



Bienvenue sur le tableau de bord de **DISH Reservation**. Ce tutoriel vous explique comment modifier le statut de vos réservations.

The screenshot shows the DISH Reservation dashboard. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a top teal banner with a message about walk-in customers and two buttons: WALK-IN and ADD RESERVATION. Below this is a date selector showing 'Wed, 27 Sep - Wed, 27 Sep'. A status filter bar shows 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled', along with counts for each. The main area displays 'No reservations available' with a magnifying glass icon. At the bottom, there's a 'Print' button, a status indicator for 'Too many guests in house?', and a footer with legal links and a help icon.



Lorsque le menu **Réservations** est sélectionné, vous voyez un aperçu de vos réservations.

The screenshot displays the DISH RESERVATION interface. On the left, a dark sidebar contains a menu with the following items: Reservations (highlighted with an orange border), Table plan, Menu, Guests, Feedback, Reports, Settings (with a dropdown arrow), and Integrations. At the bottom of the sidebar, there is a status message: "Too many guests in house? Pause online reservations" next to a pause icon.

The main content area has a dark header with the text "DISH RESERVATION" and a user profile "Test Bistro Training" with a dropdown arrow, a language selector (UK flag), and a refresh icon. Below the header, a light blue banner contains the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" with two buttons: "WALK-IN" and "ADD RESERVATION".

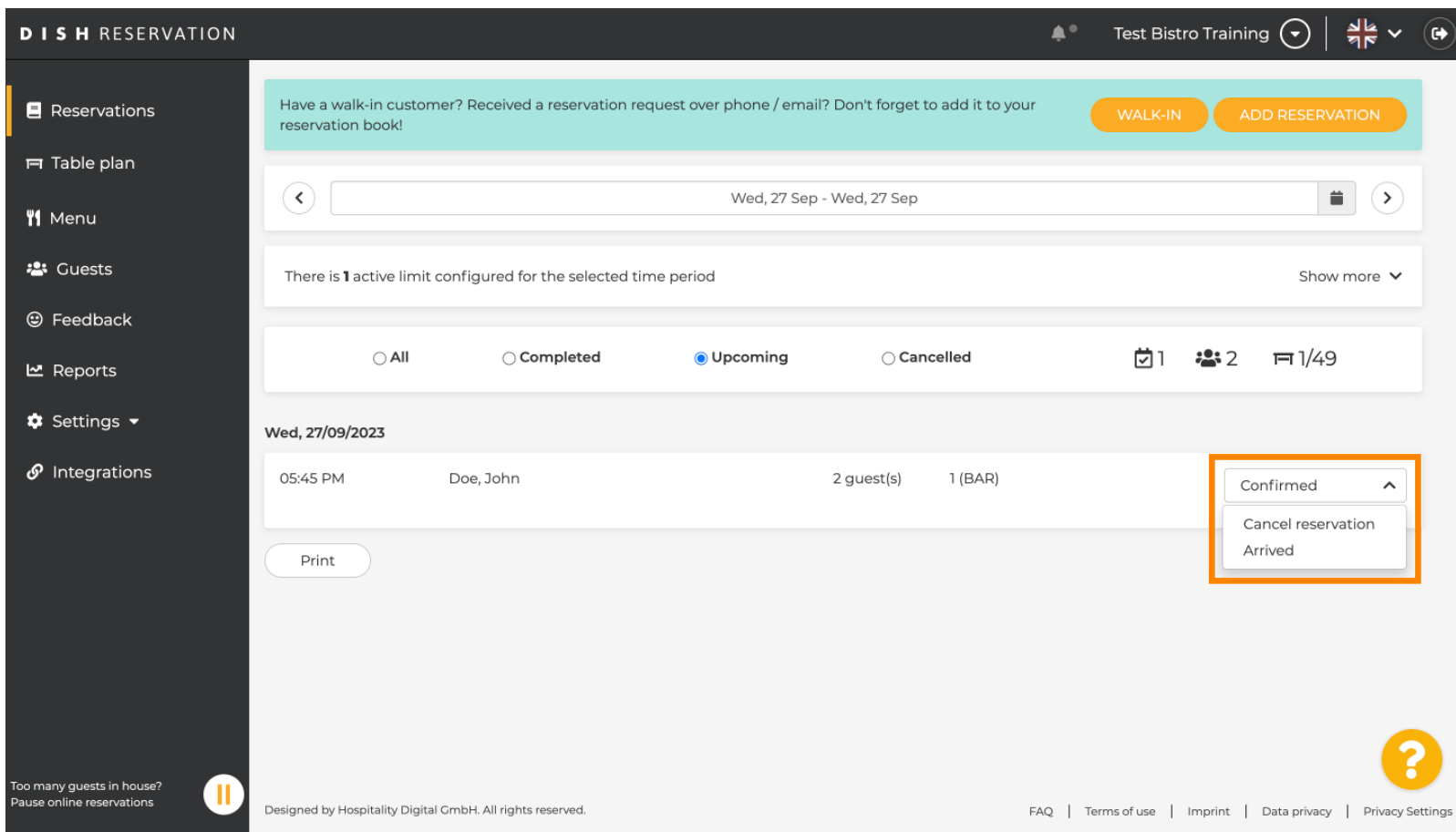
The main content area features a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". Below this, a message states: "There is 1 active limit configured for the selected time period" with a "Show more" link. A filter bar shows four options: "All", "Completed", "Upcoming" (selected with a blue dot), and "Cancelled". To the right of the filters are three icons with counts: a calendar icon with "0", a group of people icon with "0", and a table icon with "0/49".

The central part of the dashboard shows a large white box with a circular icon of a person looking through binoculars and the text "No reservations available". A "Print" button is located at the bottom left of this section.

At the bottom right of the dashboard, there is a yellow circular help icon with a question mark. The footer contains the text "Designed by Hospitality Digital GmbH. All rights reserved." and a row of links: "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



En utilisant le **menu déroulant**, vous pouvez soit annuler une réservation, soit la marquer comme arrivée.



