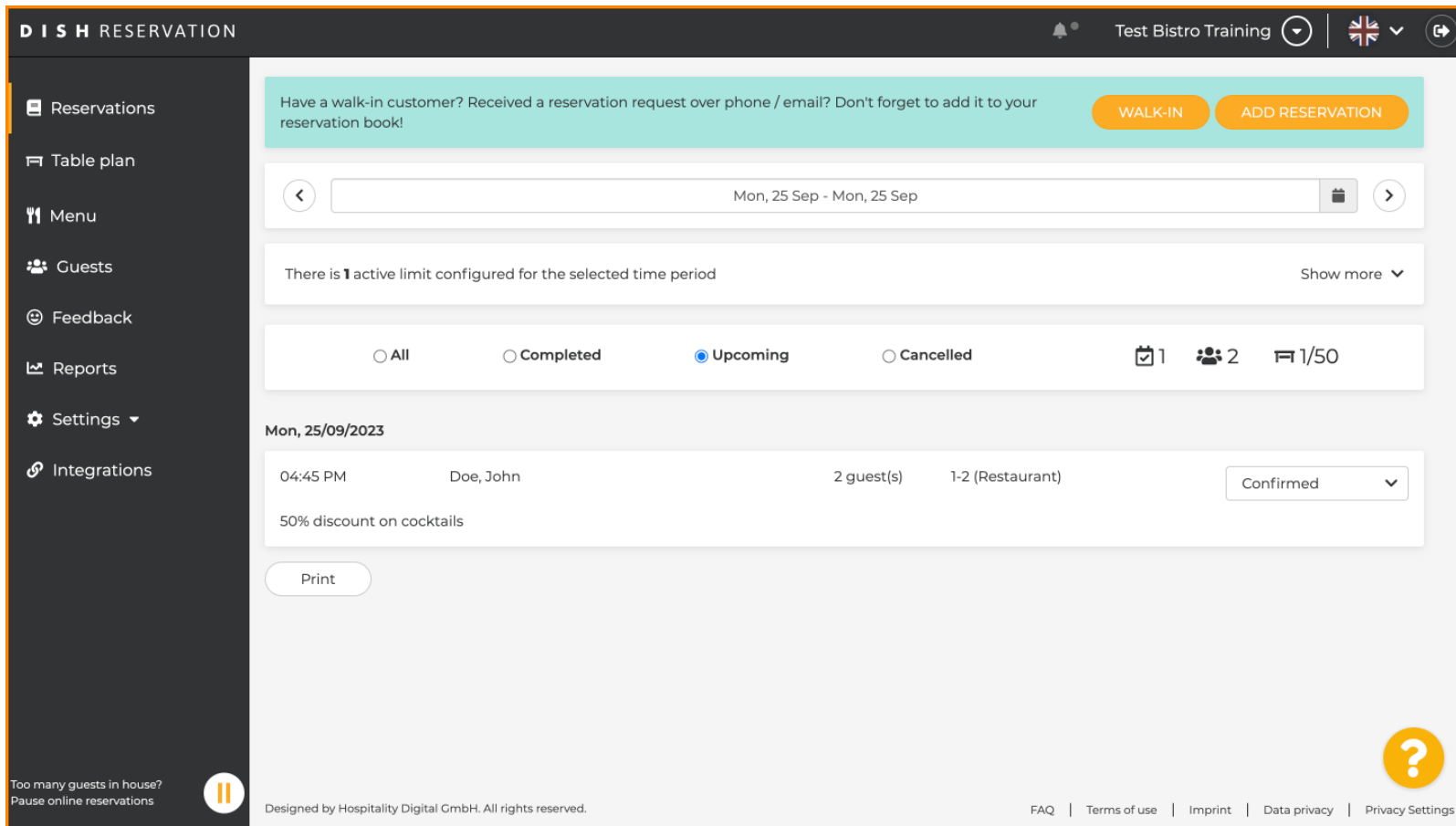




Vítejte na **palubní desce rezervací DISH**. V tomto tutoriálu vám ukážeme, jak upravovat a přidávat stoly ve vašem rezervačním plánu.



**DISH RESERVATION** | Test Bistro Training | 🇬🇧

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [WALK-IN](#) [ADD RESERVATION](#)

Mon, 25 Sep - Mon, 25 Sep

There is **1** active limit configured for the selected time period [Show more](#)

All  Completed  Upcoming  Cancelled

📅 1 👤 2 🍴 1/50

**Mon, 25/09/2023**

04:45 PM	Doe, John	2 guest(s)	1-2 (Restaurant)	Confirmed
----------	-----------	------------	------------------	-----------

50% discount on cocktails

[Print](#)

Too many guests in house? Pause online reservations

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Pro přístup k plánu stolu klikněte na **Plán stolu** v nabídce vlevo.

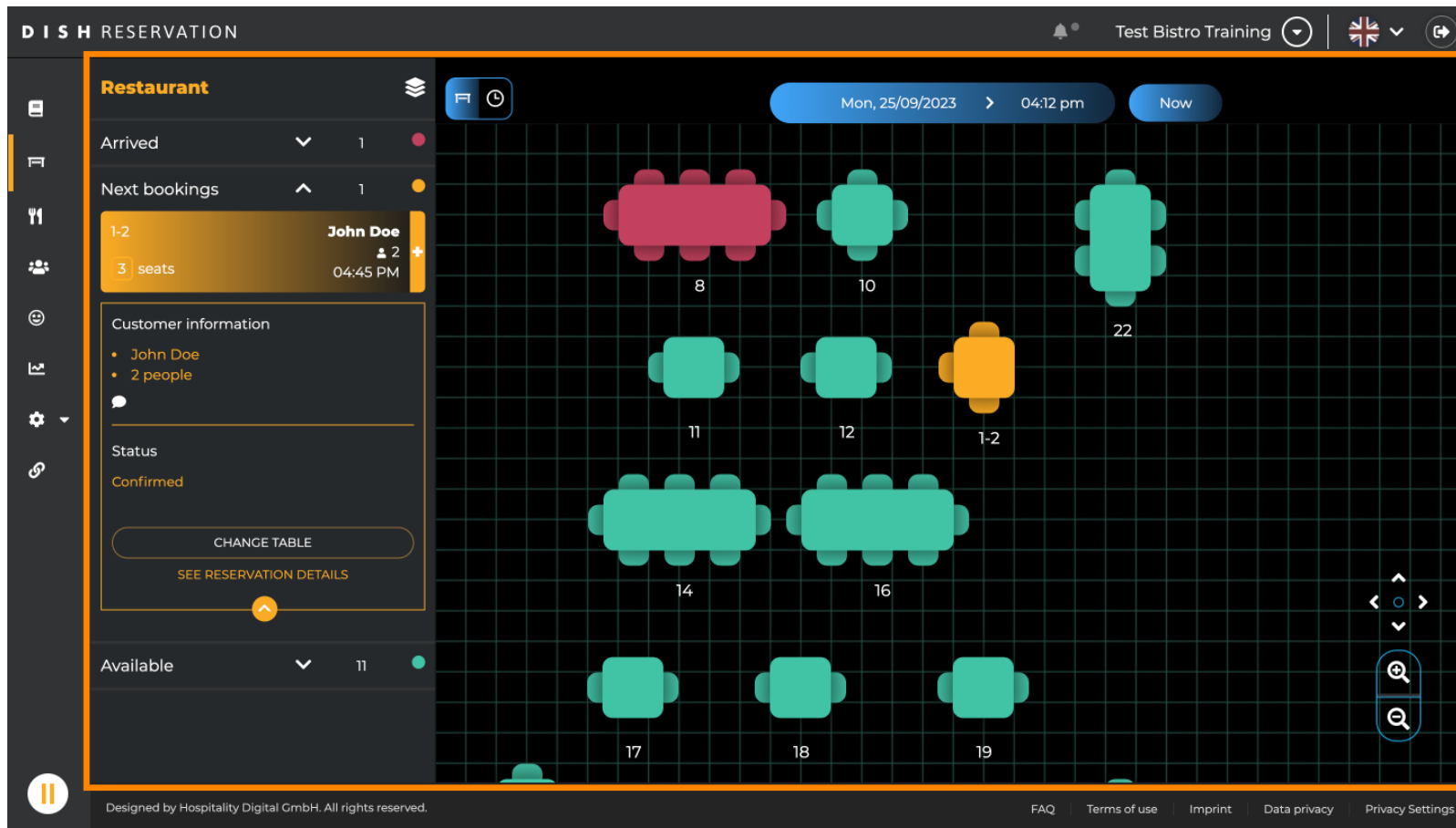
The screenshot displays the DISH RESERVATION web application interface. On the left, a dark sidebar contains a menu with the following items: Reservations, Table plan (highlighted with an orange box), Menu, Guests, Feedback, Reports, Settings, and Integrations. At the bottom of the sidebar, there is a status message: "Too many guests in house? Pause online reservations" with a pause icon.

The main content area features a teal header with the text: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Mon, 25 Sep - Mon, 25 Sep". A message states: "There is 1 active limit configured for the selected time period" with a "Show more" dropdown. Filter buttons include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show "1" calendar icon, "2" people icon, and "1/50" table icon.

