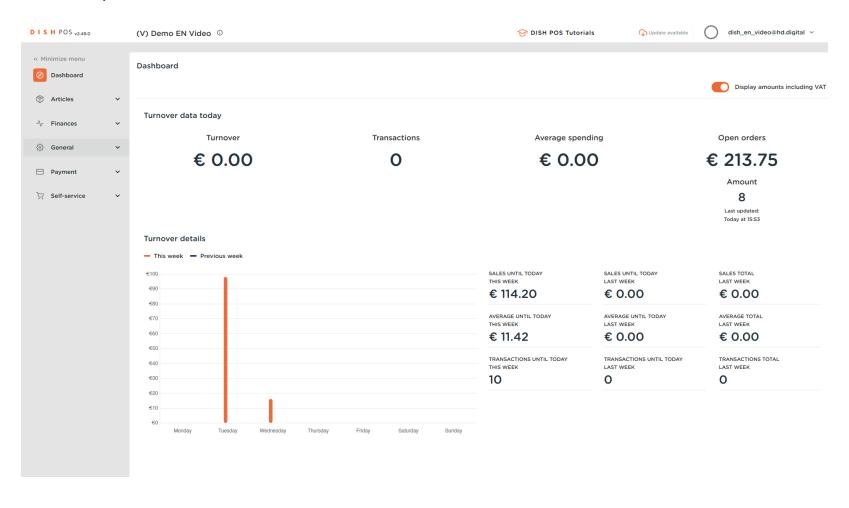
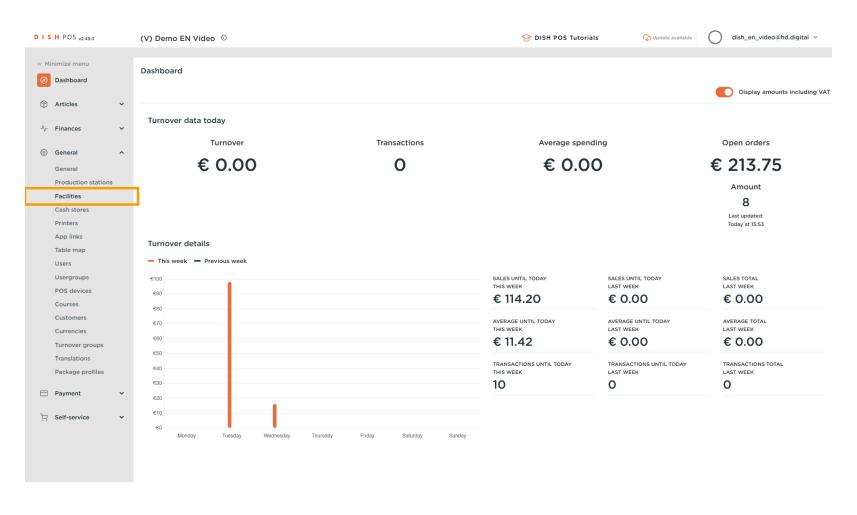


Welcome to the DISH POS dashboard. In this tutorial, we show you how to add and manage areas and facilities. First, click on General.



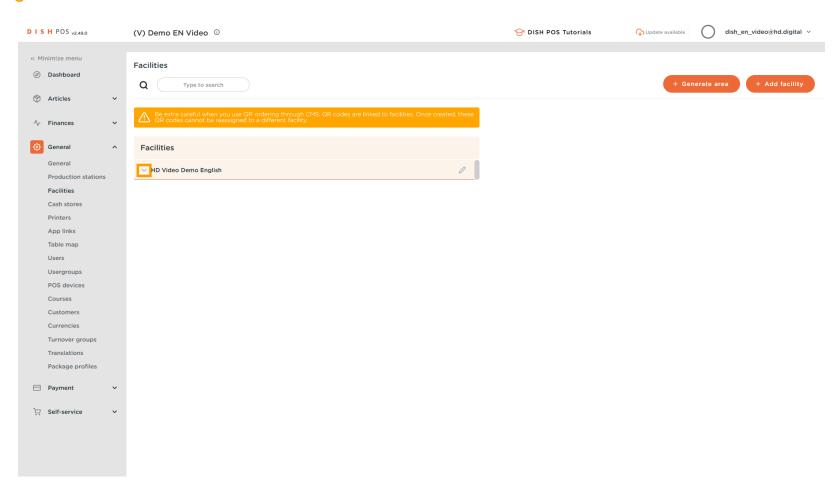


Then go to Facilities.



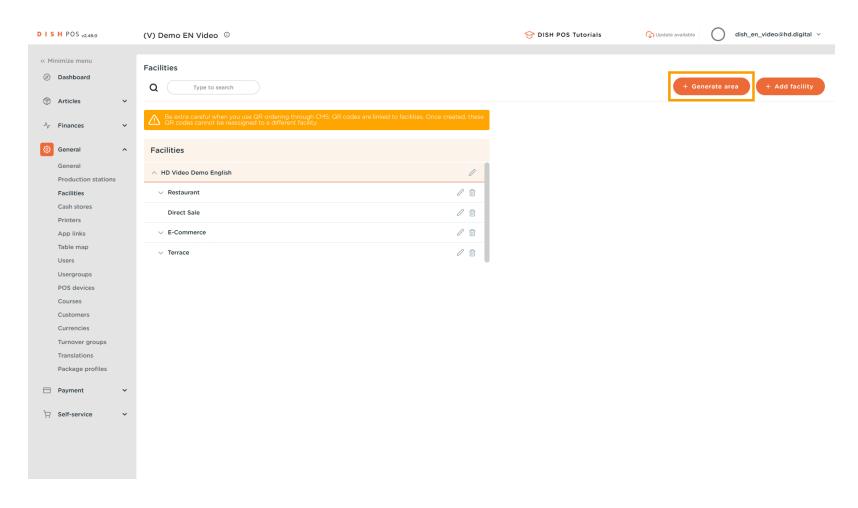


You are now in the overview of your facilities. To expand the menu of your facilities, use the down-facing arrow.



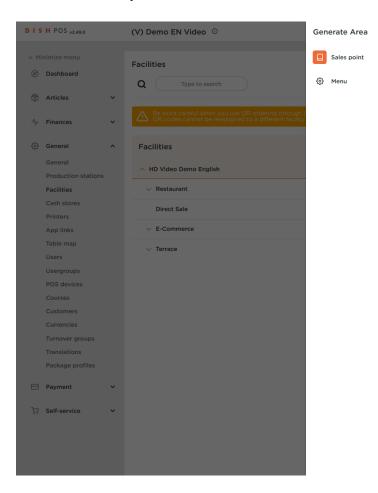


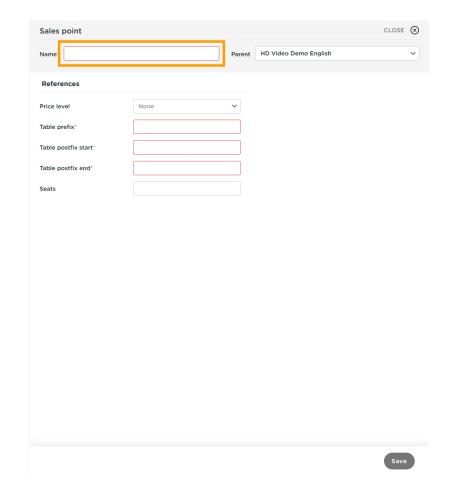
By clicking on + Generate area, you will create a new area.





