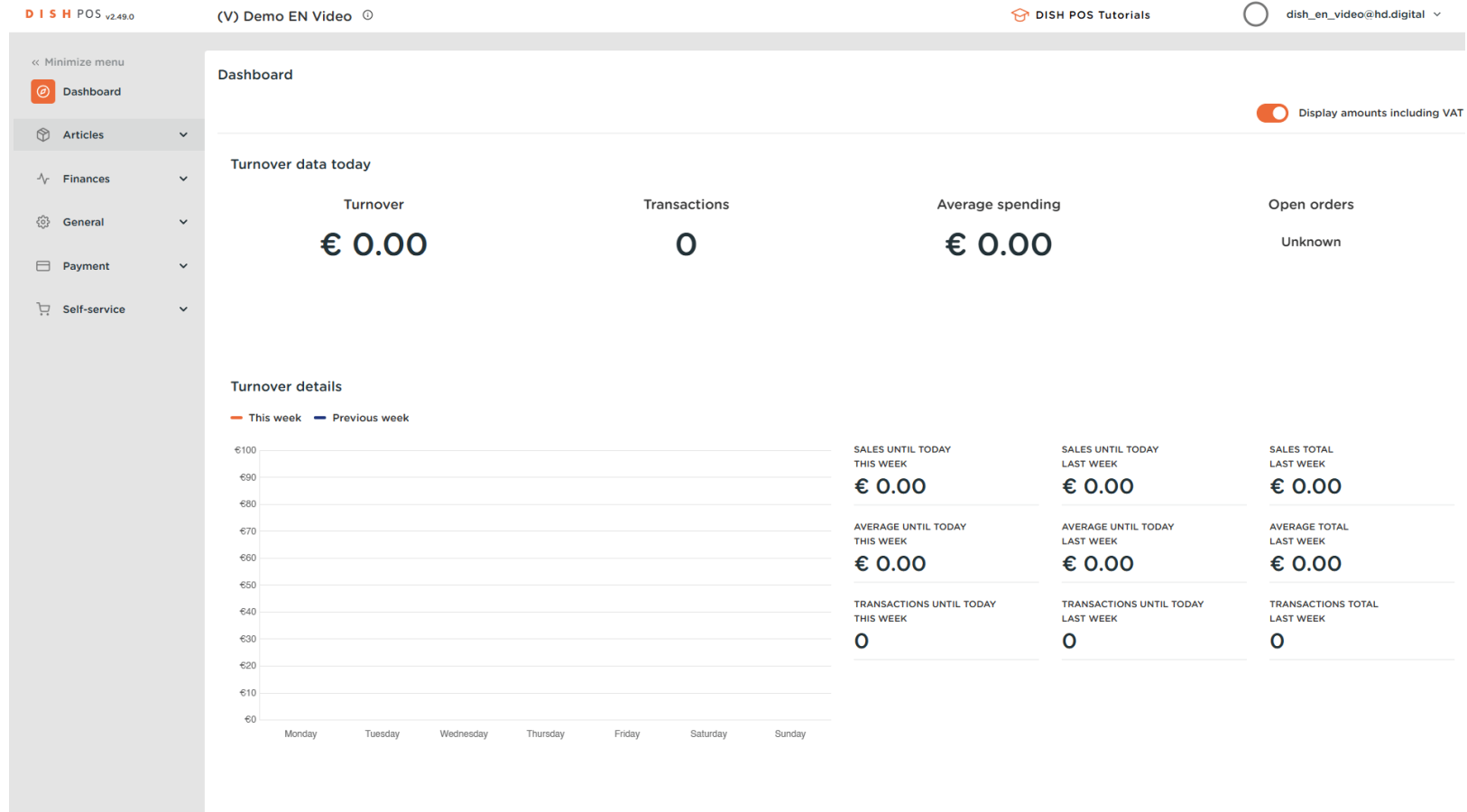




Welcome to the **DISH POS Dashboard**. In this tutorial, we will show how to adjust product details.





First, go to **Articles**.