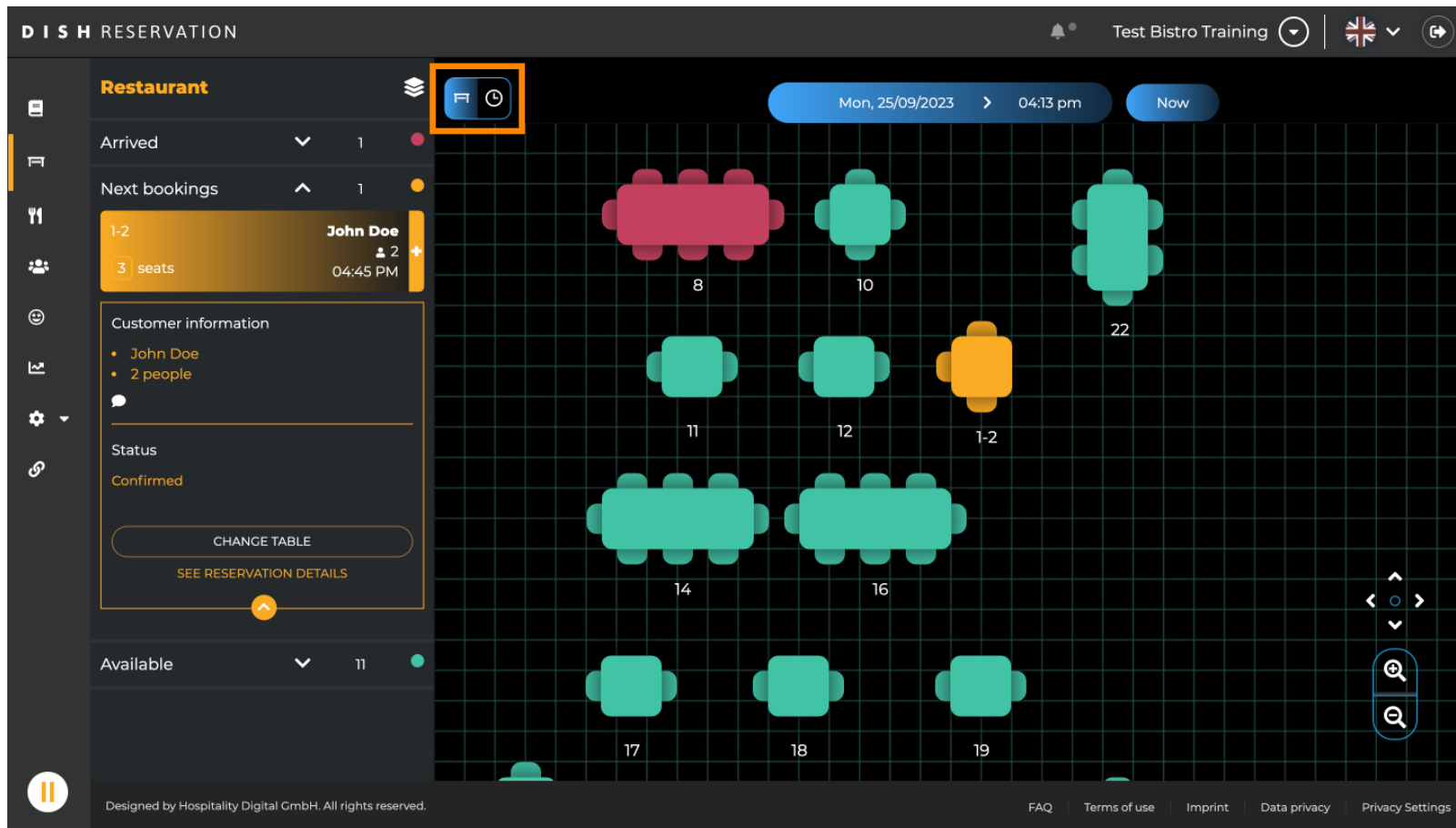
A reservation card for "Mon, 25/09/2023" is shown with the following details: Time "04:45 PM", Name "Doe, John", Guests "2 guest(s)", Location "1-2 (Restaurant)", and Status "Confirmed" with a dropdown arrow. A note below the card reads "50% discount on cocktails" and a "Print" button is located at the bottom left of the card.

At the bottom of the page, there is a footer with a question mark icon, the text "Designed by Hospitality Digital GmbH. All rights reserved.", and a row of links: "FAQ | Terms of use | Imprint | Data privacy | Privacy Settings".

**i** Poté uvidíte **dostupné stoly** , **příchozí hosty** a **další rezervace** . **Poznámka: Vizuální rozpis stolů je funkce, která je součástí služby DISH Professional Reservation.**



- Po vybrání **ikony stolu** se zobrazí přehled dostupných a rezervovaných stolů. Kliknutím na **ikonu hodinek** zobrazíte přehled rezervací přiřazených ke stolům.



**i** Nyní vidíte dostupné časové úseky pro odpovídající stoly.

**DISH RESERVATION** | Test Bistro Training

Mon, 25/09/2023 | 04:13 pm | Now

**Restaurant**

Arrived: 1  
Next bookings: 1

**John Doe**  
3 seats | 04:45 PM | 2 people

Customer information:  
• John Doe  
• 2 people

Status: Confirmed

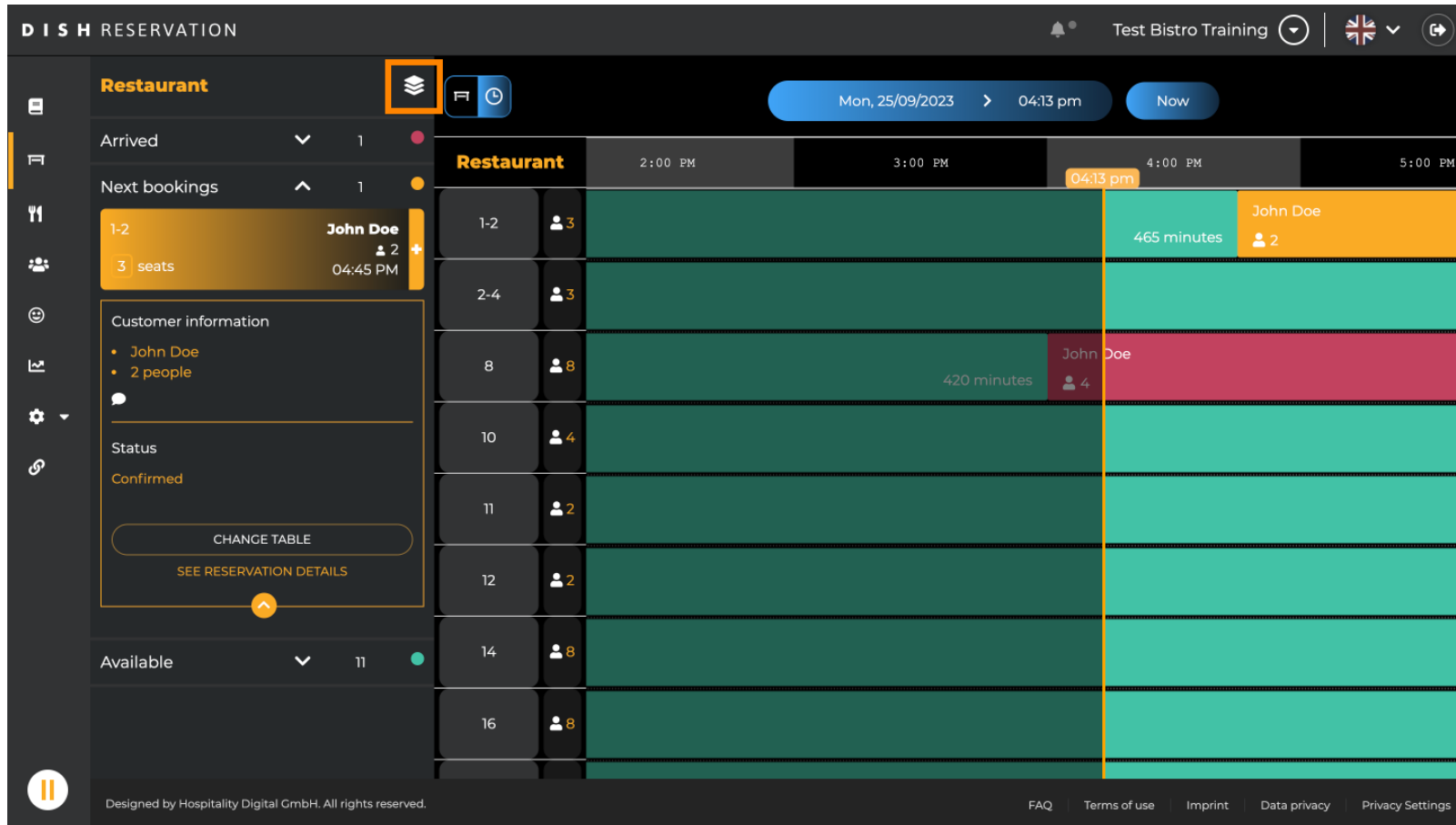
CHANGE TABLE  
SEE RESERVATION DETAILS

Available: 11

Table	Seats	2:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2	3	Occupied	Occupied	465 minutes available	Occupied (John Doe, 2 people)
2-4	3	Occupied	Occupied	Occupied	Occupied
8	8	Occupied	420 minutes available	Occupied (John Doe, 4 people)	Occupied
10	4	Occupied	Occupied	Occupied	Occupied
11	2	Occupied	Occupied	Occupied	Occupied
12	2	Occupied	Occupied	Occupied	Occupied
14	8	Occupied	Occupied	Occupied	Occupied
16	8	Occupied	Occupied	Occupied	Occupied

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Chcete-li změnit oblast vašeho podniku, klikněte na **symbol vrstev**.



