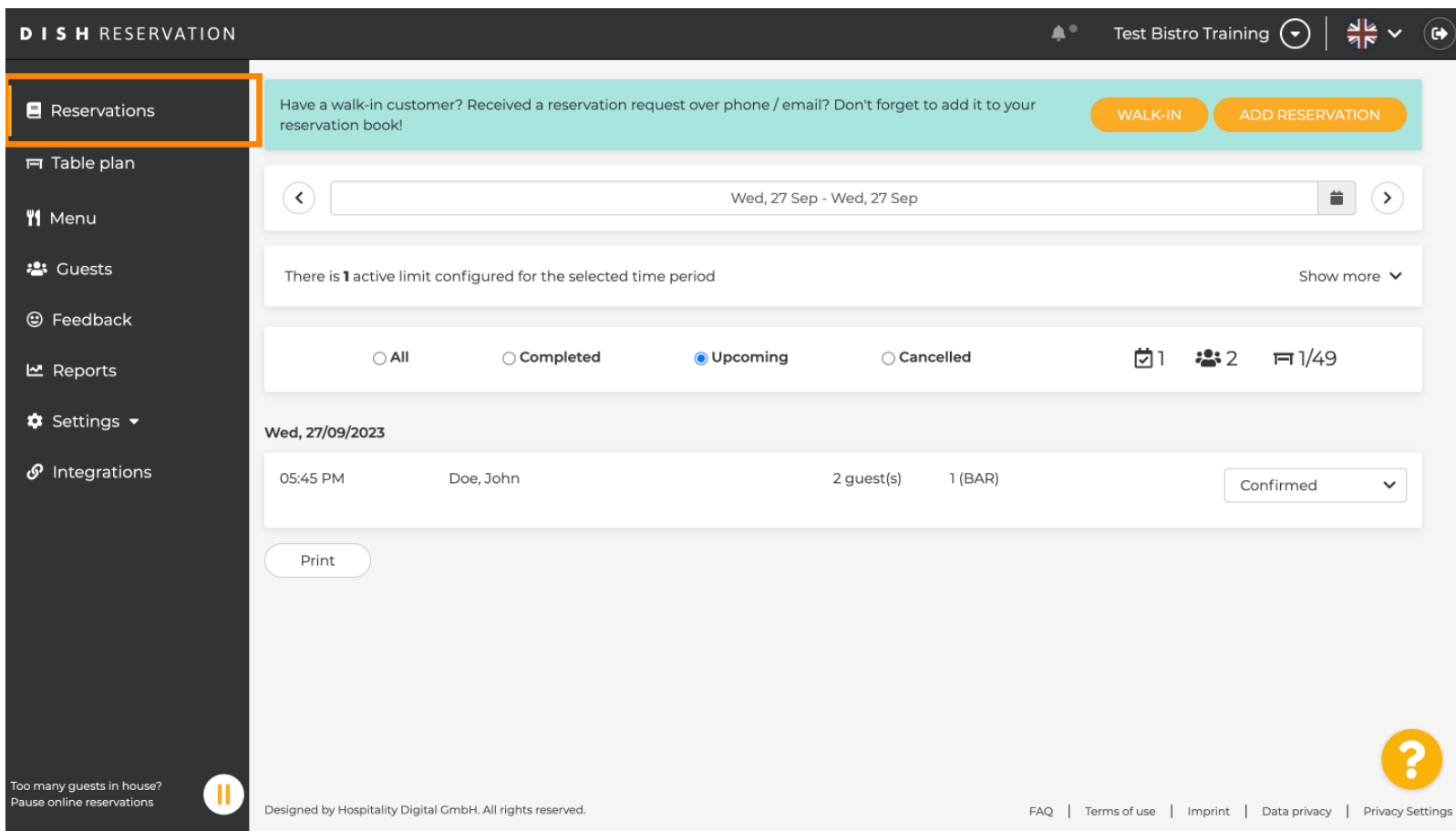




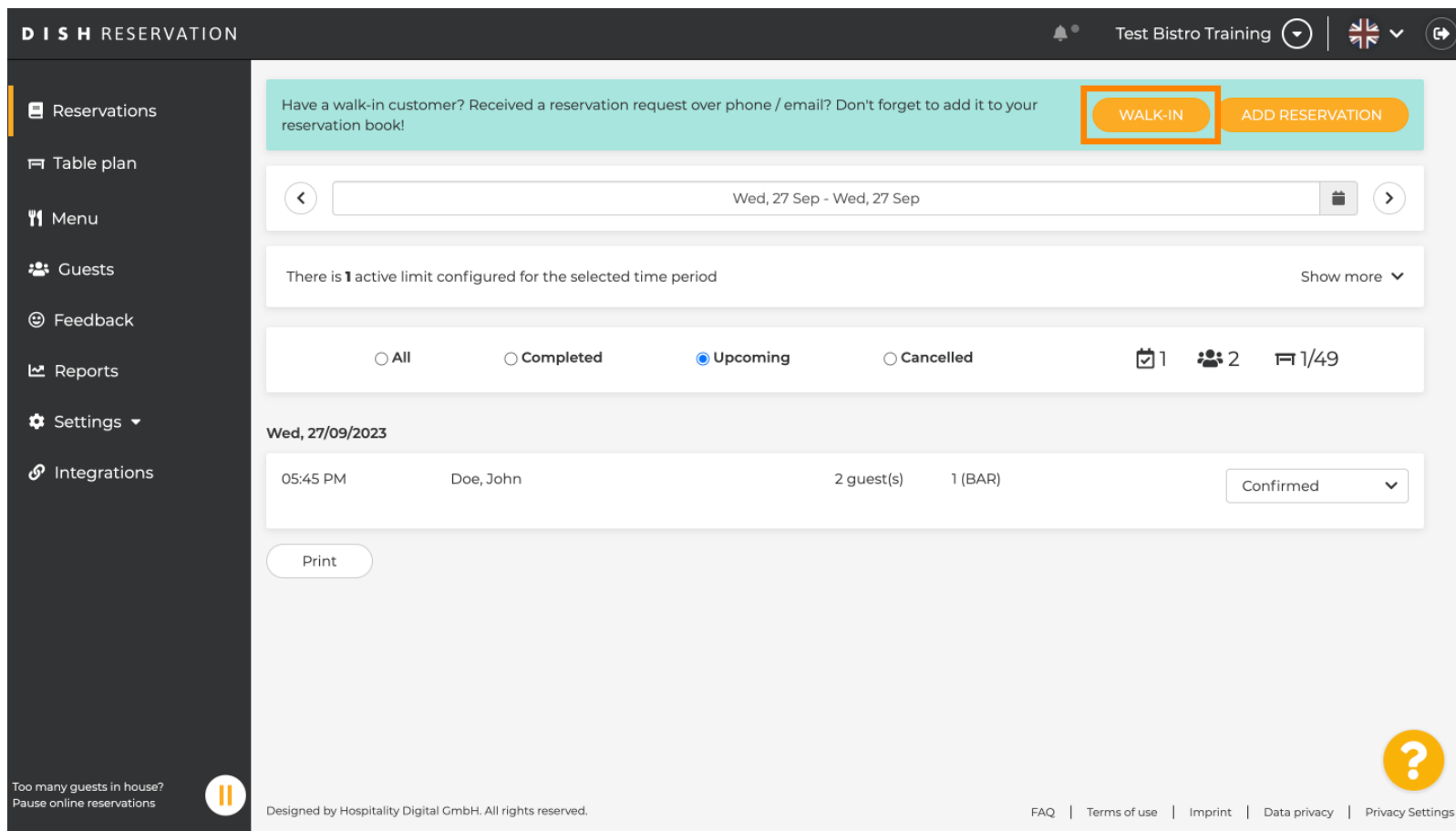
Bienvenue sur le tableau de bord de **DISH Reservation**. Dans ce tutoriel, nous vous montrons comment ajouter des clients sans réservation à vos réservations.



The screenshot shows the DISH Reservation dashboard. The left sidebar contains navigation links: Reservations (highlighted with an orange box), Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a header with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" link. A filter bar shows "All", "Completed", "Upcoming" (selected), and "Cancelled" filters, along with icons for 1 calendar, 2 people, and 1/49 tables. The main table displays a reservation for "Wed, 27/09/2023" at "05:45 PM" for "Doe, John", with "2 guest(s)" and "1 (BAR)", and a status of "Confirmed". A "Print" button is located below the table. At the bottom, there is a footer with a "Too many guests in house? Pause online reservations" message, a "Designed by Hospitality Digital GmbH. All rights reserved." notice, and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A yellow question mark icon is also present in the bottom right corner.



Pour ajouter un walk-in, cliquez sur **WALK-IN**.



The screenshot displays the DISH RESERVATION dashboard. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a teal header with the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" (highlighted with an orange border) and "ADD RESERVATION". Below this is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states "There is 1 active limit configured for the selected time period" with a "Show more" link. Filter tabs include "All", "Completed", "Upcoming" (selected), and "Cancelled". Summary statistics show 1 calendar icon, 2 people icon, and 1/49 table icon. A reservation entry for "Wed, 27/09/2023" at "05:45 PM" for "Doe, John" with "2 guest(s)" and "1 (BAR)" is shown with a "Confirmed" status. A "Print" button is below the entry. At the bottom, there's a footer with a "Too many guests in house? Pause online reservations" message, a "Designed by Hospitality Digital GmbH. All rights reserved." notice, and a row of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A yellow question mark icon is in the bottom right corner.