DISH POS v2.49.0 (V) Demo EN Video ⓘ 🎓 DISH POS Tutorials 👤 dish_en_video@hd.digital

« Minimize menu

- Dashboard
- Articles**
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Dashboard

Display amounts including VAT

Turnover data today

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	Unknown

Turnover details

— This week — Previous week

€100 €90 €80 €70 €60 €50 €40 €30 €20 €10 €0 Monday Tuesday Wednesday Thursday Friday Saturday Sunday	SALES UNTIL TODAY THIS WEEK € 0.00 AVERAGE UNTIL TODAY THIS WEEK € 0.00 TRANSACTIONS UNTIL TODAY THIS WEEK 0	SALES UNTIL TODAY LAST WEEK € 0.00 AVERAGE UNTIL TODAY LAST WEEK € 0.00 TRANSACTIONS UNTIL TODAY LAST WEEK 0	SALES TOTAL LAST WEEK € 0.00 AVERAGE TOTAL LAST WEEK € 0.00 TRANSACTIONS TOTAL LAST WEEK 0
--	--	--	--



Then click on **Products**.

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Products

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Dashboard

Display amounts including VAT

Turnover data today

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	Unknown

Turnover details

— This week — Previous week

SALES UNTIL TODAY THIS WEEK	SALES UNTIL TODAY LAST WEEK	SALES TOTAL LAST WEEK
€ 0.00	€ 0.00	€ 0.00
AVERAGE UNTIL TODAY THIS WEEK	AVERAGE UNTIL TODAY LAST WEEK	AVERAGE TOTAL LAST WEEK
€ 0.00	€ 0.00	€ 0.00
TRANSACTIONS UNTIL TODAY THIS WEEK	TRANSACTIONS UNTIL TODAY LAST WEEK	TRANSACTIONS TOTAL LAST WEEK
0	0	0

Monday Tuesday Wednesday Thursday Friday Saturday Sunday



To edit or add product information, click on the **editing icon**. Note: The following steps are also applicable for a new product, by clicking first on + Add product.

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DISH POS Tutorials dish_en_video@hd.digital

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Products (168 products)

General Allergens

Q Type to search Product group All

Show 50 records Filter Columns + Add Product

ID	Name	Product group	Turnover group	Price	Option price	VAT	Production attributes	Option menu
#148	3-course Menu	Food	Food	€ 18.95		9% - Laag		
#149	6-course Menu		Food	€ 38.95		0% - 0		
#156	7-Up	Soft Drinks	Drinks Low VAT	€ 3.00		9% - Laag		
#180	abcdefghijklmnopqrstuvwxyz	Aperitif	Food	€ 1.00		9% - Laag	Keuken	
#98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25		21% - Hoog		
#68	Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20		9% - Laag		
#119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25		21% - Hoog		
#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25		21% - Hoog		
#99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25		21% - Hoog		
#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25		21% - Hoog		
#14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50		9% - Laag	Keuken	
#40	Bête. Café	Special Coffees	Drinks High VAT	€ 7.75		9% - Laag		
#76	Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75		21% - Hoog		
#112	Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25		21% - Hoog		
#132	Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95		21% - Hoog		
#135	Bottle Of Rose	Wines	Drinks High VAT	€ 19.95		21% - Hoog		

1 2 3 4 >



By using the corresponding **text field** you can fill in the name of the product.

Edit product

Article

Product description

Images

Product Information

Article

Article

Product group

Soft Drinks

Turnover categories*

None (Default: Drinks Low VAT)

Prices

Price*

3.20

Option price

0.00

VAT *

9% - Laag

Price per

Unit

☐ Open price
☒ VAT included

Production

Production Order

100

Course

None

Production attributes

None

+ Add production attributes

Pop-ups

+ Add option menu

Composites

No components added.

+ Add component

Description

Short name

Search & Filter

Search field 1

Search field 2

Other

Store

None

☐ Only as an option

Process

Workflow

Default

Processing type

Default

Packaging profile

None (Default: D...

Identification

Your reference

9d34d75a-ba70-4d9c-ab5f-766527

Save

5 of 30



Through the **drop-down menu**, you can assign the product to a product group.

Edit product

Article
Product description
Images
Product Information

Article

Name* Apple Juice
Product group **Soft Drinks**
Turnover categories* None (Default: Drinks Low VAT)

Prices

Price* 3.20
Option price 0.00
VAT * 9% - Laag
Price per
☐ Open price
☒ VAT included
Unit

Production

Production Order 100
Course None

Production attributes
None
+ Add production attributes

Pop-ups
+ Add option menu

Composites
No components added.
+ Add component

Description

Short name

Search & Filter
Search field 1
Search field 2

Other
Store None
☐ Only as an option

Process
Workflow Default
Processing type Default
Packaging profile None (Default: D...

