

Once you are logged in click on **kitchen**.

Dashboard

- DASHBOARD
- RESTAURANT
- KITCHEN**
- SALES
- MARKETING
- LOCALISATION
- TOOLS
- SYSTEM

Version : 1.35.0-p2

Total Orders	Total Sales	Total Delivery Orders
0	€0.00	€0.00

Total Pick-up Orders	Total Lost Sales	
€0.00	€0.00	-- €0.00

Reports Chart

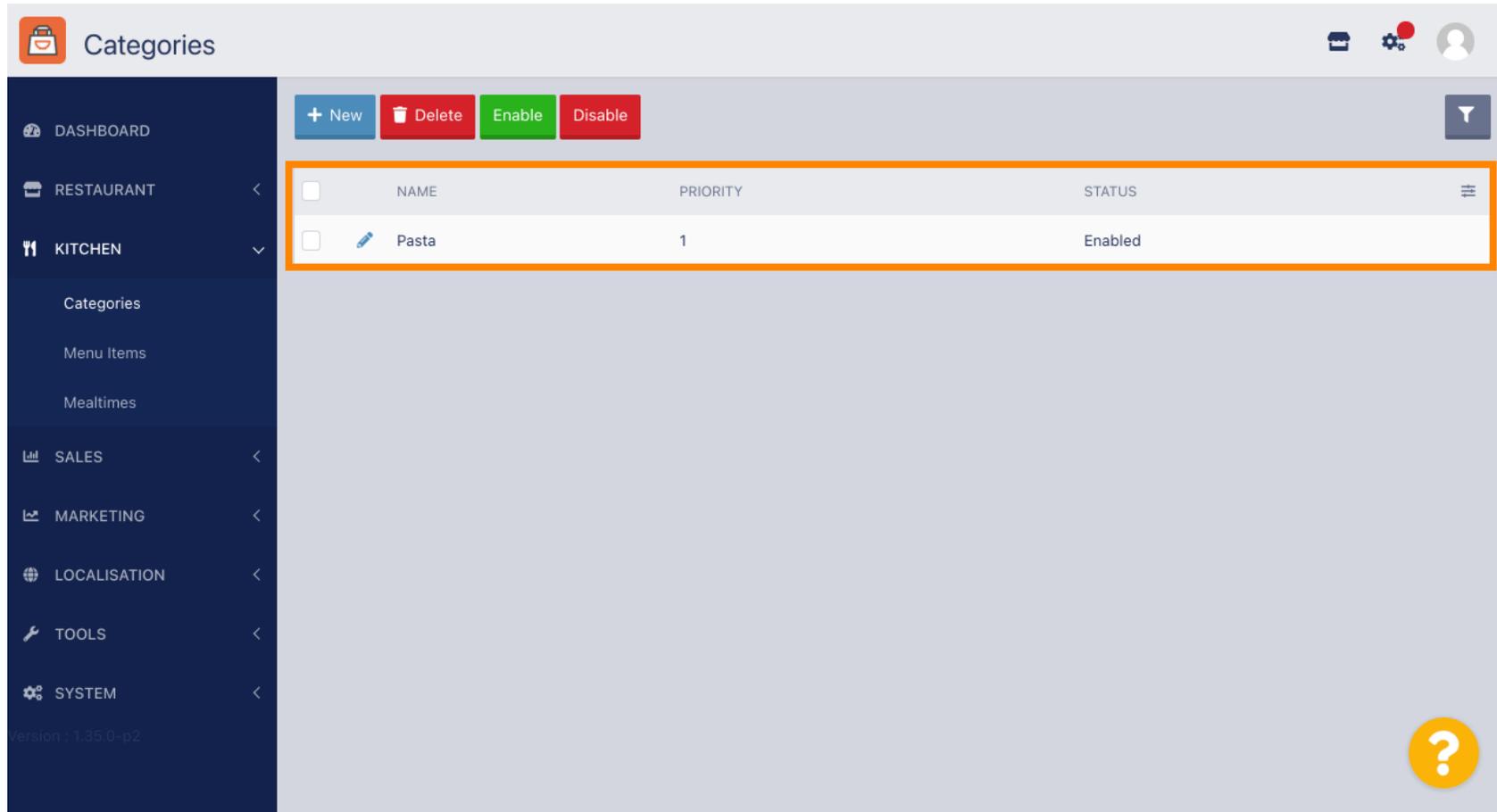
April 4, 2021 - May 3, 2021

Orders

Then select **categories**.

The screenshot shows the DISH Order dashboard interface. On the left is a dark blue sidebar with a list of menu items: DASHBOARD, RESTAURANT, KITCHEN, Categories (highlighted with an orange box), Menu Items, Mealtimes, SALES, MARKETING, LOCALISATION, TOOLS, and SYSTEM. The main content area is light gray and contains several summary cards: Total Orders (0), Total Sales (€0.00), Total Delivery Orders (€0.00), Total Pick-up Orders (€0.00), and Total Lost Sales (€0.00). Below these is a 'Reports Chart' section with a date range of 'April 4, 2021 - May 3, 2021' and a legend for 'Orders'. A yellow question mark icon is visible in the bottom right corner of the dashboard.

 You now see an **overview** of the existing menu categories.



The screenshot shows the 'Categories' management interface. The sidebar on the left contains the following navigation items: DASHBOARD, RESTAURANT, KITCHEN (expanded), Categories, Menu Items, Mealtimes, SALES, MARKETING, LOCALISATION, TOOLS, and SYSTEM. The main content area has a header with '+ New', 'Delete', 'Enable', and 'Disable' buttons, and a search icon. Below the header is a table with the following data:

<input type="checkbox"/>	NAME	PRIORITY	STATUS	
<input type="checkbox"/>	 Pasta	1	Enabled	

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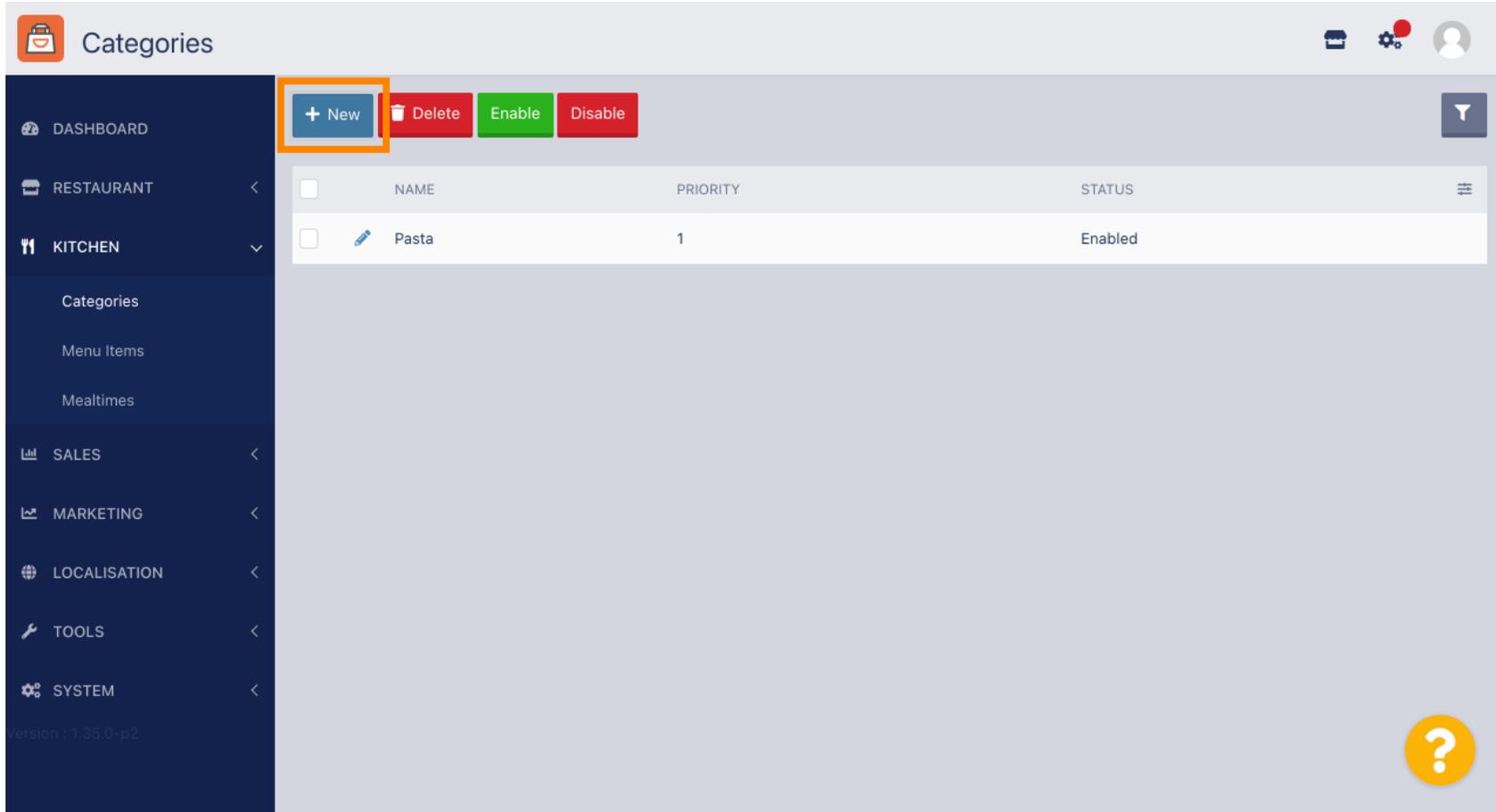
In the overview you can **delete**, **enable** or **disable** selected categories.

