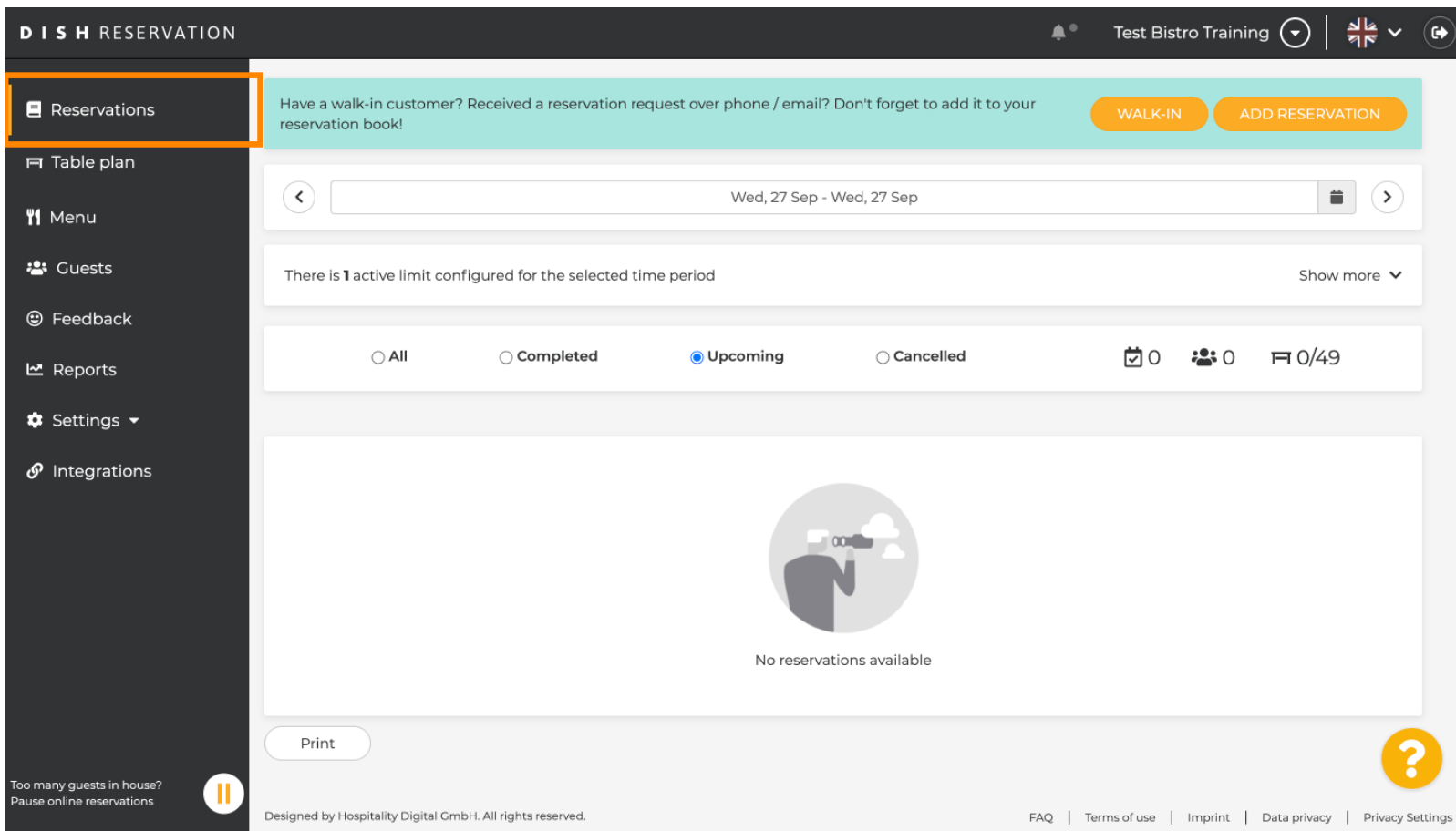


Vítejte na ovládacím panelu **DISH Reservation**. V tomto tutoriálu vám ukážeme, jak spravovat své rezervace.



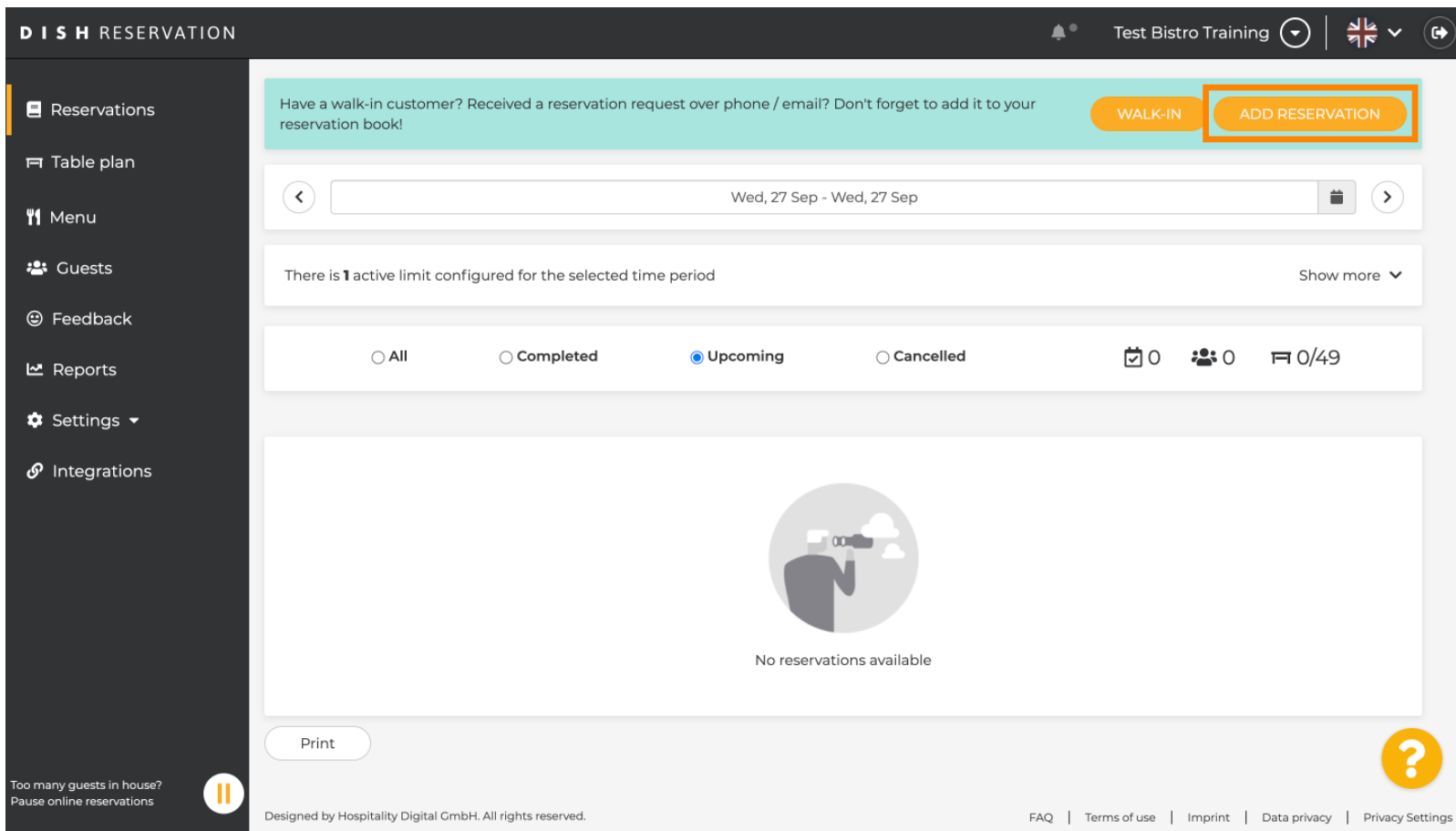
The screenshot displays the DISH Reservation admin interface. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with the title 'DISH RESERVATION', a user profile 'Test Bistro Training', a language selector (UK flag), and a refresh icon. Below the header is a teal notification bar with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' and 'ADD RESERVATION'. The main section features a date range selector set to 'Wed, 27 Sep - Wed, 27 Sep'. Below this, a message states 'There is 1 active limit configured for the selected time period' with a 'Show more' link. A filter bar shows 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled' filters, along with counts for a checklist (0), guests (0), and tables (0/49). The central area shows 'No reservations available' with an illustration of a person looking through binoculars. At the bottom, there is a 'Print' button, a status indicator 'Too many guests in house? Pause online reservations' with a pause icon, a 'Designed by Hospitality Digital GmbH. All rights reserved.' footer, and a help icon (question mark). Navigation links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings are also present.