DISH RESERVATION

Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

WALK-IN **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period [Show more](#)

☐ All ☐ Completed ☒ Upcoming ☐ Cancelled

1 2 1/49

Wed, 27/09/2023

05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed Cancel reservation Arrived
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Print

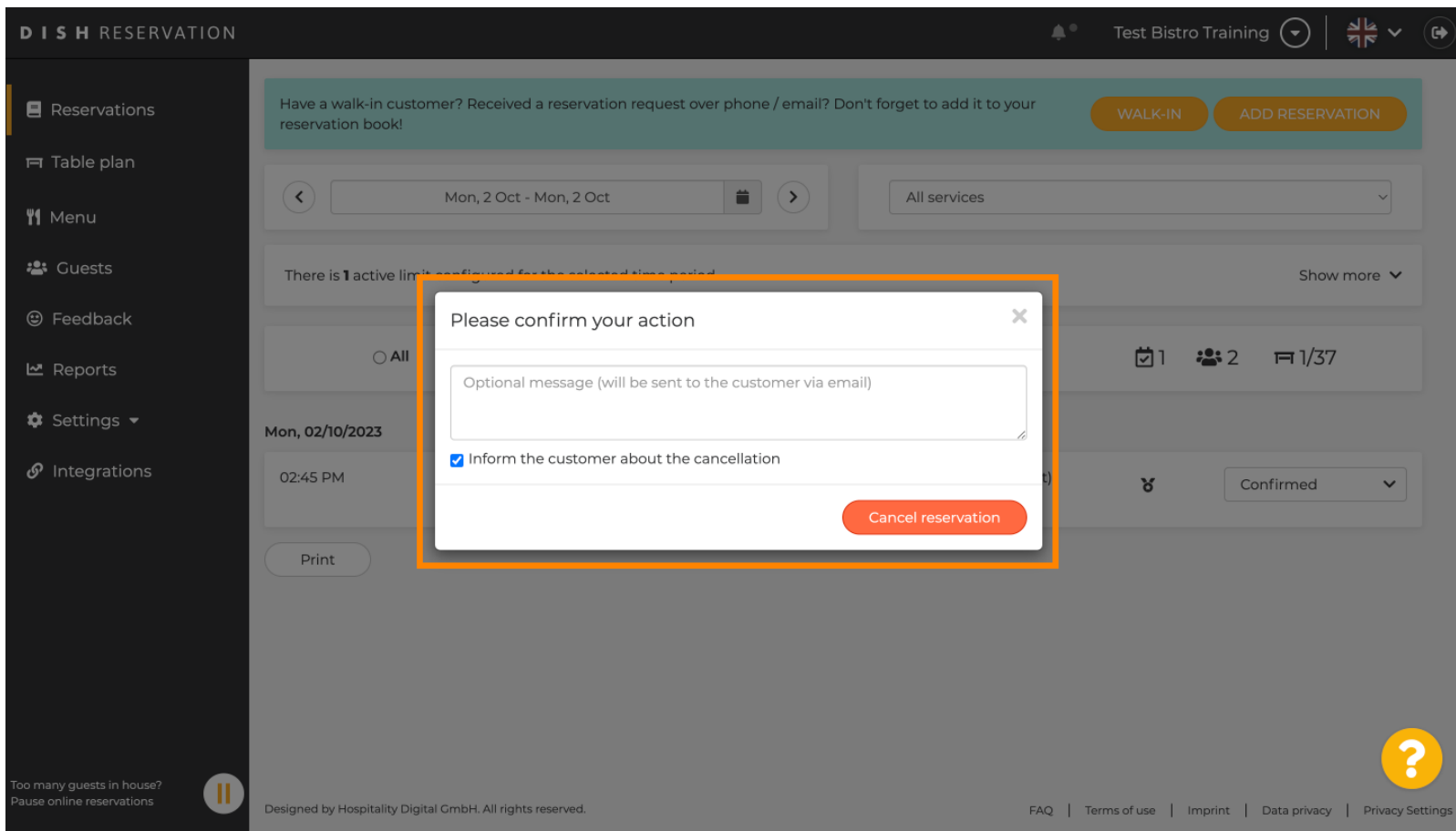
Too many guests in house? Pause online reservations

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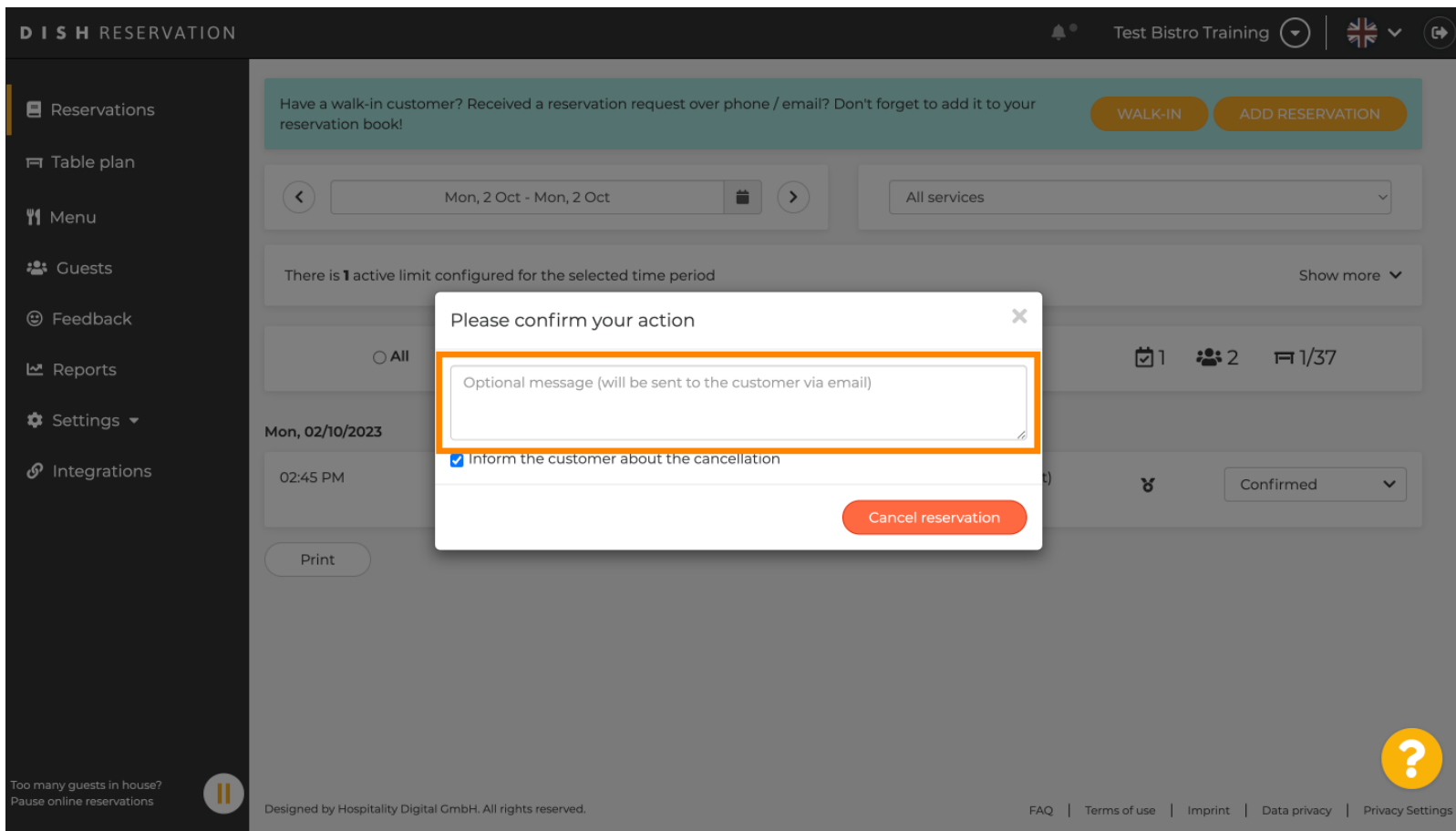


