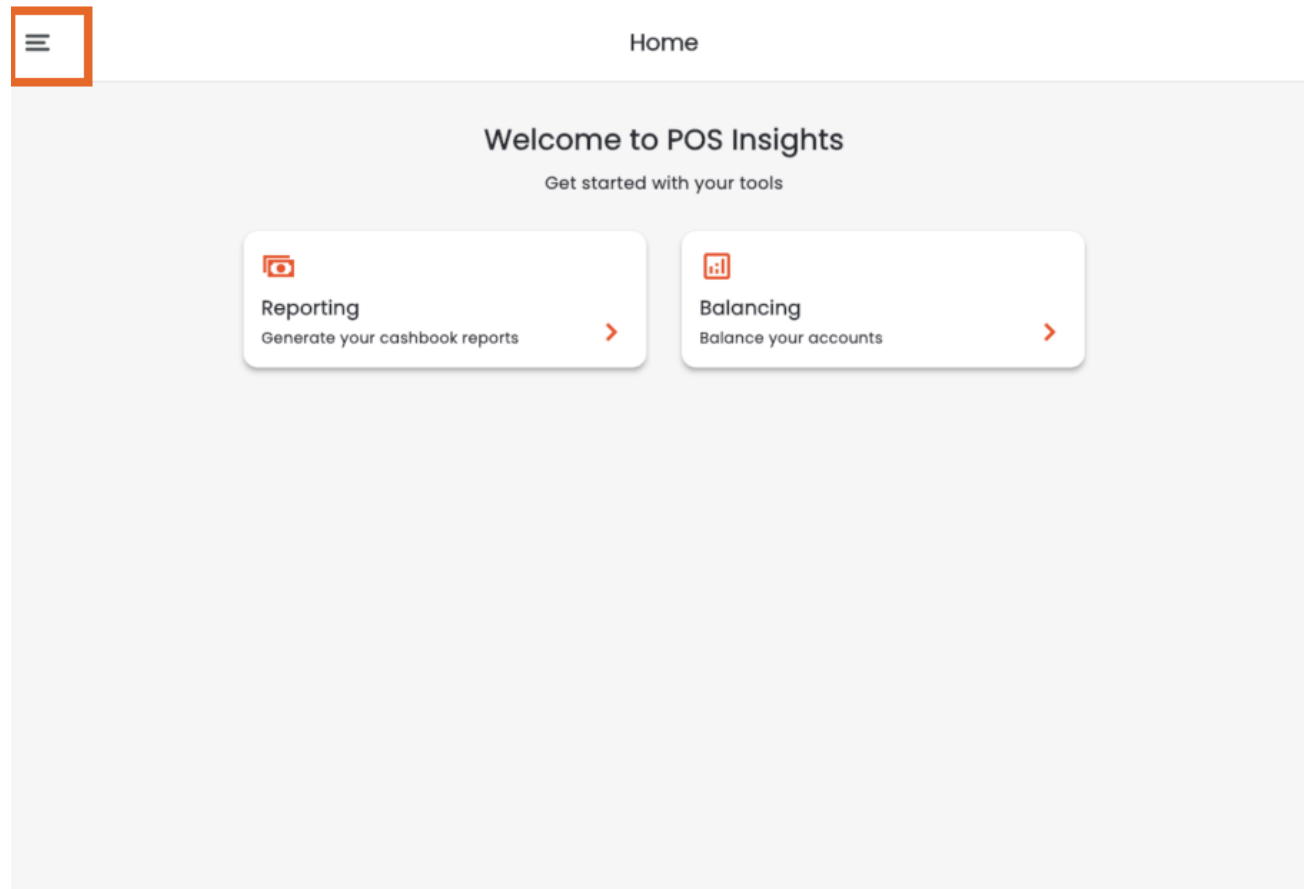