Une nouvelle fenêtre s'ouvrira où vous pourrez saisir les **informations essentielles pour la visite**.

DISH RESERVATION

Test Bistro Training

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings
Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Walkin information

'#' Guests

Date

Time

Duration

Table(s)

Source

Reservation notes

Internal note. Will be shown for this reservation only.

Internal guest information

Note will be shown on all reservations made by this guest.

Allergies

Gluten

Sesame

Nuts

Crustacean

Eggs

Fish

Mustard

Lactose

Celery

Peanuts

Shellfish

Soy

Lupins

Sulphite

Diet

Gluten-free

Halal

Kosher

Lactose-free

Vegan

Vegetarian

Back

SAVE

Too many guests in house? Pause online reservations



Si des notes concernant la réservation sont disponibles, vous pouvez les laisser sous « Notes de réservation ». Utilisez le **champ de texte** correspondant pour saisir les informations.

DISH RESERVATION
Test Bistro Training

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings
Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

**Walkin information**

# Guests \*

Date

Time

Duration

Table(s)

Source

**Reservation notes**

Internal note. Will be shown for this reservation only.

**Internal guest information**

Note will be shown on all reservations made by this guest.

**Allergies**

☐ Gluten
☐ Sesame
☐ Nuts
☐ Crustacean
☐ Eggs
☐ Fish
☐ Mustard
☐ Lactose
☐ Celery
☐ Peanuts
☐ Shellfish
☐ Soy
☐ Lupins
☐ Sulphite

**Diet**

☐ Gluten-free
☐ Halal
☐ Kosher
☐ Lactose-free
☐ Vegan
☐ Vegetarian

Back
SAVE

Too many guests in house?  
Pause online reservations



S'il existe des informations supplémentaires concernant l'invité, laissez-les sous Informations internes sur l'invité dans le **champ de texte** correspondant .