Lorsque vous annulez une réservation, vous avez la possibilité d'informer le client de l'annulation.



The screenshot displays the DISH RESERVATION management interface. A modal dialog titled "Please confirm your action" is centered on the screen, indicating a confirmation step for canceling a reservation. The dialog includes a text input field for an "Optional message (will be sent to the customer via email)" and a checked checkbox labeled "Inform the customer about the cancellation". A red "Cancel reservation" button is located at the bottom right of the dialog. The background interface shows a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays reservation details for "Mon, 02/10/2023" at "02:45 PM", including a status of "Confirmed" and a "Print" button. The top right corner shows the user "Test Bistro Training" and a language selector.

 Vous pouvez laisser un message facultatif au client.



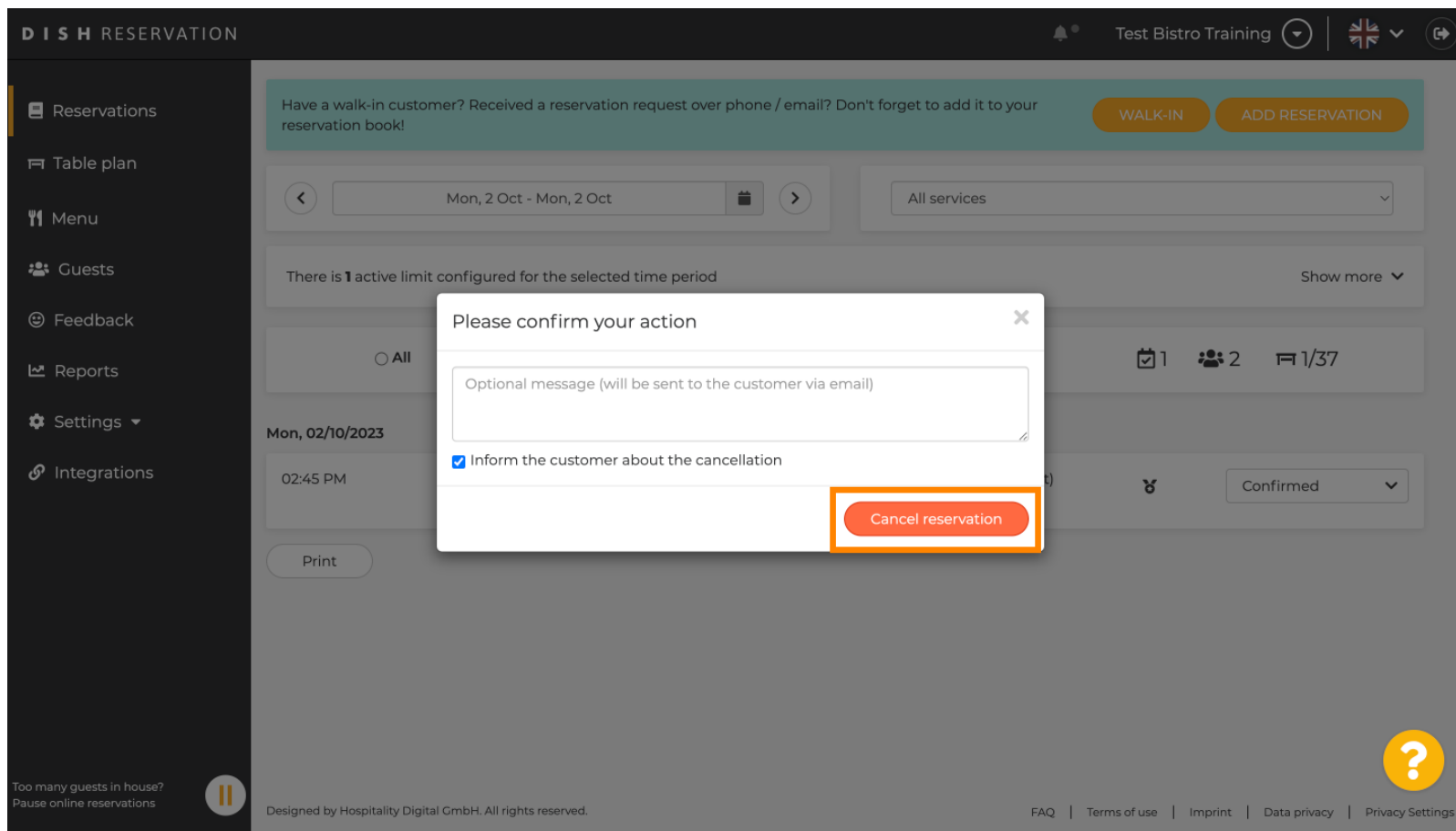
The screenshot displays the DISH RESERVATION management interface. A modal dialog titled "Please confirm your action" is centered on the screen, prompting the user to confirm the cancellation of a reservation. The dialog includes a text input field for an "Optional message (will be sent to the customer via email)" and a checked checkbox for "Inform the customer about the cancellation". A red "Cancel reservation" button is located at the bottom right of the dialog. The background interface shows a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays reservation details for "Mon, 02/10/2023" at "02:45 PM", including a status of "Confirmed" and a "Print" button. The top navigation bar includes the DISH logo, a user profile "Test Bistro Training", and a language selector.