Identification
Your reference 9d34d75a-ba70-4d9c-ab5f-766527

Save



At Turnover categories, you can select the corresponding turnover group by using the respective **drop-down menu**. **Note: If the turnover group is different from the default, you can change it.**

Edit product

Article
Product description
Images
Product Information

Article

Name* Apple Juice
Product group Soft Drinks
Turnover categories None (Default: Drinks Low VAT)

Prices

Price* 3.20
Option price 0.00
VAT * 9% - Laag
Price per
Open price
VAT included
Unit

Production

Production Order 100
Course None

Production attributes

None
+ Add production attributes

Pop-ups

+ Add option menu

Composites

No components added.
+ Add component

Description

Short name

Search & Filter

Search field 1
Search field 2

Other

Store None
Only as an option

Process

Workflow Default
Processing type Default
Packaging profile None (Default: D...)

Identification

Your reference 9d34d75a-ba70-4d9c-ab5f-766527

Save



At **Prices**, you can set your price information.

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Edit Product
 # Article
 Product description
 Product images
 Product Information

Article
 Name*
 Product group
 Turnover group* None (Default: Drinks High VAT)

Prices
Price* 5.25
Option price 0.00
Tax Rate * 21% - Hoog
☐ Open price
☒ Tax Rate Included
Price per
Unit

Production
Production Order 1
Course None
Production attributes
None
+ Add production attributes

Pop-ups
+ Add option menu

Composites
No components have been added yet
+ Add item

Description
Short Name
Search & filters
SearchField1
SearchField2
Other
Store None
☐ Is option only
Process
Workflow Default
Processing type Default
Package profile None
Identification
Your reference 3faecf94-62c6-442f-9928-418594
ID 98

Save



Enter the **price** of the product.

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Edit Product

Article
Product description
Product images
Product Information

Article
CLOSE

Name
Product group
Turnover group
None (Default: Drinks High VAT)

Prices

Price
5.25
Option price
0.00
Tax Rate
21% - Hoog
Price per
Unit
☐ Open price
☒ Tax Rate Included

Production

Production Order
1
Course
None
Production attributes
None
+ Add production attributes

Pop-ups

+ Add option menu

Composites

No components have been added yet
+ Add item

Description

Short Name

Search & filters

SearchField1
SearchField2

Other

Store
None
☐ Is option only

Process

Workflow
Default
Processing type
Default
Package profile
None

Identification

Your reference
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Save



Click into the respective **text field** to change the option price of the product.

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Edit Product

Article
 Product description
 Product images
 Product Information

Article
 Name*
 Product group
 Turnover group* None (Default: Drinks High VAT)

Prices
 Price* 5.25
 Tax Rate* 21% - Hoog
 ☐ Open price
 ☒ Tax Rate Included

Option price 0.00
 Price per
 Unit

Production
 Production Order 1
 Course None
 Production attributes
 None
 + Add production attributes

Pop-ups
 + Add option menu

Composites
 No components have been added yet
 + Add item

Description
 Short Name
 Search & filters
 SearchField1
 SearchField2
 Other
 Store None
 ☐ Is option only
 Process
 Workflow Default
 Processing type Default
 Package profile None
 Identification
 Your reference 3faecf94-62c6-442f-9928-418594
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Save



Click on the **drop-down menu** to select your desired tax rate. **default.**

Note: VAT must be different to the

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Edit Product
 # Article
 Product description
 Product images
 Product Information

Article
 Name
 Product group
 Turnover group
 None (Default: Drinks High VAT)

Prices
 Price
 5.25
 Option price
 0.00
 Tax Rate
 21% - Hoog
 Open price
 Tax Rate Included

Production
 Production Order
 1
 Course
 None
 Production attributes
 None
 Add production attributes
 Pop-ups
 Add option menu
 Composites
 No components have been added yet
 Add item

Description
 Short Name
 Search & filters
 SearchField1
 SearchField2
 Other
 Store
 None
 Is option only
 Process
 Workflow
 Default
 Processing type
 Default
 Package profile
 None
 Identification
 Your reference
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Save



If a product has a price per unit, you can set the quantity and unit with the corresponding **text field** and **drop-down menu**.

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Edit Product
 # Article
 Product description
 Product images
 Product Information

Article
 Name
 Product group
 Turnover group
 None (Default: Drinks High VAT)

Prices
 Price
 5.25
 Option price
 0.00
 Tax Rate
 21% - Hoog
 Open price
 Tax Rate Included
 Price per
 Unit

Production
 Production Order
 1
 Course
 None
 Production attributes
 None
 + Add production attributes
 Pop-ups
 + Add option menu
 Composites
 No components have been added yet
 + Add item

Description
 Short Name
 Search & filters
 SearchField1
 SearchField2
 Other
 Store
 None
 Is option only
 Process
 Workflow
 Default
 Processing type
 Default
 Package profile
 None
 Identification
 Your reference
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Save



Products will be displayed with short names in the app. To give your product a short name, use the respective **text field**.

