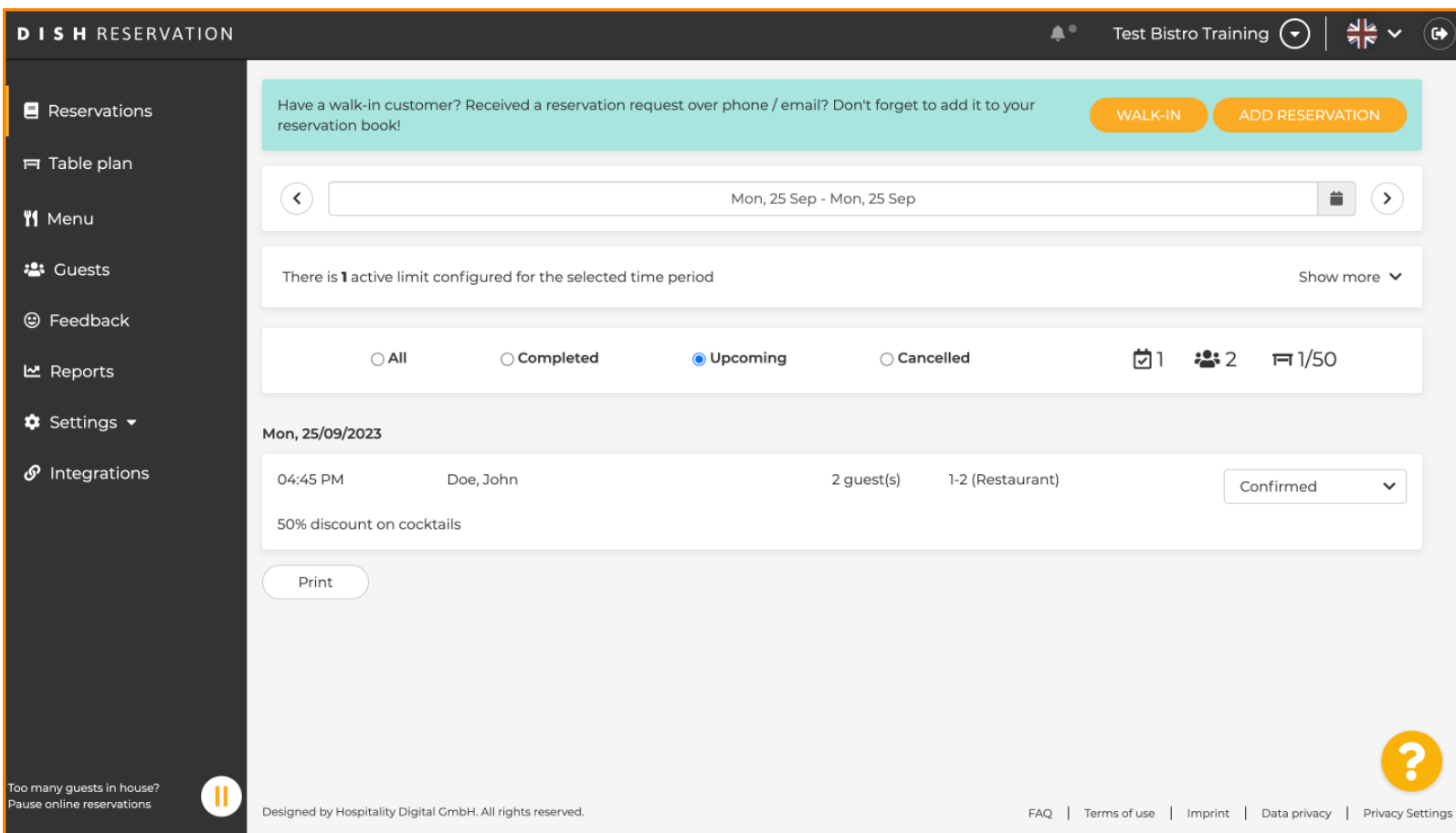




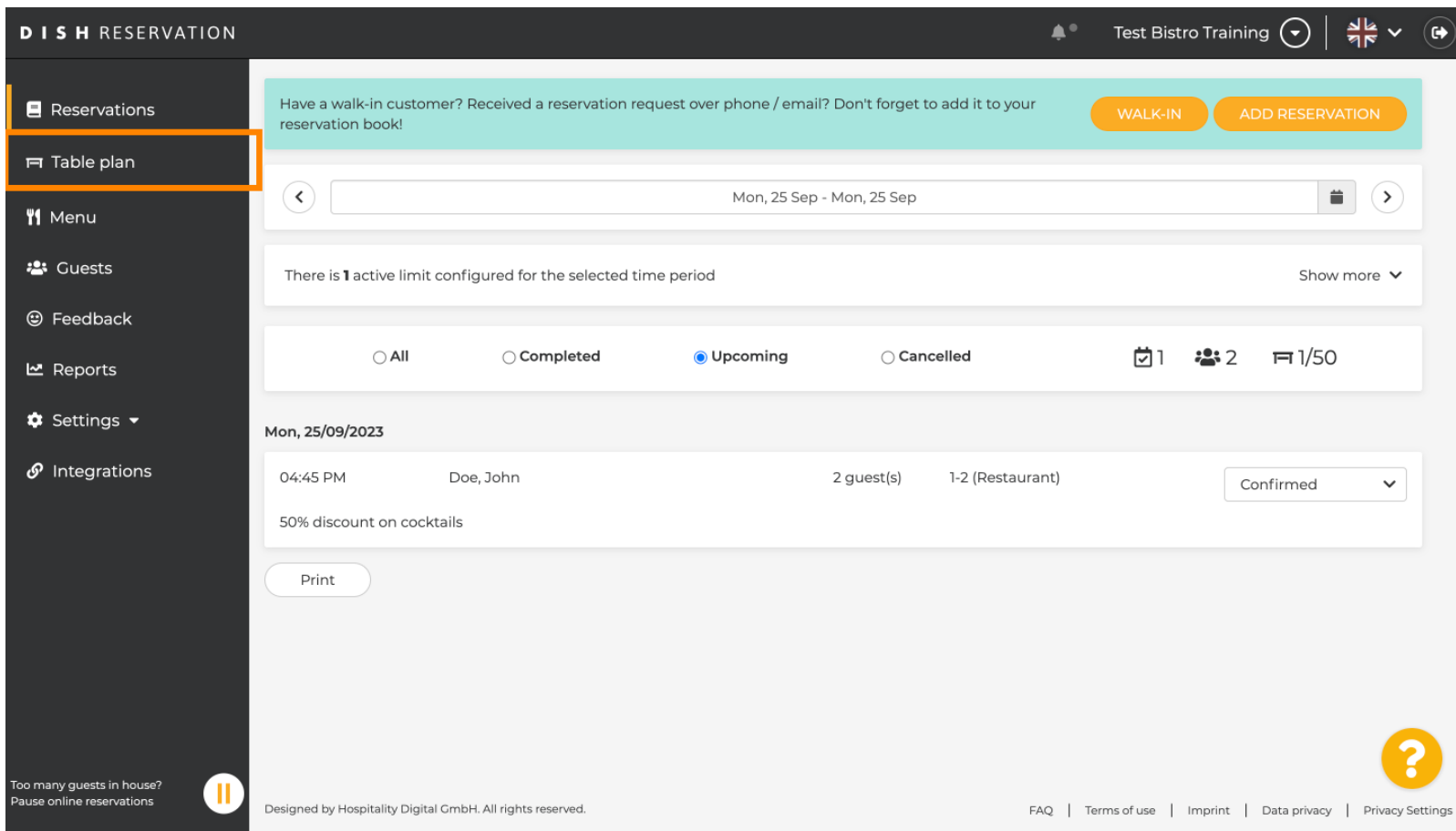
Bem-vindo ao **painel de reservas do DISH**. Neste tutorial, mostraremos como editar e adicionar mesas ao seu plano de mesas.



The screenshot displays the DISH RESERVATION web interface. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a dark header with the title 'DISH RESERVATION', a user profile 'Test Bistro Training', a language selector (UK flag), and a help icon. Below the header is a teal banner with a message about walk-in customers and two buttons: 'WALK-IN' and 'ADD RESERVATION'. A date range selector shows 'Mon, 25 Sep - Mon, 25 Sep'. A status filter bar indicates '1 active limit configured for the selected time period' and shows filters for 'All', 'Completed', 'Upcoming' (selected), and 'Cancelled', along with counts for calendar, guests, and tables. A reservation card for 'Mon, 25/09/2023' at '04:45 PM' for 'Doe, John' (2 guests, 1-2 Restaurant) is shown with a 'Confirmed' status and a '50% discount on cocktails' note. A 'Print' button is at the bottom left of the card. At the bottom of the page, there is a footer with a 'Too many guests in house? Pause online reservations' message, a 'Designed by Hospitality Digital GmbH. All rights reserved.' notice, and a row of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A large yellow question mark icon is in the bottom right corner.



Para acessar a planta da mesa, clique em **Planta da Mesa** no menu à esquerda.

