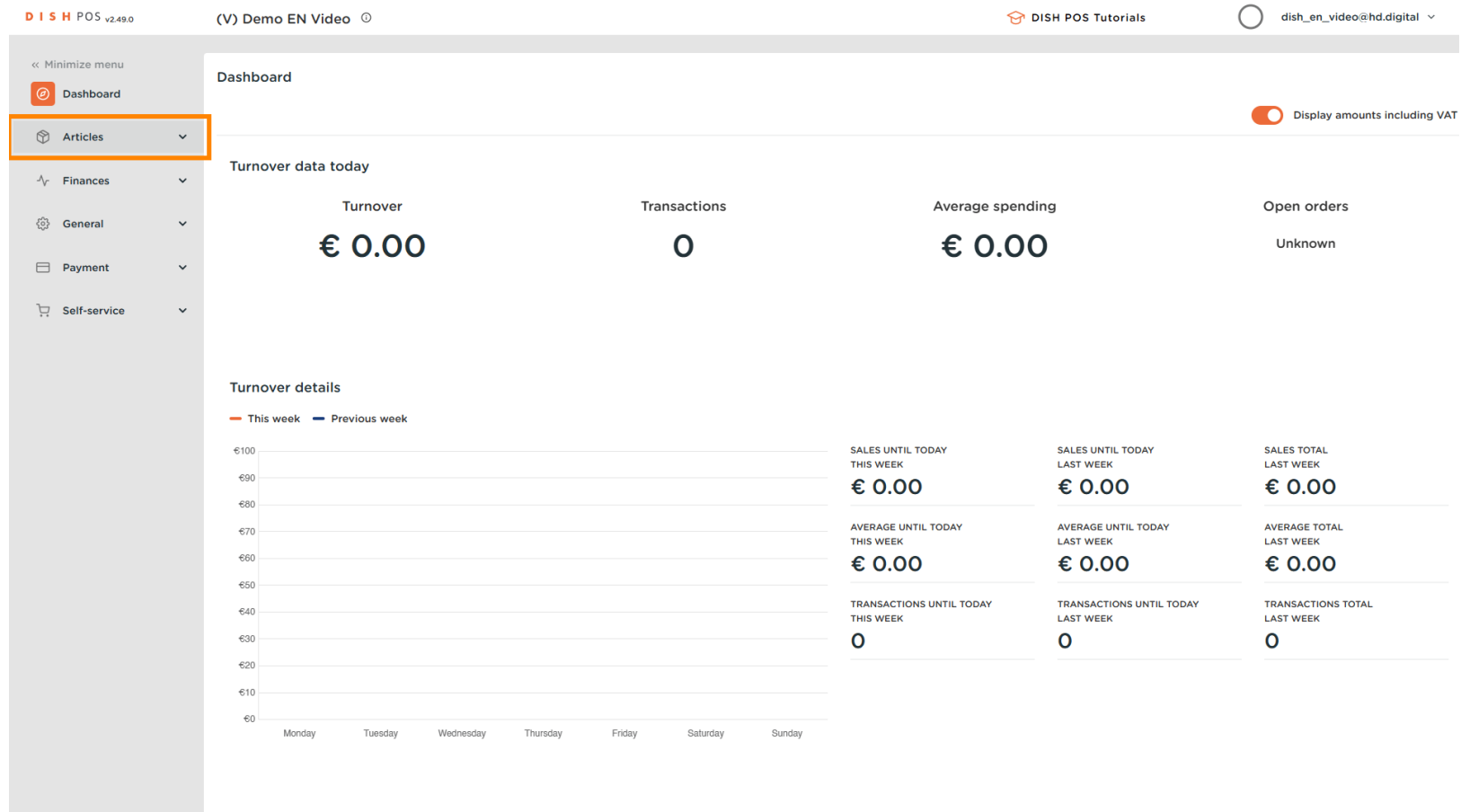




Welcome to the DISH POS dashboard. In this tutorial we show you how to add product groups. First, click on **Articles**.





Then go to **Product groups**.

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 - Products
 - Product groups**
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Dashboard

Display amounts including VAT

Turnover data today

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	Unknown

Turnover details

— This week — Previous week

SALES UNTIL TODAY THIS WEEK	SALES UNTIL TODAY LAST WEEK	SALES TOTAL LAST WEEK
€ 0.00	€ 0.00	€ 0.00
AVERAGE UNTIL TODAY THIS WEEK	AVERAGE UNTIL TODAY LAST WEEK	AVERAGE TOTAL LAST WEEK
€ 0.00	€ 0.00	€ 0.00
TRANSACTIONS UNTIL TODAY THIS WEEK	TRANSACTIONS UNTIL TODAY LAST WEEK	TRANSACTIONS TOTAL LAST WEEK
0	0	0

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

To now add a new product group, click on **+ Add product group**.