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Edit Product
 # Article
 Product description
 Product images
 Product Information

Article
 Name
 Product group
 Turnover group
 None (Default: Drinks High VAT)

Prices
 Price
 5.25
 Option price
 0.00
 Tax Rate
 21% - Hoog
 Open price
 Tax Rate Included

Production
 Production Order
 1
 Course
 None
 Production attributes
 None
 + Add production attributes

Pop-ups
 + Add option menu

Composites
 No components have been added yet
 + Add item

Description
 Short Name
 Search & filters
 SearchField1
 SearchField2
 Other
 Store
 None
 Is option only
 Process
 Workflow
 Default
 Processing type
 Default
 Package profile
 None
 Identification
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Save



To add a barcode or another reference to the product, use the corresponding **text fields** of SearchField1 and SearchField2.

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Edit Product
 # Article
 Product description
 Product images
 Product Information

Article
 Name*
 Product group
 Turnover group* None (Default: Drinks High VAT)

Prices
Price* 5.25
Option price 0.00
Tax Rate* 21% - Hoog
☐ Open price
☒ Tax Rate Included

Production
Production Order 1
Course None

Production attributes
None
+ Add production attributes

Pop-ups
+ Add option menu

Composites
No components have been added yet
+ Add item

Description
Short Name
Search & filters
SearchField1
SearchField2
Other
Store None
☐ Is option only
Process
Workflow Default
Processing type Default
Package profile None
Identification
Your reference 3faecf94-62c6-442f-9928-418594
ID 98

Save



At **Production** you are able to adjust the settings of the production flow for this product.

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Edit Product
 # Article
 Product description
 Product images
 Product Information

Article
 Name
 Product group
 Turnover group
 None (Default: Drinks High VAT)

Prices
Price
5.25
Option price
0.00
Tax Rate
21% - Hoog
Price per
Unit
☐ Open price
☒ Tax Rate Included

Production
Production Order
1
Course
None
Production attributes
None
+ Add production attributes
Pop-ups
+ Add option menu
Composites
No components have been added yet
+ Add item

Description
Short Name
Search & filters
SearchField1
SearchField2
Other
Store
None
☐ Is option only
Process
Workflow
Default
Processing type
Default
Package profile
None
Identification
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Save



At **Production Order**, you can set the importance of the production order by entering a number. **Production Order 1 will be printed before Production Order 2.**

Note:

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Edit Product
 # Article
 Product description
 Product images
 Product Information

Article
 Name
 Product group
 Turnover group
 None (Default: Drinks High VAT)

Prices
 Price
 5.25
 Option price
 0.00
 Tax Rate
 21% - Hoog
 Open price
 Tax Rate Included

Production
 Production Order
 1
 Course
 None
 Production attributes
 None
 + Add production attributes
 Pop-ups
 + Add option menu
 Composites
 No components have been added yet
 + Add item

Description
 Short Name
 Search & filters
 SearchField1
 SearchField2
 Other
 Store
 None
 Is option only
 Process
 Workflow
 Default
 Processing type
 Default
 Package profile
 None
 Identification
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Save



If the default production facility (printer/screen) is different from the default, you can select another by clicking on **+ Add production attributes**.

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Edit Product
 # Article
 Product description
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Article
 Name
 Product group
 Turnover group
 None (Default: Drinks High VAT)

Prices
 Price
 5.25
 Option price
 0.00
 Tax Rate
 21% - Hoog
 Open price
 Tax Rate Included

Production
 Production Order
 1
 Course
 None
 Production attributes
 None
 + Add production attributes

Pop-ups
 + Add option menu

Composites
 No components have been added yet
 + Add item

Description
 Short Name
 Search & filters
 SearchField1
 SearchField2
 Other
 Store
 None
 Is option only
 Process
 Workflow
 Default
 Processing type
 Default
 Package profile
 None
 Identification
 Your reference
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Save

To set up a pop-up for the option menu, click on **+ Add option menu**.

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Edit Product

Article

Product description

Product images

Product Information

Article

Name*

Product group

Turnover group* None (Default: Drinks High VAT)

Prices

Price* 5.25

Option price 0.00

Tax Rate* 21% - Hoog

Price per

Unit

☐ Open price
 ☒ Tax Rate Included

Production

Production Order 1

Course None

Production attributes

None

+ Add production attributes

Pop-ups

+ Add option menu

Composites

No components have been added yet

+ Add item

Description

Short Name

Search & filters

SearchField1

SearchField2

Other

Store None

Is option only

Process

Workflow Default

Processing type Default

Package profile None

Identification

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Save



If the product contains composites you can set those components by clicking on **+ Add Item**.