The screenshot shows the 'Categories' management page in the DISH Order system. The interface includes a dark blue sidebar with navigation options: DASHBOARD, RESTAURANT, KITCHEN, Categories, Menu Items, Mealtimes, SALES, MARKETING, LOCALISATION, TOOLS, and SYSTEM. The main content area features a table with the following data:

<input type="checkbox"/>	NAME	PRIORITY	STATUS
<input type="checkbox"/>	Pasta	1	Enabled

At the top of the table, there are action buttons: '+ New', 'Delete', 'Enable', and 'Disable'. The 'Delete', 'Enable', and 'Disable' buttons are highlighted with an orange box. A yellow question mark icon is located in the bottom right corner of the interface.

 To set up a new menu category click on **new**.



The screenshot shows the 'Categories' management page. The sidebar on the left contains the following menu items: DASHBOARD, RESTAURANT, KITCHEN (with a dropdown arrow), Categories, Menu Items, Mealtimes, SALES, MARKETING, LOCALISATION, TOOLS, and SYSTEM. The main content area features a table with the following data:

<input type="checkbox"/>	NAME	PRIORITY	STATUS	
<input type="checkbox"/>	 Pasta	1	Enabled	

At the top of the table area, there are four action buttons: '+ New' (highlighted with an orange box), 'Delete', 'Enable', and 'Disable'. A yellow question mark icon is located in the bottom right corner of the page.

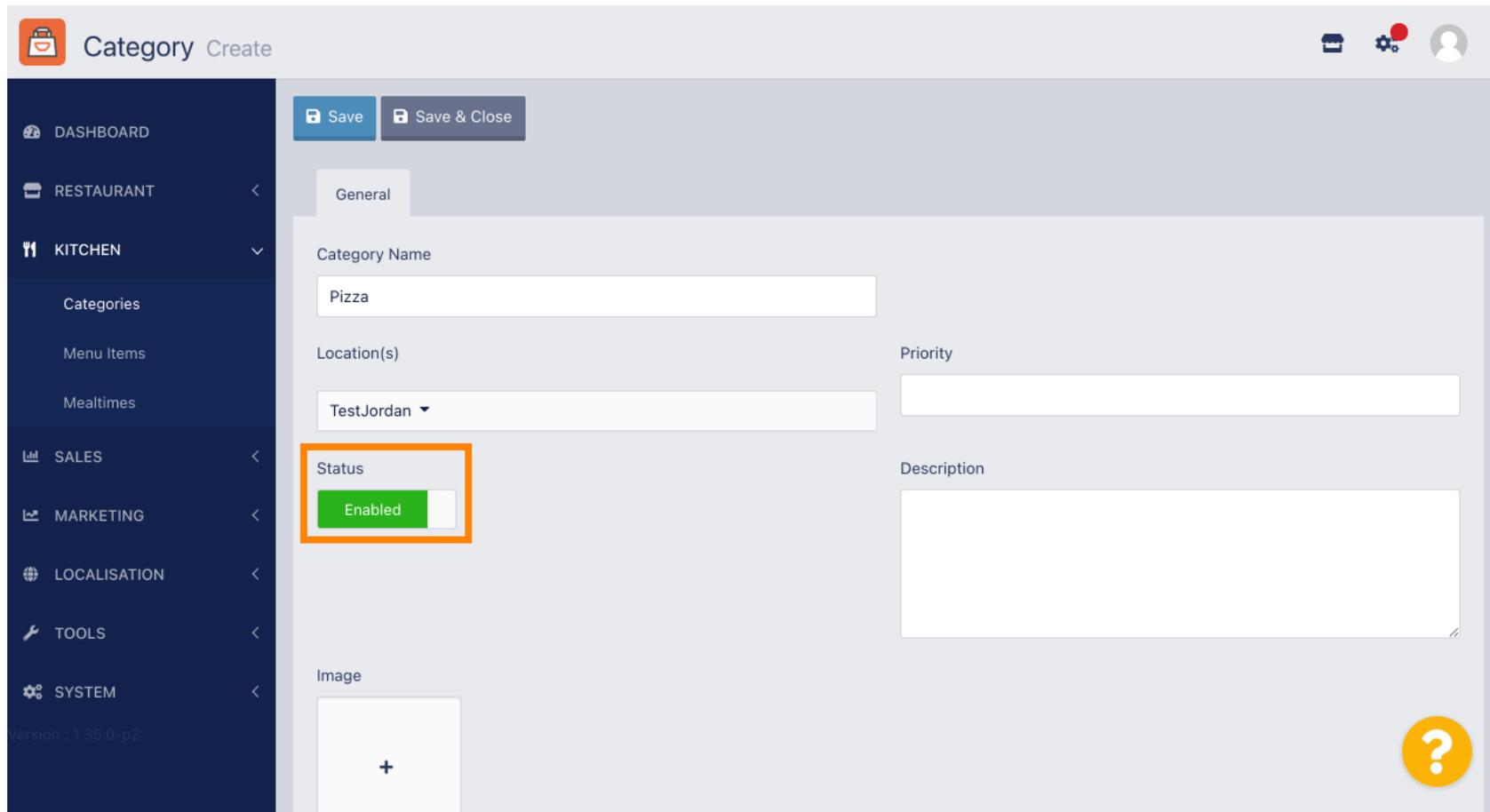
**T** Enter the name of the **category**.

The screenshot shows the 'Category Create' interface. On the left is a dark blue sidebar with navigation options: DASHBOARD, RESTAURANT, KITCHEN (expanded), Categories, Menu Items, Mealtimes, SALES, MARKETING, LOCALISATION, TOOLS, and SYSTEM. The main area is titled 'Category Create' and contains a 'General' tab. At the top right of the main area are 'Save' and 'Save & Close' buttons. The 'Category Name' field is a text input box, currently empty and highlighted with an orange border. Below it is a 'Location(s)' dropdown menu showing 'None Selected'. To the right of the location dropdown is a 'Priority' text input field. Below the location dropdown is a 'Status' toggle switch set to 'Enabled'. To the right of the status toggle is a 'Description' text area. At the bottom left is an 'Image' section with a plus sign icon. At the bottom right is a yellow circular help icon with a question mark. The version number 'Version: 1.35.0-p2' is visible in the bottom left corner of the sidebar.