The screenshot displays the DISH RESERVATION interface. The top navigation bar includes the restaurant name 'Test Bistro Training', the current date and time 'Mon, 25/09/2023 04:13 pm', and a 'Now' button. The main area is a reservation grid with columns for time slots (2:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for different table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). A vertical orange line indicates the current time at 04:13 pm. A reservation for 'John Doe' (2 people) is shown for table 1-2, starting at 04:45 PM. The 'symbol vrstev' (layers icon) is highlighted in the top left corner of the reservation grid.

Poté vyberte požadovanou oblast kliknutím na její **název**.

The screenshot displays the DISH RESERVATION interface. On the left, a sidebar lists various areas: BAR, Garten, Lounge (highlighted with an orange box), Restaurant, Terrasse, and Test 20. The main area shows a reservation plan for 'Restaurant' on 'Mon, 25/09/2023' at '04:41 pm'. The plan is organized into a grid with time slots (3:00 PM, 4:00 PM, 5:00 PM) and table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). Reservations are shown as colored blocks with names and durations. For example, table 1-2 has a reservation for John Doe (2 people) for 465 minutes. Table 8 has a reservation for John Doe (4 people) for 420 minutes. Table 11 has a reservation for Jane Doe (2 people) for 440 minutes. The bottom of the interface includes a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

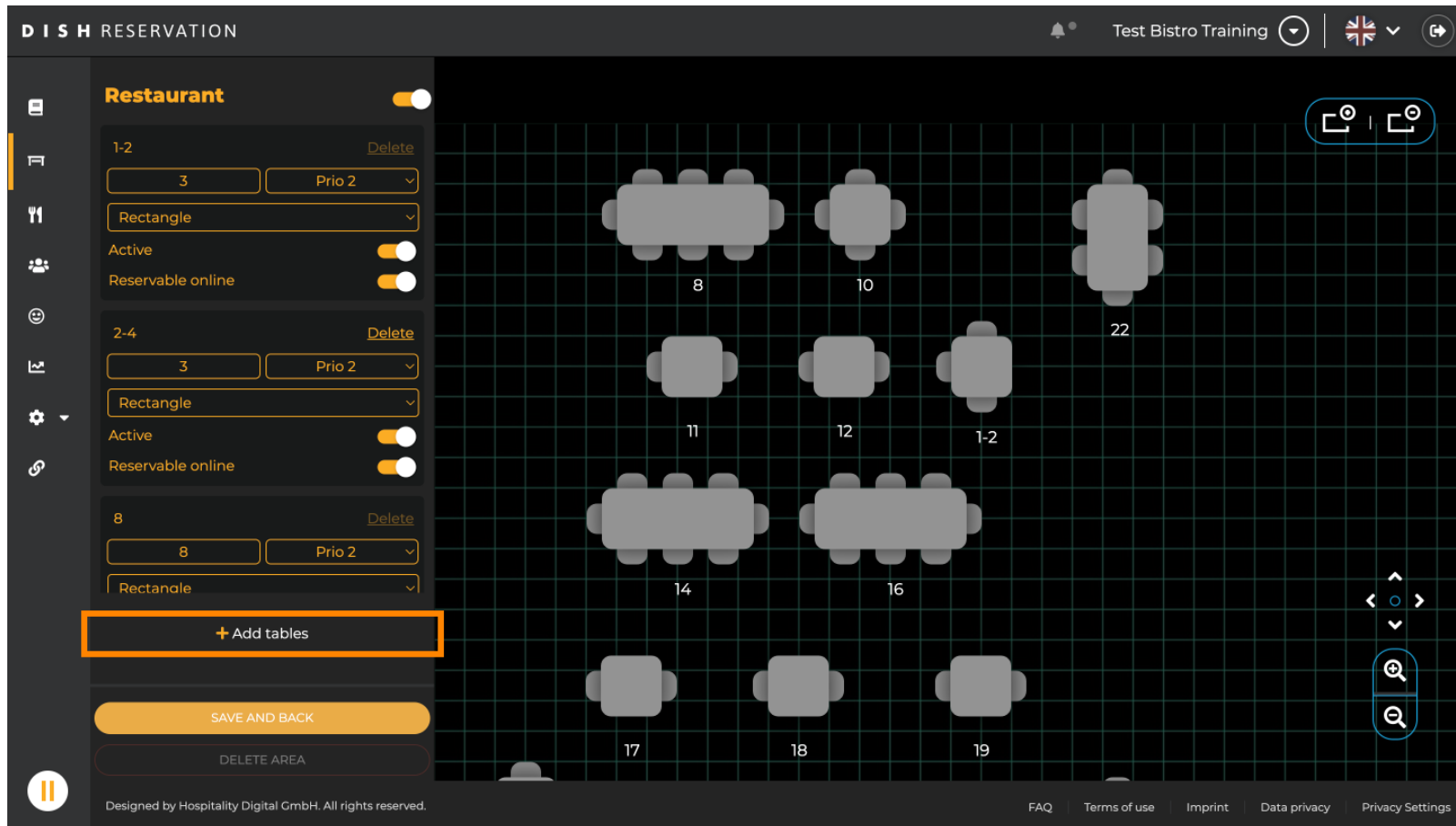
Chcete-li upravit oblast, klikněte na odpovídající **ikonu úprav**.

The screenshot shows the DISH RESERVATION interface. On the left, there is a sidebar with 'AREAS' listed: BAR, Garten, Lounge, Restaurant, Terrasse, and Test 20. The 'Restaurant' area is highlighted with an orange edit icon. The main area displays a reservation plan for 'Test Bistro Training' on 'Mon, 25/09/2023' at '04:41 pm'. The plan shows a grid of tables with reservations. The 'Restaurant' area is highlighted in orange, and the 'Garten' area is highlighted in yellow. The 'Restaurant' area is highlighted with an orange edit icon.

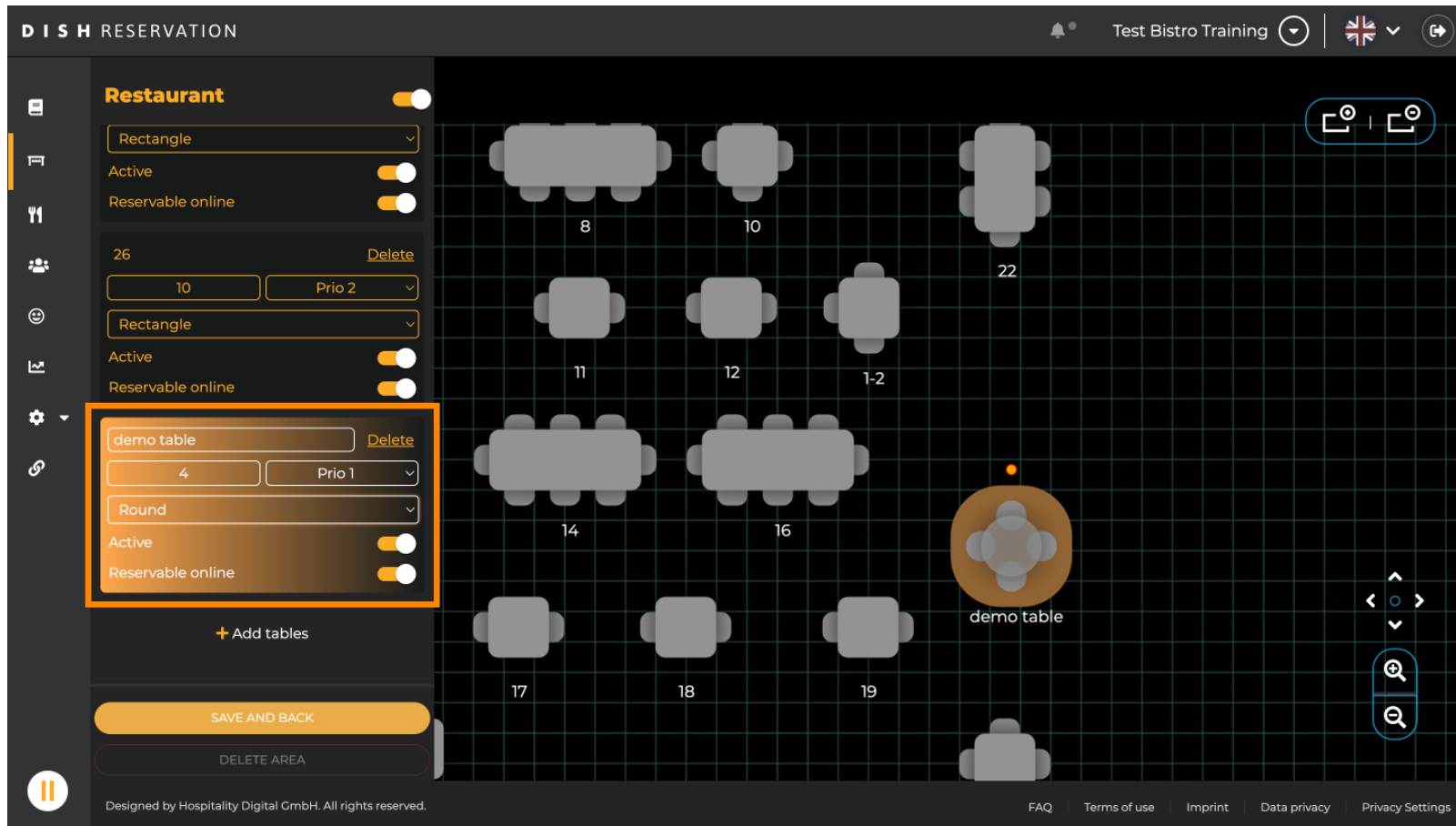
Area	Table No.	Capacity	Reservation 1	Reservation 2
Restaurant	1-2	3	465 minutes	John Doe (2)
Lounge	2-4	3		
Restaurant	8	8	420 minutes	John Doe (4)
Test 20	10	4		
Test 20	11	2	440 minutes	Jane Doe (2)
Test 20	12	2		
Test 20	14	8		
Test 20	16	8		