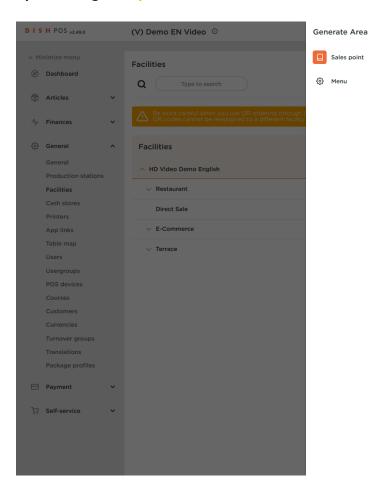
A new window will open, where you can enter the information of the new area. Start by entering the name into the respective text field.

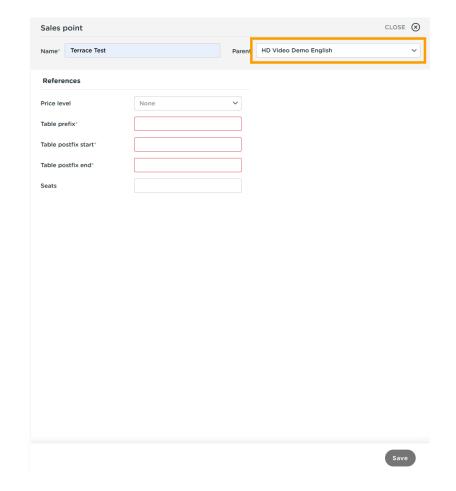






• You then can set the parent for the new area to which it will be assigned to directly. Do so by using the corresponding drop-down menu.

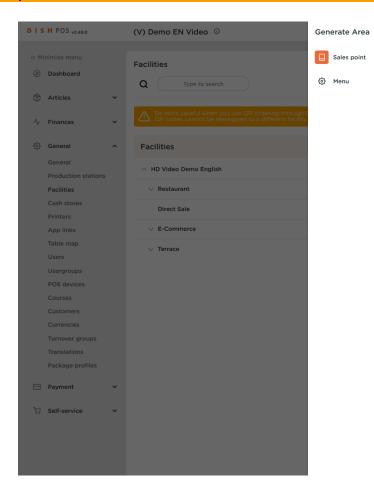


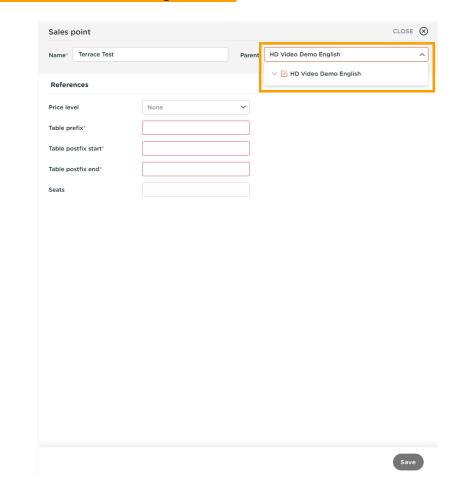




Now select the facility which you like to add as a parent by setting the corresponding checkmark. Note:

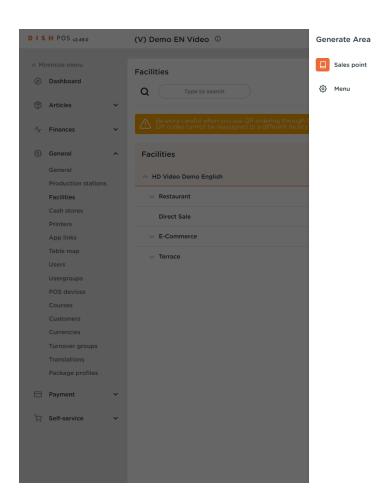
To expand the menu of available facilities, use the down-facing arrow.

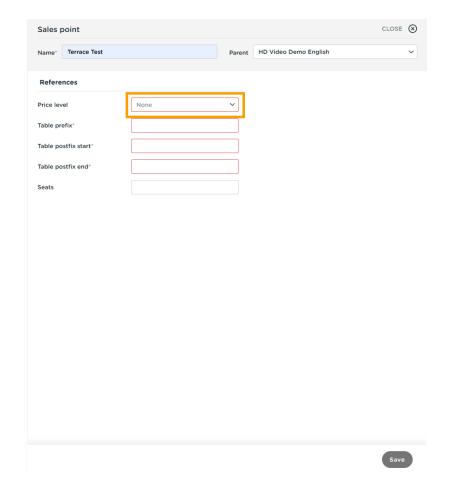






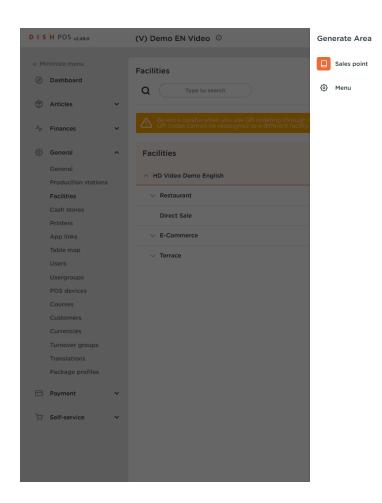
To assign a price level to the new area, use the corresponding drop-down menu.

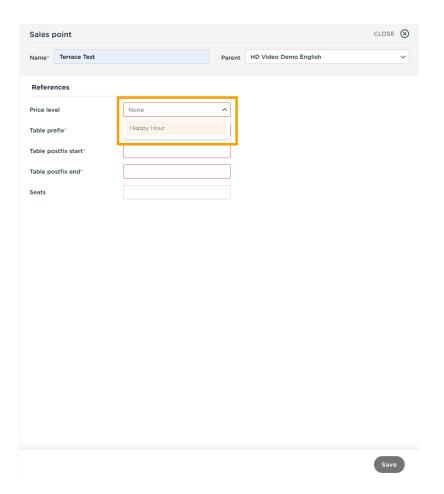






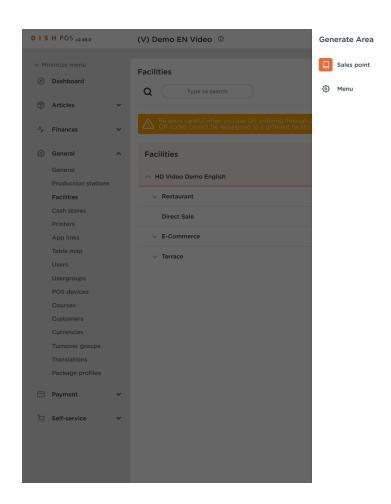
Then select a price level from the given options.

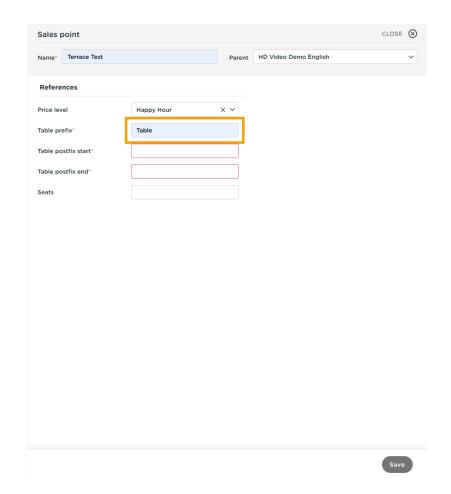






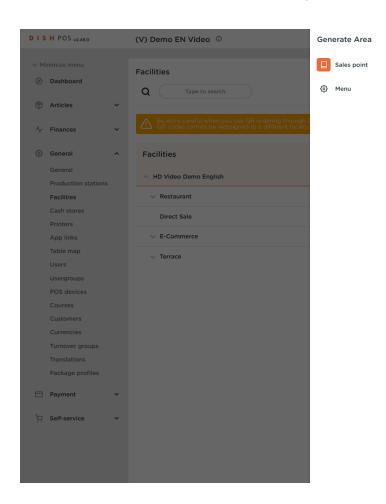
Afterward, use the corresponding text field to add a table prefix.

