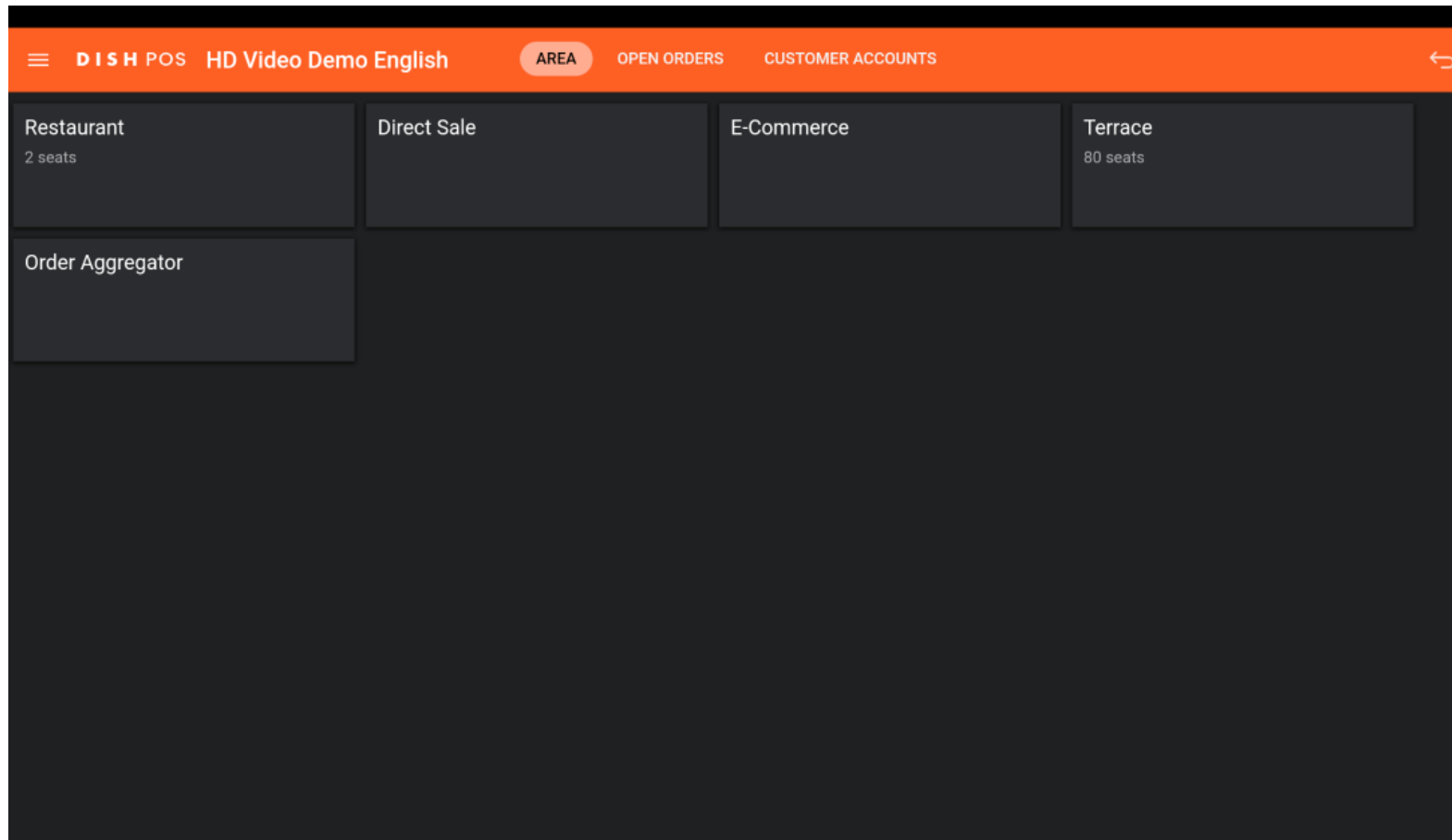


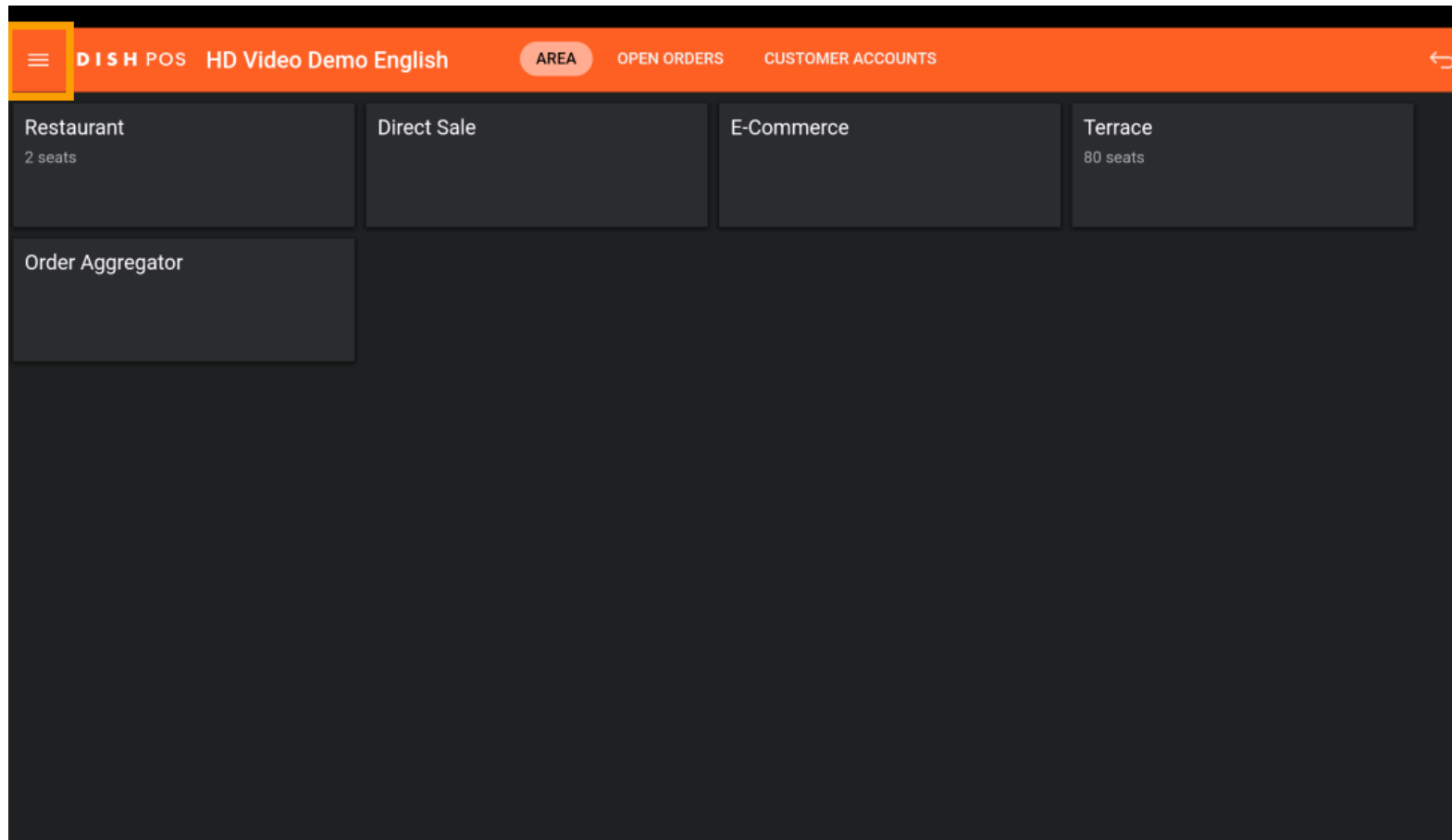


Welcome to the DISH POS app. In this tutorial, we show you how to search for an order.



