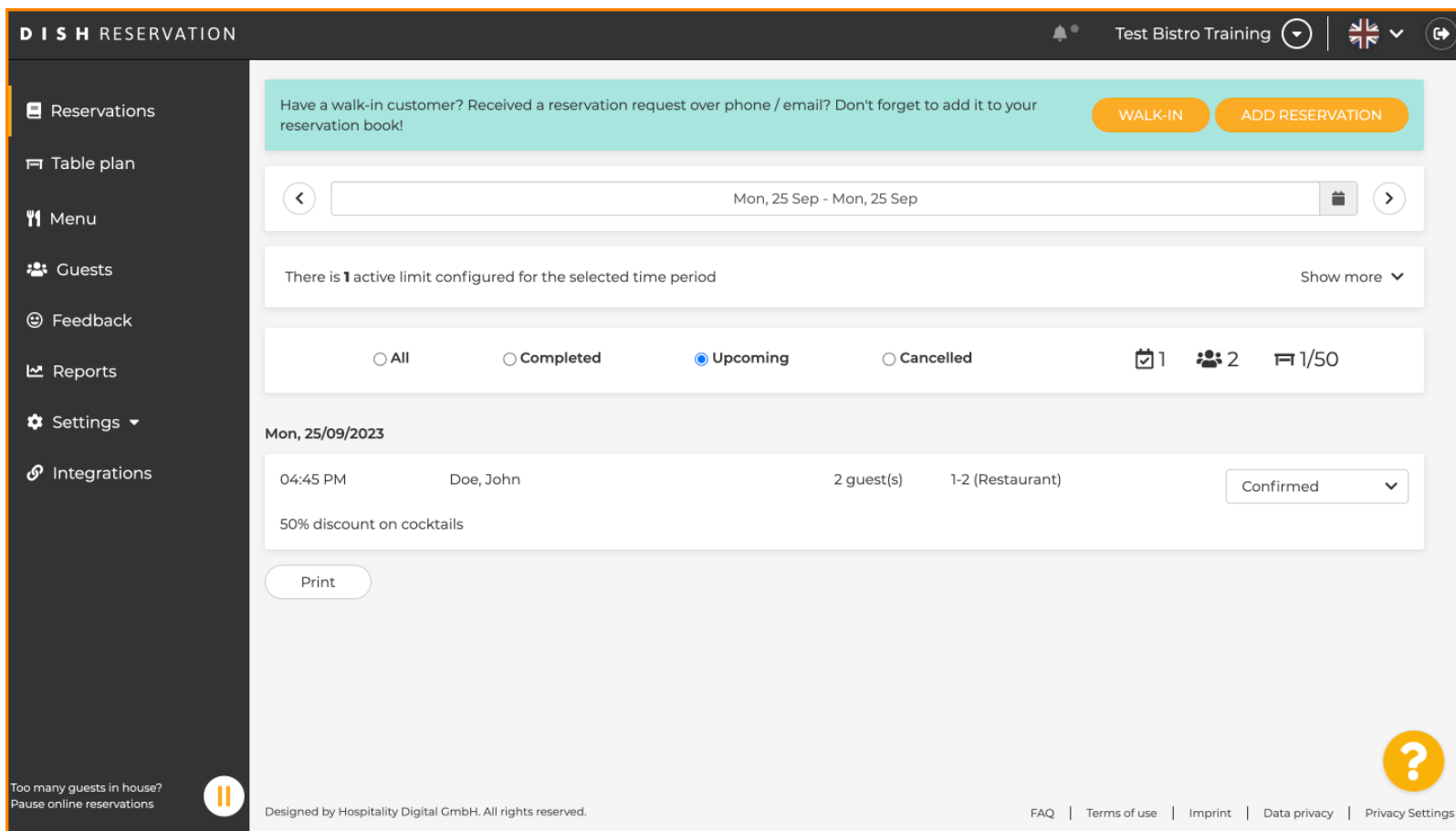




Bienvenido al **panel de Reservas de DISH** . En este tutorial, le ofreceremos una descripción general de las funciones del plan de mesas.



DISH RESERVATION | Test Bistro Training |  | 

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [WALK-IN](#) [ADD RESERVATION](#)

Mon, 25 Sep - Mon, 25 Sep

There is **1** active limit configured for the selected time period [Show more](#)

☐ All ☐ Completed ☒ Upcoming ☐ Cancelled  1  2  1/50

Mon, 25/09/2023

04:45 PM	Doe, John	2 guest(s)	1-2 (Restaurant)	Confirmed
----------	-----------	------------	------------------	-----------

50% discount on cocktails

[Print](#)

Too many guests in house? Pause online reservations 

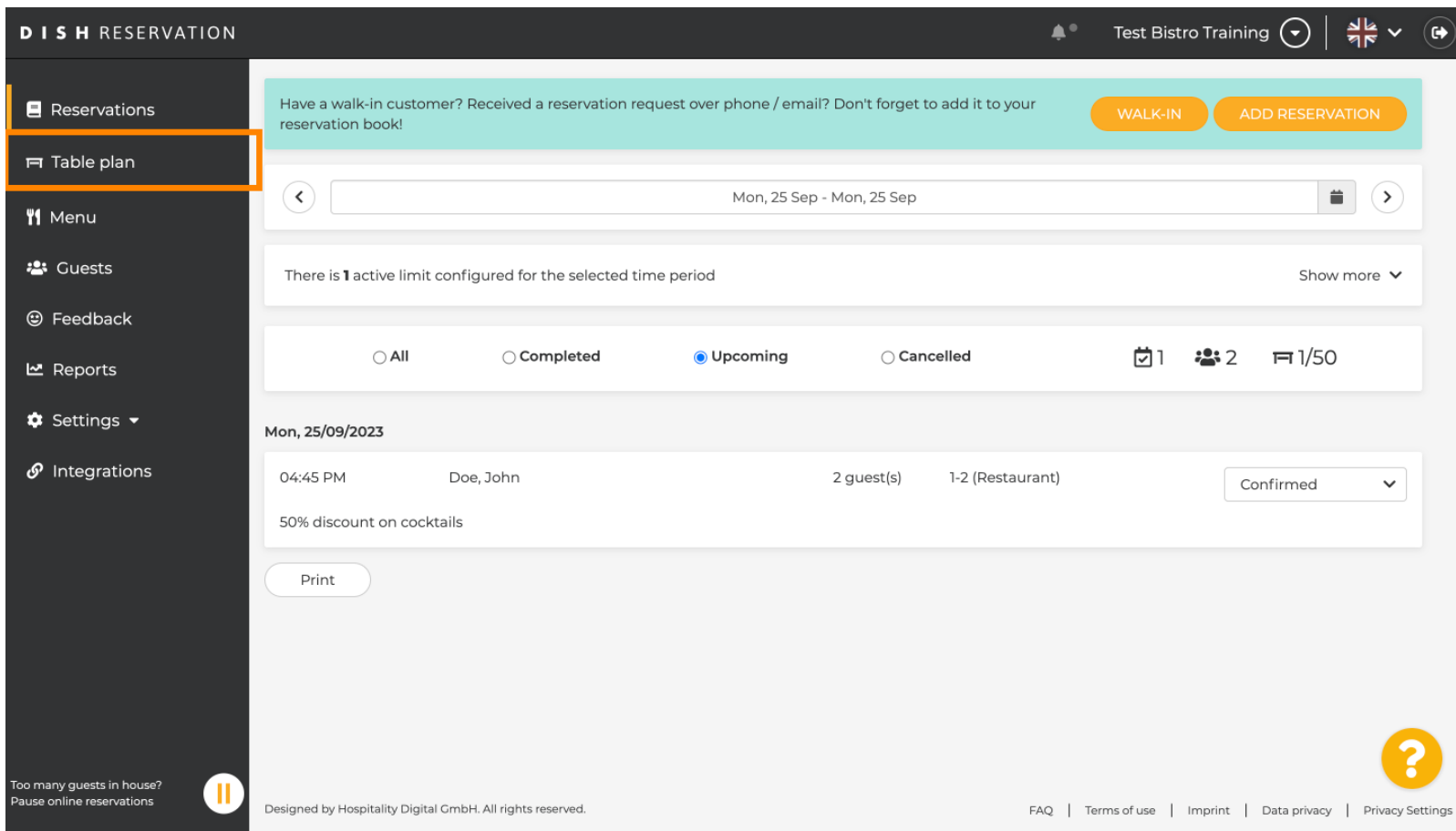
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Para acceder al plano de mesas, haga clic en **Plano de mesas** en el menú de la izquierda.



The screenshot shows the DISH RESERVATION admin interface. The left sidebar contains the following menu items: Reservations, **Table plan** (highlighted with an orange box), Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area displays a reservation for Monday, 25 Sep. At the top, there is a teal banner with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". A message states: "There is 1 active limit configured for the selected time period" with a "Show more" link. Filter buttons include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 1 calendar icon, 2 people icon, and 1/50 table icon. A reservation card for "Mon, 25/09/2023" at "04:45 PM" for "Doe, John" (2 guest(s) at 1-2 (Restaurant)) is shown with a "Confirmed" status and a "50% discount on cocktails" note. A "Print" button is located below the reservation card. At the bottom left, a message says "Too many guests in house? Pause online reservations" with a pause icon. The footer includes "Designed by Hospitality Digital GmbH. All rights reserved." and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A help icon (question mark) is in the bottom right corner.



Verá las **mesas disponibles** , los **comensales que han llegado** y las **próximas reservas** . **Nota: El plano visual de mesas es una función exclusiva de DISH Professional Reservation.**

The screenshot displays the DISH RESERVATION management interface. On the left, a sidebar contains navigation icons for various functions. The main area is divided into two sections: a left panel for reservation details and a right panel for the table plan.

Left Panel (Reservation Details):

- Restaurant:** Shows the current restaurant name.
- Arrived:** 1 reservation.
- Next bookings:** 1 reservation.
- Reservation Details:**
 - Table:** 1-2
 - Customer:** John Doe
 - Seats:** 3 seats
 - Time:** 04:45 PM
 - Customer information:**
 - John Doe
 - 2 people
 - Status:** Confirmed
 - Buttons:** CHANGE TABLE, SEE RESERVATION DETAILS
- Available:** 11 reservations.

Right Panel (Table Plan):

- Header:** Mon, 25/09/2023 > 04:12 pm > Now
- Table Plan:** A grid of tables represented by colored icons (red, green, yellow, blue) with numbers indicating the number of seats. The tables are arranged in a grid with numbers 8, 10, 22, 11, 12, 1-2, 14, 16, 17, 18, 19.
- Navigation:** Includes zoom in/out and reset icons.

Footer:

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Para ver otra fecha/hora, haga clic en la **barra de tiempo**.

The screenshot displays the DISH Reservation management interface. On the left, a sidebar contains navigation icons for various functions. The main area is divided into two sections: a left panel for reservation details and a right panel for the table plan.

Reservation Details Panel (Left):

- Restaurant:** Displays the current restaurant name.
- Arrived:** Shows 1 reservation.
- Next bookings:** Shows 1 reservation.
- Reservation Summary:**
 - Table: 1-2
 - Customer: John Doe
 - Seats: 3
 - Time: 04:45 PM
- Customer information:**
 - John Doe
 - 2 people
- Status:** Confirmed
- Actions:** CHANGE TABLE, SEE RESERVATION DETAILS
- Available:** Shows 11 available tables.

Table Plan Panel (Right):

- Time Bar:** A blue bar at the top of the table plan area, highlighted with an orange box. It displays "Mon, 25/09/2023" and "04:12 pm". A "Now" button is also present.
- Table Layout:** A grid of tables represented by colored icons (pink, teal, orange) with numbers indicating their size or status. The tables are numbered 8, 10, 11, 12, 14, 16, 17, 18, 19, and 22.
- Navigation:** A vertical navigation bar on the right side of the table plan area, including arrows for navigation and a magnifying glass icon.

Footer:

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A continuación seleccione la fecha y hora en la que desea presenciar.

The screenshot displays the DISH RESERVATION management interface. On the left, a sidebar contains navigation icons and a list of reservation details for a restaurant. The main area shows a table plan with various table shapes and numbers (8, 11, 14, 16, 17, 18, 19). A modal window is open, allowing the user to select a date and time for the reservation.

Restaurant Information:

- Arrived: 1
- Next bookings: 1
- Reservation: 1-2, John Doe, 2 people, 3 seats, 04:45 PM
- Customer information: John Doe, 2 people
- Status: Confirmed
- Buttons: CHANGE TABLE, SEE RESERVATION DETAILS
- Available: 11

Date and Time Selection Modal:

The modal shows a calendar for September 2023. The date 25 is selected. The time is set to 04:13 pm. The modal includes an 'Apply' button.