DISH RESERVATION

Test Bistro Training

Reservations

Table plan

Menu

Guests

Feedback

Reports

Settings

Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

Walkin information

# Guests3

DateWed, 27/09/2023

TimeNow

Duration2.5 hours

Table(s)1-2

SourceWalkin

Reservation notes

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

Internal guest information

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

Allergies

☐ Gluten
☐ Sesame
☐ Nuts
☐ Crustacean
☐ Eggs
☐ Fish
☐ Mustard
☐ Lactose
☐ Celery
☐ Peanuts
☐ Shellfish
☐ Soy
☐ Lupins
☐ Sulphite

Diet

☐ Gluten-free
☐ Halal
☐ Kosher
☐ Lactose-free
☐ Vegan
☐ Vegetarian

Too many guests in house? Pause online reservations

SAVE



Une fois toutes les informations saisies, cliquez sur **ENREGISTRER** pour ajouter le walk-in.

DISH RESERVATION

Test Bistro Training

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings
Integrations

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!

Back

**Walkin information**

# Guests

3

Date

Wed, 27/09/2023

Time

Now

Duration

2.5 hours

Table(s)

1-2

Source

Walkin

**Reservation notes**

Internal note. Will be shown for this reservation only.

e.g. window seat, occasion...

**Internal guest information**

Note will be shown on all reservations made by this guest.

e.g. 10% discount, VIP...

**Allergies**

☐ Gluten
☐ Sesame
☐ Nuts
☐ Crustacean
☐ Eggs
☐ Fish

☐ Mustard
☐ Lactose
☐ Celery
☐ Peanuts
☐ Shellfish
☐ Soy

☐ Lupins
☐ Sulphite

**Diet**

☐ Gluten-free
☐ Halal
☐ Kosher
☐ Lactose-free
☐ Vegan

☐ Vegetarian

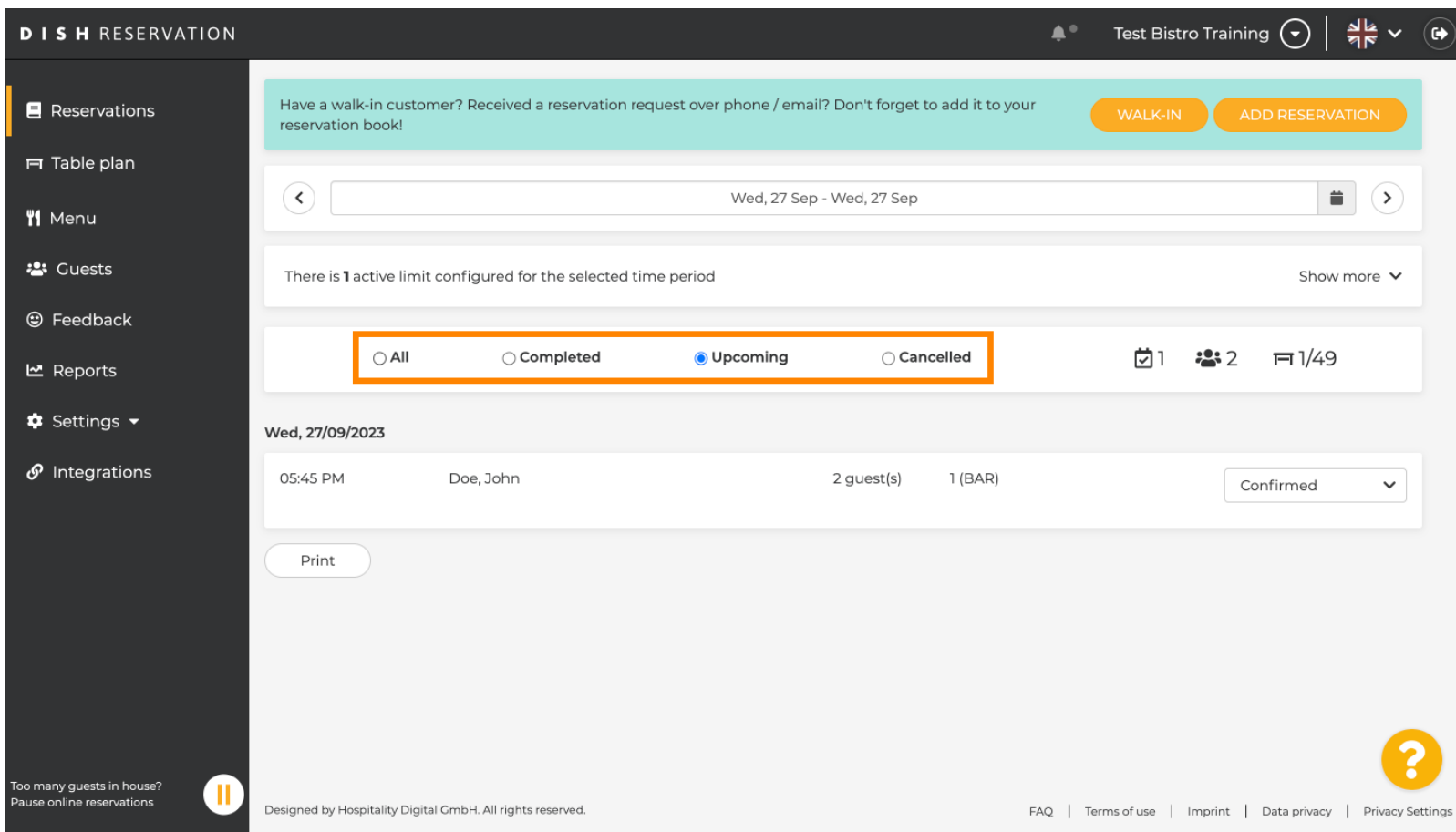
Too many guests in house? Pause online reservations