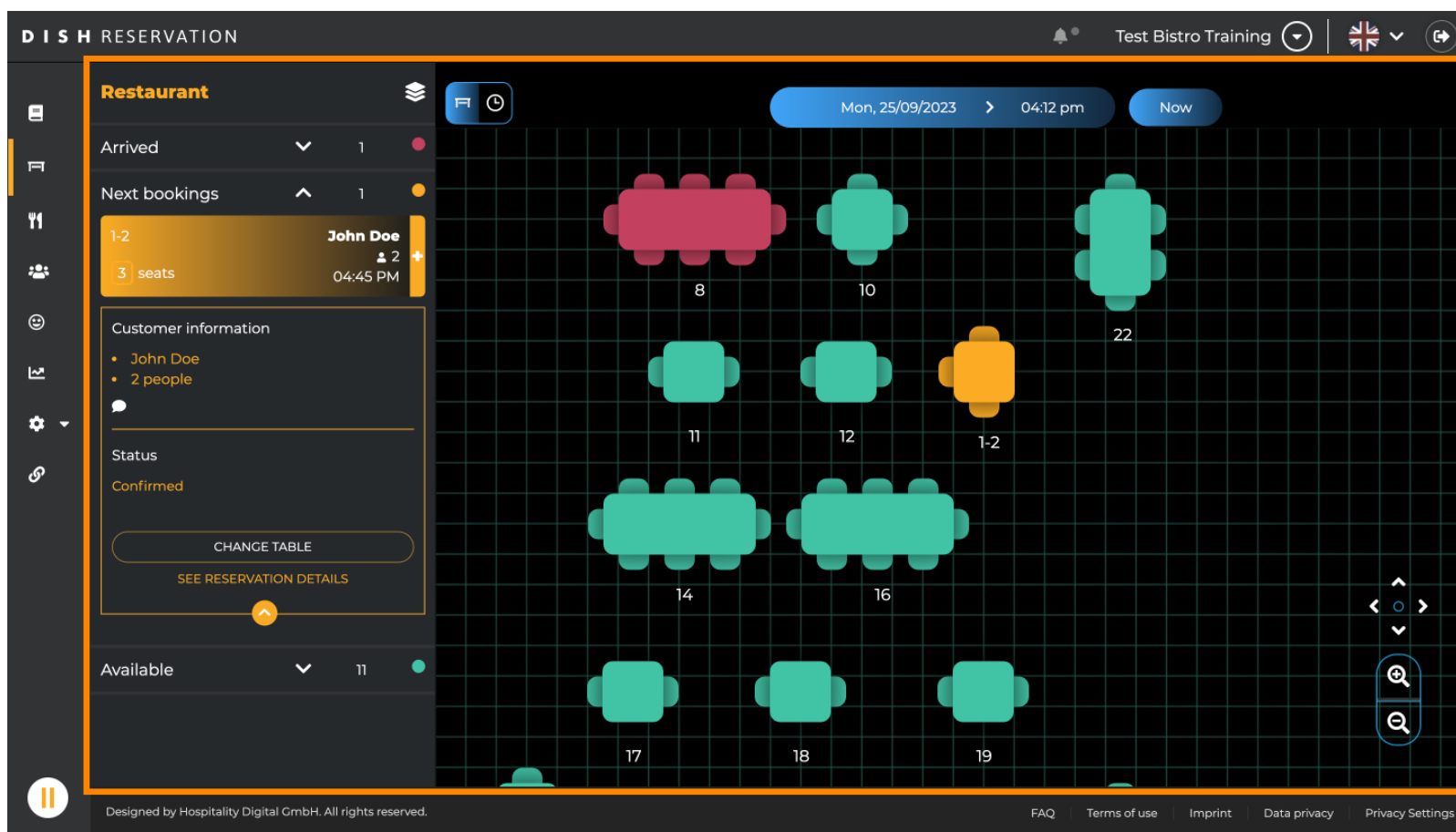


The screenshot shows the DISH RESERVATION interface. On the left sidebar, the 'Table plan' menu item is highlighted with an orange box. The main content area displays a reservation for 'Mon, 25 Sep - Mon, 25 Sep'. It shows a reservation for 2 guests at 04:45 PM, with a note '50% discount on cocktails'. The reservation status is 'Confirmed'. The interface includes a top navigation bar with 'DISH RESERVATION' and a user profile 'Test Bistro Training'. The bottom of the page features a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and a help icon.



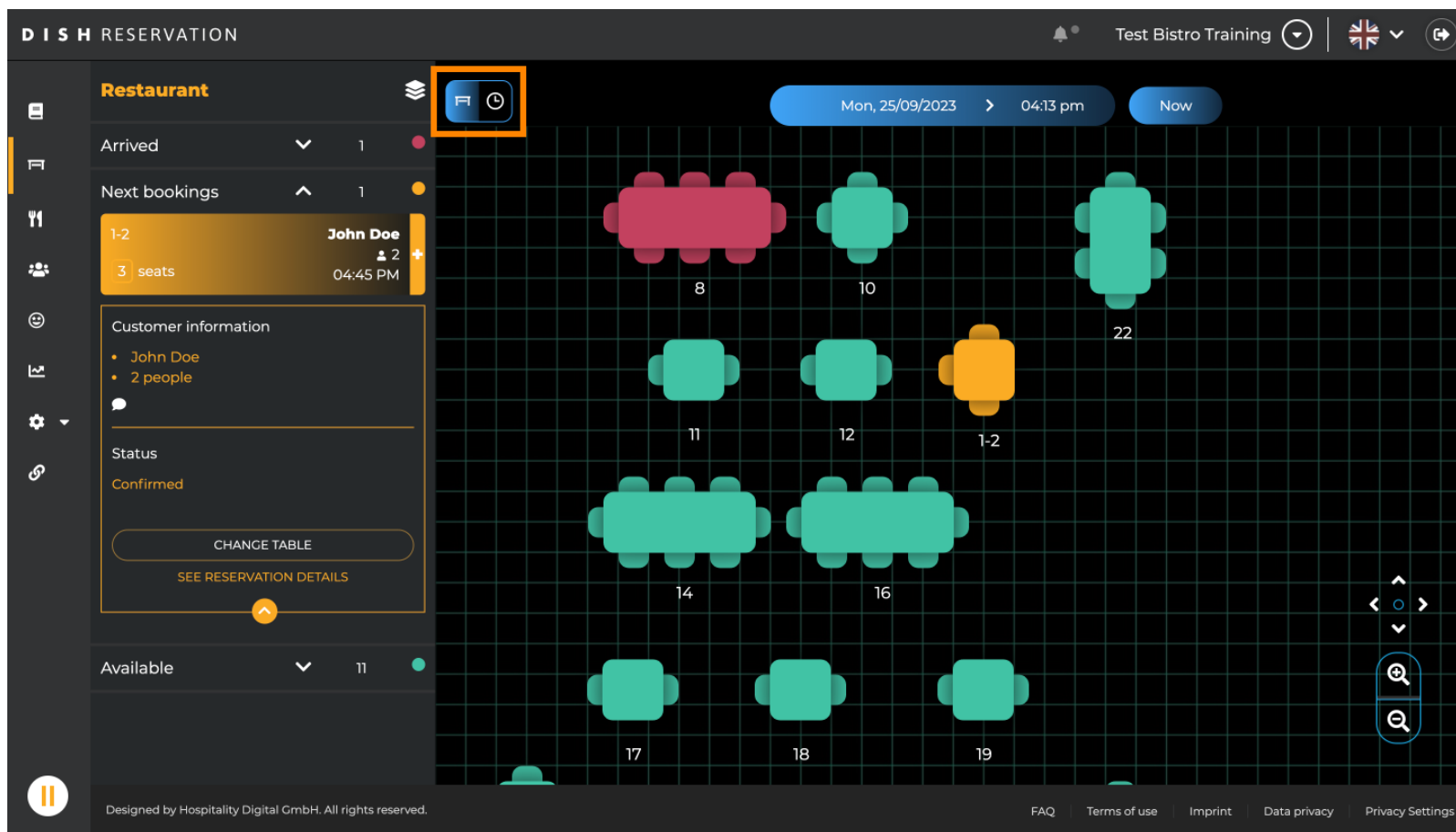
Você verá então suas **mesas disponíveis**, **convidados que chegaram** e **próximas reservas**.

Observação: o plano visual de mesas é um recurso incluído apenas no DISH Professional Reservation.

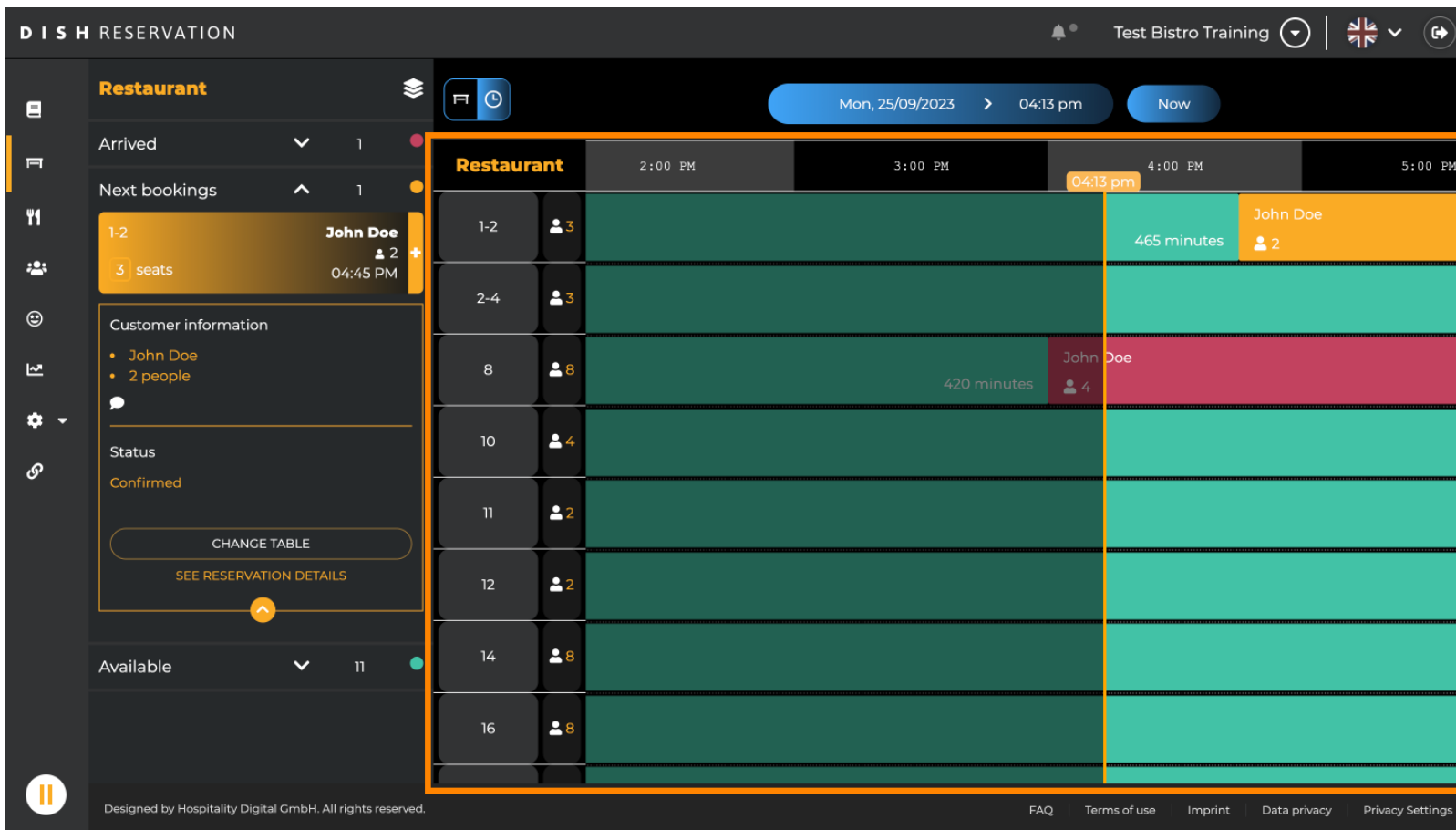




Ao selecionar o **ícone de mesa**, você verá uma visão geral das mesas disponíveis e reservadas. Clique no **ícone de relógio** para ver uma visão geral das reservas atribuídas às mesas.



 Agora você vê os horários disponíveis para as mesas correspondentes.



The screenshot displays the DISH RESERVATION interface. On the left, a sidebar contains navigation icons and a list of reservation details for a reservation made by John Doe at 04:45 PM. The main area shows a table layout with columns for time slots (2:00 PM, 3:00 PM, 4:00 PM, 5:00 PM) and rows for different table numbers (1-2, 2-4, 8, 10, 11, 12, 14, 16). The reservation for John Doe is highlighted in orange, showing a duration of 465 minutes. The interface also includes a top navigation bar with the restaurant name 'Test Bistro Training' and a bottom footer with legal information.

