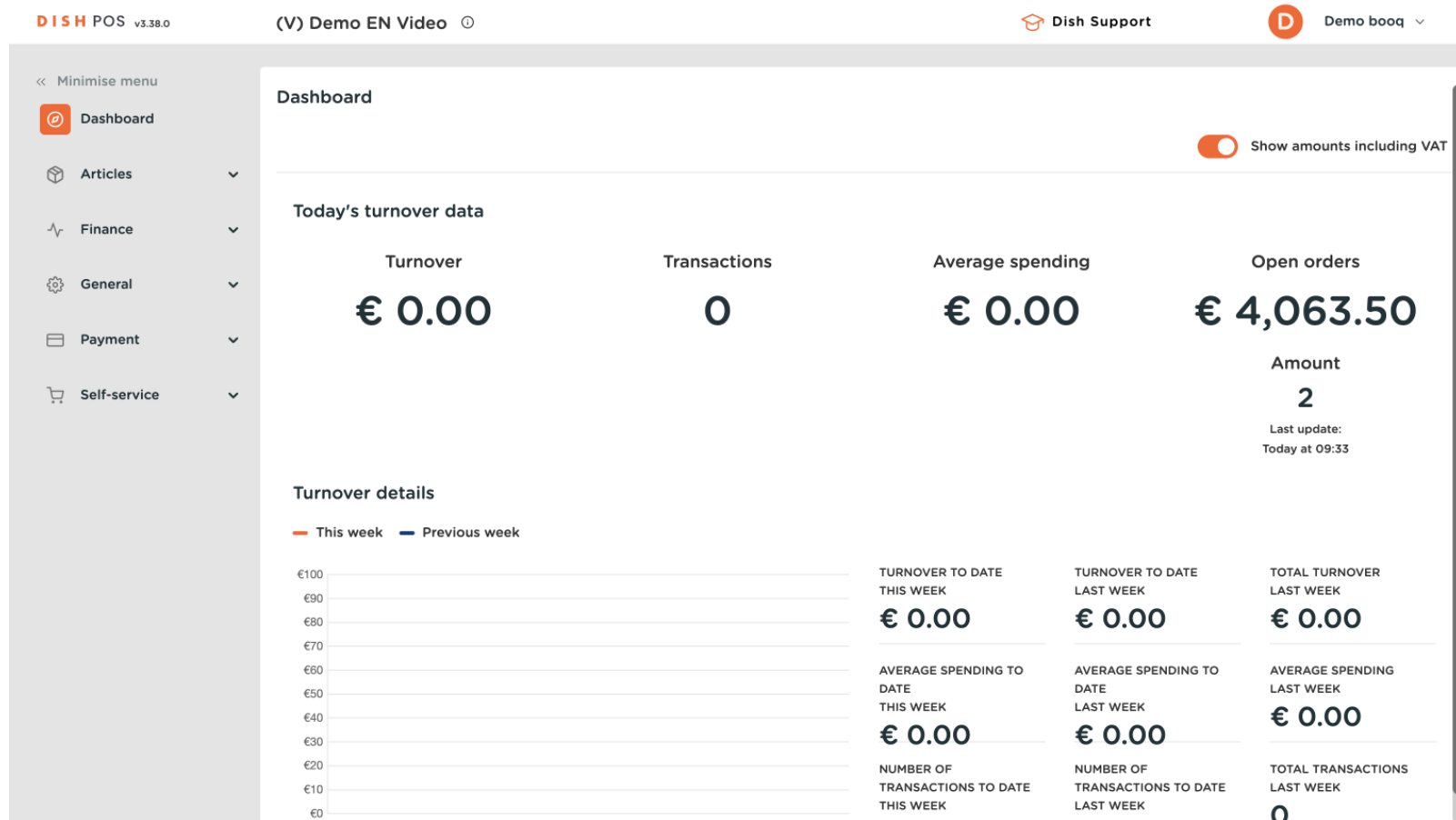
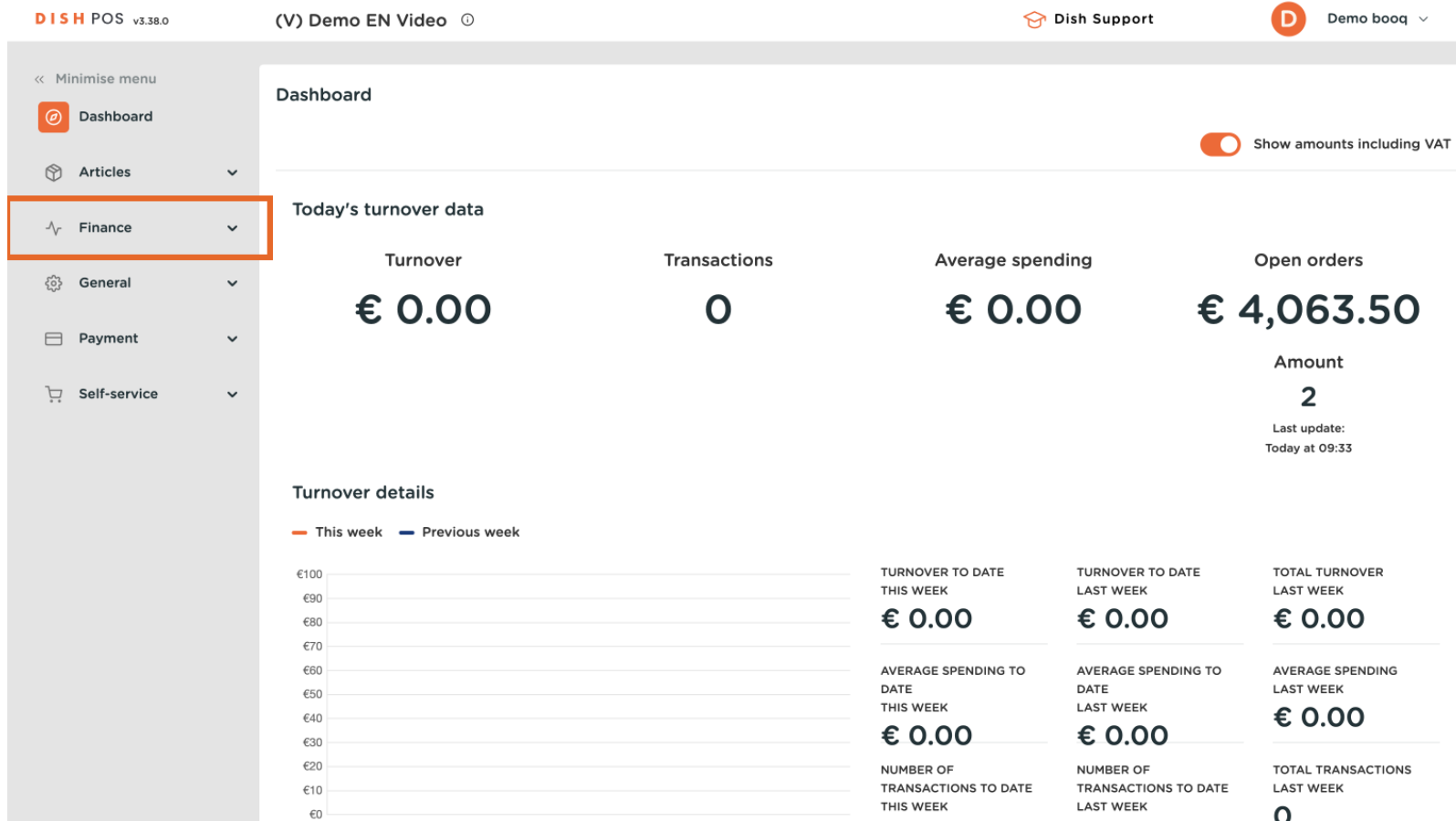