Po výběru nabídky **Rezervace** se zobrazí přehled vašich rezervací.



The screenshot displays the DISH RESERVATION admin interface. On the left, a dark sidebar contains a menu with the following items: Reservations (highlighted with an orange border), Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with the title 'DISH RESERVATION', a notification bell, the text 'Test Bistro Training', a language selector (UK flag), and a refresh icon. Below the header, a light blue banner contains the text: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' with two orange buttons: 'WALK-IN' and 'ADD RESERVATION'. The main area features a date range selector set to 'Wed, 27 Sep - Wed, 27 Sep'. Below this, a message states: 'There is 1 active limit configured for the selected time period' with a 'Show more' link. A filter bar shows four radio buttons: 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. To the right of these are three icons with counts: a calendar icon with '0', a group of people icon with '0', and a fork and knife icon with '0/49'. The central part of the screen is a large white box with a circular icon of a person looking through binoculars and the text 'No reservations available'. At the bottom left of this box is a 'Print' button. The footer includes a status message: 'Too many guests in house? Pause online reservations' with a pause icon, the text 'Designed by Hospitality Digital GmbH. All rights reserved.', and a row of links: 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'. A yellow question mark icon is located in the bottom right corner of the main content area.

 Chcete-li rezervaci přidat ručně, klikněte na **PŘIDAT REZERVACI**.



The screenshot shows the DISH RESERVATION admin panel. The left sidebar contains navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a teal banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below the banner is a date selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states: "There is 1 active limit configured for the selected time period" with a "Show more" link. Below this are filter buttons: "All", "Completed", "Upcoming" (selected), and "Cancelled". To the right of these filters are icons for a calendar (0), people (0), and a table (0/49). The main content area displays "No reservations available" with an illustration of a person looking through binoculars. At the bottom left, there is a "Print" button and a notification: "Too many guests in house? Pause online reservations". At the bottom right, there is a yellow question mark icon. The footer includes the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Otevře se nové okno, kde můžete zadat základní **informace o rezervaci**.

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Reservation information

'#' Guests *

Date *

Wed, 27/09/2023

Time *

Select guest number to see time

Duration

Please select capacity and time first

Table(s)

Please select time slot first

Source

Please select

Occasion

Please select

Guest information

Last name

First name

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Too many guests in house? Pause online reservations

4 z 23



Poté vyplňte **informace o hostovi** . **Poznámka: Jméno nebo příjmení, jedno z těchto dvou je povinné.**

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Reservation information

Guests2

DateWed, 27/09/2023

Time05:45 pm (204 seats)

Duration2.5 hours

Table(s)1

SourcePhone

OccasionCasual dining

Guest information

Last name

First name

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Too many guests in house? Pause online reservations



Pokud jsou k rezervaci přiloženy poznámky, můžete je zanechat v části Poznámky k rezervaci. Pro zadání informací použijte příslušné **textové pole**.

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Reservation information

Guests2

DateWed, 27/09/2023

Time05:45 pm (204 seats)

Duration2.5 hours

Table(s)1

SourcePhone

OccasionCasual dining

Guest information

Last nameDoe

First nameJohn

Phone

Email

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Too many guests in house? Pause online reservations



Existují další informace o hostovi? Zanechte je v příslušných **polích** v části Interní informace o hostovi .

DISH RESERVATION
Test Bistro Training

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings
Integrations

Table(s) 1
Source Phone
Occasion Casual dining

Reservation notes
Internal note. Will be shown for this reservation only.
e.g. window seat, occasion...

Internal guest information
Note will be shown on all reservations made by this guest.
e.g. 10% discount, VIP...

Allergies
☐ Gluten ☐ Sesame ☐ Nuts ☐ Crustacean ☐ Eggs ☐ Fish
☐ Mustard ☐ Lactose ☐ Celery ☐ Peanuts ☐ Shellfish ☐ Soy
☐ Lupins ☐ Sulphite

Diet
☐ Gluten-free ☐ Halal ☐ Kosher ☐ Lactose-free ☐ Vegan
☐ Vegetarian

SAVE

Too many guests in house?
Pause online reservations

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FAQ | Terms of use | Imprint | Data privacy | Privacy Settings



Jakmile zadáte všechny informace, klikněte na **ULOŽIT** pro přidání rezervace.

DISH RESERVATION

Test Bistro Training

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings
Integrations

Table(s)
Source
Occasion

1
Phone
Casual dining

Reservation notes
Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information
Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

☐ Gluten
☐ Sesame
☐ Nuts
☐ Crustacean
☐ Eggs
☐ Fish
☐ Mustard
☐ Lactose
☐ Celery
☐ Peanuts
☐ Shellfish
☐ Soy
☐ Lupins
☐ Sulphite

Diet

☐ Gluten-free
☐ Halal
☐ Kosher
☐ Lactose-free
☐ Vegan
☐ Vegetarian

SAVE

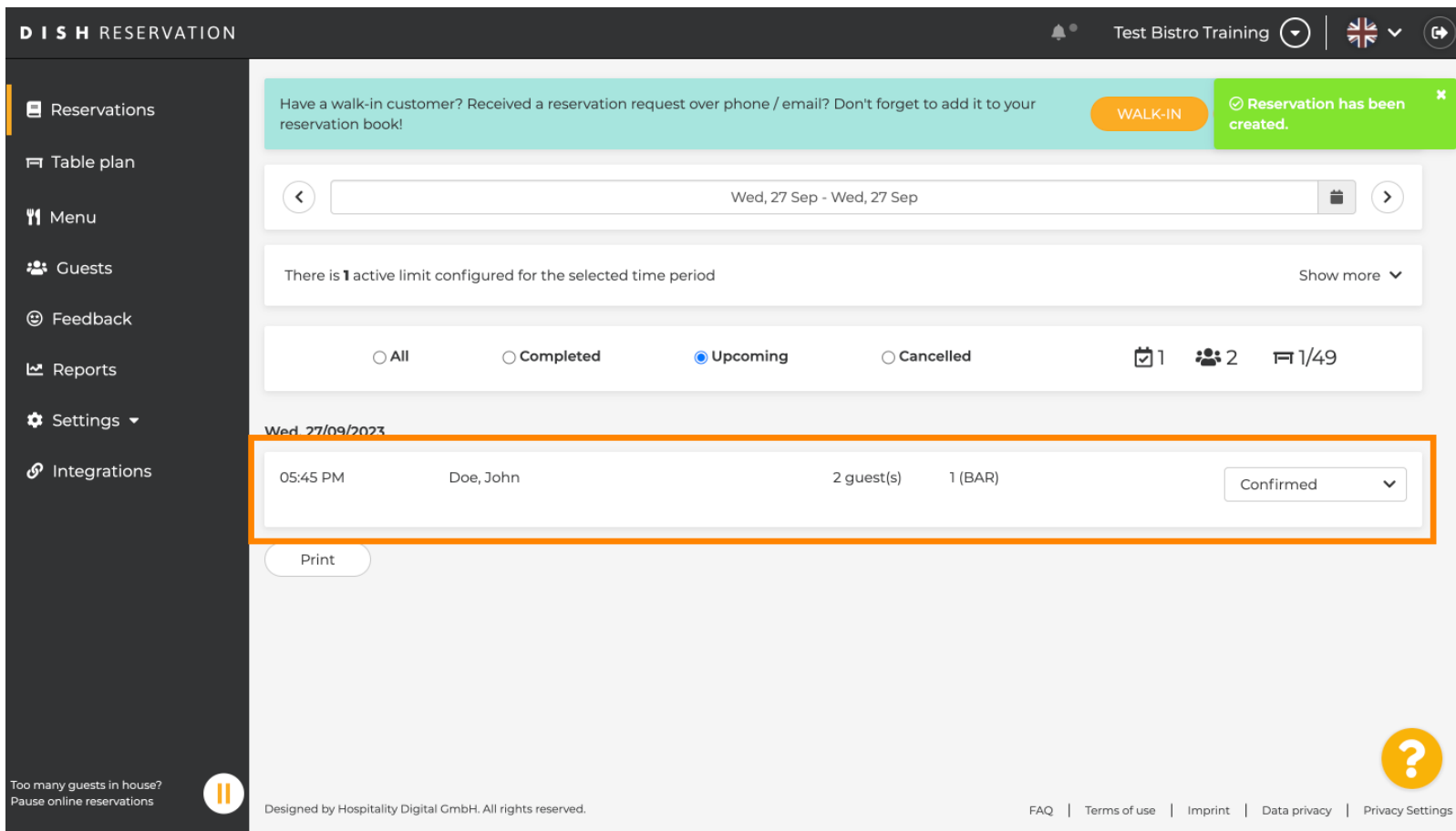
Too many guests in house?
Pause online reservations