Restaurant

Arrived 1

Next bookings 1

1-2 **John Doe** 2 people 04:45 PM

3 seats

Customer information

- John Doe
- 2 people

Status

Confirmed

CHANGE TABLE

SEE RESERVATION DETAILS

Available 11

Restaurant

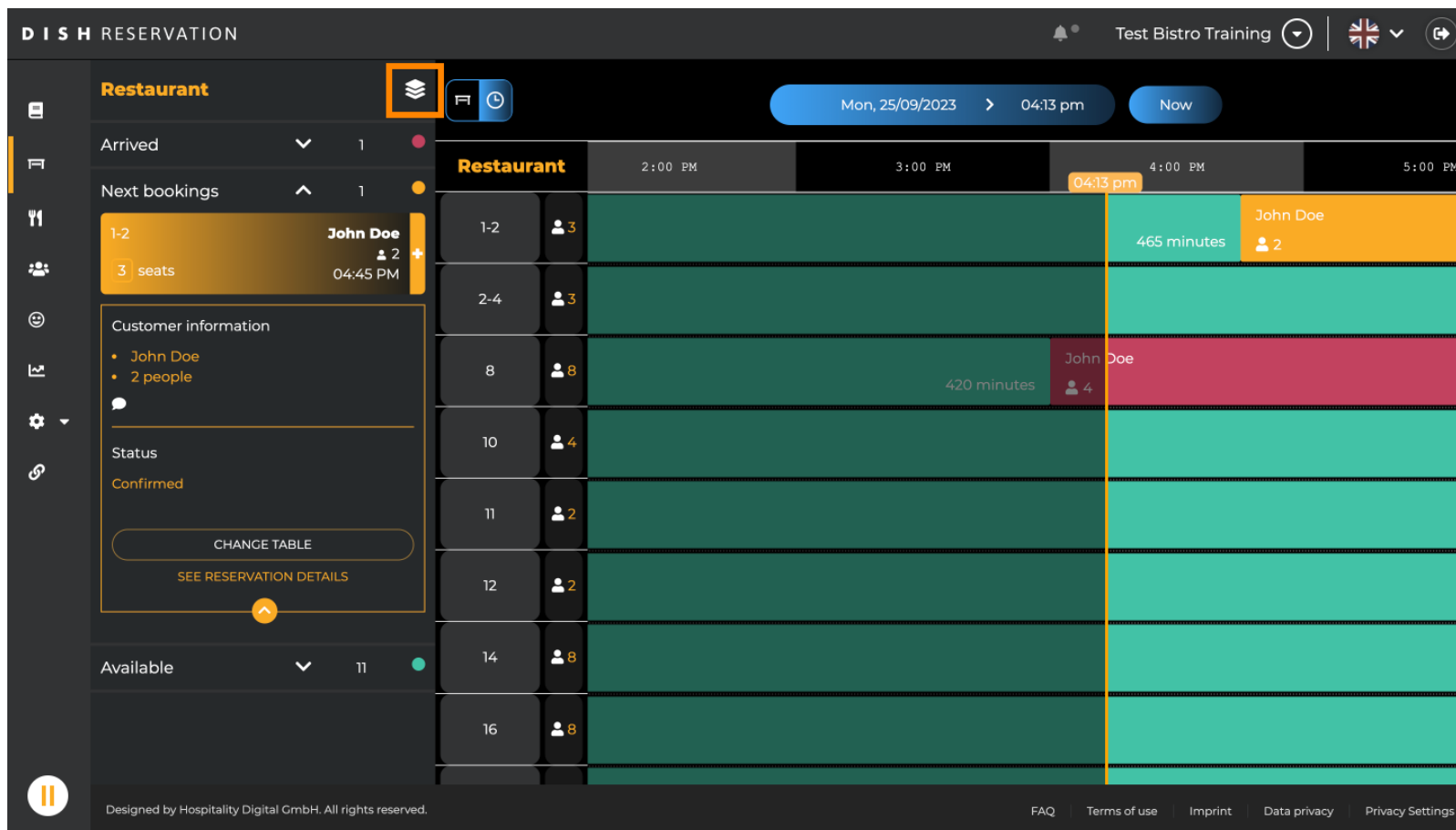
	2:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2 3 people			465 minutes John Doe 2 people	
2-4 3 people				
8 8 people			420 minutes John Doe 4 people	
10 4 people				
11 2 people				
12 2 people				
14 8 people				
16 8 people				

Designed by Hospitality Digital GmbH. All rights reserved.

FAQ Terms of use Imprint Data privacy Privacy Settings



Para alternar a área do seu estabelecimento, clique no **símbolo em camadas**.



DISH RESERVATION

Test Bistro Training

Mon, 25/09/2023 04:13 pm Now

Restaurant

Arrived 1

Next bookings 1

1-2 John Doe 2 people 04:45 PM 3 seats

Customer information

- John Doe
- 2 people

Status Confirmed

CHANGE TABLE

SEE RESERVATION DETAILS

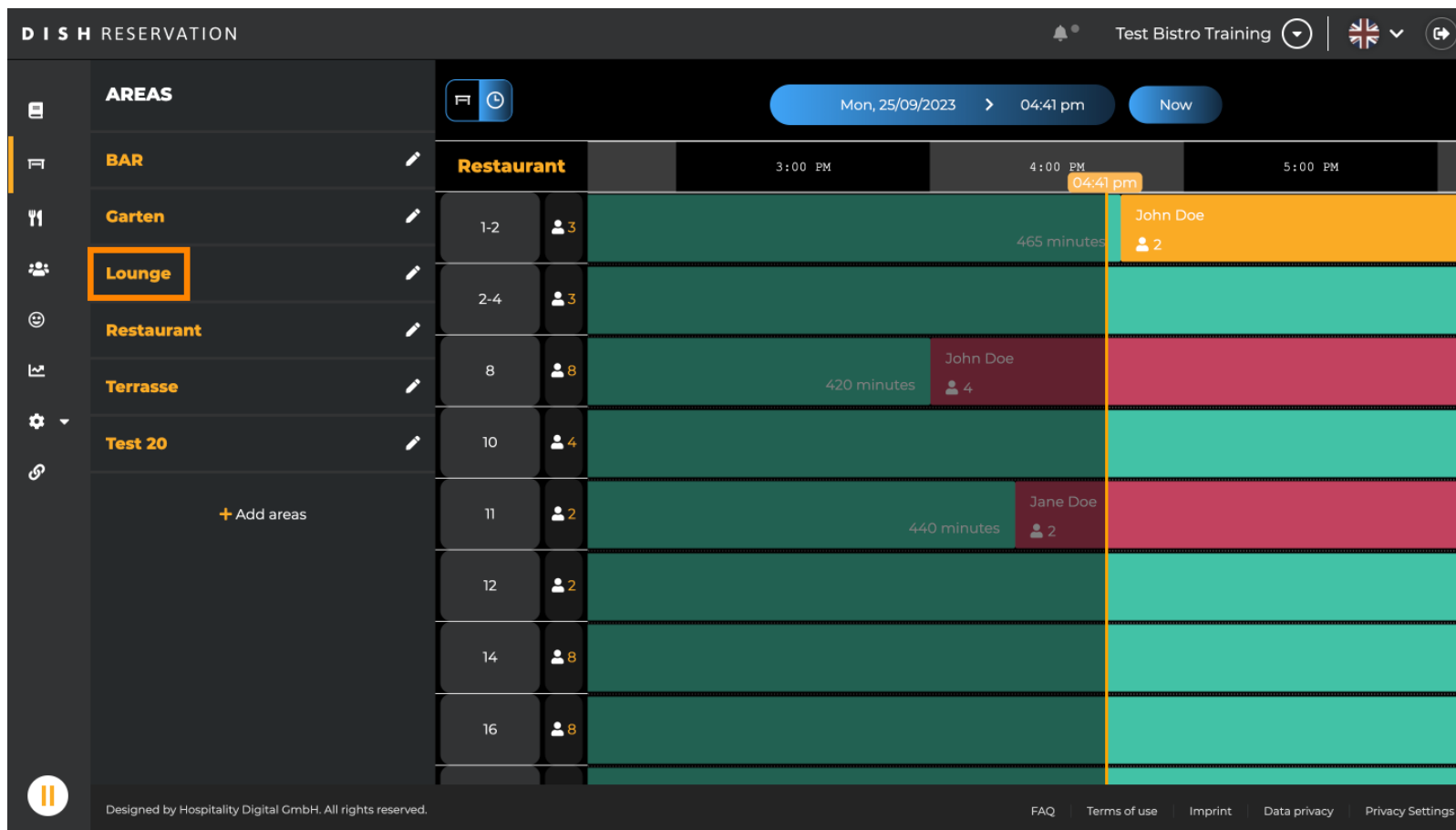
Available 11

Restaurant	2:00 PM	3:00 PM	4:00 PM	5:00 PM
1-2 3			465 minutes John Doe 2	
2-4 3				
8 8		420 minutes John Doe 4		
10 4				
11 2				
12 2				
14 8				
16 8				

Designed by Hospitality Digital GmbH. All rights reserved.

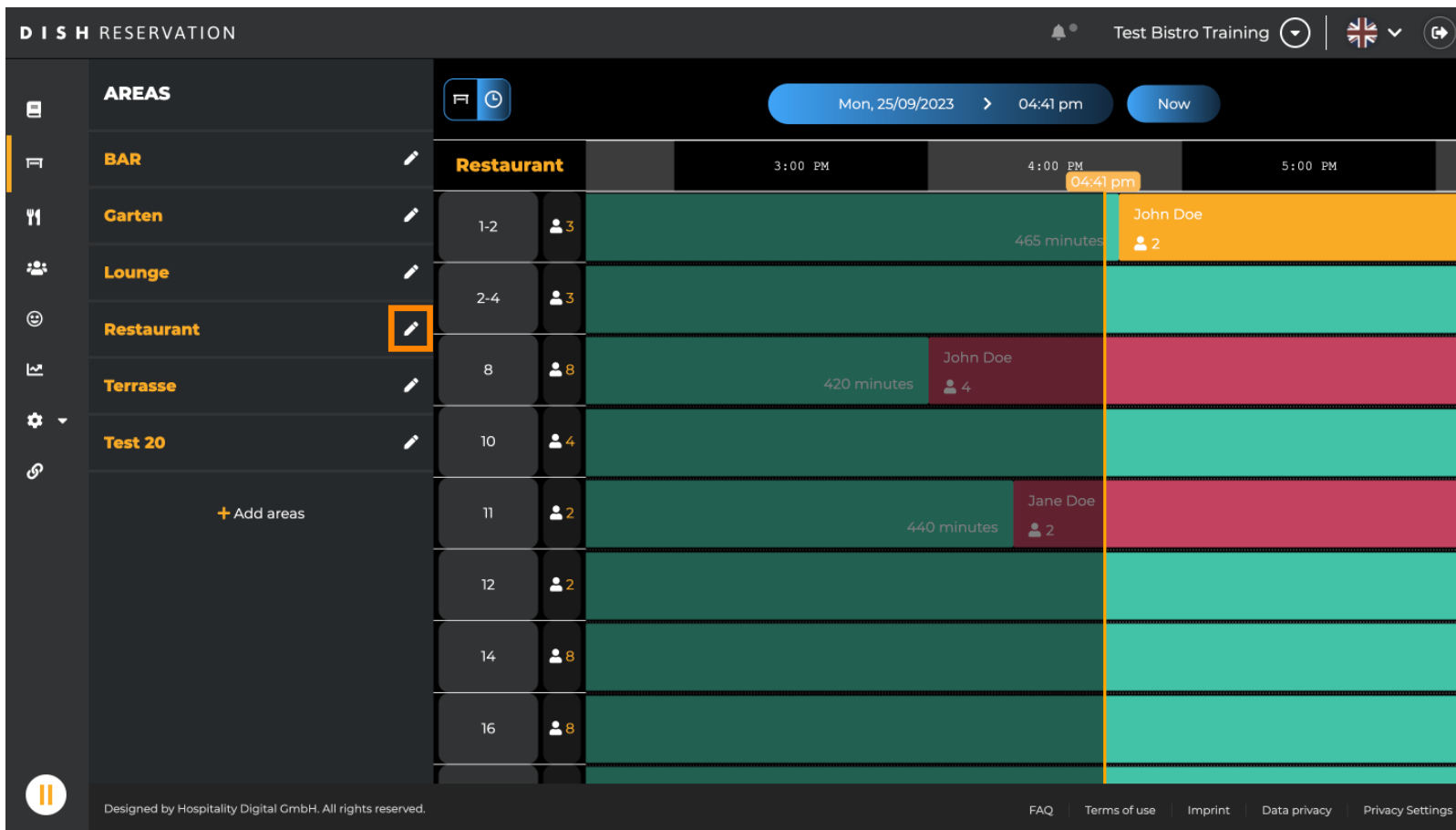
FAQ Terms of use Imprint Data privacy Privacy Settings

Em seguida, selecione a área desejada clicando no **nome** dela.



