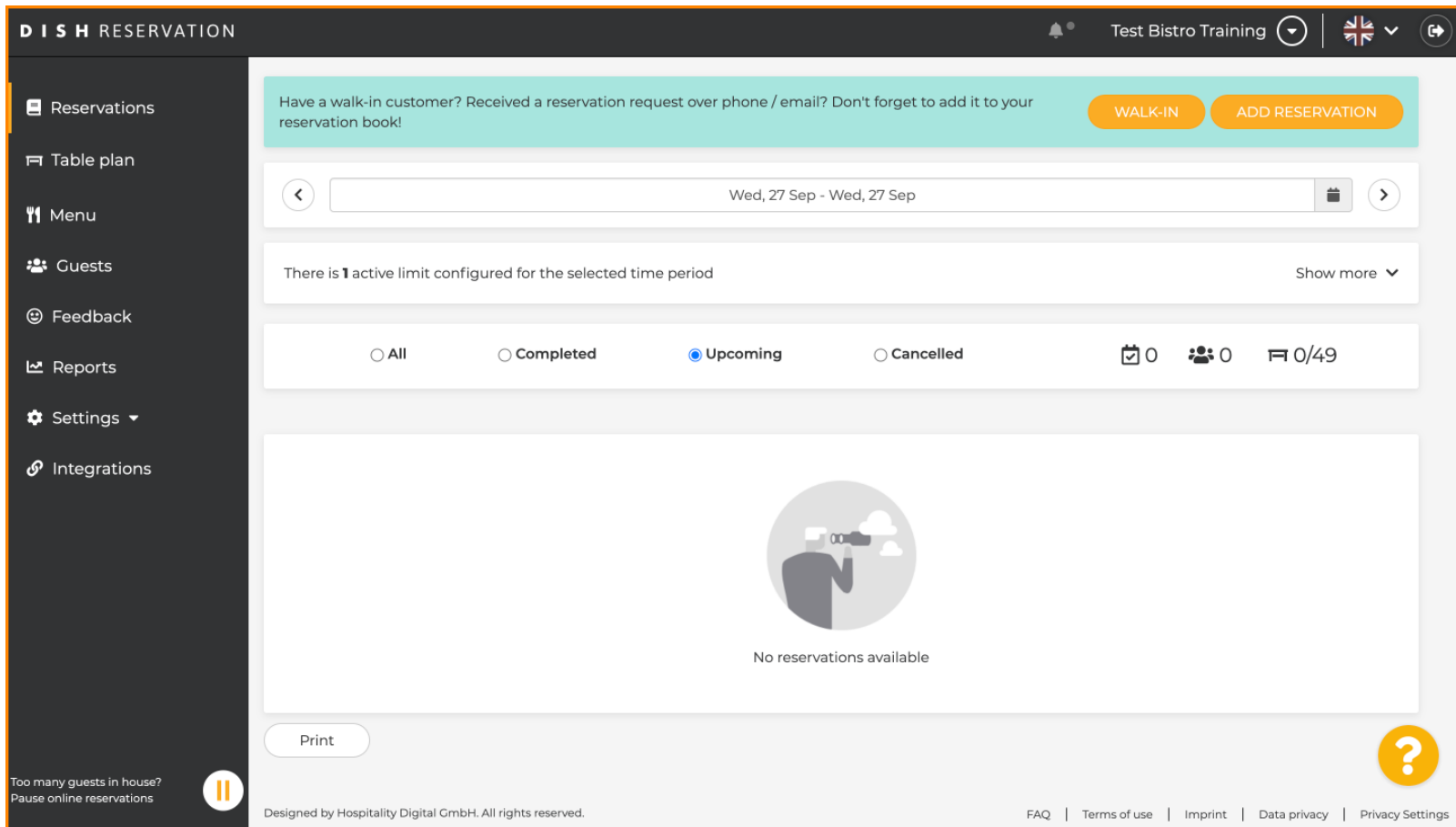




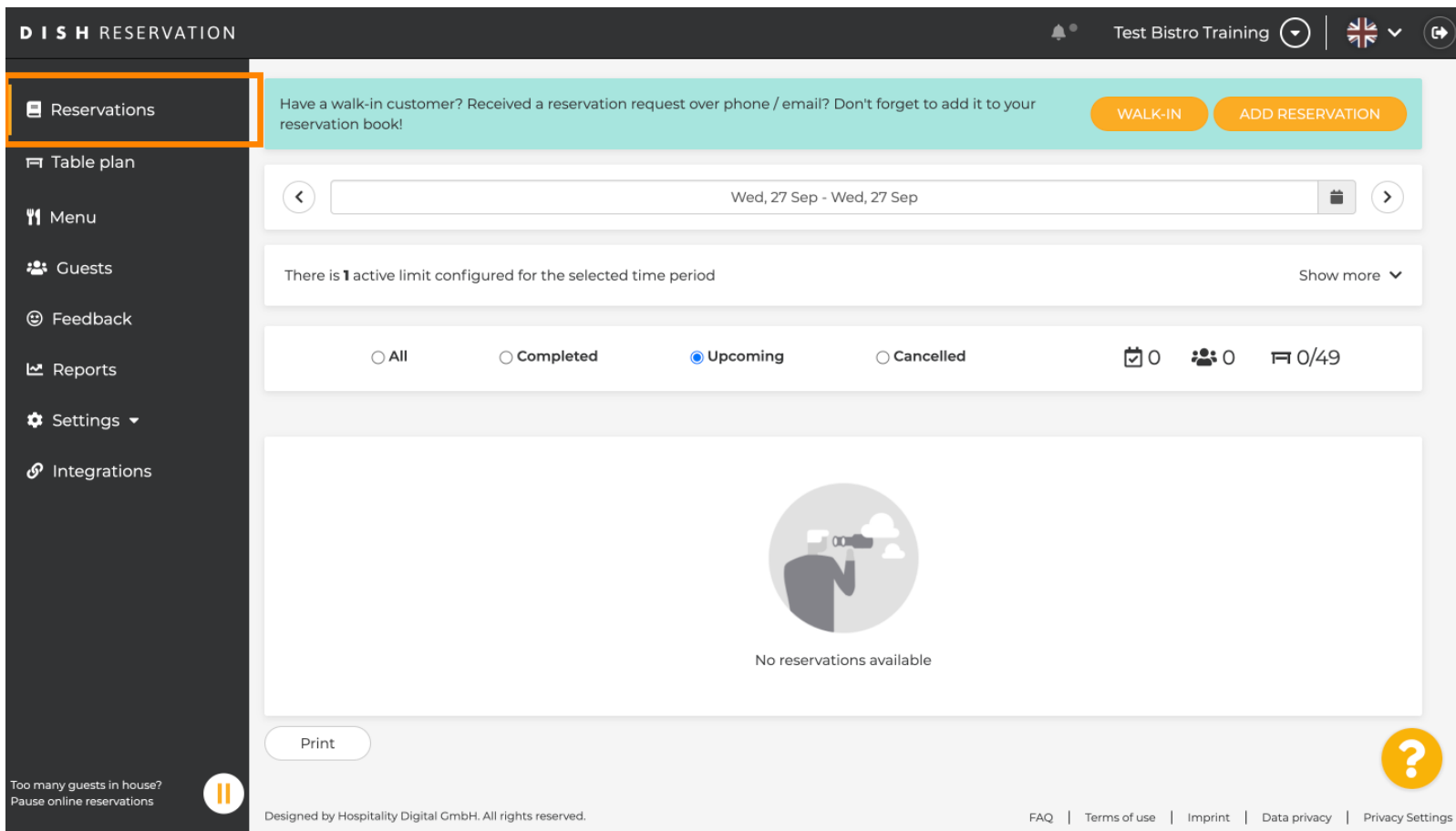
Bienvenido al panel de control de **DISH Reservation** . En este tutorial, te mostramos cómo ajustar el estado de tus reservas.