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Product groups

+ Add productgroup

	ID	Name	Turnover group	Currency	Vat	TaxIncluded	Course	ProductionAliases
✕ ✎	#1	Drinks		€		Yes		
✕ ✎	#12	Food		€		Yes		
✕ ✎	#21	Kiosk	Food	€	9% - Laag			
✎ ✕	#20	Miscellaneous		€				



A new window will open where you will enter all the information of the group. First, enter the name. To do so, click on the respective **text field**.

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Add Product group
 # Product group
 Product Information

Product group
 CLOSE

Name
 Parent
 None
 Turnover group
 None

Taxes
 Tax Rate
 None
 Tax Rate Included
 None

Package profile
 Package profile
 None

Production
 Course
 None

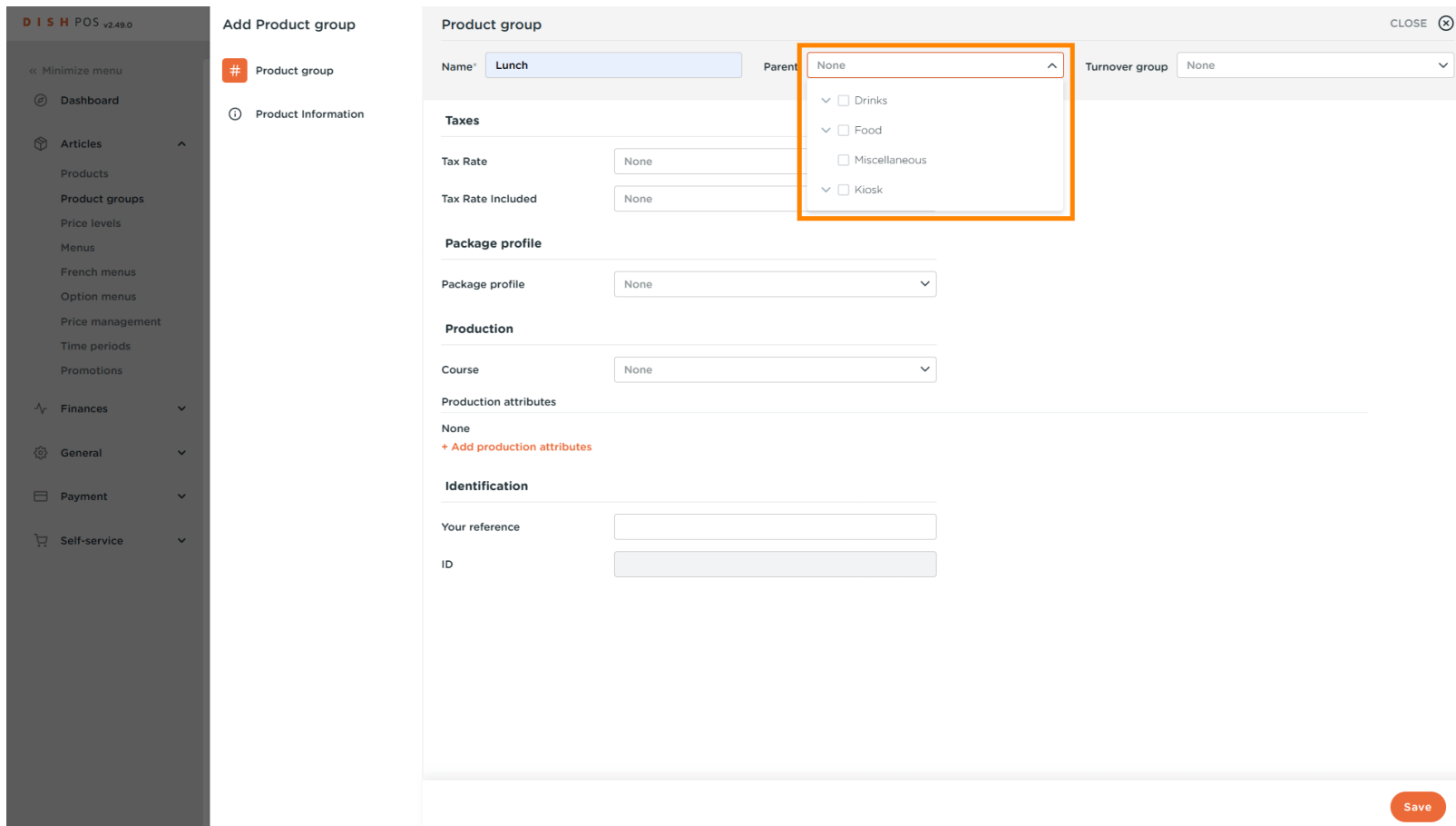
Production attributes
 None
 + Add production attributes

Identification
 Your reference
 ID

Save



Afterward, select the parent category (super category) to which the new group will be assigned. To do so, use the corresponding **drop-down menu**.