The screenshot displays the DISH RESERVATION interface. On the left, a sidebar lists various areas: BAR, Garten, Lounge (highlighted with an orange box), Restaurant, Terrasse, and Test 20. The main area shows a table plan for the selected area, with a timeline at the top indicating the current time (Mon, 25/09/2023, 04:41 pm). The table plan shows several reservations, including John Doe (2 people, 465 minutes) and Jane Doe (2 people, 440 minutes). The interface is dark-themed with orange and teal accents.

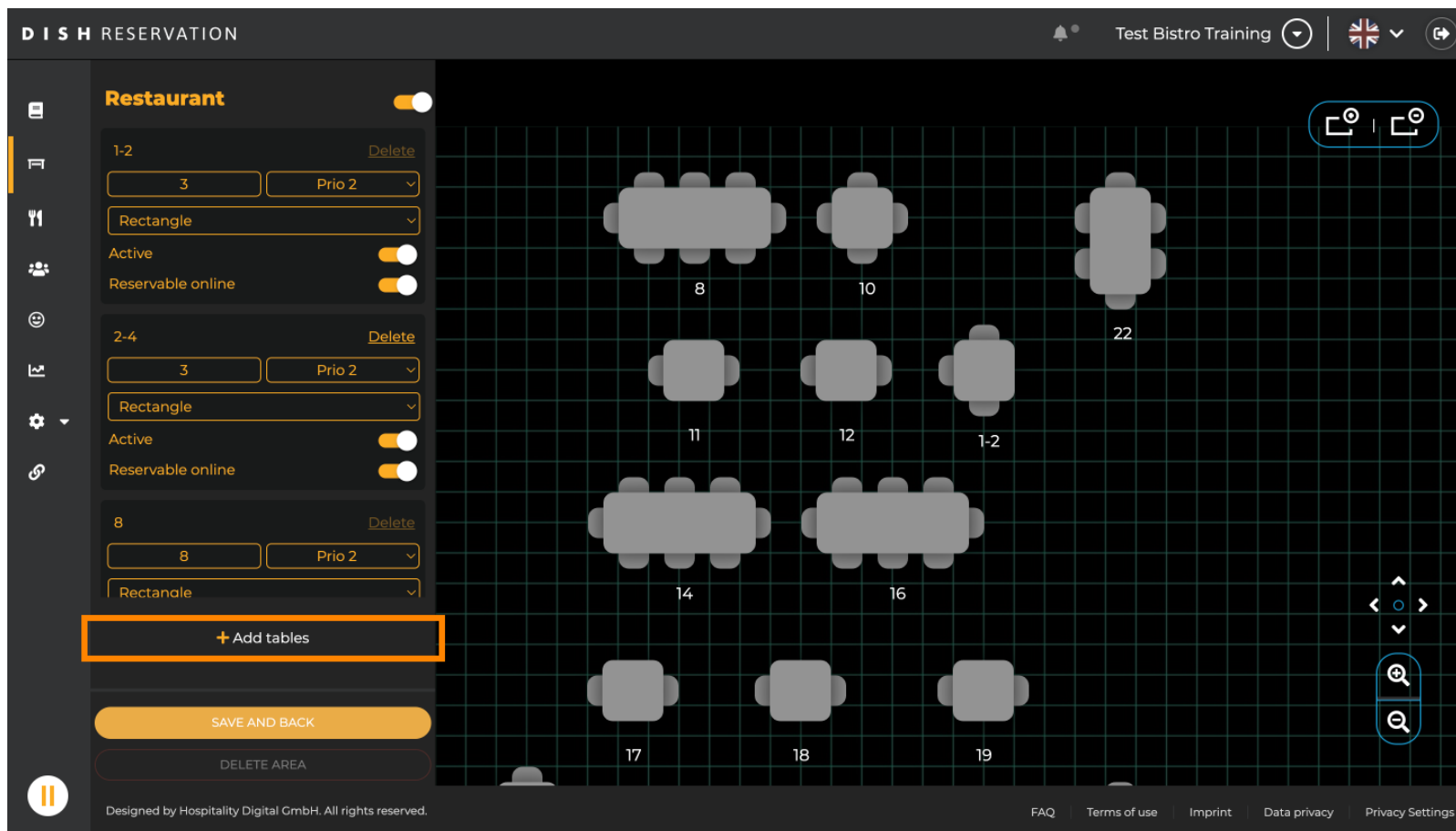
Para editar uma área, clique no **ícone de edição** correspondente .



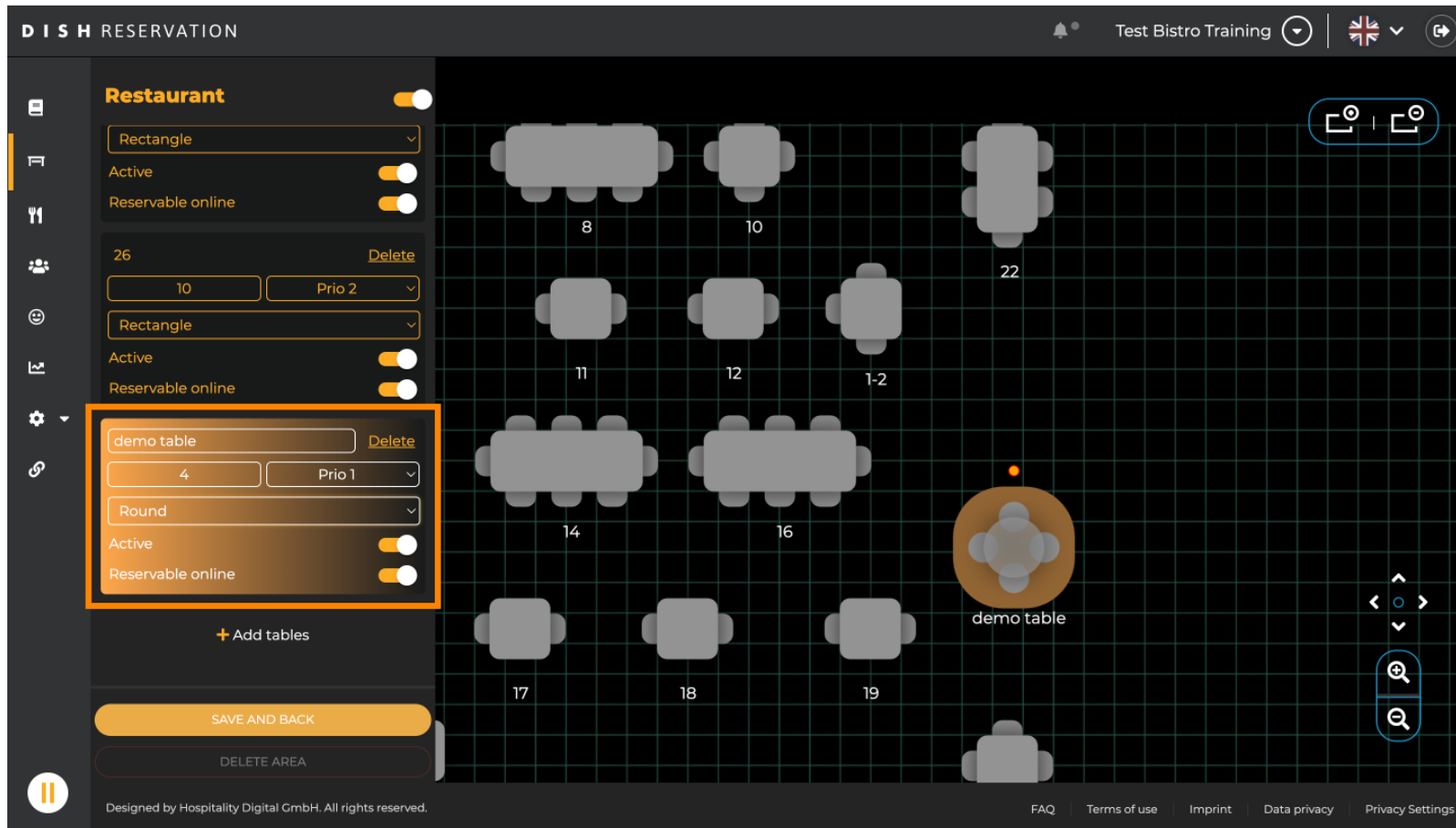
The screenshot displays the DISH RESERVATION interface. On the left, a sidebar lists various areas: BAR, Garten, Lounge, Restaurant, Terrasse, and Test 20. The 'Restaurant' area is highlighted with an orange box around its edit icon (a pencil). The main area shows a table plan for 'Test Bistro Training' on 'Mon, 25/09/2023' at '04:41 pm'. The table plan is organized into columns representing time slots: 3:00 PM, 4:00 PM, and 5:00 PM. Rows represent different reservation slots. The 'Restaurant' area is currently selected, showing a reservation for 'John Doe' (2 people) for 465 minutes. Other reservations include 'John Doe' (4 people) for 420 minutes, 'Jane Doe' (2 people) for 440 minutes, and several other slots for 2, 8, and 16 people. The bottom of the interface includes a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.



Agora você pode adicionar tabelas a esta área. Para isso, clique em **+ Adicionar tabelas**.