The screenshot displays the DISH Reservation dashboard. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with the title 'DISH RESERVATION', a user profile 'Test Bistro Training', a language selector (UK flag), and a refresh icon. Below the header is a light blue banner with a message: 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two buttons: 'WALK-IN' and 'ADD RESERVATION'. A date range selector shows 'Wed, 27 Sep - Wed, 27 Sep'. A status message indicates 'There is 1 active limit configured for the selected time period' with a 'Show more' link. Filter buttons include 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled'. Summary statistics show '0' for a checklist icon, '0' for a group of people icon, and '0/49' for a table icon. The main area contains a large white box with a magnifying glass icon and the text 'No reservations available'. At the bottom left, a 'Print' button is visible. The footer includes a status message 'Too many guests in house? Pause online reservations' with a pause icon, the text 'Designed by Hospitality Digital GmbH. All rights reserved.', and a row of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A yellow question mark icon is in the bottom right corner.



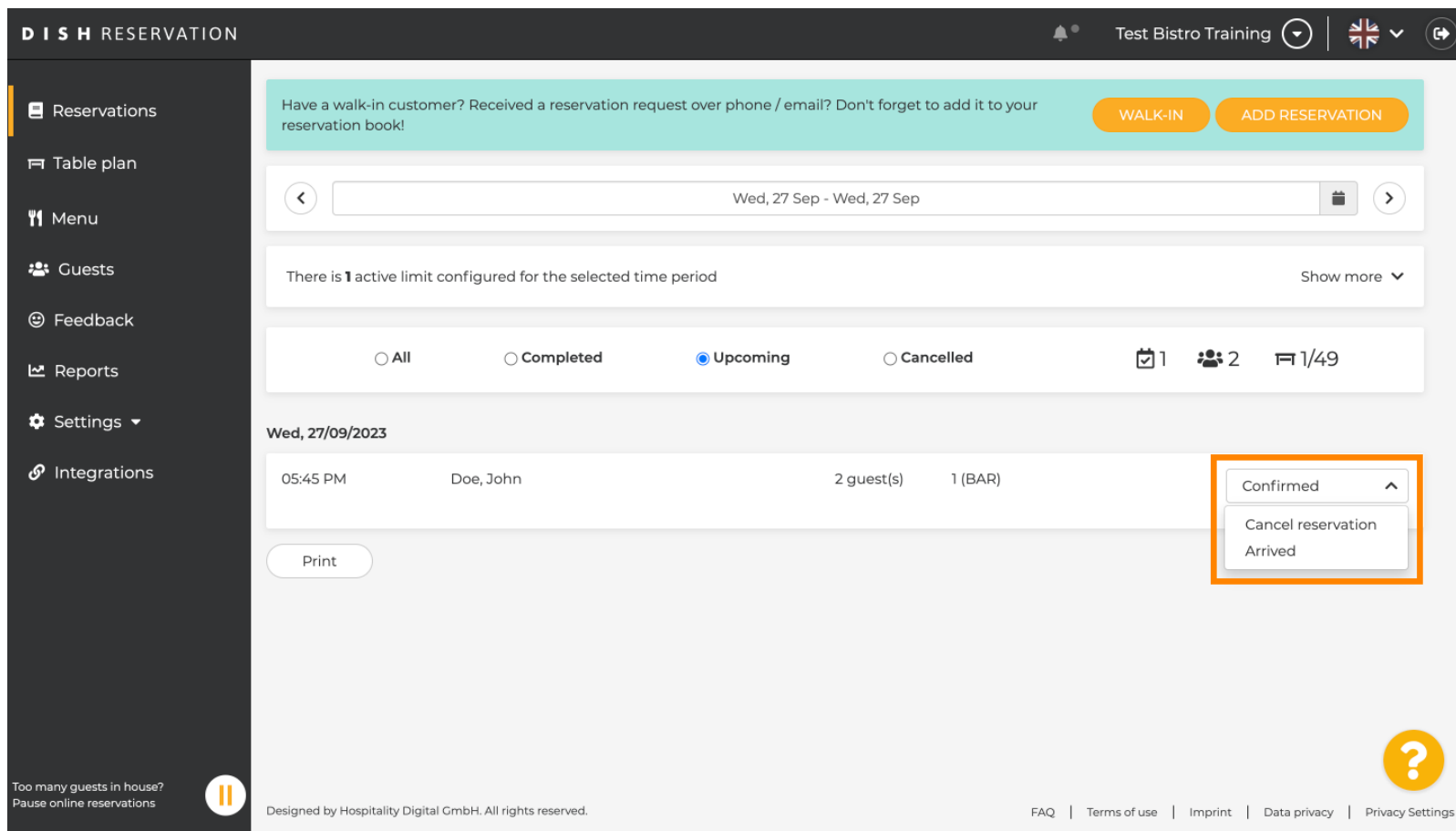
Cuando se selecciona el menú **Reservas** , verá una descripción general de sus reservas.



The screenshot displays the DISH RESERVATION web application interface. On the left, a dark sidebar contains a menu with the following items: Reservations (highlighted with an orange border), Table plan, Menu, Guests, Feedback, Reports, Settings (with a dropdown arrow), and Integrations. The main content area has a dark header with the text "DISH RESERVATION" and a user profile "Test Bistro Training" with a dropdown arrow, a language selector (UK flag), and a refresh icon. Below the header, a light blue banner contains the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two orange buttons: "WALK-IN" and "ADD RESERVATION". The main content area features a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". Below this, a message states "There is 1 active limit configured for the selected time period" with a "Show more" link. A filter bar shows four radio buttons: "All", "Completed", "Upcoming" (selected), and "Cancelled". To the right of these are three icons with counts: a calendar icon with "0", a group of people icon with "0", and a table icon with "0/49". The main content area is mostly empty, with a large circular icon of a person looking through binoculars and the text "No reservations available" below it. At the bottom left, there is a "Print" button. At the bottom right, there is a yellow circular help icon with a question mark. The footer contains the text "Too many guests in house? Pause online reservations" with a pause icon, "Designed by Hospitality Digital GmbH. All rights reserved.", and a row of links: "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



Utilizando el **menú desplegable** puedes cancelar una reserva o marcarla como llegada.