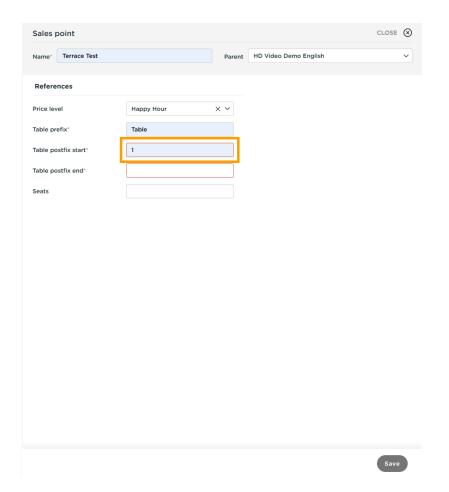






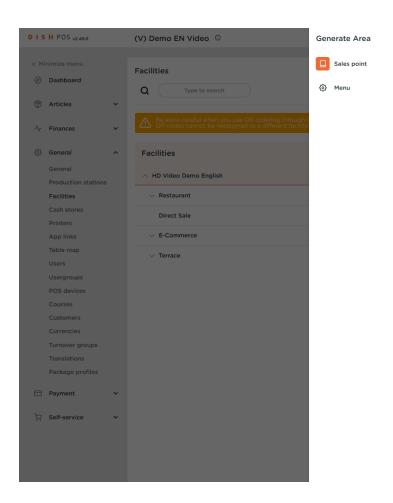
Then enter a starting table postfix by using the corresponding text field.

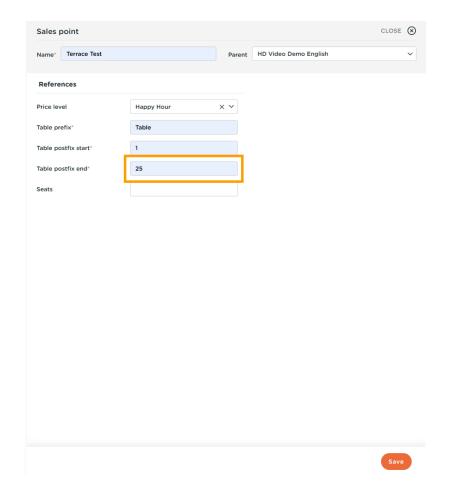






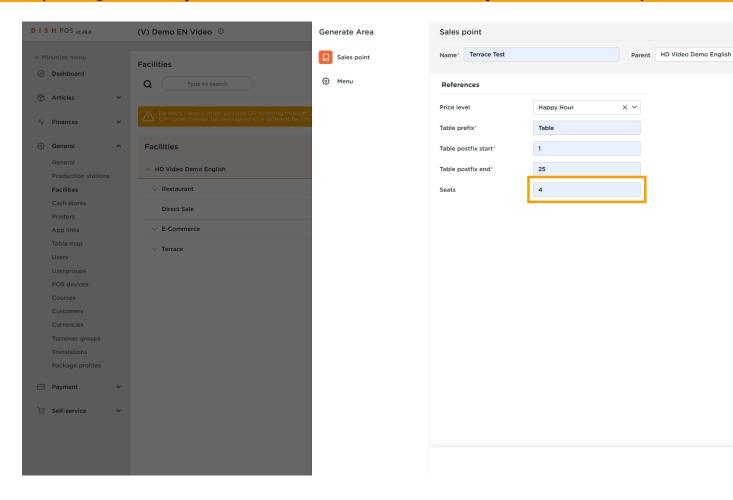
And do the same for adding the table postfix end by using the corresponding text field.







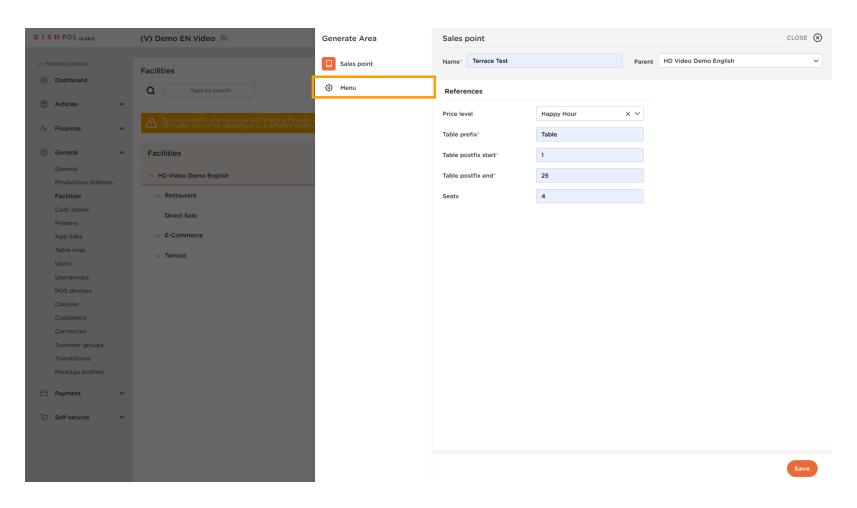
You then can set a number of seats for those tables. Simply use the corresponding field for it. Note: When opening a table, you then will be asked how many seats are occupied. This setting is optional.



CLOSE (X)

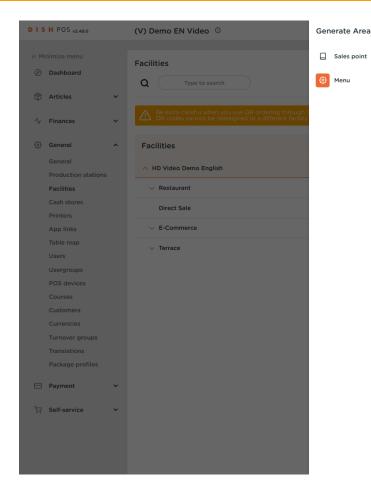


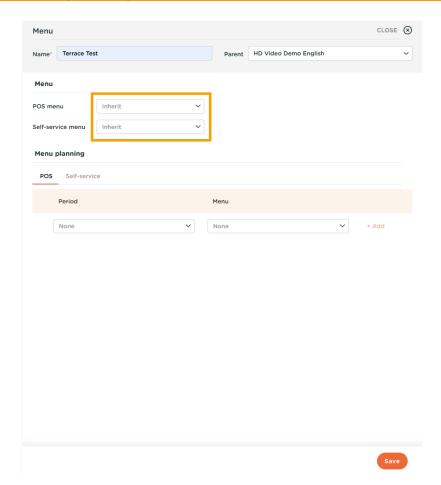
• Now go to Menu to start assigning menus to the new area.