Table Plan:

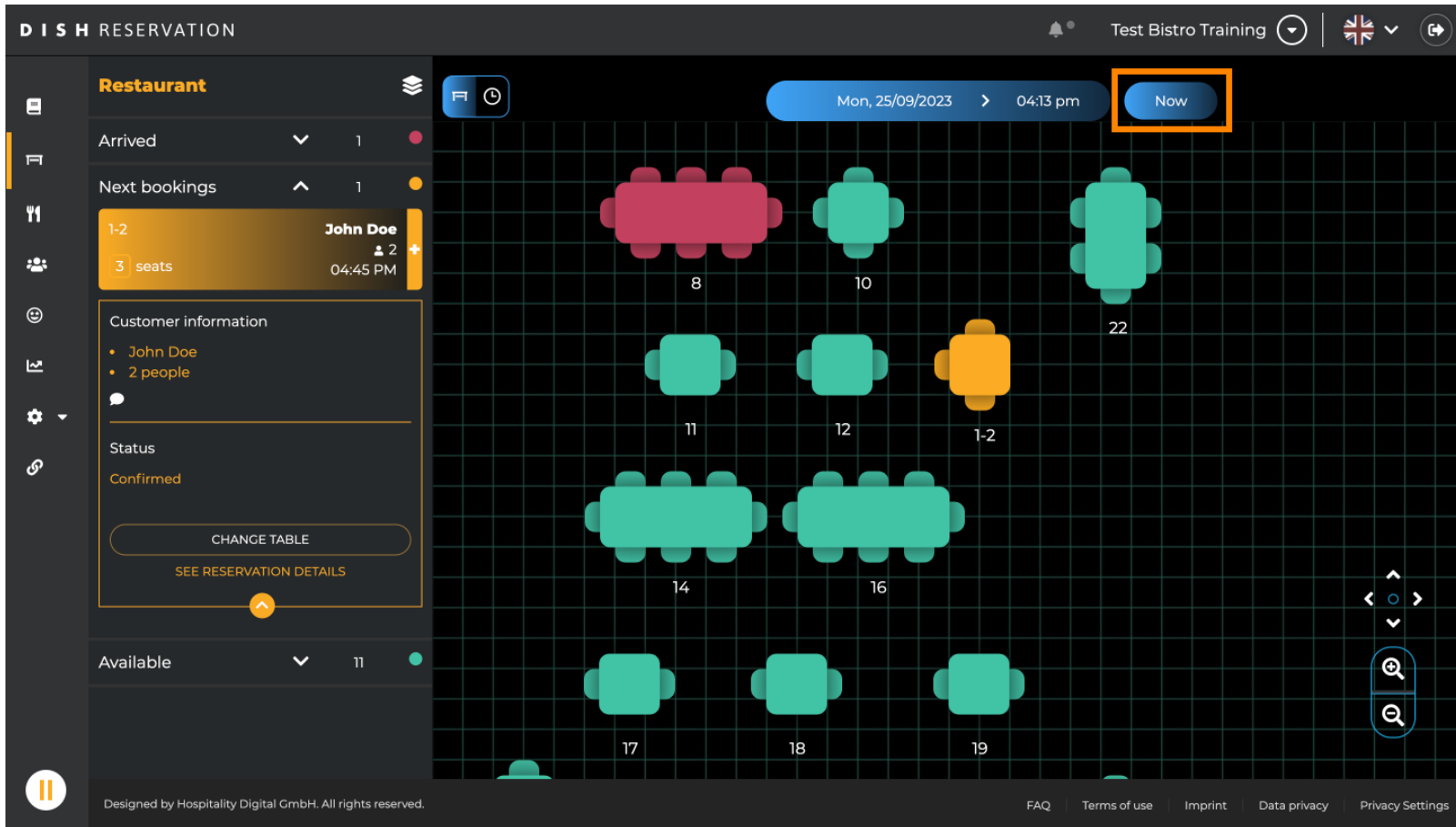
The table plan shows various table shapes and numbers. Table 8 is highlighted in pink. Other tables are numbered 11, 14, 16, 17, 18, and 19.

Footer:

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Para volver a la hora actual, haga clic en **Ahora** .



The screenshot displays the DISH RESERVATION management interface. The top header shows the restaurant name "Test Bistro Training" and the current date and time "Mon, 25/09/2023 04:13 pm". A button labeled "Now" is highlighted with an orange border. The left sidebar contains a navigation menu with icons for various functions. The main area shows a table plan with numbered tables (8, 10, 11, 12, 14, 16, 17, 18, 19, 22) and their current status. A reservation for "John Doe" (2 people) is shown with a status of "Confirmed". The interface includes a "CHANGE TABLE" button and a "SEE RESERVATION DETAILS" link. The bottom footer contains the text "Designed by Hospitality Digital CmbH. All rights reserved." and links to "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".

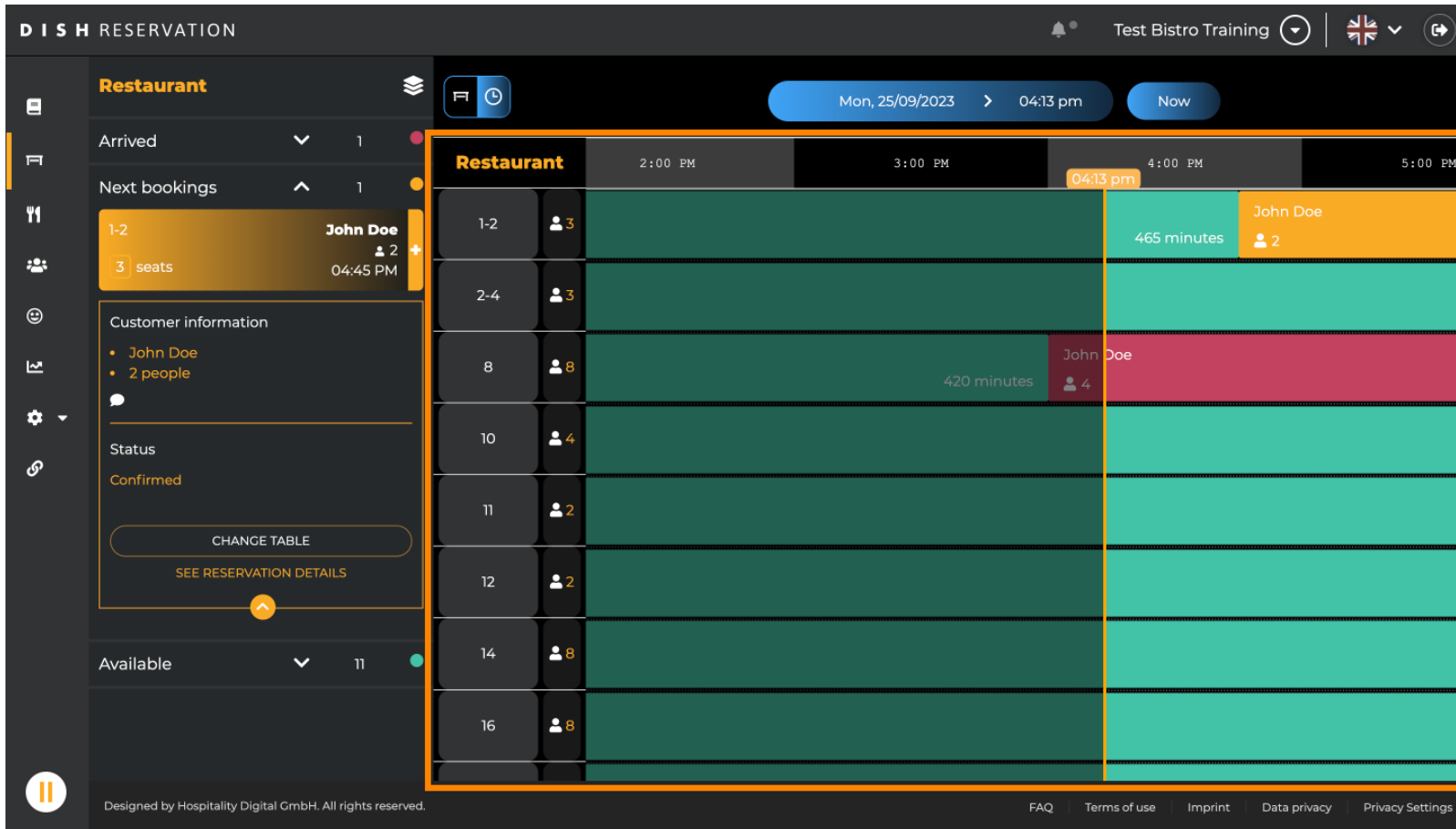


Al seleccionar el **icono de la mesa**, se muestra un resumen de las mesas disponibles y reservadas. Haga clic en el **icono del reloj** para ver un resumen de las reservas asignadas a las mesas.

The screenshot displays the DISH RESERVATION management interface. On the left, a sidebar contains a list of reservation statuses: 'Arrived' (1), 'Next bookings' (1), and 'Available' (11). The 'Next bookings' section is expanded, showing a reservation for 'John Doe' (2 people) at 04:45 PM for 3 seats. Below this, the 'Customer information' section lists 'John Doe' and '2 people'. The 'Status' is 'Confirmed'. At the bottom of the sidebar, there are buttons for 'CHANGE TABLE' and 'SEE RESERVATION DETAILS'. The main area shows a grid of tables, each represented by a colored icon (pink, teal, or orange) and a number (8, 10, 11, 12, 14, 16, 17, 18, 19, 22). A red box highlights the 'icono del reloj' (clock icon) in the top right corner of the table grid. The top of the interface shows the date 'Mon, 25/09/2023' and time '04:13 pm'. The bottom of the interface includes a footer with 'Designed by Hospitality Digital CmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Ahora verás los espacios de tiempo disponibles para las mesas correspondientes.



The screenshot displays the DISH Reservation management interface. The top header shows the restaurant name "Test Bistro Training" and the current date and time: "Mon, 25/09/2023" at "04:13 pm". A "Now" button is also present.

The main interface is divided into two main sections: a left sidebar for reservation management and a central table plan.

Left Sidebar:

- Restaurant:** A dropdown menu showing "Arrived" (1) and "Next bookings" (1).
- Reservation Details:** A card for reservation "1-2" by "John Doe" (2 people) at "04:45 PM" for "3 seats". It includes a "Customer information" section with the name and number of people, a "Status" section showing "Confirmed", and buttons for "CHANGE TABLE" and "SEE RESERVATION DETAILS".
- Available:** A dropdown menu showing "Available" (11).

Central Table Plan:

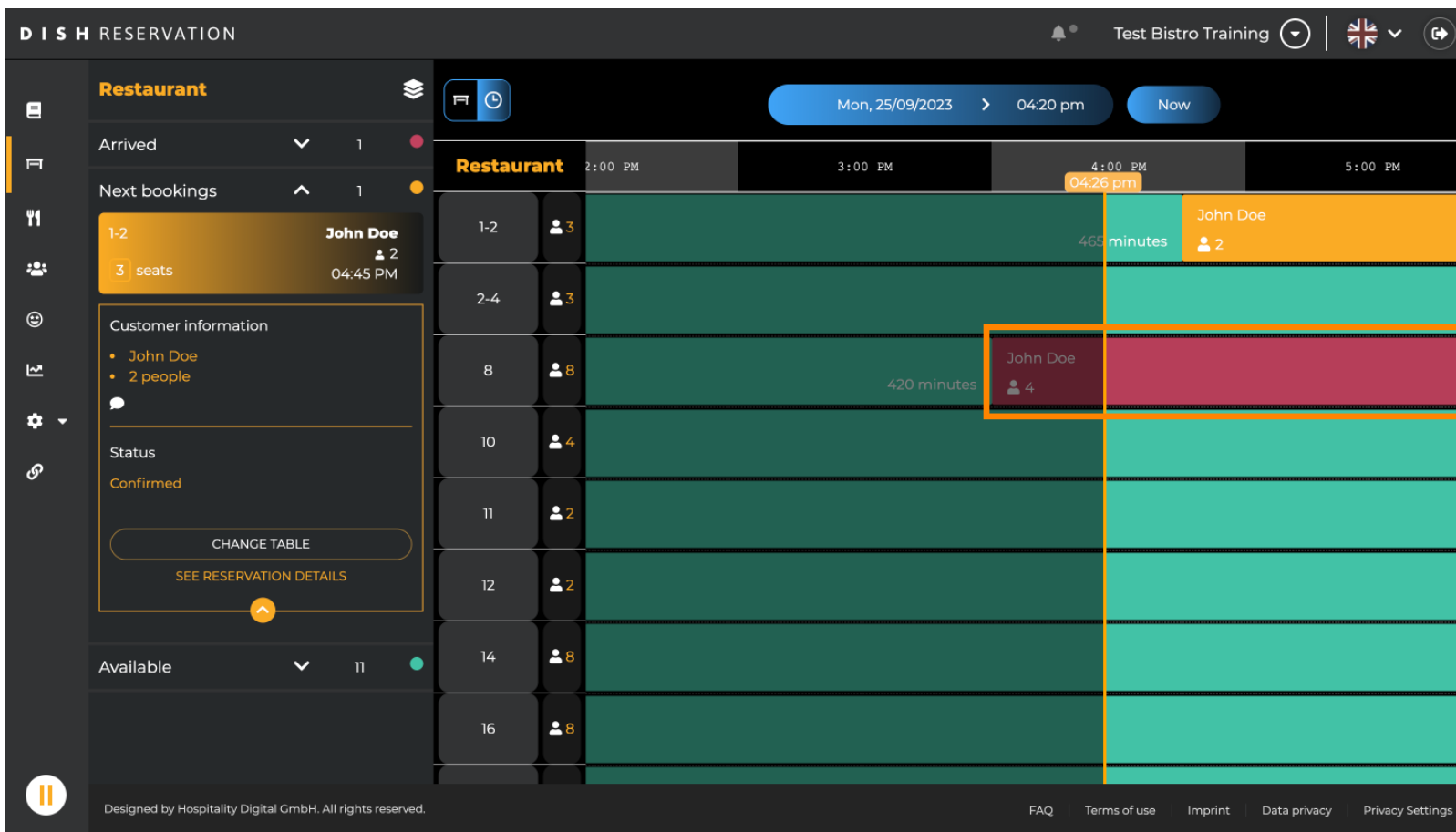
The table plan shows a grid of tables with their respective sizes and the time slots available for booking. The time slots are color-coded: green for available and orange for booked.

