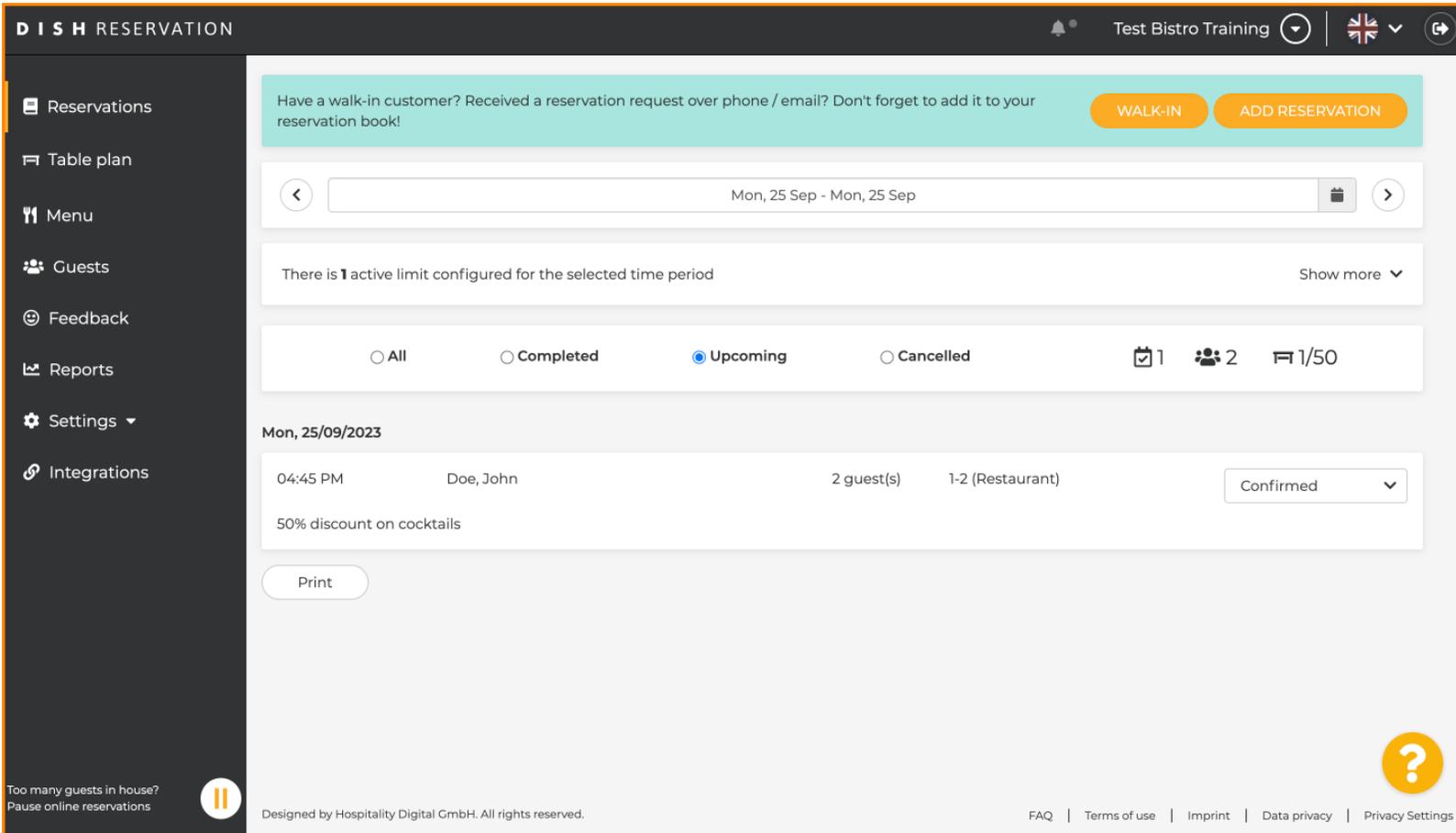


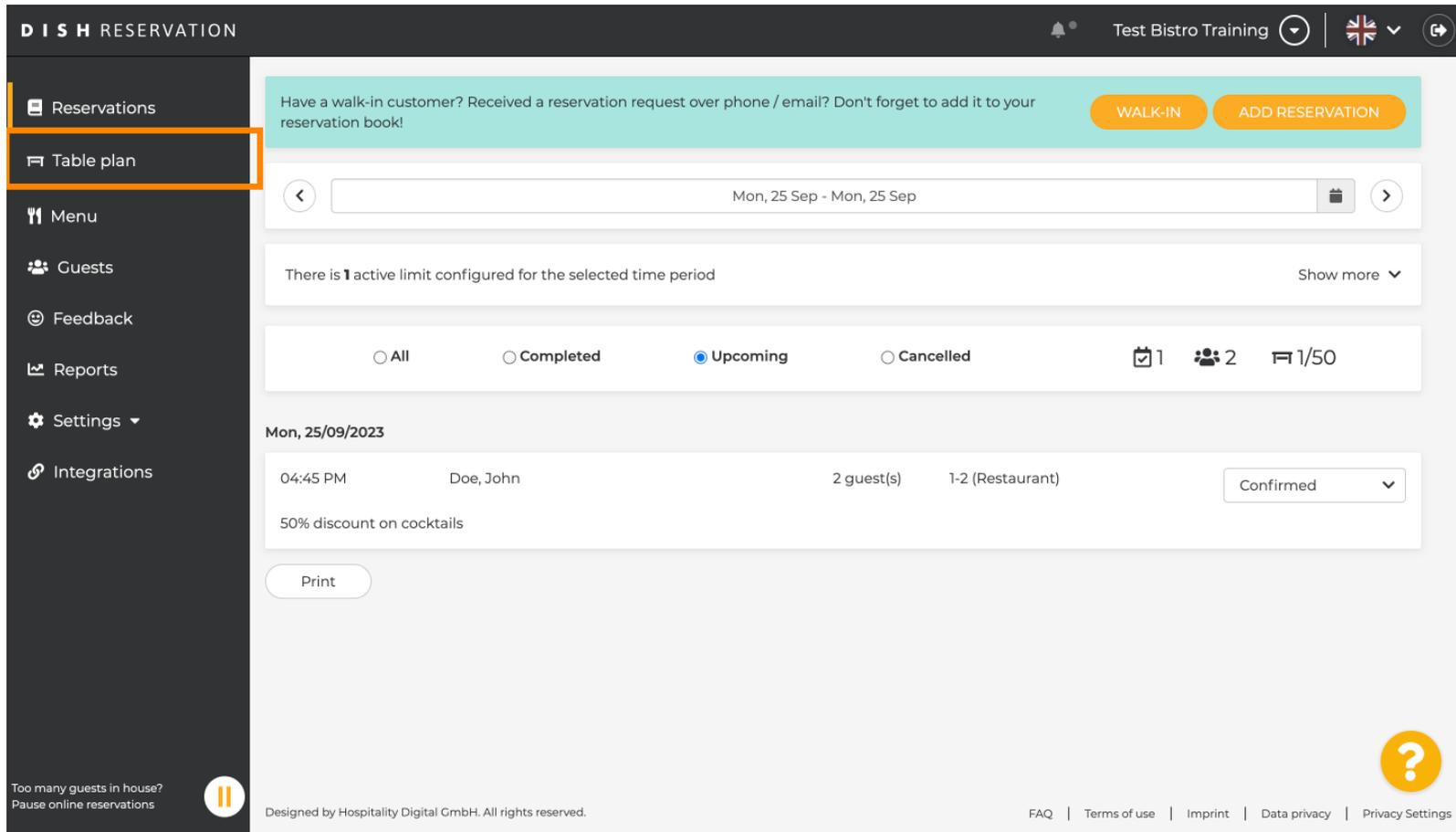


Benvenuti alla **dashboard di prenotazione DISH**. In questo tutorial, vi forniremo una panoramica delle funzioni di prenotazione dei tavoli.



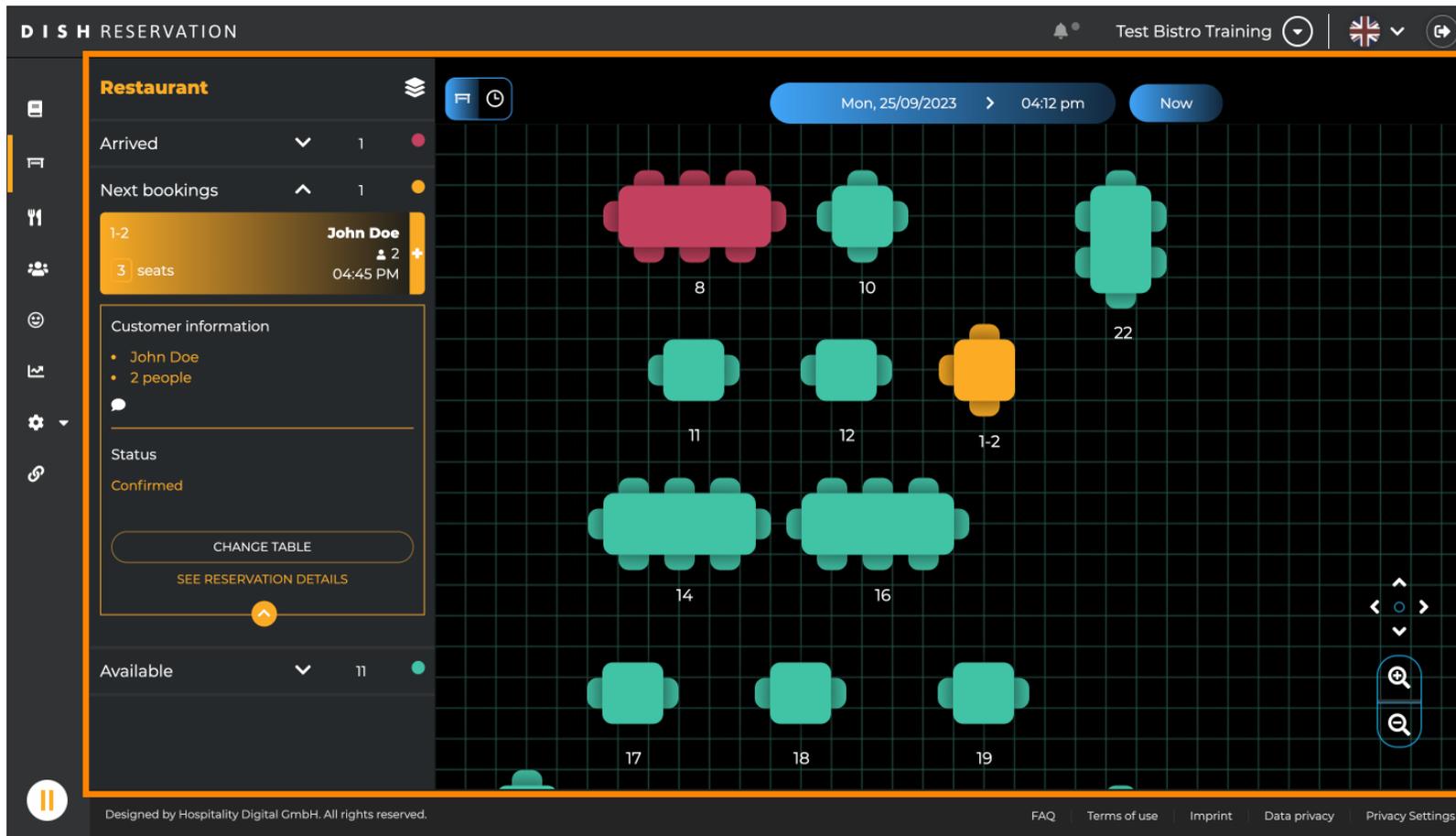
The screenshot displays the DISH Reservation Admin Dashboard. The interface includes a dark sidebar on the left with navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal notification banner at the top with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". A summary bar indicates "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter tabs for "All", "Completed", "Upcoming" (selected), and "Cancelled" are present, along with summary icons for 1 calendar, 2 guests, and 1/50 tables. A reservation card for "Mon, 25/09/2023" at "04:45 PM" for "Doe, John" (2 guest(s) at 1-2 (Restaurant)) is shown with a "Confirmed" status and a "50% discount on cocktails" note. A "Print" button is located below the card. At the bottom, there is a "Too many guests in house? Pause online reservations" warning with a pause icon, a "Designed by Hospitality Digital GmbH. All rights reserved." footer, and a "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings" menu.