SAVE

6 sur 16



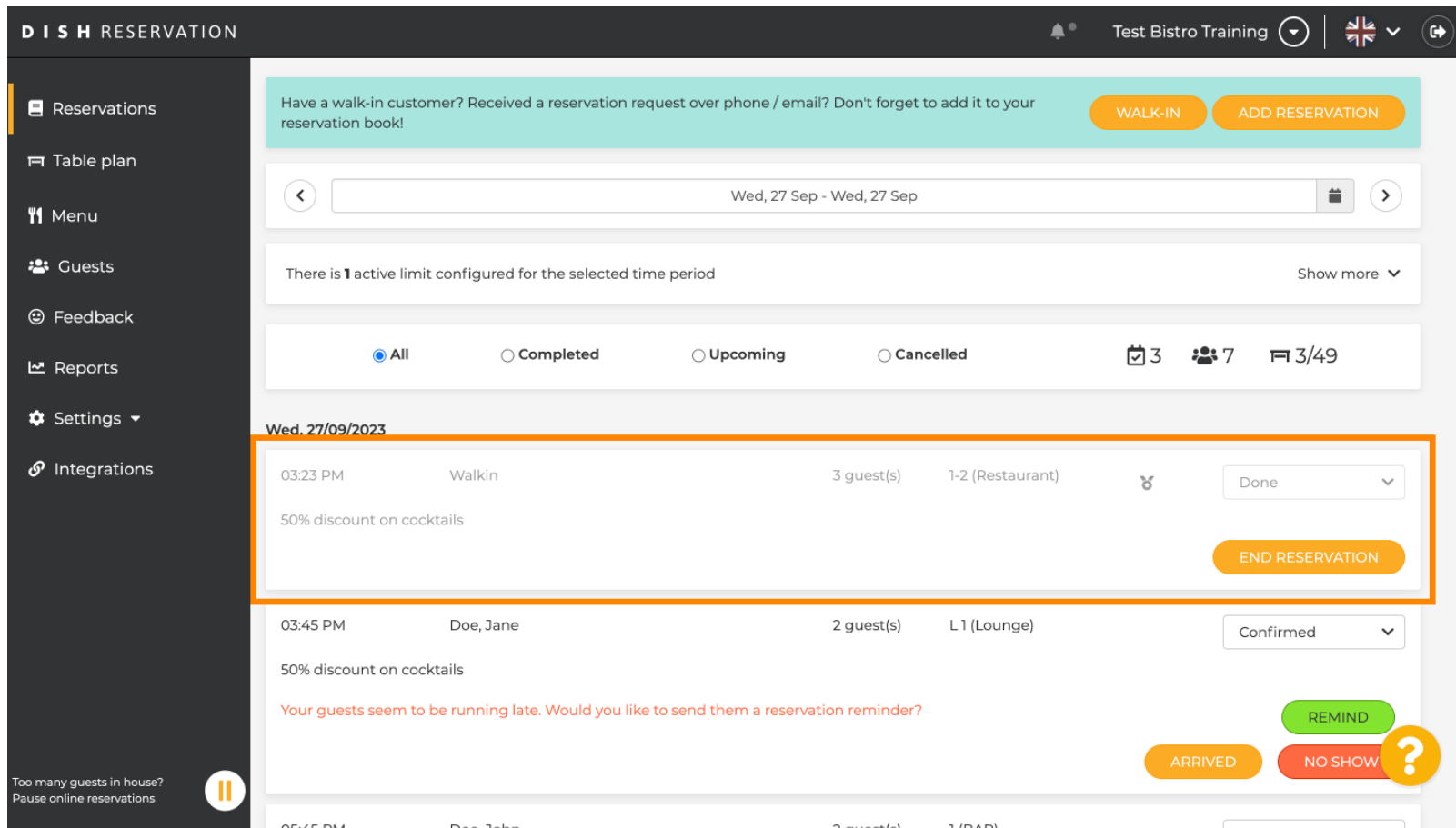
Puisqu'une réservation sans rendez-vous n'est pas une réservation à venir, vous devez filtrer vos réservations différemment. Pour ce faire, utilisez les **options** proposées .



The screenshot shows the DISH RESERVATION dashboard. On the left is a dark sidebar with navigation links: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Integrations. The main content area has a teal header with a message: "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and buttons for "WALK-IN" and "ADD RESERVATION". Below this is a date range selector showing "Wed, 27 Sep - Wed, 27 Sep". A message states: "There is 1 active limit configured for the selected time period" with a "Show more" link. A filter bar contains four options: "All", "Completed", "Upcoming" (which is selected and highlighted with an orange border), and "Cancelled". To the right of the filters are icons for a calendar (1), guests (2), and a table (1/49). Below the filters, a reservation for "Wed, 27/09/2023" is shown with details: "05:45 PM", "Doe, John", "2 guest(s)", "1 (BAR)", and a status of "Confirmed" with a dropdown arrow. A "Print" button is located below the reservation details. At the bottom of the sidebar, there is a warning: "Too many guests in house? Pause online reservations" with a pause icon. The footer includes "Designed by Hospitality Digital GmbH. All rights reserved." and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings. A yellow question mark icon is also present in the bottom right corner of the main content area.



Selon votre sélection, vos réservations seront filtrées. En cliquant sur une **réservation**, vous pourrez toujours consulter des informations complémentaires et la modifier.