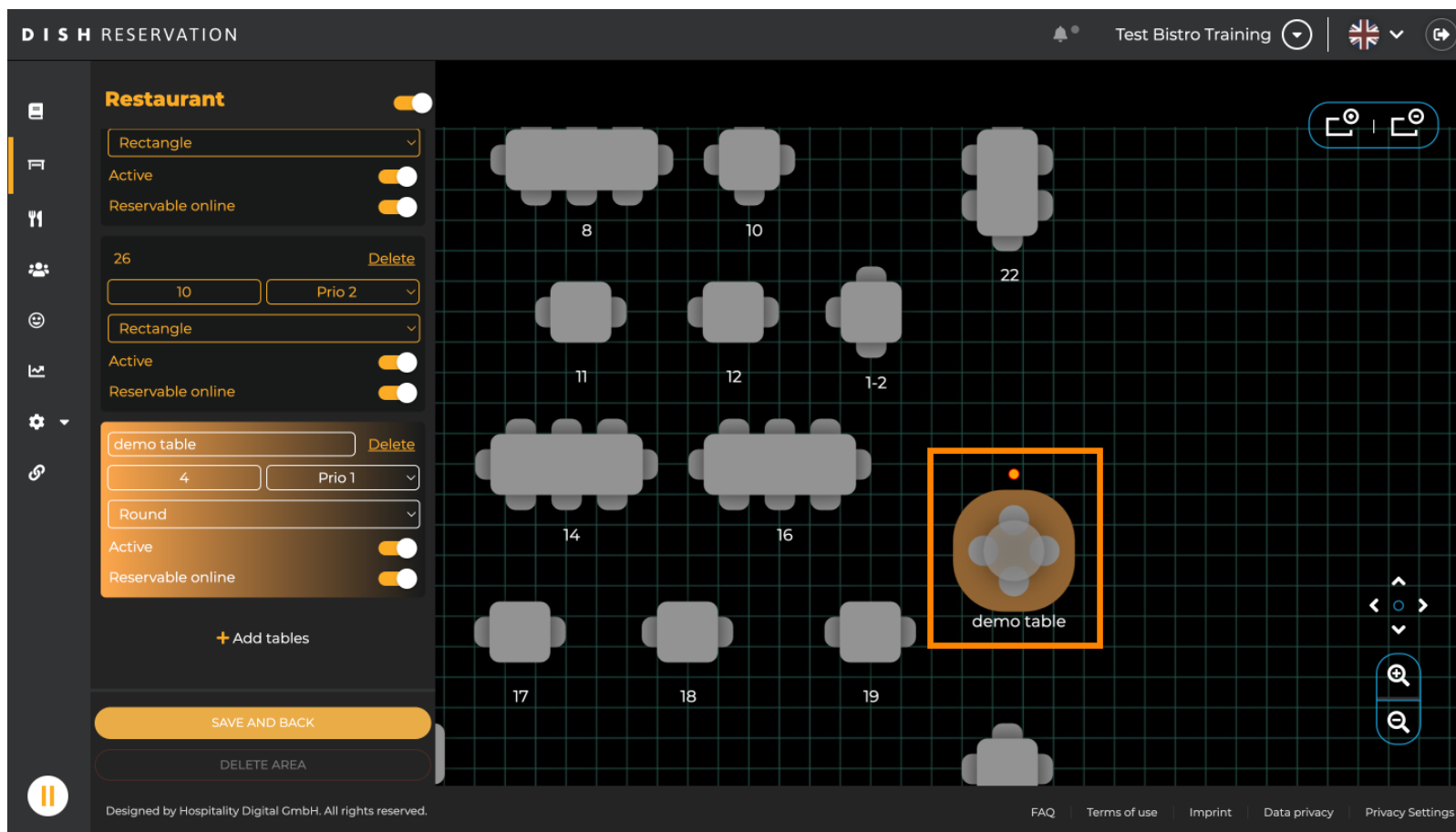


Uma nova **máscara de entrada** aparecerá onde você deve adicionar os detalhes da tabela.

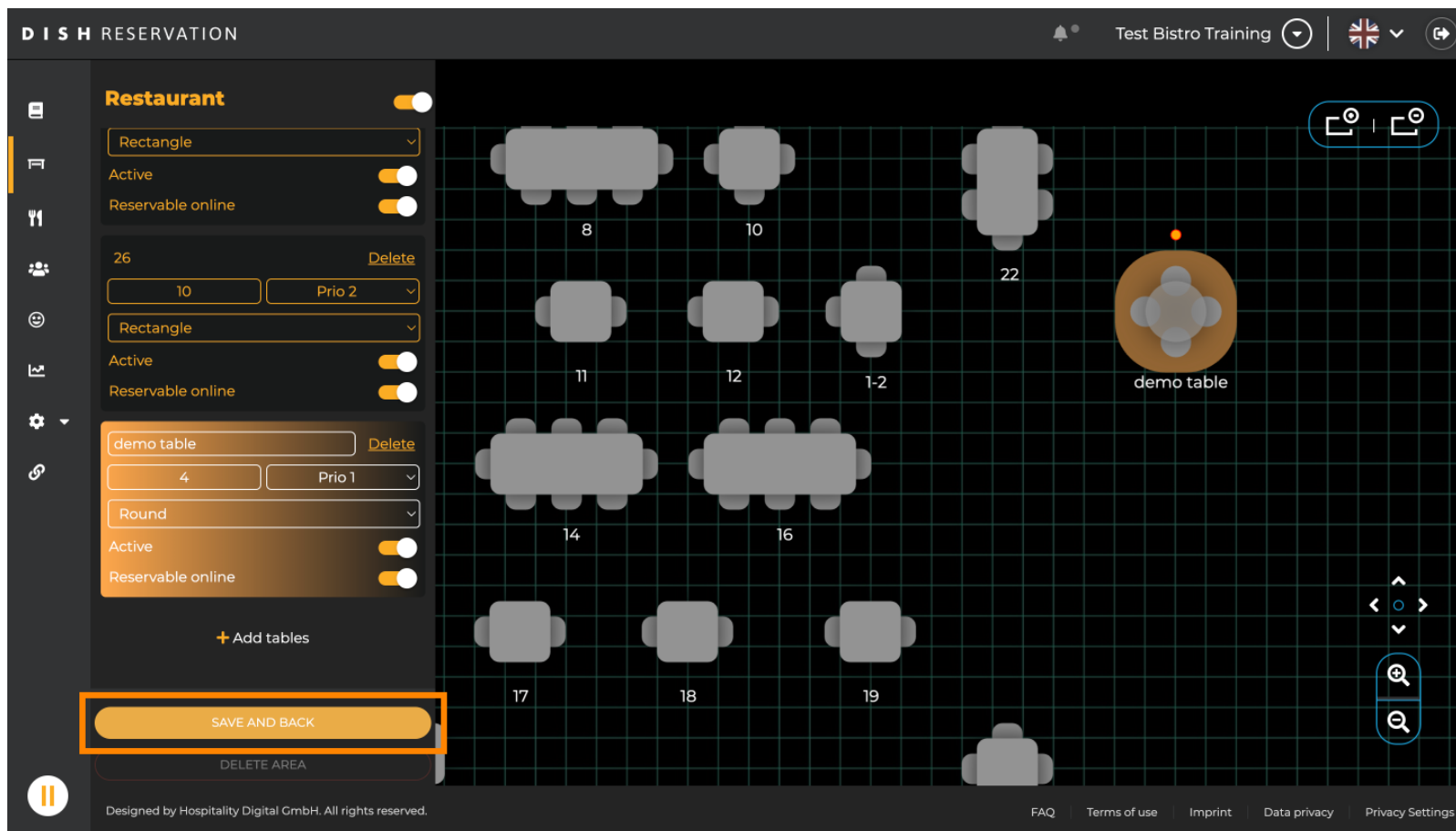




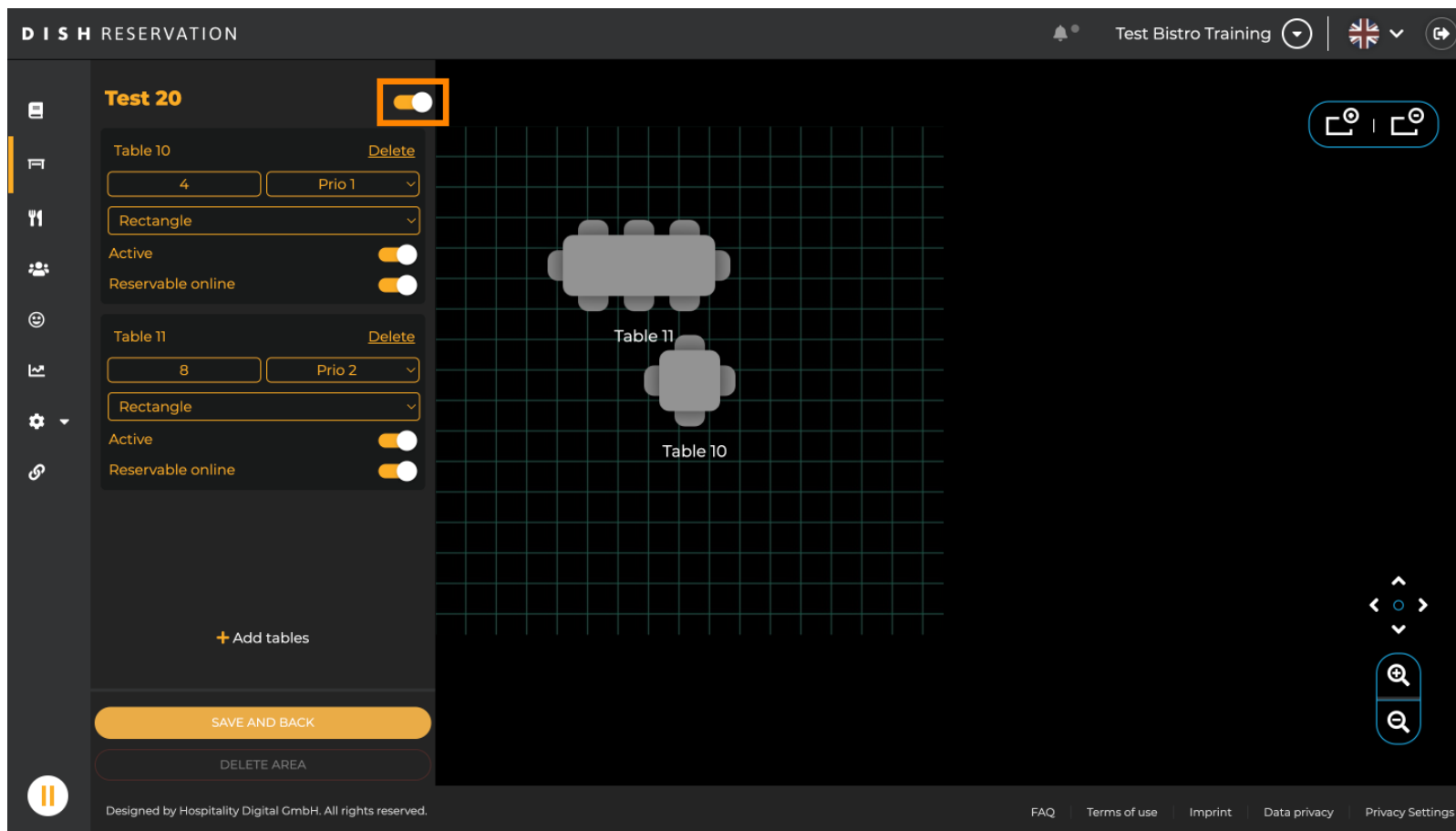
Depois de adicionar os detalhes, você pode mover a **nova mesa** livremente no seu plano de mesa. Basta arrastá-la e soltá-la no local desejado.