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Edit Product

Article

Product description

Product images

Product Information

Article

Name*

Product group

Turnover group* None (Default: Drinks High VAT)

Prices

Price* 5.25

Option price 0.00

Tax Rate * 21% - Hoog

Price per

Unit

☐ Open price
 ☒ Tax Rate Included

Production

Production Order 1

Course None

Production attributes

None

+ Add production attributes

Pop-ups

+ Add option menu

Composites

No components have been added yet

+ Add item

Description

Short Name

Search & filters

SearchField1

SearchField2

Other

Store None

Is option only

Process

Workflow Default

Processing type Default

Package profile None

Identification

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Save

To give the product a description, go to **Product description**.

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Edit product

Article
Product description
Images
Product Information

Article
Name* Amaretto Disaronno
Product group Foreign spirits
Turnover categories* None (Default: Drinks High VAT)

Prices
Price* 5.25
Option price 0.00
VAT * 9% - Laag
Price per
Unit
☐ Open price
☒ VAT included

Production
Production Order 1
Course None
Production attributes
None
+ Add production attributes

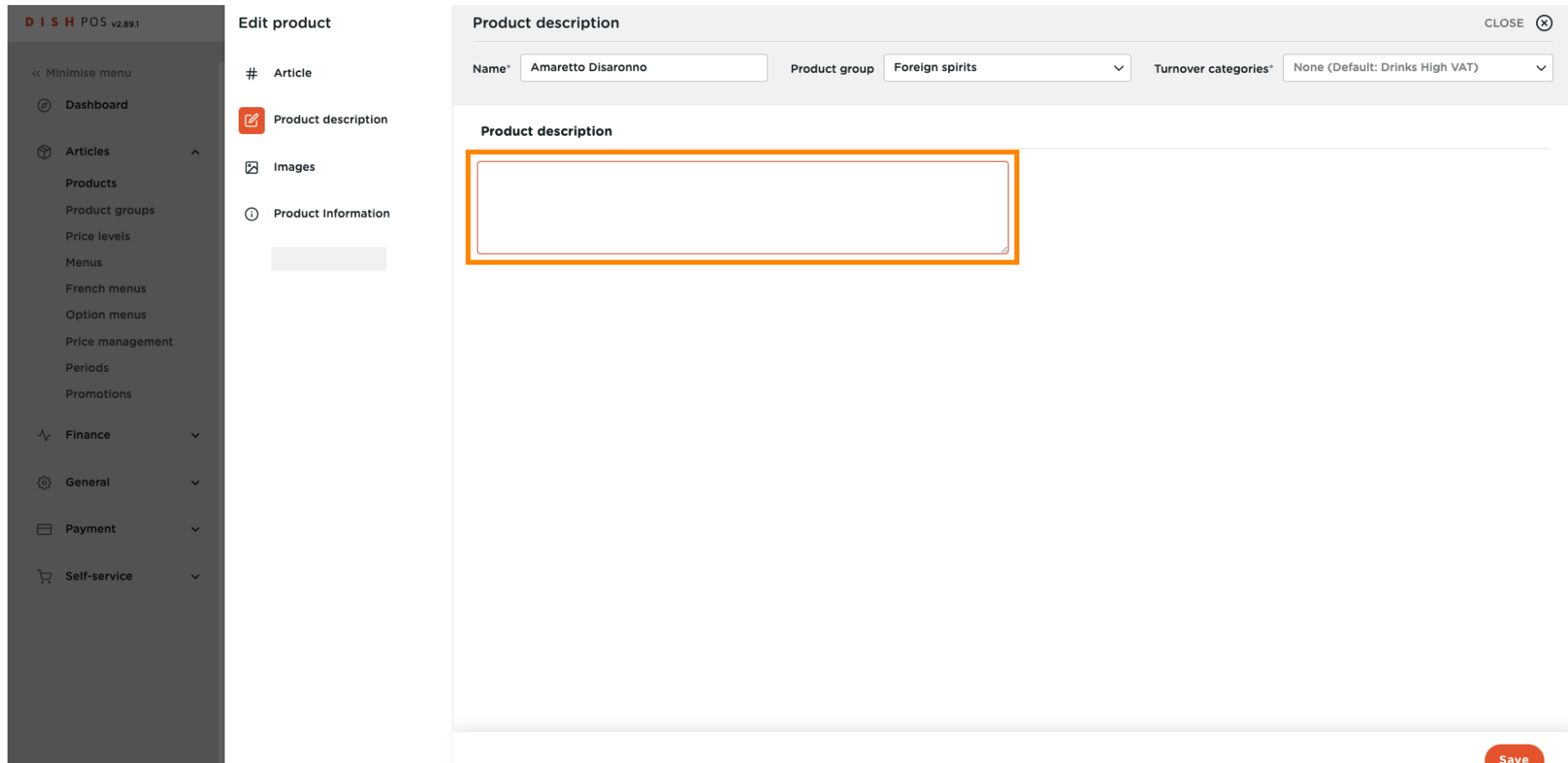
Pop-ups
+ Add option menu

Composites
No components added.
+ Add component

Description