Et décidez si vous souhaitez informer votre client de l'annulation ou non.

The screenshot displays the DISH RESERVATION web application. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a top header with 'DISH RESERVATION' and user information 'Test Bistro Training'. Below this is a teal banner with a message about walk-in customers and buttons for 'WALK-IN' and 'ADD RESERVATION'. The main interface shows a date range 'Mon, 2 Oct - Mon, 2 Oct' and a dropdown for 'All services'. A message states 'There is 1 active limit configured for the selected time period'. A modal dialog titled 'Please confirm your action' is centered on the screen. It contains a text input field for an 'Optional message (will be sent to the customer via email)' and a checked checkbox labeled 'Inform the customer about the cancellation'. A red 'Cancel reservation' button is at the bottom right of the dialog. The background shows a reservation for 'Mon, 02/10/2023' at '02:45 PM' with 1 table, 2 guests, and 1/37 seats. A 'Print' button is visible. At the bottom, there is a footer with a 'Too many guests in house? Pause online reservations' message, a 'Designed by Hospitality Digital GmbH' note, and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

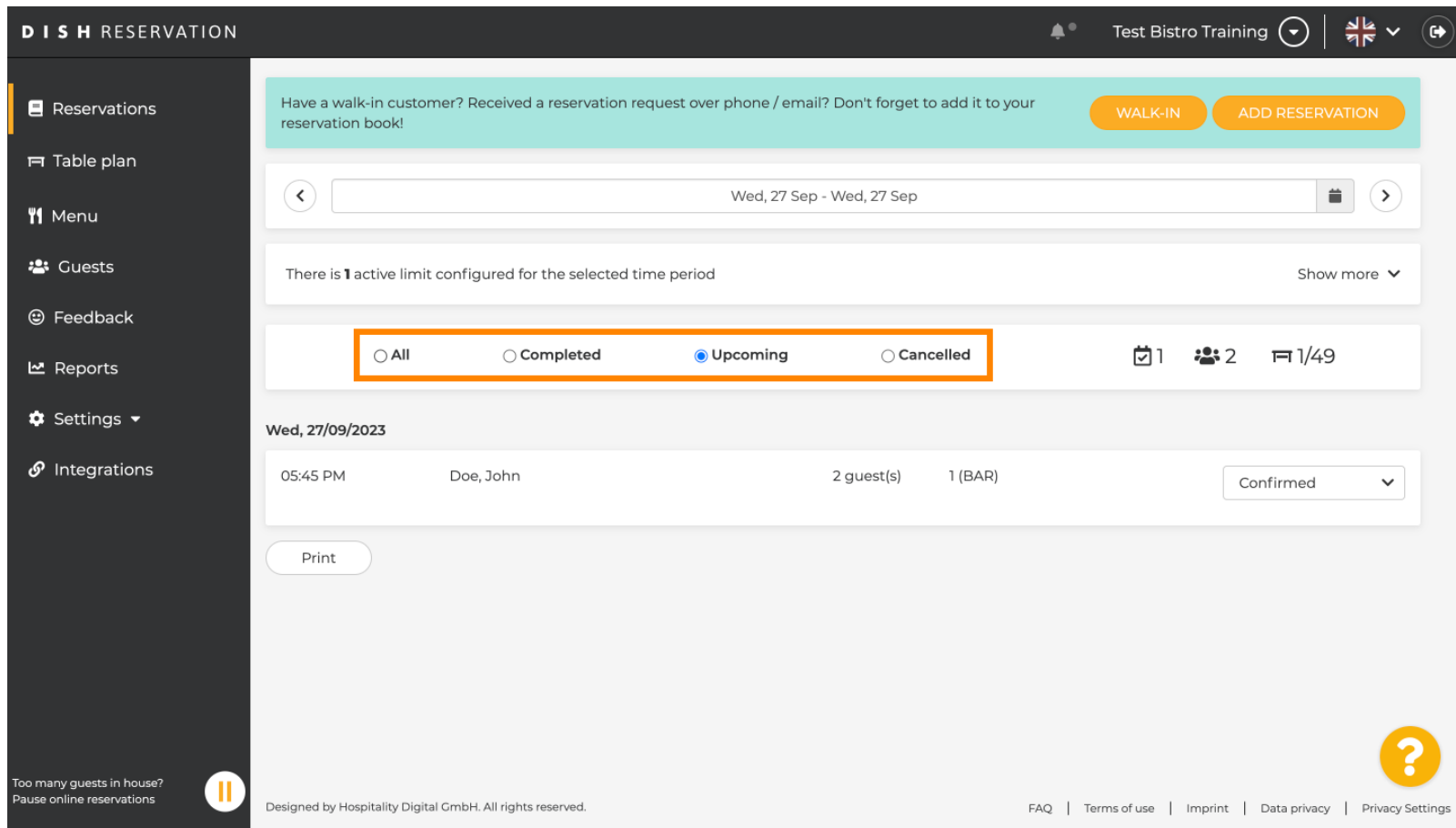
Enfin, confirmez l'annulation en cliquant sur **Annuler la réservation**.