Welcome to the DISH POS dashboard. In this tutorial, we are going to give you an overview of the DISH POS BI functions.

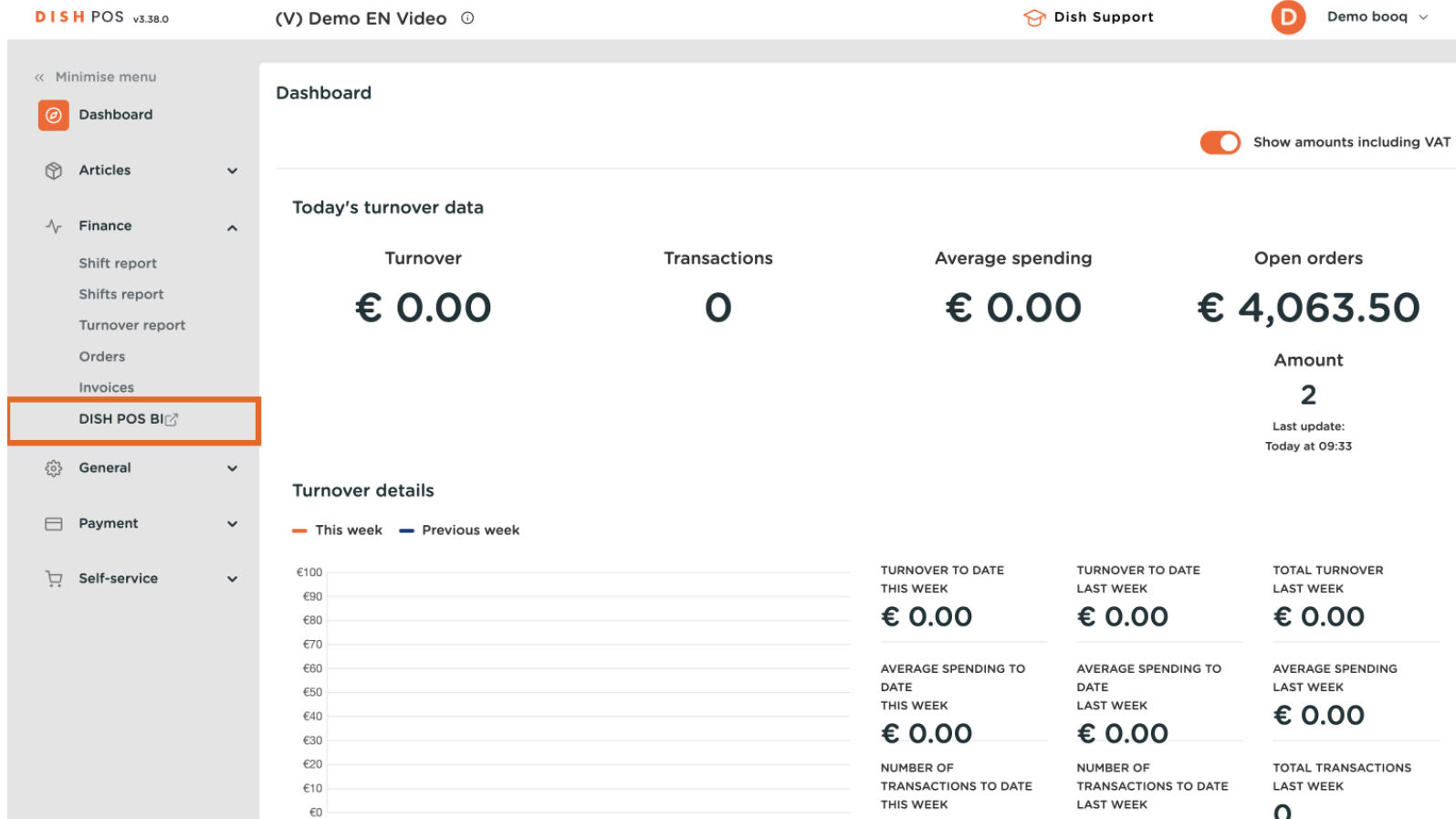


In order for you to access the tool, click on **Finance** in the main menu.