DISH RESERVATION

Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

WALK-IN **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period [Show more](#)

☐ All ☐ Completed ☒ Upcoming ☐ Cancelled

1 2 1/49

Wed, 27/09/2023

05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed Cancel reservation Arrived
----------	-----------	------------	---------	---

[Print](#)

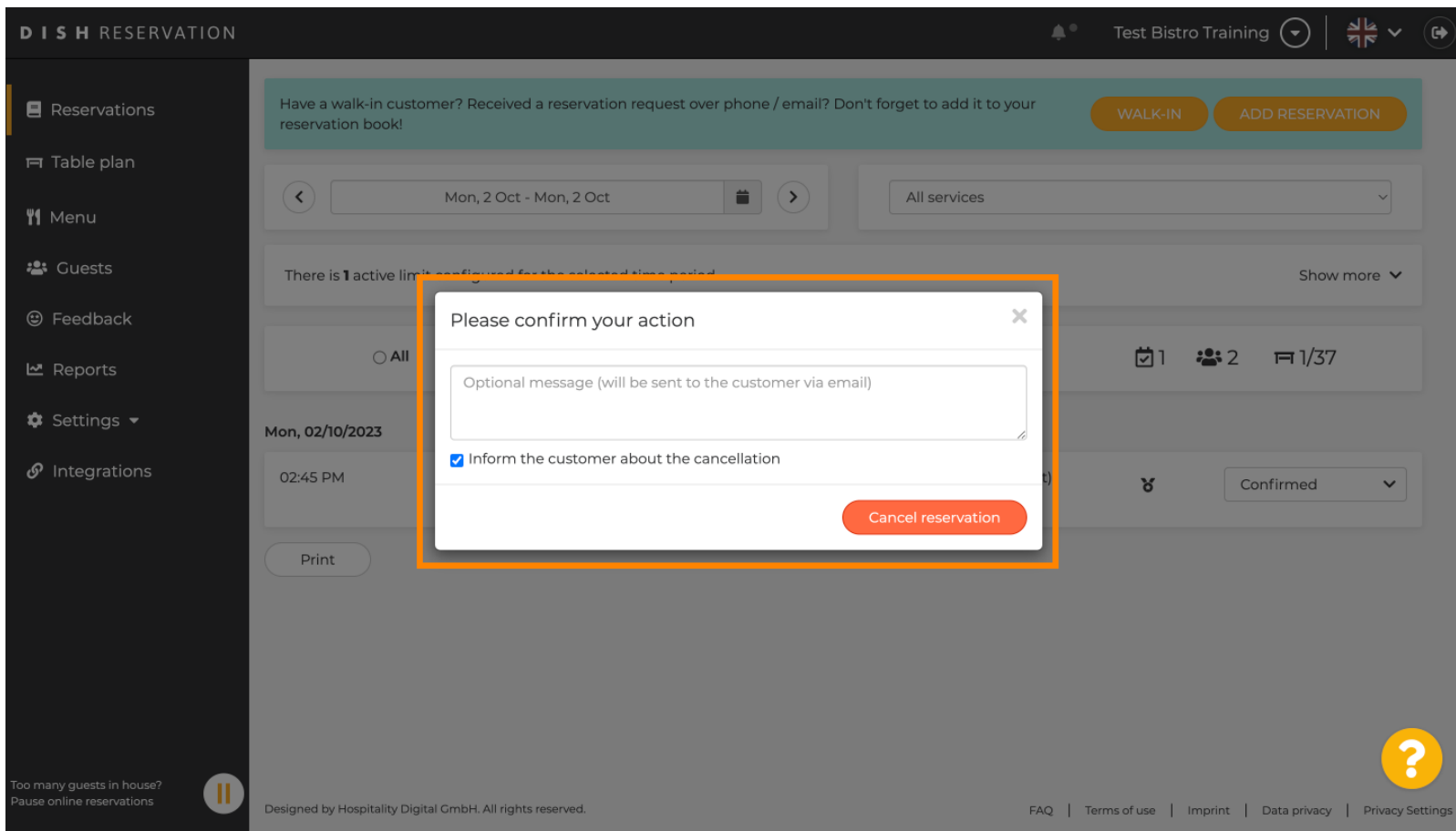
Too many guests in house? Pause online reservations

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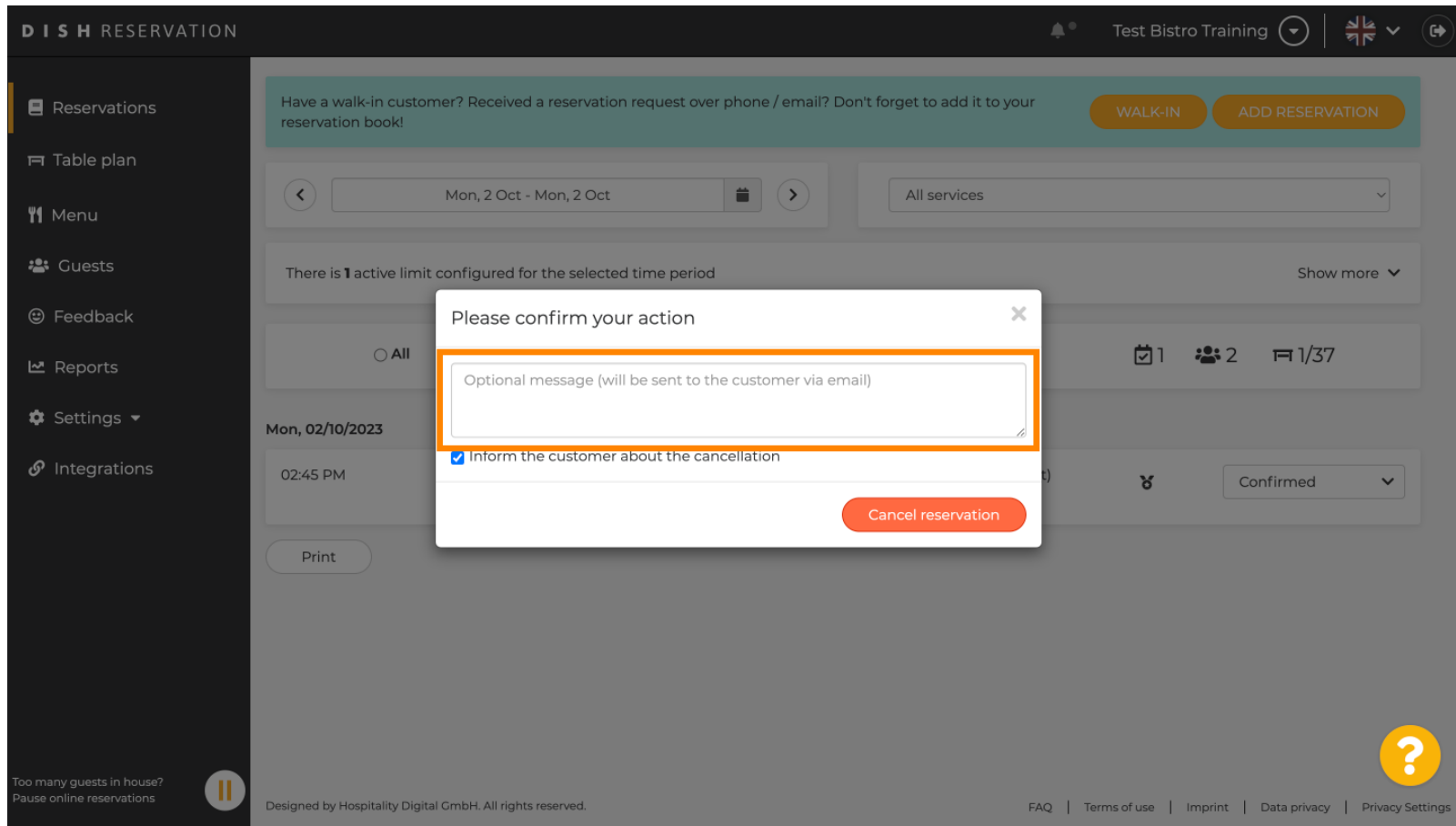


Cuando cancela una reserva, tiene la opción de informar al cliente sobre la cancelación.