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FAQ | Terms of use | Imprint | Data privacy | Privacy Settings



Poté budete přesměrováni zpět na přehled, kde uvidíte přidanou rezervaci.



DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **Reservation has been created.**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period [Show more](#)

☐ All ☐ Completed ☒ Upcoming ☐ Cancelled **1** **2** **1/49**

Wed 27/09/2023

05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed
----------	-----------	------------	---------	-----------

Print

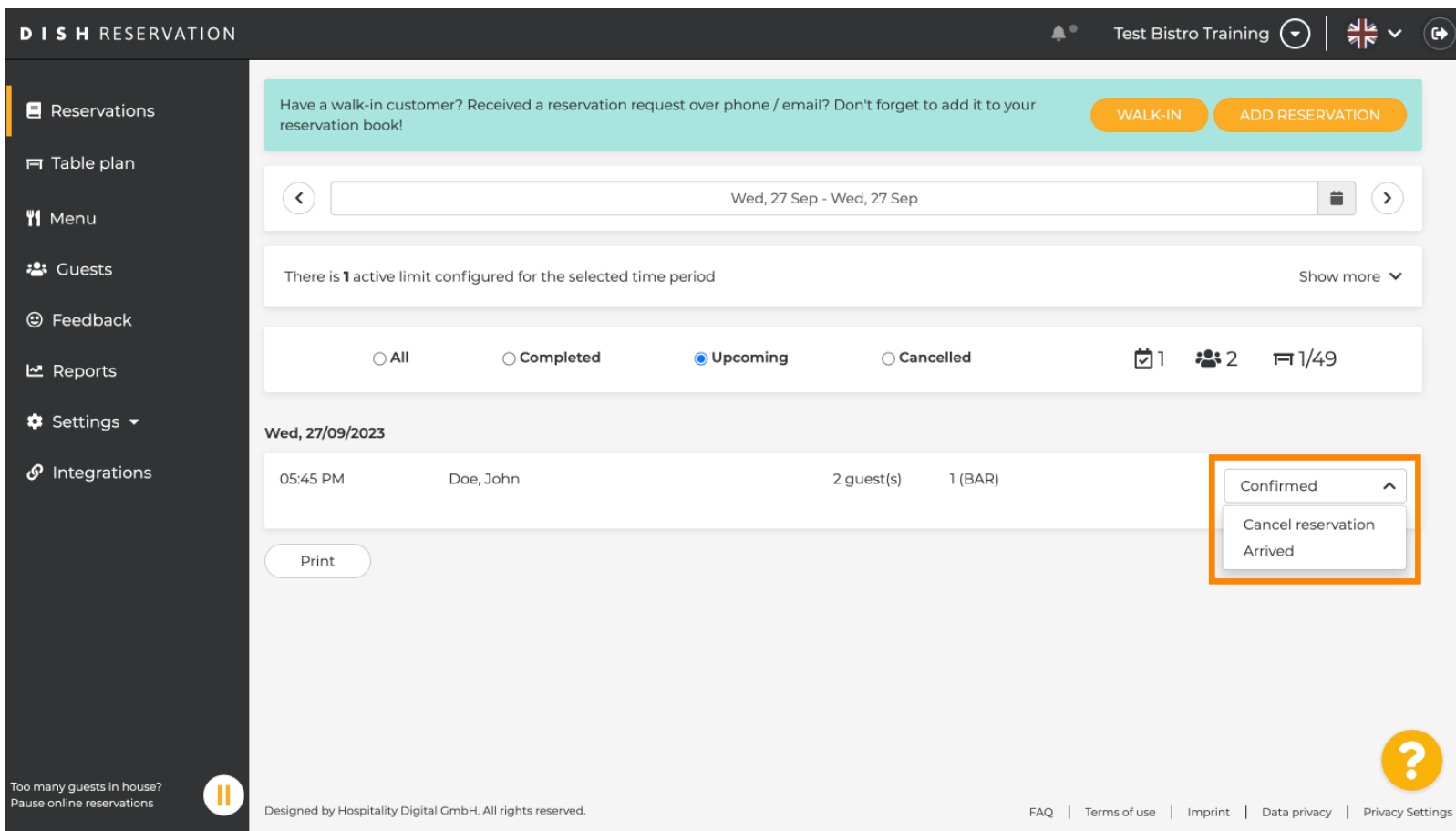
Too many guests in house? Pause online reservations

Designed by Hospitality Digital GmbH. All rights reserved.