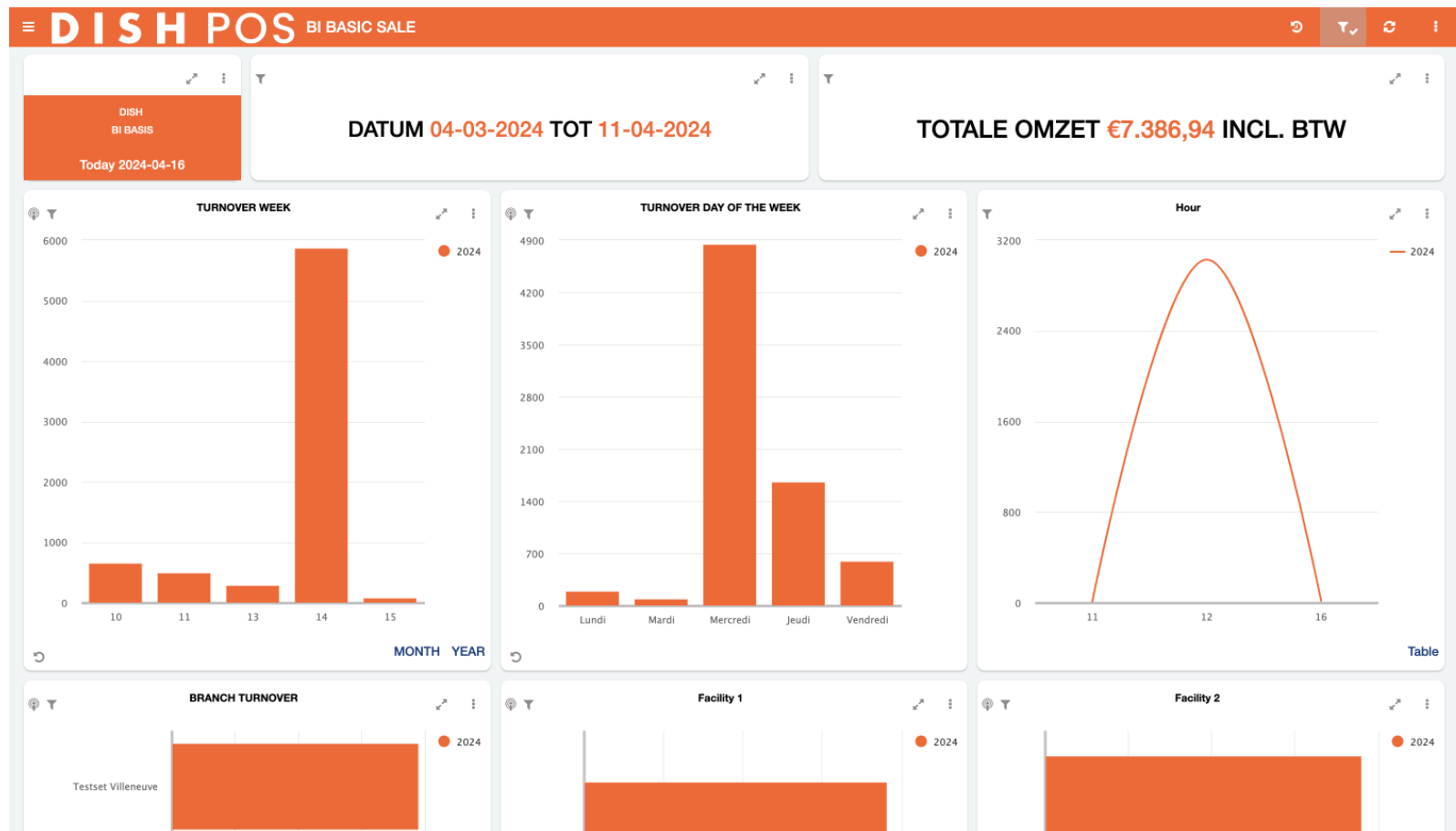


Then click on **DISH POS BI**.



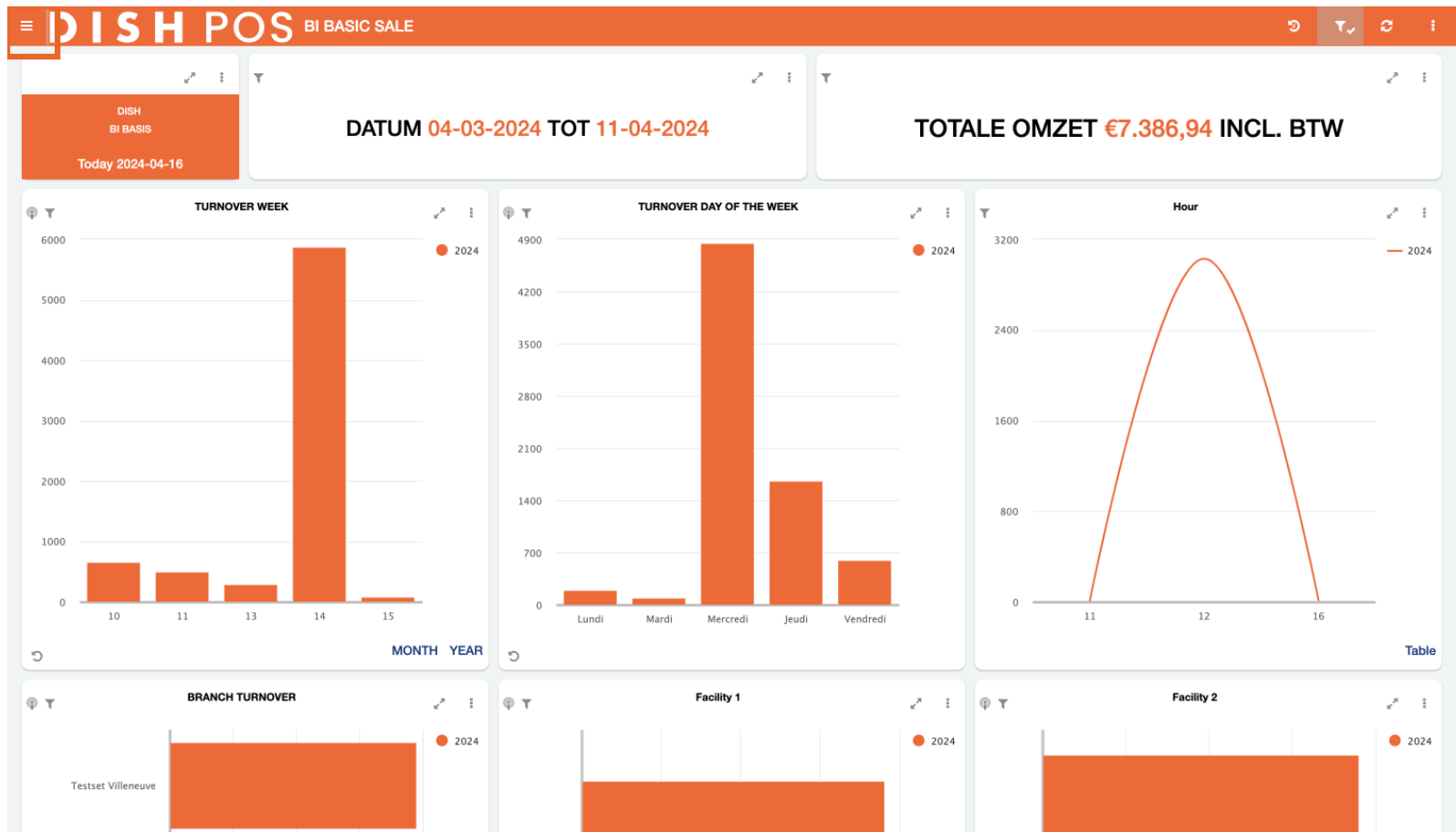


A new window will open in a new tab and the DISH POS BI dashboard is displayed.