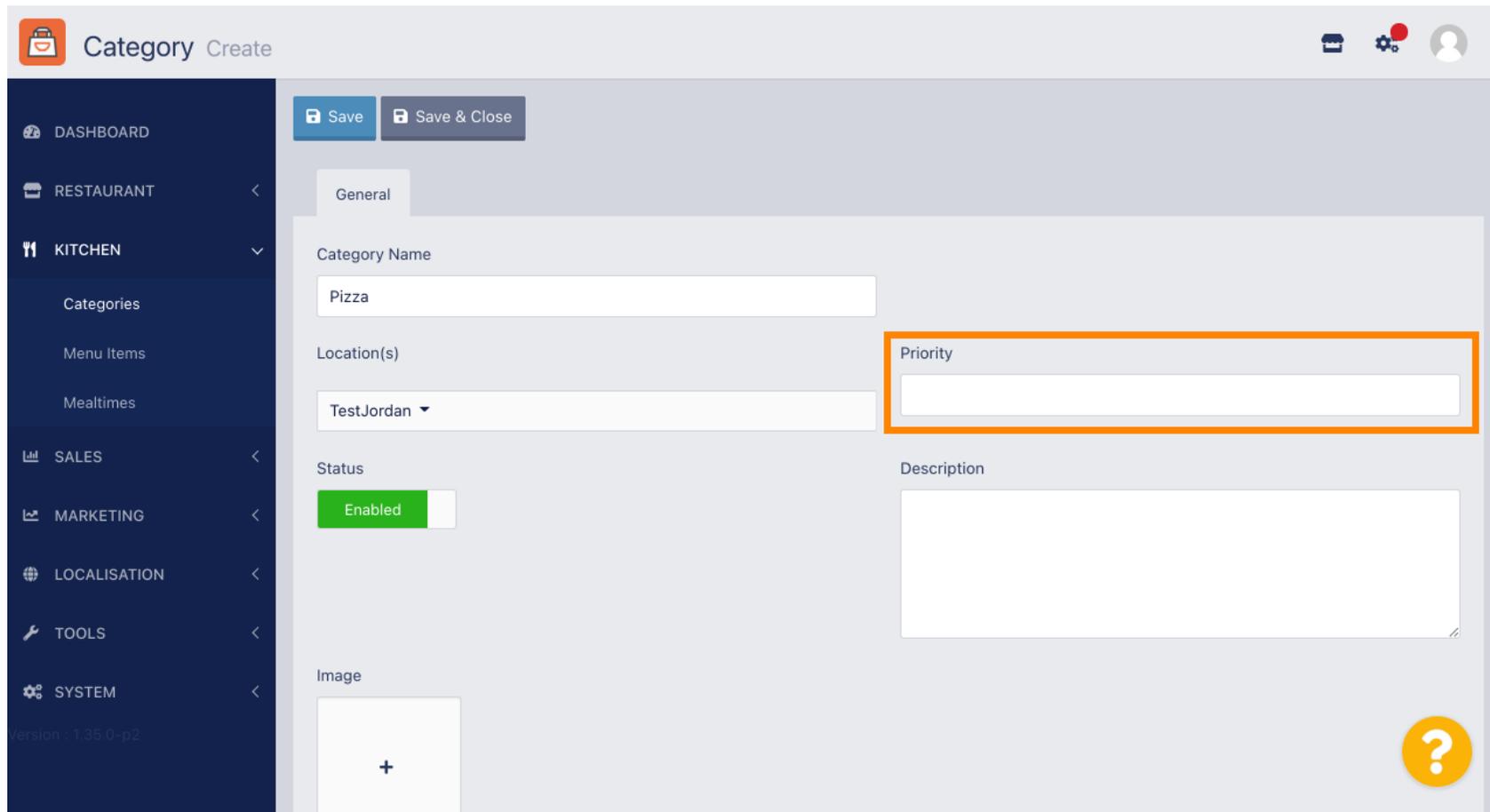
🔑 Select a **location** the category should be assigned to.

The screenshot shows the 'Category Create' interface. On the left is a dark blue sidebar with navigation options: DASHBOARD, RESTAURANT, KITCHEN, Categories, Menu Items, Mealtimes, SALES, MARKETING, LOCALISATION, TOOLS, and SYSTEM. The main content area is titled 'Category Create' and includes 'Save' and 'Save & Close' buttons. The 'General' tab is active, showing a 'Category Name' field with 'Pizza' entered. Below it is the 'Location(s)' dropdown menu, which is highlighted with an orange border and shows a list of options: 'None Selected', 'Select All', and 'TestJordan'. To the right of the 'Location(s)' field is a 'Priority' field. Below the 'Location(s)' field is a 'Description' text area. At the bottom left is an 'Image' field with a plus sign icon. A yellow help icon is in the bottom right corner. The version number '1.35.0-p2' is visible in the bottom left of the sidebar.

- By **disabling** the status of the menu category it will not be displayed for the chosen location. **Note: Right now the category is enabled and will be displayed.**



- 1 Select a **priority** which determines on which position the category will be listed among all other categories.



Category Create

Save Save & Close

General

Category Name  
Pizza

Location(s)  
TestJordan

Priority

Status  
Enabled

Description

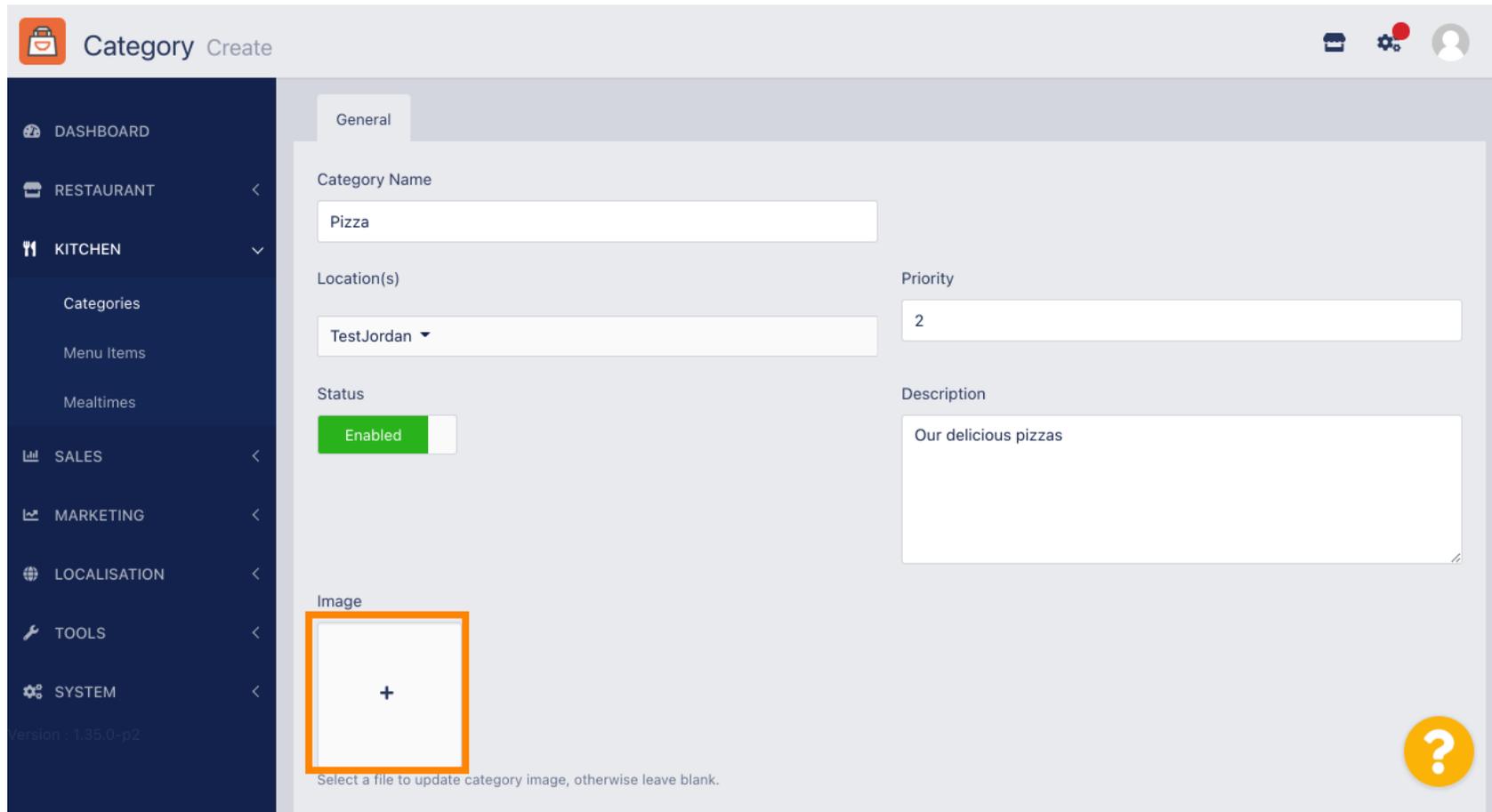
Image  
+

Version: 1.35.0-p2

**T** Now enter a **description** for the category.

The screenshot shows the 'Category Create' form in the DISH Order system. The form is titled 'Category Create' and has a 'General' tab selected. The 'Category Name' field contains 'Pizza'. The 'Location(s)' dropdown is set to 'TestJordan'. The 'Priority' field contains '2'. The 'Status' is set to 'Enabled'. The 'Description' field is empty and highlighted with an orange border. The 'Image' field has a plus sign icon. A help icon is visible in the bottom right corner.