FAQ | Terms of use | Imprint | Data privacy | Privacy Settings

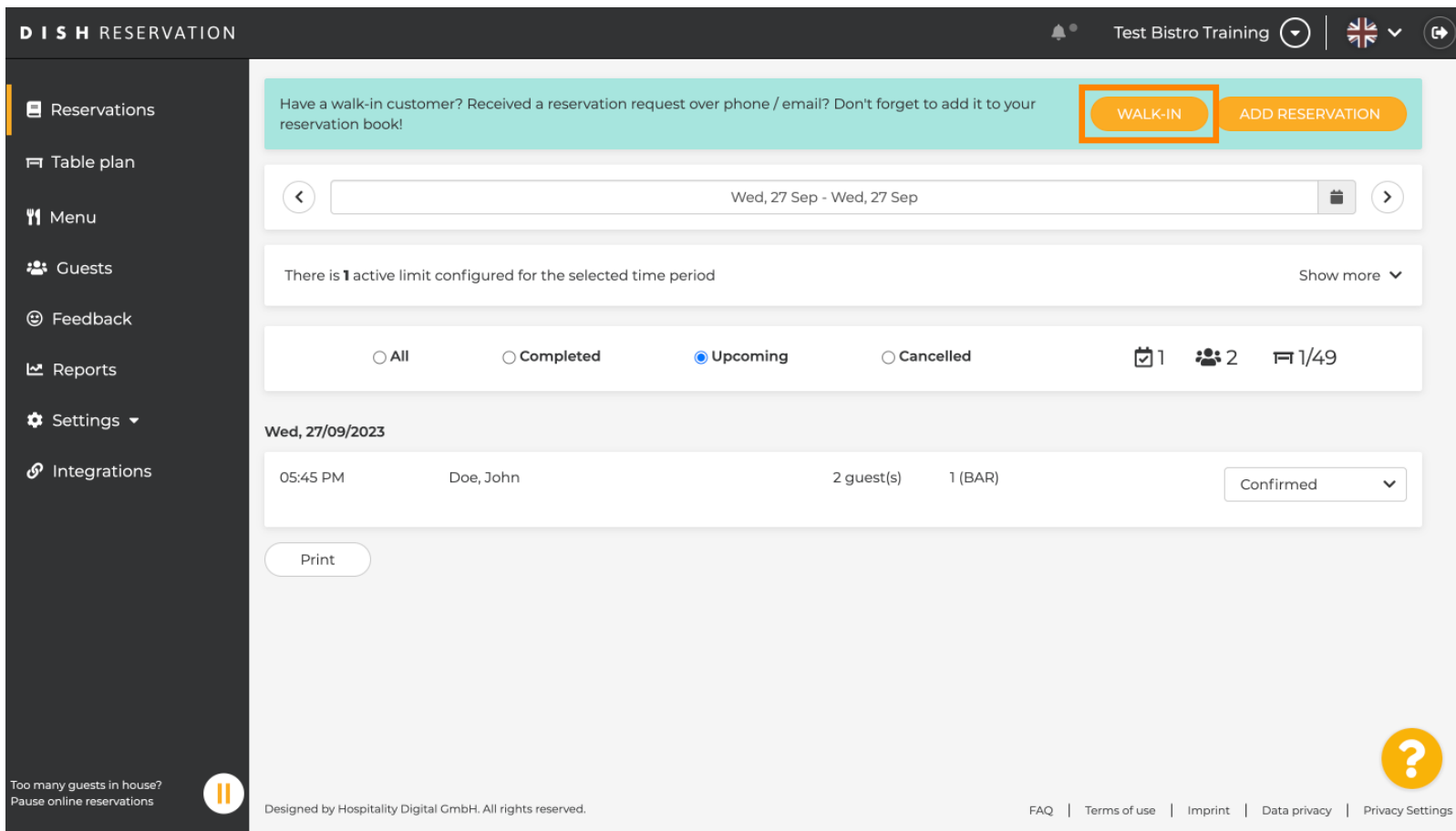


Pomocí **rozbalovací nabídky** můžete rezervaci buď zrušit, nebo ji označit jako doručenou.



The screenshot shows the DISH RESERVATION admin panel. The left sidebar contains navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays a reservation for "Doe, John" on "Wed, 27/09/2023" at "05:45 PM" for "2 guest(s)" and "1 (BAR)". A dropdown menu is open, showing options: "Confirmed", "Cancel reservation", and "Arrived". The "Confirmed" option is currently selected. The panel also includes a "Print" button and a "Show more" link. At the bottom, there is a footer with "Designed by Hospitality Digital GmbH. All rights reserved." and a help icon.

 Chcete-li přidat možnost BEZ PŘÍCHODU, klikněte na **BEZ PŘÍCHODU**.



DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period [Show more](#)

☐ All ☐ Completed ☒ Upcoming ☐ Cancelled 1 2 1/49

Wed, 27/09/2023

05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed
----------	-----------	------------	---------	-----------

[Print](#)

Too many guests in house? Pause online reservations

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[FAQ](#) | [Terms of use](#) | [Imprint](#) | [Data privacy](#) | [Privacy Settings](#)

Otevře se nové okno, kde můžete zadat základní **informace o chůzi**.

DISH RESERVATION
Test Bistro Training

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings
Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Walkin information

'#' Guests

Date

Wed, 27/09/2023

Time

Now

Duration

Please select capacity and time first

Table(s)

Please select

Source

Walkin

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

☐ Gluten
☐ Sesame
☐ Nuts
☐ Crustacean
☐ Eggs
☐ Fish
☐ Mustard
☐ Lactose
☐ Celery
☐ Peanuts
☐ Shellfish
☐ Soy
☐ Lupins
☐ Sulphite

Diet

☐ Gluten-free
☐ Halal
☐ Kosher
☐ Lactose-free
☐ Vegan
☐ Vegetarian

Too many guests in house?
Pause online reservations

SAVE



Pokud jsou k rezervaci přiloženy poznámky, můžete je zanechat v části Poznámky k rezervaci. Pro zadání informací použijte příslušné **textové pole**.

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Walkin information

Guests

3

Date

Wed, 27/09/2023

Time

Now

Duration

2.5 hours

Table(s)

1-2

Source

Walkin

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

☐ Gluten
☐ Sesame
☐ Nuts
☐ Crustacean
☐ Eggs
☐ Fish

☐ Mustard
☐ Lactose
☐ Celery
☐ Peanuts
☐ Shellfish
☐ Soy

☐ Lupins
☐ Sulphite

Diet

☐ Gluten-free
☐ Halal
☐ Kosher
☐ Lactose-free
☐ Vegan

☐ Vegetarian

SAVE

Too many guests in house?

Pause online reservations

13 z 23



Pokud existují další informace týkající se hosta, zanechte je v příslušném **textovém poli** v části Interní informace o hostovi .

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Walkin information

Guests3

DateWed, 27/09/2023

TimeNow

Duration2.5 hours

Table(s)1-2

SourceWalkin

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

☐ Gluten
☐ Sesame
☐ Nuts
☐ Crustacean
☐ Eggs
☐ Fish
☐ Mustard
☐ Lactose
☐ Celery
☐ Peanuts
☐ Shellfish
☐ Soy
☐ Lupins
☐ Sulphite

Diet

☐ Gluten-free
☐ Halal
☐ Kosher
☐ Lactose-free
☐ Vegan
☐ Vegetarian

SAVE

Too many guests in house? Pause online reservations



Jakmile zadáte všechny informace, klikněte na **ULOŽIT** pro přidání osoby bez objednání.

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Too many guests in house?
Pause online reservations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Walkin information

'#' Guests *

3

Date

Wed, 27/09/2023

Time

Now

Duration

2.5 hours

Table(s)