Per accedere alla planimetria dei tavoli, cliccare su **Planimetria dei tavoli** nel menu a sinistra.

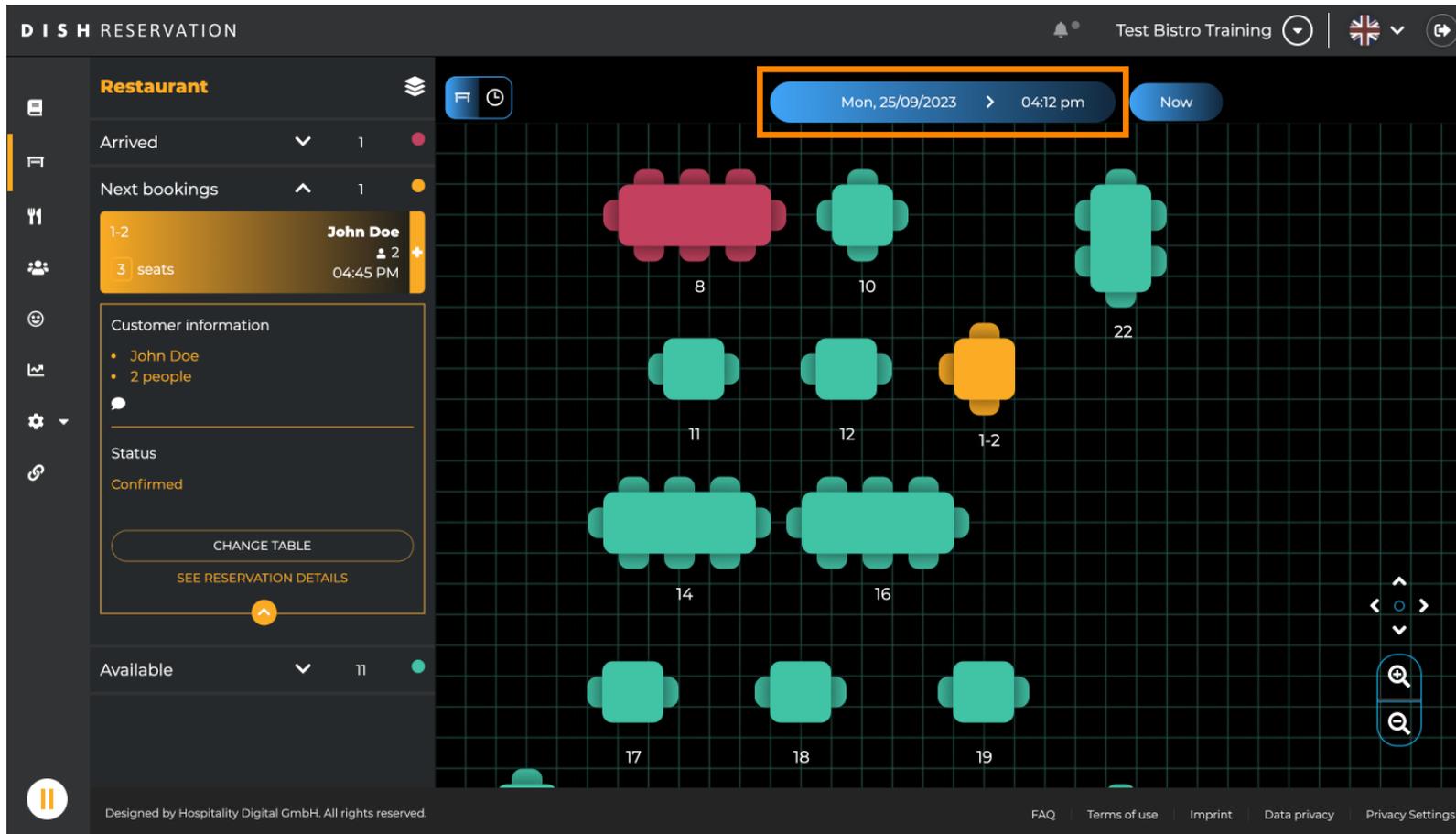


The screenshot displays the DISH RESERVATION administration interface. On the left, a dark sidebar contains a menu with the following items: Reservations, Table plan (highlighted with an orange box), Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area features a teal header with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two orange buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" link. Filter tabs include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 1 calendar icon, 2 people icon, and 1/50 table icon. A reservation entry for "Mon, 25/09/2023" at "04:45 PM" for "Doe, John" (2 guest(s) at 1-2 (Restaurant)) is shown with a "Confirmed" status and a "50% discount on cocktails" note. A "Print" button is located below the entry. At the bottom, there is a "Too many guests in house? Pause online reservations" notification, a "Designed by Hospitality Digital GmbH. All rights reserved." footer, and a help icon (question mark).

i Vedrai quindi i **tavoli disponibili** , **gli ospiti arrivati** e **le prossime prenotazioni** . **Nota: la disposizione visiva dei tavoli è una funzionalità inclusa solo in DISH Professional Reservation.**



Per guardare un'altra data/ora, clicca sulla **barra dell'ora**.



Quindi seleziona la data e l'ora in cui vuoi assistere.

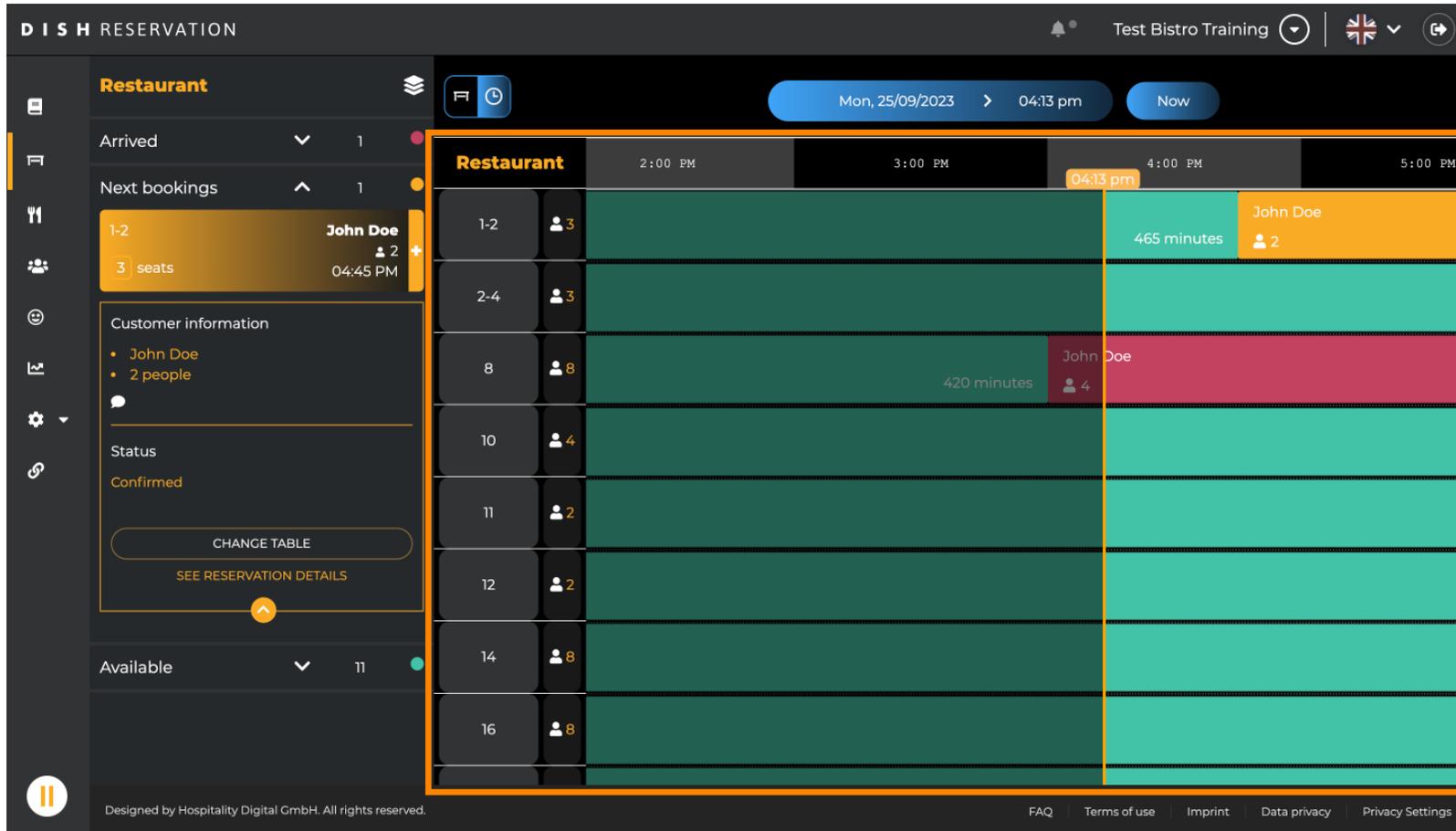
The screenshot displays the DISH RESERVATION management interface. On the left, a sidebar shows reservation details for a restaurant named "Test Bistro Training". The reservation is for "John Doe" (2 people) at 04:45 PM on Monday, 25/09/2023. The status is "Confirmed". The table plan on the right shows several tables, with table 8 highlighted in pink. A date and time selection modal is open, showing a calendar for September 2023 with the 25th selected, and a time picker set to 04:13 PM. The modal includes an "Apply" button.



Per tornare all'ora corrente, fare clic su **Adesso** .

The screenshot displays the DISH Reservation Admin Panel. The top header shows the restaurant name 'Test Bistro Training' and the current date and time 'Mon, 25/09/2023' at '04:13 pm'. A 'Now' button is highlighted with an orange box. The left sidebar contains reservation details for 'John Doe' (2 people, 04:45 PM) and a 'Confirmed' status. The main area shows a grid of tables numbered 8 through 22, with various table shapes and colors (pink, teal, orange) representing different table configurations. The bottom of the screen includes a footer with 'Designed by Hospitality Digital CmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

 Ora puoi vedere gli orari disponibili per i tavoli corrispondenti.



The screenshot displays the DISH Reservation Admin Panel. The top navigation bar shows the date and time: **Mon, 25/09/2023** at **04:13 pm**. The main area is a table grid for a restaurant, with columns representing time slots: 2:00 PM, 3:00 PM, 4:00 PM, and 5:00 PM. A vertical orange line indicates the current time is 04:13 pm. The table grid shows reservations for various tables (1-2, 2-4, 8, 10, 11, 12, 14, 16) with their respective seat counts and reservation durations. For example, table 1-2 (3 seats) has a reservation for John Doe (2 people) for 465 minutes. The sidebar on the left provides details for the selected reservation, including customer information (John Doe, 2 people), status (Confirmed), and options to change the table or see reservation details. The bottom of the screen contains a footer with the text "Designed by Hospitality Digital GmbH. All rights reserved." and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



Clicca su una **prenotazione esistente** per modificare le prenotazioni selezionate. **Nota: non importa se sono imminenti o già in corso.**

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a detailed view of a reservation for 'John Doe' (2 people, 3 seats, 04:45 PM). The main area shows a 'Restaurant' floor plan with a grid of tables. A reservation for 'John Doe' (2 people) is highlighted in orange, spanning from 4:00 PM to 4:26 PM. Other reservations are shown in teal and maroon. The interface includes a top navigation bar with the date 'Mon, 25/09/2023' and time '04:20 pm', and a bottom footer with legal information and links.

i Le **informazioni** sulla prenotazione selezionata verranno visualizzate sulla sinistra. Potrai quindi scegliere tra diverse opzioni a seconda dello stato della prenotazione (arrivata, confermata, in arrivo).

The screenshot displays the DISH Reservation Admin Panel interface. At the top, it shows the restaurant name 'Test Bistro Training' and the current date and time: 'Mon, 25/09/2023' at '04:20 pm'. A 'Now' button is also visible.

The main area is a table layout with columns representing time slots: ':00 PM', '3:00 PM', '4:00 PM', and '5:00 PM'. A vertical orange line indicates the current time is '04:27 pm'. The table rows represent different tables, with columns for table number and number of seats. Reservations are shown as colored blocks with customer names and durations.

