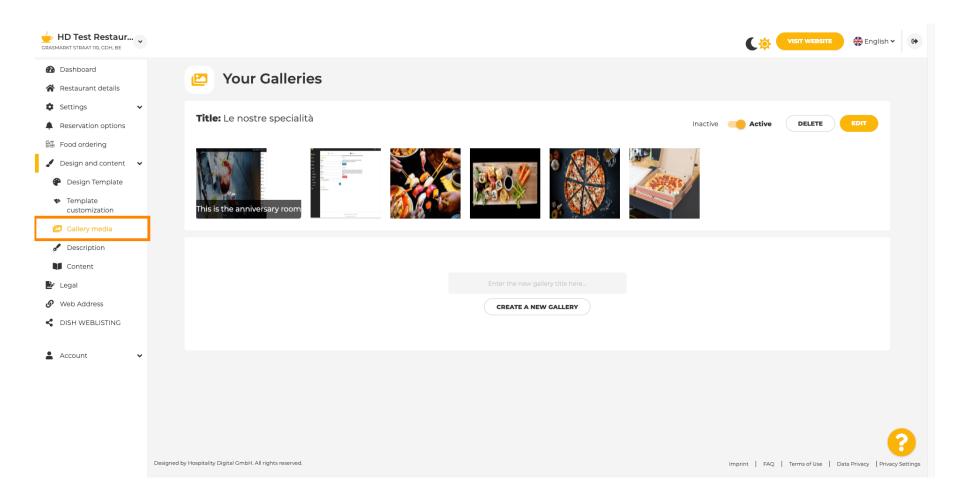
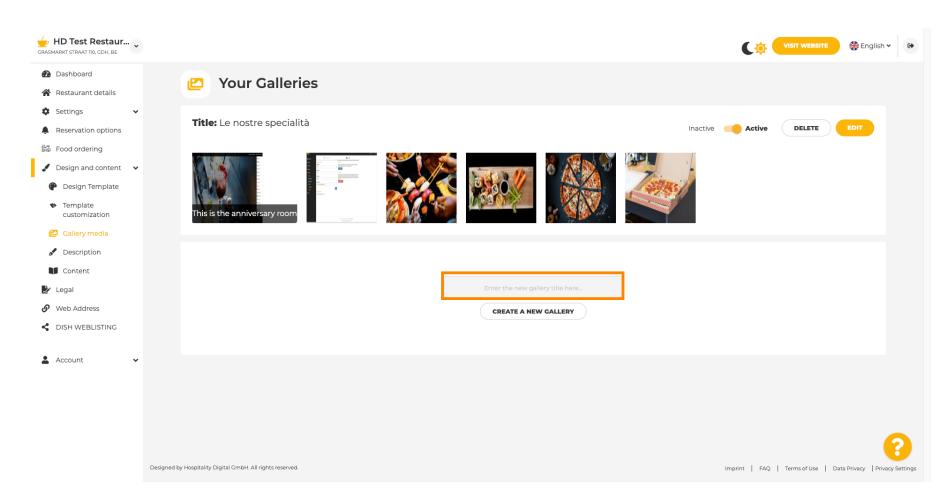


• Once you opened the dashboard click on Design and content and then Gallery media.