To assign an image to the category click on the empty square with the plus icon. **Note: Before assigning an image to the category the category has to be saved beforehand.**

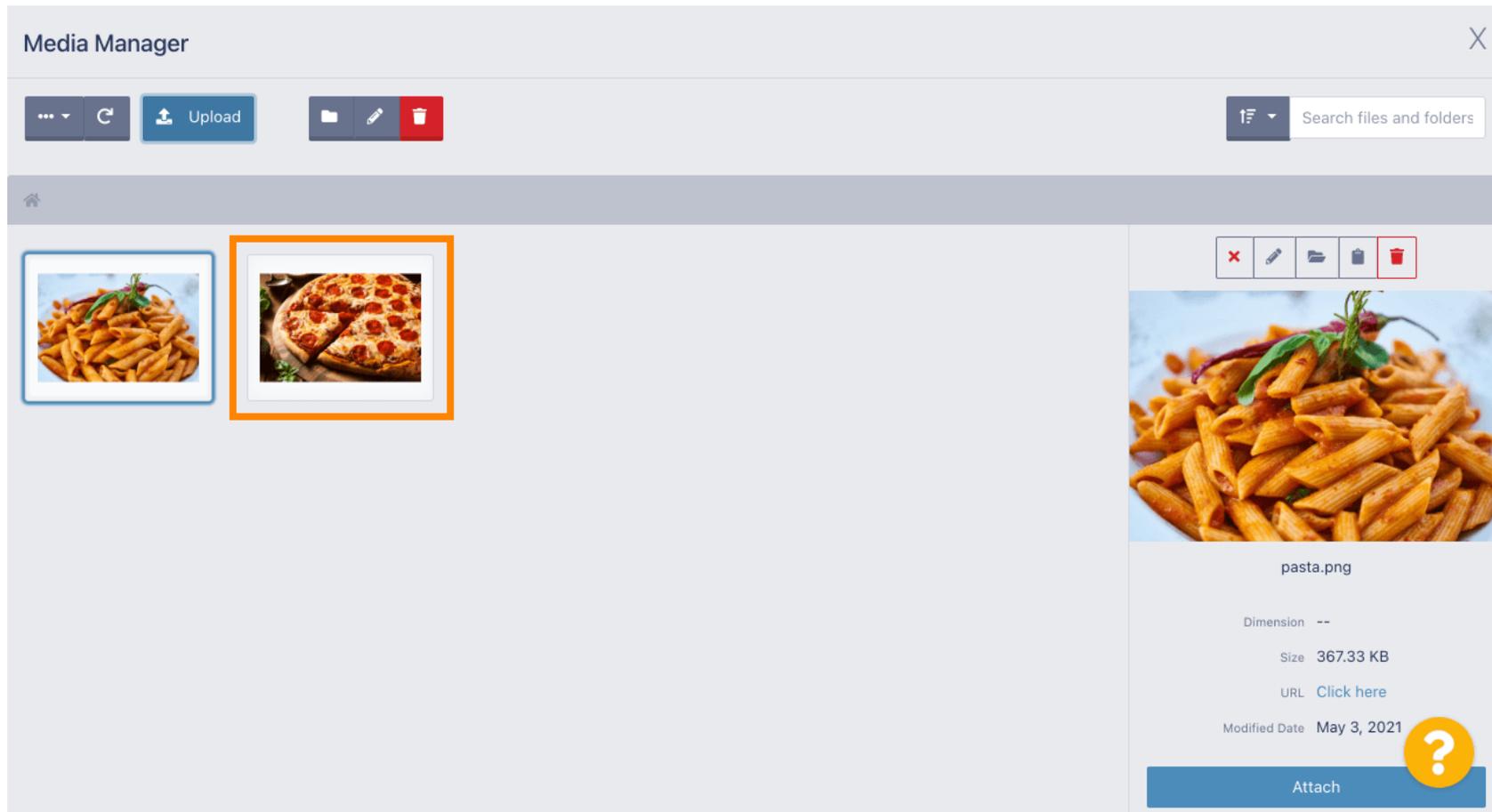


- You are now in the media manager where you have access to your already uploaded images. To add a new image click on **upload**. **Note: Your file explorer will open up and you have to select an image.**



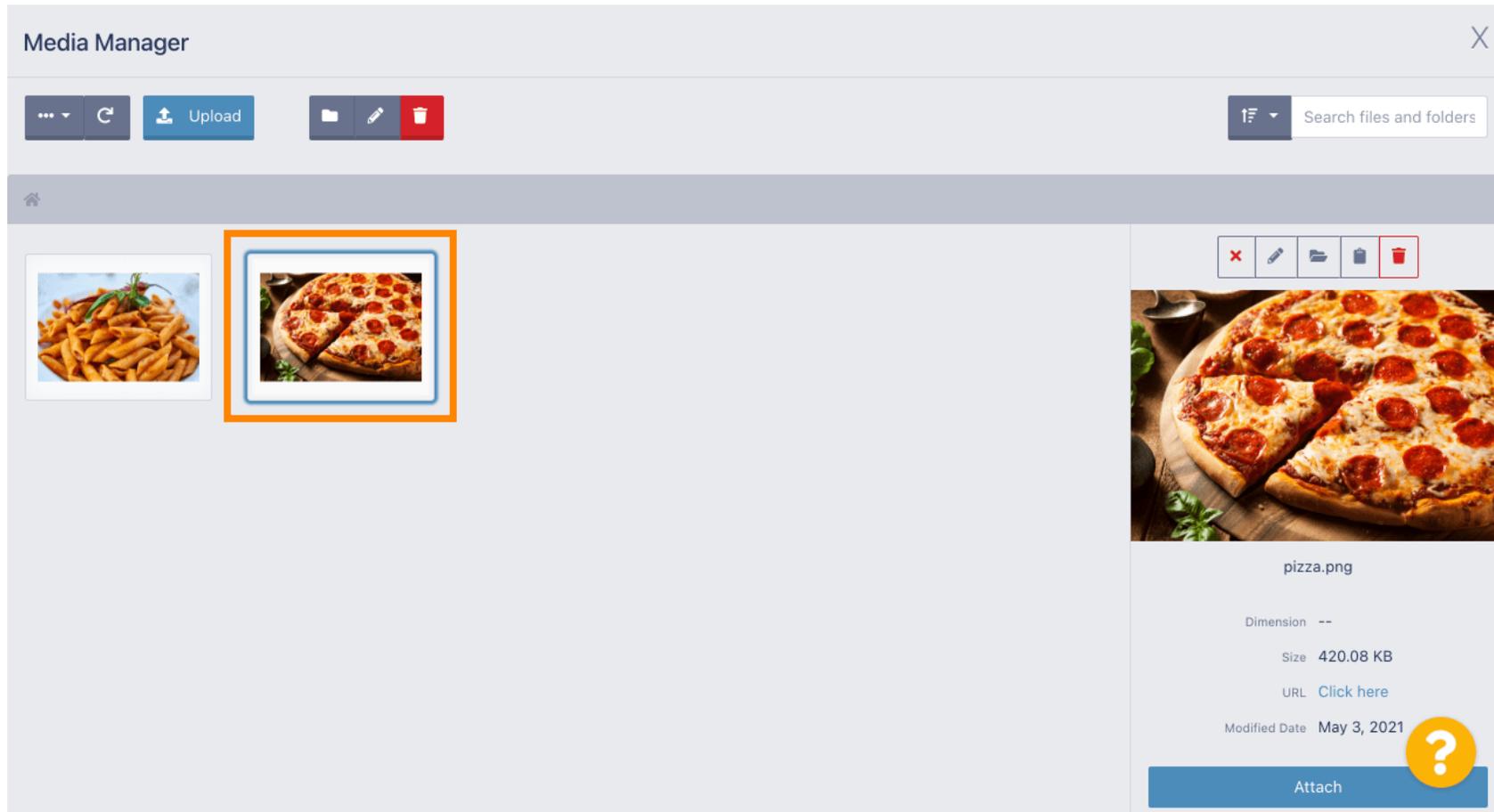


Once you selected your image from you file explorer it will be displayed in the media manager. **Note: For the best outcome we suggest an image with size of 690 x 80 pixels.**