1-2

Source

Walkin

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

☐ Gluten

☐ Sesame

☐ Nuts

☐ Crustacean

☐ Eggs

☐ Fish

☐ Mustard

☐ Lactose

☐ Celery

☐ Peanuts

☐ Shellfish

☐ Soy

☐ Lupins

☐ Sulphite

Diet

☐ Gluten-free

☐ Halal

☐ Kosher

☐ Lactose-free

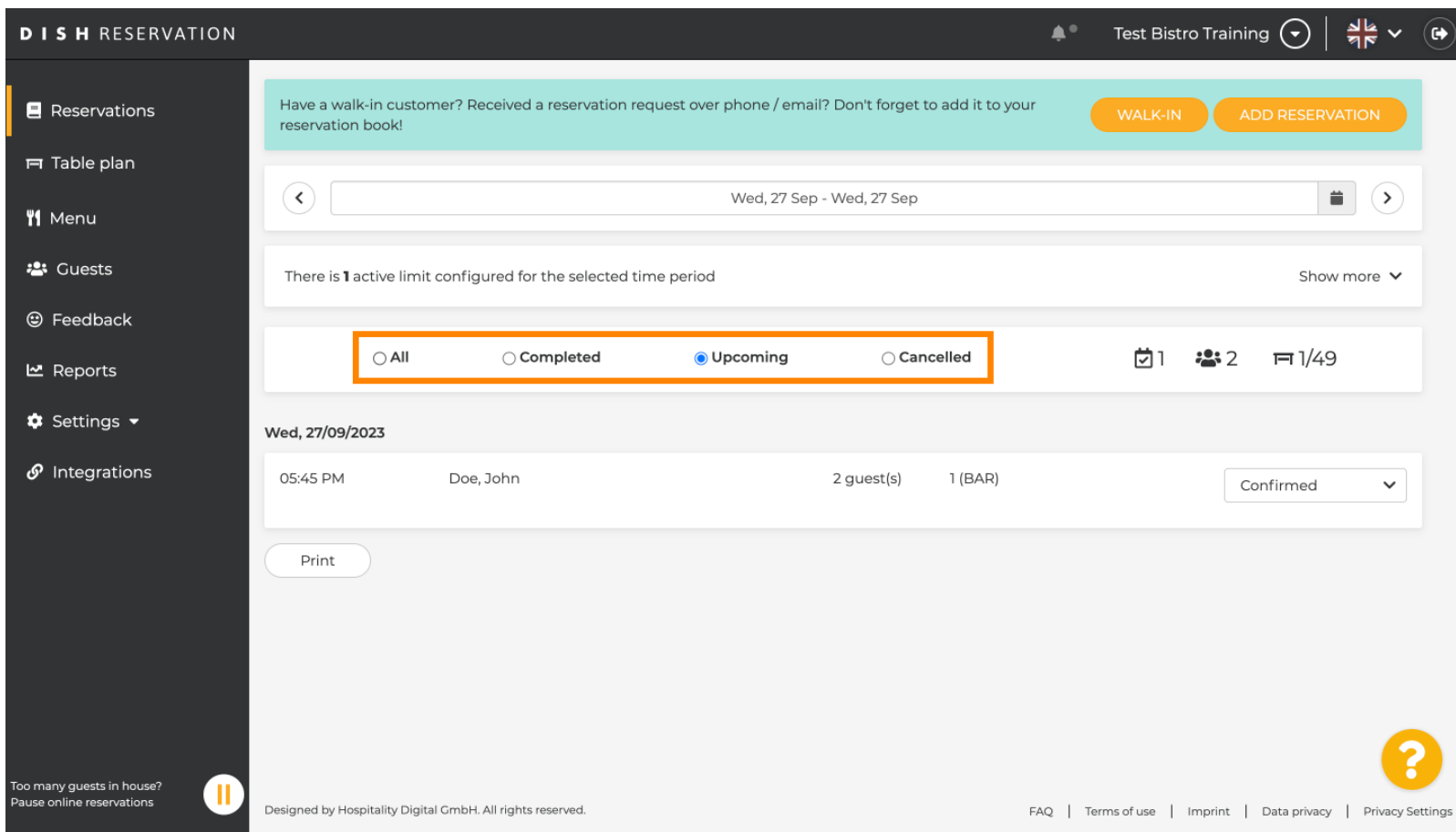
☐ Vegan

☐ Vegetarian

SAVE



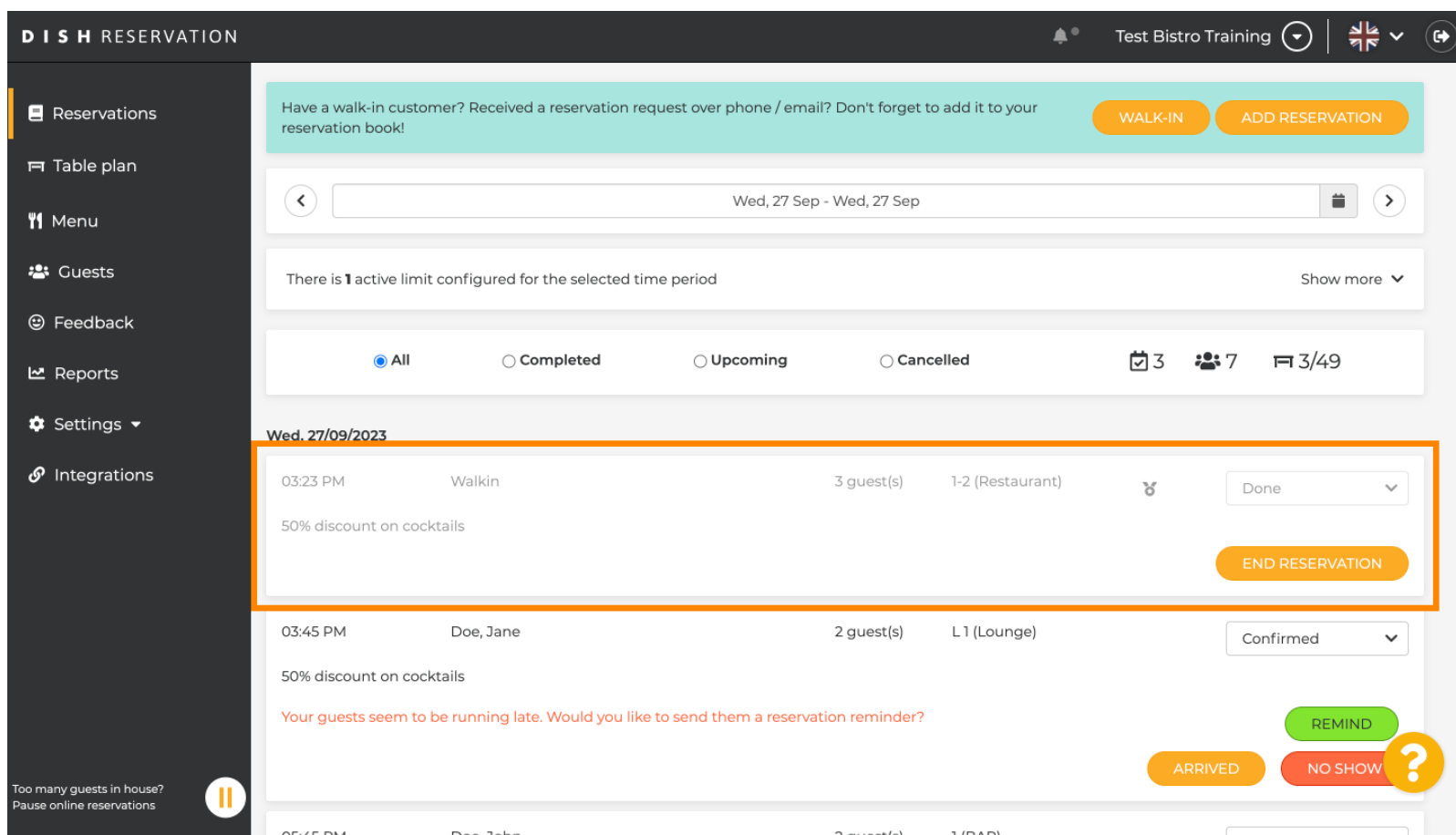
Protože rezervace bez objednání není nadcházející rezervace, musíte si rezervace filtrovat jinak. Použijte k tomu dané **možnosti**.



The screenshot shows the DISH RESERVATION admin panel. The left sidebar contains navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a header with a notification about walk-in customers and buttons for WALK-IN and ADD RESERVATION. Below this is a date range selector set to 'Wed, 27 Sep - Wed, 27 Sep'. A message indicates 'There is 1 active limit configured for the selected time period' with a 'Show more' link. A filter bar shows four options: All, Completed, Upcoming (selected), and Cancelled. To the right of the filter bar are icons for a calendar (1), guests (2), and a table (1/49). Below the filter bar, a reservation for 'Wed, 27/09/2023' is shown with details: 05:45 PM, Doe, John, 2 guest(s), 1 (BAR), and a status of 'Confirmed'. A 'Print' button is located below the reservation details. At the bottom of the page, there is a footer with a 'Pause online reservations' button, a copyright notice 'Designed by Hospitality Digital GmbH. All rights reserved.', and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A help icon (question mark) is also present in the bottom right corner.



V závislosti na vámi zvoleném parametru se vám rezervace zobrazí filtrované. Kliknutím na **rezervaci** si můžete kdykoli zobrazit další informace a také je upravit.