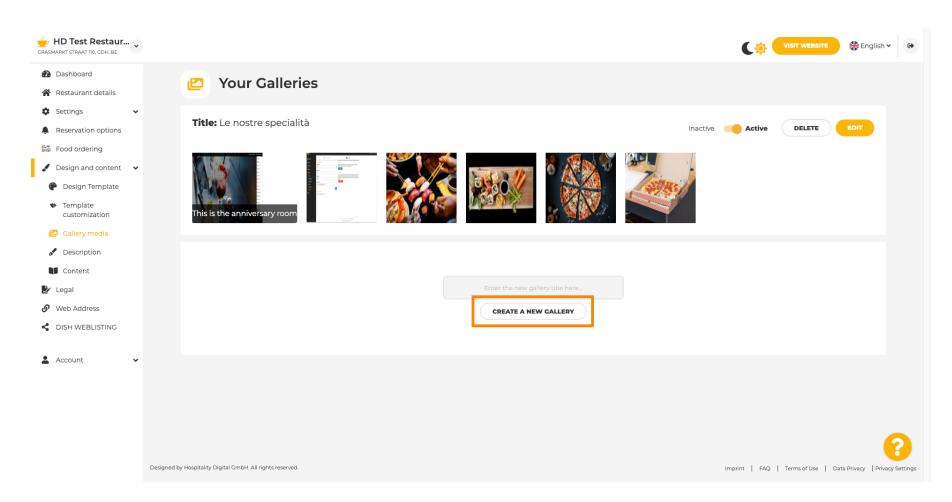


If you want to create a new gallery first we will have to name it. In this case we will call it test gallery.



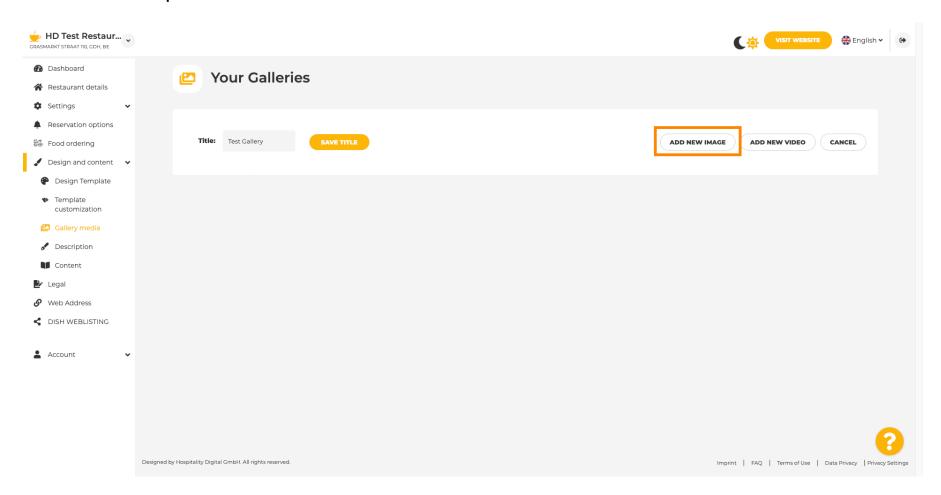


Once you typed in your desired name click CREATE A NEW GALLERY.



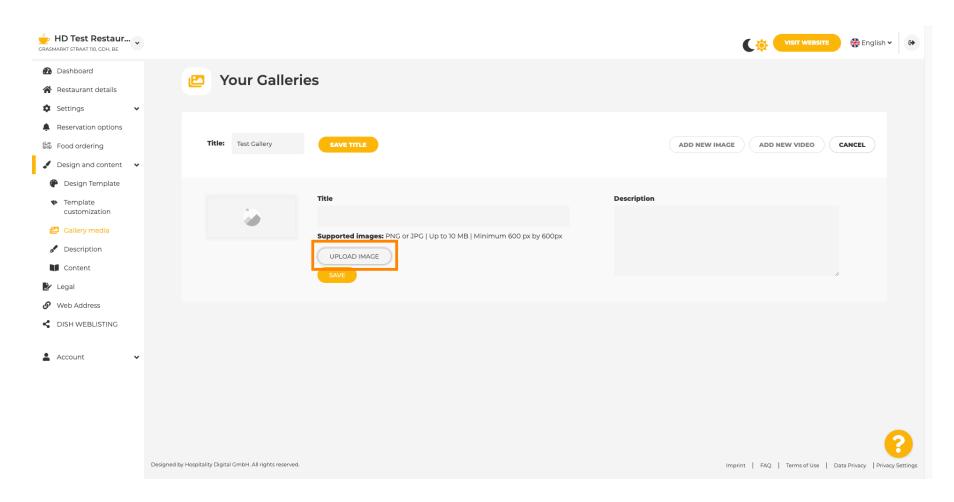


Now to finish creating your gallery, you will have to upload either images or videos. In this example, we will choose to upload ADD NEW IMAGE.