Table	Size	2:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2	3	Available	Available	Booked (John Doe, 2 people, 465 minutes)	Available
2-4	3	Available	Available	Available	Available
8	8	Available	Available	Booked (John Doe, 4 people, 420 minutes)	Available
10	4	Available	Available	Available	Available
11	2	Available	Available	Available	Available
12	2	Available	Available	Available	Available
14	8	Available	Available	Available	Available
16	8	Available	Available	Available	Available

The bottom of the interface includes a footer with the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



Haga clic en una **reserva existente** para ajustar las seleccionadas. **Nota: No importa si está próxima o en curso.**



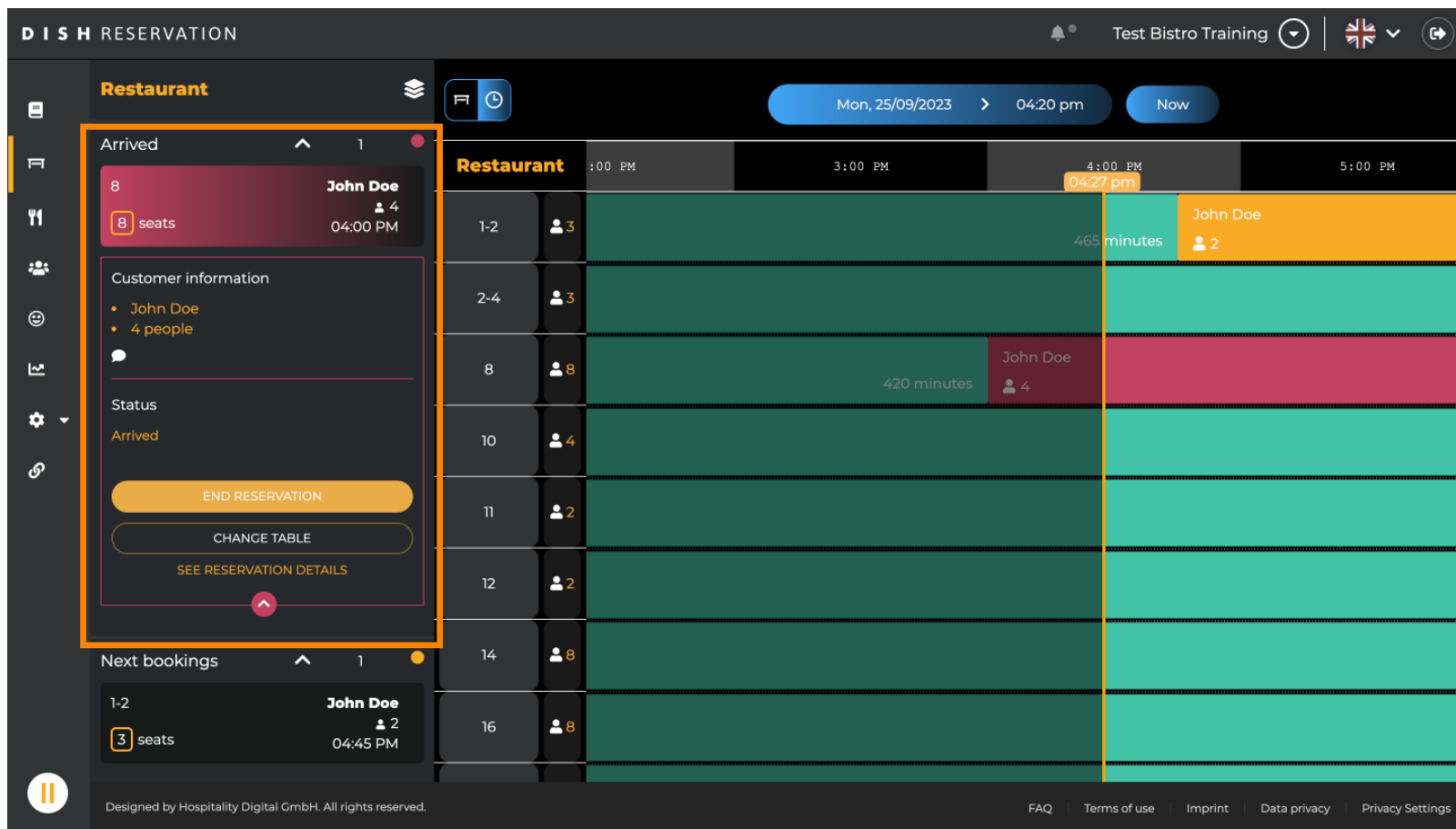
The screenshot displays the DISH RESERVATION management interface. On the left, a sidebar shows the 'Restaurant' section with a list of reservations. The 'Next bookings' section highlights a reservation for 'John Doe' (2 people) at 04:45 PM, with 3 seats. Below this, the 'Customer information' section lists 'John Doe' and '2 people'. The 'Status' is 'Confirmed'. At the bottom of the sidebar, there are buttons for 'CHANGE TABLE' and 'SEE RESERVATION DETAILS'.

The main area shows a table plan for 'Restaurant' on 'Mon, 25/09/2023' at '04:20 pm'. The table plan is divided into columns for time slots: 2:00 PM, 3:00 PM, 4:00 PM, and 5:00 PM. The 4:00 PM slot is highlighted in orange, indicating the current time. The table plan shows various tables with their respective capacities and reservation details. For example, table 1-2 has 3 seats and is reserved for John Doe (2 people) at 04:26 pm. Table 8 has 8 seats and is reserved for John Doe (4 people) at 420 minutes. Table 10 has 4 seats and is reserved for John Doe (2 people). Table 11 has 2 seats and is reserved for John Doe (2 people). Table 12 has 2 seats and is reserved for John Doe (2 people). Table 14 has 8 seats and is reserved for John Doe (8 people). Table 16 has 8 seats and is reserved for John Doe (8 people).

The bottom of the interface includes a footer with the text 'Designed by Hospitality Digital CmbH. All rights reserved.' and a row of links: 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



La **información** de la reserva seleccionada se mostrará a la izquierda. Tendrá diferentes opciones según el estado de la reserva (llegada, confirmada, próxima).

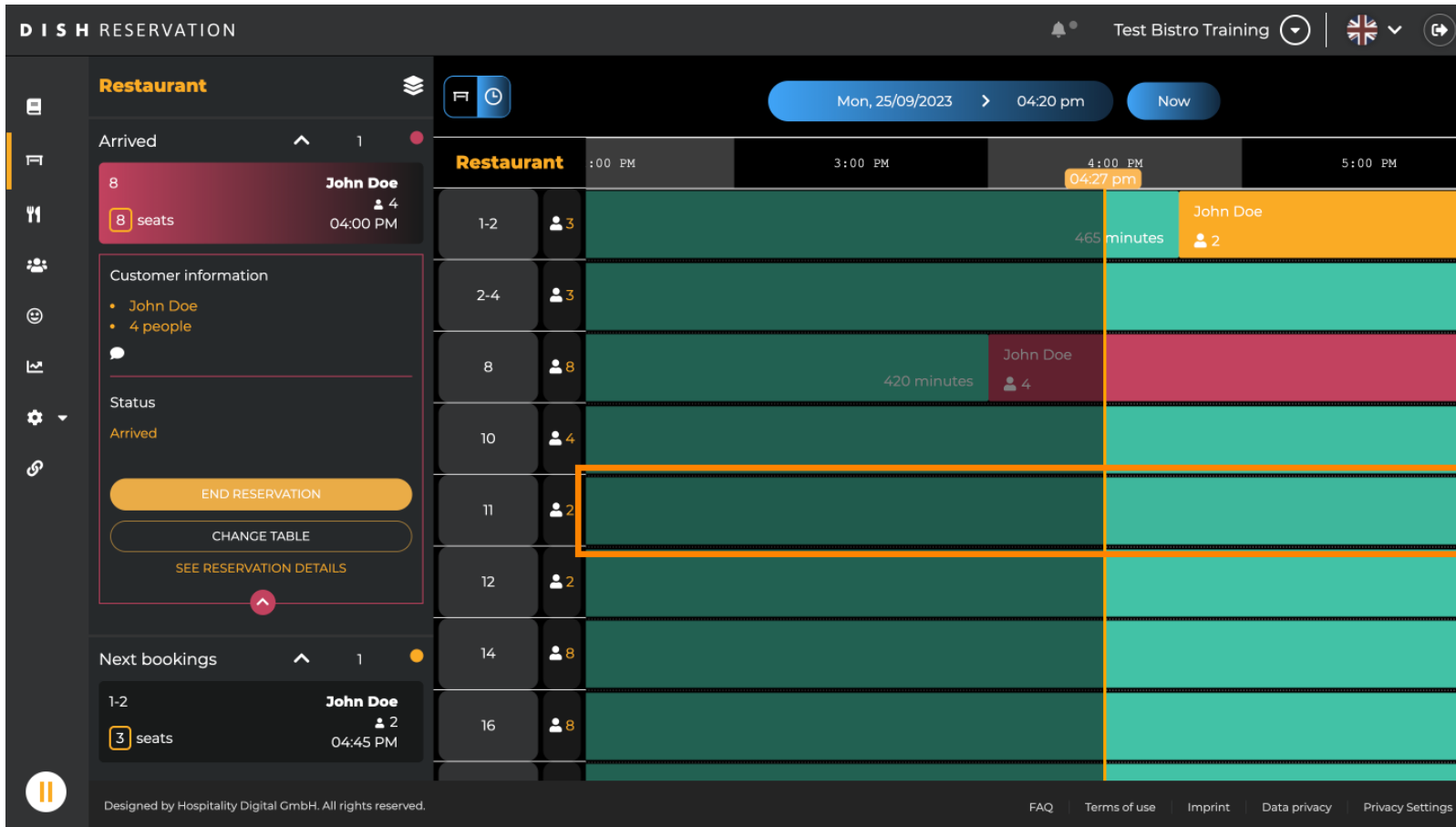


The screenshot displays the DISH Reservation management interface. On the left, a sidebar shows the 'Restaurant' section with a list of reservations. The selected reservation is highlighted, showing details for 'John Doe' with 4 people, 8 seats, and a status of 'Arrived' at 04:00 PM. Below this, there are buttons for 'END RESERVATION', 'CHANGE TABLE', and 'SEE RESERVATION DETAILS'. The main area shows a table plan with a grid of tables and their current status. The table plan is color-coded: green for 'Arrived', orange for 'Confirmed', and pink for 'Next'. The selected reservation is highlighted in orange. The table plan shows a grid of tables with their current status and the number of people seated. The table plan is color-coded: green for 'Arrived', orange for 'Confirmed', and pink for 'Next'. The selected reservation is highlighted in orange. The table plan shows a grid of tables with their current status and the number of people seated.

Table	People	Status	Time
1-2	3	Arrived	04:00 PM
2-4	3	Arrived	04:00 PM
8	8	Arrived	04:00 PM
10	4	Arrived	04:00 PM
11	2	Arrived	04:00 PM
12	2	Arrived	04:00 PM
14	8	Arrived	04:00 PM
16	8	Arrived	04:00 PM



Para agregar una nueva reserva, seleccione la **mesa** donde desea realizar la reserva.

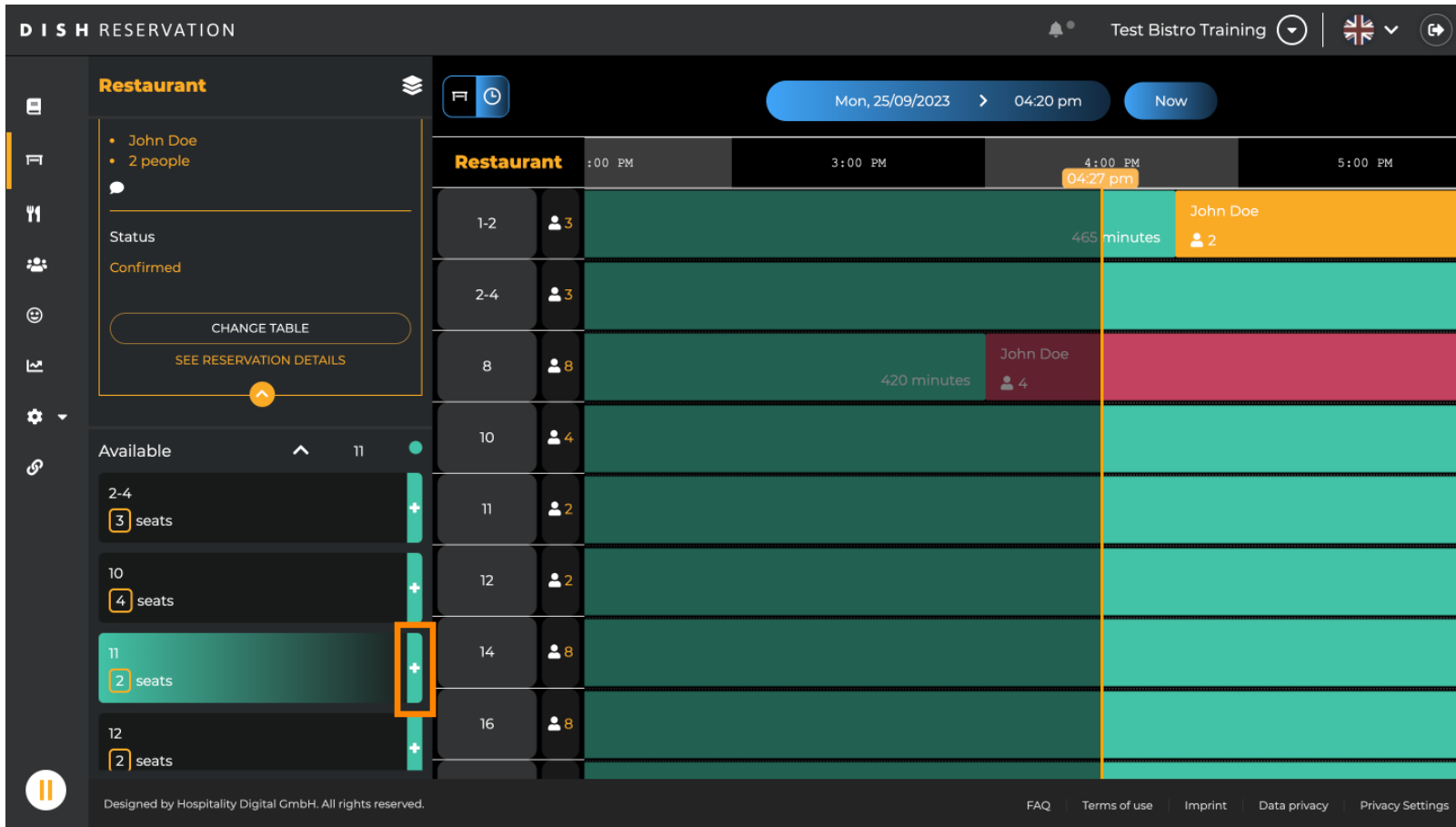


The screenshot displays the DISH RESERVATION management interface. The top header shows the date and time: Mon, 25/09/2023, 04:20 pm, with a 'Now' button. The interface is divided into three main sections:

- Left Sidebar:** Contains navigation icons for various functions like reservations, tables, and settings.
- Center Panel:** Displays a table plan for the 'Restaurant'. The table is organized into rows and columns representing different table numbers and capacities. A reservation for 'John Doe' (4 people) is shown at 04:00 PM, with a duration of 465 minutes. Another reservation for 'John Doe' (4 people) is shown at 04:27 PM, with a duration of 420 minutes. The table plan also shows other reservations for 1-2, 2-4, 8, 10, 11, 12, 14, and 16 seats.
- Right Panel:** Displays reservation details for the selected reservation. It includes the customer's name (John Doe), the number of people (4), the reservation time (04:00 PM), and the status (Arrived). It also provides buttons for 'END RESERVATION', 'CHANGE TABLE', and 'SEE RESERVATION DETAILS'.