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Add Product group

Product group

Product Information

Product group CLOSE

Name: Parent:

Turnover group:

Taxes

Tax Rate:

Tax Rate Included:

Package profile

Package profile:

Production

Course:

Production attributes

None

+ Add production attributes

Identification

Your reference:

ID:

Save



Then select the turnover group by using the corresponding **drop-down menu**.

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Add Product group
 Product group
 Product Information

Product group
 Name: Lunch
 Parent: Food
 Turnover group: None
 CLOSE

Taxes
 Tax Rate: None
 Tax Rate Included: None (Default: Yes)
 Package profile
 Package profile: None
 Production
 Course: None
 Production attributes
 None
 + Add production attributes
 Identification
 Your reference
 ID

None
 Low VAT
 High VAT
 Giftcards

Save

Now select the tax rate through the respective **drop-down menu**.

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Add Product group
Product group
Product Information

Product group

CLOSE

NameLunch

ParentFood

Turnover groupFood

Taxes

Tax Rate

None
0% - 0
9% - Laag
21% - Hoog

Package profile

None

Production

Course

None

Production attributes

None

+ Add production attributes

Identification

Your reference

ID

Save



Under Package profile select the default packaging profile for the products through the **drop-down menu**. **Note: For example, if the group only contains PET bottles to which a deposit applies.**

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Add Product group
 # Product group
 Product Information

Product group
 Name: Lunch
 Parent: Food
 Turnover group: Food

Taxes
 Tax Rate: 21% - Hoog
 Tax Rate Included: None (Default: Yes)

Package profile
 Package profile: None

Production
 Course: None

Production attributes
 None
 + Add production attributes

Identification
 Your reference:
 ID:

Save



To add the group to a course, use the **drop-down menu** and select the course you want to assign this group to.

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Add Product group
 Product group
 Product Information

Product group
 Name Lunch
 Parent Food
 Turnover group Food

Taxes
 Tax Rate 21% - Hoog
 Tax Rate Included None (Default: Yes)

Package profile
 Package profile None

Production
 Course None

Production attributes
 None
 + Add production attributes

Identification
 Your reference
 ID

Save



To determine on which production facility (printer/ screen) the article should be displayed/ printed, click on **+ Add production attributes**.

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Add Product group
 # Product group
 Product Information

Product group
 CLOSE

Name Lunch
 Parent Food
 Turnover group Food

Taxes
 Tax Rate 21% - Hoog
 Tax Rate Included None (Default: Yes)

Package profile
 Package profile None

Production
 Course None

Production attributes
 None
 + Add production attributes

Identification
 Your reference
 ID

Save

Then choose the production facility through the given **drop-down menu**.

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Add Product group
 Product group
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Product group

Name Lunch
 Parent Food
 Turnover group Food

Taxes
 Tax Rate 21% - Hoog
 Tax Rate Included None (Default: Yes)

Package profile
 Package profile None

Production
 Course None

Production attributes
 Bar
 Bar
 Keuken

Your reference
 ID

Save



If you want to display/print the product on multiple screens/printers, you can add multiple attributes by using the **plus icon**.

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Add Product group

Product group
Product Information

Product group
CLOSE

Name Lunch
Parent Food
Turnover group Food

Taxes
Tax Rate 21% - Hoog
Tax Rate Included None (Default: Yes)

Package profile
Package profile None

Production
Course None

Production attributes
1 Bar
+ Add production attributes

Identification
Your reference
ID

Save



To delete an attribute, click on the **bin icon**.

DISH POS v2.49.0

« Minimize menu

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Product group

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Product group

CLOSE

NameLunch

ParentFood

Turnover groupFood

Taxes

Tax Rate21% - Hoog

Tax Rate IncludedNone (Default: Yes)

Package profile

Package profileNone

Production

CourseNone

Production attributes

1Bar

+ Add production attributes

Identification

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Save



Under Identification, you can add an internal reference number. Simply use the respective **text field**.