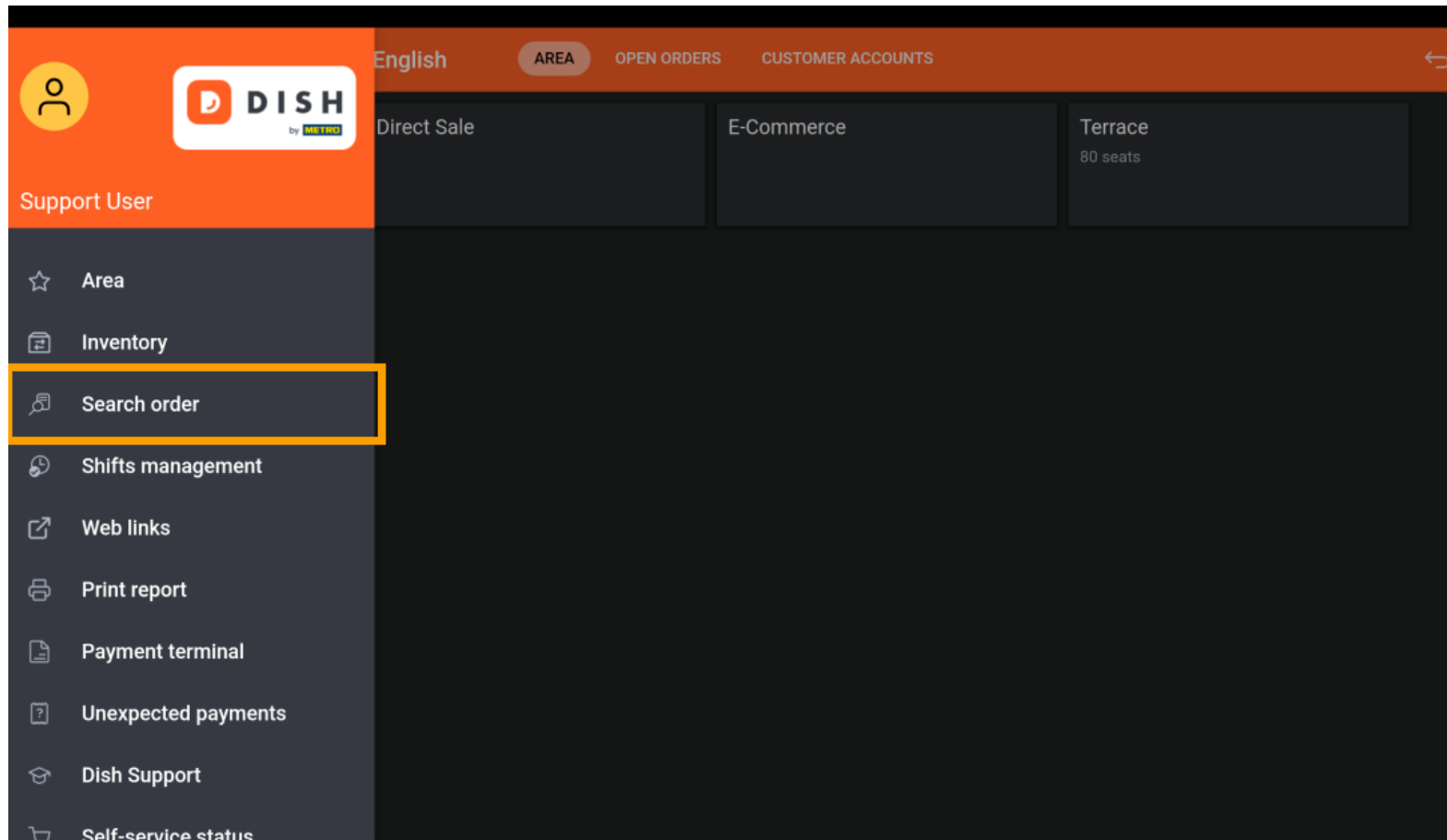


First, open the **menu**.





Then tap on **Search Order**.





Start by entering a period for the order you are looking for. Use the **date** and **time fields** for the start and end of the period.


DISH POS
No orders found


Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:01

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR

NO ORDERS MATCHING YOUR CRITERIA ARE FOUND



Once you tapped on the date field for the start, a pop-up will appear where you have to select the specific date. **Note: The same applies to the time field.**


DISH POS
No orders found


Starting:

Mar 21, 2023

06:00

11:01

CLOSED ORDERS

March 2023

SUN	MON	TUE	WED	THU	FRI	SAT
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Wanted Relations:

Payment Method:

Any

Order total

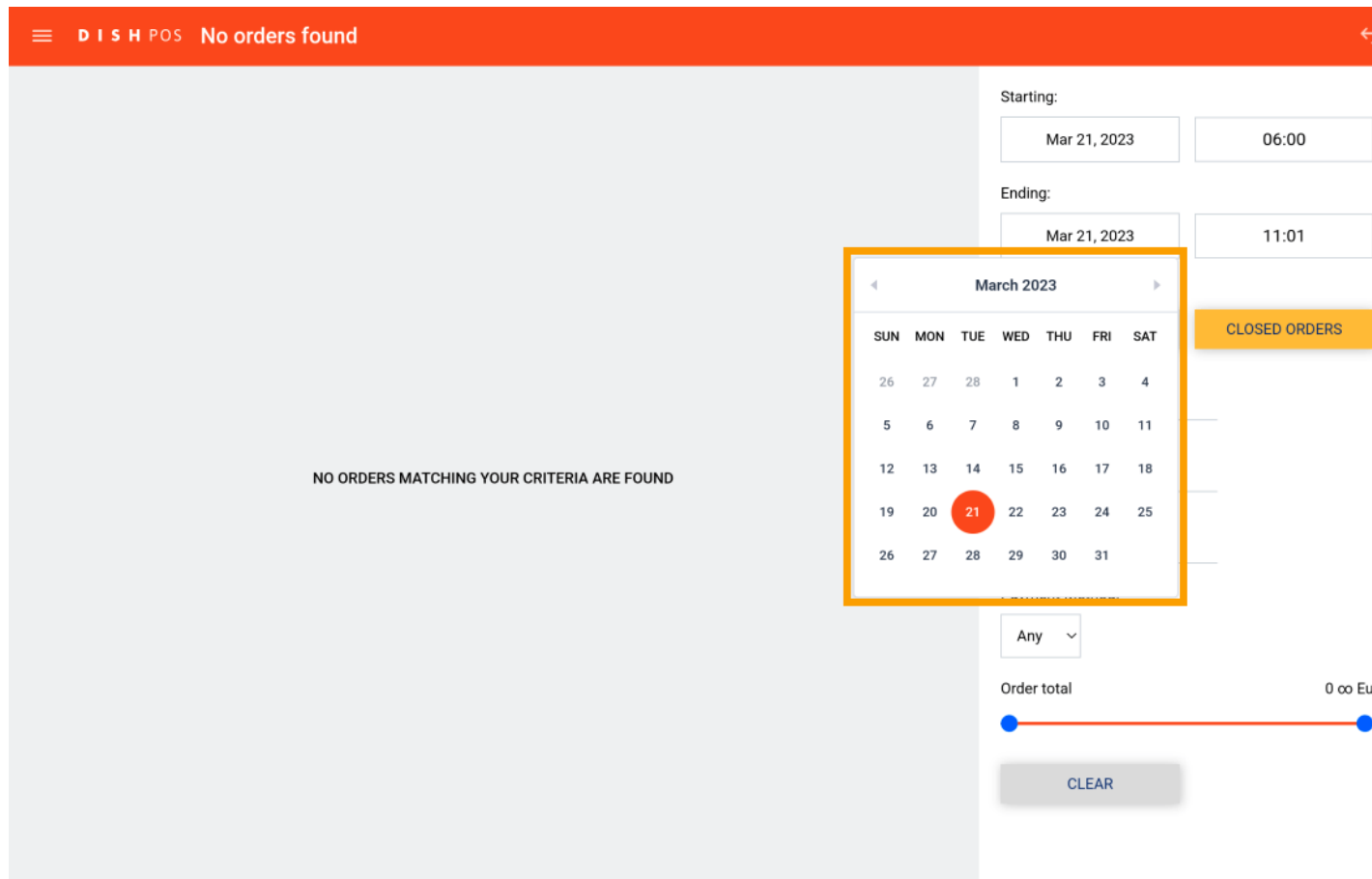
0 ∞ Eu

CLEAR

NO ORDERS MATCHING YOUR CRITERIA ARE FOUND



The same goes for the ending time. Once you tapped on the date field for the end, a pop-up will appear where you have to select the specific date. **Note: The same applies to the time field.**



The screenshot shows the DISH POS interface with a red header bar containing the logo and the text "DISH POS No orders found". The main area is light gray with the text "NO ORDERS MATCHING YOUR CRITERIA ARE FOUND". On the right side, there are search filters for "Starting:" and "Ending:" dates and times. A date picker pop-up is open, showing the month of March 2023 with the 21st selected. Below the date picker, there is a "CLOSED ORDERS" button, a dropdown menu set to "Any", and a price range slider for "Order total" ranging from 0 to infinity Euros. A "CLEAR" button is at the bottom.



By selecting an **order status**, you filter either for orders that are still open or already closed. **Note: It is possible to have both filters activated.**


DISH POS
No orders found


Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:01

Order status:

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR

NO ORDERS MATCHING YOUR CRITERIA ARE FOUND



To search for a specific table, enter the respective table number into the corresponding **text field**.