The screenshot displays the DISH RESERVATION management interface. A modal dialog titled "Please confirm your action" is centered on the screen, prompting the user to confirm the cancellation of a reservation. The dialog includes a text input field for an "Optional message (will be sent to the customer via email)" and a checked checkbox labeled "Inform the customer about the cancellation". A red button labeled "Cancel reservation" is highlighted with an orange border. The background interface shows a sidebar with navigation options like Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays reservation details for "Mon, 02/10/2023" at "02:45 PM", including a status of "Confirmed" and a "Print" button. The top right corner shows the user "Test Bistro Training" and a language selector.



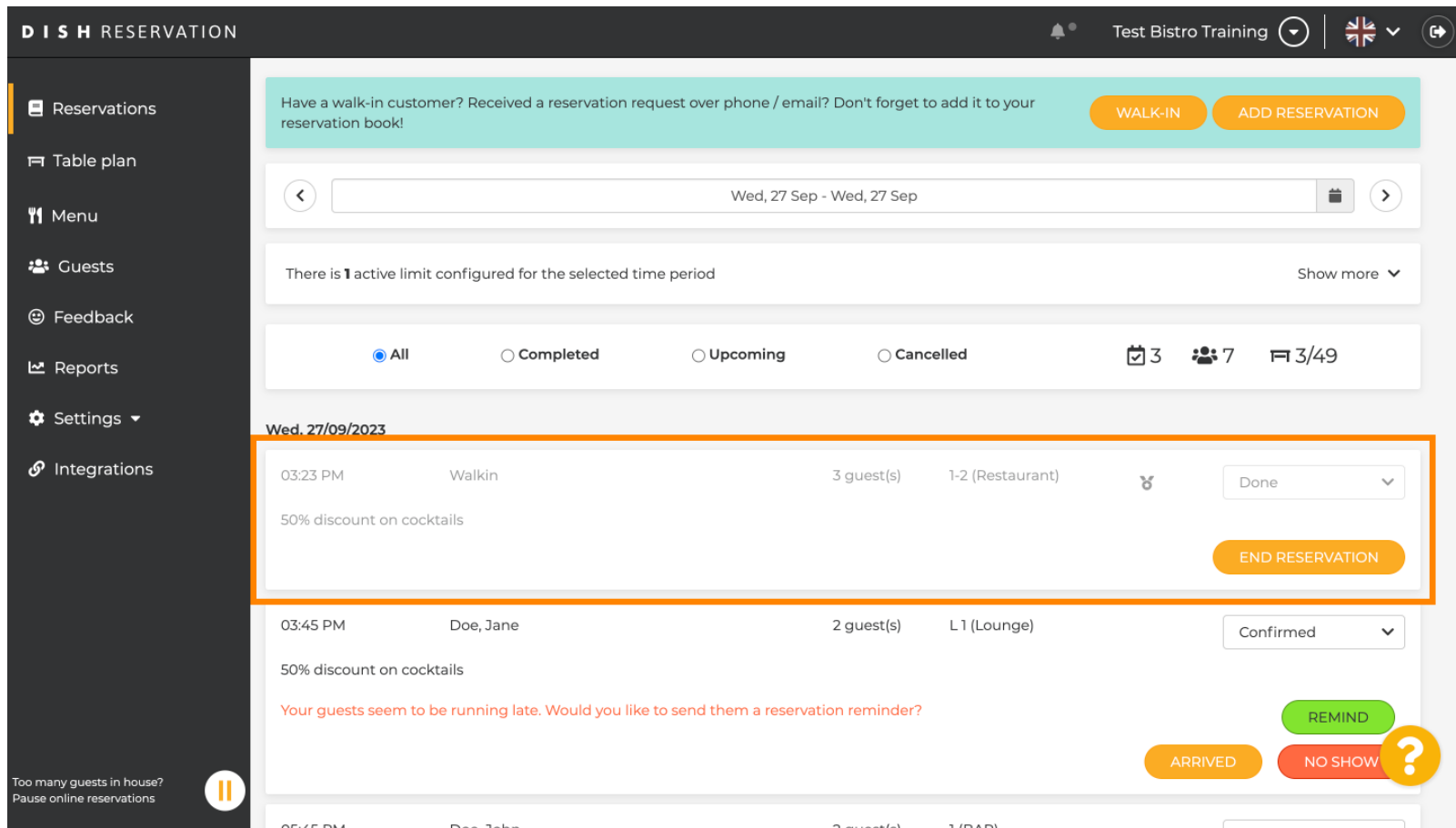
Puisqu'une réservation sans rendez-vous n'est pas une réservation à venir, pour voir toutes vos réservations, vous devez les filtrer différemment. Pour cela, utilisez les **options** proposées .



The screenshot shows the DISH RESERVATION interface. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with the title 'DISH RESERVATION', a user profile 'Test Bistro Training', a language selector (UK flag), and a refresh icon. Below the header is a light blue banner with the text 'Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!' and two orange buttons: 'WALK-IN' and 'ADD RESERVATION'. A date range selector shows 'Wed, 27 Sep - Wed, 27 Sep'. Below this, a message states 'There is 1 active limit configured for the selected time period' with a 'Show more' link. A filter bar contains four radio buttons: 'All', 'Completed', 'Upcoming' (which is selected and highlighted with an orange border), and 'Cancelled'. To the right of the filter bar are icons for a calendar (1), guests (2), and a table (1/49). Below the filter bar, a reservation for 'Wed, 27/09/2023' is shown with details: '05:45 PM', 'Doe, John', '2 guest(s)', '1 (BAR)', and a status dropdown set to 'Confirmed'. A 'Print' button is located below the reservation details. At the bottom left, there is a warning icon and text: 'Too many guests in house? Pause online reservations'. At the bottom right, there is a help icon (question mark) and a footer with links: 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'. The footer also includes the text 'Designed by Hospitality Digital GmbH. All rights reserved.'



Selon votre sélection, vos réservations seront filtrées. En cliquant sur une **réservation**, vous pourrez toujours consulter des informations complémentaires et la modifier.