**DISH RESERVATION** | Test Bistro Training | 🇬🇧 | 🔄

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

◀ Wed, 27 Sep - Wed, 27 Sep ▶

There is 1 active limit configured for the selected time period [Show more](#) ▼

☒ All
 ☐ Completed
 ☐ Upcoming
 ☐ Cancelled
 📅 3 👤 7 🍽️ 3/49

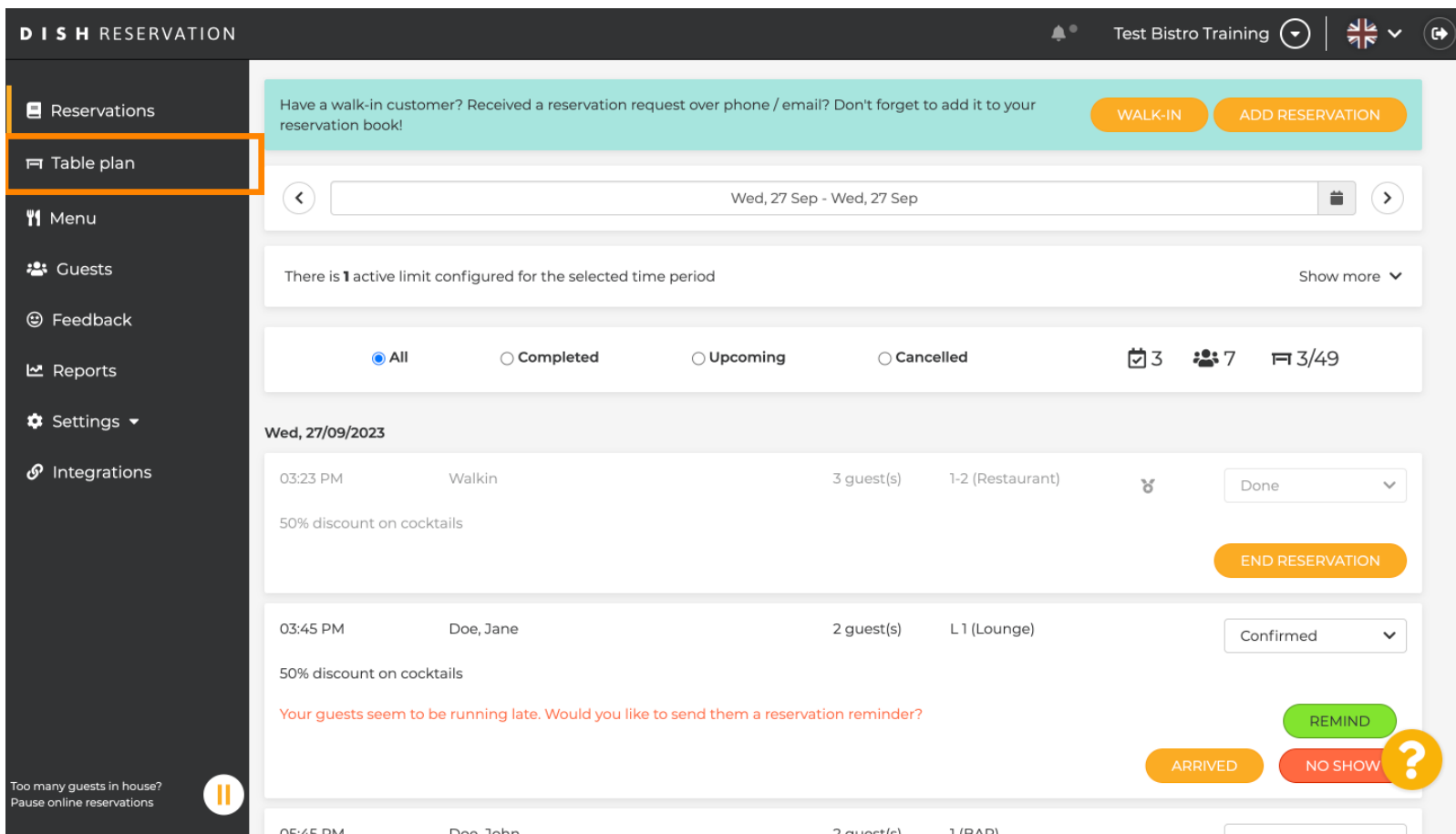
**Wed, 27/09/2023**

|          |           |            |                  |   |             |                                                         |
|----------|-----------|------------|------------------|---|-------------|---------------------------------------------------------|
| 03:23 PM | Walkin    | 3 guest(s) | 1-2 (Restaurant) | 🔖 | Done ▼      | <b>END RESERVATION</b>                                  |
| 03:45 PM | Doe, Jane | 2 guest(s) | L1 (Lounge)      |   | Confirmed ▼ | <b>REMIND</b><br><b>ARRIVED</b> <b>NO SHOW</b> <b>?</b> |
| 05:45 PM | Doe, John | 2 guest(s) | 1 (R&D)          |   |             |                                                         |

Too many guests in house? Pause online reservations **⏸**



Vous pouvez également ajouter un invité sans rendez-vous via le plan de table. Pour cela, cliquez sur « **Plan de table** ».