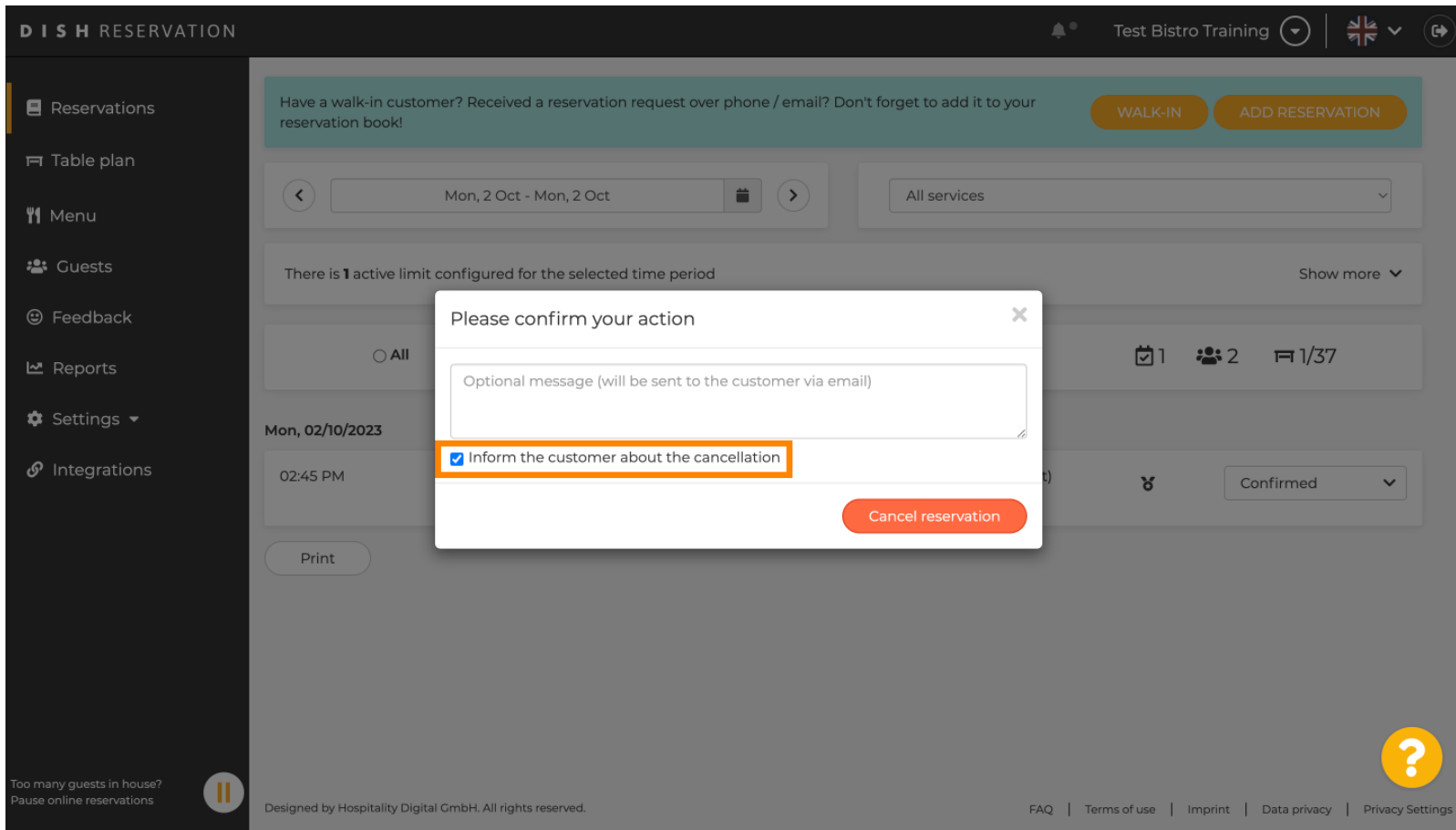
The screenshot displays the DISH RESERVATION management interface. A modal dialog titled "Please confirm your action" is centered on the screen, highlighted with an orange border. The dialog contains a text input field for an "Optional message (will be sent to the customer via email)" and a checked checkbox labeled "Inform the customer about the cancellation". A red "Cancel reservation" button is located at the bottom right of the dialog. The background interface shows a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays reservation details for "Mon, 02/10/2023" at "02:45 PM", including a "Print" button and a "Confirmed" status dropdown. The top right of the interface shows the user "Test Bistro Training" and a language selector.

 Puede dejar un mensaje opcional para el cliente.



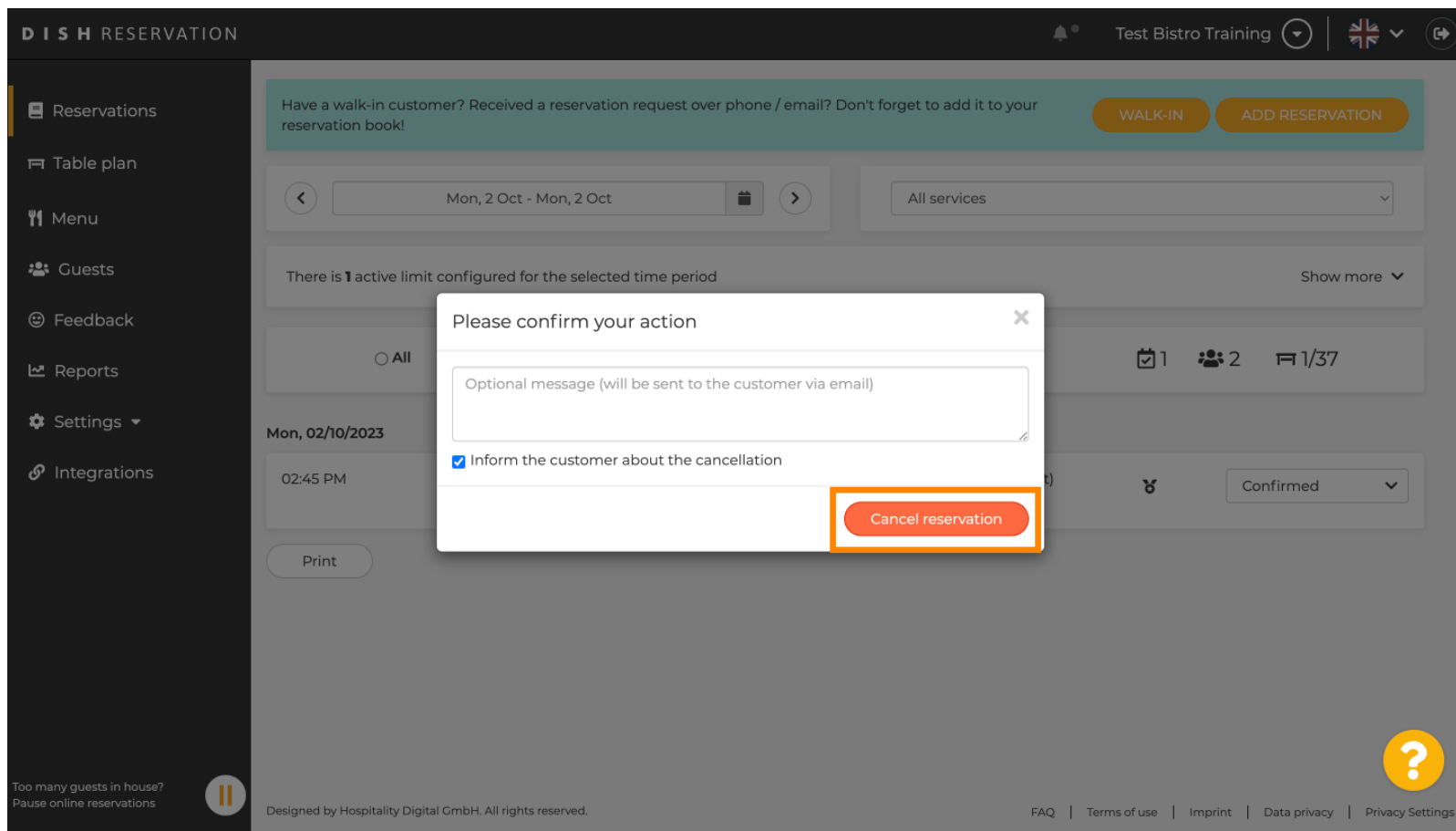
The screenshot displays the DISH RESERVATION management interface. A modal dialog titled "Please confirm your action" is centered on the screen, prompting the user to confirm a reservation cancellation. The dialog includes a text input field for an "Optional message (will be sent to the customer via email)" and a checked checkbox for "Inform the customer about the cancellation". A red "Cancel reservation" button is located at the bottom right of the dialog. The background interface shows a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays reservation details for "Mon, 02/10/2023" at "02:45 PM", including a "Print" button and a "Confirmed" status dropdown. A top banner provides instructions for walk-in customers and reservation requests.