Short name
Search & Filter
Search field 1
Search field 2
Other
Store None
☐ Only as an option
Process
Workflow Default
Processing type Default
Packaging profile None
Identification
Your reference 3faecf94-62c6-442f-9928-41859
ID 98

Save

Then use the respective **text field** to enter a description of the product.



DISH POS v2.89.1

« Minimise menu

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Edit product

- # Article
- Product description**
- Images
- Product Information

Product description CLOSE

Name* Product group Turnover categories*

Product description

Save



In order to add images, click on **Images**.

DISH POS v2.89.1

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- Payment v
- Self-service v

Edit product

- # Article
- Product description
- Images**
- ⓘ Product Information

Product description CLOSE ✕

Name* Amaretto Disaronno Product group Foreign spirits Turnover categories* None (Default: Drinks High VAT)

Product description

[Large red-bordered box with a blue checkmark icon]

Save

Use the **+ Upload image** field to attach a picture to your product.

DISH POS v2.89.1

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Edit product
Article
Product description
Images
Product Information

Images

CLOSE

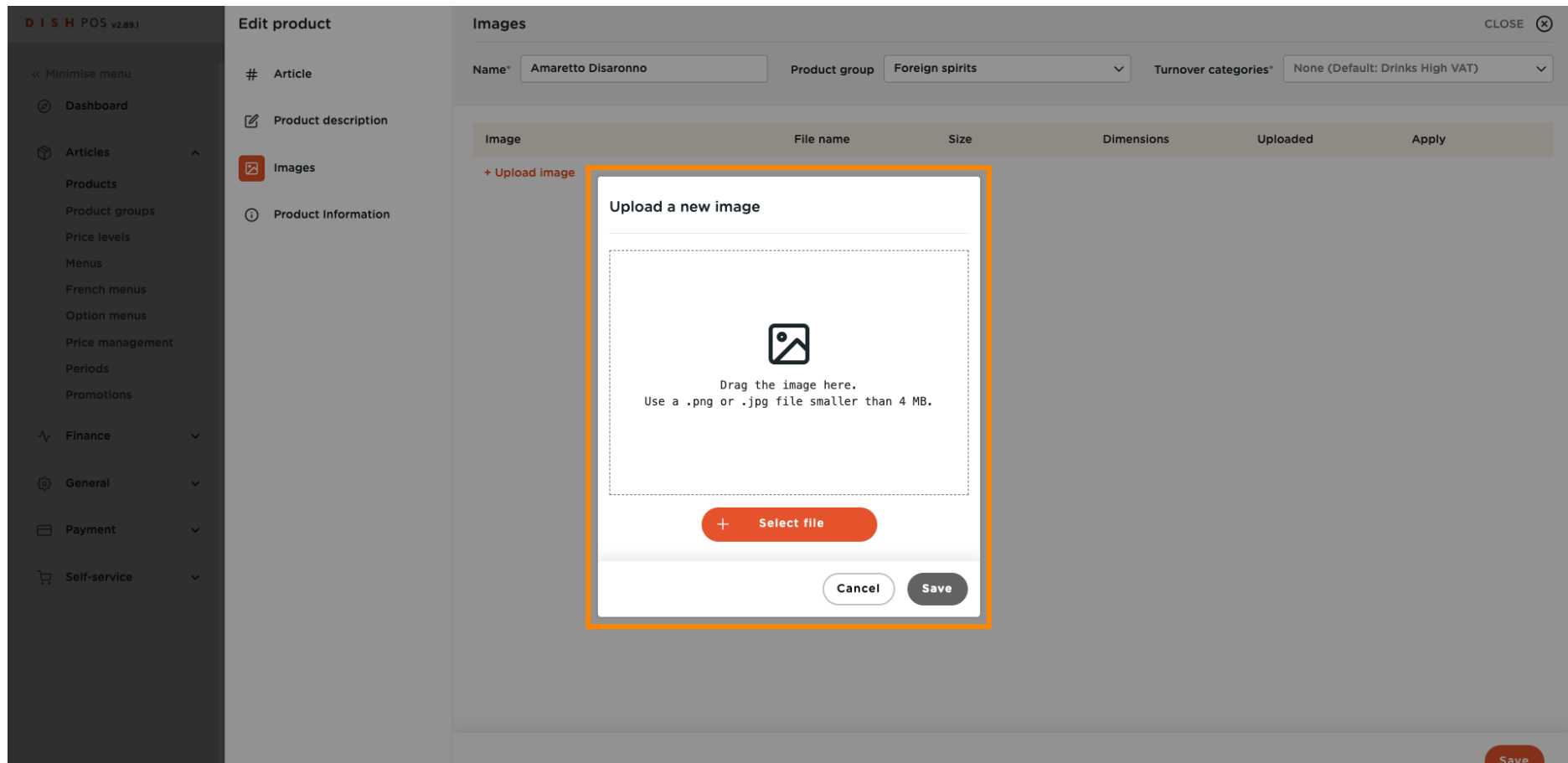
Name* Amaretto Disaronno
Product group Foreign spirits
Turnover categories* None (Default: Drinks High VAT)