**DISH RESERVATION**

Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! **WALK-IN** **ADD RESERVATION**

Table plan

Wed, 27 Sep - Wed, 27 Sep

There is 1 active limit configured for the selected time period **Show more**

**All** **Completed** **Upcoming** **Cancelled** **3** **7** **3/49**

**Wed, 27/09/2023**

|                                                                                          |           |            |                  |                  |                                             |
|------------------------------------------------------------------------------------------|-----------|------------|------------------|------------------|---------------------------------------------|
| 03:23 PM                                                                                 | Walkin    | 3 guest(s) | 1-2 (Restaurant) | <b>Done</b>      | <b>END RESERVATION</b>                      |
| 50% discount on cocktails                                                                |           |            |                  |                  |                                             |
| 03:45 PM                                                                                 | Doe, Jane | 2 guest(s) | L1 (Lounge)      | <b>Confirmed</b> | <b>REMIND</b> <b>ARRIVED</b> <b>NO SHOW</b> |
| Your guests seem to be running late. Would you like to send them a reservation reminder? |           |            |                  |                  |                                             |
| 05:45 PM                                                                                 | Doe, John | 2 guest(s) | 1 (RADI)         |                  |                                             |

Too many guests in house? Pause online reservations

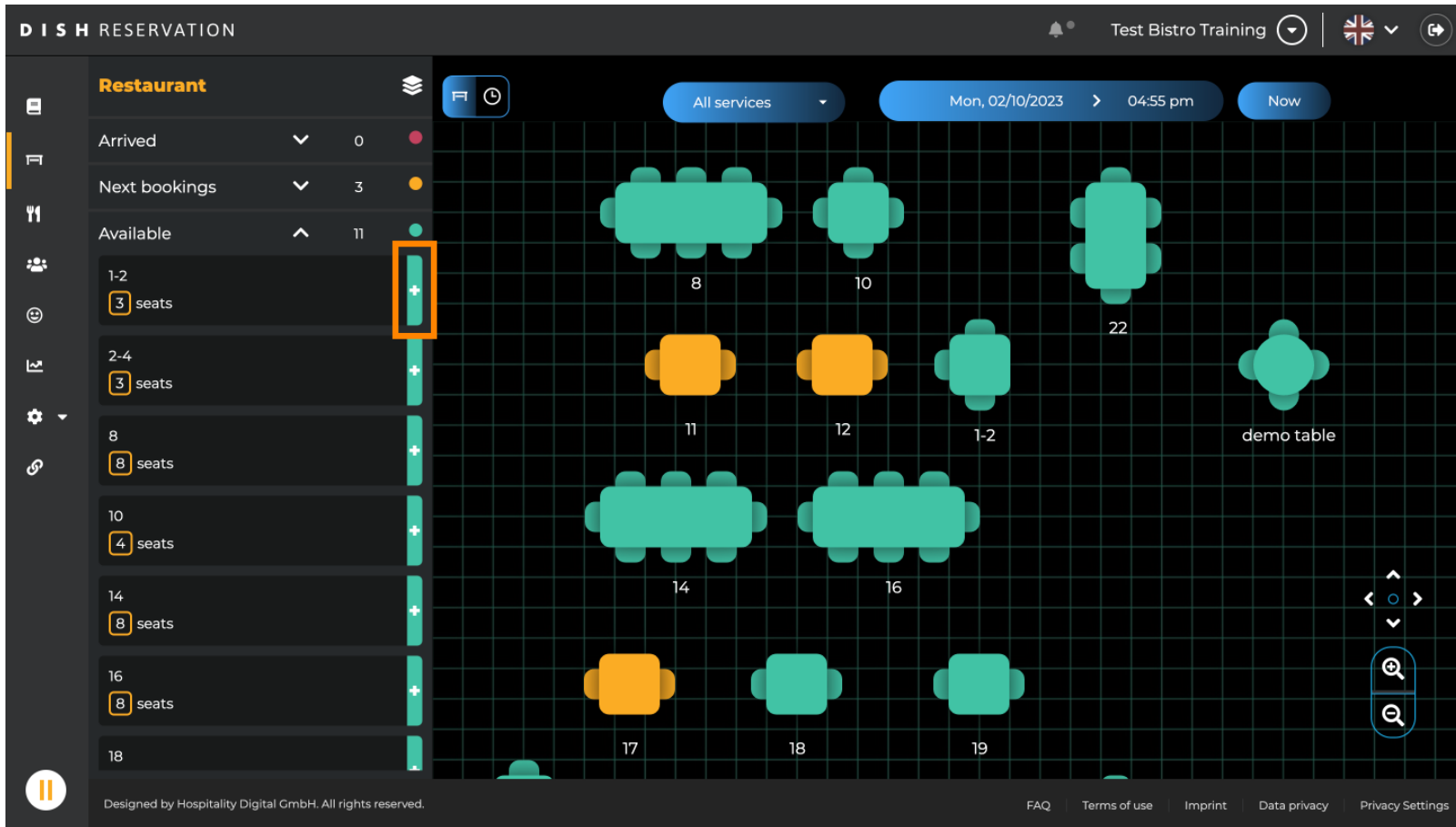


Cliquez ensuite sur **Disponible** pour ouvrir une liste des tables disponibles.

The screenshot shows the DISH RESERVATION interface. On the left, a sidebar menu lists 'Restaurant', 'Arrived', 'Next bookings', and 'Available'. The 'Available' option is highlighted with an orange border. The main area displays a grid of tables, some of which are numbered (8, 10, 11, 12, 14, 16, 17, 18, 19, 22) and others labeled 'demo table'. The tables are represented by icons of different shapes and colors (orange and teal). The interface also includes a top navigation bar with 'All services', 'Mon, 02/10/2023', '04:55 pm', and 'Now'. The bottom of the screen features a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for 'FAQ', 'Terms of use', 'Imprint', 'Data privacy', and 'Privacy Settings'.



Une fois votre table choisie, cliquez sur l' **icône verte plus** pour ajouter une réservation.



The screenshot displays the DISH RESERVATION interface. On the left, a sidebar lists various table types and their seat counts, each with a green plus icon for adding reservations. The main area shows a grid of tables on a floor plan, with some tables numbered and others labeled as 'demo table'. The interface includes a top navigation bar with the restaurant name, a date and time selector, and a bottom footer with legal information.