On the left side, a sidebar provides details for the selected reservation (John Doe, 8 seats, arrived at 04:00 PM). The details include:

- Arrived**: 1 reservation
- Customer information**: John Doe, 4 people
- Status**: Arrived
- Actions**: END RESERVATION, CHANGE TABLE, SEE RESERVATION DETAILS

Below the details, the 'Next bookings' section shows a reservation for table 1-2 (John Doe, 2 seats, arriving at 04:45 PM).

At the bottom, there is a footer with the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Per aggiungere una nuova prenotazione, seleziona il **tavolo** desiderato.

The screenshot displays the DISH Reservation Admin Panel interface. The top navigation bar includes the 'DISH RESERVATION' logo, a notification bell, the restaurant name 'Test Bistro Training', and a location pin icon. The main header shows the date 'Mon, 25/09/2023' and the current time '04:20 pm', with a 'Now' button. The interface is divided into three main sections: a left sidebar, a central table grid, and a right sidebar.

Left Sidebar (Reservation Details):

- Restaurant:** Arrived (1 reservation)
- Current Reservation:** 8 seats, John Doe, 4 people, 04:00 PM
- Customer information:** John Doe, 4 people
- Status:** Arrived
- Actions:** END RESERVATION, CHANGE TABLE, SEE RESERVATION DETAILS
- Next bookings:** 1 booking
- Next Booking:** 1-2 seats, John Doe, 2 people, 04:45 PM

Central Table Grid:

Table	Seats	Time	Reservation
1-2	3	04:00 PM - 04:27 PM	John Doe (2 people)
2-4	3	04:00 PM - 04:27 PM	
8	8	04:00 PM - 04:27 PM	John Doe (4 people)
10	4	04:00 PM - 04:27 PM	
11	2	04:00 PM - 04:27 PM	
12	2	04:00 PM - 04:27 PM	
14	8	04:00 PM - 04:27 PM	
16	8	04:00 PM - 04:27 PM	

Right Sidebar (Actions):

- END RESERVATION
- CHANGE TABLE
- SEE RESERVATION DETAILS

The reservation for John Doe at table 8 is highlighted with an orange border, indicating it is the selected table for adding a new reservation.

Quindi clicca sul **simbolo più** per aggiungere una nuova prenotazione.

The screenshot displays the DISH Reservation Admin Panel interface. On the left, a sidebar contains navigation icons and a 'Restaurant' details panel for 'John Doe' (2 people, Confirmed). The main area shows a table grid for 'Test Bistro Training' on 'Mon, 25/09/2023' at '04:20 pm'. The grid has columns for time slots (2:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). A vertical orange line is positioned at 04:27 pm. A plus sign icon in the table grid is highlighted with an orange box, indicating the action to add a new reservation.

Si aprirà una nuova schermata di inserimento in cui potrai inserire le **informazioni** richieste .

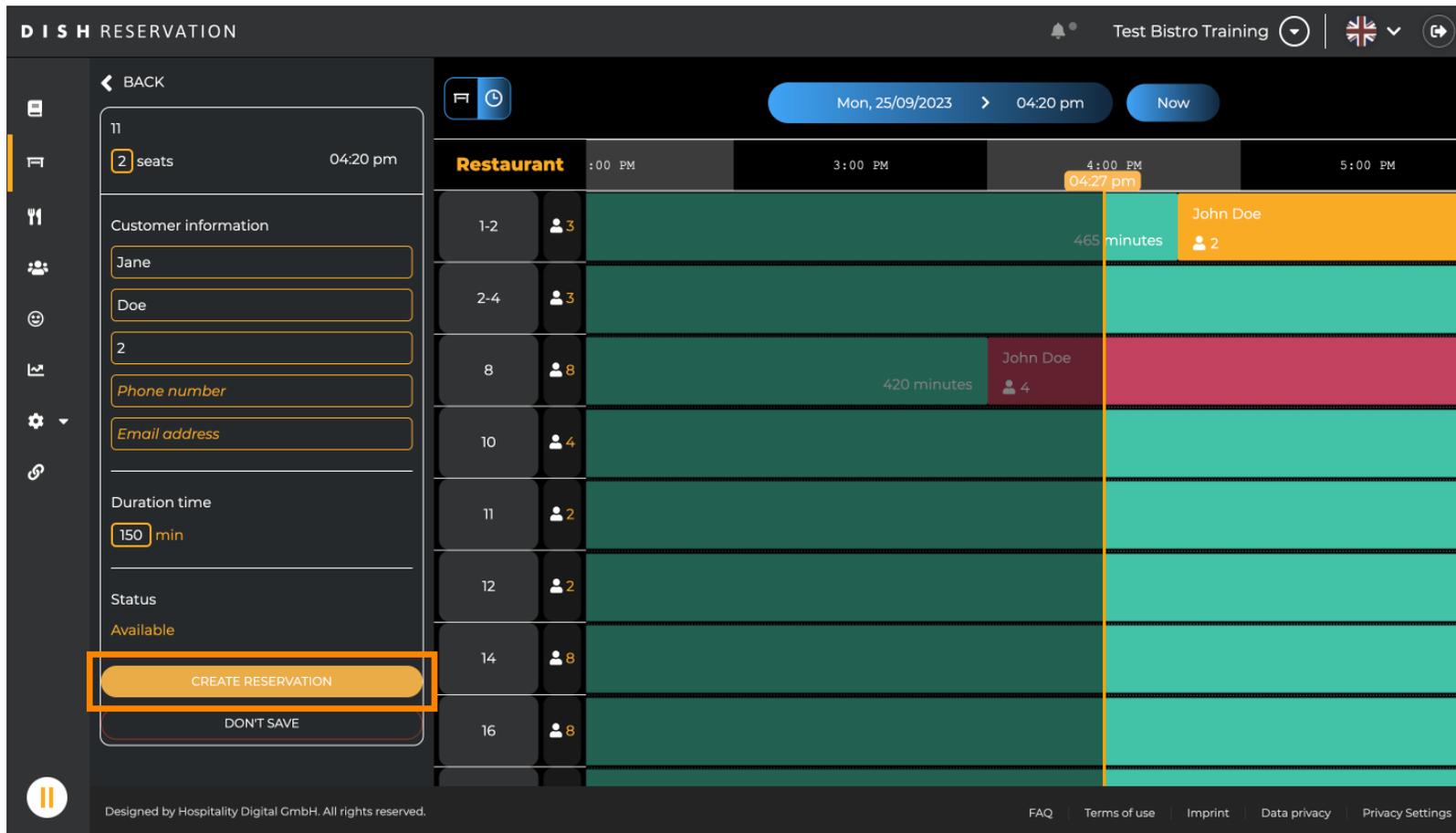
The screenshot displays the DISH Reservation Admin Panel. On the left, a reservation form is visible, highlighted with an orange border. The form includes the following fields and options:

- Table:** 11
- Seats:** 2
- Time:** 04:20 pm
- Customer information:**
 - First name
 - Last name
 - Party size
 - Phone number
 - Email address
- Duration time:** 150 min
- Status:** Available
- Buttons:** CREATE RESERVATION, DONT SAVE

On the right, a table layout is shown for the restaurant. The table is organized by time slots (1:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). The current time is 04:27 pm. The table shows reservations for John Doe with 2 people at table 1-2 (465 minutes) and 4 people at table 8 (420 minutes). The table layout is highlighted with an orange border.



Dopo aver inserito tutte le informazioni della prenotazione, clicca su **CREA PRENOTAZIONE** per aggiungerla.



DISH RESERVATION | Test Bistro Training

Mon, 25/09/2023 | 04:20 pm | Now

Restaurant | 2:00 PM | 3:00 PM | 4:00 PM | 5:00 PM

11 | 2 seats | 04:20 pm

Customer information

Jane

Doe

2

Phone number

Email address

Duration time

150 min

Status

Available

CREATE RESERVATION

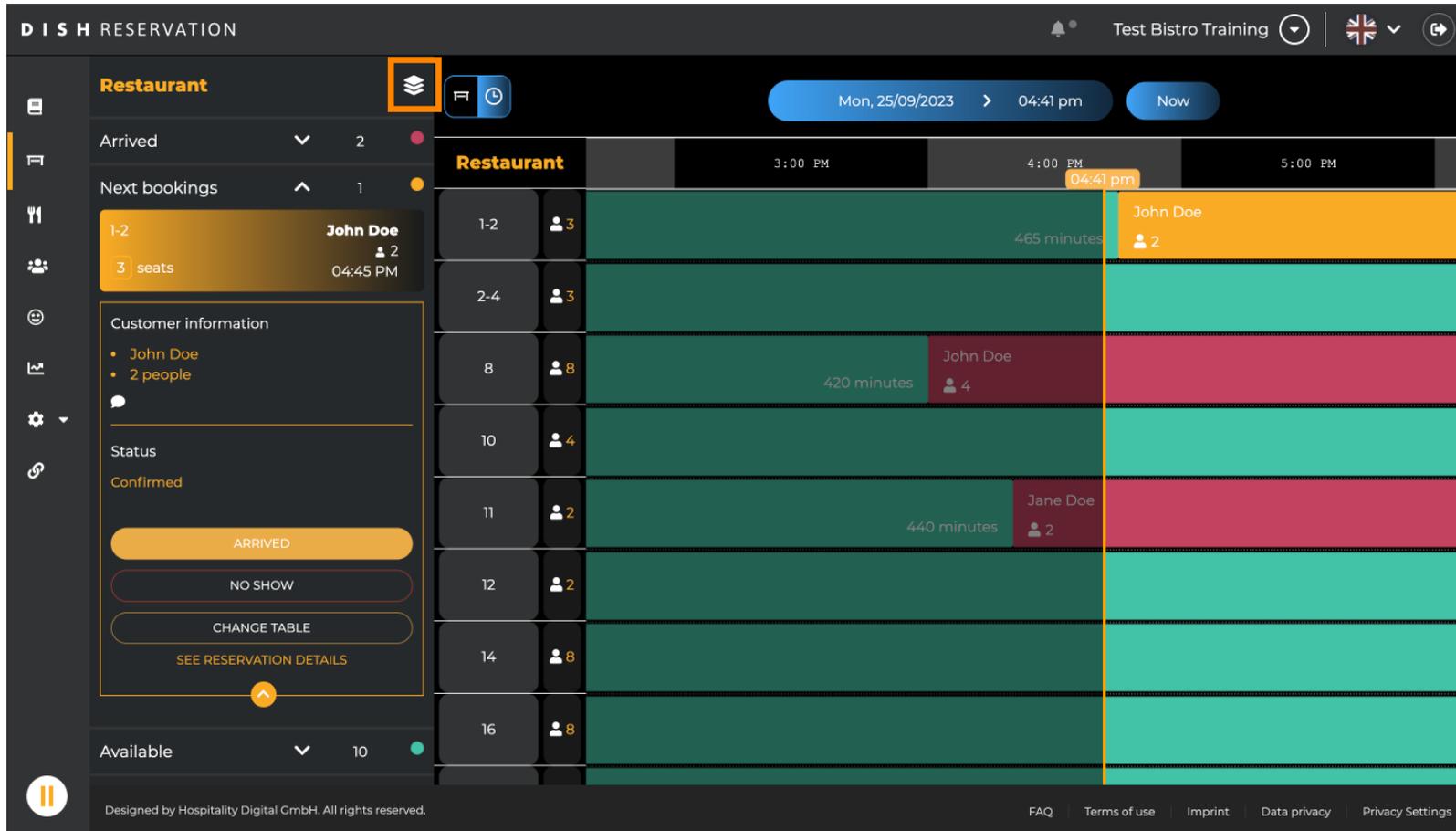
DON'T SAVE

Table	Seats	Duration	Customer
1-2	3	465 minutes	John Doe (2)
2-4	3		
8	8	420 minutes	John Doe (4)
10	4		
11	2		
12	2		
14	8		
16	8		

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Per cambiare l'area della tua attività, clicca sul **simbolo a strati**.