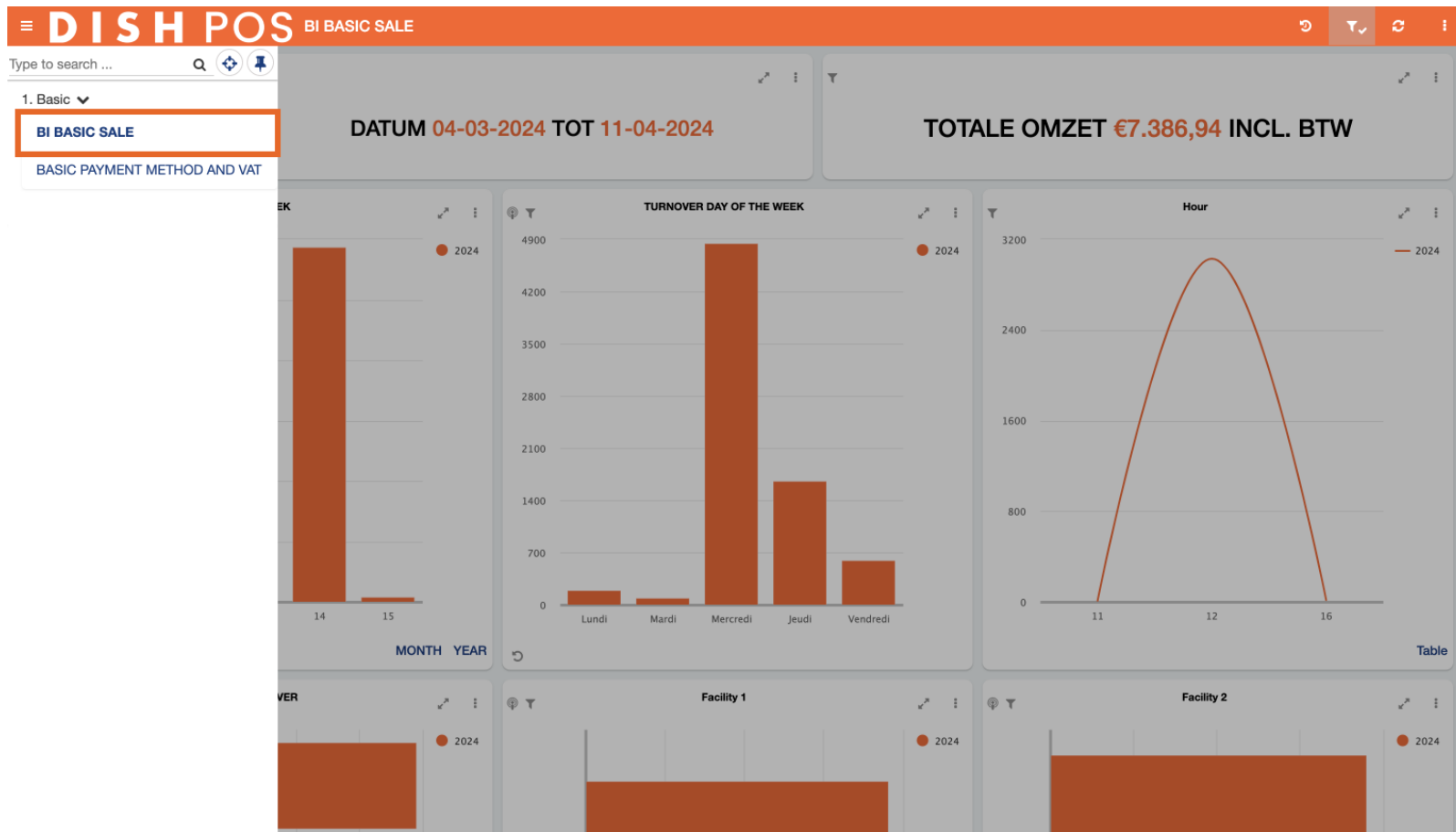


Let's start exploring the different sections of this dashboard. In the top left corner, use the **menu** icon to open the list of available dashboards.