DISH RESERVATION

Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period **Show more**

☒ All ☐ Completed ☐ Upcoming ☐ Cancelled **3** **7** **3/49**

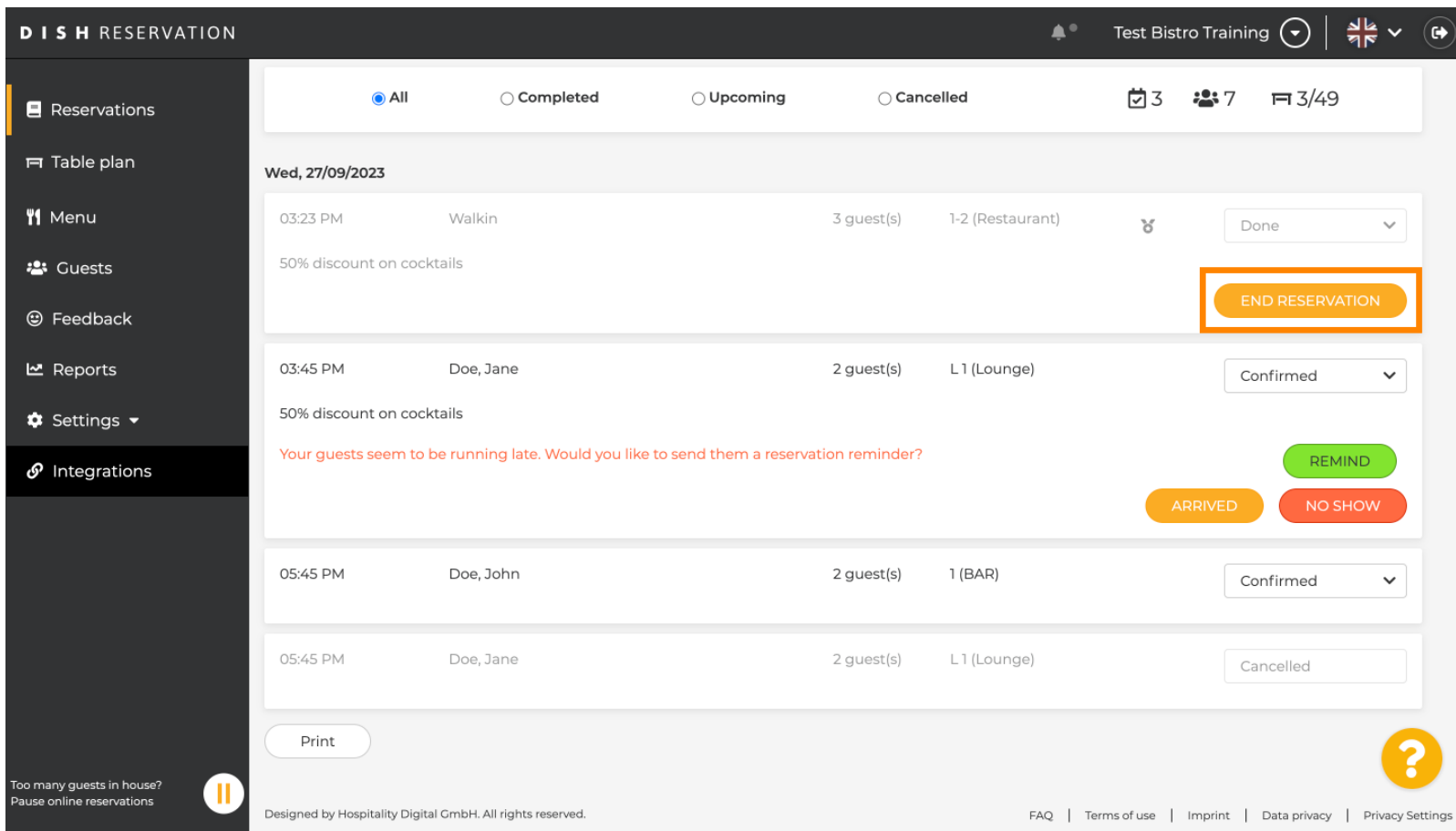
Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
50% discount on cocktails					
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	
50% discount on cocktails					
Your guests seem to be running late. Would you like to send them a reservation reminder?					
				ARRIVED	NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (RADI)		

Too many guests in house? Pause online reservations



Pokud je stůl obsazený, můžete danou rezervaci ukončit kliknutím na **UKONČIT REZERVACI**.



DISH RESERVATION | Test Bistro Training | 🇬🇧 | 🔄

☒ All ☐ Completed ☐ Upcoming ☐ Cancelled | 📅 3 👤 7 🗨️ 3/49

Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	🔖	Done
50% discount on cocktails					
					END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Confirmed
50% discount on cocktails					
Your guests seem to be running late. Would you like to send them a reservation reminder?					
					REMIND ARRIVED NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		Confirmed
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Cancelled

Print

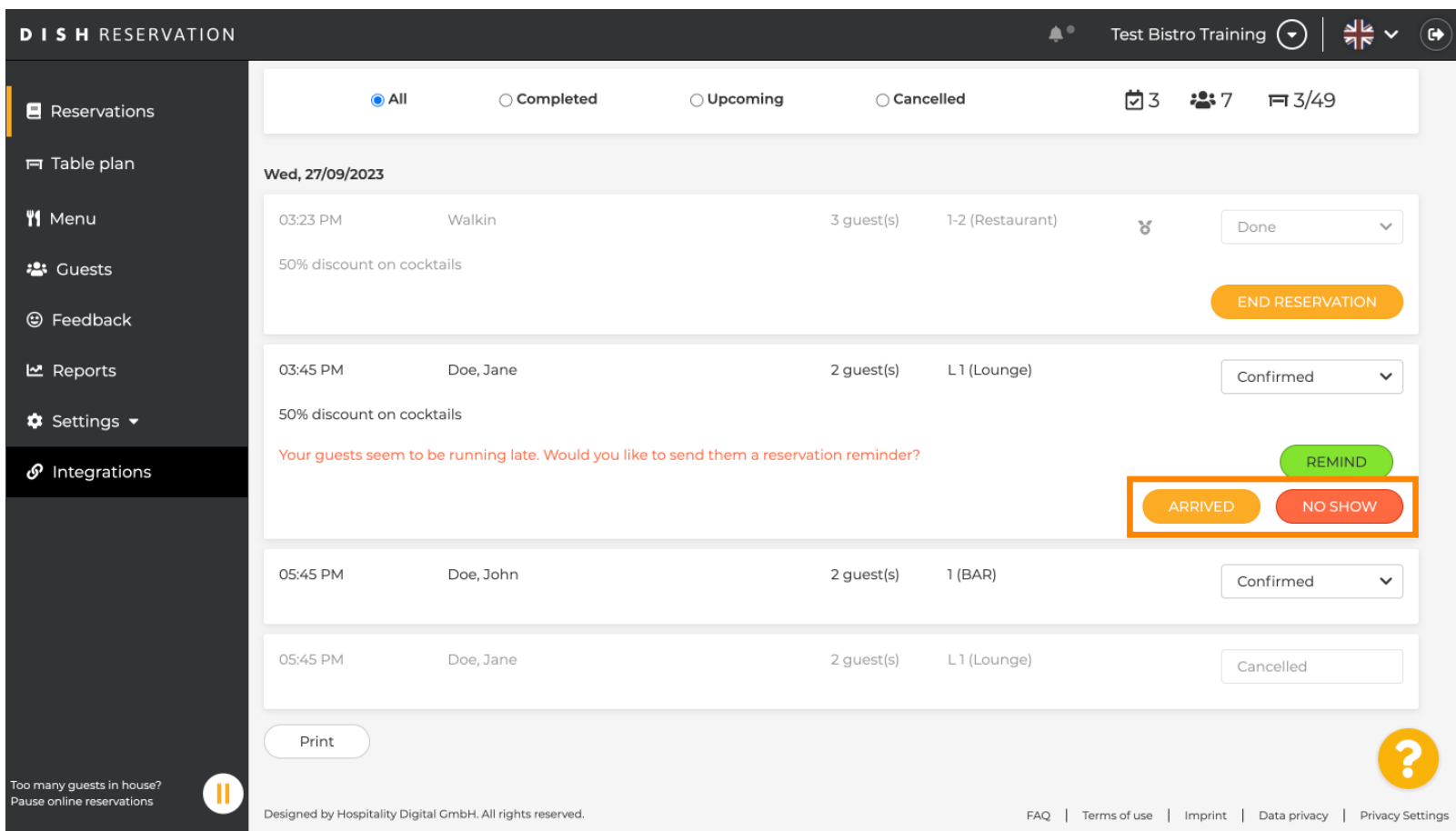
Too many guests in house? Pause online reservations

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FAQ | Terms of use | Imprint | Data privacy | Privacy Settings



U nadcházející rezervace máte možnost ji označit jako doručenou nebo nedostavenou. Jednoduše klikněte na příslušné **tlačítko**.