The screenshot displays the DISH Reservation Admin Panel interface. At the top left, the 'Restaurant' section is active, and a 'strati' icon (represented by three stacked squares) is highlighted with an orange box. The main area shows a table layout for 'Restaurant' on 'Mon, 25/09/2023' at '04:41 pm'. The table is organized into columns for time slots: 3:00 PM, 4:00 PM, and 5:00 PM. A vertical orange line indicates the current time is 04:41 pm. The table rows represent different tables, with columns for table number, number of seats, and reservation details (customer name, duration, and status). The reservation details for the highlighted table (1-2) are shown in a sidebar on the left, including customer information (John Doe, 2 people) and status (Confirmed). The sidebar also contains buttons for 'ARRIVED', 'NO SHOW', 'CHANGE TABLE', and 'SEE RESERVATION DETAILS'. At the bottom of the sidebar, the 'Available' status is shown as 10. The footer of the interface includes the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

Quindi seleziona l'area desiderata cliccando sul suo **nome**.

The screenshot displays the DISH Reservation Admin Panel interface. At the top, it shows the title 'DISH RESERVATION' and the location 'Test Bistro Training'. The current date and time are 'Mon, 25/09/2023' and '04:41 pm'. A 'Now' button is also visible.

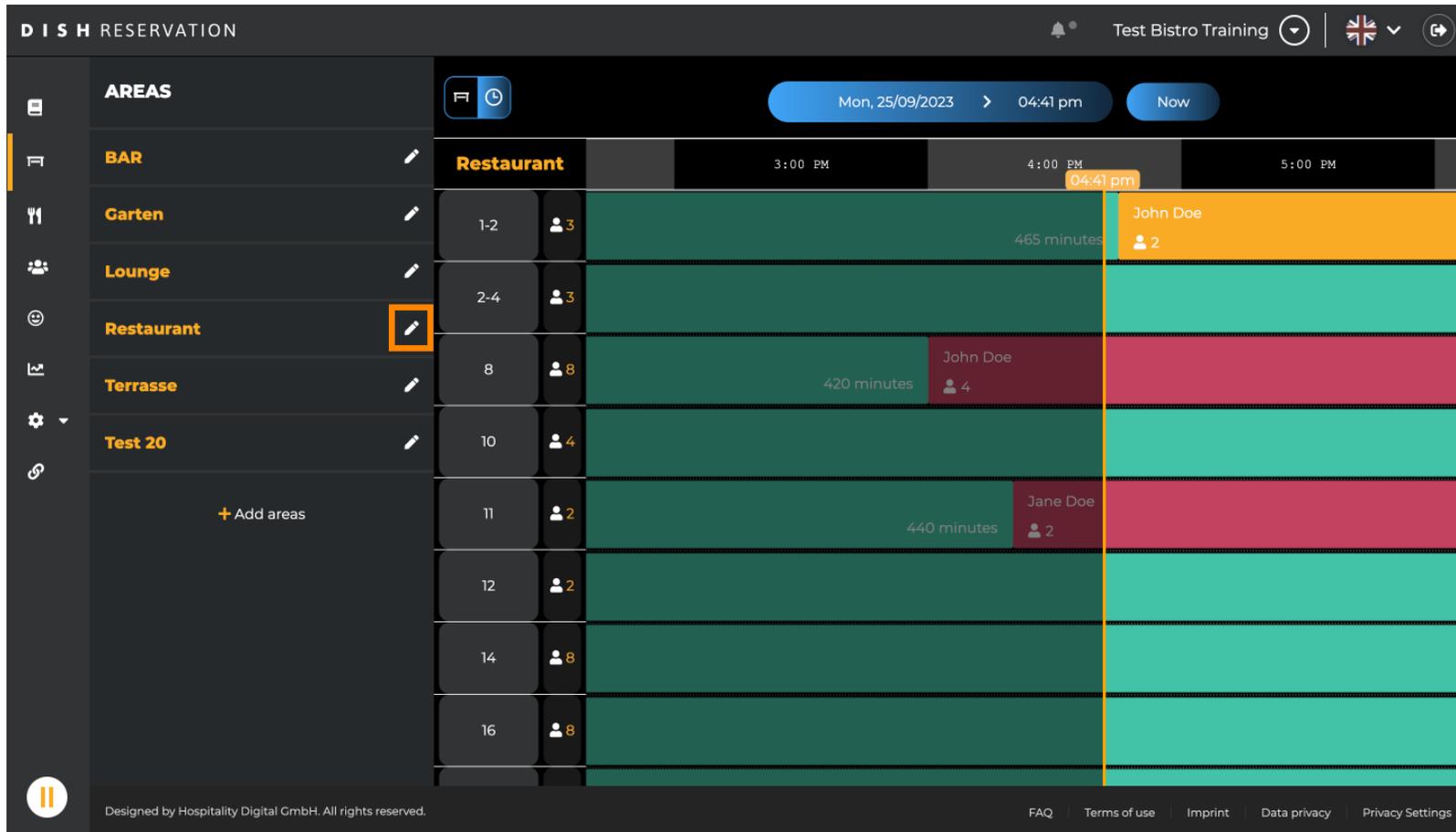
The main area is a table layout with columns for time slots: 3:00 PM, 4:00 PM, and 5:00 PM. The 'Lounge' area is highlighted with an orange border. The table shows reservations for various areas, including 'Restaurant', 'Garten', 'Terrasse', and 'Test 20'. Each reservation entry includes the area name, table number, number of guests, duration, and the name of the guest.

Area	Table	Guests	Duration	Guest Name
Restaurant	1-2	3	465 minutes	John Doe
Lounge	2-4	3		
Restaurant	8	8	420 minutes	John Doe
Test 20	10	4		
Test 20	11	2	440 minutes	Jane Doe
Test 20	12	2		
Test 20	14	8		
Test 20	16	8		

At the bottom of the interface, there is a footer with the text 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Se desideri modificare un'area, clicca sull'icona di **modifica** corrispondente .

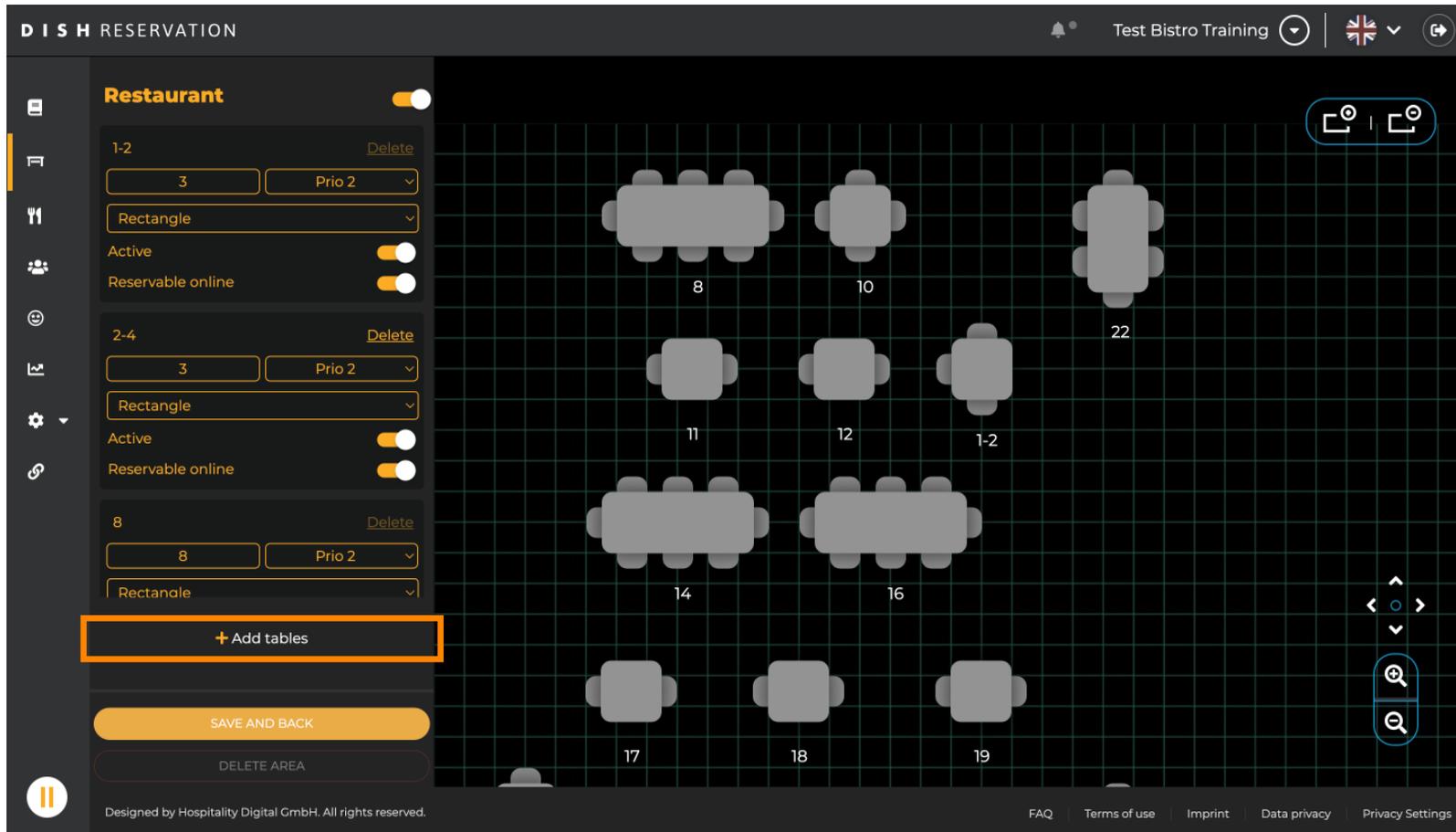


DISH RESERVATION | Test Bistro Training | Mon, 25/09/2023 | 04:41 pm | Now

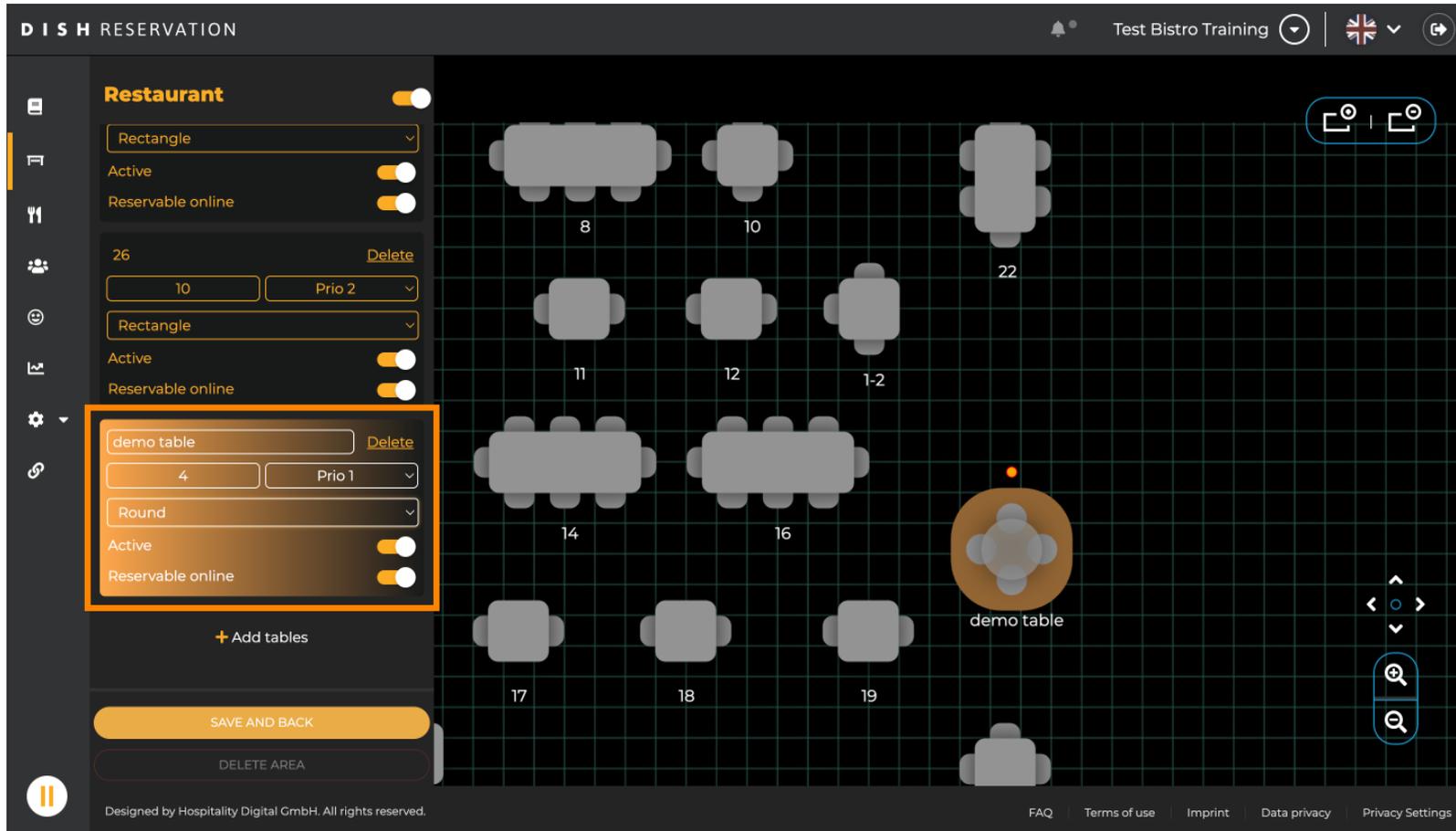
Area	Table	Guests	Duration	Guest Name	Guests
Restaurant	1-2	3	465 minutes	John Doe	2
Lounge	2-4	3			
Restaurant	8	8	420 minutes	John Doe	4
Test 20	10	4			
	11	2	440 minutes	Jane Doe	2
	12	2			
	14	8			
	16	8			