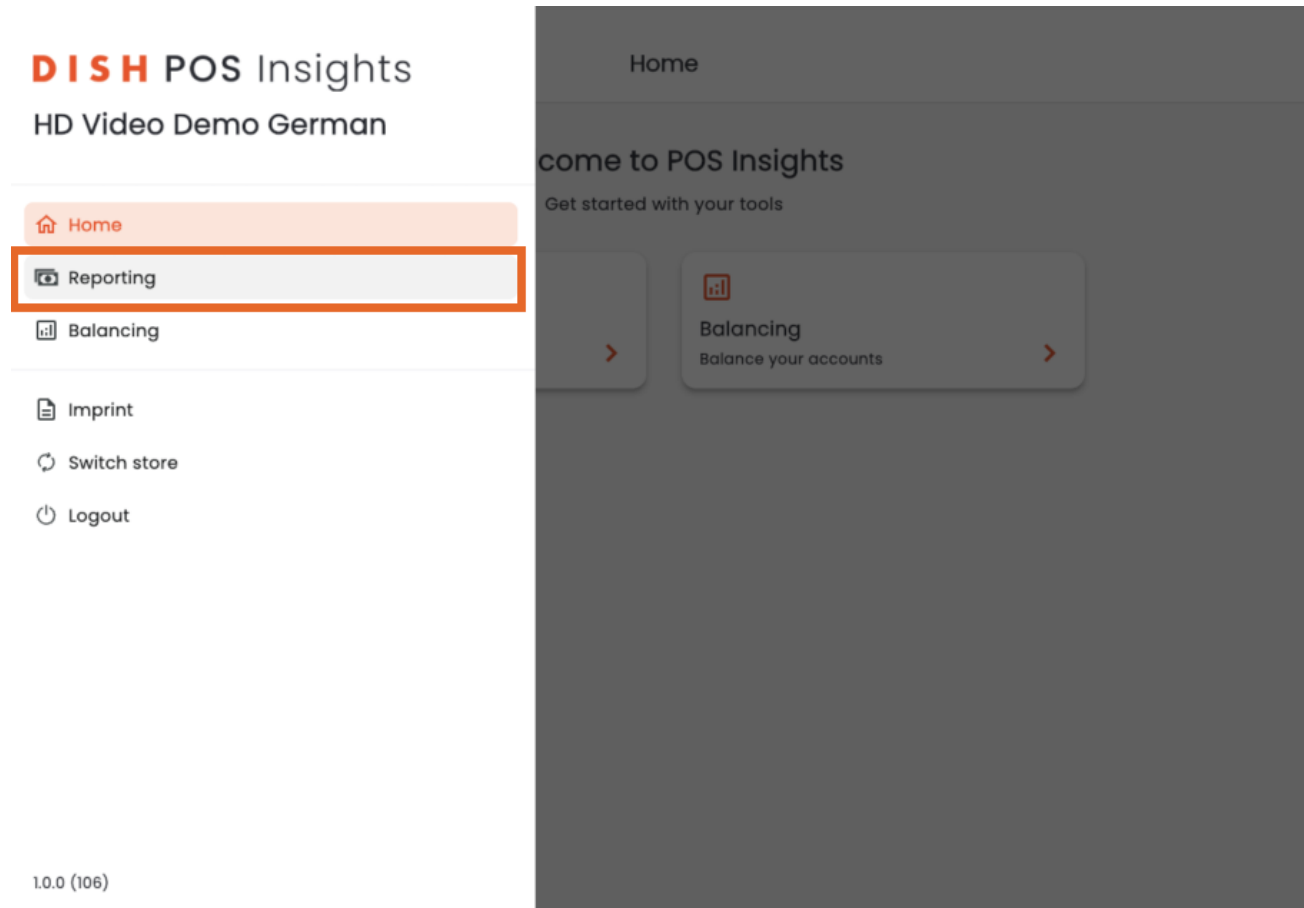