DISH POS
7 Results found


#7	Table 3 / Manager	€11.95
10:37 AM		
#6	Table 13 / Manager	€15.50
10:07 AM		
#5	Table 4 / Manager	€15.00
10:07 AM		
#4	Table 8 / Manager	€33.00
10:07 AM		
#3	Table 10 / Manager	€50.25
10:04 AM		
#2	Table 2 / Manager	€14.00
10:03 AM		
#1	Table 1 / Manager	€72.70
10:03 AM		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



The same goes for the waiter. If you already know which waiter served the order you are looking for, enter the waiter's name into the corresponding **text field**.


DISH POS
7 Results found


#7 10:37 AM	Table 3 / Manager	€11.95
#6 10:07 AM	Table 13 / Manager	€15.50
#5 10:07 AM	Table 4 / Manager	€15.00
#4 10:07 AM	Table 8 / Manager	€33.00
#3 10:04 AM	Table 10 / Manager	€50.25
#2 10:03 AM	Table 2 / Manager	€14.00
#1 10:03 AM	Table 1 / Manager	€72.70

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



To filter for a specific payment method, tap on the corresponding **drop-down menu**.

DISH POS
7 Results found

#7	Table 3 / Manager	€11.95
10:37 AM		
#6	Table 13 / Manager	€15.50
10:07 AM		
#5	Table 4 / Manager	€15.00
10:07 AM		
#4	Table 8 / Manager	€33.00
10:07 AM		
#3	Table 10 / Manager	€50.25
10:04 AM		
#2	Table 2 / Manager	€14.00
10:03 AM		
#1	Table 1 / Manager	€72.70
10:03 AM		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



And select the method by which you want to filter.


DISH POS
7 Results found


#7	Table 3 / Manager	€11.95
10:37 AM		
#6	Table 13 / Manager	€15.50
10:07 AM		
#5	Table 4 / Manager	€15.00
10:07 AM		
#4	Table 8 / Manager	€33.00
10:07 AM		
#3	Table 10 / Manager	€50.25
10:04 AM		
#2	Table 2 / Manager	€14.00
10:03 AM		
#1	Table 1 / Manager	€72.70
10:03 AM		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Any

Cash

Pin

Any

Order total

0 ∞ Eu

CLEAR



To filter for a range of an order value, use the respective **controls** to set the minimum and maximum value.


DISH POS
7 Results found


#7	Table 3 / Manager	€11.95
10:37 AM		
#6	Table 13 / Manager	€15.50
10:07 AM		
#5	Table 4 / Manager	€15.00
10:07 AM		
#4	Table 8 / Manager	€33.00
10:07 AM		
#3	Table 10 / Manager	€50.25
10:04 AM		
#2	Table 2 / Manager	€14.00
10:03 AM		
#1	Table 1 / Manager	€72.70
10:03 AM		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0.00 Eu

CLEAR



Once you set the filters, the respective orders will be displayed. To display the information of an order, simply tap on the **order**.


DISH POS
7 Results found


#7	Table 3 / Manager	€11.95
10:37 AM		
#6	Table 13 / Manager	€15.50
10:07 AM		
#5	Table 4 / Manager	€15.00
10:07 AM		
#4	Table 8 / Manager	€33.00
10:07 AM		
#3	Table 10 / Manager	€50.25
10:04 AM		
#2	Table 2 / Manager	€14.00
10:03 AM		
#1	Table 1 / Manager	€72.70
10:03 AM		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



You then will see the items which got ordered and the corresponding time of order.


DISH POS
7 Results found


#3

Table 10

opened: 21.03.2023 10:04:31

3/21/23 10:03 AM

Lobster Soup

x1

13.50

13.50

Manager

3/21/23 10:04 AM

Raw Marinated Salmon

x1

12.00

12.00

Manager

3/21/23 10:04 AM

Mussels

x1

21.50

21.50

Manager

3/21/23 10:04 AM

Coca Cola Regular Refund

x1

3.00

3.00
+0.25

Manager
Manager

50.25

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



As well as the amount of each item, the respective price and the total costs.