Image	File name	Size	Dimensions	Uploaded	Apply
+ Upload image					

Save

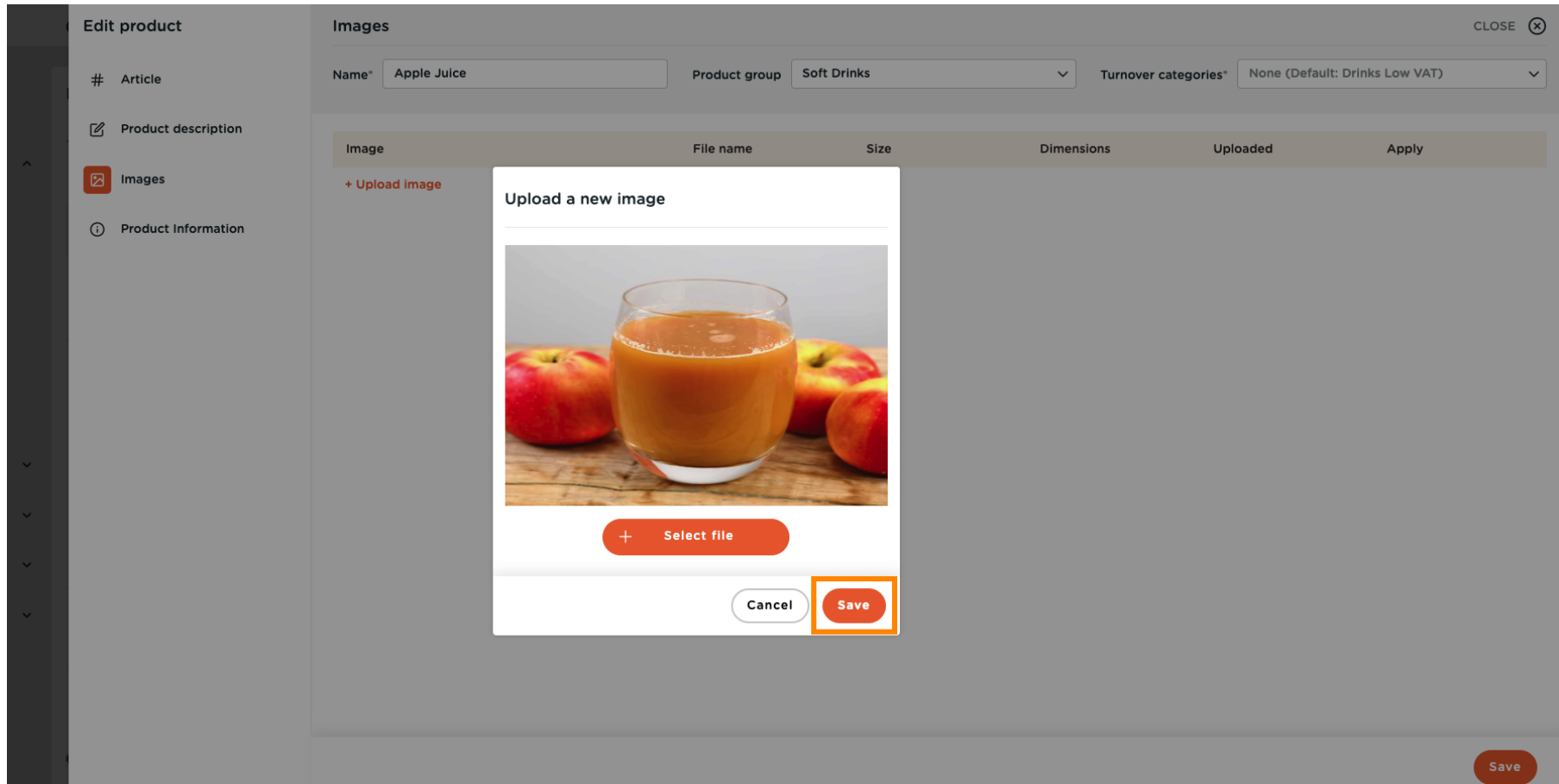


You can upload your image by clicking on **Select file**, or by **dragging** the image into the respective zone.
Note: Only .jpg, .png, .jpeg extensions of maximum 4 MB are supported.





Once you uploaded your image, click on **Save**.





Back to the overview of your images for this product, under the column Apply you can use the **drop-down menu** to set where your uploaded image is going to be applied.

Edit product

Article

Product description

 Images

Product Information

Images

Name*

Apple Juice

Product group

Soft Drinks

Turnover categories*

None (Default: Drinks Low VAT)

Image	File name	Size	Dimensions	Uploaded	Apply
 + Upload image	apple juice.png	296.22 kB	565 x 570 px	2023-11-28 04:22	Default, POS ☒ Default ☒ POS ☐ Self-service ☐ Third party

Save



To assign allergens and additives to the product, click on **Product Information**.

Edit product

Article

Product description

Images

Product Information

Images

Name*

Apple Juice

Product group

Soft Drinks

Turnover categories*

None (Default: Drinks Low VAT)

Image	File name	Size	Dimensions	Uploaded	Apply
	apple juice.png	296.22 kB	565 x 570 px	2023-11-28 04:22	Default, POS

+ Upload image

Save



Then check the **boxes** for allergens and additives that are relevant to your product.

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Edit product

- # Article
- Product description
- Images
- Product Information**

Product Information

CLOSE

Name* Amaretto Disaronno Product group Foreign spirits Turnover categories* None (Default: Drinks High VAT)

Allergens

- ☐ Gluten