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Product group

Product Information

Product group

CLOSE

NameLunch

ParentFood

Turnover groupFood

Taxes

Tax Rate21% - Hoog

Tax Rate IncludedNone (Default: Yes)

Package profile

Package profileNone

Production

CourseNone

Production attributes

1Bar

+ Add production attributes

Identification

Your reference

ID

Save



After setting up all the information of product group, click on **Save** to apply the changes.

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Add Product group

Product group
Product Information

Product group
CLOSE

Name: Lunch
Parent: Food
Turnover group: Food

Taxes

Tax Rate: 21% - Hoog
Tax Rate Included: None (Default: Yes)

Package profile

Package profile: None

Production

Course: None

Production attributes

None

+ Add production attributes

Identification

Your reference:

ID:

Save



To access your new product group, unfold the respective parent category by clicking on the down-facing **arrow**.

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Product groups



	ID 	Name 	Turnover group 	Currency 	Vat 	Taxincluded 	Course 	ProductionAliases
  	#1	Drinks		€		Yes		
  	#12	Food		€		Yes		
  	#21	Kiosk	Food	€	9% - Laag			
 	#20	Miscellaneous		€				



You then will see your added product group.

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Product groups

+ Add productgroup

	ID	Name	Turnover group	Currency	Vat	Taxincluded	Course	ProductionAliases
✕	#1	Drinks		€		Yes		
✕	#12	Food		€		Yes		
✕	#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
✕	#18	Desserts	Food	€	9% - Laag	Yes	Desserts	Keuken
✕	#16	Dishes	Food	€	9% - Laag	Yes	Dishes	Keuken
✕	#30	Lunch	Food	€	21% - Hoog			
✕	#15	Salads	Food	€	9% - Laag	Yes	Salads	Keuken
✕	#14	Starters	Food	€	9% - Laag	Yes	Starters	Keuken
✕	#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken
✕	#21	Kiosk	Food	€	9% - Laag			
✕	#20	Miscellaneous		€				



If you like to delete a product group, click on the **bin icon**. **Note: After deletion, you won't be able to recover it.**

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« Minimize menu

🏠 Dashboard

📦 Articles ^

- Products
- Product groups**
- Price levels
- Menus
- French menus
- Option menus
- Price management
- Time periods
- Promotions