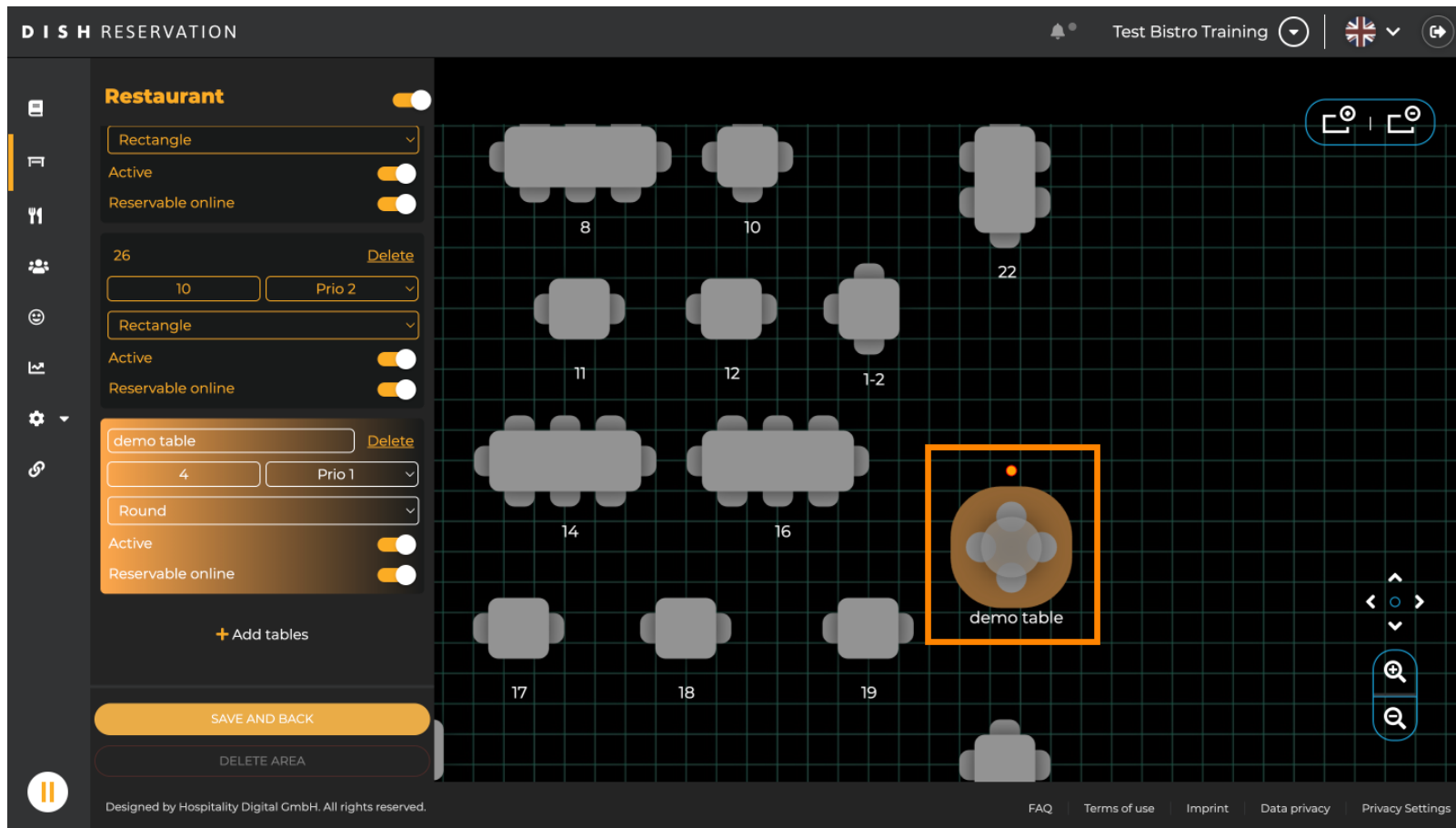
Nyní můžete do této oblasti přidávat tabulky. Klikněte na **+ Přidat tabulky**.



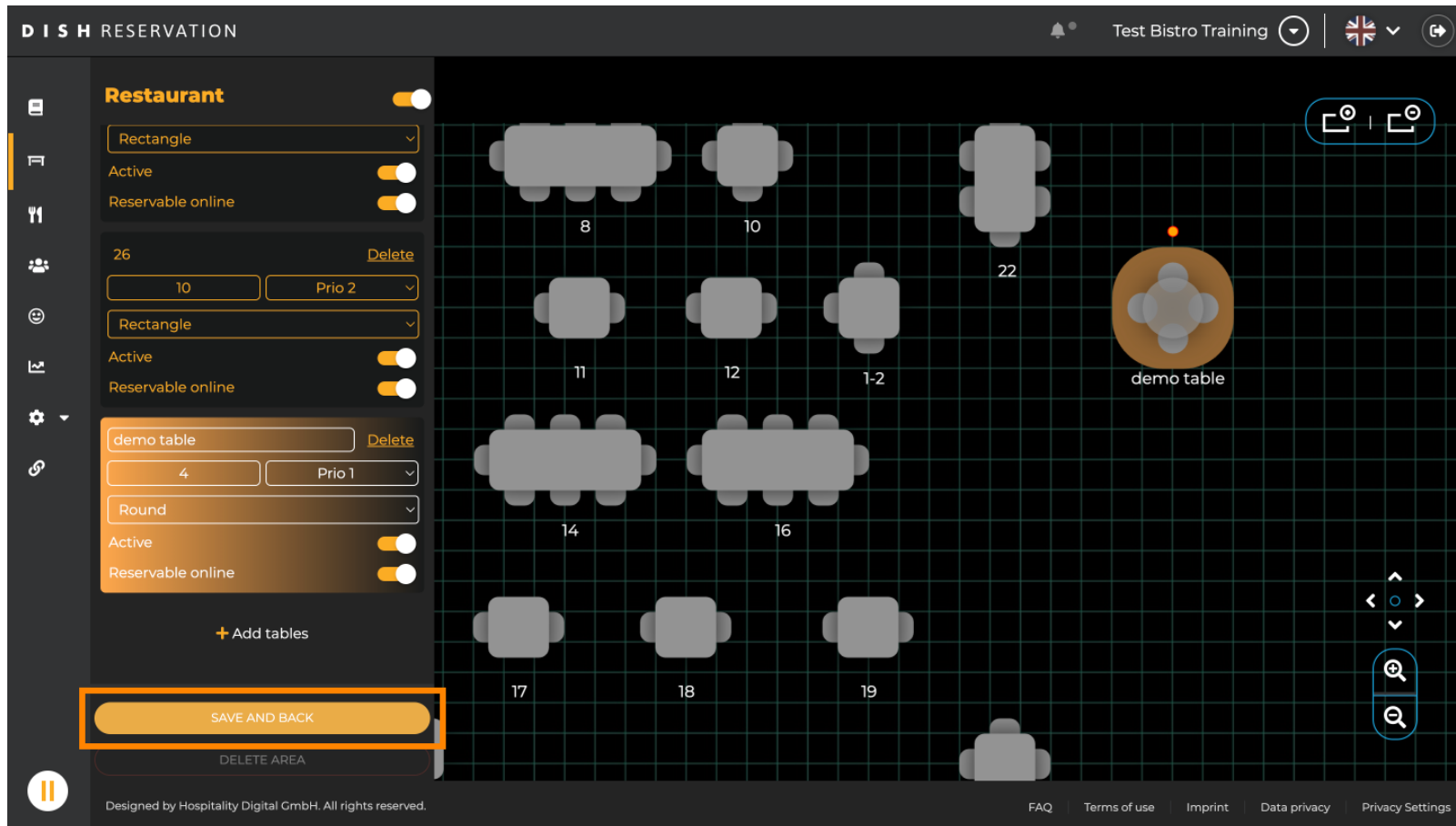
Objeví se nová **vstupní maska**, kam je třeba přidat podrobnosti tabulky.



- Jakmile přidáte podrobnosti, můžete **nový stůl** volně přesouvat na plánu stolu. Jednoduše jej přetáhněte na požadované místo.