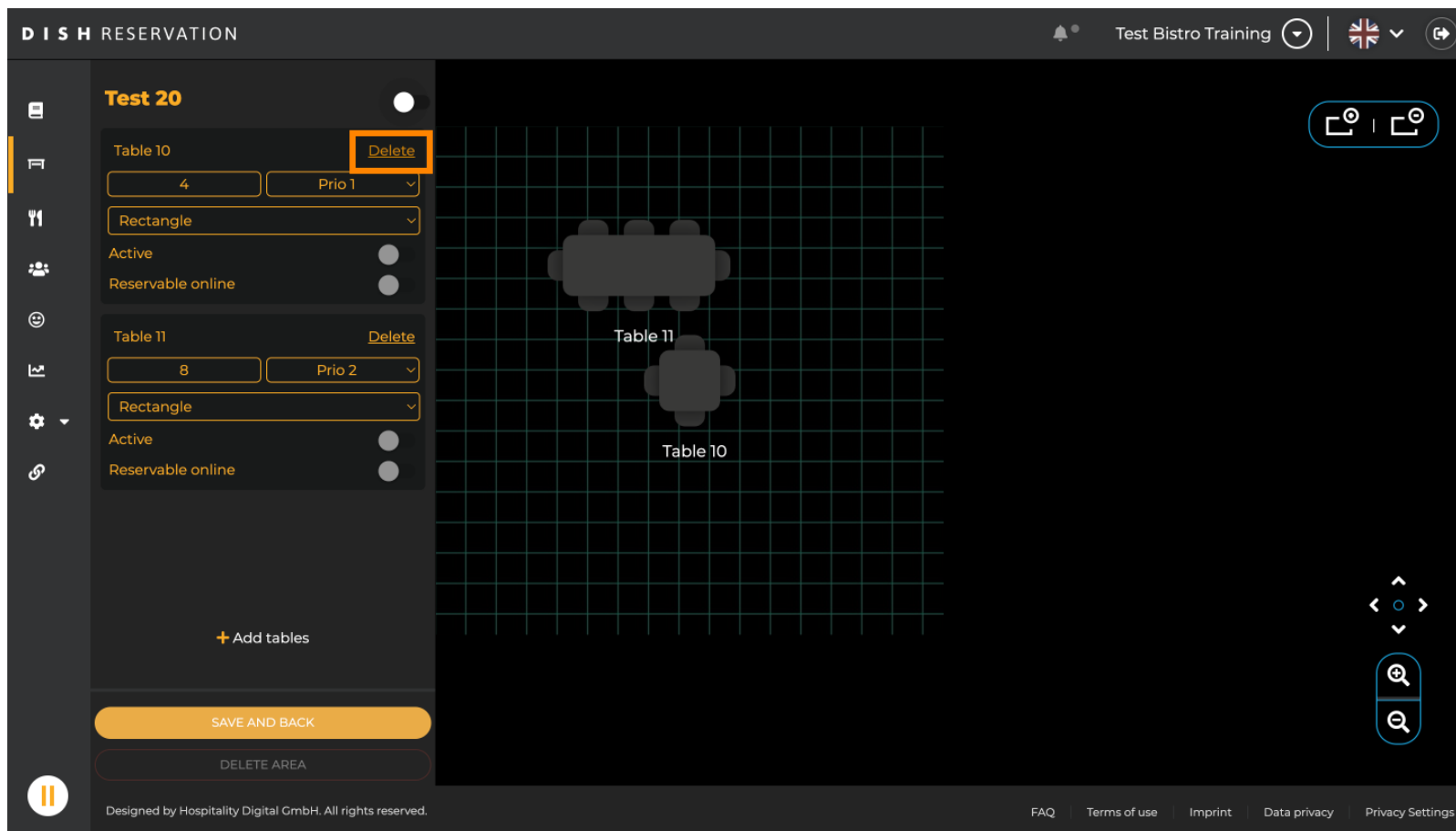
Em seguida, clique em **SALVAR E VOLTAR** para aplicar suas alterações.



Para desabilitar uma área, defina o **controle deslizante** como inativo.

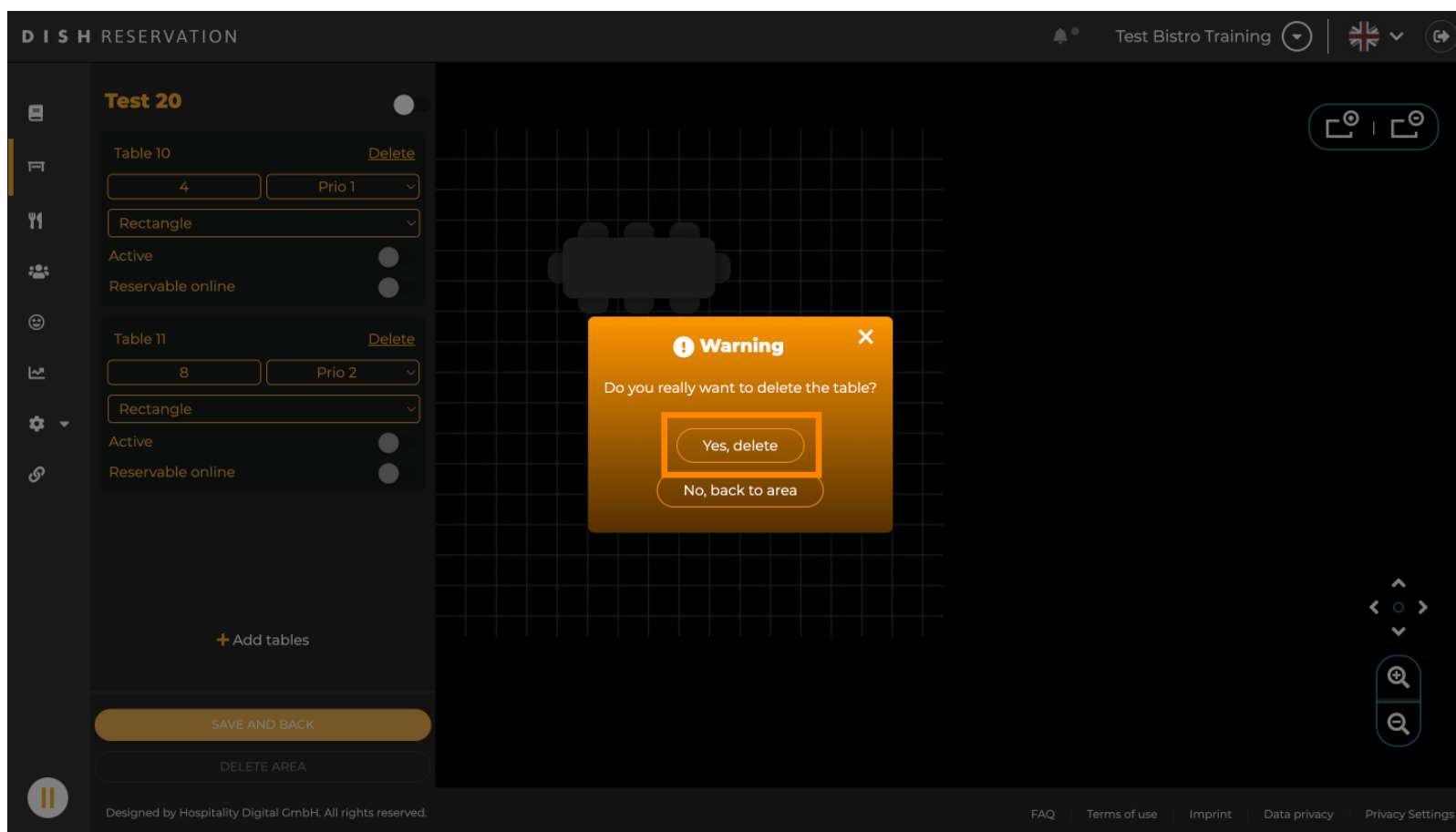


Se você quiser remover uma tabela, clique em **Excluir**.



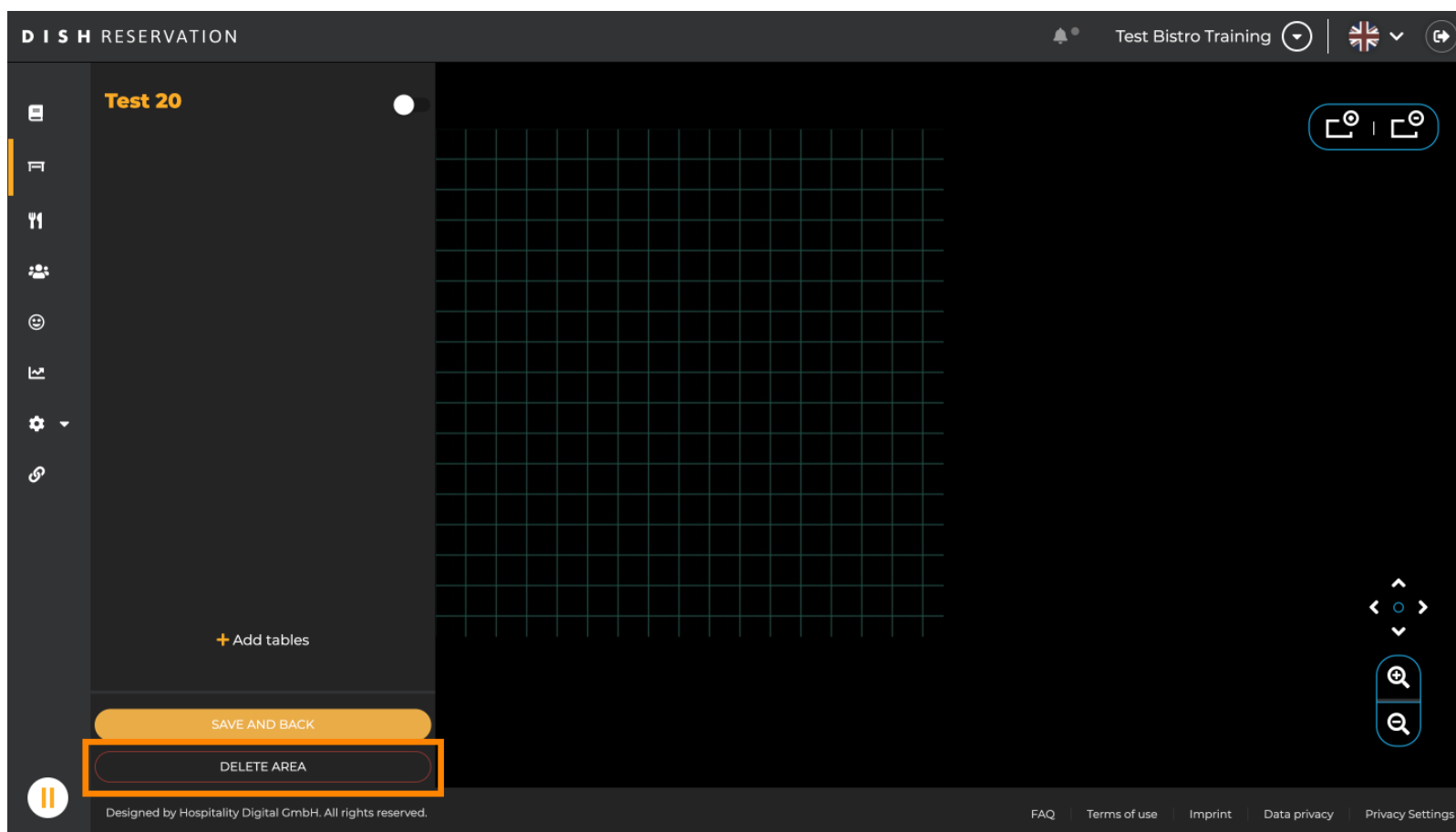


Para garantir que você não exclua uma tabela acidentalmente, será solicitado que você confirme sua ação. Para confirmar, clique em **Sim, excluir**.