The bottom of the interface shows a footer with the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Luego haga clic en el **símbolo más** para agregar una nueva reserva.



DISH RESERVATION Test Bistro Training

Mon, 25/09/2023 04:20 pm Now

Restaurant

- John Doe
- 2 people

Status: Confirmed

CHANGE TABLE

SEE RESERVATION DETAILS

Available 11

- 2-4 3 seats
- 10 4 seats
- 11 2 seats
- 12 2 seats

Restaurant

	1:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2 3			John Doe 2 465 minutes	
2-4 3				
8 8		John Doe 4 420 minutes		
10 4				
11 2				
12 2				
14 8				
16 8				

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FAQ Terms of use Imprint Data privacy Privacy Settings



Se abrirá una nueva pantalla de entrada donde podrás ingresar la **información** requerida .

DISH RESERVATION

🔔

Test Bistro Training

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🌐

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📅

⚙️

🔗

⬅️ BACK

📅

🕒

11

2

 seats

04:20 pm

Customer information

First name

Last name

Party size

Phone number

Email address

Duration time

150

 min

Status

Available

CREATE RESERVATION

DON'T SAVE

Restaurant

12:00 PM

3:00 PM

4:00 PM

5:00 PM

04:27 pm

1-2

3

465 minutes

John Doe

2

2-4

3

8

8

420 minutes

John Doe

4

10

4

11

2

12

2

14

8

16

8

🔑

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FAQ

Terms of use

Imprint

Data privacy

Privacy Settings



Una vez ingresados todos los datos de la reserva haga clic en **CREAR RESERVA** para agregarla.

DISH RESERVATION

Test Bistro Training




BACK

11

2 seats

04:20 pm

Customer information

Jane

Doe

2

Phone number

Email address

Duration time

150 min

Status

Available

CREATE RESERVATION

DON'T SAVE

Restaurant

1-2

3

2-4

3

8

8

10

4

11

2

12

2

14

8

16

8

4:00 PM

3:00 PM

4:00 PM

5:00 PM

04:27 pm

465 minutes

John Doe

2

420 minutes

John Doe

4

FAQ

Terms of use

Imprint

Data privacy

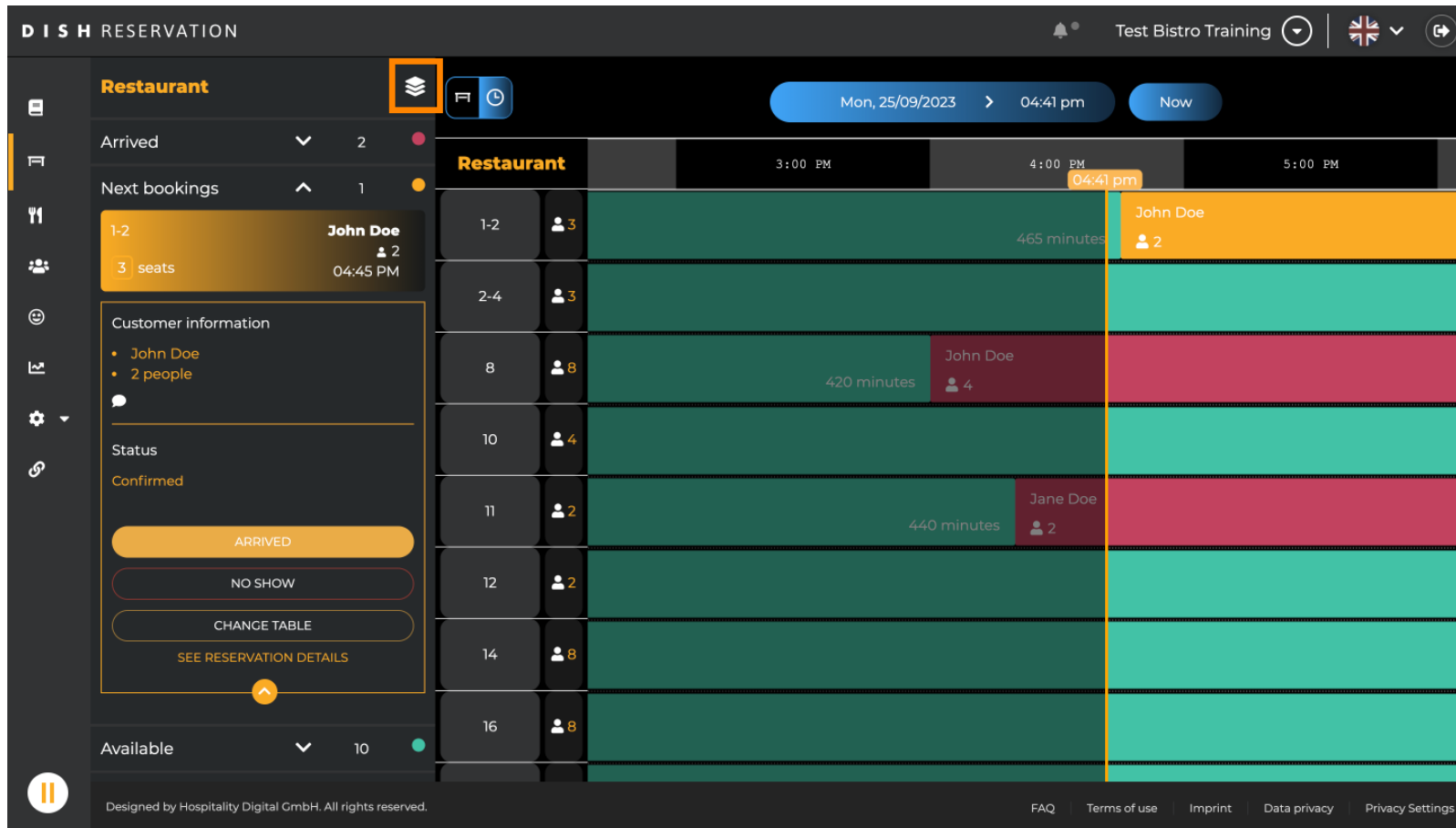
Privacy Settings

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14 de 32



Para cambiar la zona de tu establecimiento haz clic en el **símbolo de capas**.



The screenshot displays the DISH RESERVATION management interface. On the left, a sidebar contains icons for various functions. The main area shows a table plan for a restaurant. A reservation for John Doe, 2 people, is highlighted in orange. The reservation details panel on the left shows the customer information, status (Confirmed), and options to mark the reservation as Arrived, No Show, or Change Table. The table plan shows a grid of tables with their respective capacities and reservation status. A vertical line indicates the current time, 04:41 pm.

Table	Capacity	Reservation	Status
1-2	3	John Doe, 2 people	Arrived
2-4	3		Available
8	8	John Doe, 4 people	Arrived
10	4		Available
11	2	Jane Doe, 2 people	Arrived
12	2		Available
14	8		Available
16	8		Available

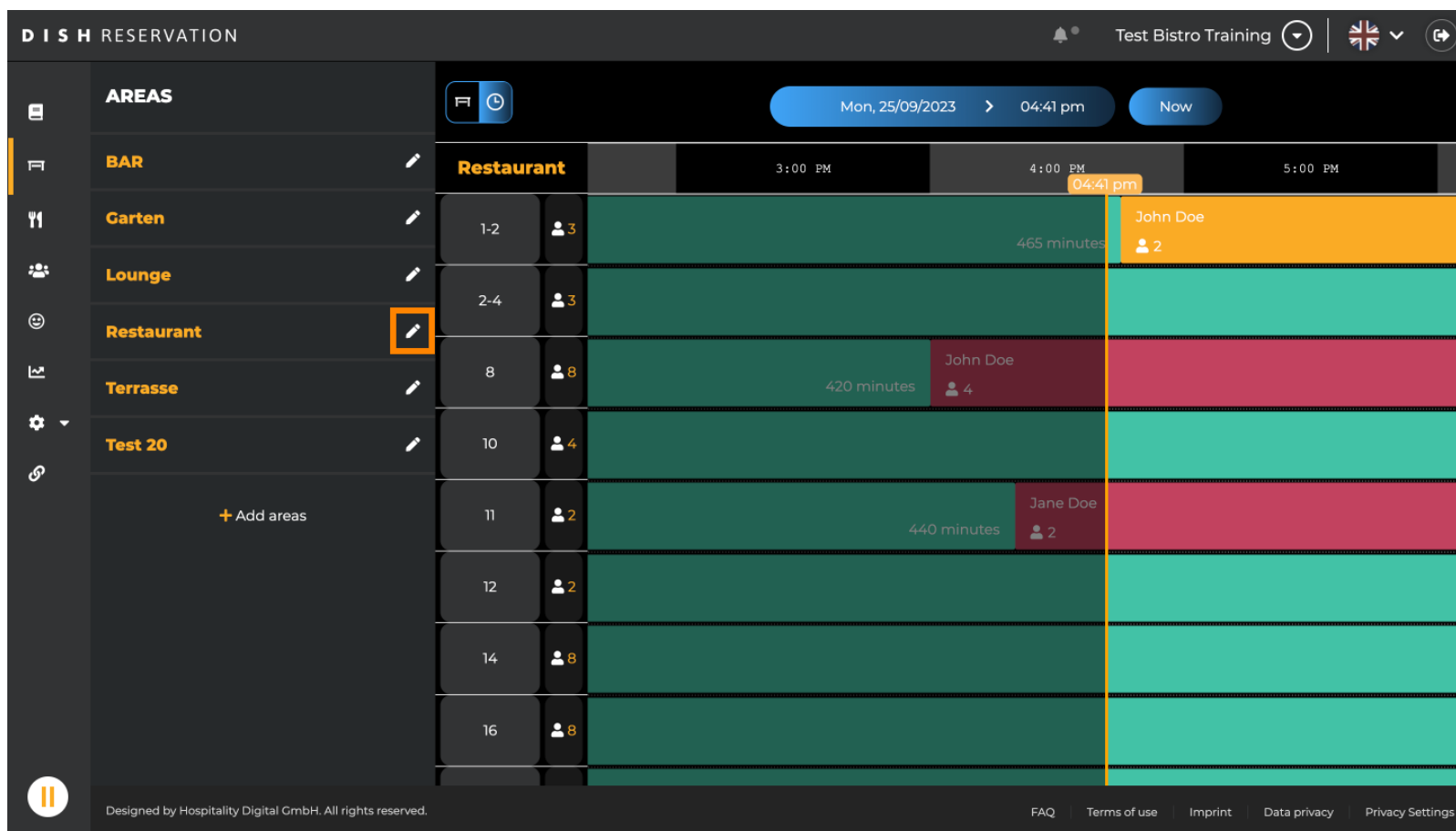


Luego seleccione el área deseada haciendo clic en el **nombre** de la misma.

The screenshot displays the D I S H RESERVATION software interface. At the top, it shows the date and time as "Mon, 25/09/2023" at "04:41 pm". The left sidebar lists several reservation areas: BAR, Garten, Lounge (highlighted), Restaurant, Terrasse, and Test 20. The main area shows a grid of reservations. A vertical yellow line indicates the current time, 04:41 pm. Reservations are represented by colored bars (green, orange, pink) with labels such as "John Doe" and "Jane Doe". The bottom of the screen features a footer with the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



Si desea editar un área, haga clic en el **icono de edición** correspondiente .