Poté klikněte na **ULOŽIT A ZPĚT** , abyste změny aplikovali.



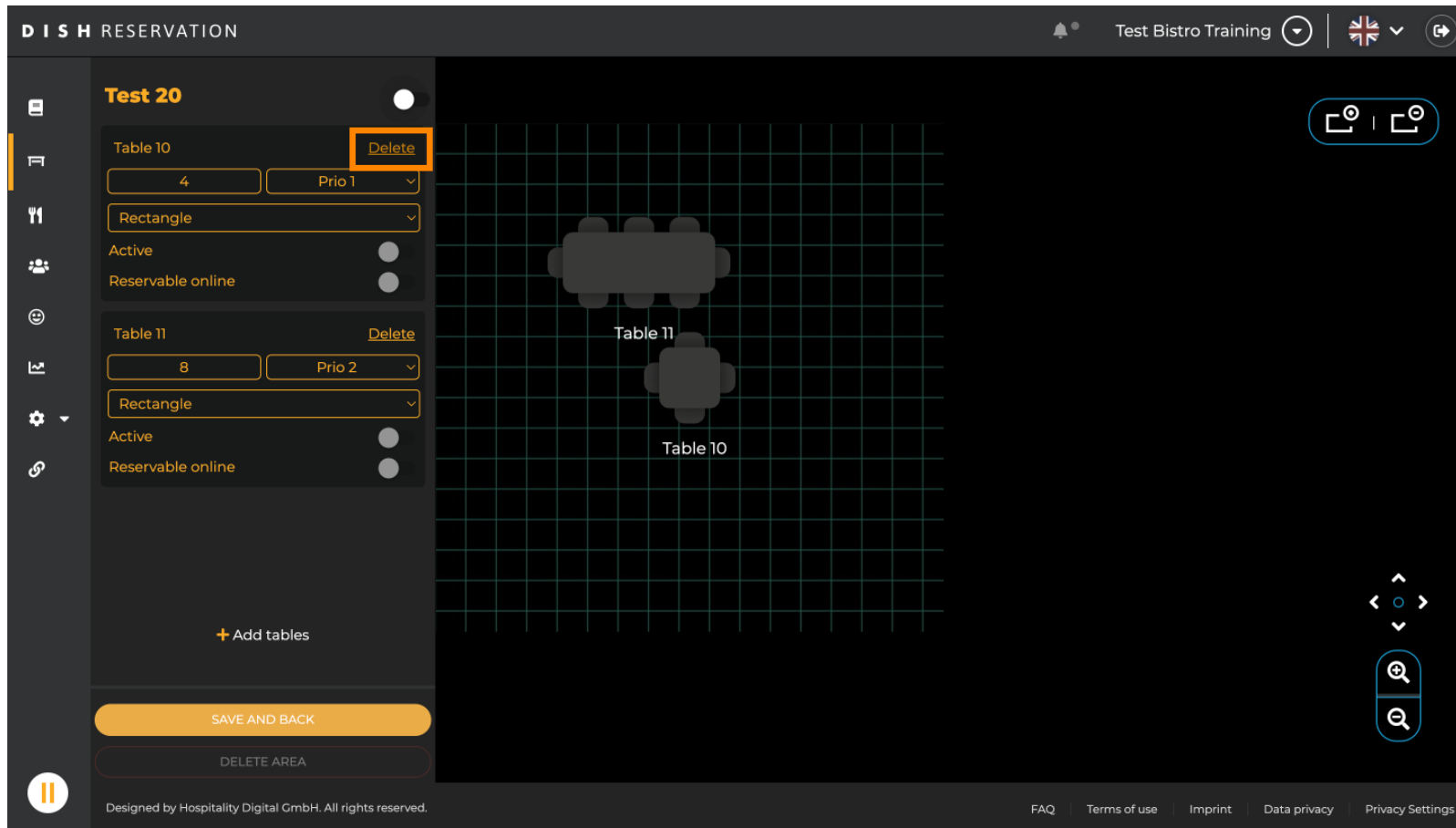
Chcete-li oblast deaktivovat, nastavte **posuvník** do neaktivní polohy.

The screenshot displays the DISH RESERVATION interface. On the left, a sidebar contains navigation icons. The main panel shows settings for 'Test 20'. At the top of this panel, a toggle switch is highlighted with an orange box, indicating it should be turned off to deactivate the area. Below this, two table configurations are visible:

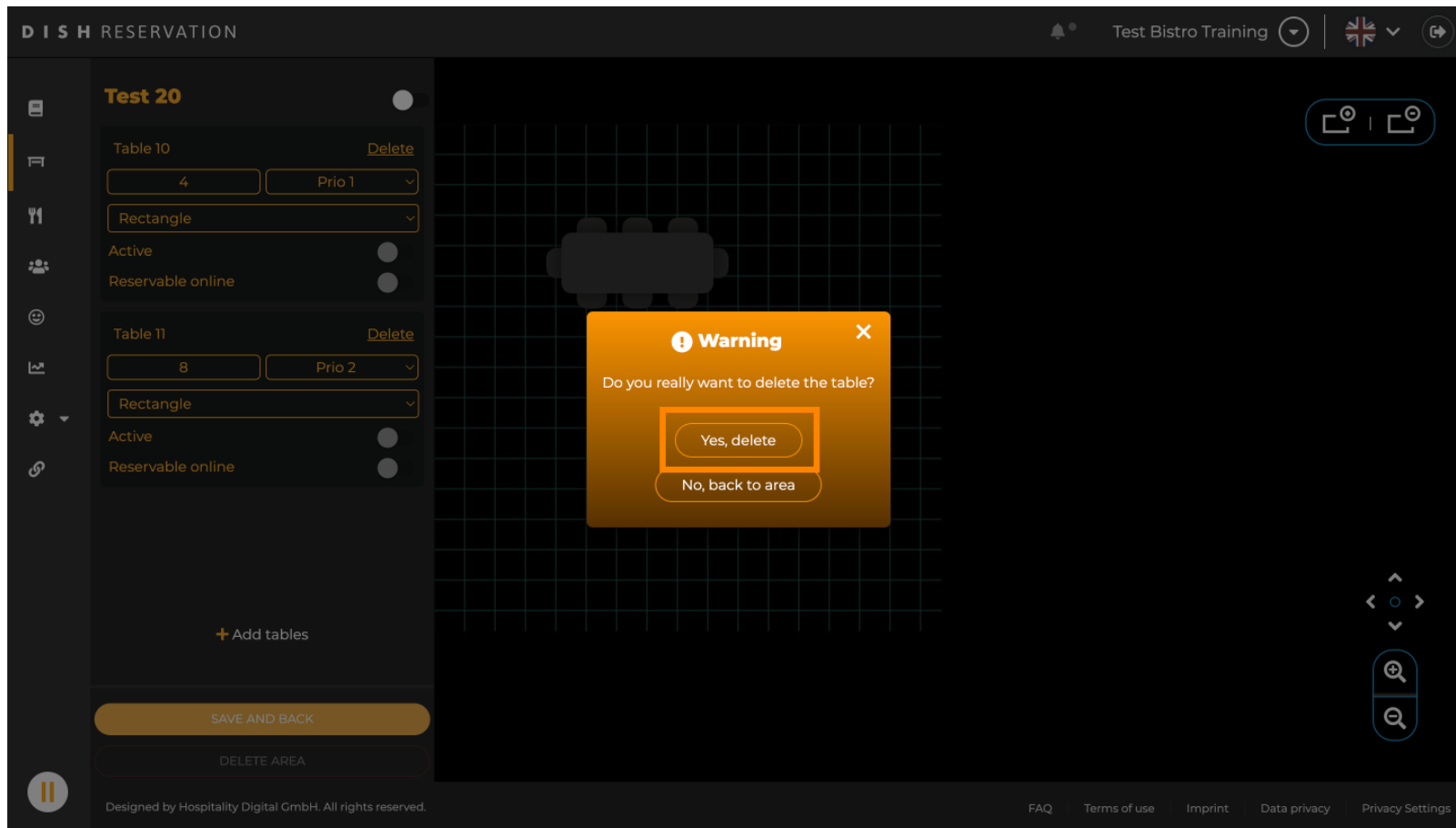
- Table 10:** 4 seats, Prio 1, Rectangle shape. Toggles for 'Active' and 'Reservable online' are both turned on.
- Table 11:** 8 seats, Prio 2, Rectangle shape. Toggles for 'Active' and 'Reservable online' are both turned on.

The central area shows a grid with two table icons labeled 'Table 11' and 'Table 10'. At the bottom of the main panel, there are buttons for '+ Add tables', 'SAVE AND BACK', and 'DELETE AREA'. The footer includes the text 'Designed by Hospitality Digital CmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.

 Pokud chcete tabulku odstranit, klikněte na  **tlačítko Odstranit**  .