Y decide si quieres informar a tu cliente sobre la cancelación o no.



The screenshot displays the DISH RESERVATION management interface. A modal dialog titled "Please confirm your action" is centered on the screen, prompting the user to confirm a reservation cancellation. The dialog includes a text input field for an "Optional message (will be sent to the customer via email)" and a checked checkbox labeled "Inform the customer about the cancellation". A red "Cancel reservation" button is located at the bottom right of the dialog. The background interface shows a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays reservation details for "Mon, 02/10/2023" at "02:45 PM", including a status of "Confirmed" and a "Print" button. The top right corner shows the user "Test Bistro Training" and a language selector.

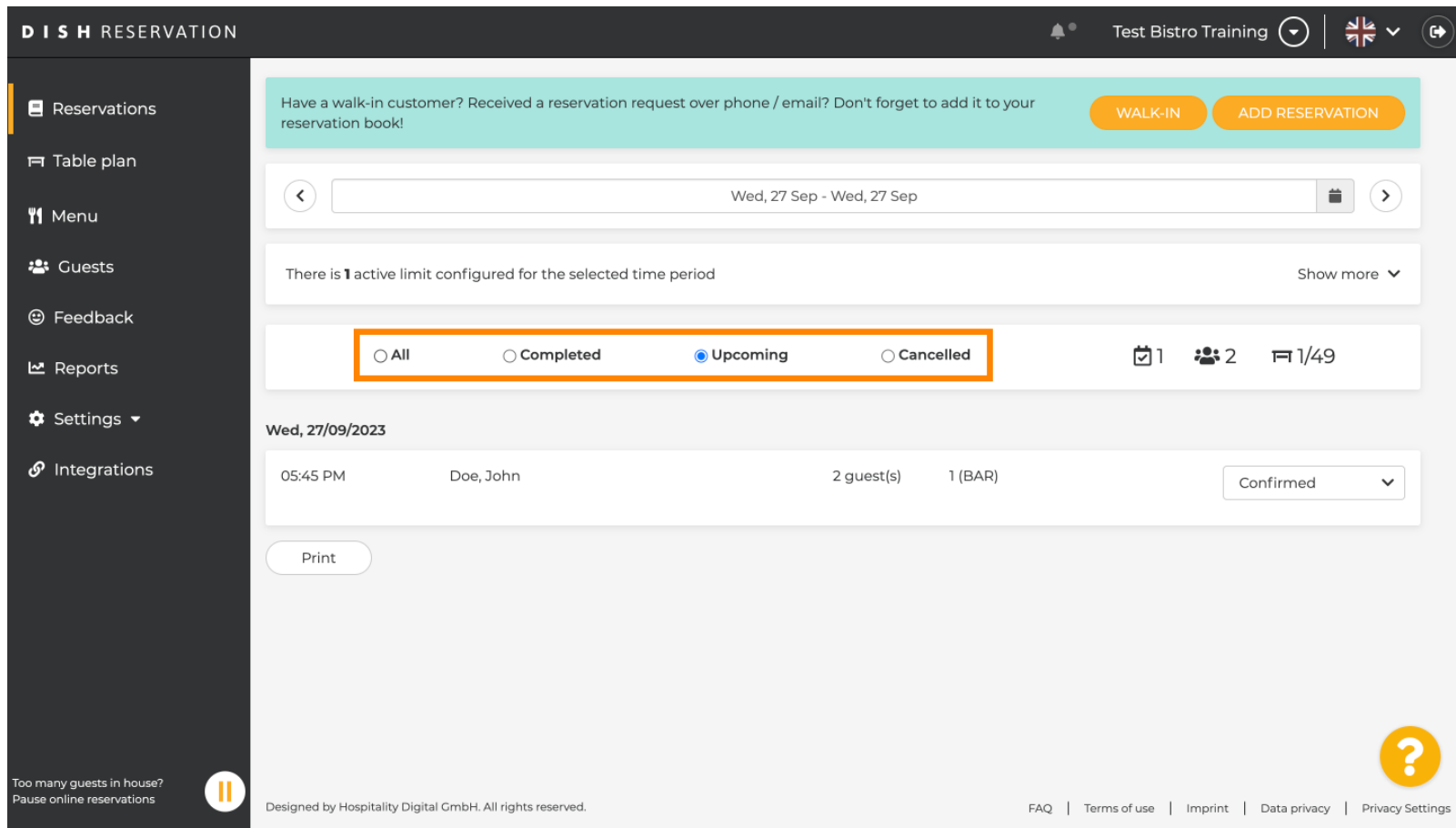
Por último, confirma la cancelación haciendo clic en **Cancelar reserva**.



The screenshot displays the DISH RESERVATION management interface. A modal dialog titled "Please confirm your action" is centered on the screen, prompting the user to confirm the cancellation of a reservation. The dialog includes a text input field for an "Optional message (will be sent to the customer via email)" and a checked checkbox labeled "Inform the customer about the cancellation". A red button labeled "Cancel reservation" is highlighted with an orange border. The background interface shows a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays reservation details for "Mon, 02/10/2023" at "02:45 PM", including a status of "Confirmed" and a "Print" button. The top right corner shows the user "Test Bistro Training" and a language selector. The bottom of the page contains a footer with a "Pause online reservations" button, a "Designed by Hospitality Digital GmbH" notice, and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