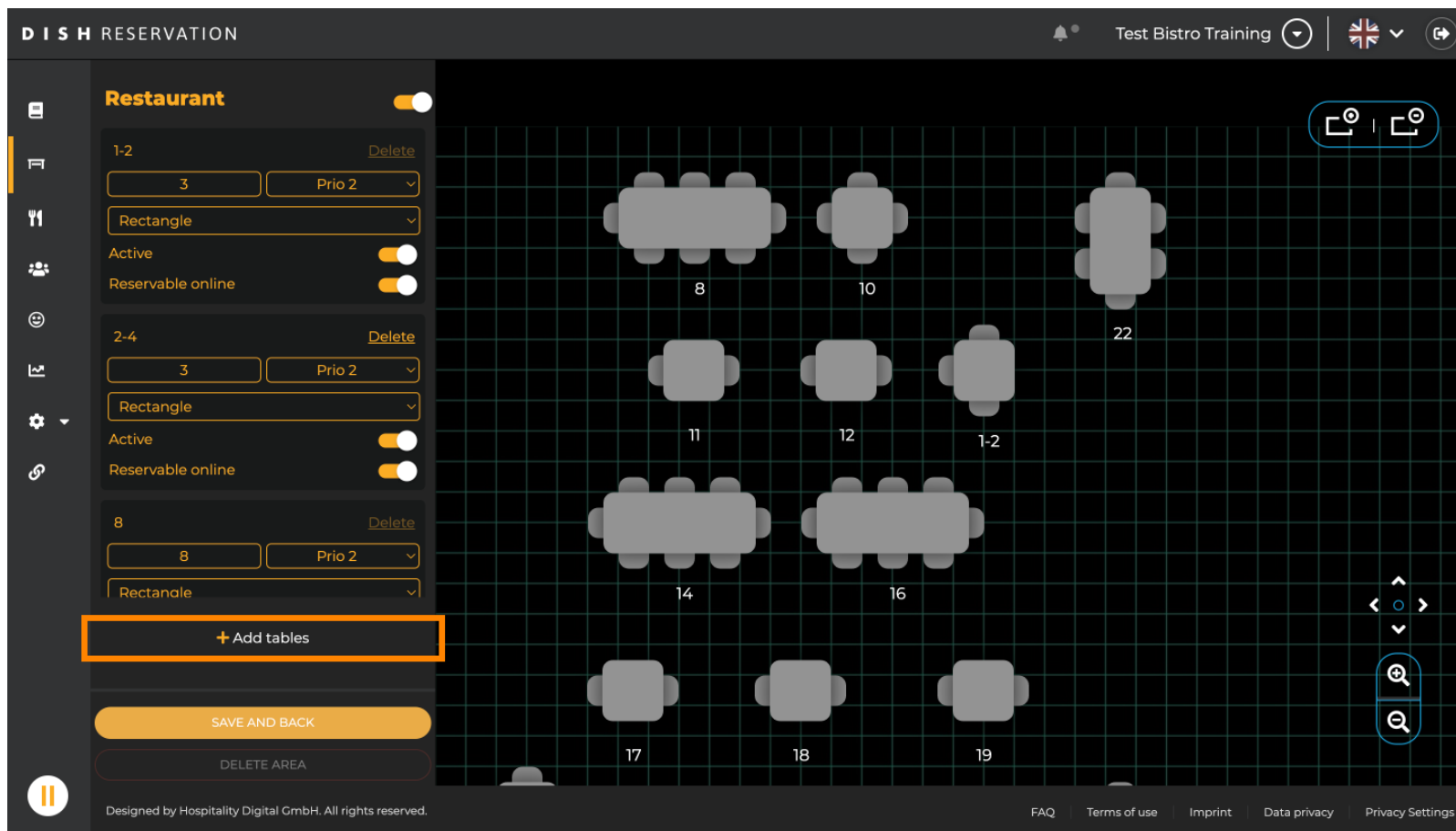


The screenshot shows the DISH RESERVATION administration interface. On the left, a sidebar lists various areas: BAR, Garten, Lounge, Restaurant, Terrasse, and Test 20. The 'Restaurant' area is selected, and its edit icon (a pencil inside a square) is highlighted with an orange box. The main area displays a table layout for the 'Restaurant' area, showing a grid of tables with their respective capacities and current reservations. The interface includes a top navigation bar with the date and time (Mon, 25/09/2023, 04:41 pm) and a 'Now' button. The bottom of the screen features a footer with the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links to FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

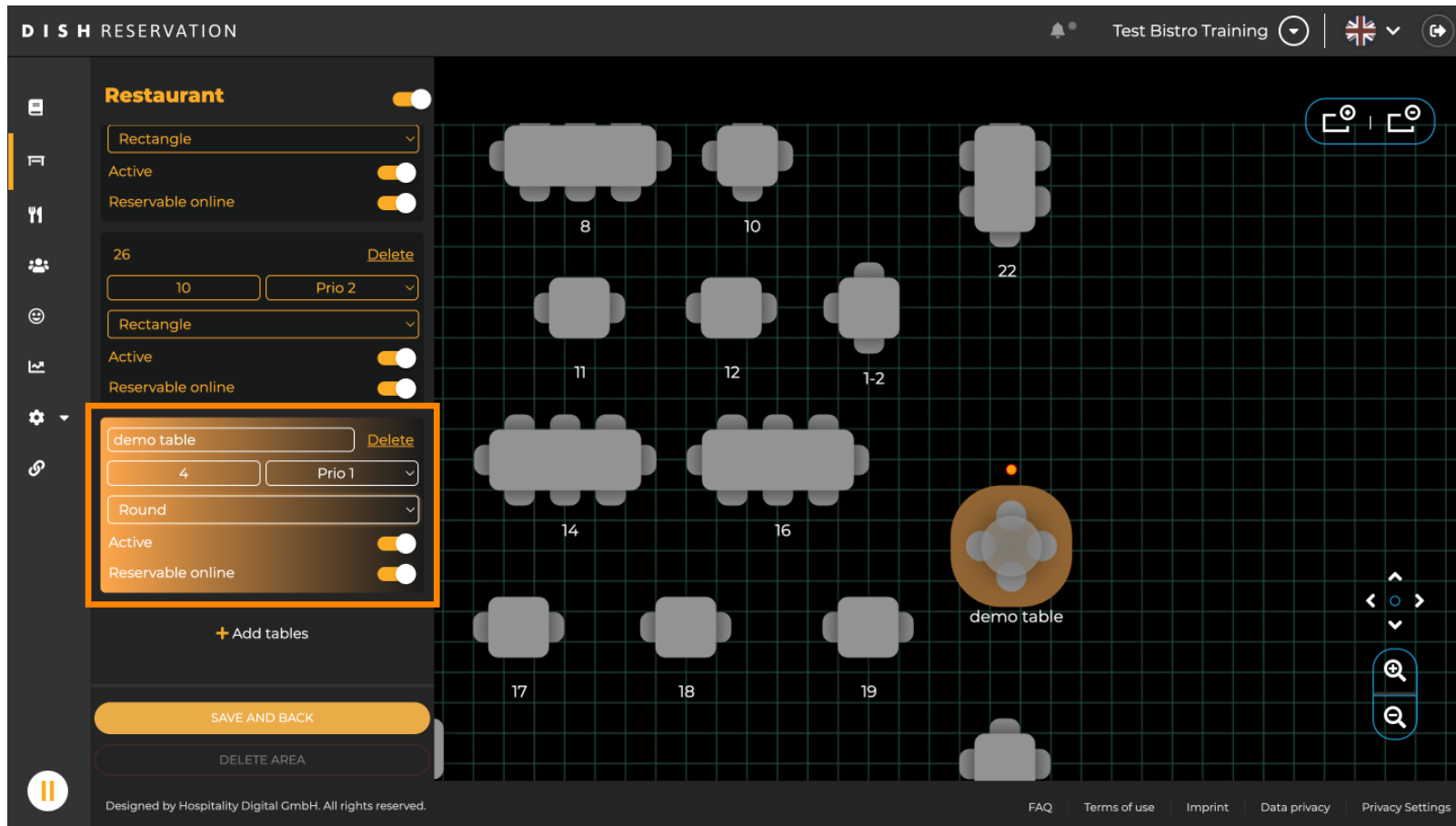
Area	Table ID	Capacity	Duration	Guest Name	Guest Count
Restaurant	1-2	3	465 minutes	John Doe	2
	2-4	3			
	8	8	420 minutes	John Doe	4
	10	4			
	11	2	440 minutes	Jane Doe	2
	12	2			
Terrasse	14	8			
	16	8			



Ahora puedes agregar tablas a esta área. Para ello, haz clic en **+ Agregar tablas**.

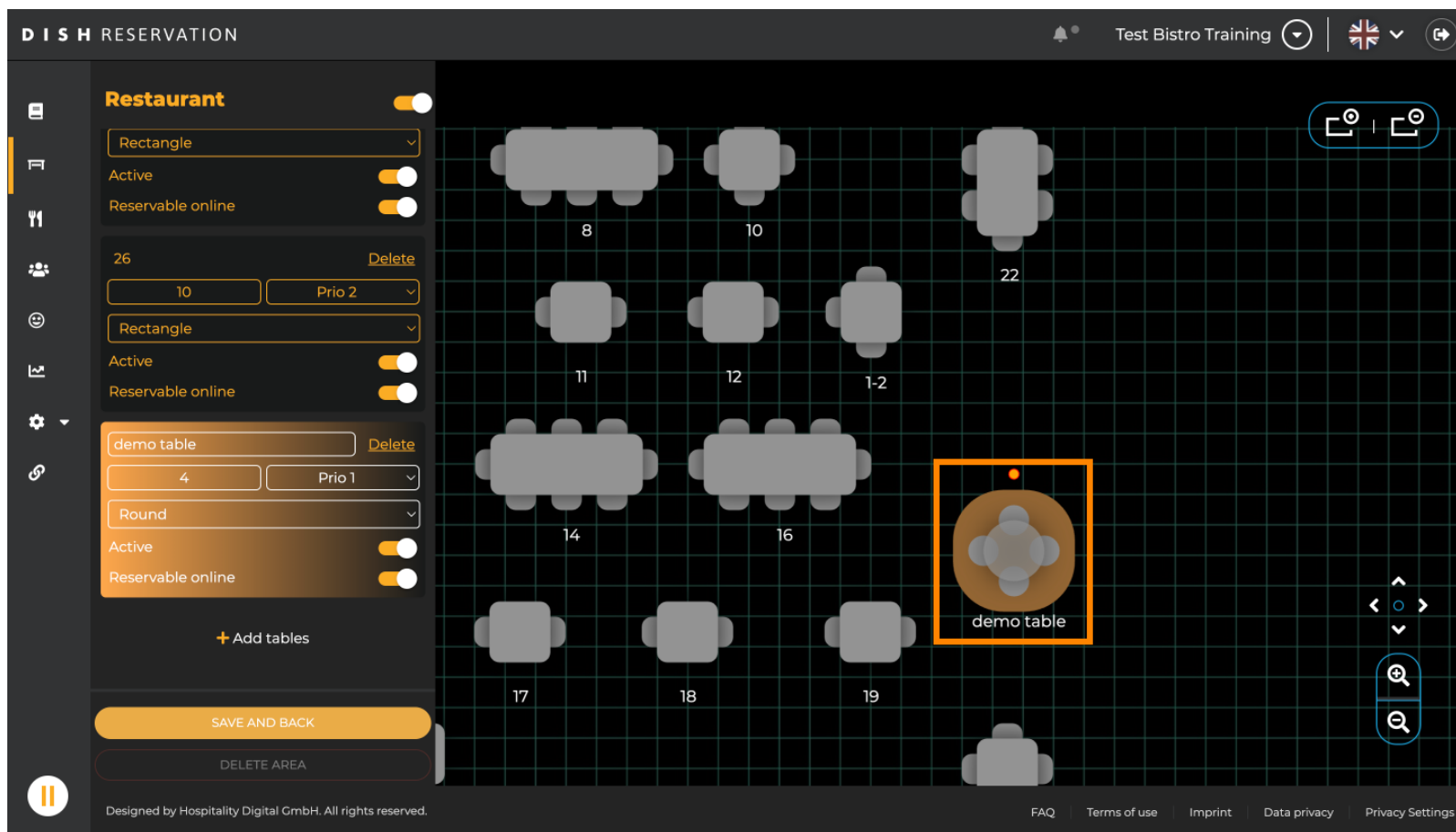


📌 Aparecerá una nueva **máscara de entrada** donde tendrás que agregar los detalles de la tabla.