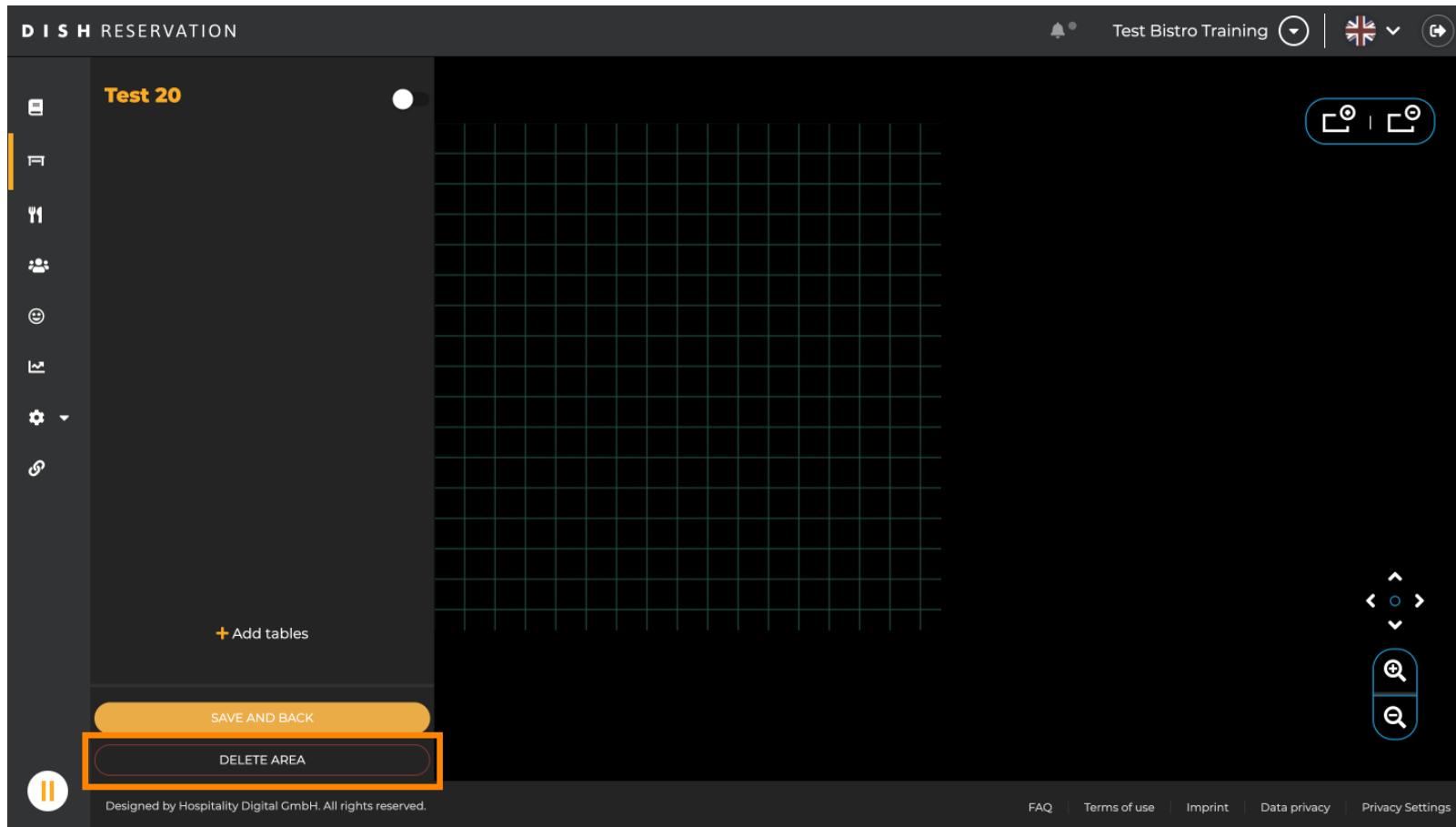


- Abyste se ujistili, že tabulku nesmažete omylem, budete požádáni o potvrzení akce. Pro potvrzení klikněte na **Ano, smazat**.



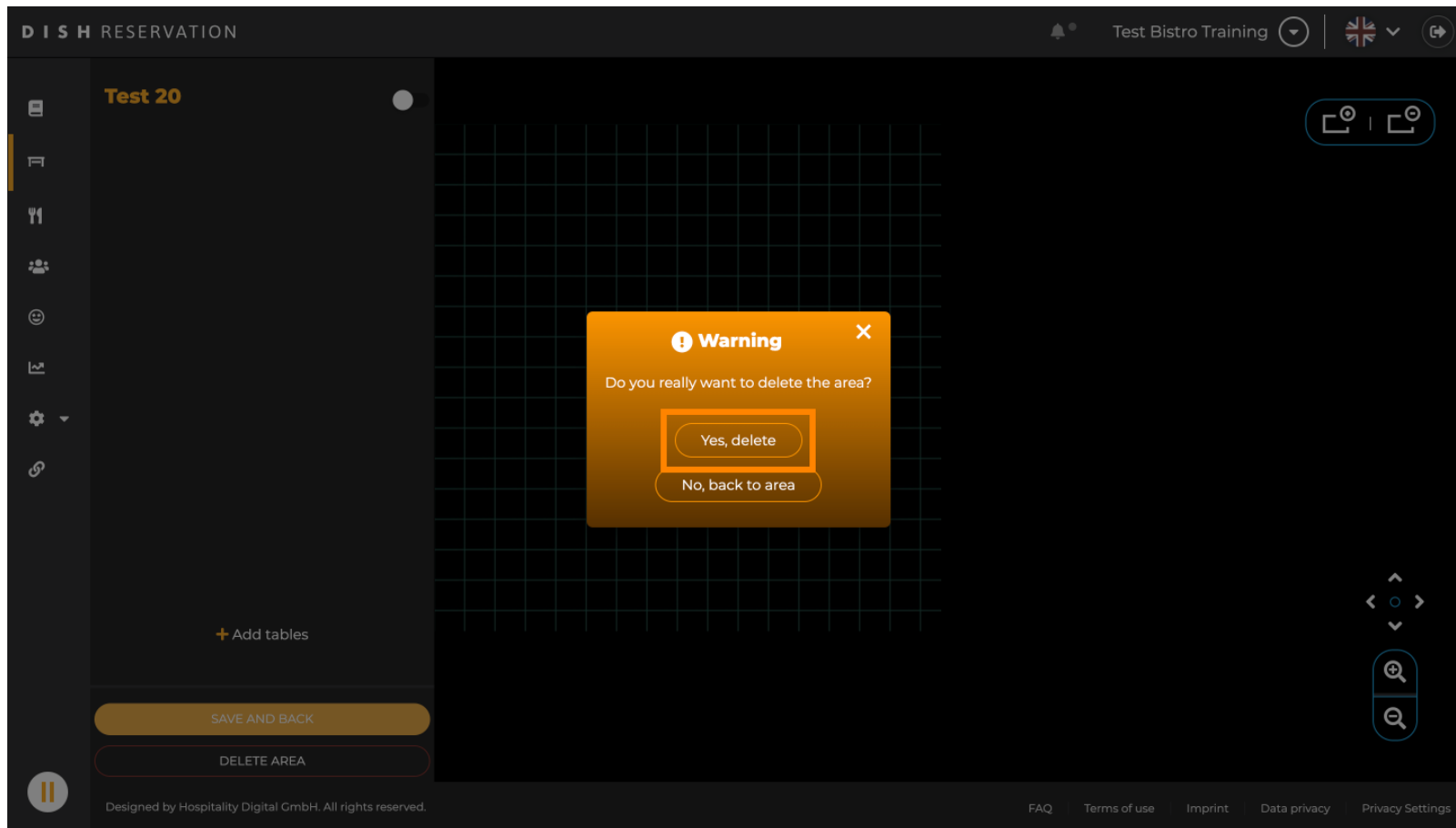


Chcete-li odstranit celou oblast, klikněte na **ODSTRANIT OBLAST** . **Poznámka: Chcete-li odstranit oblast, ujistěte se, že jsou odstraněny všechny tabulky a oblast je deaktivována.**