DISH RESERVATION

Test Bistro Training

Reservations

Wed, 27/09/2023

Time	Name	Guests	Location	Status	Actions
03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	ARRIVED, NO SHOW, REMIND
05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed	
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Cancelled	

Print

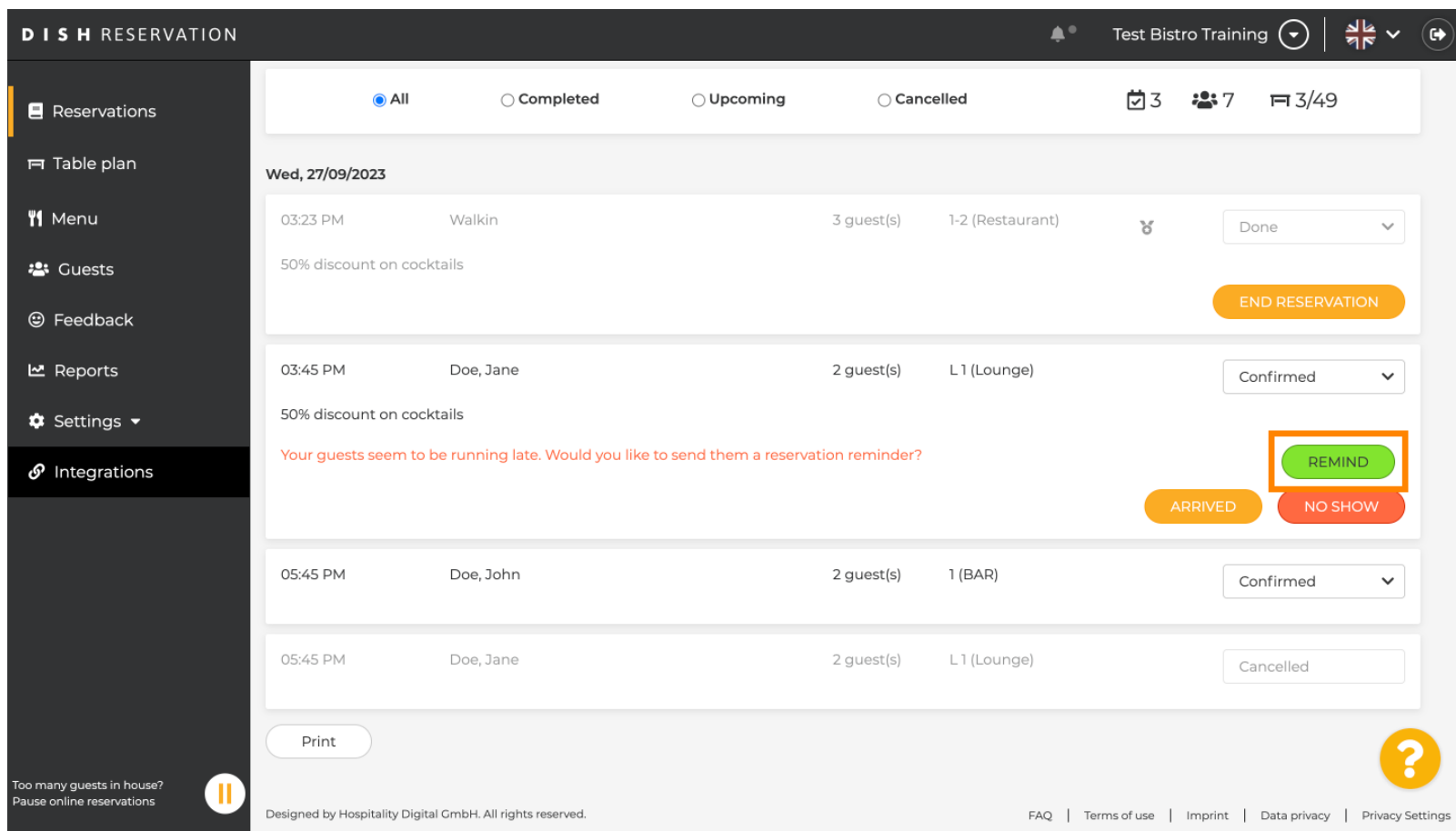
Too many guests in house? Pause online reservations

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FAQ | Terms of use | Imprint | Data privacy | Privacy Settings



Pokud host nedorazí včas, můžete mu poslat připomínku pomocí **tlačítka PŘIPOMÍNAT**. **Poznámka:** Pokud jste rezervaci přidali ručně, je nutné zadat buď e-mailovou adresu, nebo telefonní číslo.



DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Wed, 27/09/2023

All	Completed	Upcoming	Cancelled	3	7	3/49
03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION	
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND	ARRIVED NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed		
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Cancelled		

Print

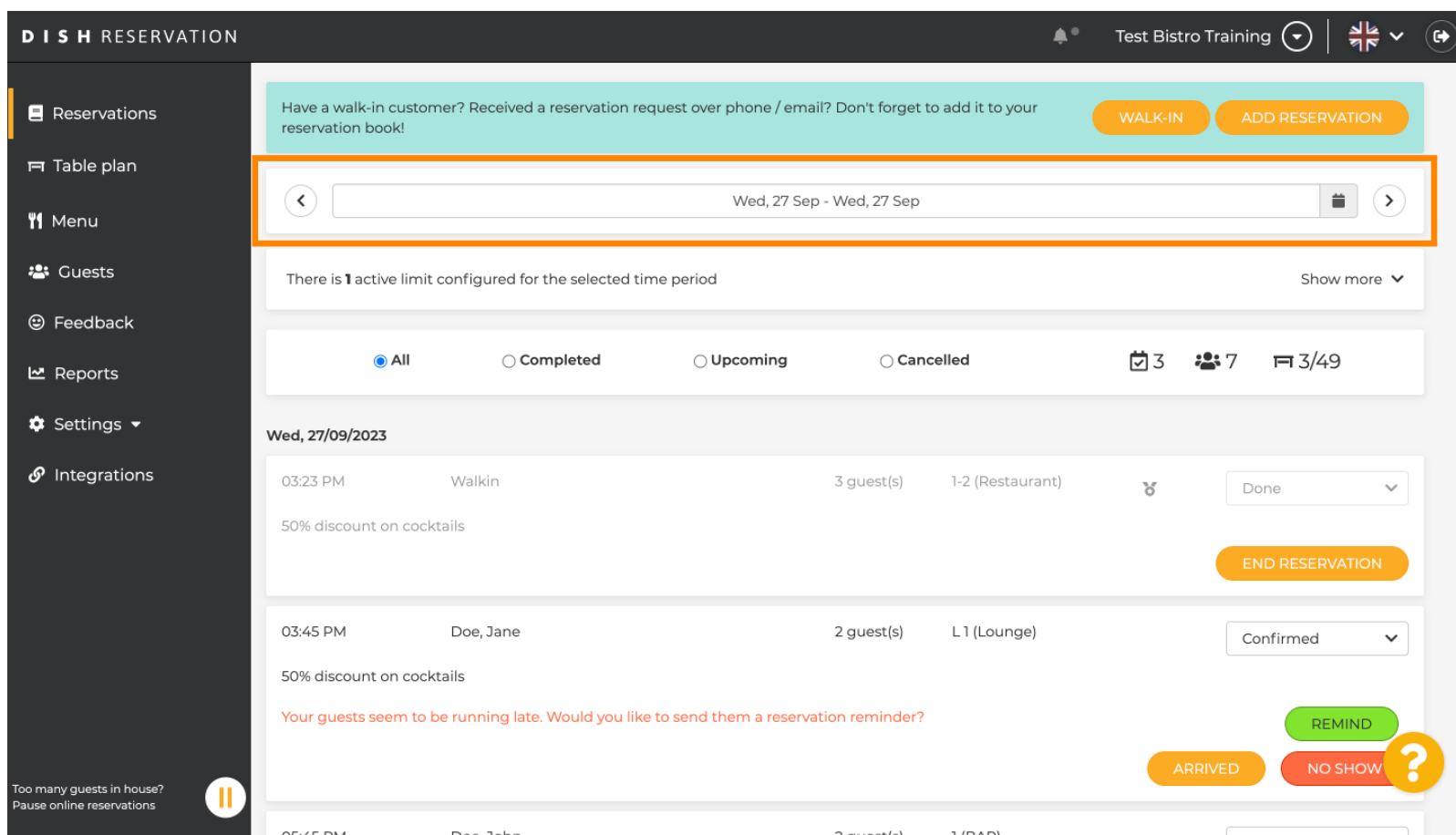
Too many guests in house? Pause online reservations