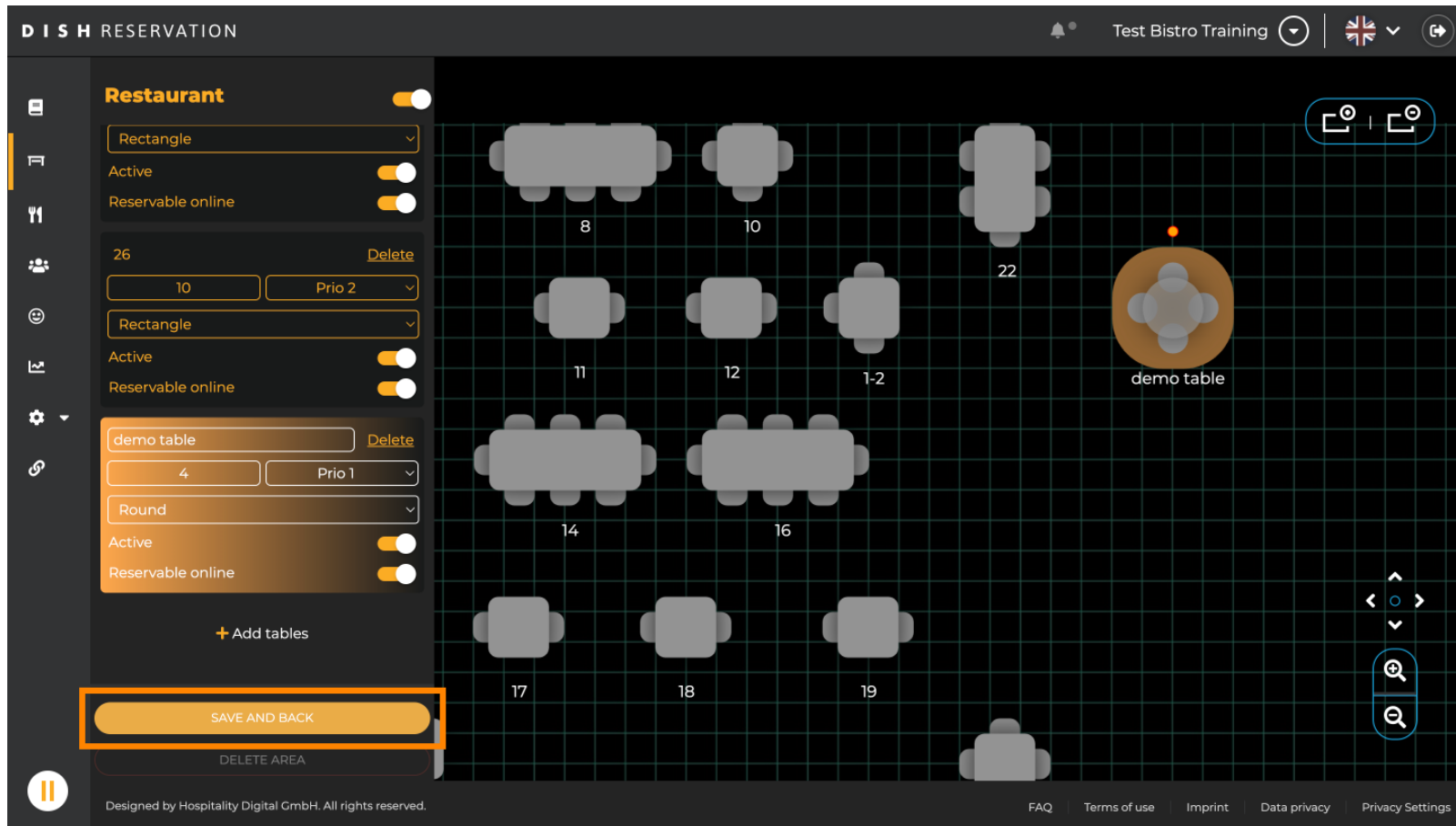




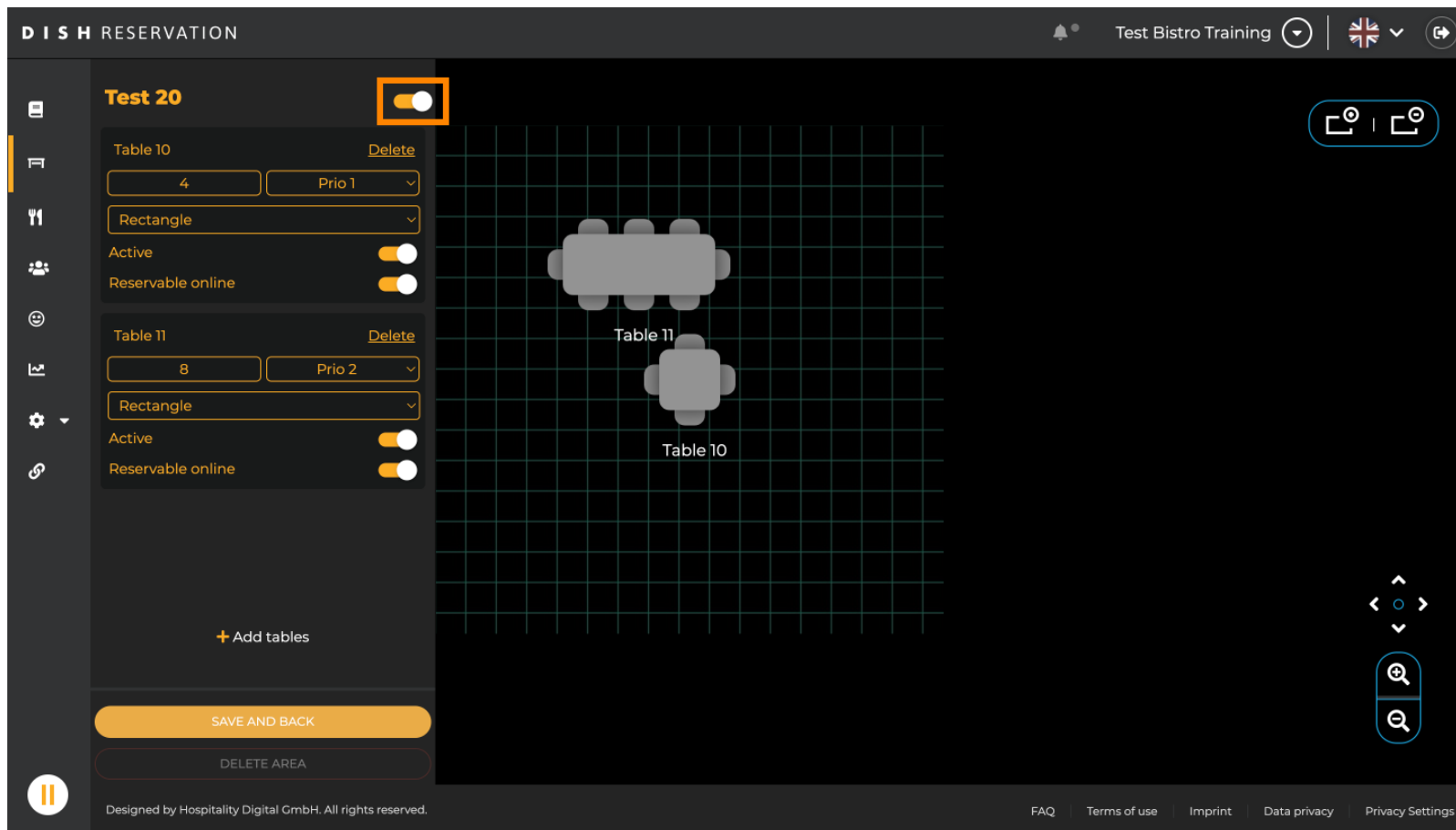
Una vez añadidos los detalles, puedes mover la **nueva mesa** libremente en tu plano. Simplemente arrástrala y suéltala donde quieras.



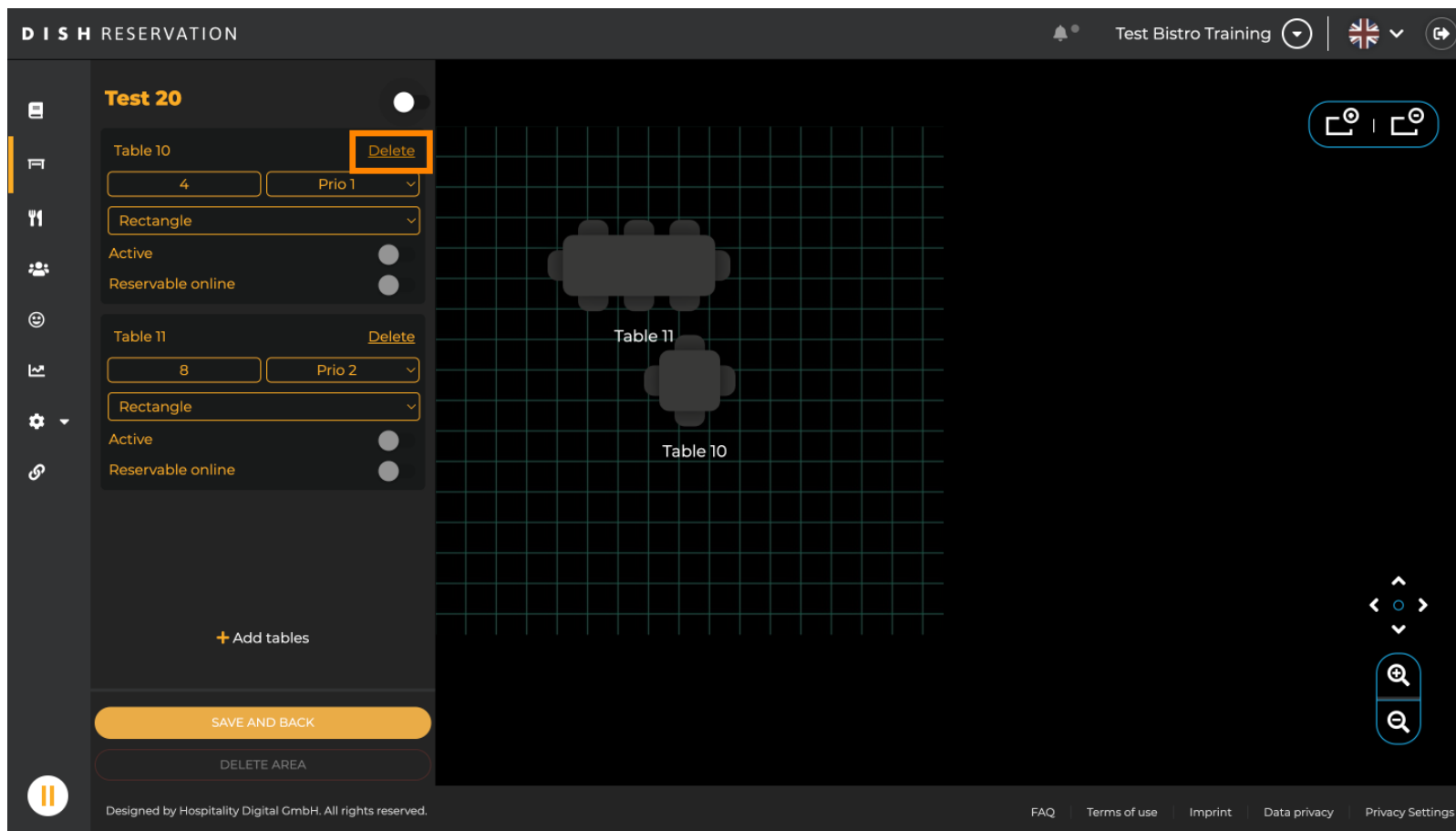
Luego haga clic en **GUARDAR Y ATRÁS** para aplicar los cambios.



Para deshabilitar un área, configure el **control deslizante** como inactivo.

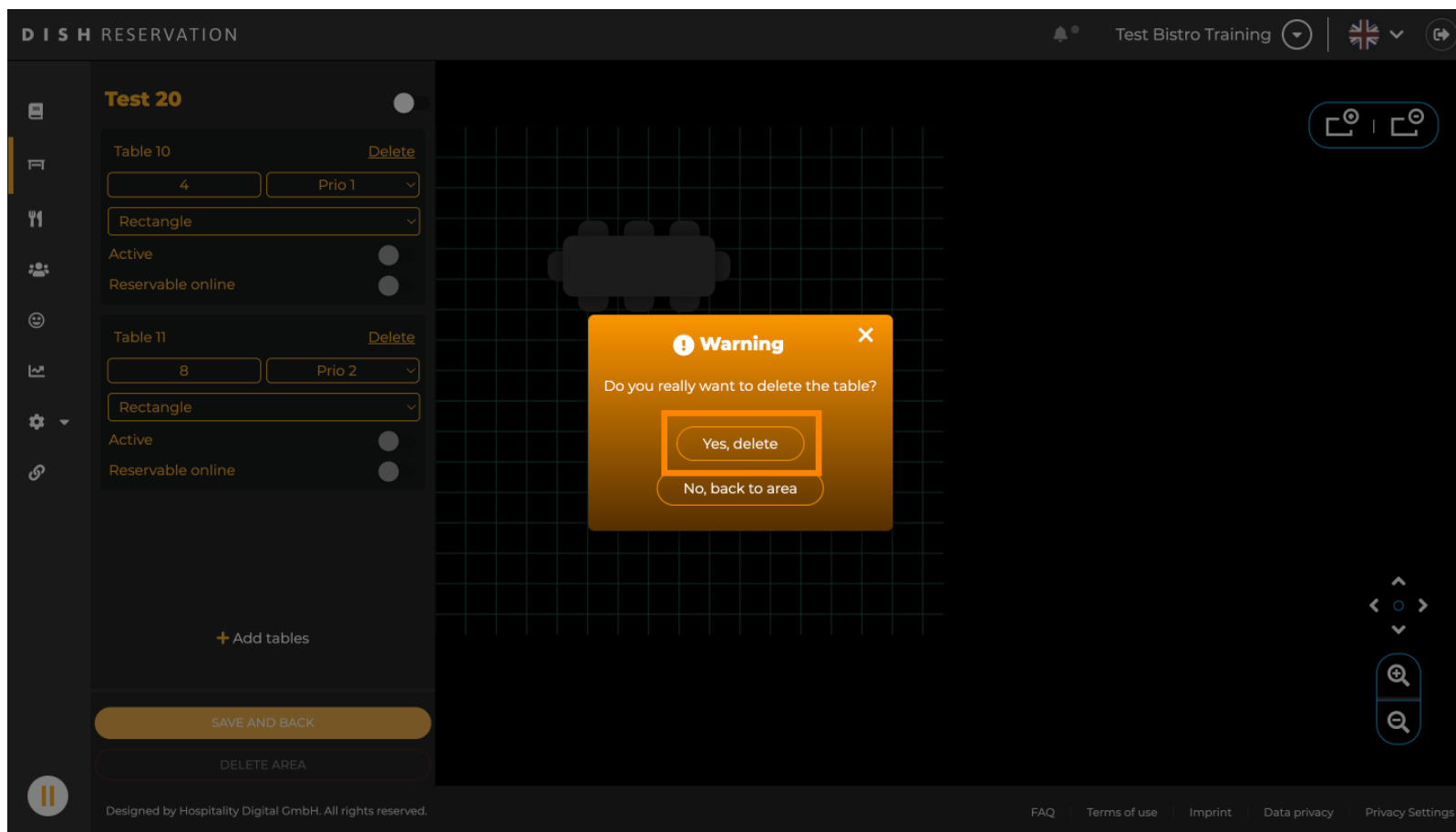


Si desea eliminar una tabla, haga clic en **Eliminar**.