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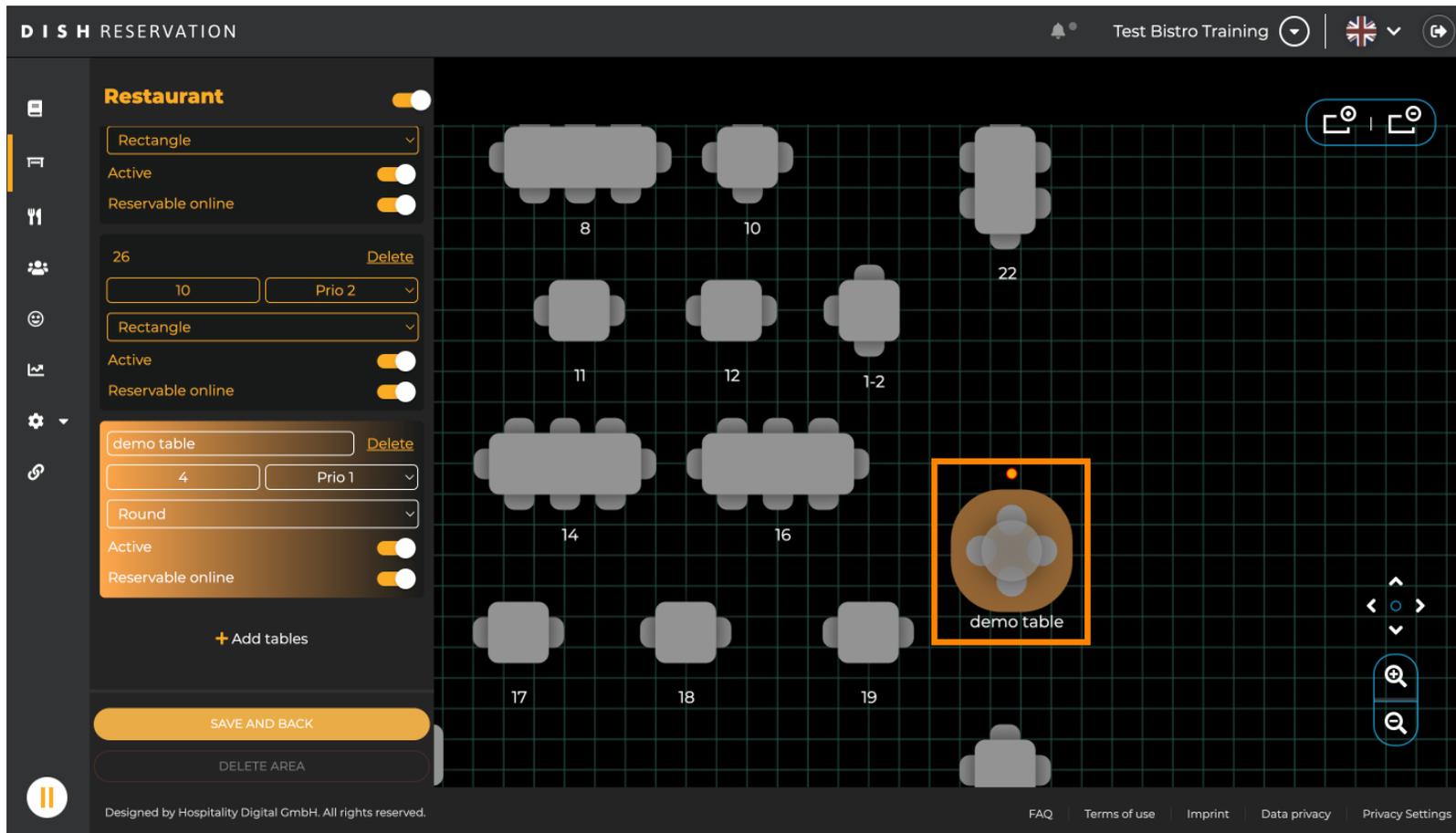
Ora puoi aggiungere tabelle a quest'area. Per farlo, clicca su **+ Aggiungi tabelle**.



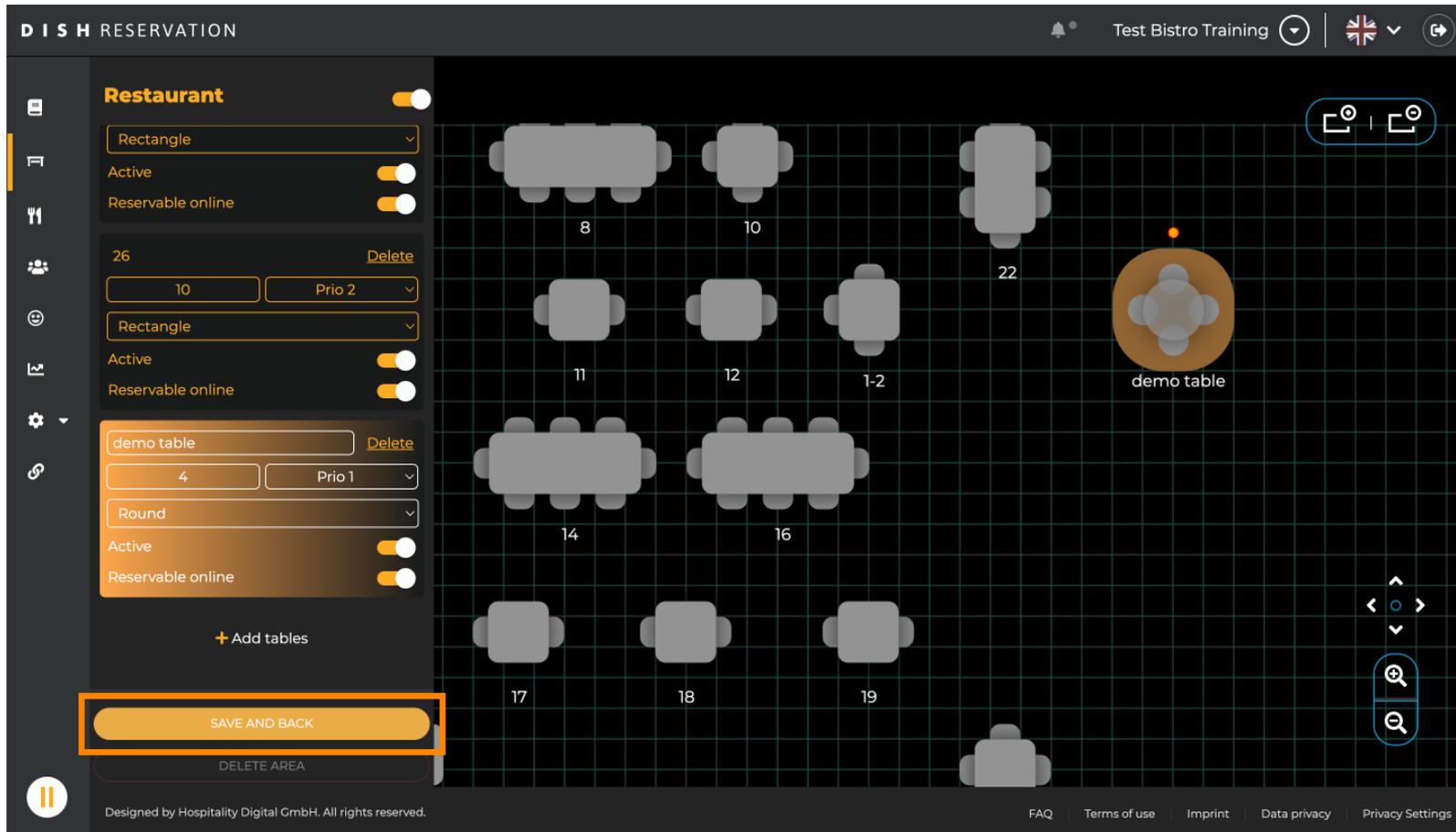
Apparirà una nuova **maschera di input** in cui dovrai aggiungere i dettagli della tabella.



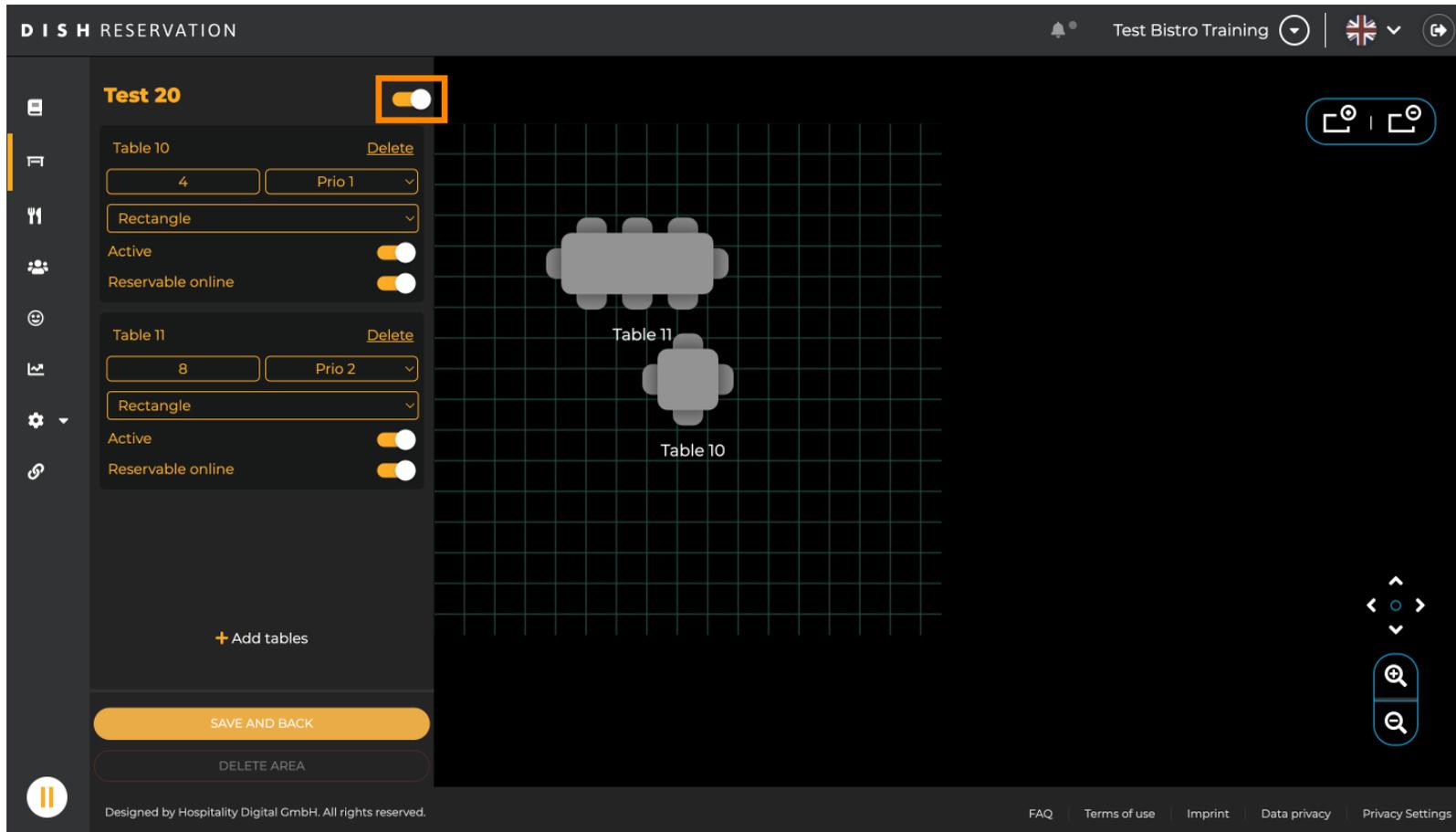
- Una volta aggiunti i dettagli, puoi spostare liberamente il **nuovo tavolo** sulla planimetria. Basta trascinarlo e rilasciarlo nel punto desiderato.