📈 Finances v

⚙️ General v

💳 Payment v

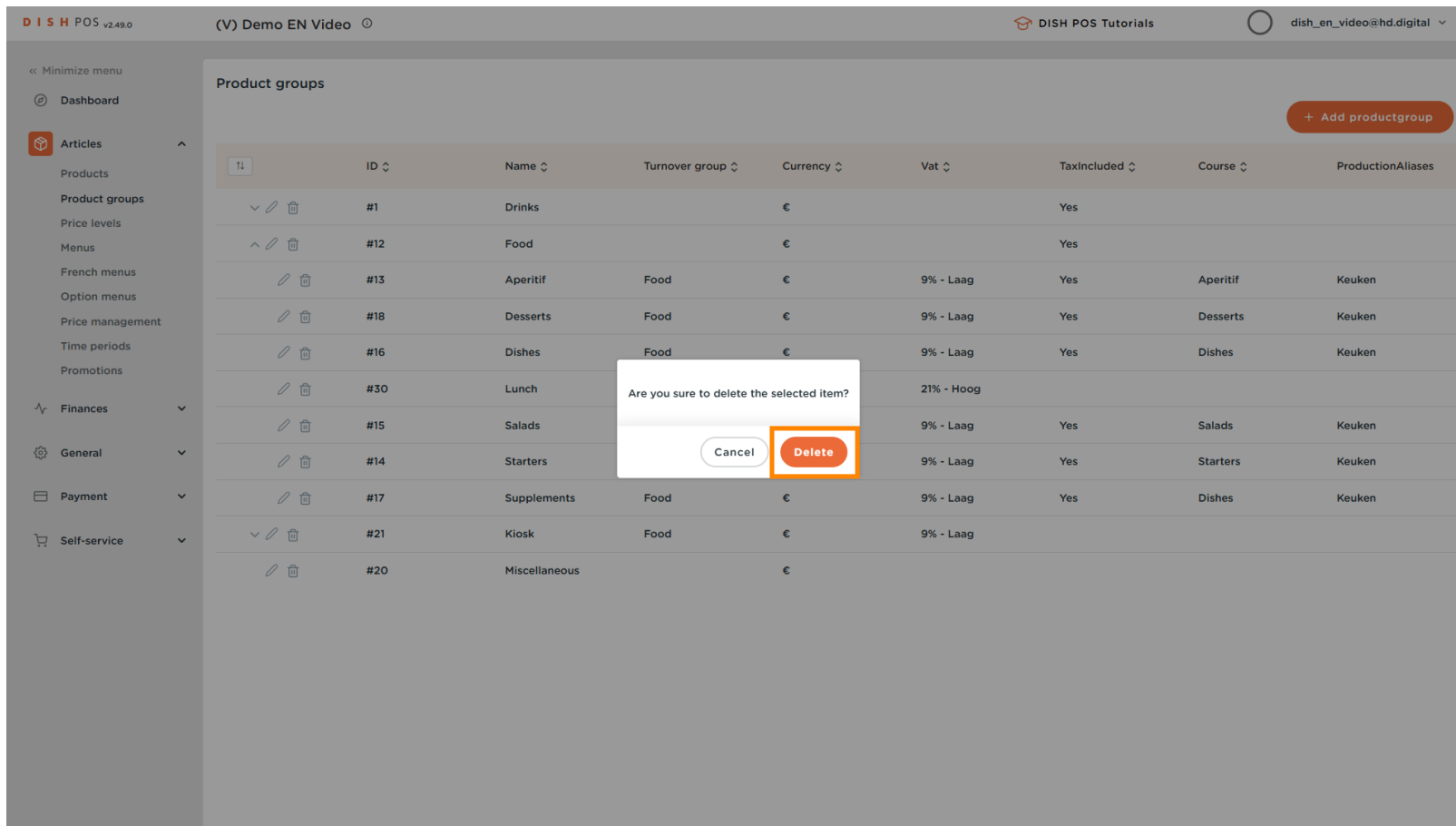
🛒 Self-service v

Product groups + Add productgroup

	ID	Name	Turnover group	Currency	Vat	Taxincluded	Course	ProductionAliases
📄 ✎ 🗑	#1	Drinks		€		Yes		
^ ✎ 🗑	#12	Food		€		Yes		
✎ 🗑	#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
✎ 🗑	#18	Desserts	Food	€	9% - Laag	Yes	Desserts	Keuken
✎ 🗑	#16	Dishes	Food	€	9% - Laag	Yes	Dishes	Keuken
✎ 🗑	#30	Lunch	Food	€	21% - Hoog			
✎ 🗑	#15	Salads	Food	€	9% - Laag	Yes	Salads	Keuken
✎ 🗑	#14	Starters	Food	€	9% - Laag	Yes	Starters	Keuken
✎ 🗑	#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken
^ ✎ 🗑	#21	Kiosk	Food	€	9% - Laag			
✎ 🗑	#20	Miscellaneous		€				



To make sure you're not deleting it by accident, you will be asked to confirm the deletion. To do so, click on **Delete**.



The screenshot shows the DISH POS v2.49.0 interface. The left sidebar contains a menu with options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menus, French menus, Option menus, Price management, Time periods, Promotions, Finances, General, Payment, and Self-service. The main area displays the 'Product groups' table. A confirmation dialog is open over the table, asking 'Are you sure to delete the selected item?' with 'Cancel' and 'Delete' buttons. The 'Delete' button is highlighted with an orange border.

ID	Name	Turnover group	Currency	Vat	Taxincluded	Course	ProductionAliases
#1	Drinks		€		Yes		
#12	Food		€		Yes		
#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
#18	Desserts	Food	€	9% - Laag	Yes	Desserts	Keuken
#16	Dishes	Food	€	9% - Laag	Yes	Dishes	Keuken
#30	Lunch			21% - Hoog			
#15	Salads			9% - Laag	Yes	Salads	Keuken
#14	Starters			9% - Laag	Yes	Starters	Keuken
#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken
#21	Kiosk	Food	€	9% - Laag			
#20	Miscellaneous		€				



That's it. You completed the tutorial and now know how to add product groups.

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+ Add productgroup

	ID	Name	Turnover group	Currency	Vat	Taxincluded	Course	ProductionAliases
▼ ✎ 🗑	#1	Drinks		€		Yes		
▲ ✎ 🗑	#12	Food		€		Yes		
✎ 🗑	#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
✎ 🗑	#18	Desserts	Food	€	9% - Laag	Yes	Desserts	Keuken
✎ 🗑	#16	Dishes	Food	€	9% - Laag	Yes	Dishes	Keuken
✎ 🗑	#15	Salads	Food	€	9% - Laag	Yes	Salads	Keuken
✎ 🗑	#14	Starters	Food	€	9% - Laag	Yes	Starters	Keuken
✎ 🗑	#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken
▼ ✎ 🗑	#21	Kiosk	Food	€	9% - Laag			
✎ 🗑	#20	Miscellaneous		€				



Scan to go to the interactive player