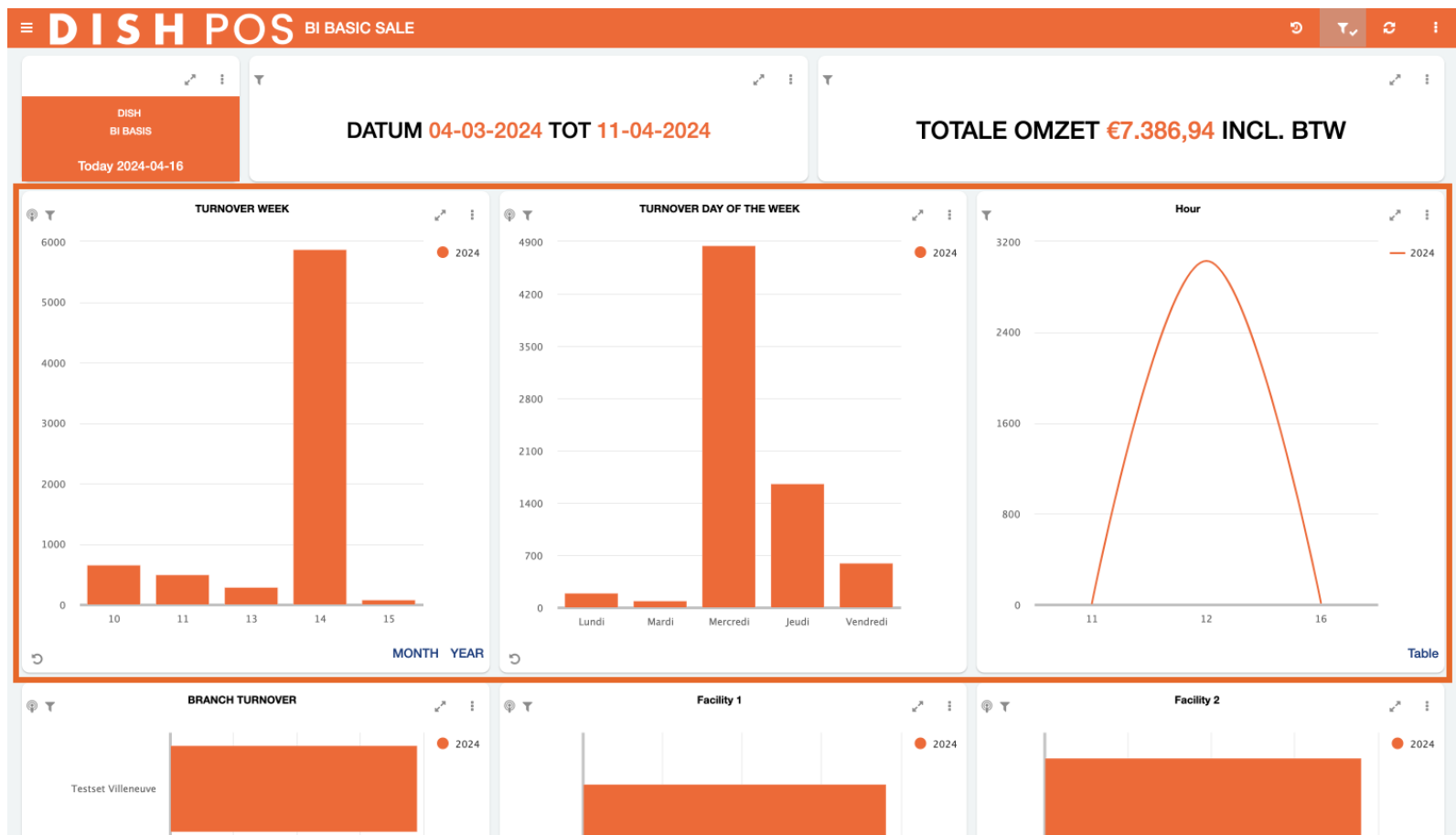


You can switch between them by clicking on the corresponding **dashboard**. For now, we are going to show you the functions of the **BI BASIC SALE** dashboard.





Each dashboard has the same logical structure. The **top three tiles** display a time period, e.g. turnover per week, per day and per hour.