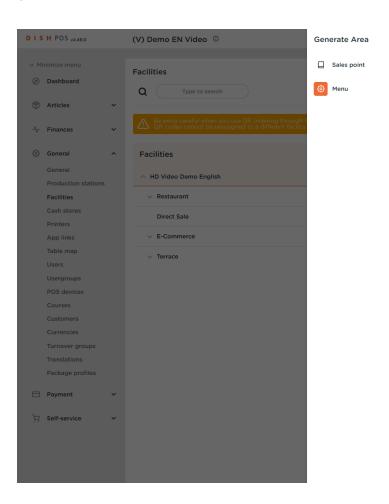
Then use the respective drop-down menu to select a menu for the POS and Self-service. Note: If you want to assign the same menus that the parent facility has, you can leave the setting on default.

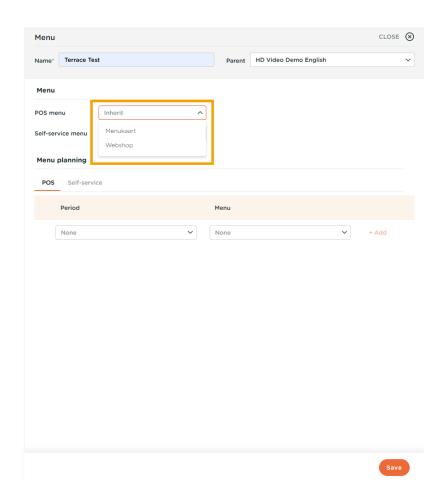






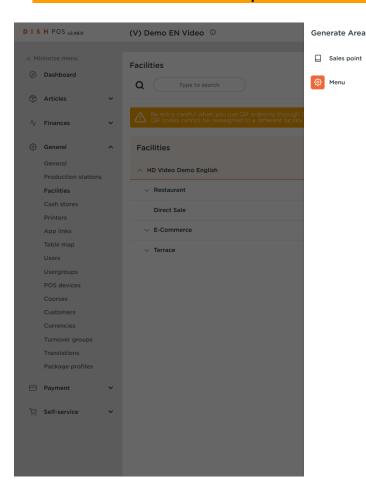
Simply select an option from the expanded drop-down menu.

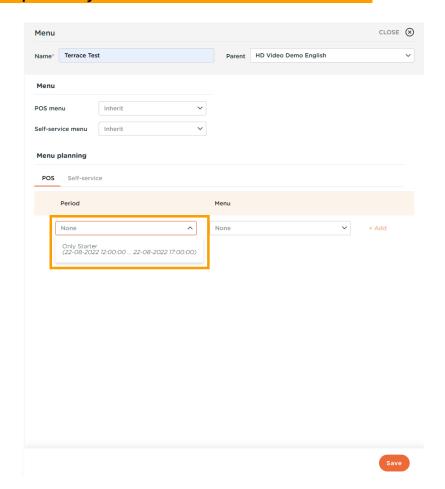






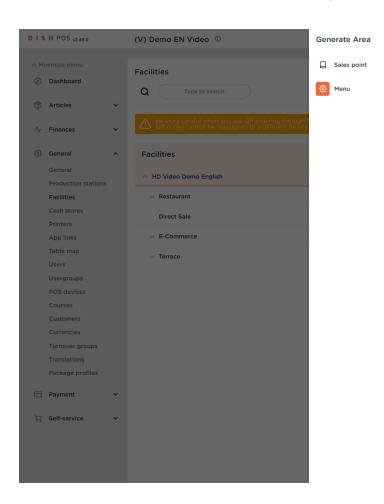
To plan a menu for a certain period, start by selecting a period from the corresponding drop-down menu. Note: You have to set up those menus separately for the POS and Self-service.

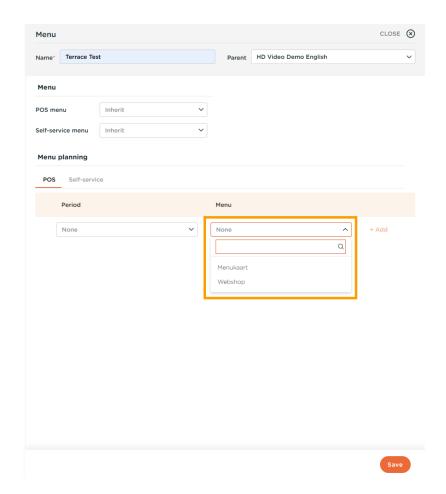






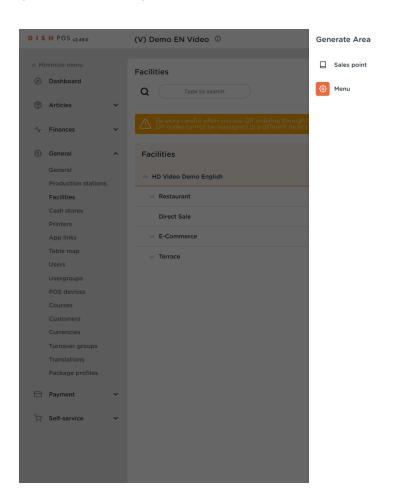
And then select the respective menu by using the corresponding drop-down menu.

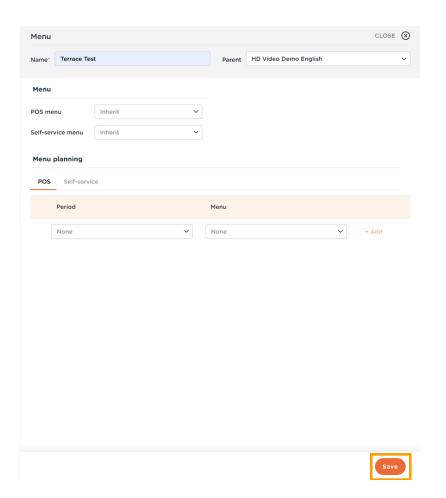






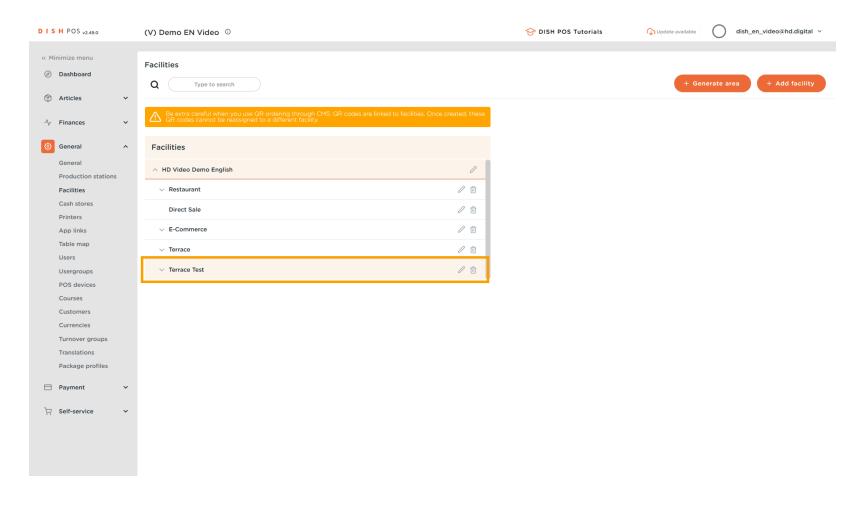
• Once you finished your setup, click on Save to apply the changes.