DISH RESERVATION

Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period **Show more**

All **Completed** **Upcoming** **Cancelled** **3** **7** **3/49**

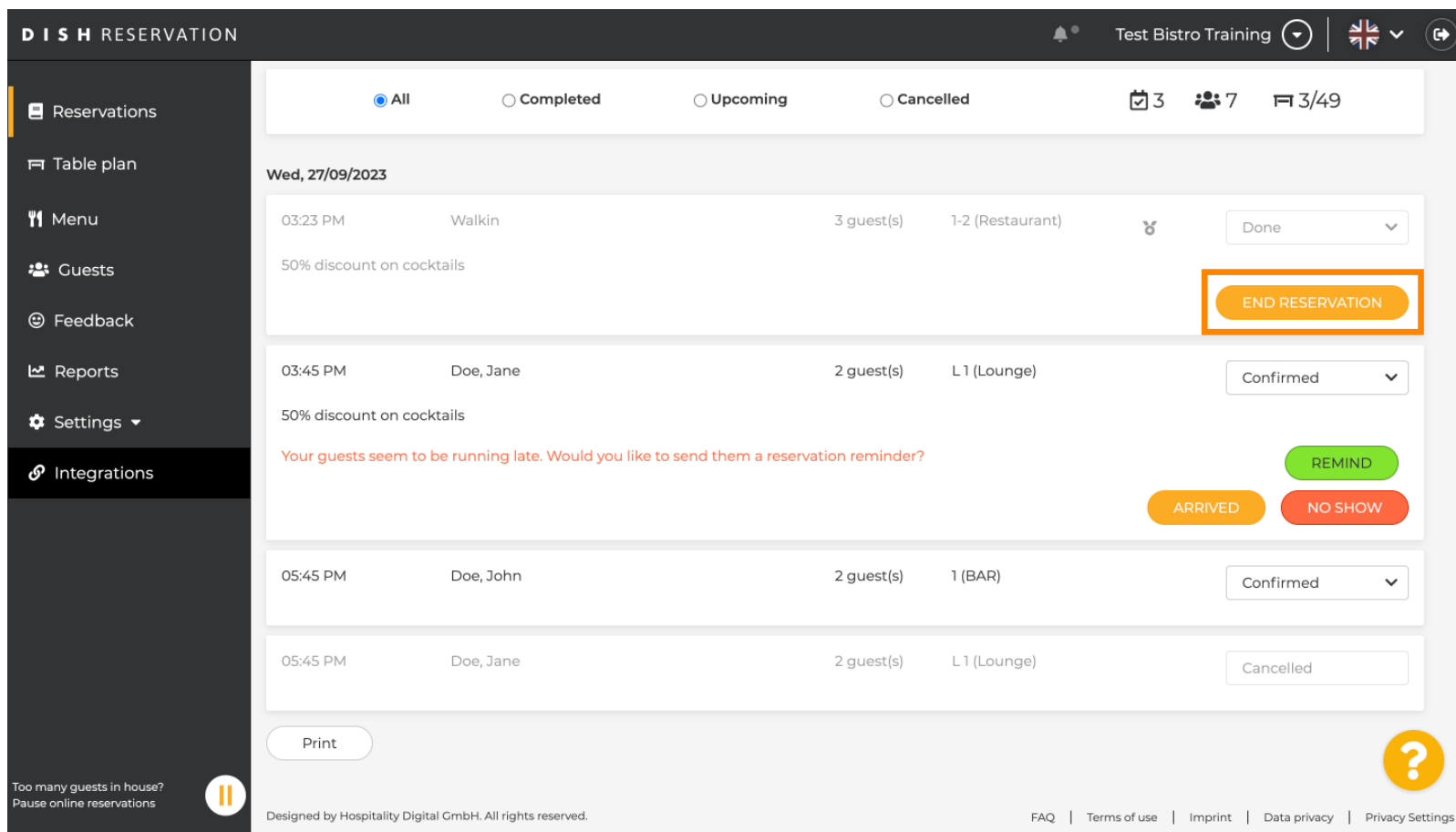
Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND ARRIVED NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (RADI)		

Too many guests in house? Pause online reservations



Si une table est terminée, vous pouvez mettre fin à cette réservation spécifique en cliquant sur **TERMINER LA RÉSERVATION**.



DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Wed, 27/09/2023

All	Completed	Upcoming	Cancelled	3	7	3/49
03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION	
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	Your guests seem to be running late. Would you like to send them a reservation reminder? REMIND ARRIVED NO SHOW	
05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed		
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Cancelled		