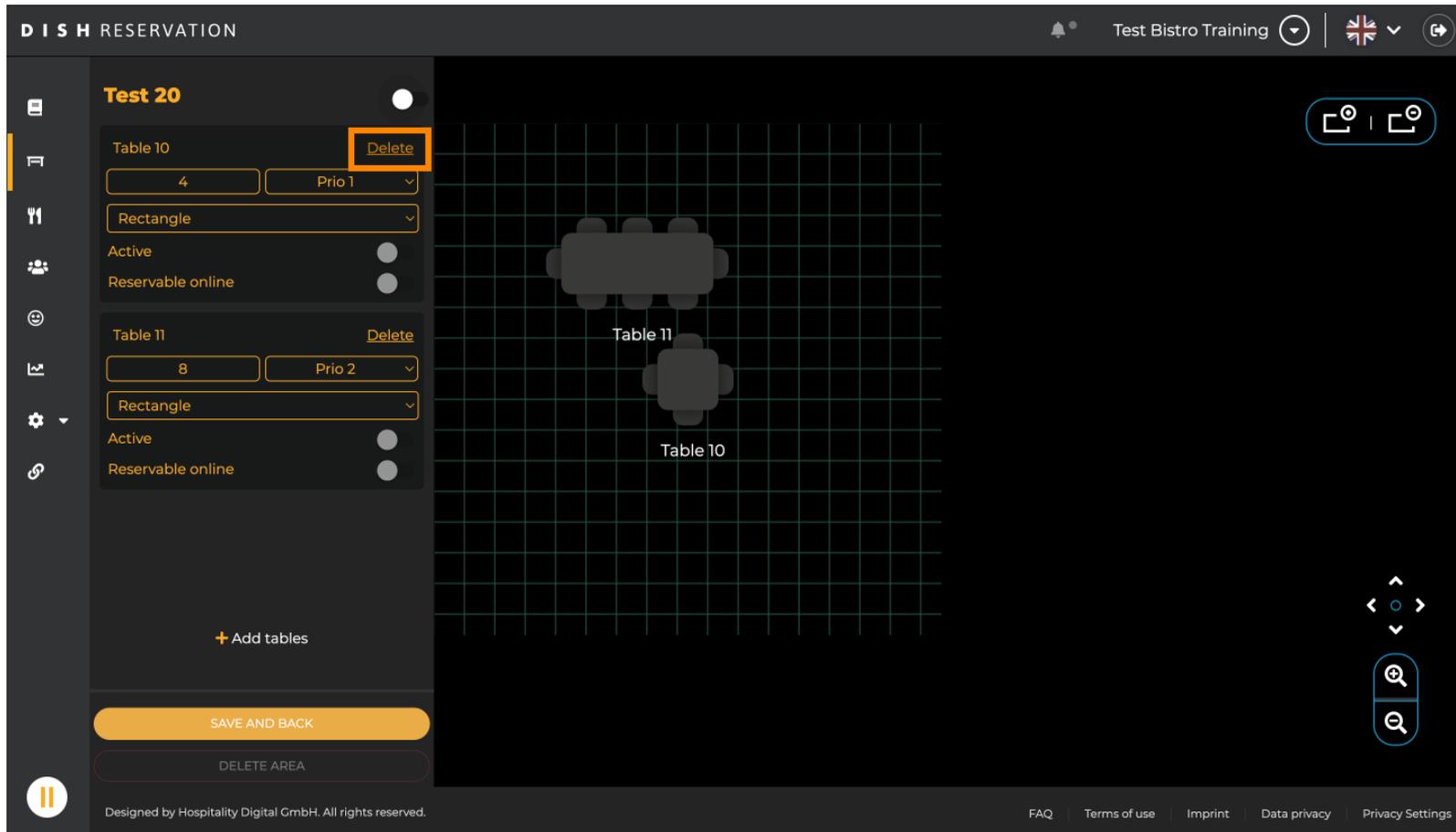
Quindi fare clic su **SALVA E INDIETRO** per applicare le modifiche.



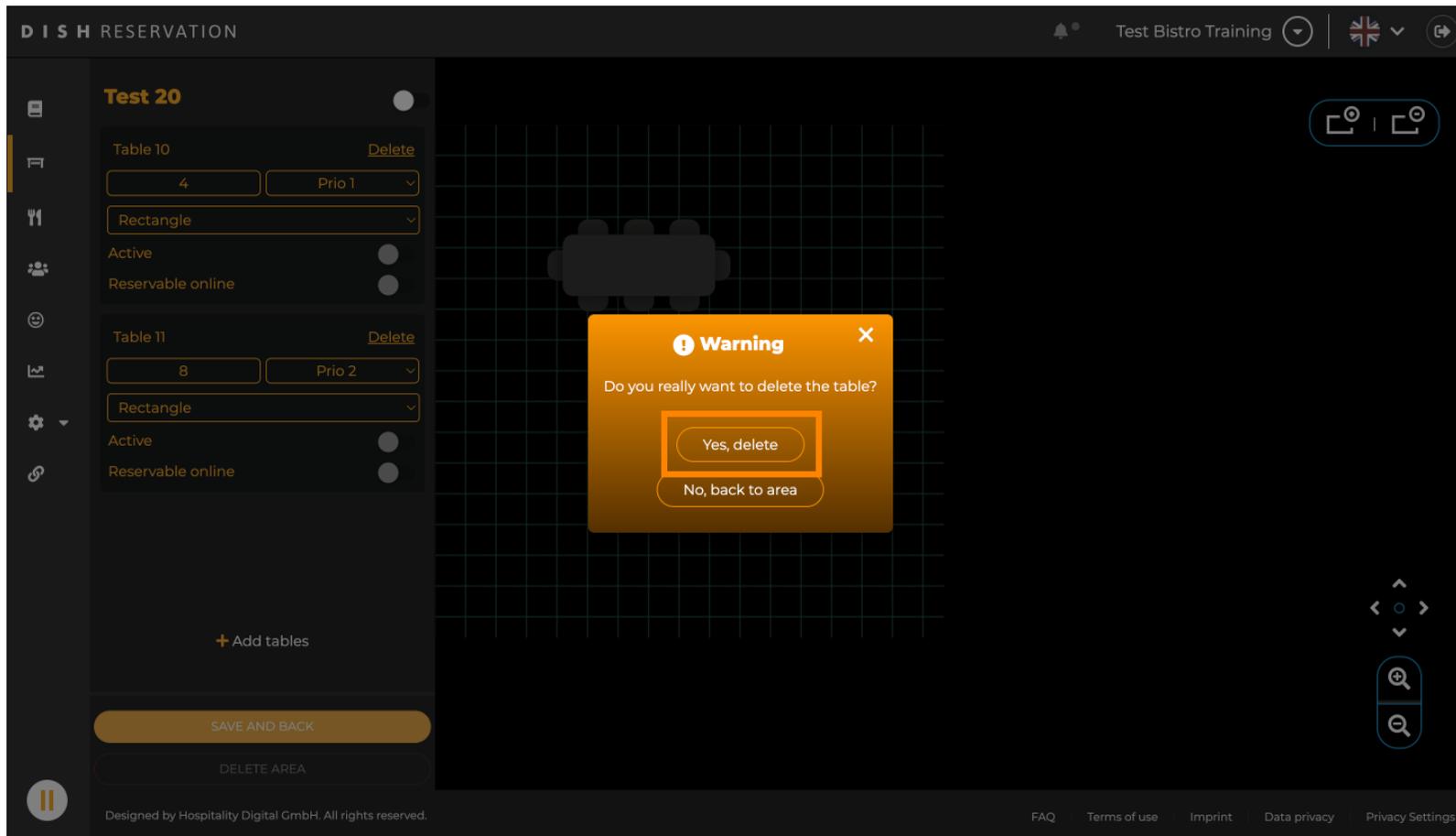
Per disattivare un'area, impostare il **cursore** su inattivo.



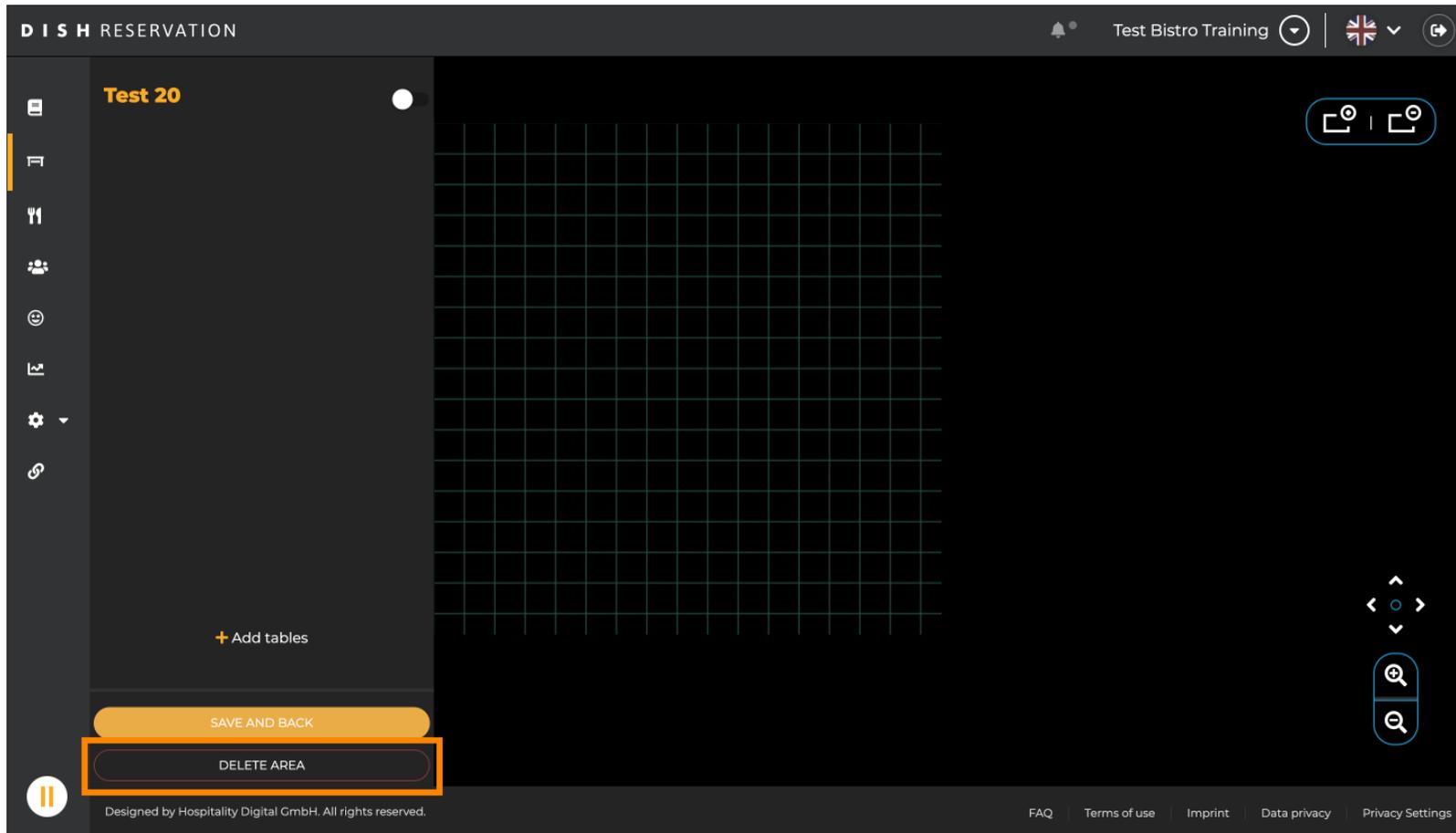
Se vuoi rimuovere una tabella, clicca su **Elimina**.