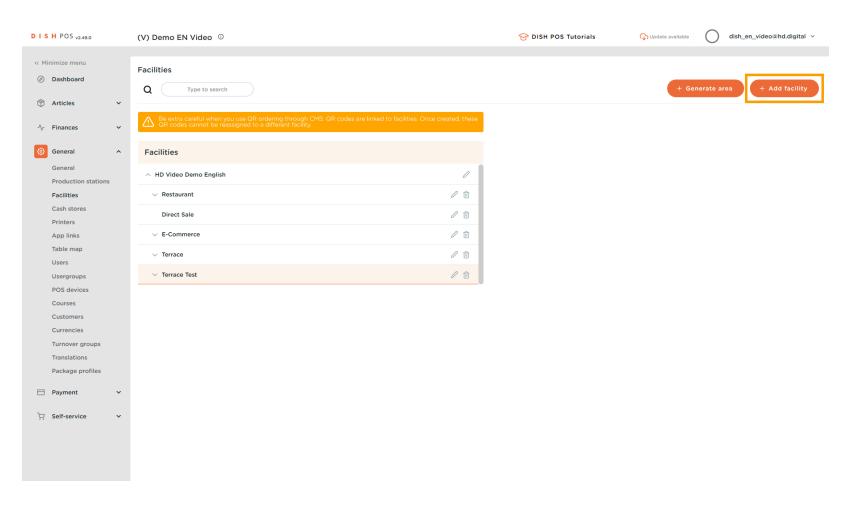


Your new area has now been added to your facilities.



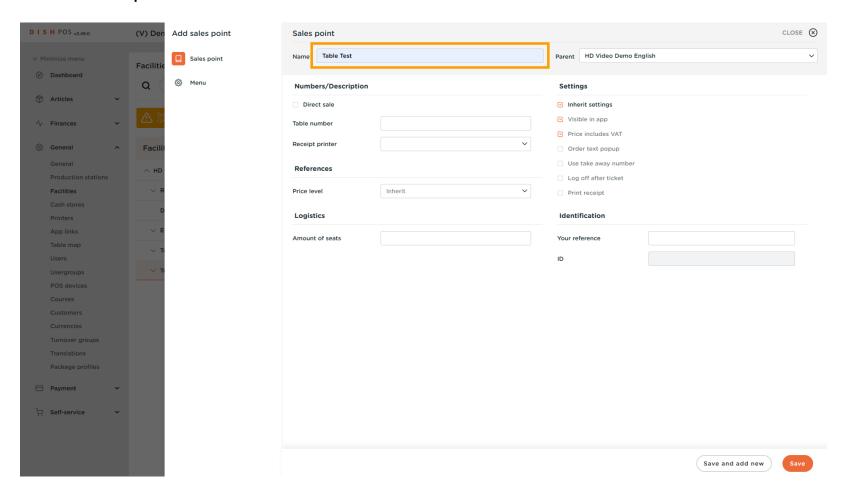


Back to the overview of your facilities, you are able to create a new facility by clicking on + Add facility.



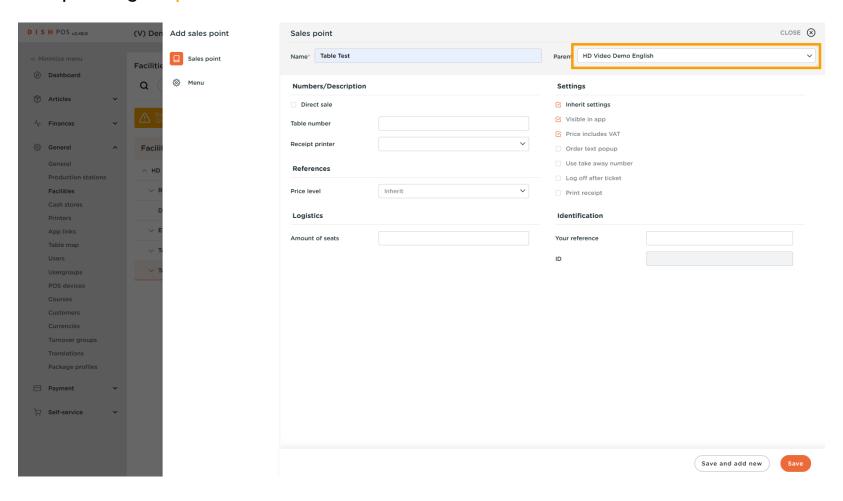


A new window will open, where you can enter the information of the new facility. Start by entering the name into the respective text field.



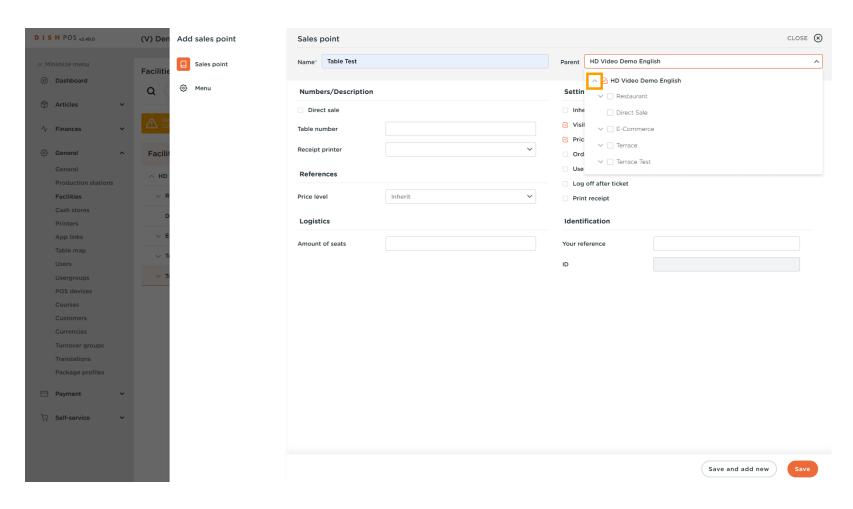


You then can set the parent for the new facility to which it will be assigned to directly. Do so by using the corresponding drop-down menu.



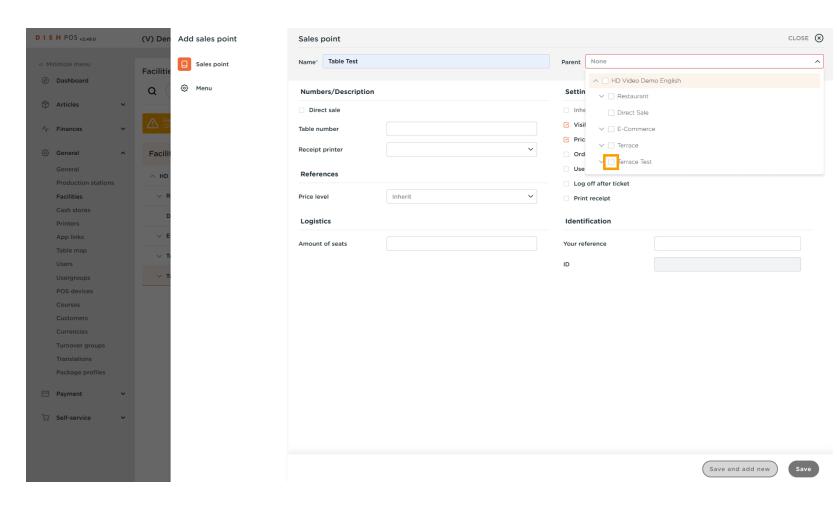


• Now expand the menu of available facilities by using the down-facing arrow.