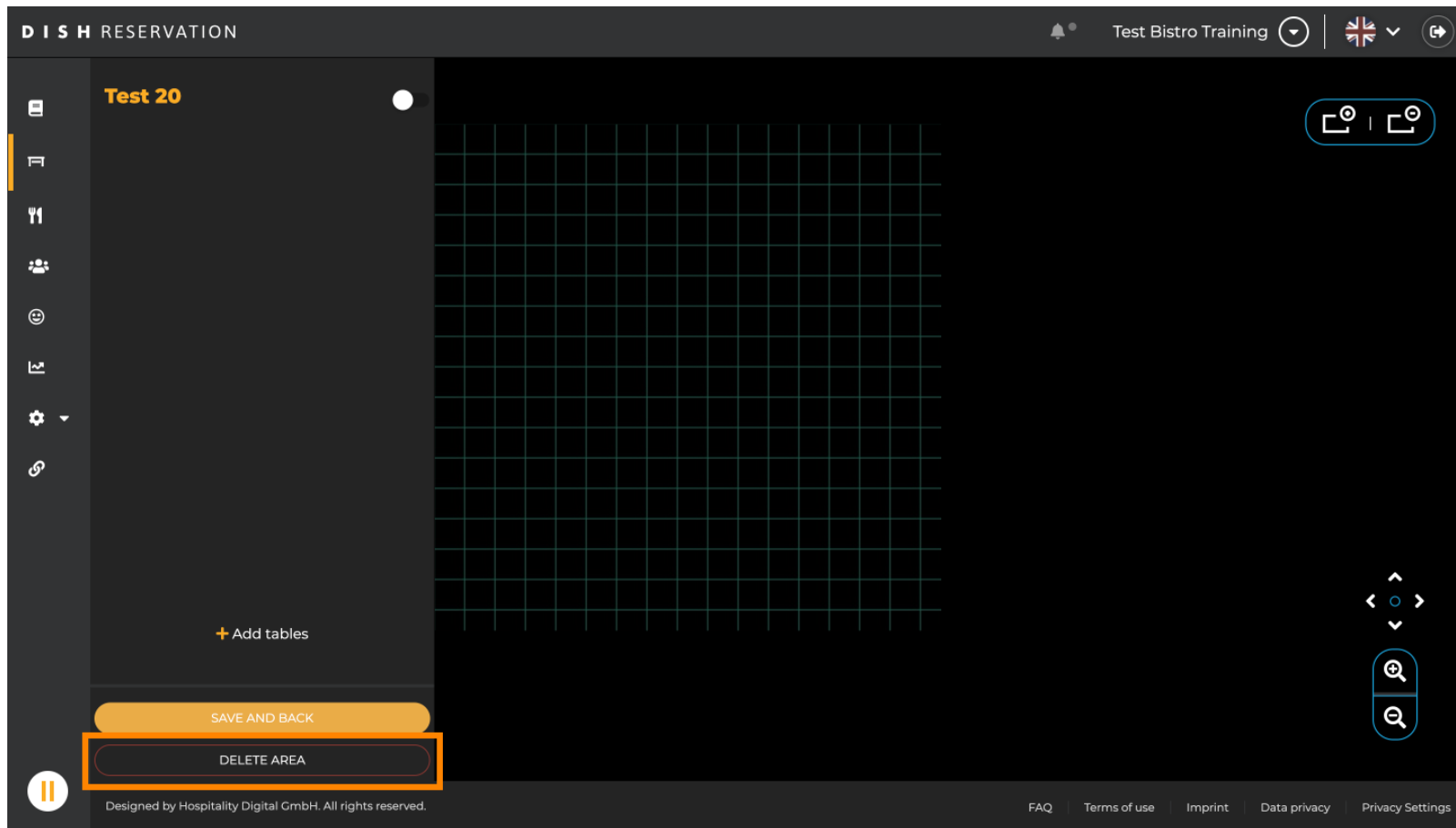


Para evitar eliminar una tabla accidentalmente, se le pedirá que confirme la acción. Para confirmar, haga clic en **"Sí, eliminar"**.



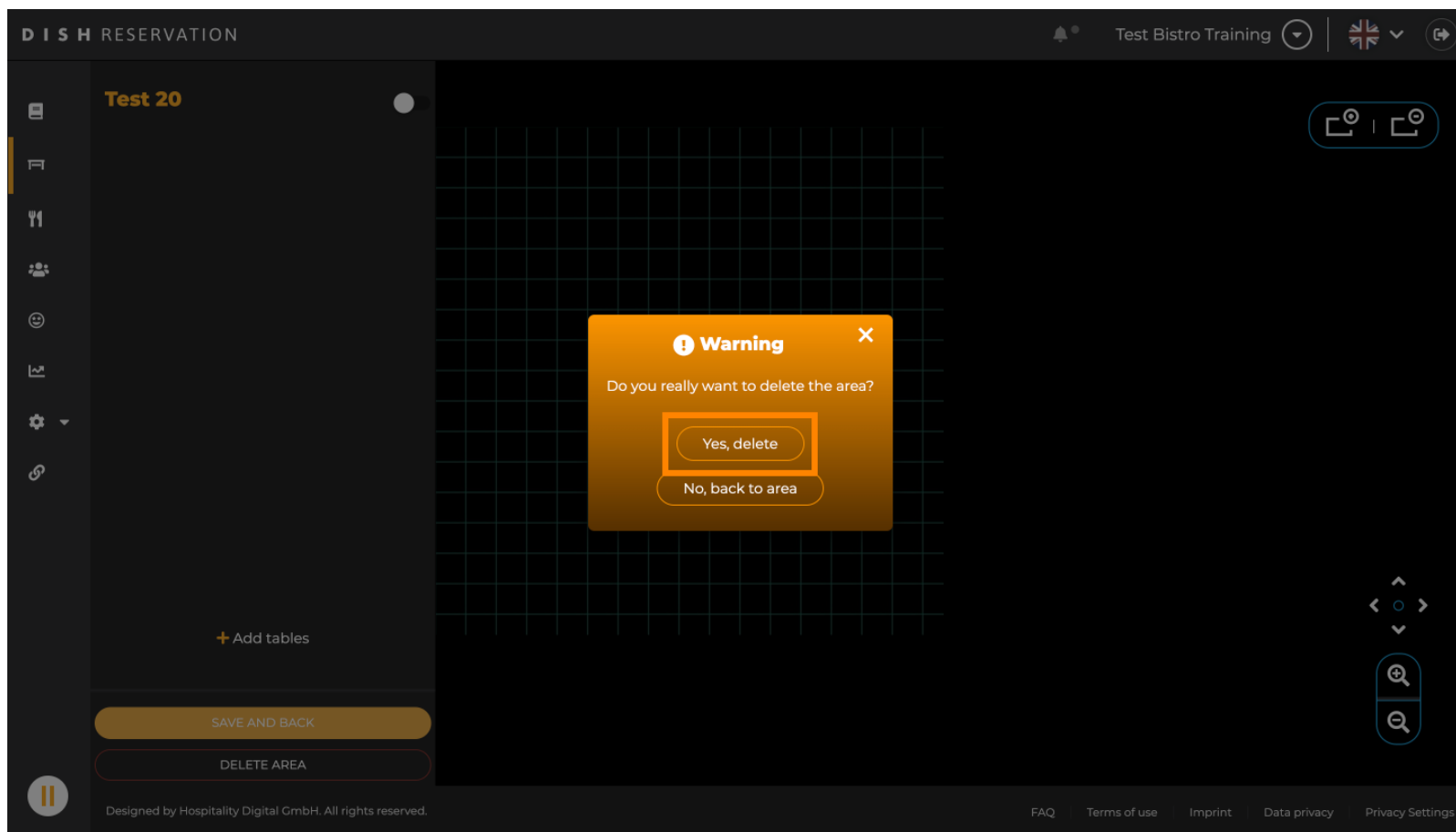


Para eliminar un área completa, haga clic en **ELIMINAR ÁREA** . Nota: Para eliminar un área, asegúrese de que se hayan eliminado todas las tablas y que el área esté deshabilitada.



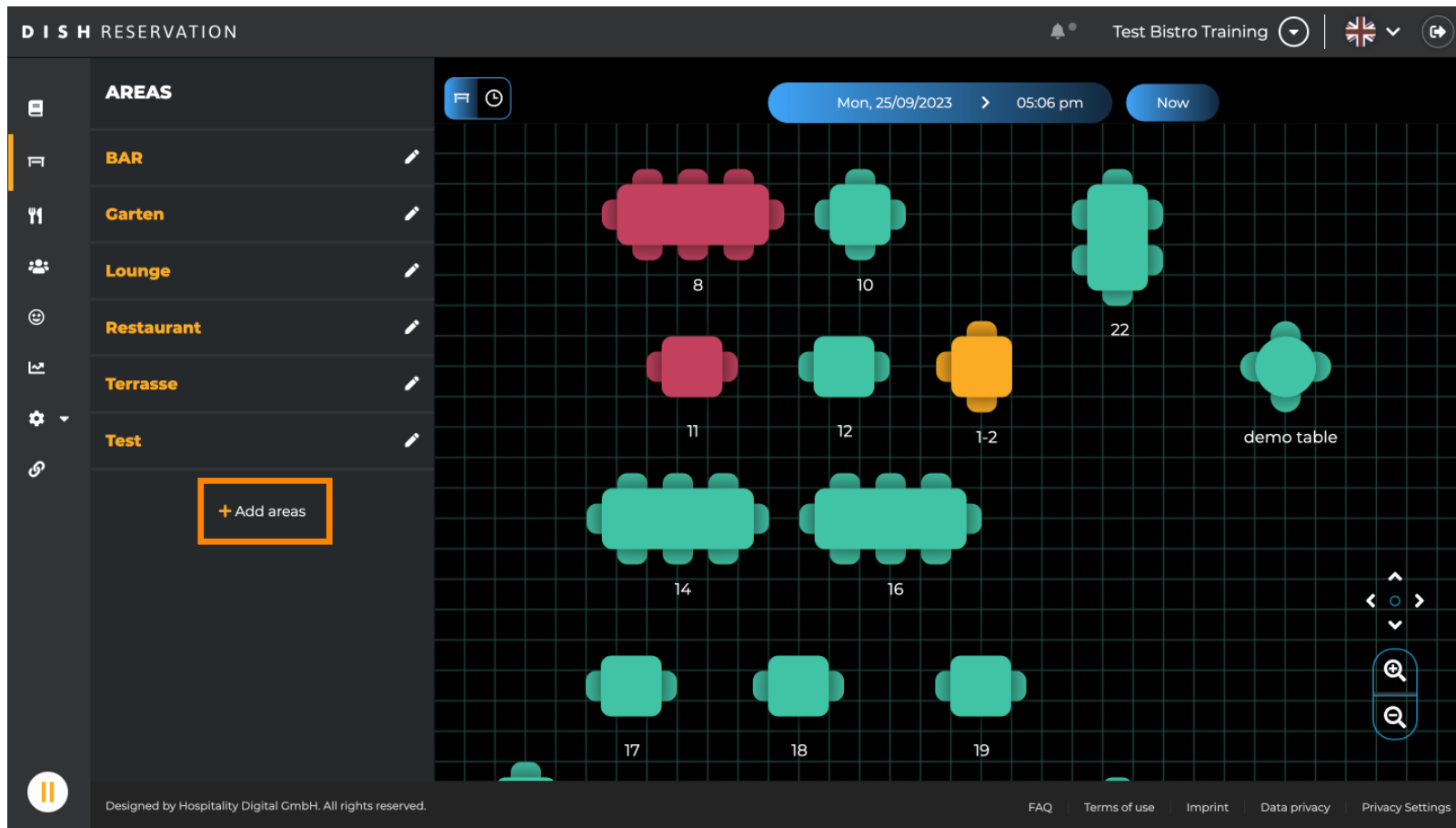


Para asegurarte de no eliminar un área accidentalmente, se te pedirá que confirmes la acción. Para confirmar, haz clic en **"Sí, eliminar"**.

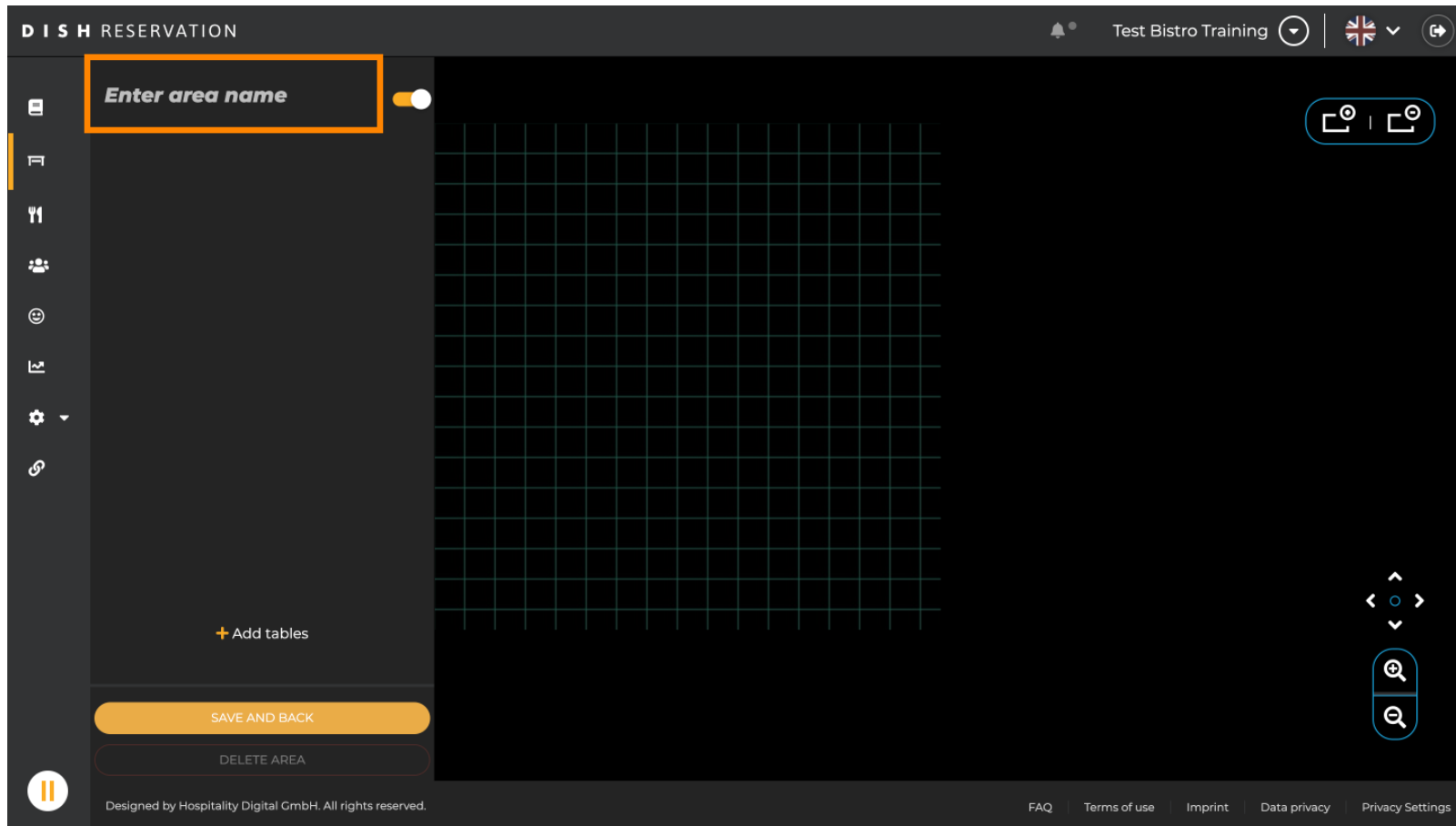




Al hacer clic en **+ Agregar áreas**, se abrirá una máscara de entrada para agregar el nombre de la nueva área.