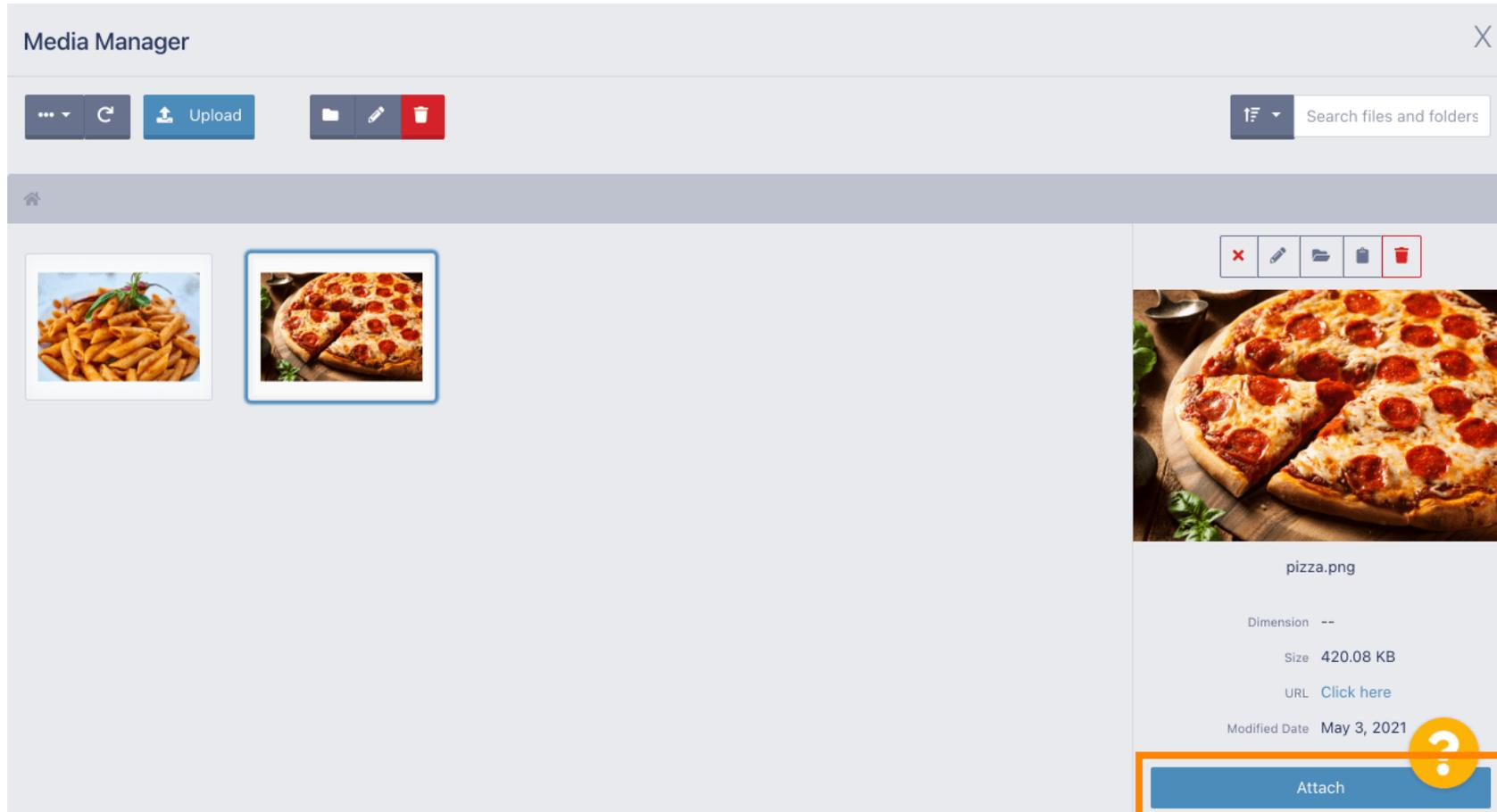




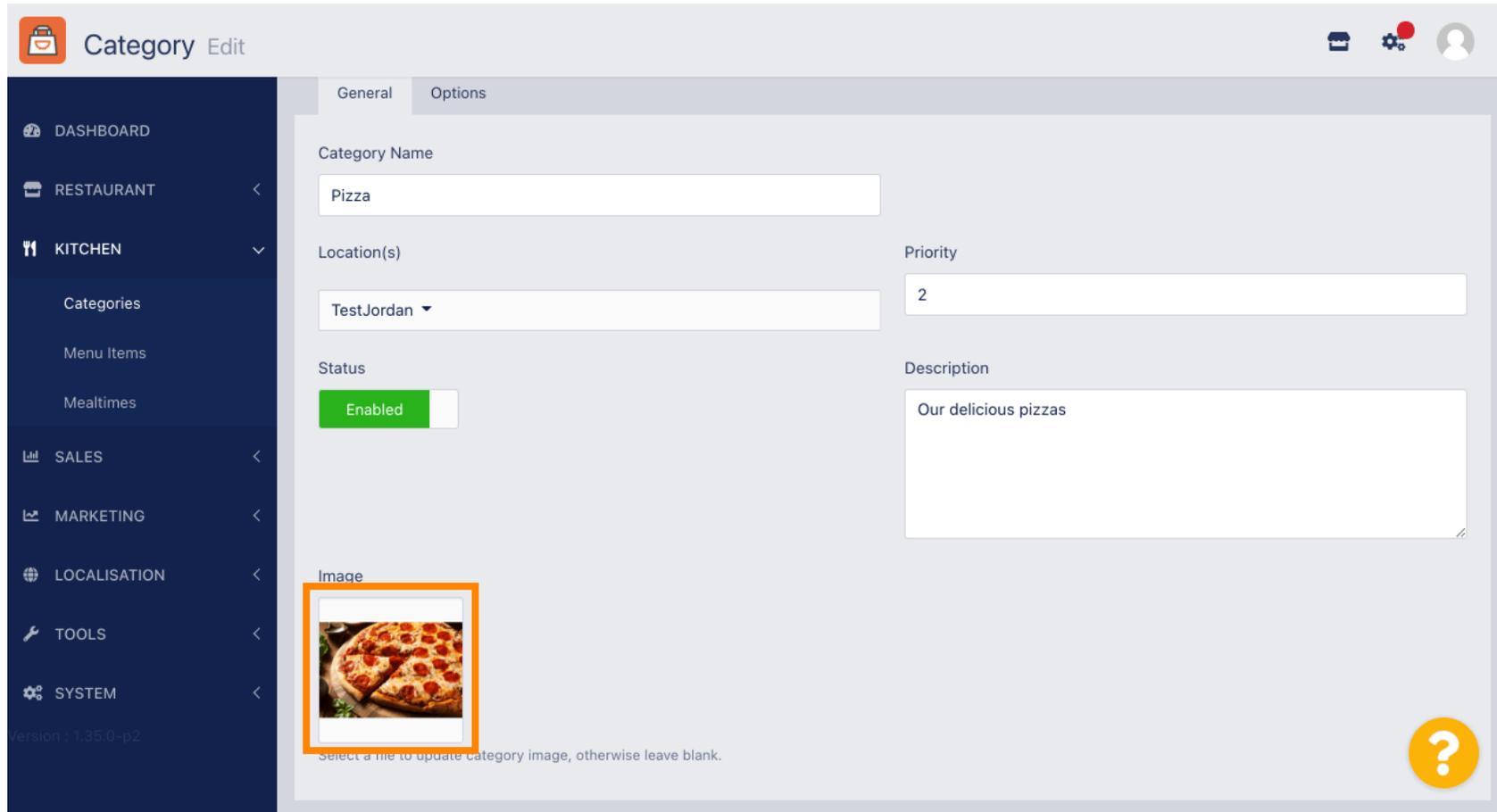
Now click on the **image** to select it. **Note: The blue frame around the image indicates that you have selected that image.**