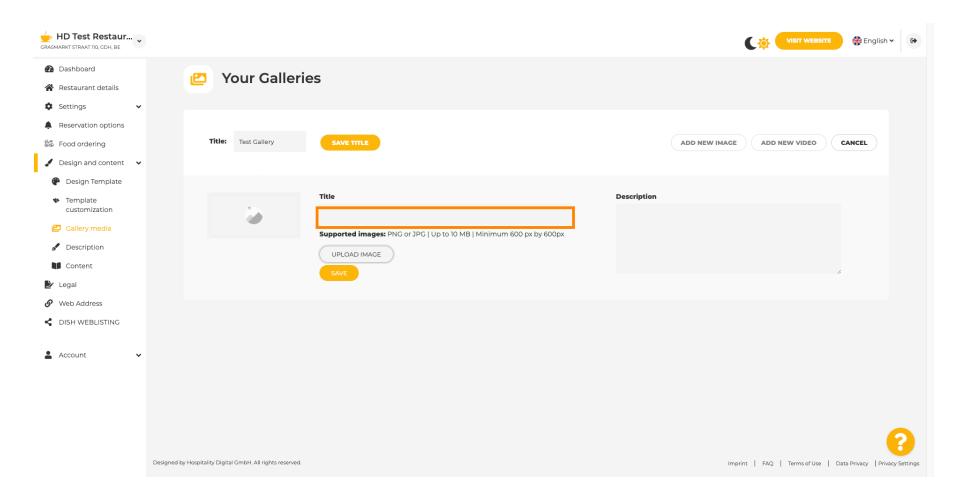


Click UPLOAD IMAGE and choose any image you would like to upload.



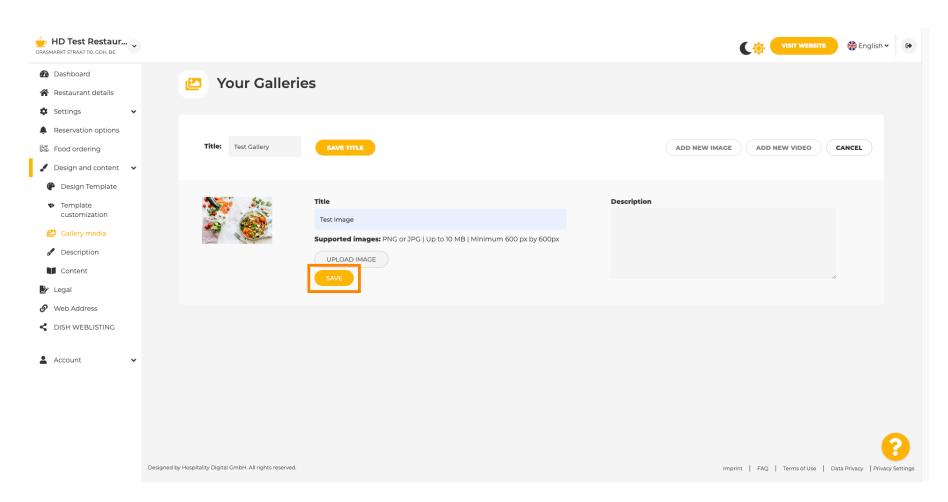


Click Title and name the image. In this case we will call it test image.