Print

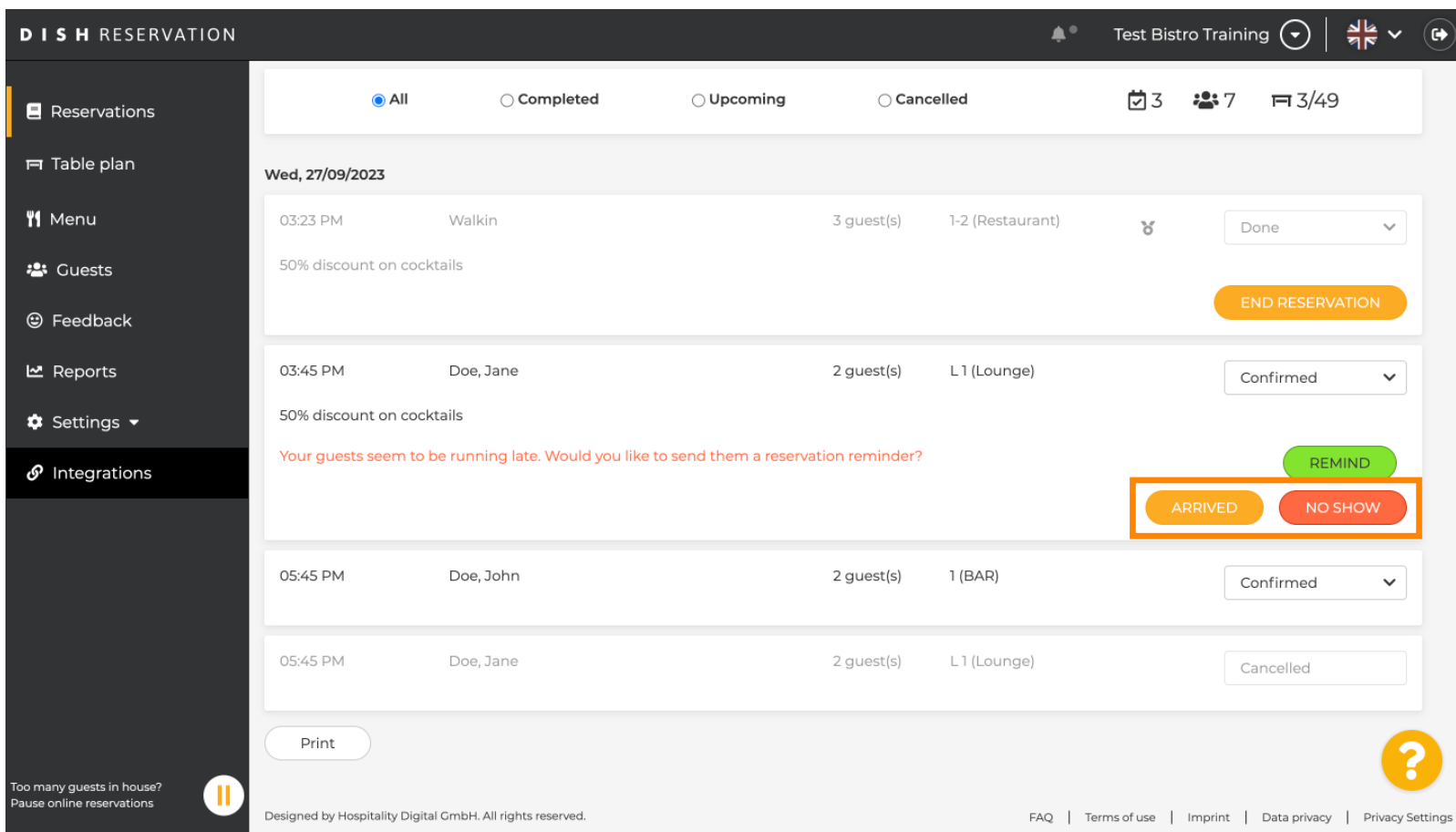
Too many guests in house? Pause online reservations

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Pour une réservation à venir, vous pouvez la marquer comme arrivée ou non. Cliquez simplement sur le bouton correspondant .



DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Wed, 27/09/2023

03:23 PM Walkin 3 guest(s) 1-2 (Restaurant) Done

50% discount on cocktails

END RESERVATION

03:45 PM Doe, Jane 2 guest(s) L1 (Lounge) Confirmed

50% discount on cocktails

Your guests seem to be running late. Would you like to send them a reservation reminder?

REMIND

ARRIVED NO SHOW

05:45 PM Doe, John 2 guest(s) 1 (BAR) Confirmed

05:45 PM Doe, Jane 2 guest(s) L1 (Lounge) Cancelled

Print

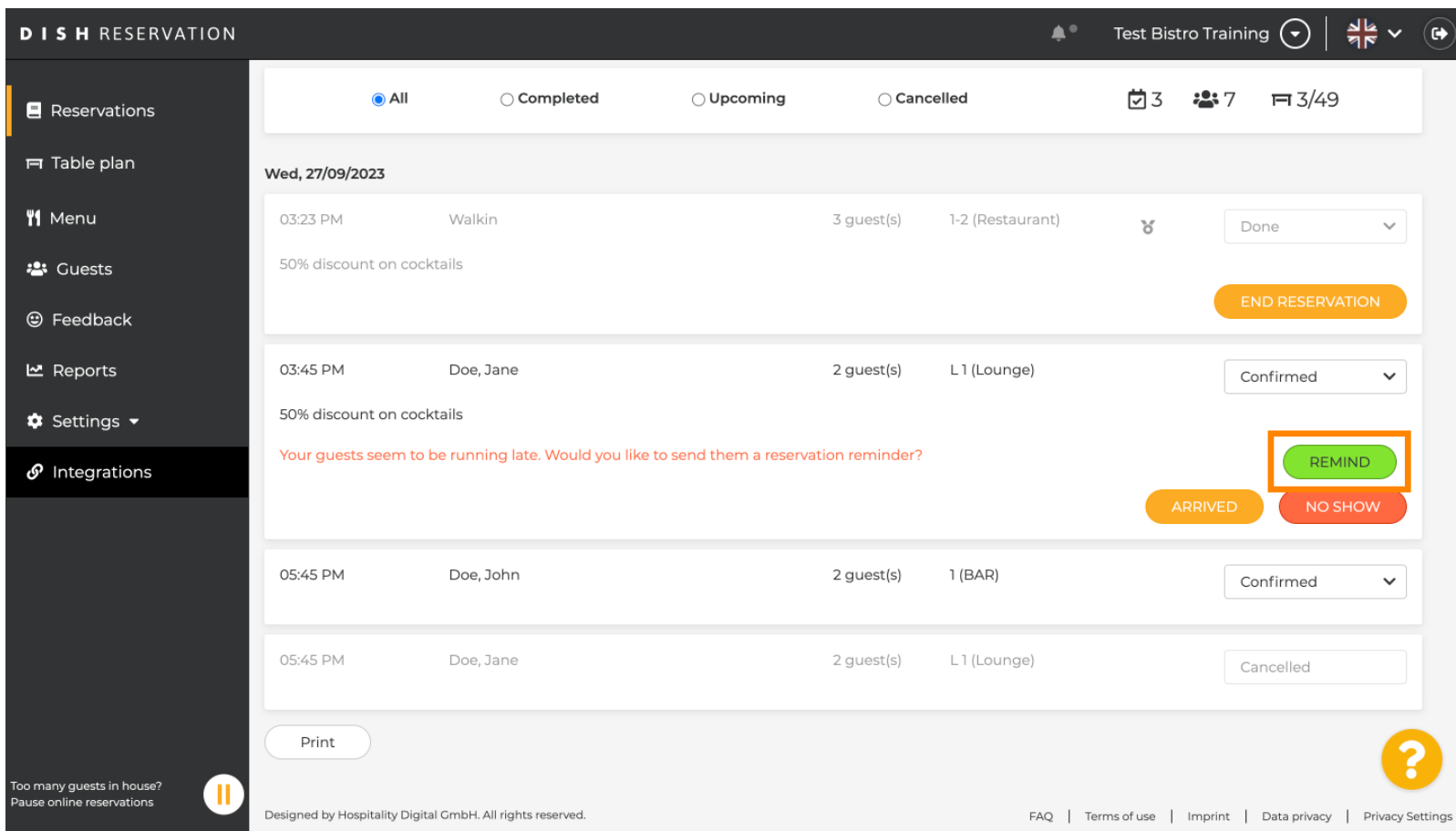
Too many guests in house? Pause online reservations