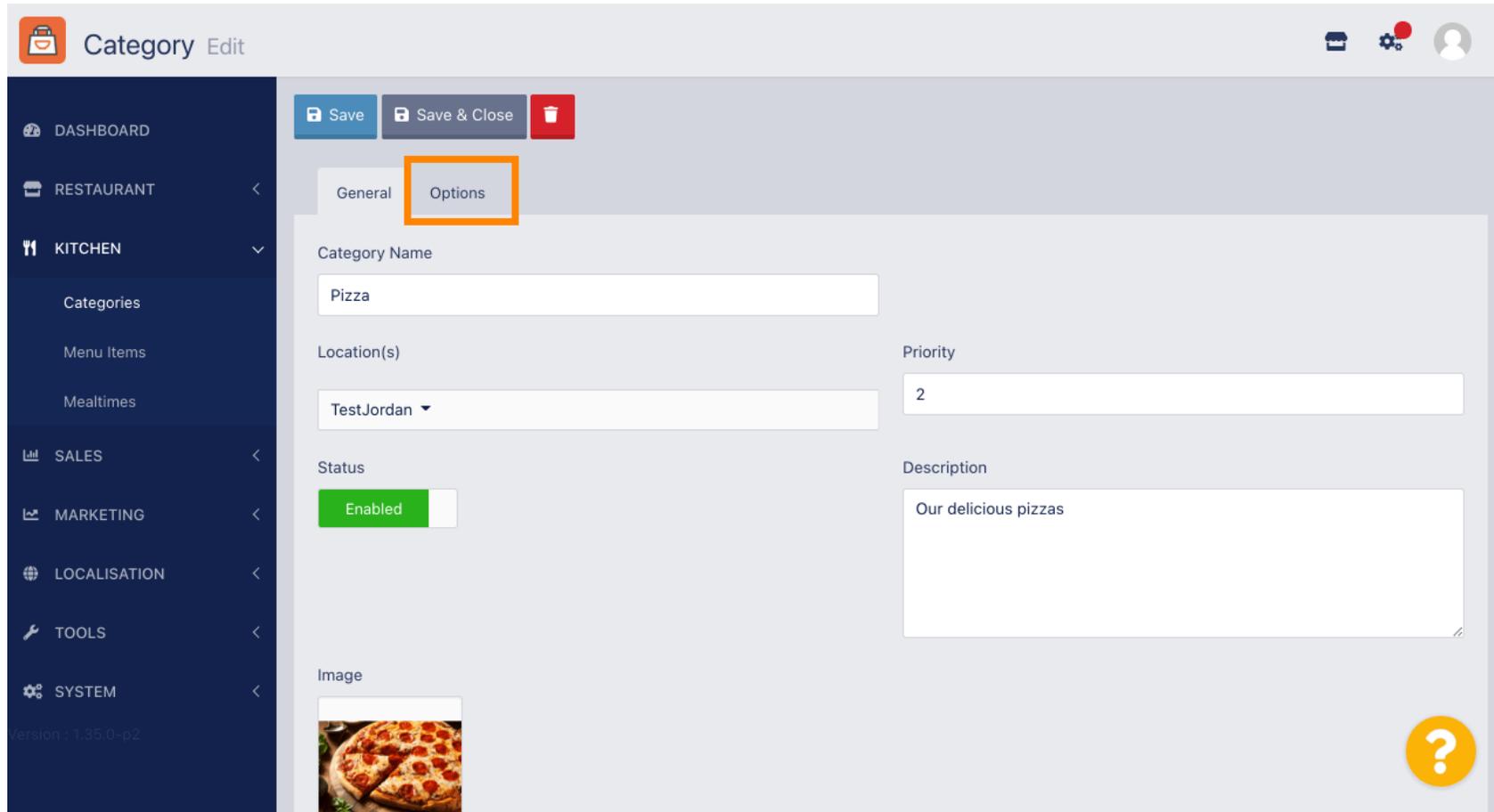
Click on **attach** to assign the selected image to the menu category.



 The image is now assigned to the new menu category and will be displayed in the shop.



Click on **options** to edit menu options.