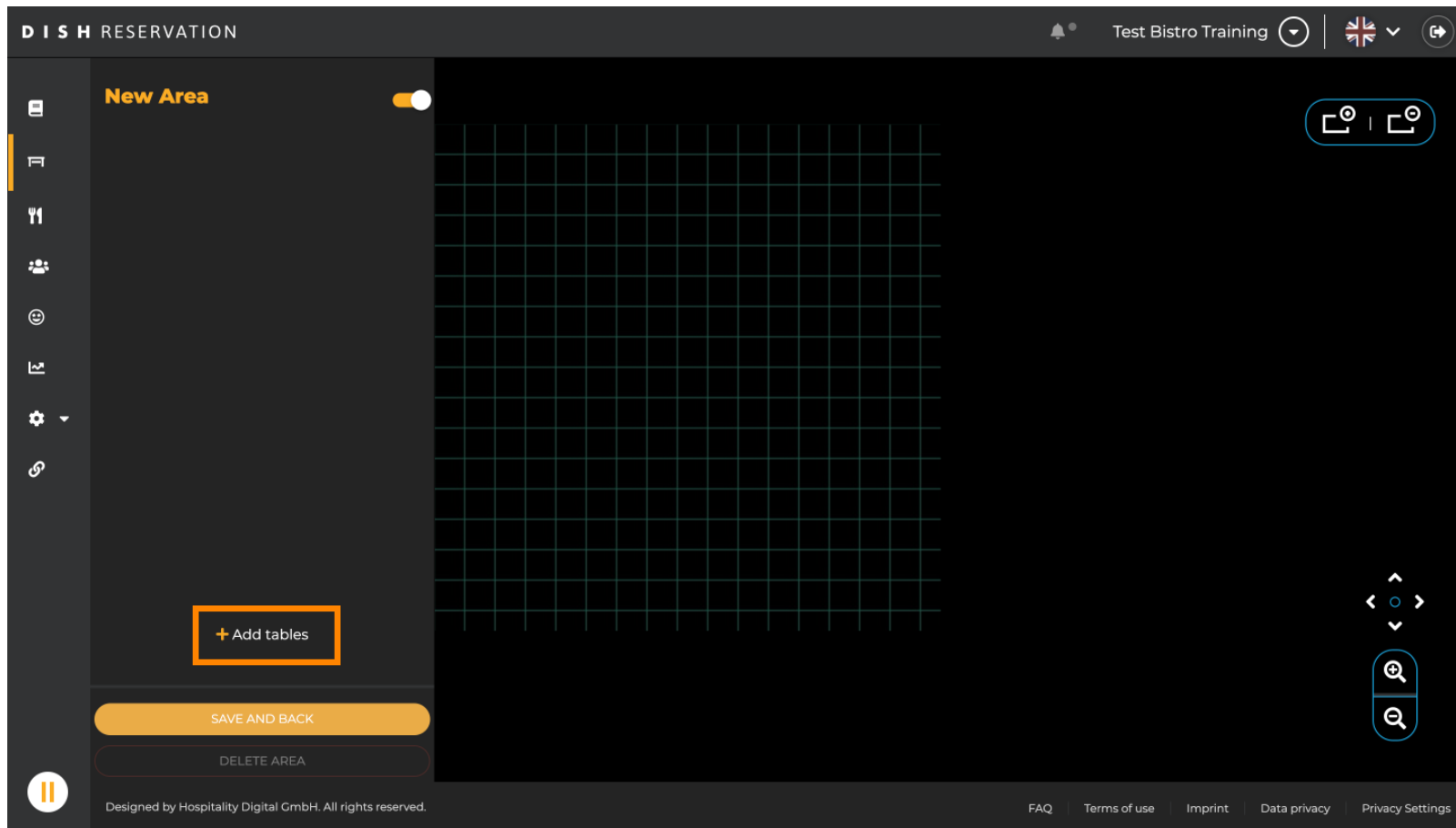


Introduzca el nombre del área en el **campo de texto** correspondiente .



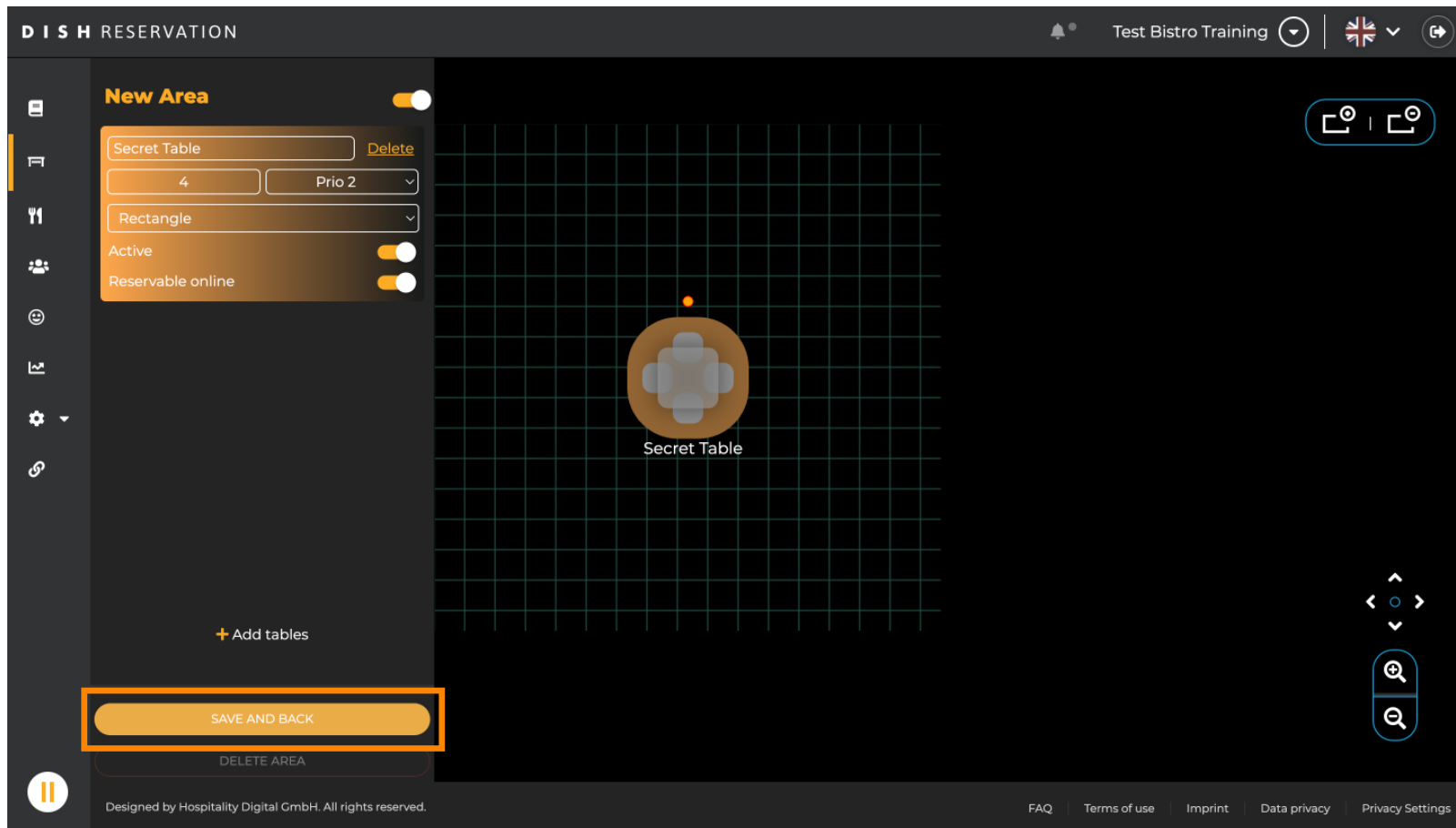


Como se muestra en los pasos anteriores, puede crear tablas de lugares y haciendo clic en **+ Agregar tablas**.



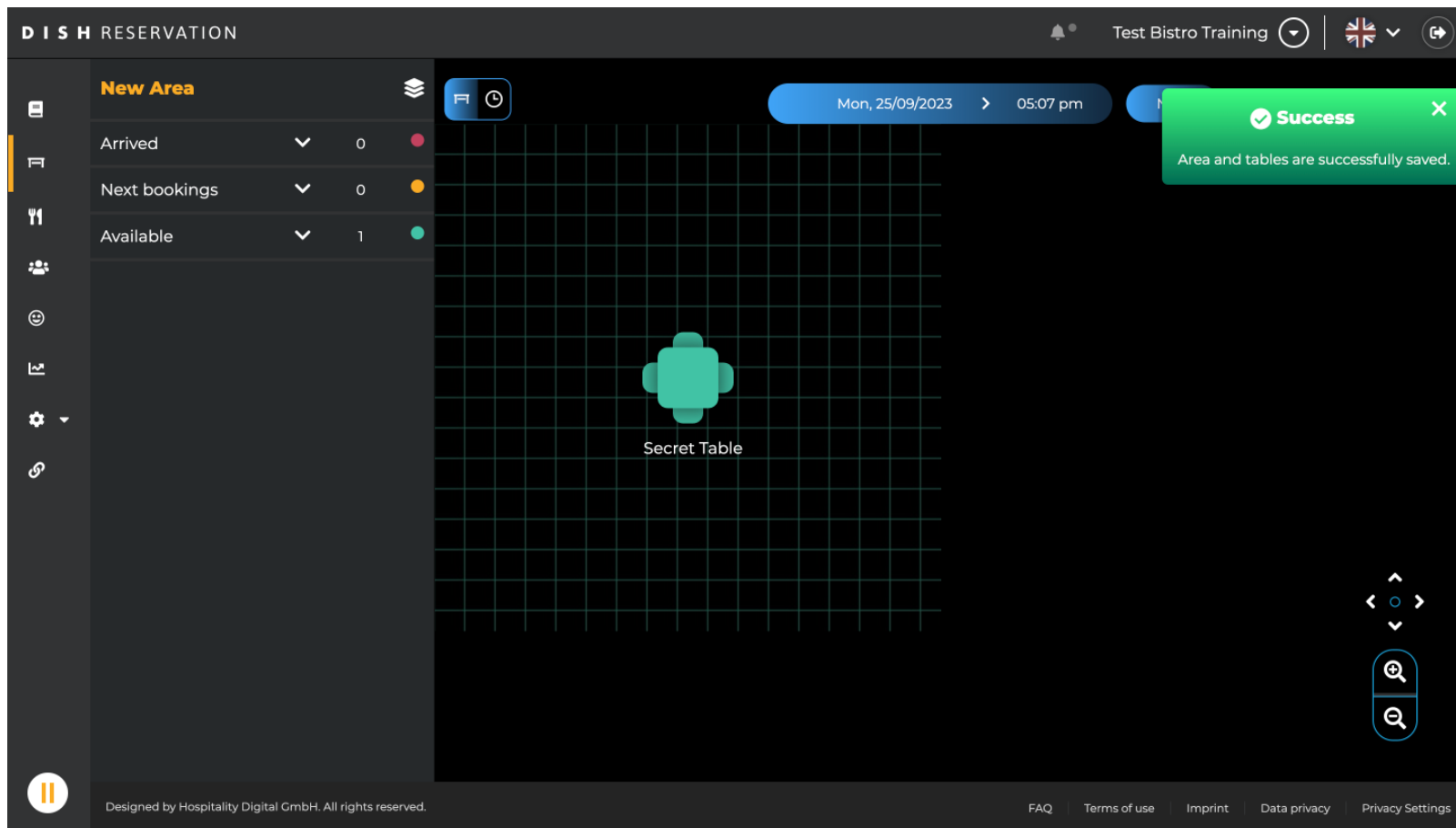


Una vez que haya terminado de configurar la nueva área, haga clic en **GUARDAR Y ATRÁS** para aplicar los cambios.





Listo. Has completado el tutorial y ahora tienes una visión general de las funciones del plan de mesa.





Escanee para ir al reproductor interactivo