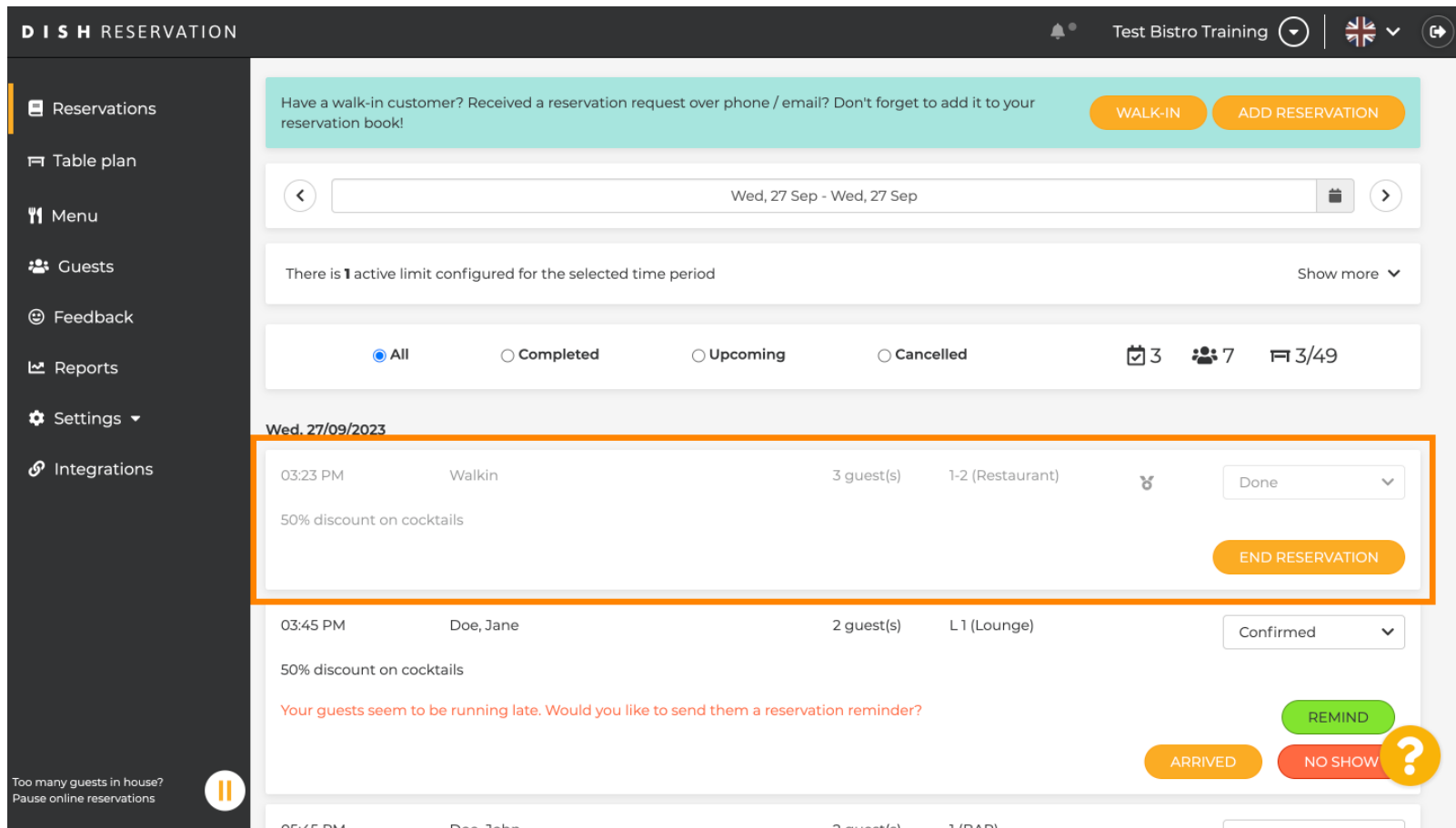
Dado que una reserva sin cita previa no es una reserva próxima, para ver todas tus reservas, debes filtrarlas de forma diferente. Para ello, utiliza las **selecciones** proporcionadas .



The screenshot shows the DISH RESERVATION interface. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a teal header with a message: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and buttons for "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states: "There is 1 active limit configured for the selected time period" with a "Show more" link. The filter section shows four radio buttons: "All", "Completed", "Upcoming" (which is selected and highlighted with an orange box), and "Cancelled". To the right of the filters are icons for a calendar (1), guests (2), and a table (1/49). Below the filters, a reservation for "Wed, 27/09/2023" is shown with details: "05:45 PM", "Doe, John", "2 guest(s)", "1 (BAR)", and a status dropdown set to "Confirmed". A "Print" button is located below the reservation details. At the bottom, there is a footer with a "Too many guests in house? Pause online reservations" message, a "Designed by Hospitality Digital GmbH. All rights reserved." notice, and a help icon (question mark in a circle). Links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings" are also present.



Según su selección, verá sus reservas filtradas. Al hacer clic en una **reserva**, podrá ver más información y ajustarla.



DISH RESERVATION

Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period **Show more**

All **Completed** **Upcoming** **Cancelled** **3** **7** **3/49**

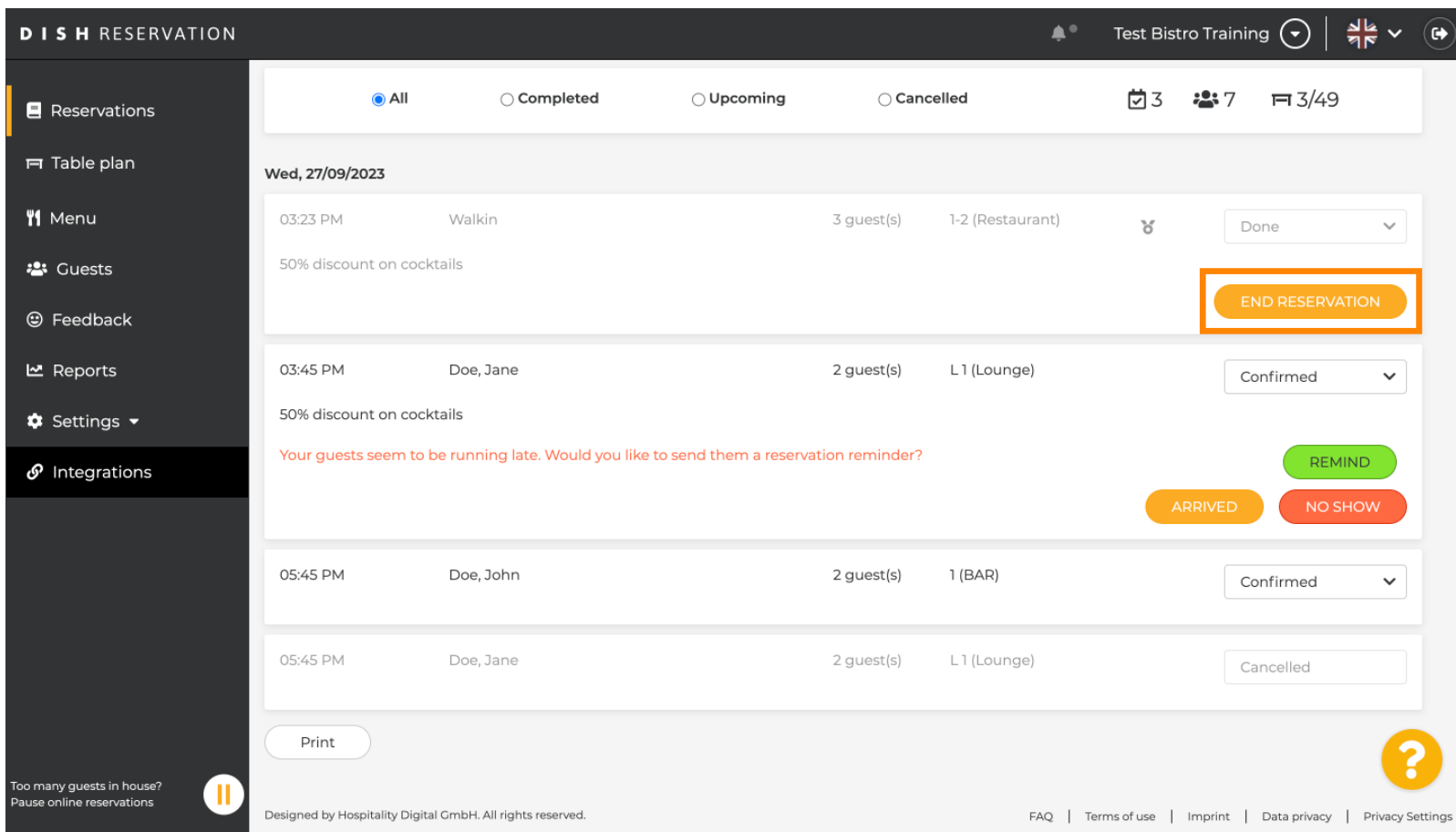
Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND ARRIVED NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (RADI)		

Too many guests in house? Pause online reservations



Si una mesa está terminada, puedes finalizar esa reserva específica haciendo clic en **FINALIZAR RESERVA**.



DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Wed, 27/09/2023

03:23 PM Walkin 3 guest(s) 1-2 (Restaurant) Done

50% discount on cocktails

END RESERVATION

03:45 PM Doe, Jane 2 guest(s) L1 (Lounge) Confirmed

50% discount on cocktails

Your guests seem to be running late. Would you like to send them a reservation reminder?

REMIND

ARRIVED NO SHOW

05:45 PM Doe, John 2 guest(s) 1 (BAR) Confirmed

05:45 PM Doe, Jane 2 guest(s) L1 (Lounge) Cancelled

Print

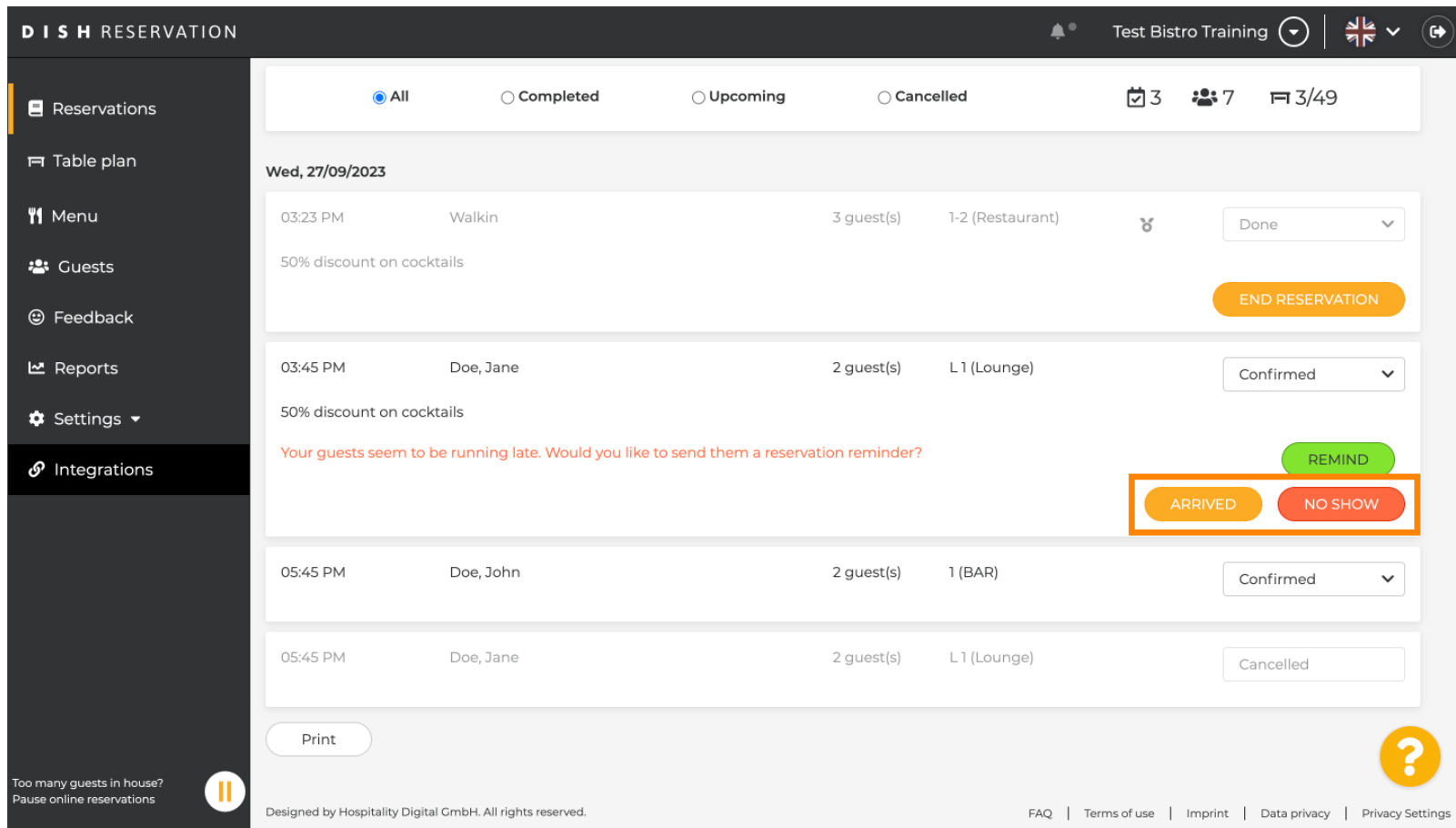
Too many guests in house? Pause online reservations

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Para una próxima reserva, puede marcarla como llegada o no presentada. Simplemente haga clic en el **botón** correspondiente .



DISH RESERVATION

Test Bistro Training

Reservations

Wed, 27/09/2023

All	Completed	Upcoming	Cancelled	3	7	3/49
03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION	
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND	ARRIVED NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed		
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Cancelled		

Print

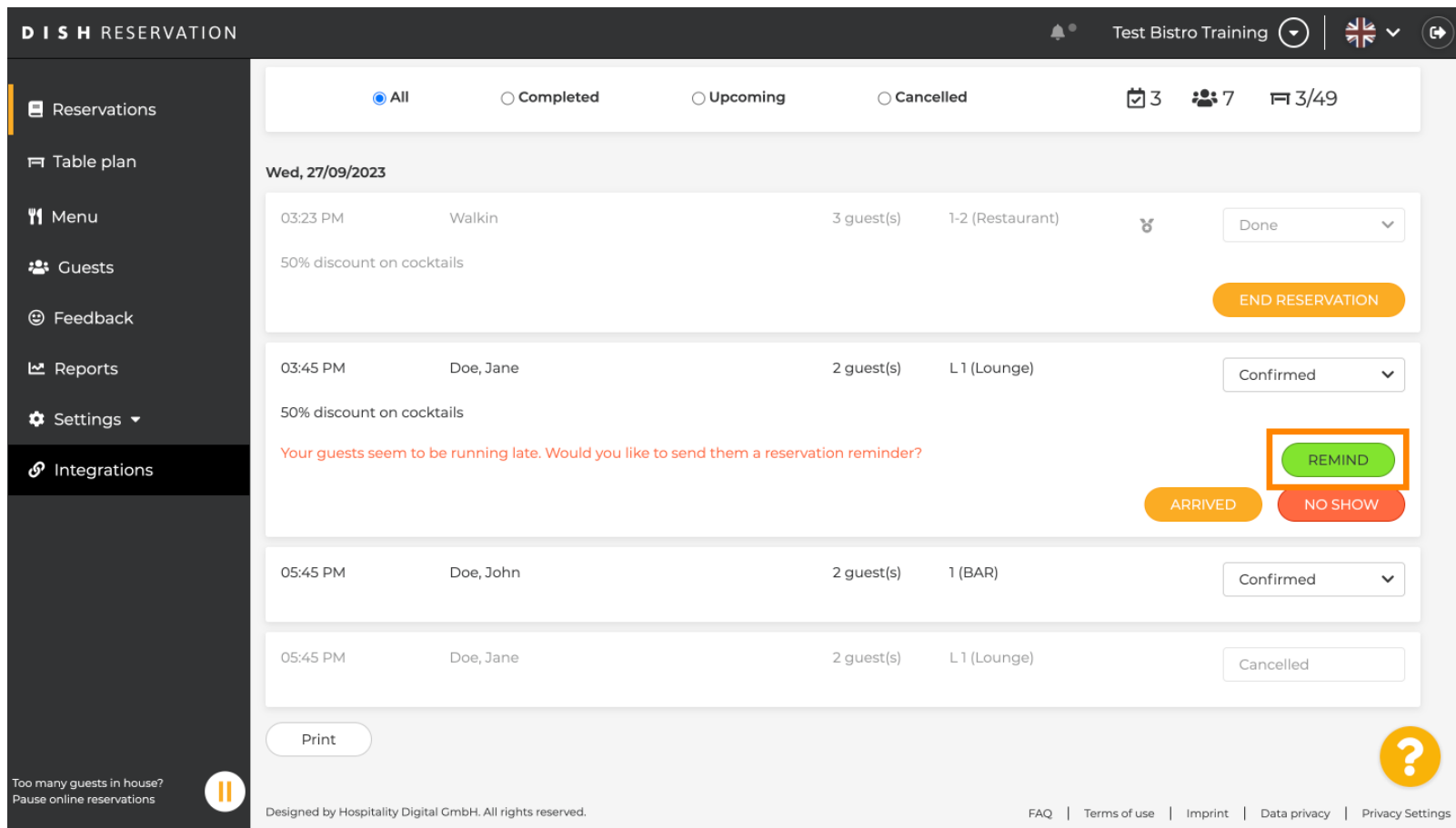
Too many guests in house? Pause online reservations