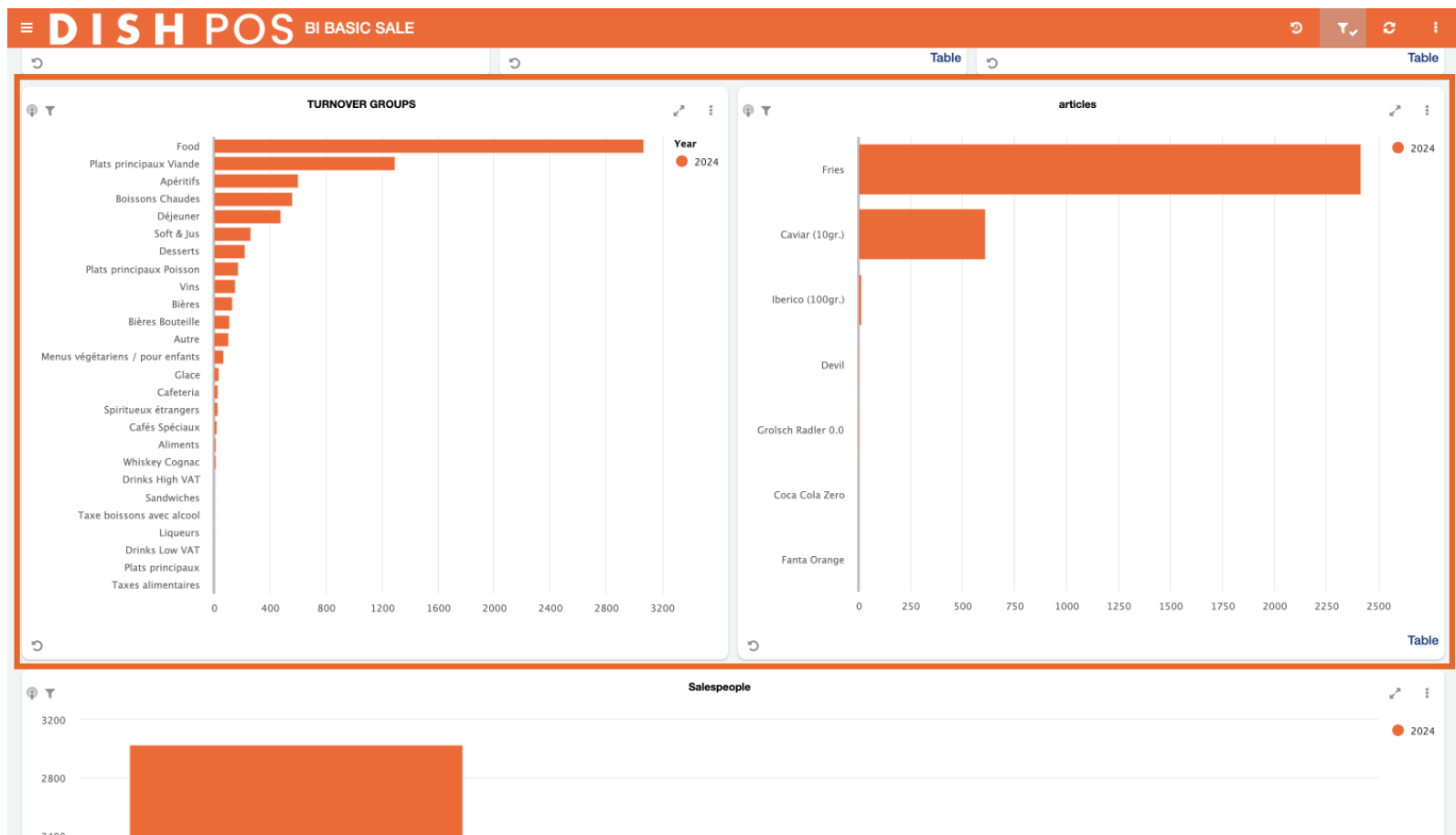


In the **second row of tiles**, we find information regarding the turnover in relation to its location. Here all the branches and sales points are shown.