-  Welcome to the DISH POS Insights App. In this tutorial, we will show you to retrieve reports from the DISH POS Insights App. First, go to the **Hamburger menu** on the top left.





Select **Reporting** afterwards.



Here you can select the **start date** and **the end date** of your report.

The screenshot displays the 'Reporting' section of the DISH POS Insights App. A modal titled 'Generate report' is centered on the screen. It contains three input fields: 'SELECT START DATE' with the value '2024/03/19', 'SELECT END DATE' with the value '2024/03/19', and 'CASH DRAWER' with the value 'All cash drawers'. The first two date fields are highlighted with an orange border. Below these fields is an orange button labeled 'Generate report'.

Reporting

Generate report

SELECT START DATE

2024/03/19

SELECT END DATE

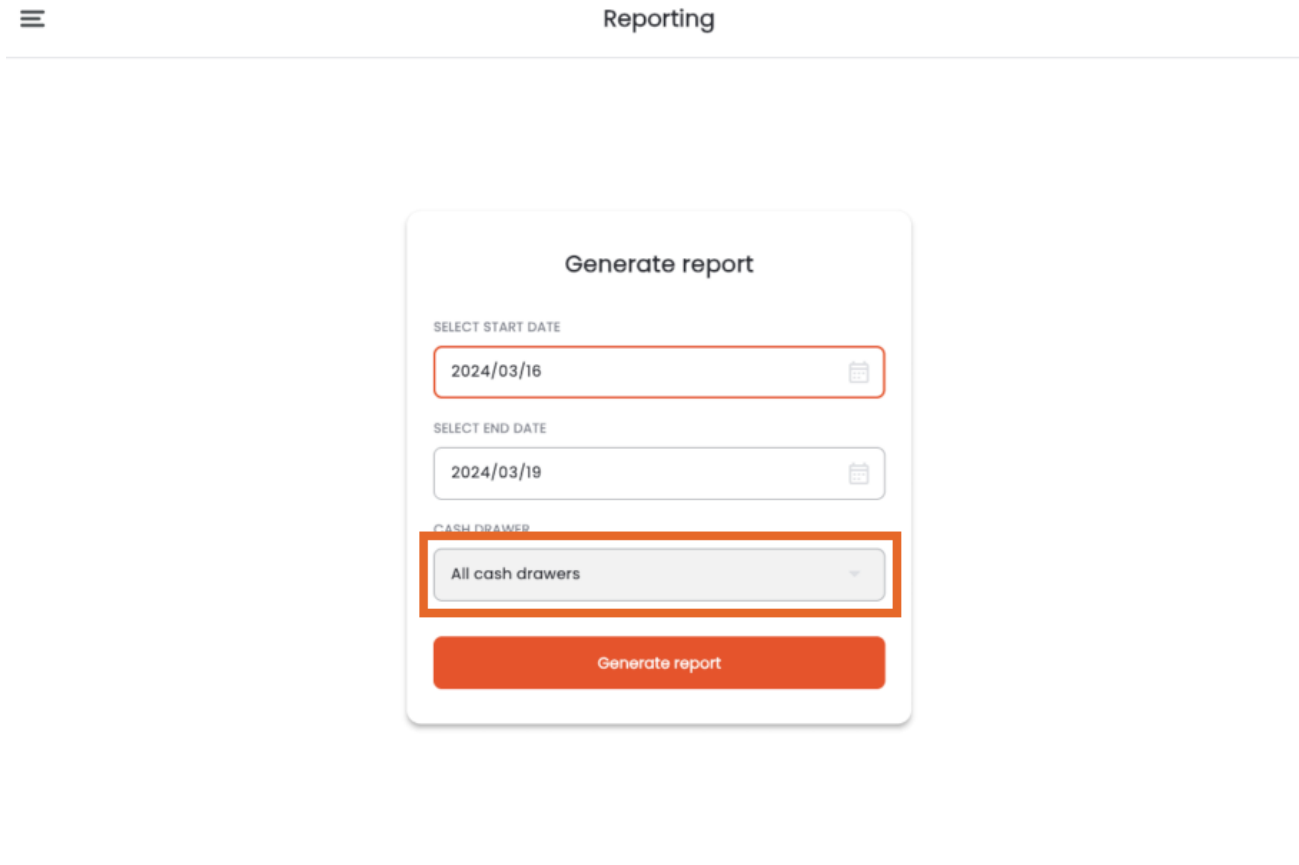
2024/03/19

CASH DRAWER

All cash drawers

Generate report

- 1 Select the **cash drawer** you would like a report of.



The screenshot shows the 'Reporting' section of the DISH POS Insights App. A modal titled 'Generate report' is displayed, containing the following fields:

- SELECT START DATE:** A date picker field showing '2024/03/16'.
- SELECT END DATE:** A date picker field showing '2024/03/19'.
- CASH DRAWER:** A dropdown menu with 'All cash drawers' selected. This field is highlighted with a red border.
- Generate report:** An orange button at the bottom of the modal.