- ☐ Crustaceans
- ☐ Eggs
- ☐ Fish
- ☐ Peanuts
- ☐ Soy
- ☐ Milk
- ☐ Nuts
- ☐ Celery
- ☐ Mustard
- ☐ Sesame seeds
- ☐ Sulphites
- ☐ Lupin
- ☐ Molluscs

Additives

- ☐ with preservative
- ☐ with colorant
- ☐ with antioxidant
- ☐ with sweetener saccharin
- ☐ with sweetener cyclamate
- ☐ with sweetener aspartame, contains phenylalanine source
- ☐ with sweetener acesulfame
- ☐ with phosphate
- ☐ sulfured
- ☐ containing quinine
- ☐ caffeinated
- ☐ with flavor enhancer
- ☐ blackened
- ☐ waxed
- ☐ genetically modified

Sales restrictions

- ☐ NIX18_NL

Save



Once you are done, click on **Save** to apply your changes. That's it. You completed the tutorial and now know how to adjust product details.

DISH POS v2.49.0
 « Minimize menu
 Dashboard
 Articles
 Products
 Product groups
 Price levels
 Menus
 French menus
 Option menus
 Price management
 Time periods
 Promotions
 Finances
 General
 Payment
 Self-service

Edit Product

Article
 Product description
 Product images
 Product Information

Article
 CLOSE

Name
 Product group
 Turnover group
 None (Default: Drinks High VAT)

Prices
 Price
 5.25
 Option price
 0.00
 Tax Rate
 21% - Hoog
 Open price
 Tax Rate Included
 Price per
 Unit

Production
 Production Order
 1
 Course
 None
 Production attributes
 None
 + Add production attributes

Pop-ups
 + Add option menu

Composites
 No components have been added yet
 + Add item

Description
 Short Name
 Search & filters
 SearchField1
 SearchField2
 Other
 Store
 None
 Is option only
 Process
 Workflow
 Default
 Processing type
 Default
 Package profile
 None
 Identification
 Your reference
 3faecf94-62c6-442f-9928-418594
 ID
 98

Save



Scan to go to the interactive player