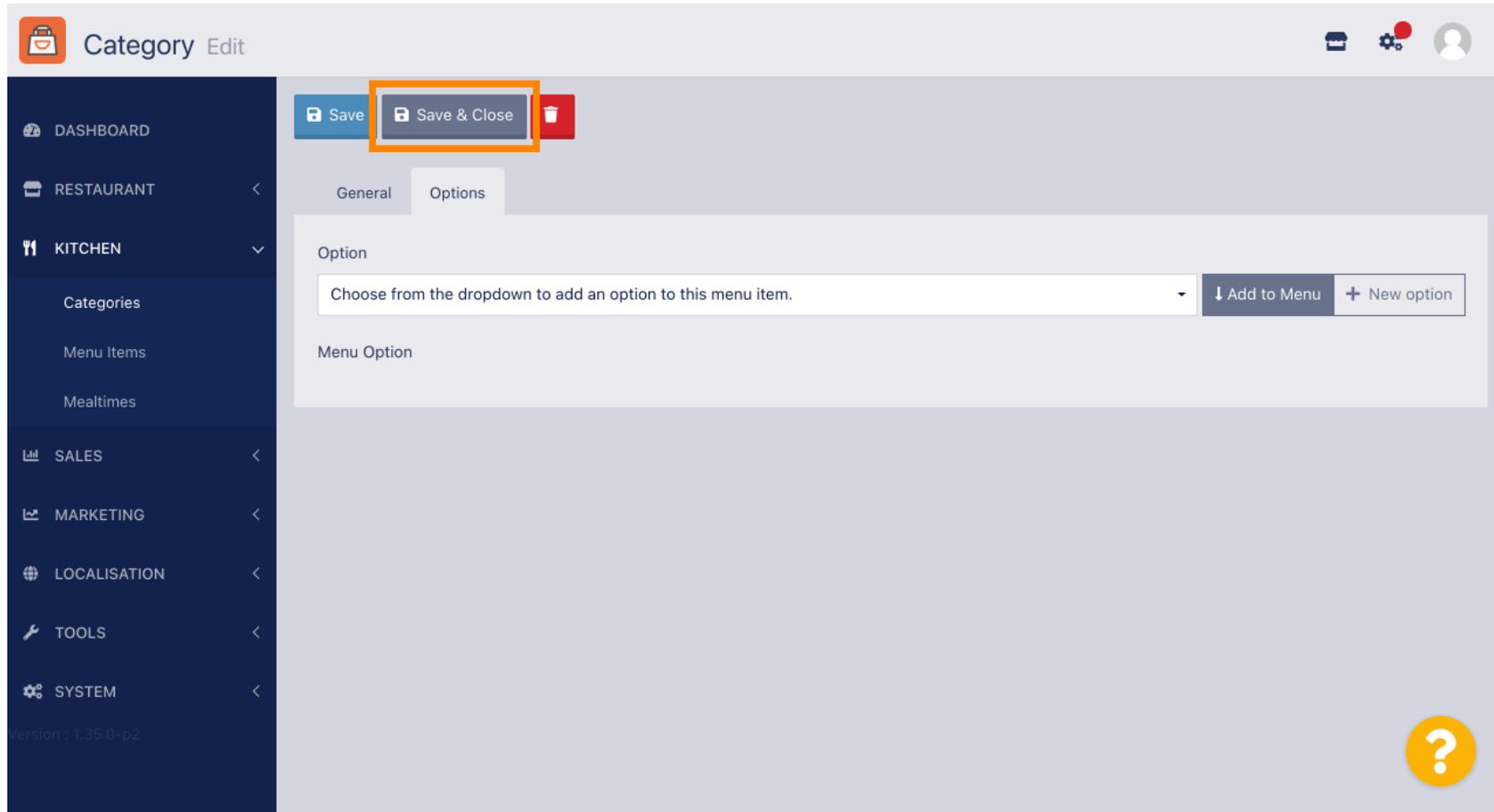




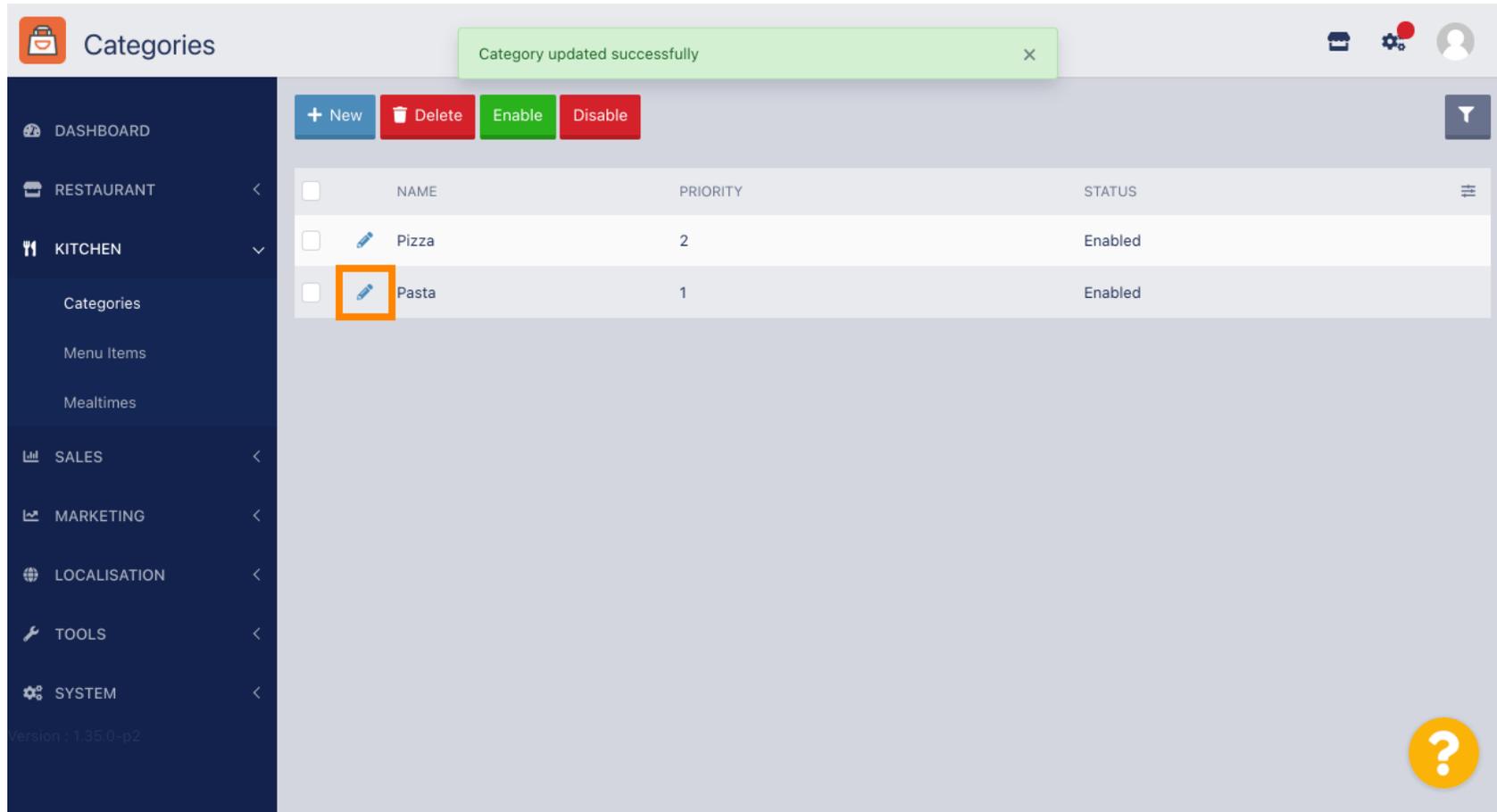
Here you can add options to the category and edit those. Please follow the [link](#) for further information on [how to set up and edit options](#).

The screenshot shows the 'Category Edit' interface. On the left is a dark blue sidebar with navigation options: DASHBOARD, RESTAURANT, KITCHEN, Categories, Menu Items, Mealtimes, SALES, MARKETING, LOCALISATION, TOOLS, and SYSTEM. The 'Categories' section is expanded. The main area has a header 'Category Edit' with a save icon, a notification bell, and a user profile icon. Below the header are 'Save', 'Save & Close', and a trash icon. There are two tabs: 'General' and 'Options'. The 'Options' tab is active and contains a form with a dropdown menu labeled 'Option' with the placeholder text 'Choose from the dropdown to add an option to this menu item.' and buttons for 'Add to Menu' and '+ New option'. Below the dropdown is a 'Menu Option' label. A yellow question mark icon is in the bottom right corner. The version number 'Version : 1.35.0-p2' is visible in the bottom left of the sidebar.

 When you are finished do not forget to click on **save & close**.



To edit an existing category click on the **pencil icon** of the desired category.



Categories

Category updated successfully

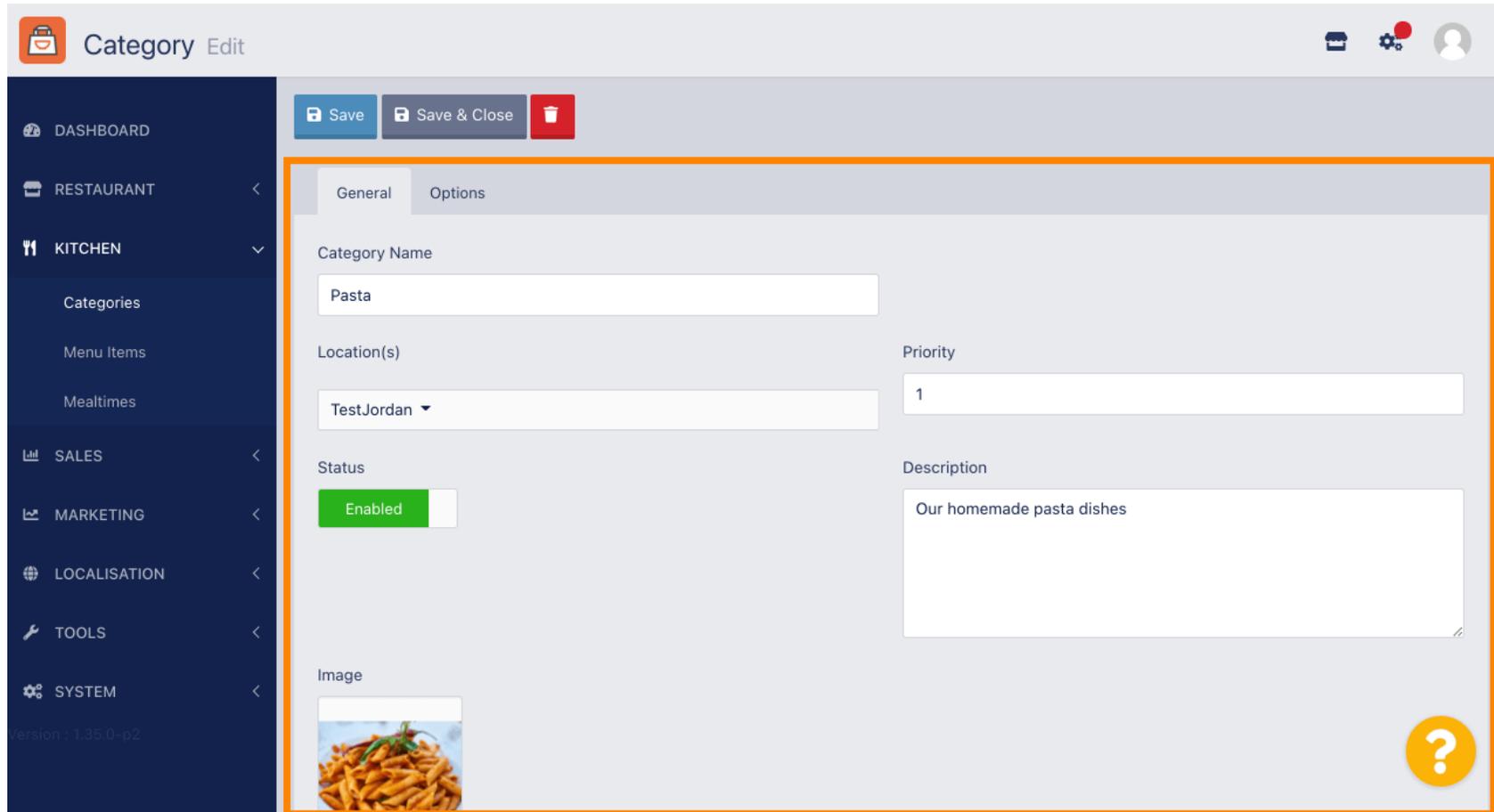
+ New Delete Enable Disable

<input type="checkbox"/>	NAME	PRIORITY	STATUS
<input type="checkbox"/>	 Pizza	2	Enabled
<input type="checkbox"/>	 Pasta	1	Enabled