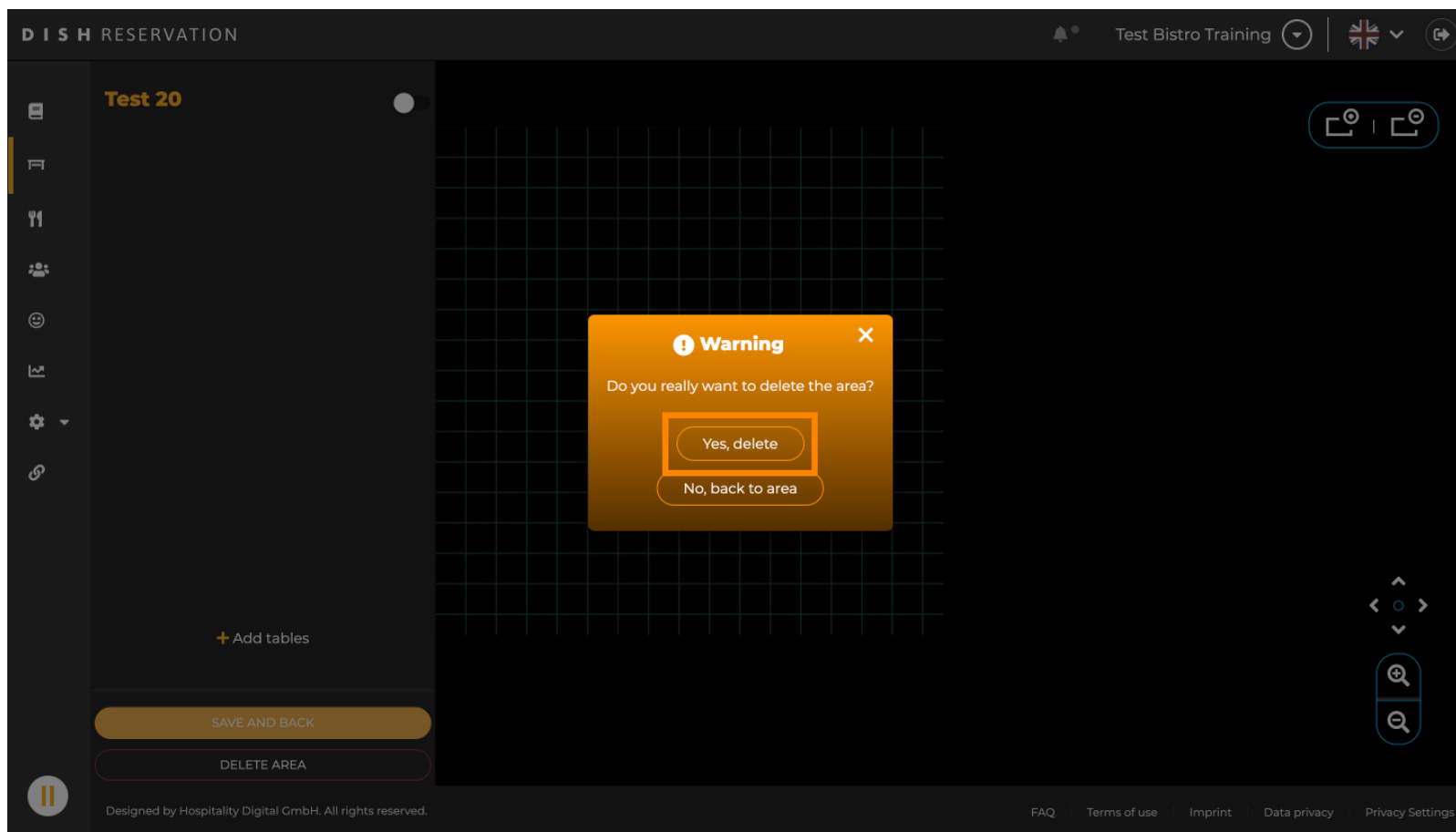


Para remover uma área completa, clique em **EXCLUIR ÁREA** . Observação: para excluir uma área, certifique-se de que todas as tabelas sejam excluídas e que a área esteja desabilitada.



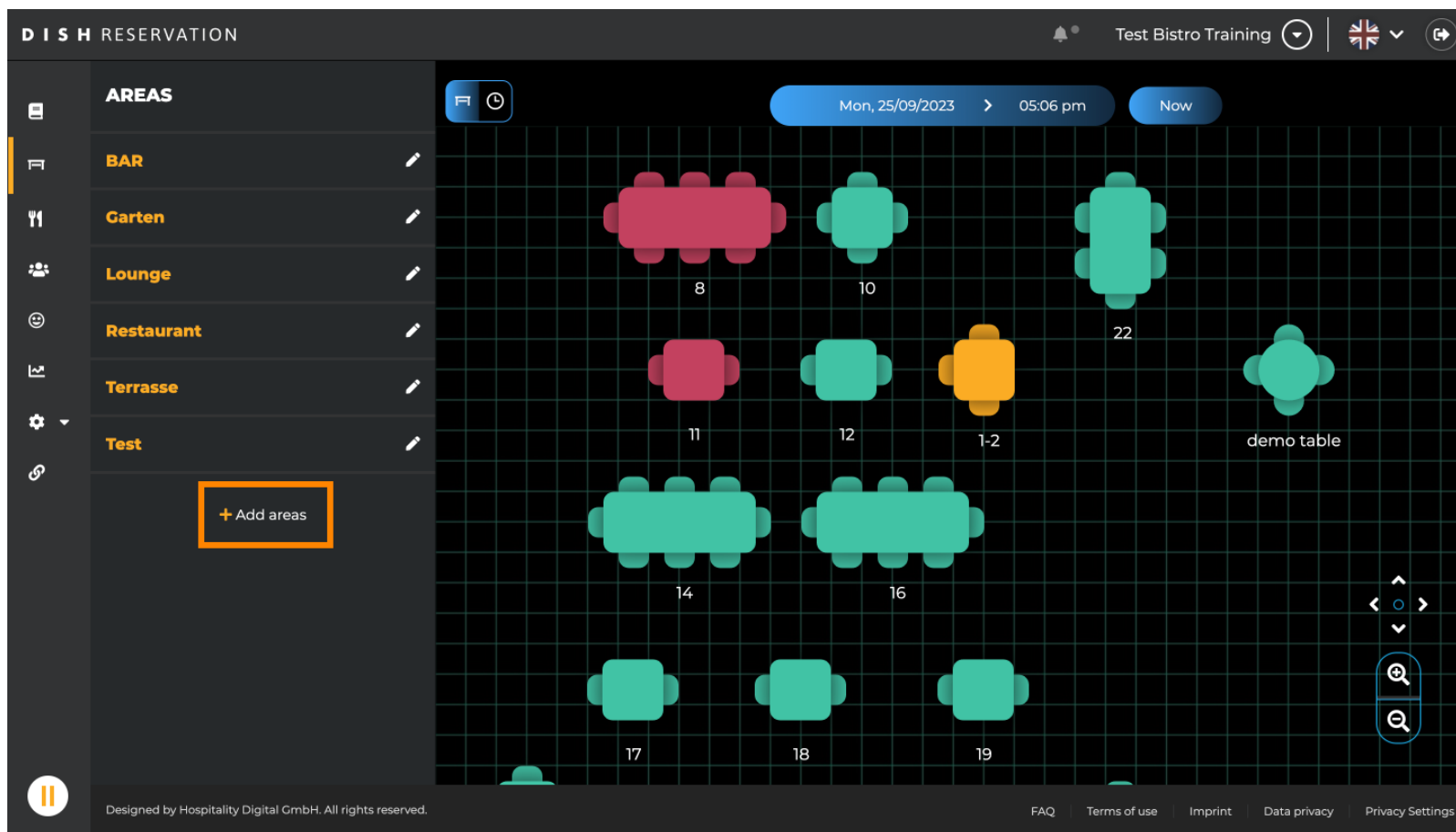


Para garantir que você não exclua uma área acidentalmente, será solicitado que você confirme sua ação. Para confirmar, clique em **Sim, excluir**.

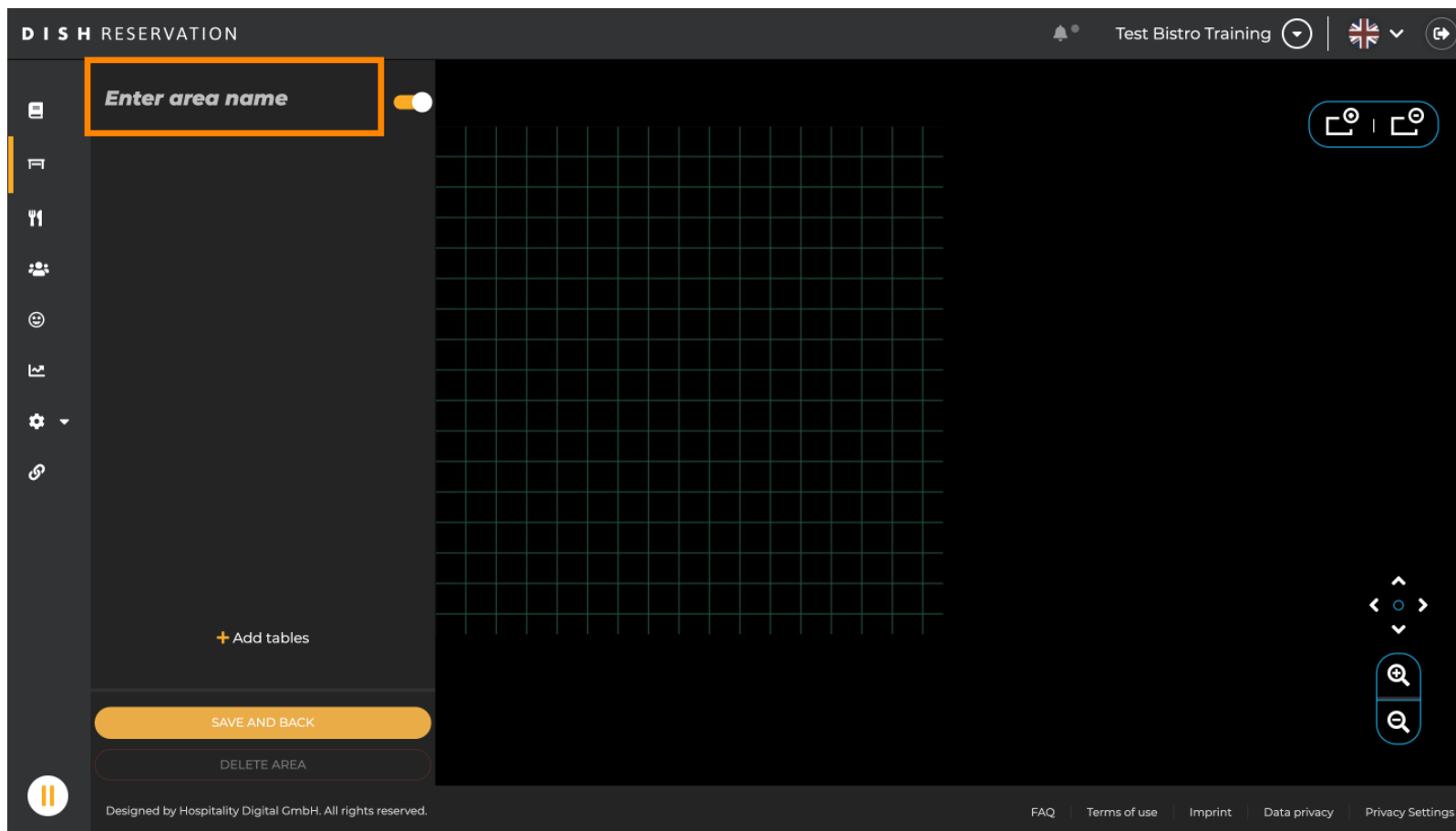




Ao clicar em **+ Adicionar áreas**, uma máscara de entrada para adicionar o nome da nova área será aberta.