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Si el huésped no llega a tiempo, puede enviarle un recordatorio usando el **botón RECORDAR**. **Nota: Si ha añadido la reserva manualmente, deberá proporcionar una dirección de correo electrónico o un número de teléfono.**



DISH RESERVATION

Test Bistro Training

All ☐ Completed ☐ Upcoming ☐ Cancelled

3 7 3/49

Wed, 27/09/2023

Time	Name	Guest(s)	Location	Status	Actions
03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND (highlighted), ARRIVED, NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed	
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Cancelled	

Print

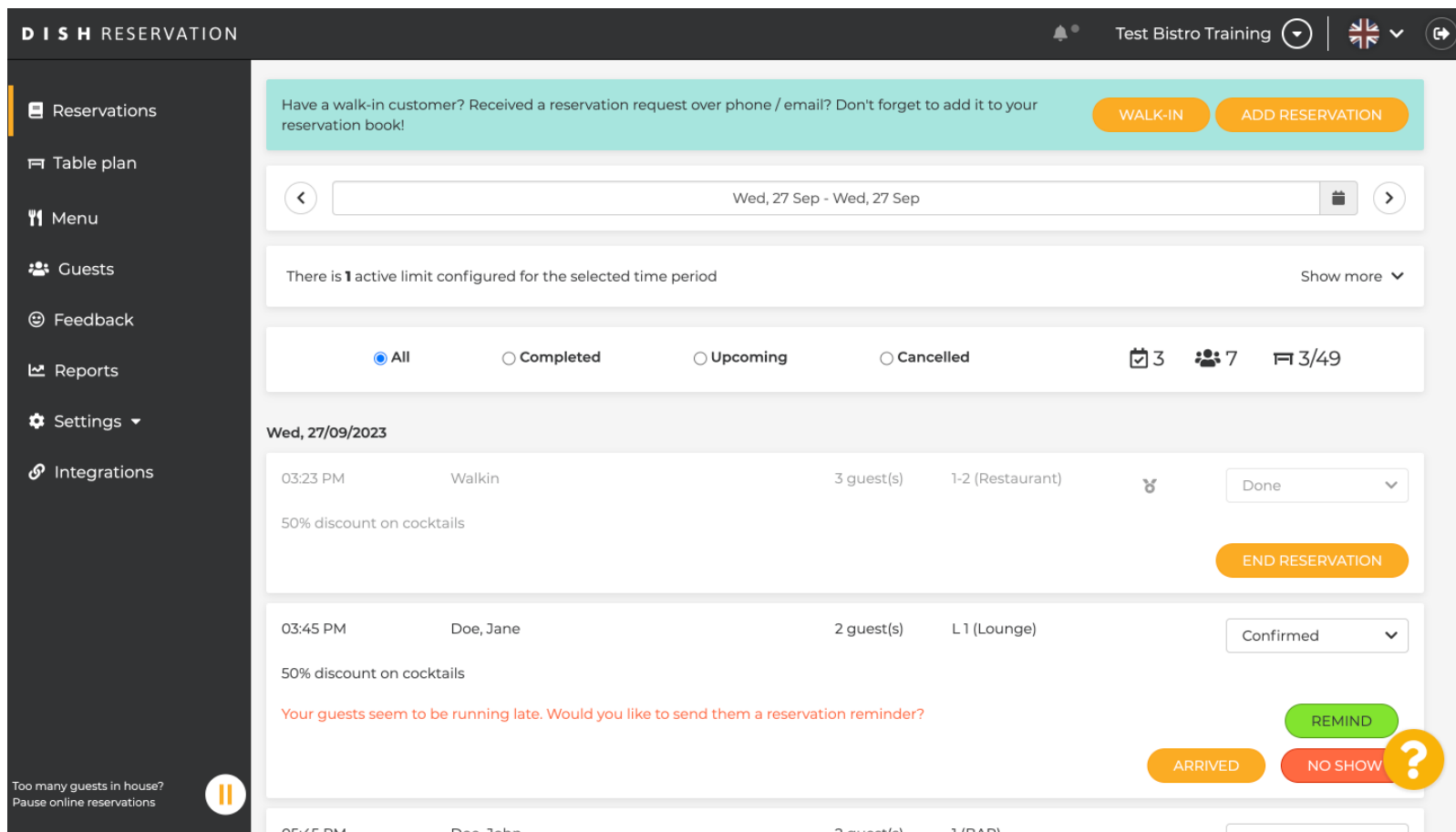
Too many guests in house? Pause online reservations

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Listo. Has completado el tutorial y ahora sabes cómo ajustar el estado de tus reservas.



The screenshot displays the DISH RESERVATION management interface. On the left is a dark sidebar with navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a top header with a notification bar, a date selector for 'Wed, 27 Sep - Wed, 27 Sep', and filter buttons for reservation status: All (selected), Completed, Upcoming, and Cancelled. Summary statistics show 3 reservations, 7 guests, and 3/49 tables. The reservation list for 'Wed, 27/09/2023' includes:

- 03:23 PM**: Walkin, 3 guest(s), 1-2 (Restaurant), status 'Done', with an 'END RESERVATION' button.
- 03:45 PM**: Doe, Jane, 2 guest(s), L1 (Lounge), status 'Confirmed', with a 'REMIND' button and a note: 'Your guests seem to be running late. Would you like to send them a reservation reminder?'. Below this are 'ARRIVED' and 'NO SHOW' buttons.
- 05:45 PM**: Doe, John, 2 guest(s), 1 (BAR), status partially visible.

A yellow question mark icon is overlaid on the bottom right of the interface.



Escanee para ir al reproductor interactivo