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FAQ | Terms of use | Imprint | Data privacy | Privacy Settings

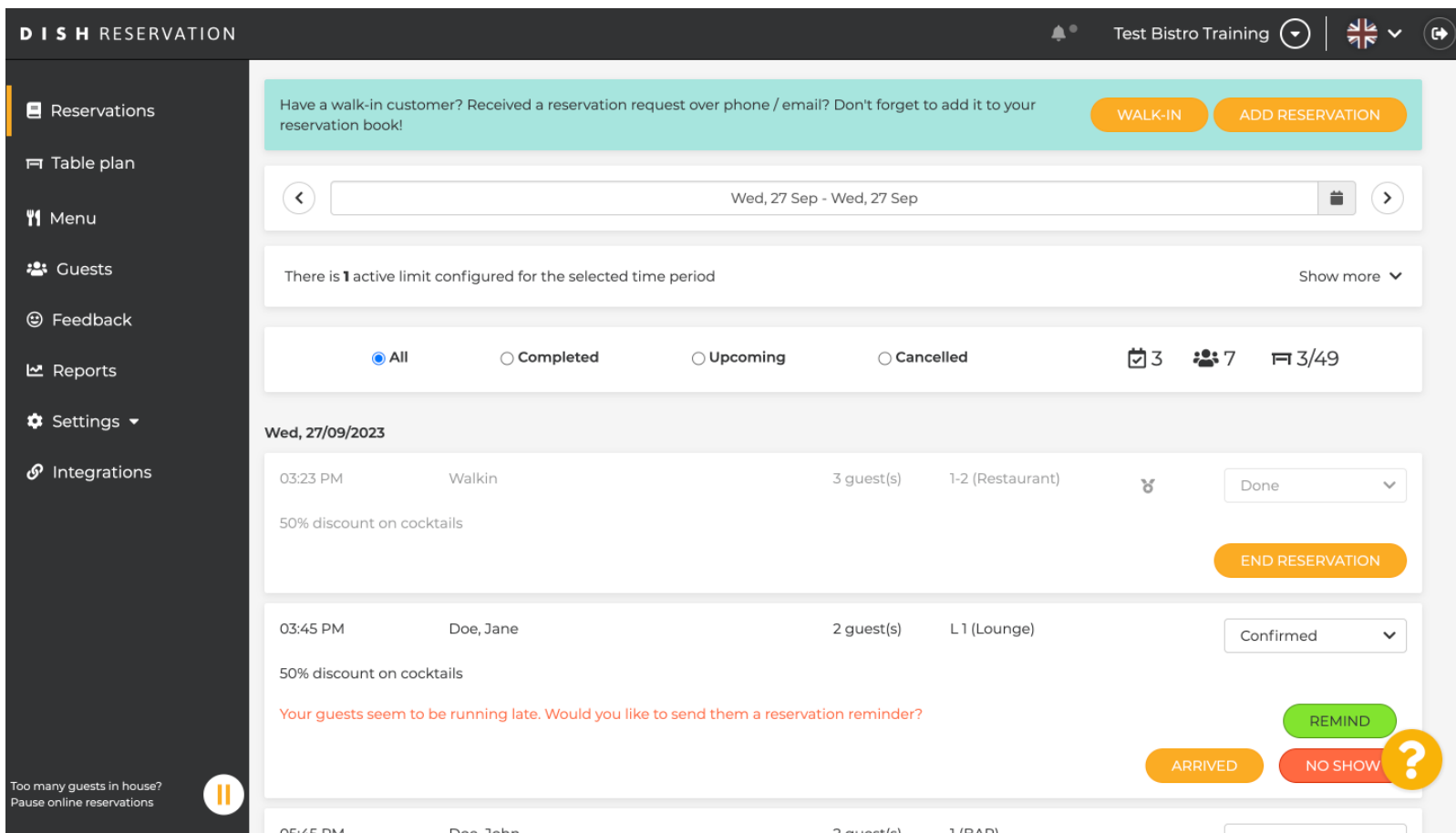


Chcete spravovat nebo kontrolovat rezervace z různých termínů? Použijte **funkci kalendáře** nebo přeskakujte data pomocí **šipek**.



The screenshot shows the DISH RESERVATION admin panel. The left sidebar contains navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a header with a notification about walk-in customers and buttons for WALK-IN and ADD RESERVATION. Below this is a calendar view for Wednesday, 27 Sep - Wednesday, 27 Sep, which is highlighted with an orange border. The calendar shows a list of reservations for the selected date. The first reservation is at 03:23 PM for a walk-in customer, 3 guests, in room 1-2 (Restaurant). The second reservation is at 03:45 PM for Doe, Jane, 2 guests, in room L1 (Lounge). The third reservation is at 05:45 PM for Doe, John, 2 guests, in room 1 (RADI). The interface includes filters for All, Completed, Upcoming, and Cancelled reservations, and a status bar showing 3 reservations, 7 guests, and 3/49 tables. A red notification at the bottom right says "Your guests seem to be running late. Would you like to send them a reservation reminder?" with buttons for REMIND, ARRIVED, and NO SHOW. A yellow question mark icon is also present.

 To je vše. Dokončili jste tutoriál a nyní víte, jak spravovat své rezervace.



DISH RESERVATION | Test Bistro Training |  | 

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [WALK-IN](#) [ADD RESERVATION](#)

◀ Wed, 27 Sep - Wed, 27 Sep ▶ 

There is 1 active limit configured for the selected time period [Show more](#) ▼

☒ All
 ☐ Completed
 ☐ Upcoming
 ☐ Cancelled
  3
  7
  3/49

Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)		Done ▼
50% discount on cocktails					
END RESERVATION					
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)		Confirmed ▼
50% discount on cocktails					
Your guests seem to be running late. Would you like to send them a reservation reminder?					
ARRIVED REMIND NO SHOW 					
05:45 PM	Doe, John	2 guest(s)	1 (BAR)		

Too many guests in house? Pause online reservations 



Naskenujte pro přechod do interaktivního přehrávače