Then click on **Generate report**.



Reporting

Generate report

SELECT START DATE

2024/03/16

SELECT END DATE

2024/03/19

CASH DRAWER

Kassenschublade

Generate report

Click on the **highlighted icon** to download the report.

Cashbook Report

Cash Book

Start Date/Time

2024-03-16 00:00:00

End Date/Time

2024-03-19 23:59:00

Cash Drawer

3

Drawer	ID	Date	Time	Reference	User	Reason	Amount	VAT Amount	VAT %	Type	Balance
Kassensch22 ublade		2024-03-19	12:25:09		Support	Delivery	-150.00	0.00	0.00	Out	314.36
Kassensch23 ublade		2024-03-19	13:47:50		Manager		21.50	0.00	0.00	In	335.86
Kassensch24 ublade		2024-03-19	13:48:48		Manager		32.00	0.00	0.00	In	367.86
Kassensch25 ublade		2024-03-19	13:52:03	01	Manager	start money	100.00	0.00	0.00	In	467.86
Kassensch26 ublade		2024-03-19	13:53:38		Support	Lieferung Gemüse	-80.00	-12.77	19.00	Out	387.86
Kassensch27 ublade		2024-03-19	14:00:57		Manager	test	-100.00	-15.97	19.00	Out	287.86
Kassensch28 ublade		2024-03-19	14:03:46		Manager	adding change	-50.00	0.00	0.00	Out	237.86



Select your download format by clicking on either [Download PDF](#) or [Download CSV](#).

Cashbook Report

Download PDF

Download CSV

Cash Book

Start Date/Time

2024-03-16 00:00:00

End Date/Time

2024-03-19 23:59:59

Cash Drawer

3

Drawer	ID	Date	Time	Reference	User	Reason	Amount	VAT Amount	VAT %	Type	Balance
Kassensch 22	ublade	2024-03-19	12:25:09		Support	Delivery	-150.00	0.00	0.00	Out	314.36
Kassensch 23	ublade	2024-03-19	13:47:50		Manager		21.50	0.00	0.00	In	335.86
Kassensch 24	ublade	2024-03-19	13:48:48		Manager		32.00	0.00	0.00	In	367.86
Kassensch 25	ublade	2024-03-19	13:52:03	01	Manager	start money	100.00	0.00	0.00	In	467.86
Kassensch 26	ublade	2024-03-19	13:53:38		Support	Lieferung Gemüse	-80.00	-12.77	19.00	Out	387.86
Kassensch 27	ublade	2024-03-19	14:00:57		Manager	test	-100.00	-15.97	19.00	Out	287.86
Kassensch 28	ublade	2024-03-19	14:03:46		Manager	adding change	-50.00	0.00	0.00	Out	237.86



Click on the **arrow icon** in order to go back to the previous page. That's it. You completed the tutorial and now know how to retrieve reports from the DISH POS Insights App.

Cashbook Report

Cash Book

Start Date/Time

2024-03-16 00:00:00

End Date/Time

2024-03-19 23:59:00

Cash Drawer

3

Drawer	ID	Date	Time	Reference	User	Reason	Amount	VAT Amount	VAT %	Type	Balance
Kassenschublade 22		2024-03-19	12:25:09		Support	Delivery	-150.00	0.00	0.00	Out	314.36
Kassenschublade 23		2024-03-19	13:47:50		Manager		21.50	0.00	0.00	In	335.86
Kassenschublade 24		2024-03-19	13:48:48		Manager		32.00	0.00	0.00	In	367.86
Kassenschublade 25		2024-03-19	13:52:03	01	Manager	start money	100.00	0.00	0.00	In	467.86
Kassenschublade 26		2024-03-19	13:53:38		Support	Lieferung Gemüse	-80.00	-12.77	19.00	Out	387.86
Kassenschublade 27		2024-03-19	14:00:57		Manager	test	-100.00	-15.97	19.00	Out	287.86
Kassenschublade 28		2024-03-19	14:03:46		Manager	adding change	-50.00	0.00	0.00	Out	237.86



Scan to go to the interactive player