DISH POS
7 Results found


#3

Table 10

opened: 21.03.2023 10:04:31

3/21/23 10:03 AM	Lobster Soup	x1	13.50	13.50	Manager
3/21/23 10:04 AM	Raw Marinated Salmon	x1	12.00	12.00	Manager
3/21/23 10:04 AM	Mussels	x1	21.50	21.50	Manager
3/21/23 10:04 AM	Coca Cola Regular Refund	x1	3.00	3.00 +0.25	Manager Manager
			50.25		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



And lastly, which user has placed the order.


DISH POS 7 Results found

#3

Table 10

opened: 21.03.2023 10:04:31

3/21/23 10:03 AM	Lobster Soup	x1	13.50	13.50	Manager
3/21/23 10:04 AM	Raw Marinated Salmon	x1	12.00	12.00	Manager
3/21/23 10:04 AM	Mussels	x1	21.50	21.50	Manager
3/21/23 10:04 AM	Coca Cola Regular Refund	x1	3.00	3.00 +0.25	Manager Manager
			50.25		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



Now, to either reopen the order or print a copy of the bill, tap on the **options icon**.


DISH POS
7 Results found


#3

Table 10

opened: 21.03.2023 10:04:31

3/21/23 10:03 AM	Lobster Soup	x1	13.50	13.50	Manager
3/21/23 10:04 AM	Raw Marinated Salmon	x1	12.00	12.00	Manager
3/21/23 10:04 AM	Mussels	x1	21.50	21.50	Manager
3/21/23 10:04 AM	Coca Cola Regular Refund	x1	3.00	3.00 +0.25	Manager Manager
			50.25		

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR





Tap on **Open Order** to reopen the selected order. **Note: Reopening is only possible for orders from the same day/shift. EFT paid orders cannot be reopened.**

DISH POS
7 Results found

#3
Table 10
opened: 21.03.2023 10:04:31

3/21/23 10:03 AM	Lobster Soup	x1	13.50	13.50	Manager
3/21/23 10:04 AM	Raw Marinated Salmon	x1	12.00	12.00	Manager
3/21/23 10:04 AM	Mussels	x1	21.50	21.50	Manager
3/21/23 10:04 AM	Coca Cola Regular Refund	x1	3.00	3.00 +0.25	Manager Manager
			50.25		

Open order
Print
Print on...

Starting:

Mar 21, 2023
06:00

Ending:

Mar 21, 2023
11:02

Order status

OPEN ORDERS
CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR

To print a copy of the bill using the default printer, tap on **Print**.

DISH POS 7 Results found

#3

Table 10

opened: 21.03.2023 10:04:31

3/21/23 10:03 AM	Lobster Soup	x1	13.50	13.50	Manager
3/21/23 10:04 AM	Raw Marinated Salmon	x1	12.00	12.00	Manager
3/21/23 10:04 AM	Mussels	x1	21.50	21.50	Manager
3/21/23 10:04 AM	Coca Cola Regular Refund	x1	3.00	3.00 +0.25	Manager Manager
			50.25		

Open order

Print

Print on...

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Walter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR

To print a copy of the bill using a different printer, tap **Print on...** bill printers.

Note: Only possible if you have multiple

#3

Table 10

opened: 21.03.2023 10:04:31

3/21/23 10:03 AM	Lobster Soup	x1	13.50	13.50	Manager
3/21/23 10:04 AM	Raw Marinated Salmon	x1	12.00	12.00	Manager
3/21/23 10:04 AM	Mussels	x1	21.50	21.50	Manager
3/21/23 10:04 AM	Coca Cola Regular	x1	3.00	3.00	Manager
	Refund			+0.25	Manager
			50.25		

Open order

Print

Print on...

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 00 Eu

CLEAR



That's it. You completed the tutorial and now know how to search for an order.


DISH POS
7 Results found


#3

Table 10

opened: 21.03.2023 10:04:31

3/21/23 10:03 AM	Lobster Soup	x1	13.50	13.50	Manager
3/21/23 10:04 AM	Raw Marinated Salmon	x1	12.00	12.00	Manager
3/21/23 10:04 AM	Mussels	x1	21.50	21.50	Manager
3/21/23 10:04 AM	Coca Cola Regular Refund	x1	3.00	3.00 +0.25	Manager Manager
			50.25		

Open order

Print

Print on...

Starting:

Mar 21, 2023

06:00

Ending:

Mar 21, 2023

11:02

Order status

OPEN ORDERS

CLOSED ORDERS

Table number:

Waiter's name

Wanted Relations:

Payment Method:

Any

Order total

0 ∞ Eu

CLEAR



Scan to go to the interactive player