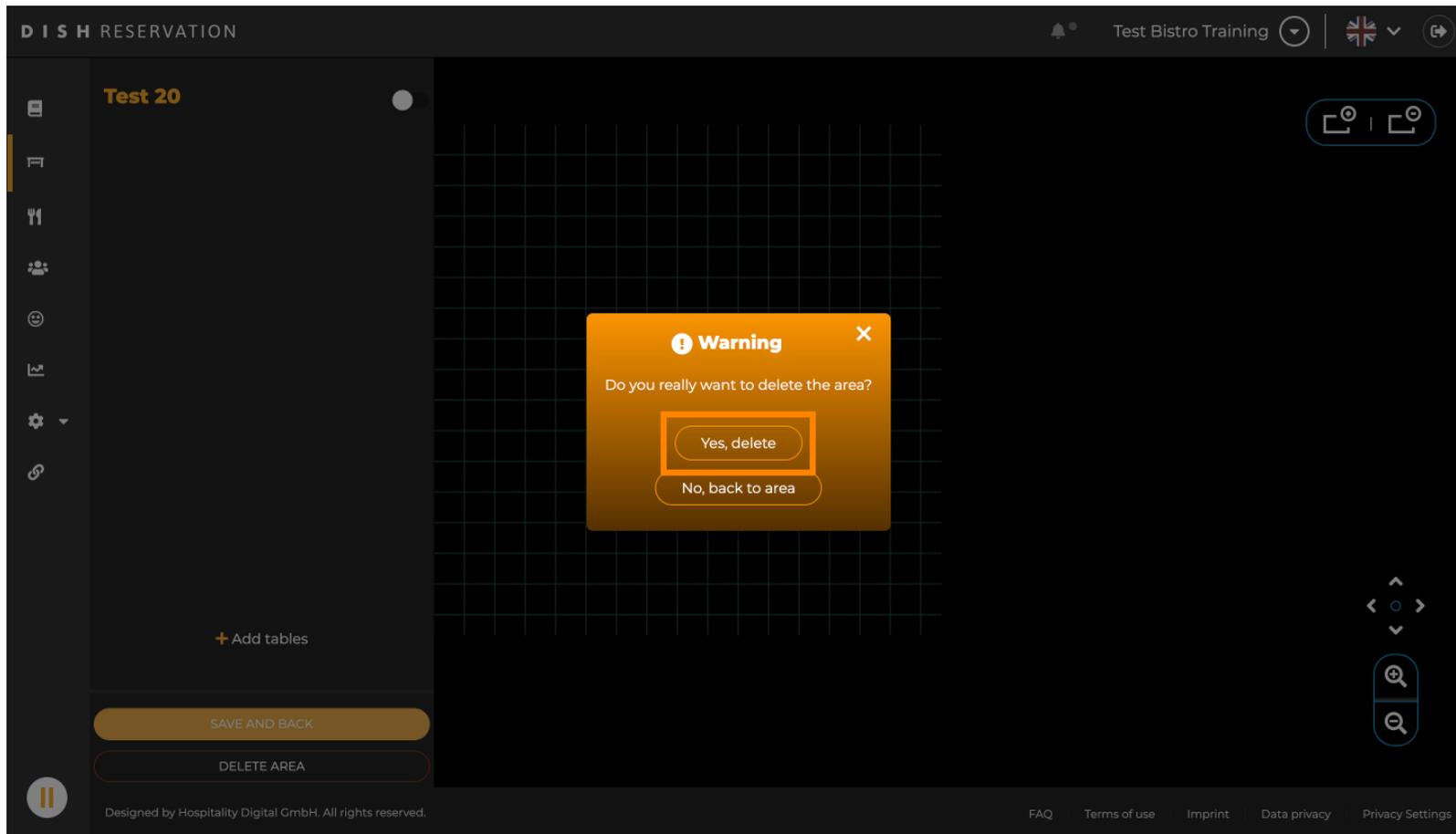
- Per assicurarti di non eliminare accidentalmente una tabella, ti verrà chiesto di confermare l'azione. Per confermare, clicca su **Sì, elimina**.



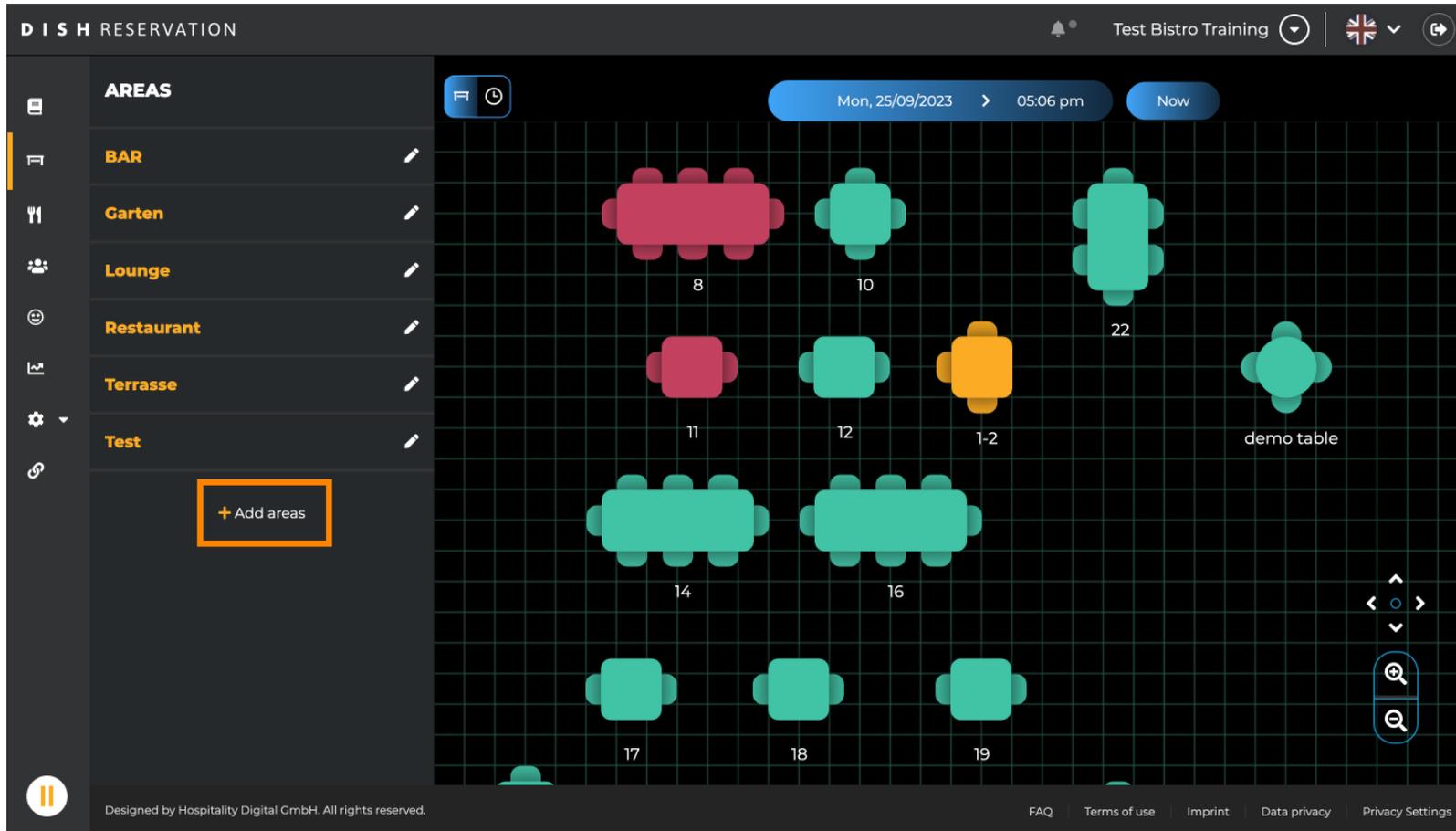
- Per rimuovere un'area completa, fare clic su **ELIMINA AREA**. Nota: per eliminare un'area, assicurarsi che tutte le tabelle siano state eliminate e che l'area sia disabilitata.



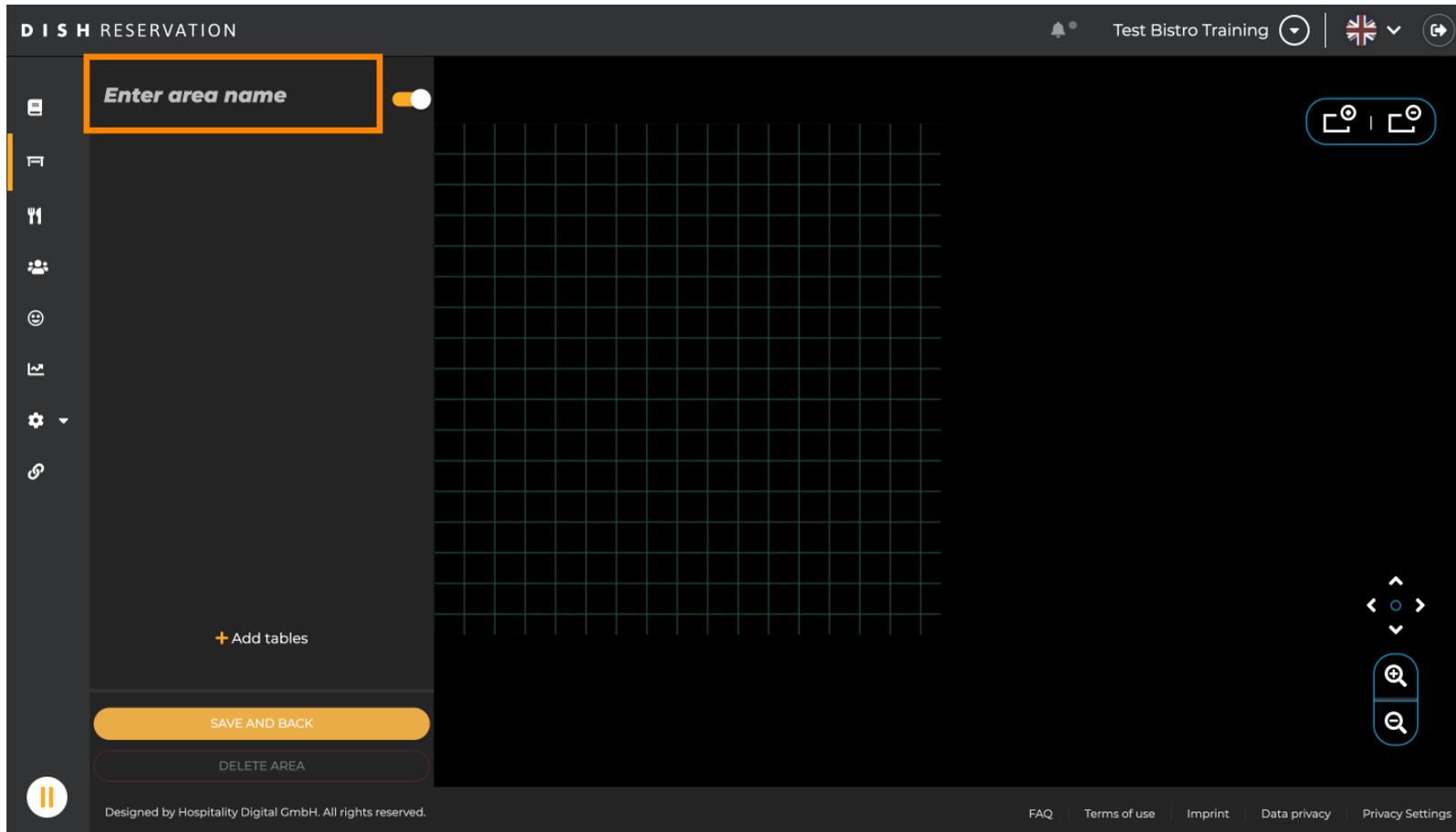
- Per assicurarti di non eliminare accidentalmente un'area, ti verrà chiesto di confermare l'azione. Per confermare, clicca su **Sì, elimina**.