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Si le client n'est pas à l'heure, vous pouvez lui envoyer un rappel en utilisant le bouton « **RAPPEL** » .
Remarque : si vous avez ajouté la réservation manuellement, vous devez indiquer une adresse e-mail ou un numéro de téléphone.



DISH RESERVATION

Test Bistro Training

All ☐ Completed ☐ Upcoming ☐ Cancelled

3 7 3/49

Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND ARRIVED NO SHOW
05:45 PM	Doe, John	2 guest(s)	1 (BAR)	Confirmed	
05:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Cancelled	

Print

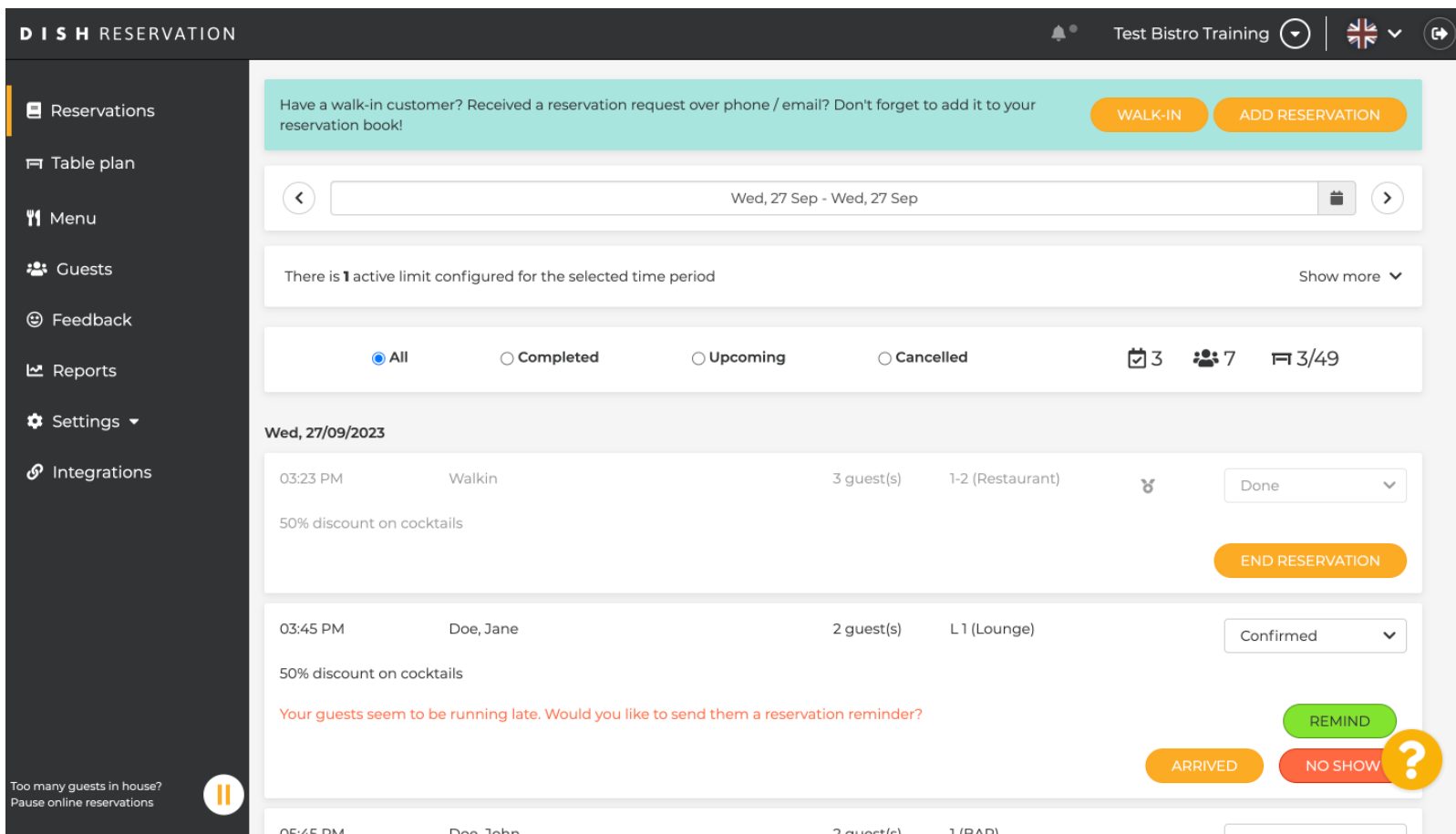
Too many guests in house? Pause online reservations

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Voilà ! Vous avez terminé le tutoriel et savez maintenant comment modifier le statut de vos réservations.



DISH RESERVATION

Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

WALK-IN **ADD RESERVATION**

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period [Show more](#)

☒ All ☐ Completed ☐ Upcoming ☐ Cancelled

3 7 3/49

Wed, 27/09/2023

03:23 PM	Walkin	3 guest(s)	1-2 (Restaurant)	Done	END RESERVATION
50% discount on cocktails					
03:45 PM	Doe, Jane	2 guest(s)	L1 (Lounge)	Confirmed	REMIND ARRIVED NO SHOW
Your guests seem to be running late. Would you like to send them a reservation reminder?					
05:45 PM	Doe, John	2 guest(s)	1 (RADI)		

Too many guests in house?
Pause online reservations



Scannez pour accéder au lecteur interactif