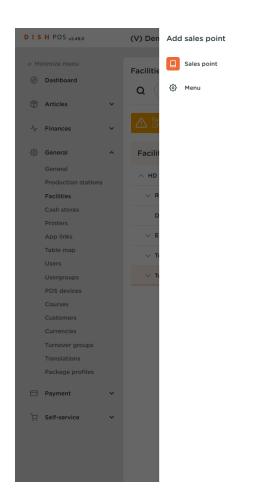


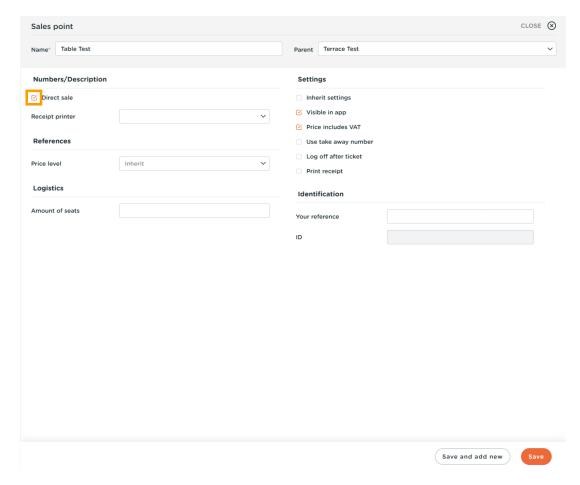
Then select the facility which you like to add as a parent by setting the corresponding checkmark.





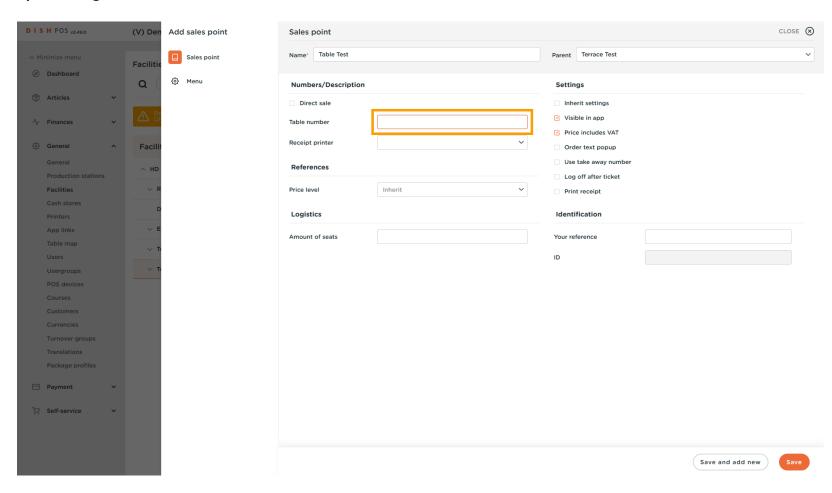
• If the new facility will work as a direct sales point, set the corresponding checkmark.





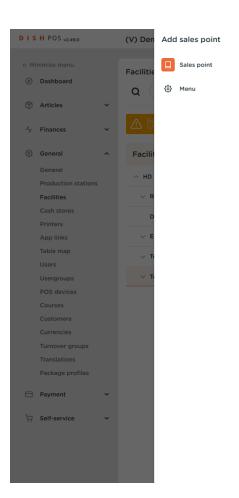


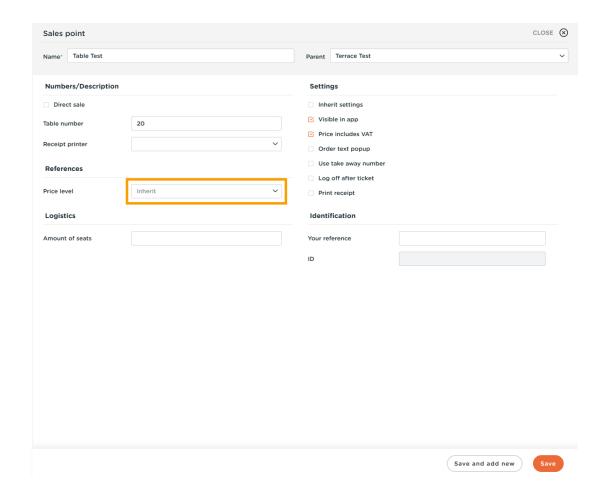
• If your new facility is not a direct sales point, you can assign it a table number. Do so, by using the corresponding text field.





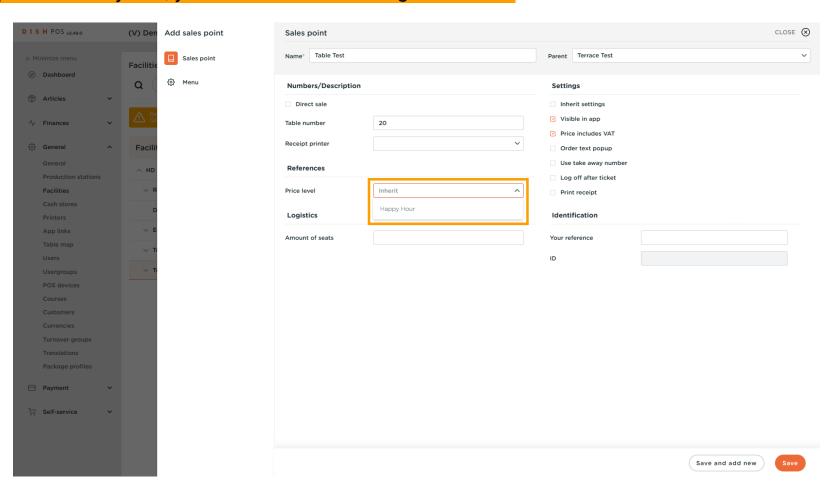
To assign a price level to the new area, use the corresponding drop-down menu.





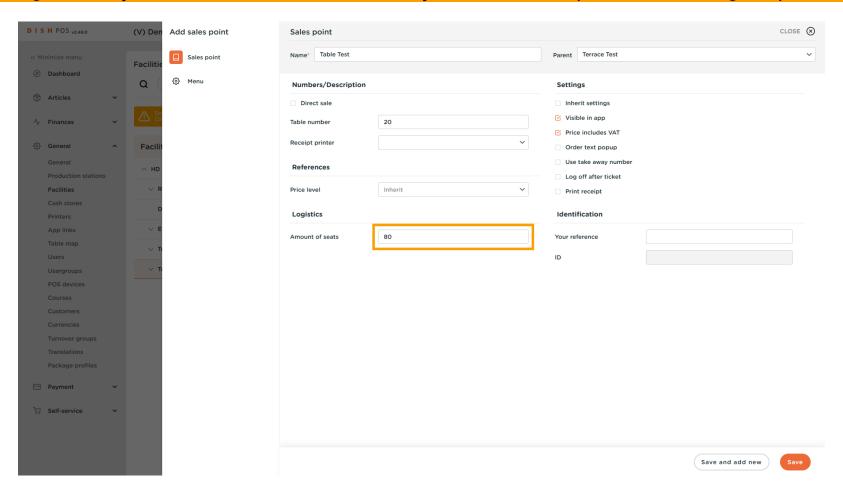


Then select a price level from the given options. Note: If you want to assign the same price level that the parent facility has, you can leave the setting on default.