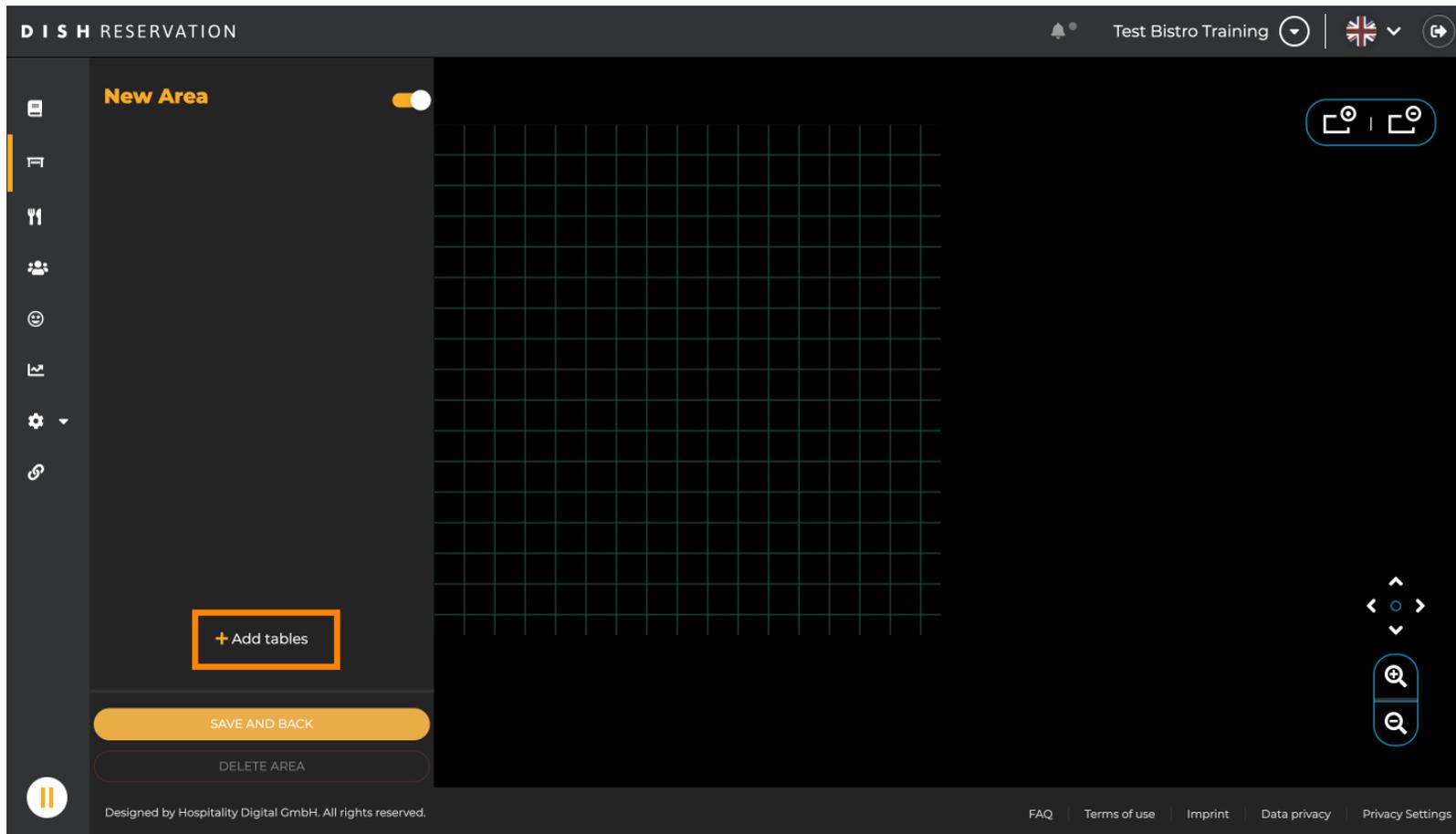
🔑 Cliccando su **+ Aggiungi aree** si aprirà una maschera di input per aggiungere il nome alla nuova area.



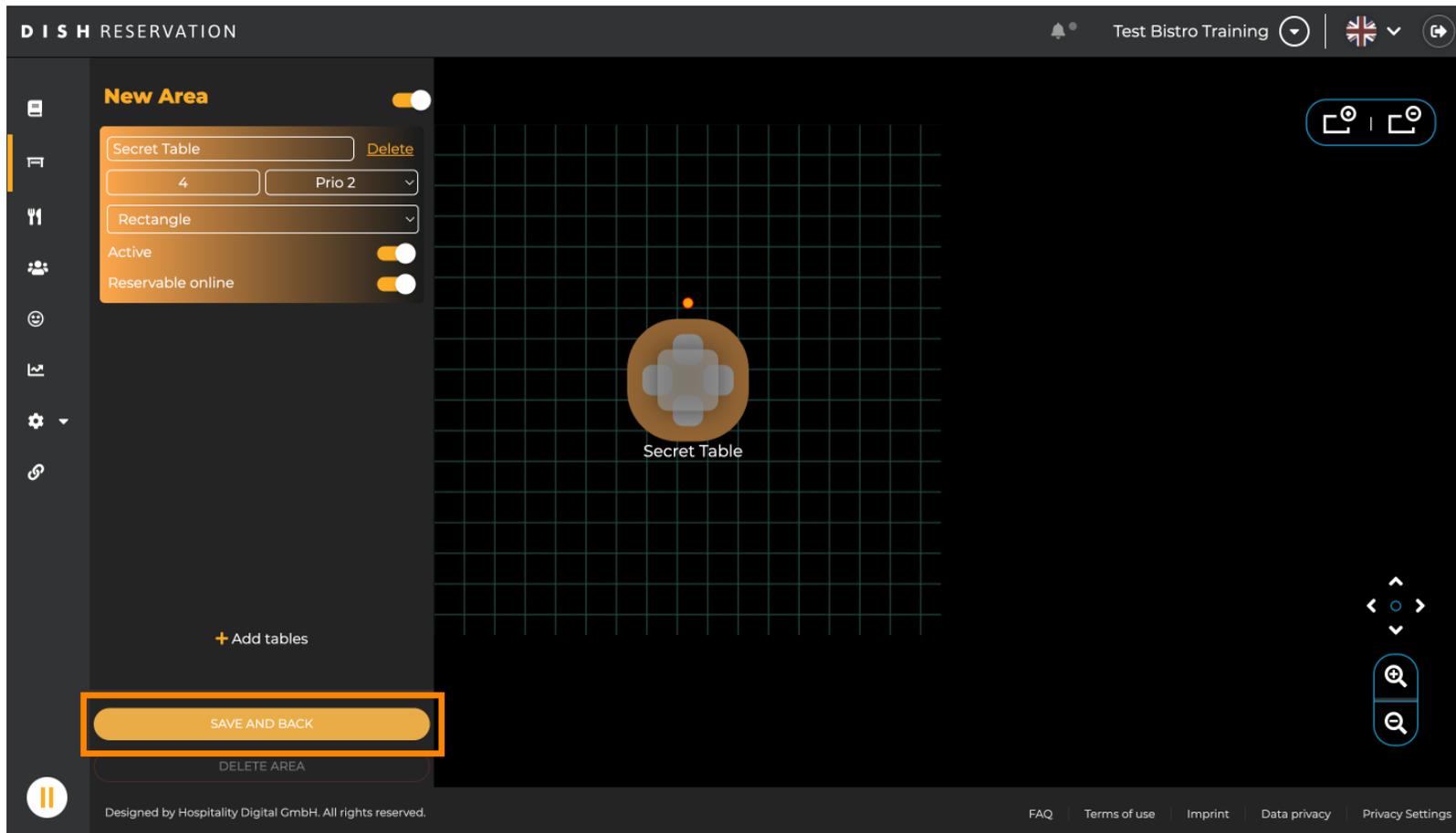
Inserisci il nome dell'area nel **campo di testo** corrispondente .



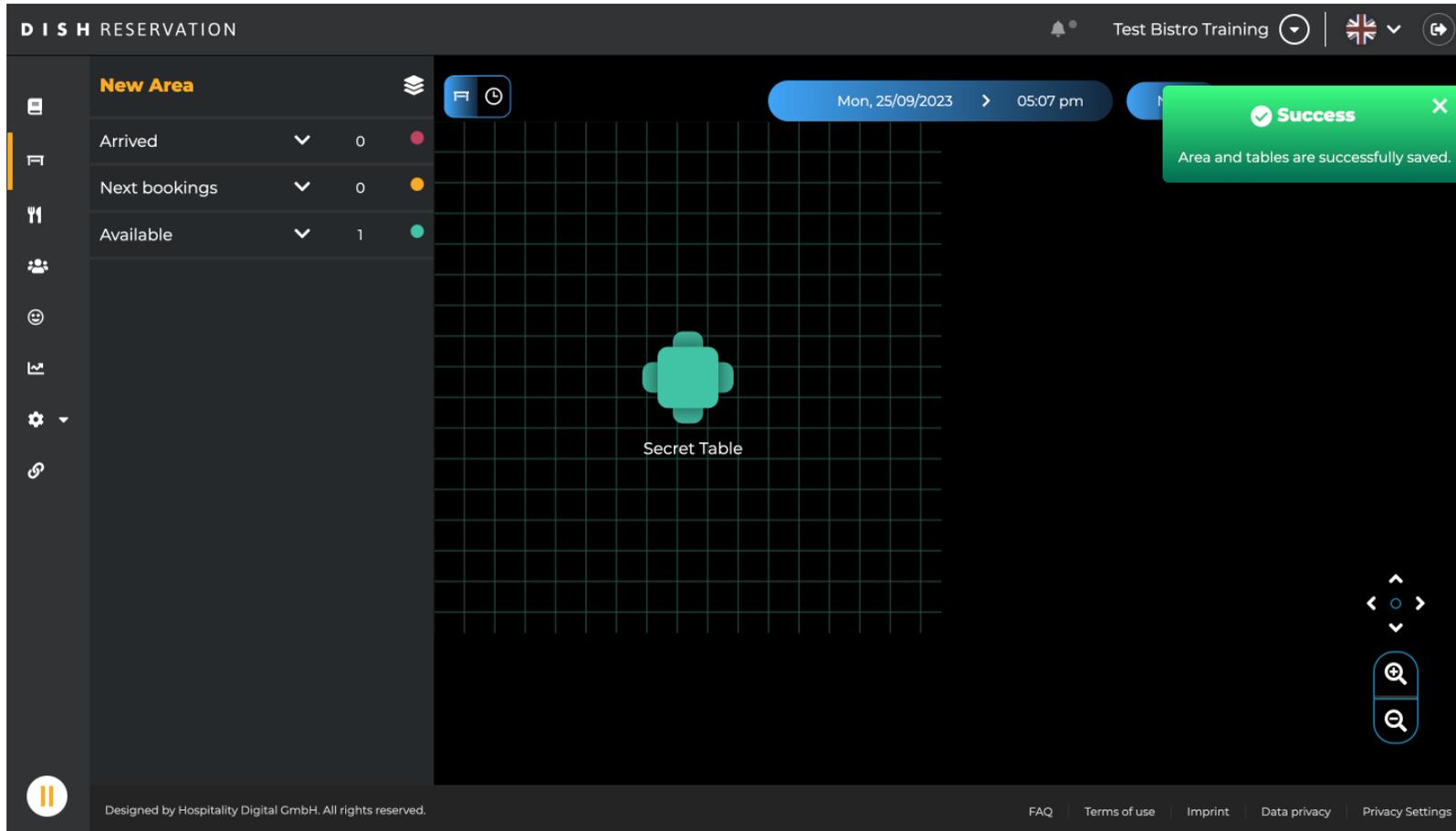
- 📌 Come mostrato nei passaggi precedenti, è possibile creare tabelle di posizionamento cliccando su **+ Aggiungi tabelle**.



- Una volta completata la configurazione della nuova area, fare clic su **SALVA E INDIETRO** per applicare le modifiche.



 Ecco fatto. Hai completato il tutorial e ora hai una panoramica delle funzioni del piano tabella.





Scansiona per andare al lettore interattivo