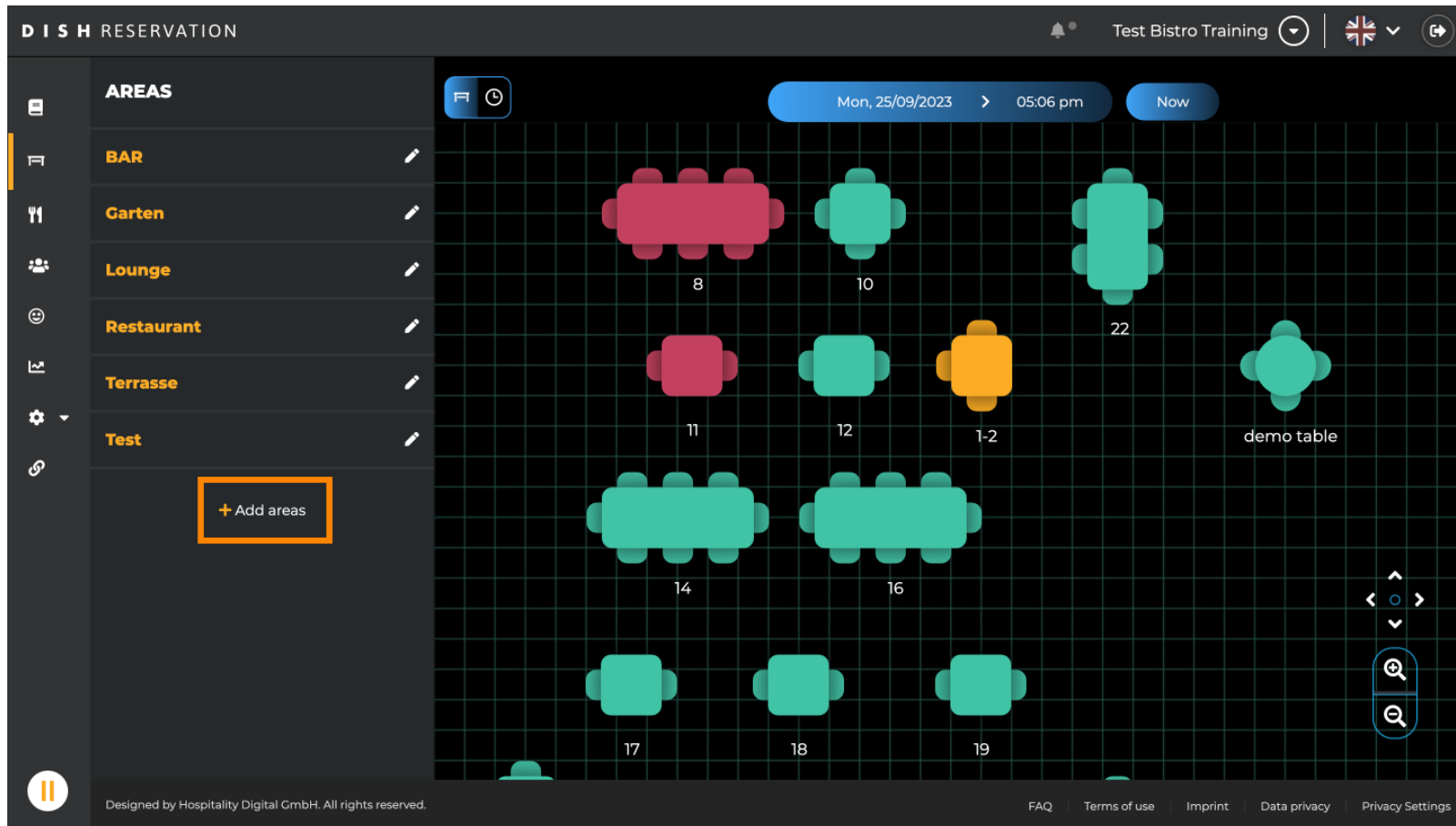




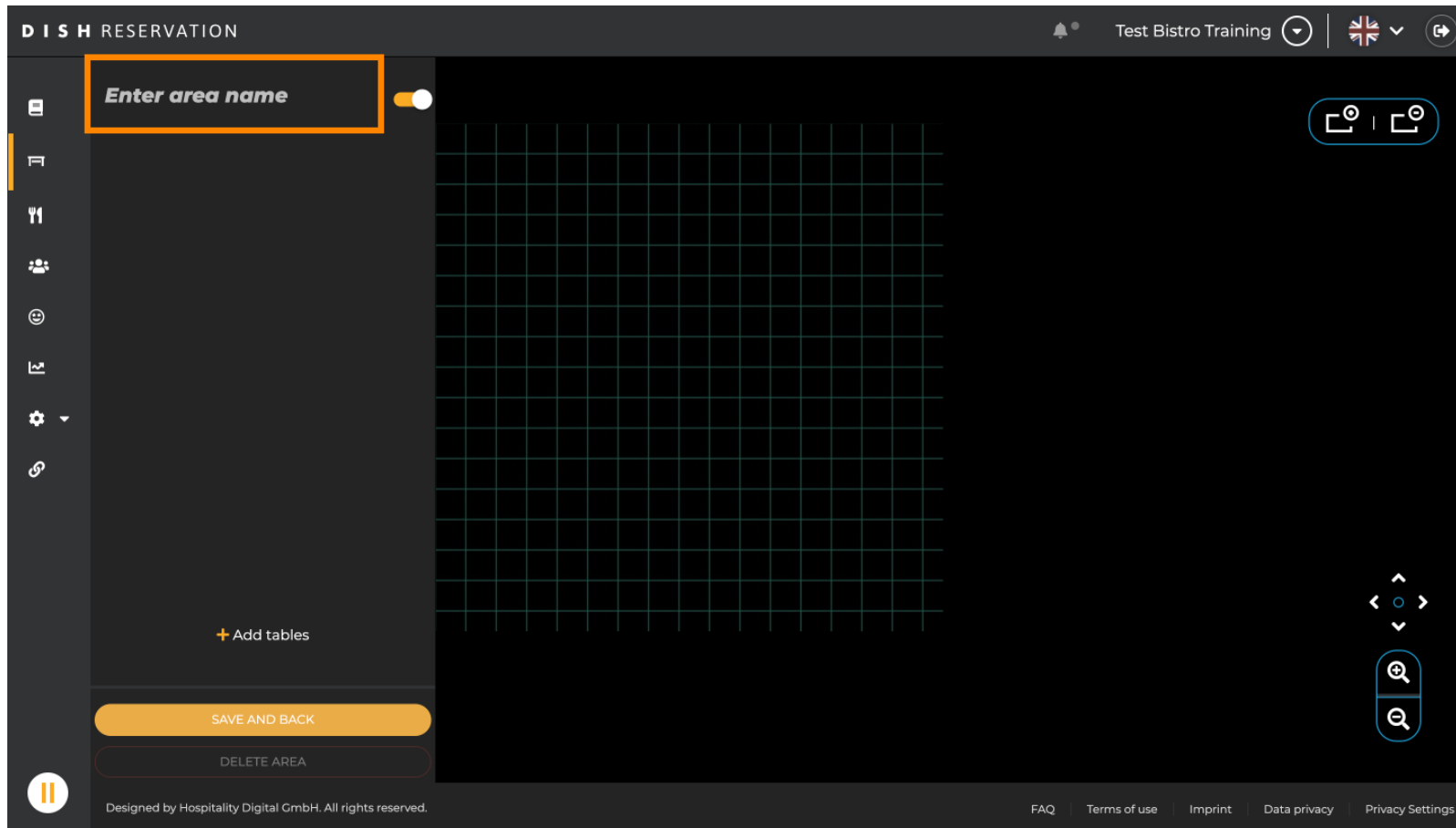
- Abyste se ujistili, že oblast nesmažete omylem, budete požádáni o potvrzení akce. Pro potvrzení klikněte na **Ano, smazat**.



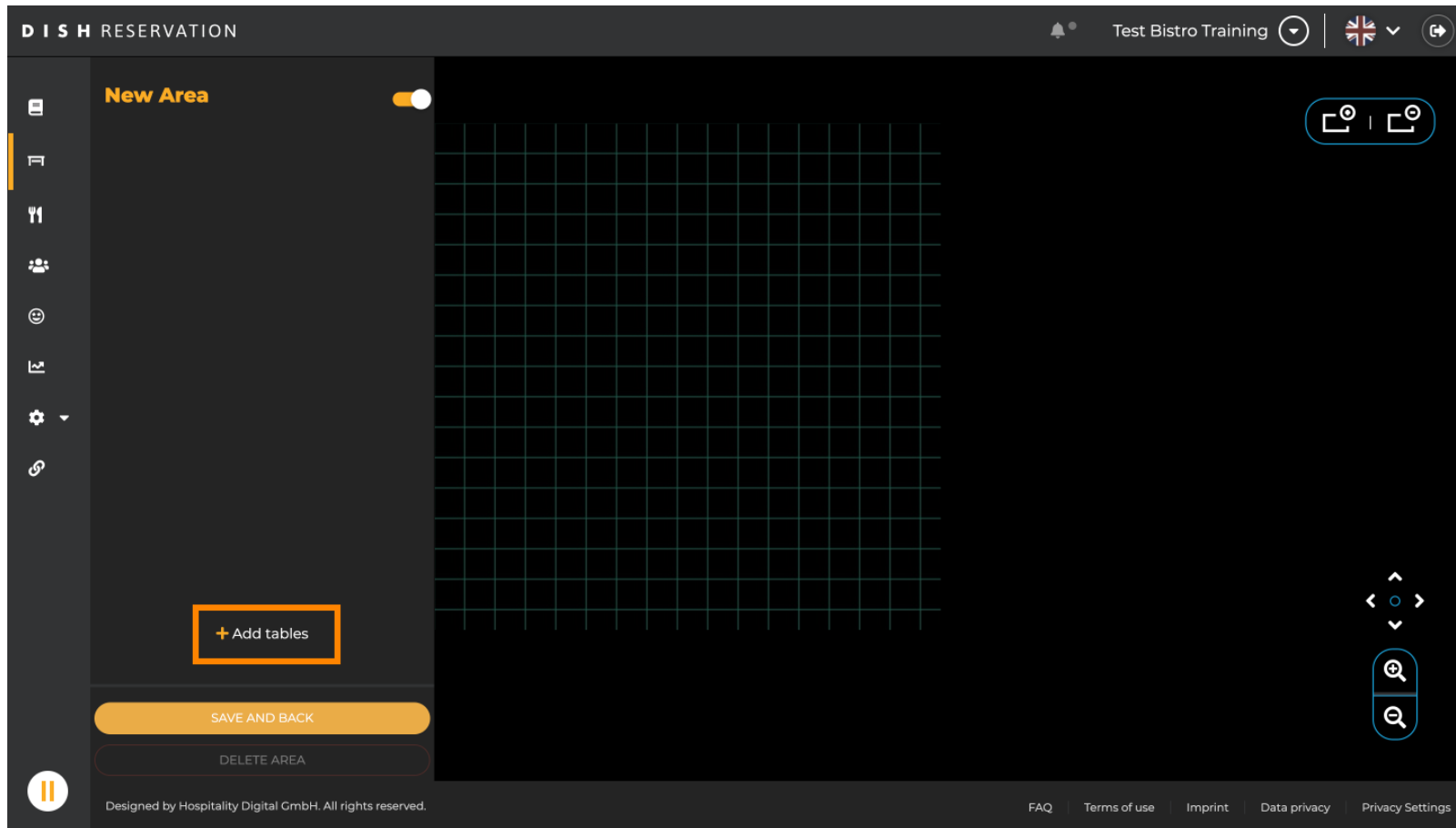
Kliknutím na **+ Přidat oblasti** se otevře vstupní maska pro přidání názvu nové oblasti.