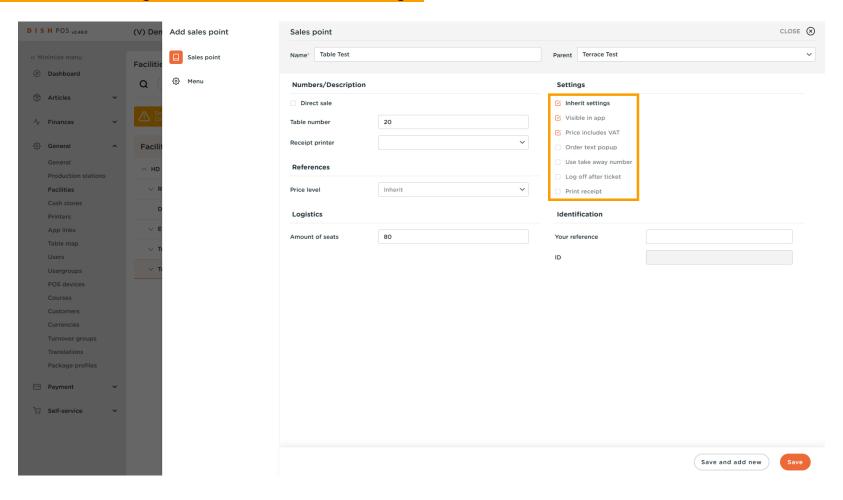


You then can set a number of seats for this table. Simply use the corresponding field for it. Note: When opening a table, you then will be asked how many seats are occupied. This setting is optional.



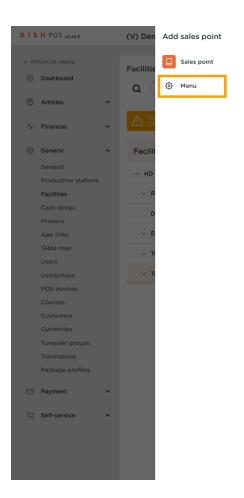


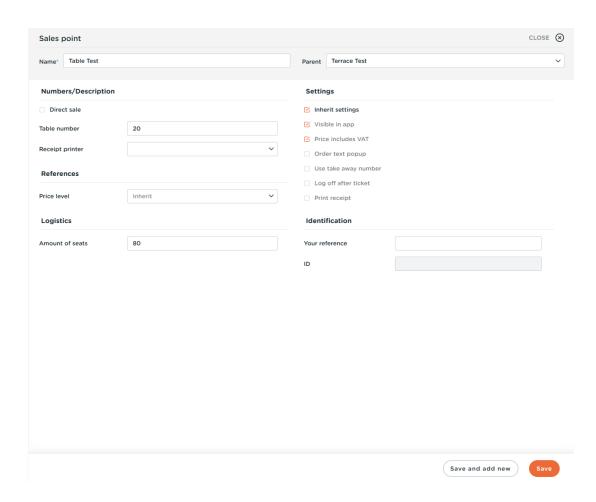
You can select several settings for your facility by setting the respective checkmark. Note: To manually select those settings, deactivate Inherit settings.





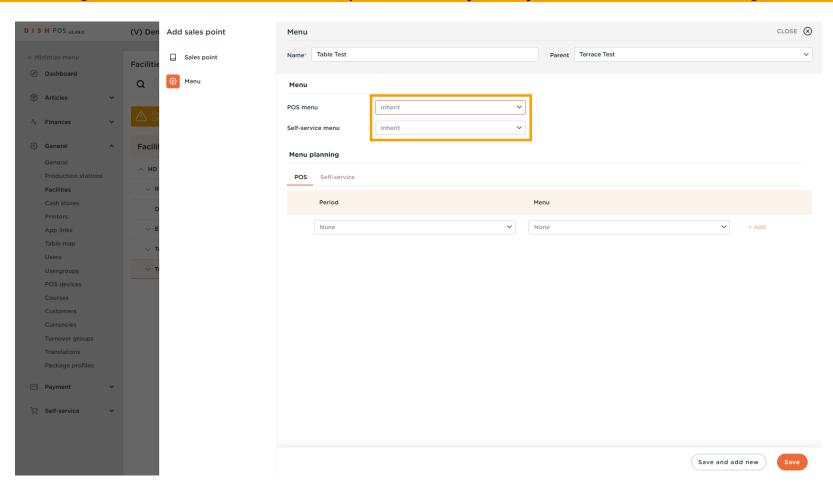
Now go to Menu to start assigning menus to the new area.





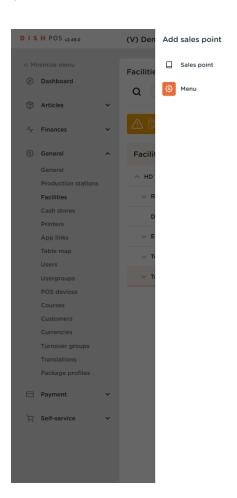


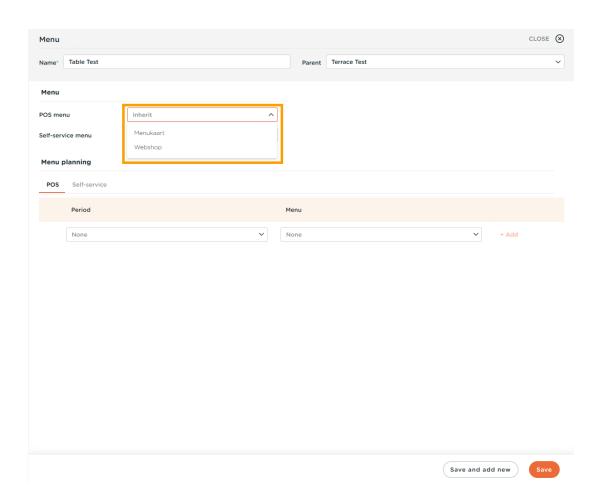
Then use the respective drop-down menu to select a menu for the POS and Self-service. Note: If you want to assign the same menus that the parent facility has, you can leave the setting on default.





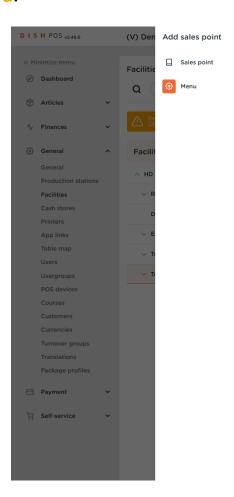
Simply select an option from the expanded drop-down menu.

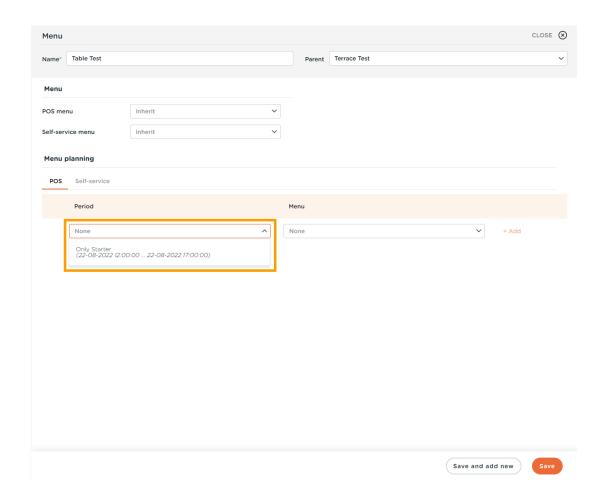






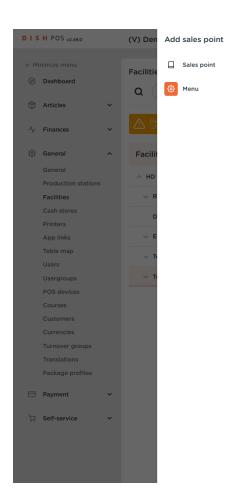
To plan a menu for a certain period, start by selecting a period from the corresponding drop-down menu.