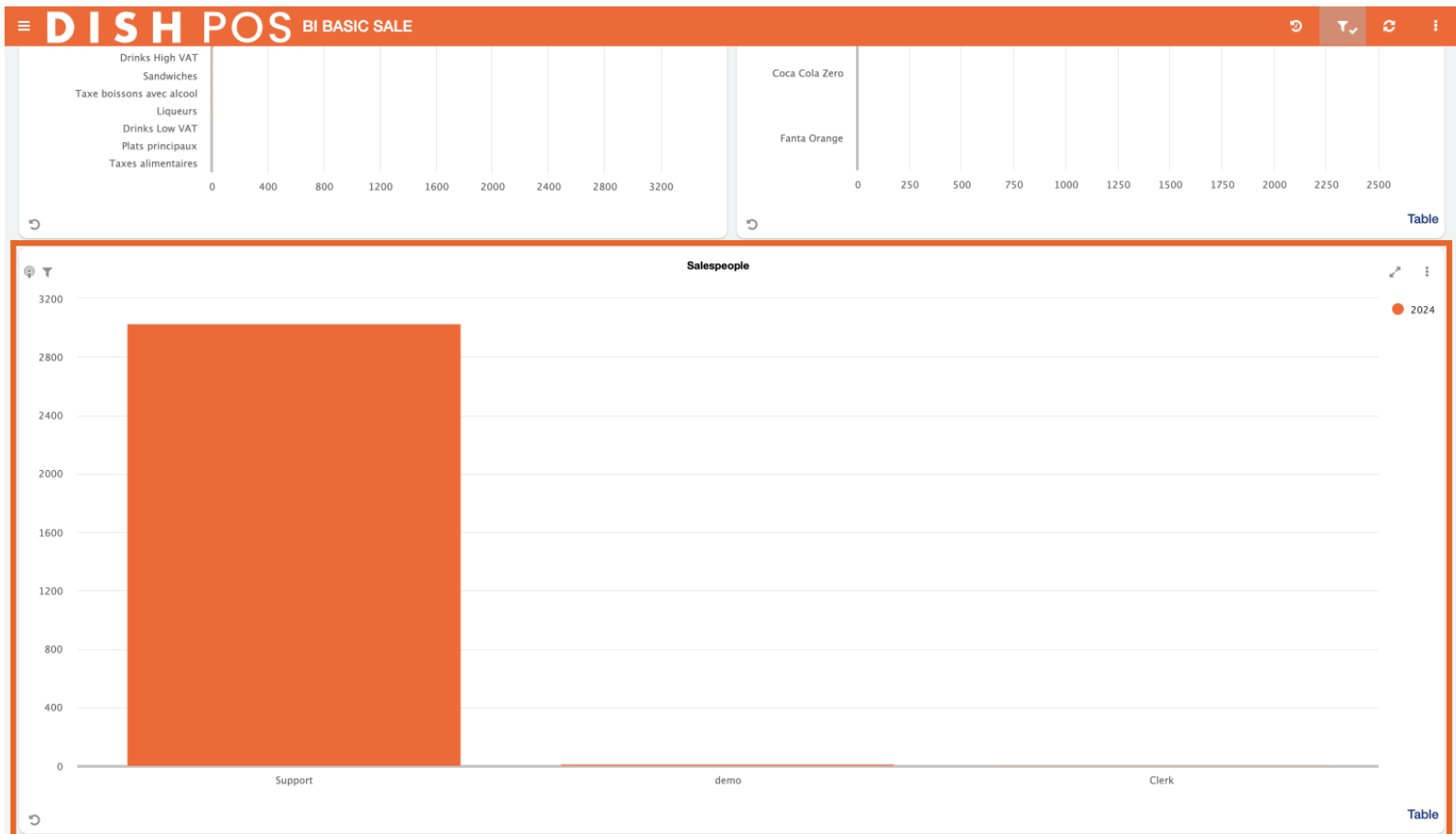


The **third row of tiles** is about the product groups. For example, insight into the turnover and the number of products sold per turnover group, product group and specific products.