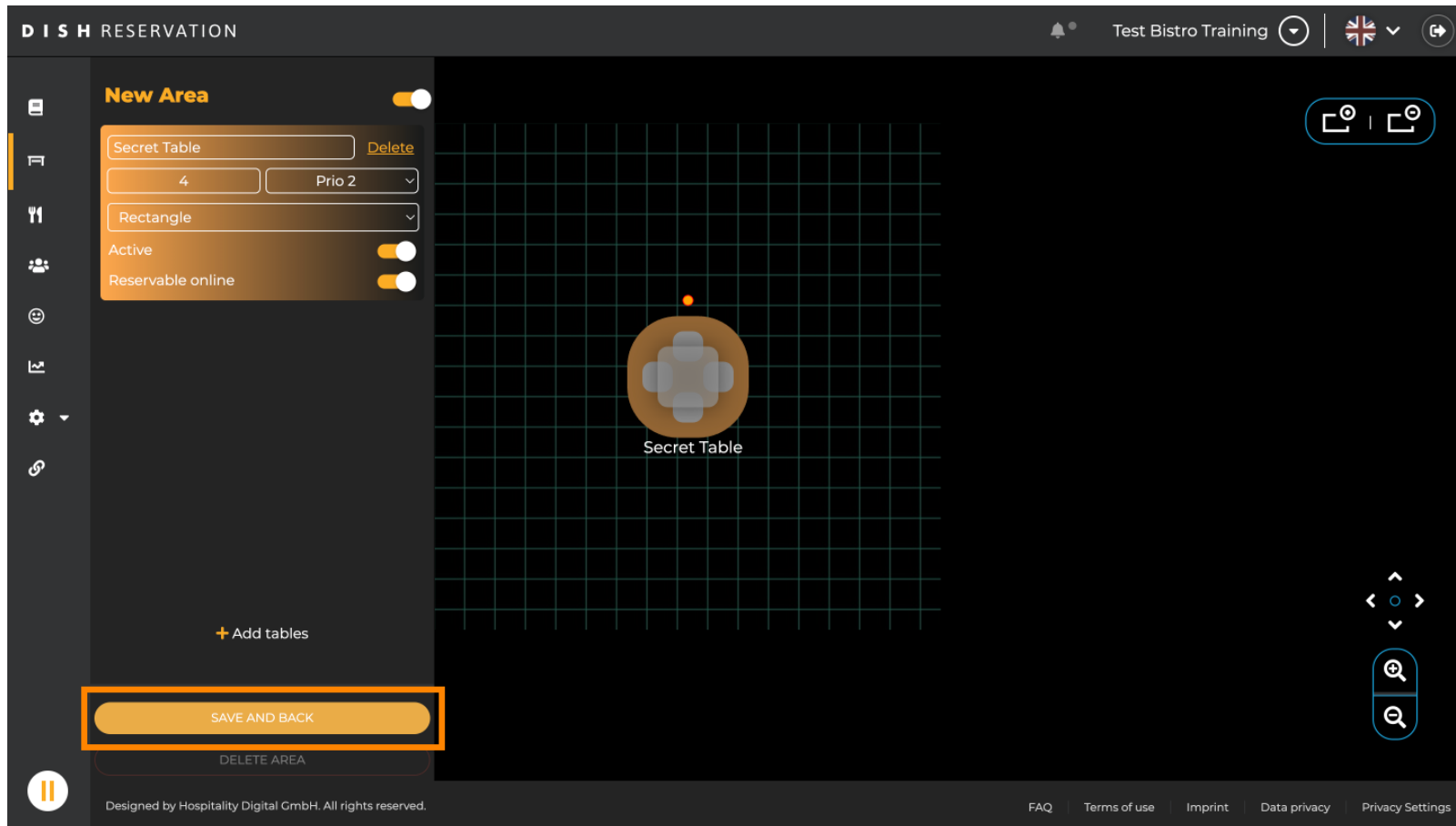
- 📌 Zadejte název oblasti do odpovídajícího **textového pole**.



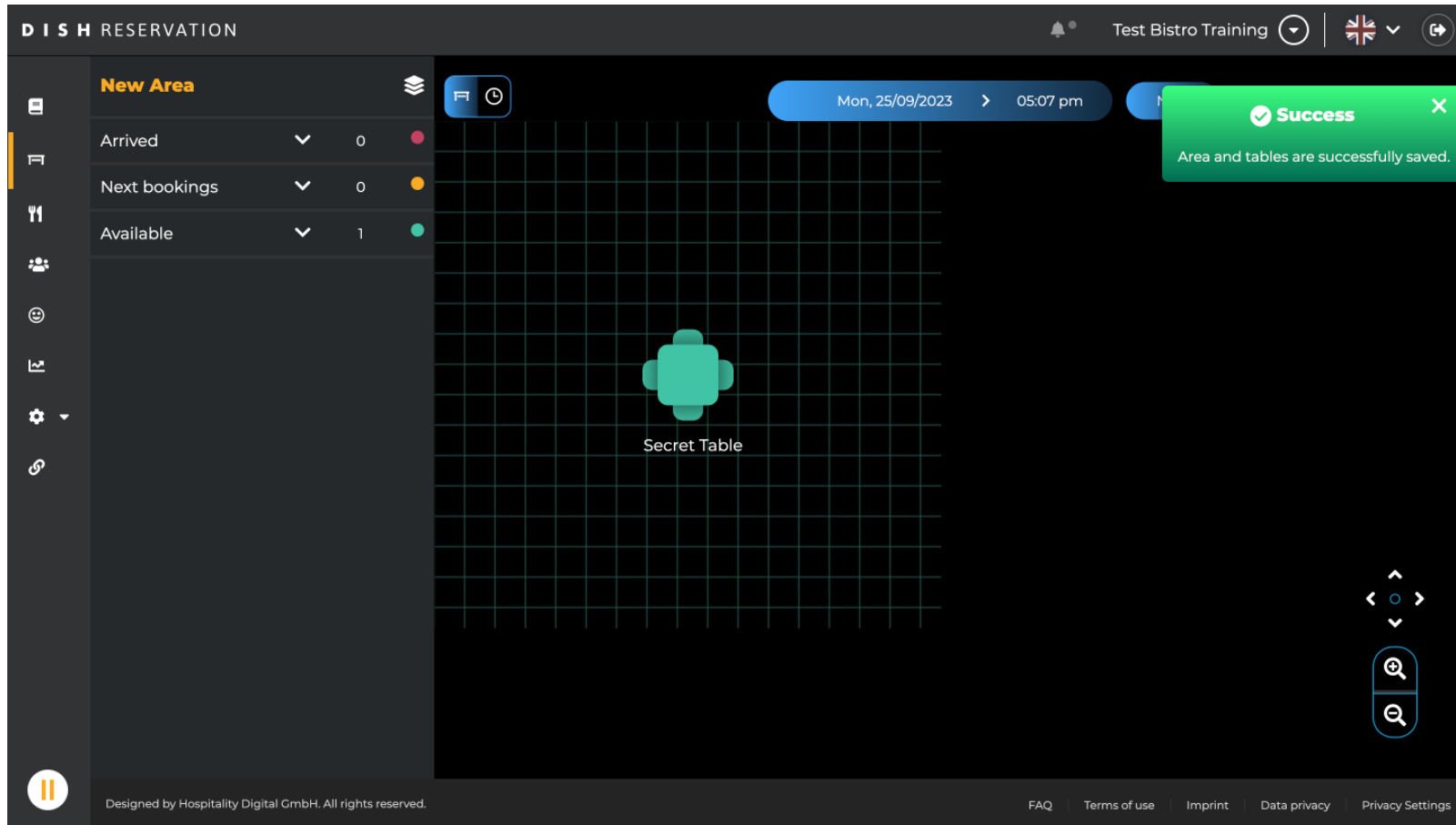
- Jak je znázorněno v předchozích krocích, můžete vytvářet a umisťovat tabulky kliknutím na **+ Přidat tabulky**.



- Jakmile dokončíte nastavení nové oblasti, klikněte na **ULOŽIT A ZPĚT** , abyste změny aplikovali.



 To je vše. Dokončili jste tutoriál a nyní víte, jak upravovat a přidávat tabulky do plánu tabulky.





Naskenujte pro přechod do interaktivního přehrávače