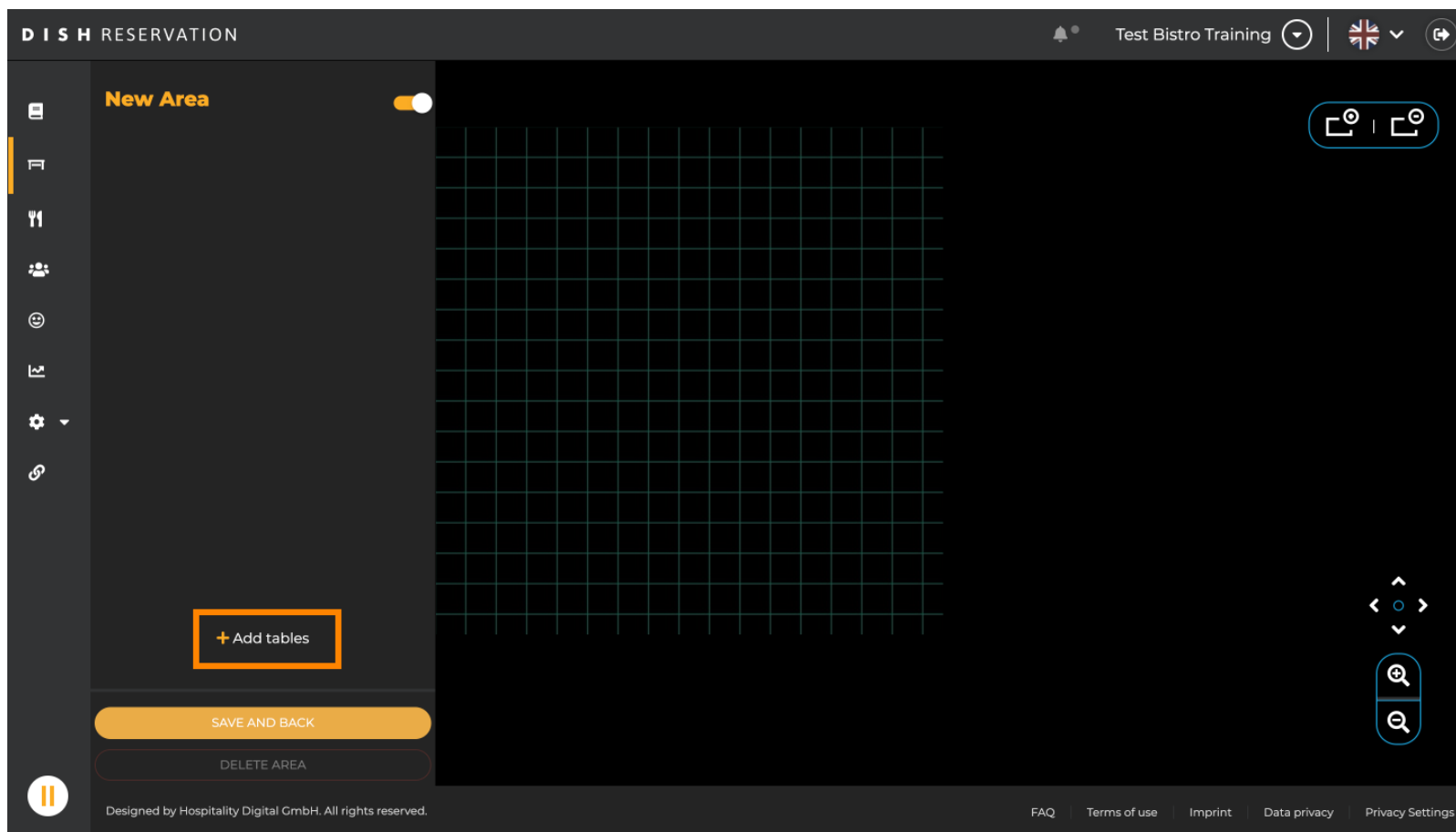


 Digite o nome da área no **campo de texto** correspondente .



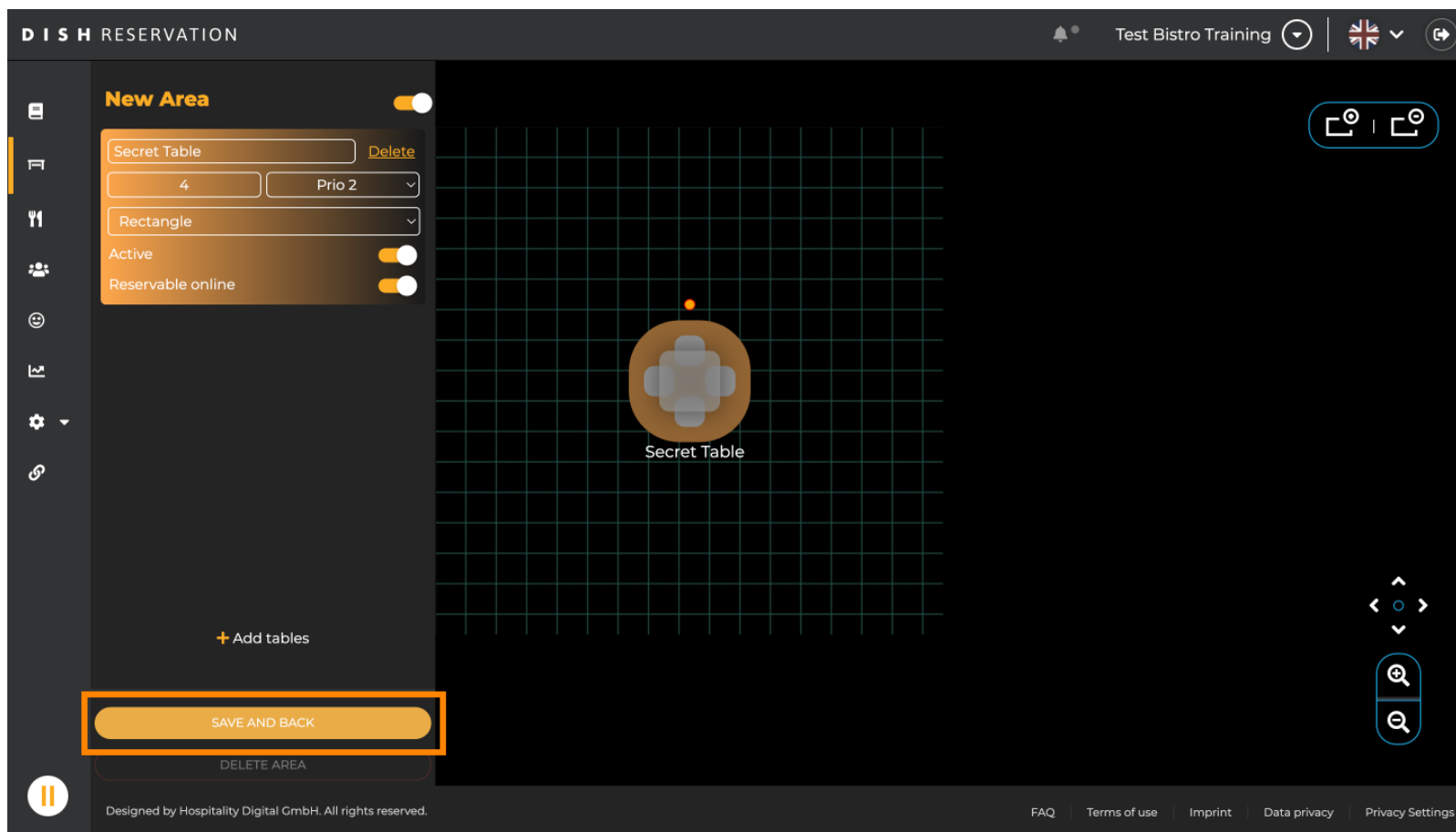


Conforme mostrado nas etapas anteriores, você pode criar tabelas de lugares clicando em **+ Adicionar tabelas**.



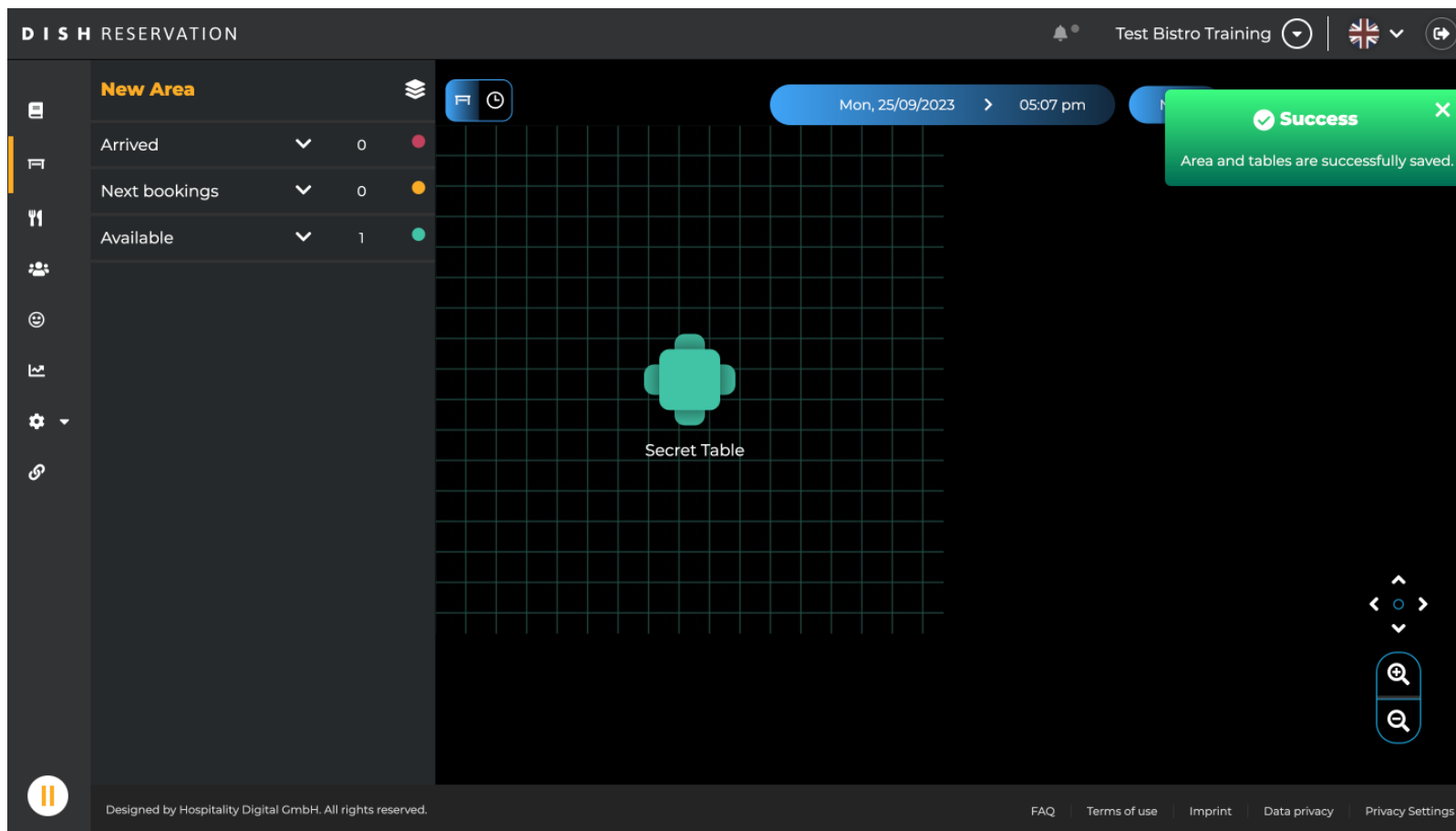


Depois de terminar a configuração da nova área, clique em **SALVAR E VOLTAR** para aplicar as alterações.





Pronto. Você concluiu o tutorial e agora sabe como editar e adicionar tabelas ao seu plano de mesa.





Escaneie para ir para o player interativo