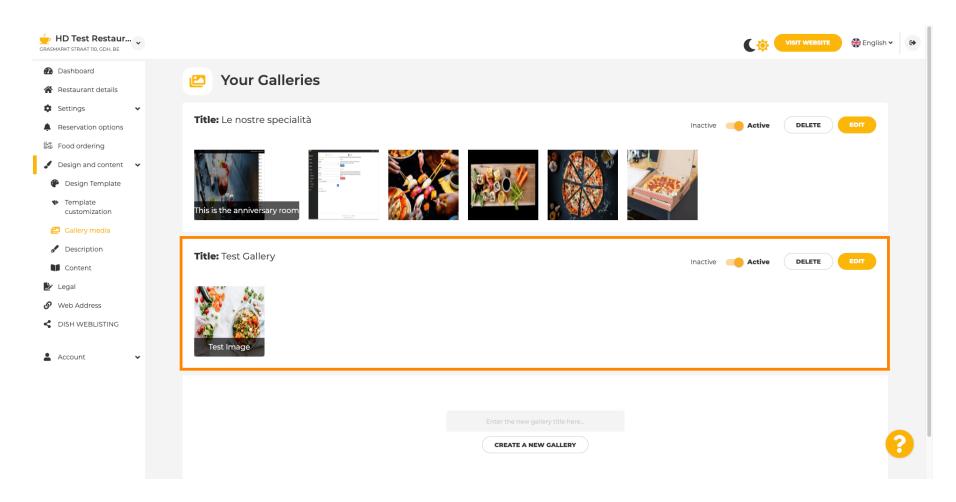


Click SAVE to add your new gallery.



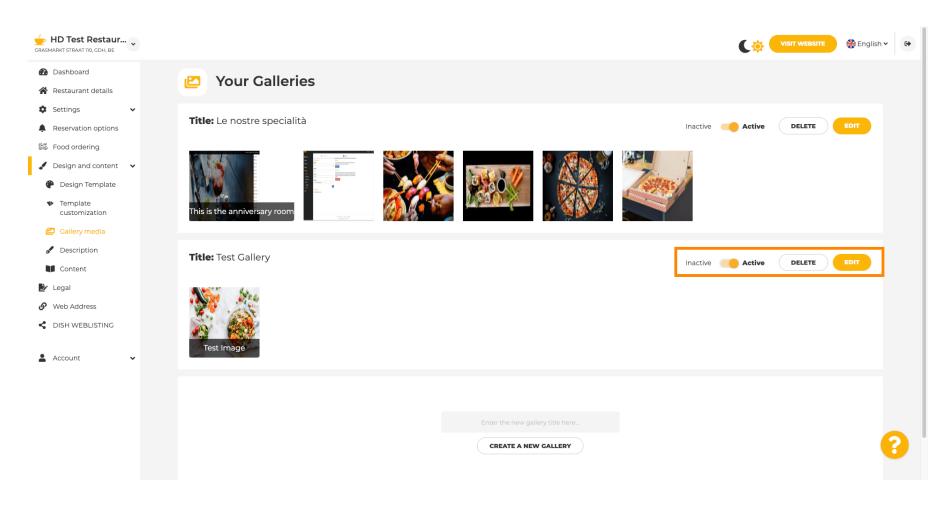


Now you successfully added a new gallery.



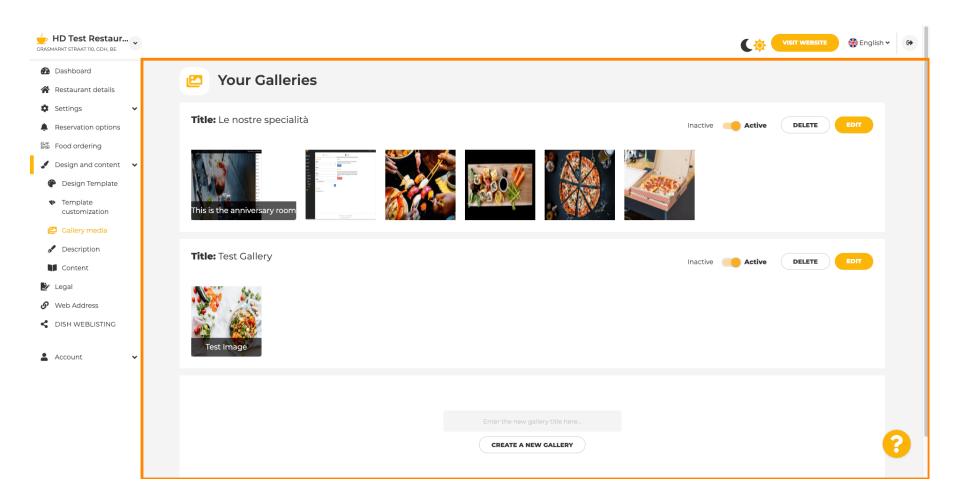


From here you can either set the gallery active or inactive, edit its contents or delete it directly.





That's it! You've just added a new gallery to your website.









Scan to go to the interactive player