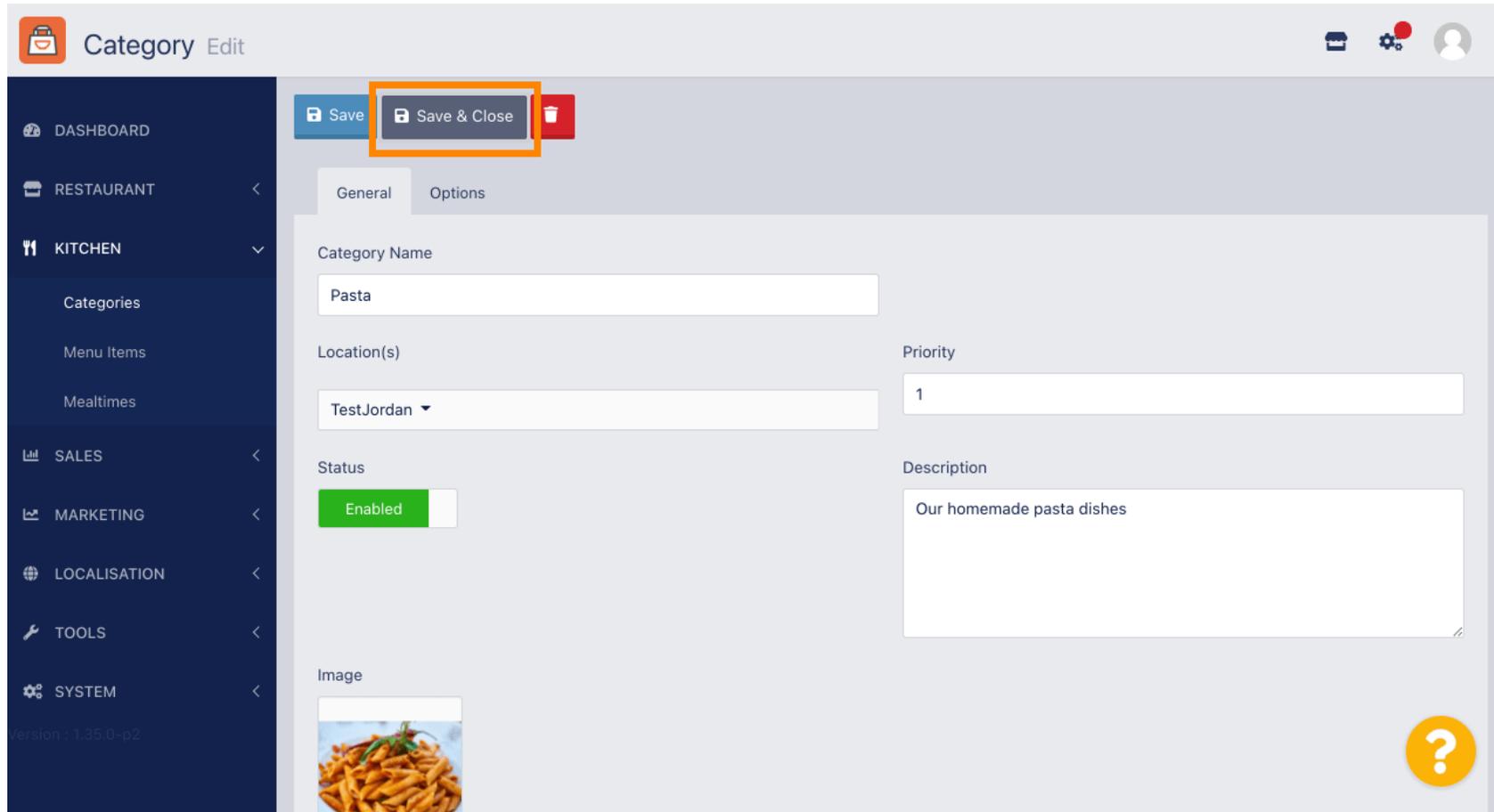
Version: 1.35.0-p2

?

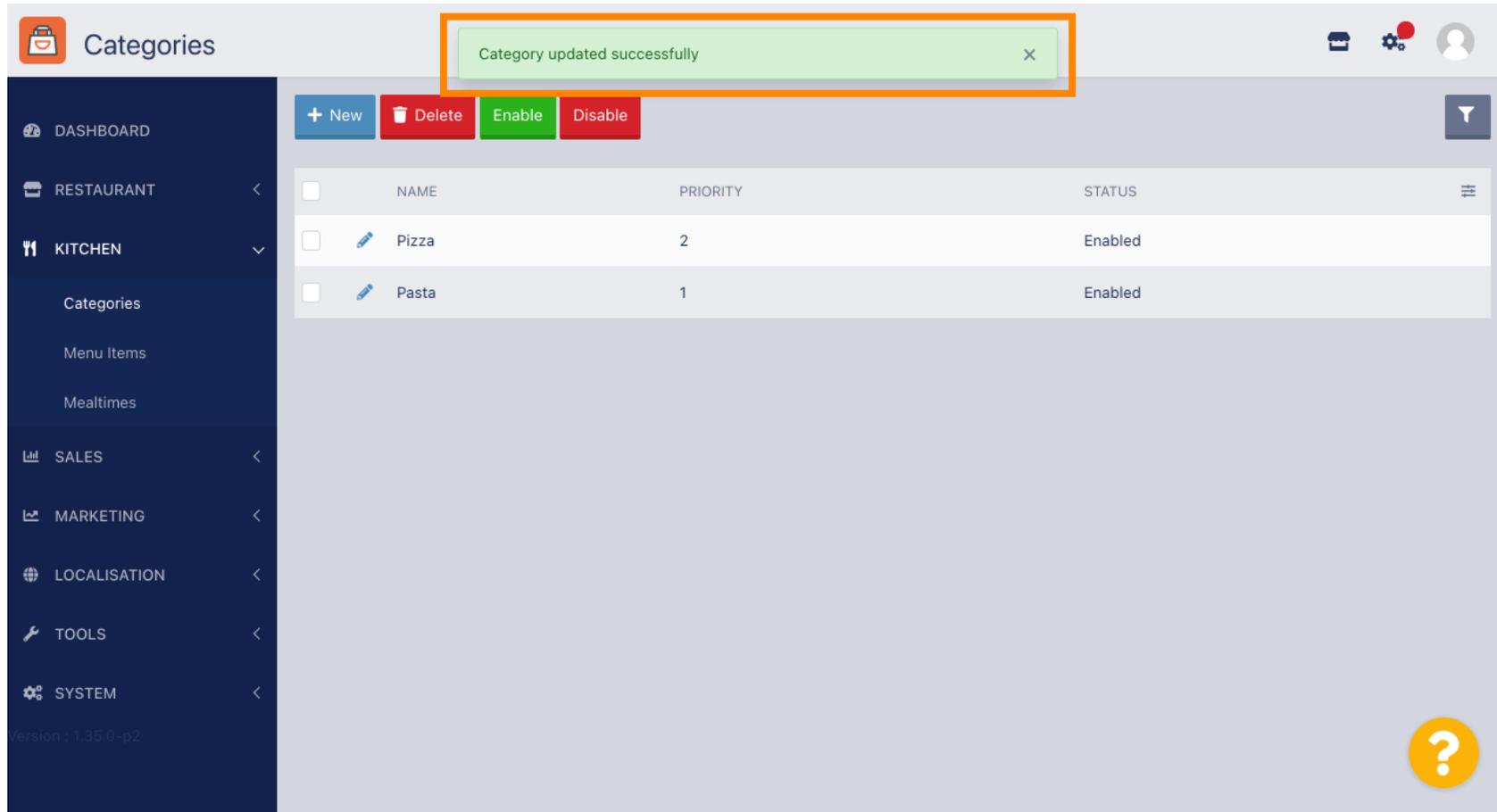
You then are able to edit the **settings** of the chosen category.



When you are done editing the settings do not forget to click on **save & close**.



 The **green pop-up message** on the top indicates that you successfully updated the category.



Categories

Category updated successfully

+ New Delete Enable Disable

<input type="checkbox"/>	NAME	PRIORITY	STATUS
<input type="checkbox"/>	 Pizza	2	Enabled
<input type="checkbox"/>	 Pasta	1	Enabled

Version: 1.35.0-p2





Scan to go to the interactive player