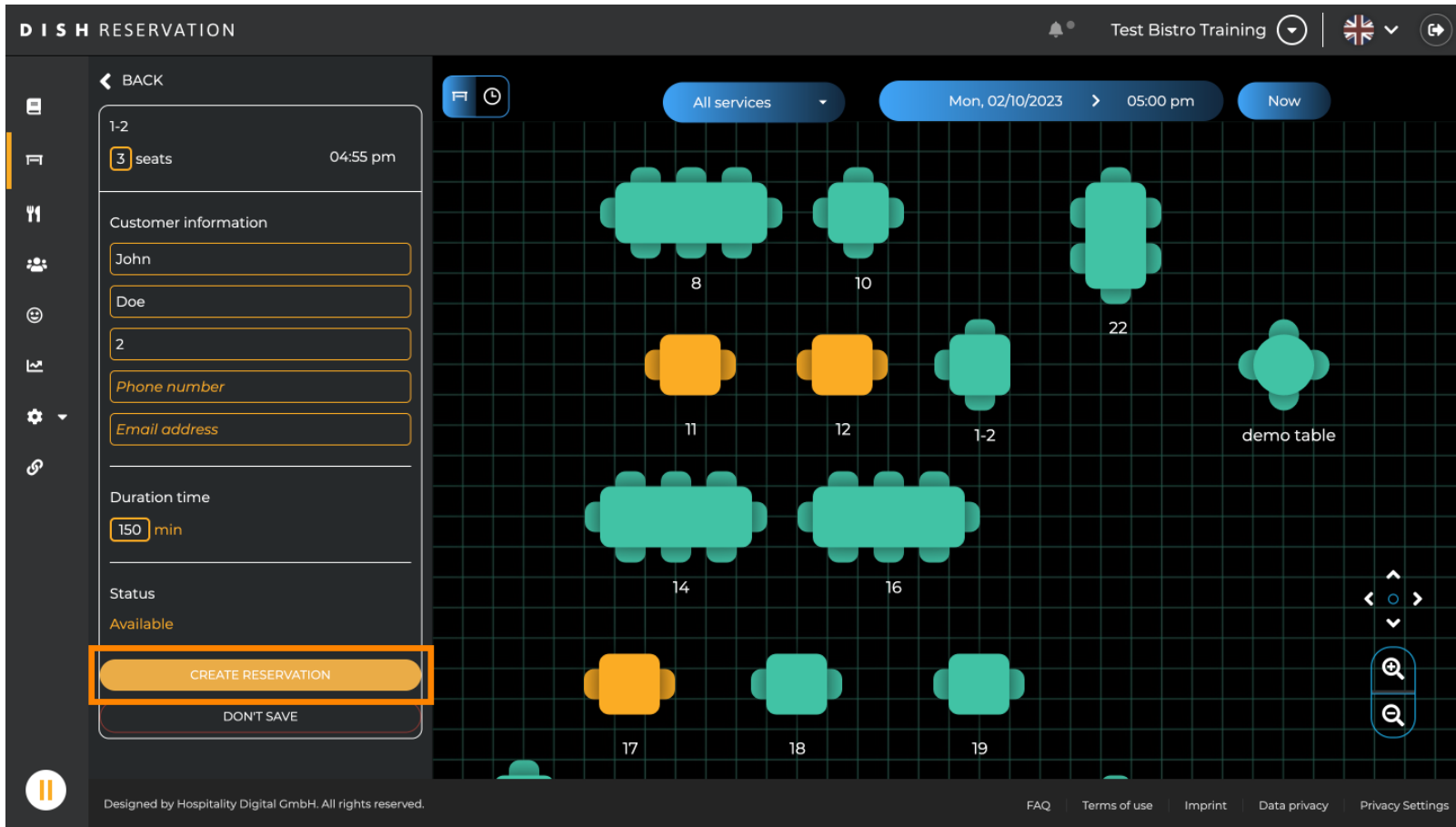
| Table Type | Seats | Icon       |
|------------|-------|------------|
| 1-2        | 3     | Green Plus |
| 2-4        | 3     | Green Plus |
| 8          | 8     | Green Plus |
| 10         | 4     | Green Plus |
| 14         | 8     | Green Plus |
| 16         | 8     | Green Plus |
| 18         | -     | Green Plus |



Ensuite, remplissez les informations nécessaires . Remarque : le numéro de téléphone et l'adresse e-mail sont facultatifs.

The screenshot displays the DISH RESERVATION interface. On the left, a sidebar contains navigation icons. The main form on the left includes a 'BACK' button, a reservation summary (1-2 seats, 04:55 pm), and a 'Customer information' section with fields for First name, Last name, Party size, Phone number, and Email address. Below these is a 'Duration time' field set to 150 min. The 'Status' is 'Available'. At the bottom of the form are 'CREATE RESERVATION' and 'DON'T SAVE' buttons. The right side of the interface shows a table layout with various table shapes and sizes, each labeled with a number (8, 10, 22, 11, 12, 1-2, 14, 16, 17, 18, 19) or 'demo table'. The top of the interface shows the date and time (Mon, 02/10/2023, 04:58 pm) and a 'Now' button. The bottom of the interface contains a footer with 'Designed by Hospitality Digital GmbH. All rights reserved.' and links for FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Cliquez ensuite sur **CRÉER UNE RÉSERVATION** pour réserver le walk-in.