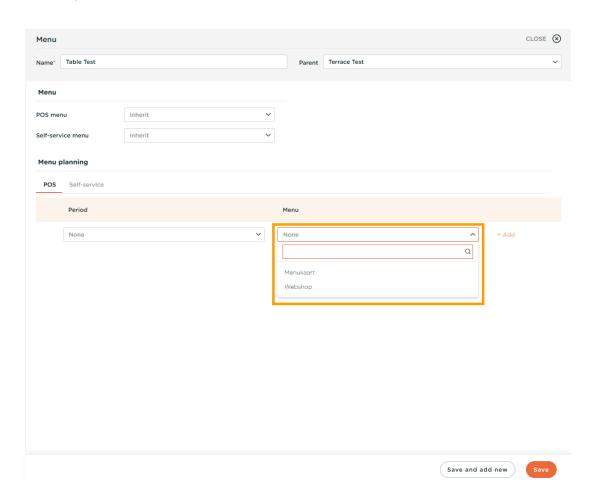






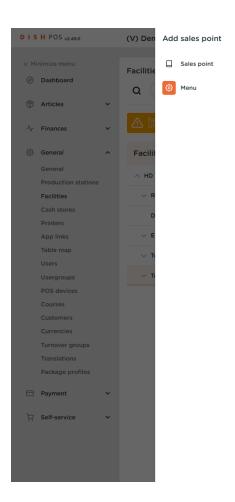
And then select the respective menu by using the corresponding drop-down menu.

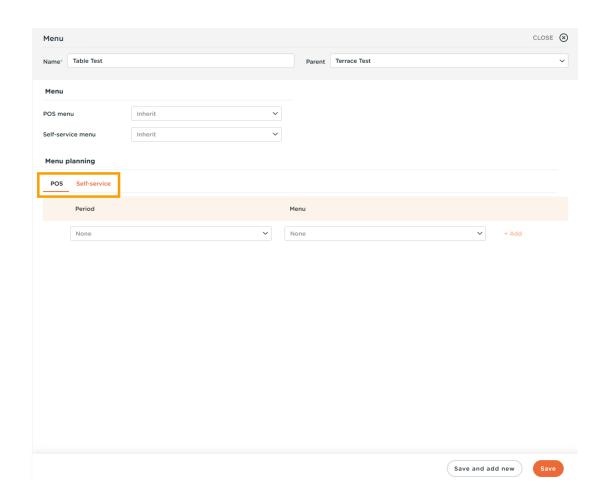






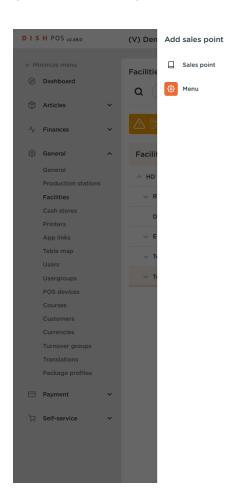
You have to set up those menus separately for the POS and Self-service.

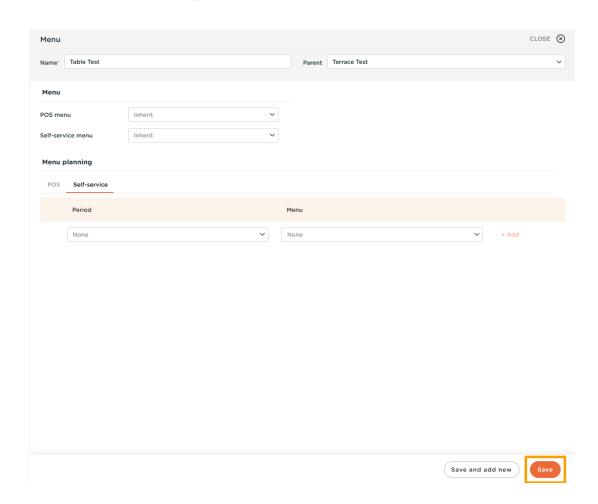






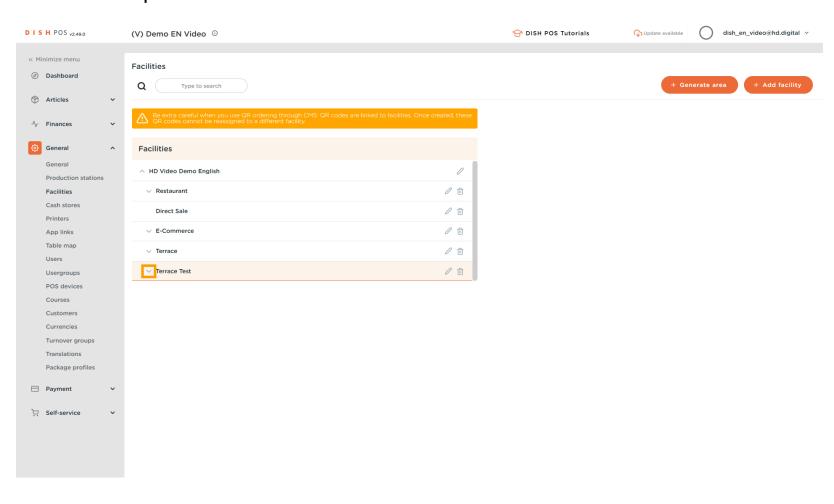
• Once you finished your setup, click on Save to apply the changes.





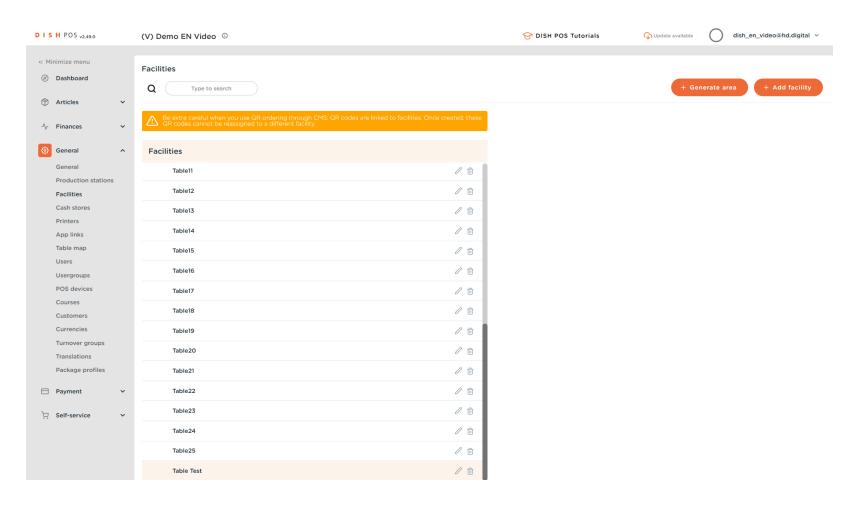


Back in the overview of your facilities, expand an area by using the down-facing arrow to have an overview of the respective facilities.





That's it. You completed the tutorial and now know how to add and manage areas and facilities.







Scan to go to the interactive player