The screenshot displays the DISH RESERVATION interface. On the left, a reservation form is visible with the following fields:

- BACK** button
- 1-2** (table size)
- 3 seats** (number of seats)
- 04:55 pm** (time)
- Customer information** section:
  - John** (Name)
  - Doe** (Last name)
  - 2** (Number of guests)
  - Phone number** (Field)
  - Email address** (Field)
- Duration time** section:
  - 150 min** (Duration)
- Status** section:
  - Available** (Status)
- CREATE RESERVATION** button (highlighted with an orange border)
- DON'T SAVE** button

On the right, a table layout is shown with various table sizes and numbers (8, 10, 11, 12, 14, 16, 17, 18, 19, 22) and a **demo table**. The interface also includes a top navigation bar with **Test Bistro Training**, a language selector (UK flag), and a **Now** button. The bottom footer contains links for **FAQ**, **Terms of use**, **Imprint**, **Data privacy**, and **Privacy Settings**.

Votre walk-in est alors visible sous la rubrique **Arrivé**.

The screenshot displays the DISH RESERVATION interface for a restaurant. The top navigation bar includes the DISH logo, a notification bell, the text 'Test Bistro Training', a language selector (UK flag), and a refresh icon. The main interface is divided into a sidebar on the left and a floor plan grid on the right.

**Sidebar Menu:**

- Restaurant** (selected, highlighted in orange)
- Arrived** (1 reservation, highlighted with an orange box):
  - 1-2
  - John Doe**
  - 2 people
  - 3 seats
  - 04:55 PM
- Next bookings** (3 reservations)
- Available** (10 reservations)

**Floor Plan Grid:**

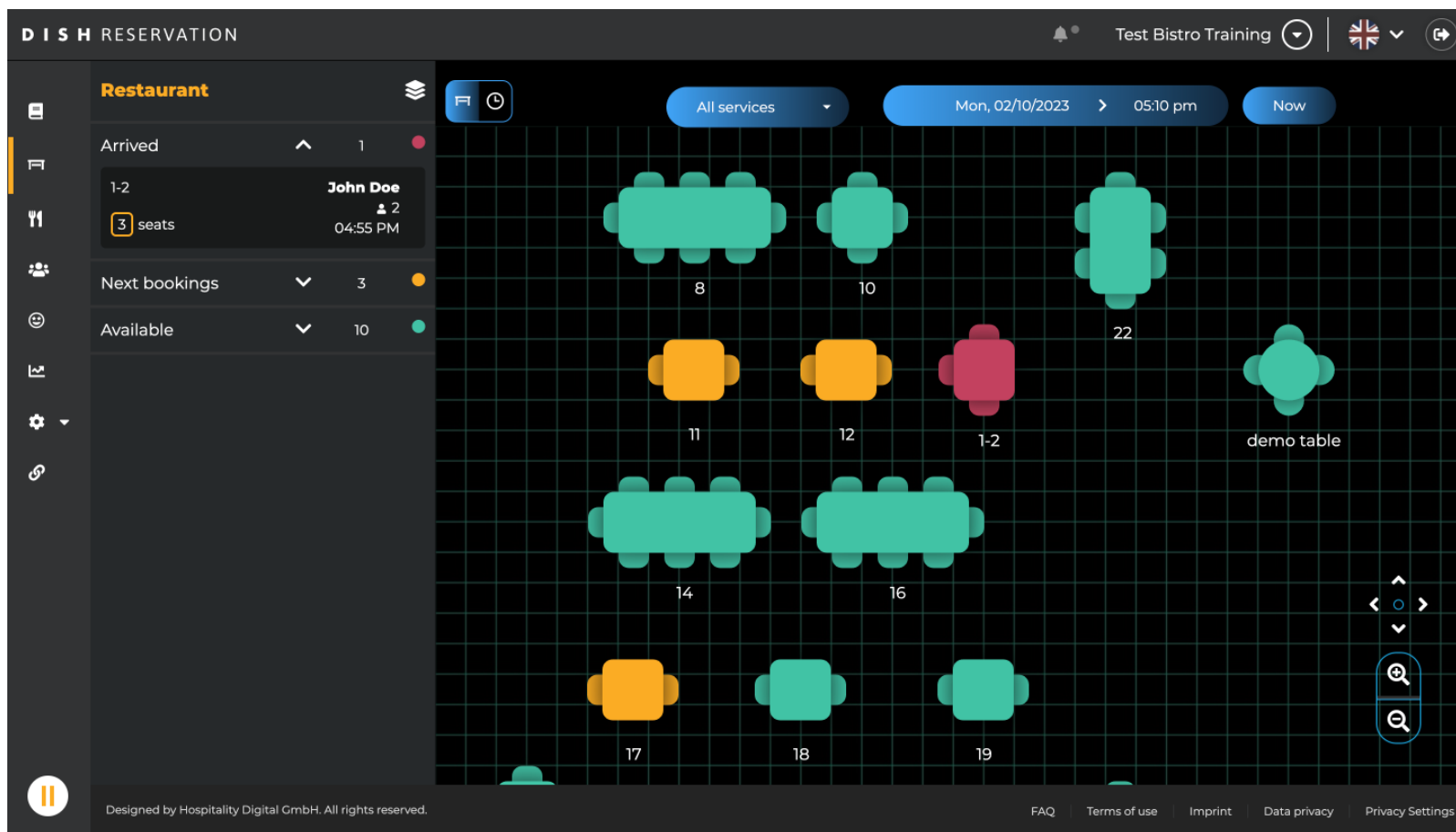
- Tables are represented by colored icons (green, orange, pink) on a grid.
- Table numbers: 8, 10, 11, 12, 14, 16, 17, 18, 19, 22.
- A 'demo table' is also present.
- Navigation controls (arrows, zoom in/out) are located at the bottom right of the grid.

**Footer:**

- Designed by Hospitality Digital GmbH. All rights reserved.
- FAQ | Terms of use | Imprint | Data privacy | Privacy Settings



Et voilà ! Vous avez terminé le tutoriel et savez maintenant comment ajouter des clients sans rendez-vous à vos réservations.





Scannez pour accéder au lecteur interactif