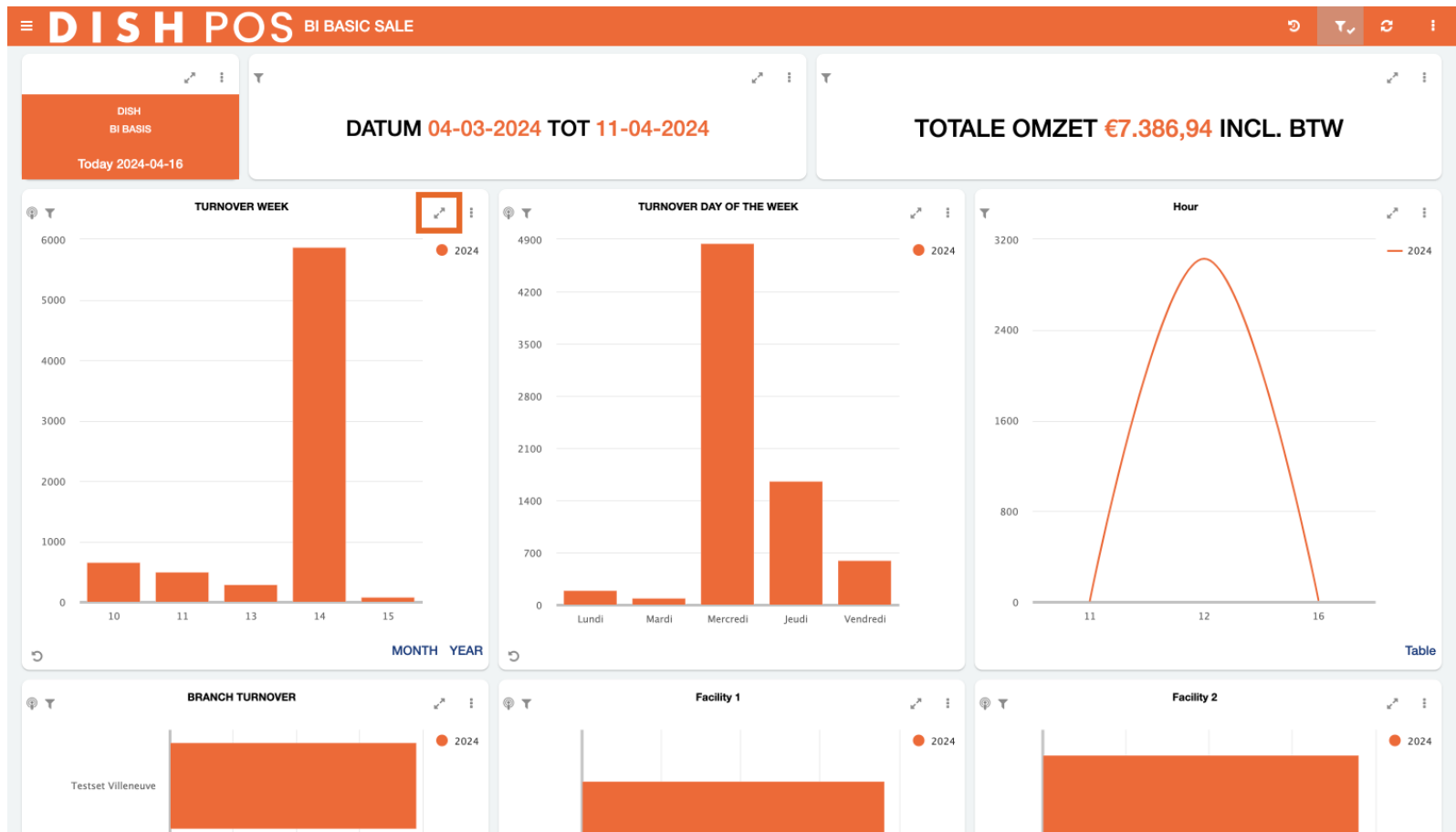


The **last tile** is about employee performance. This row shows how employees perform in terms of sales. You can see in one overview the amount of sales each person generates.

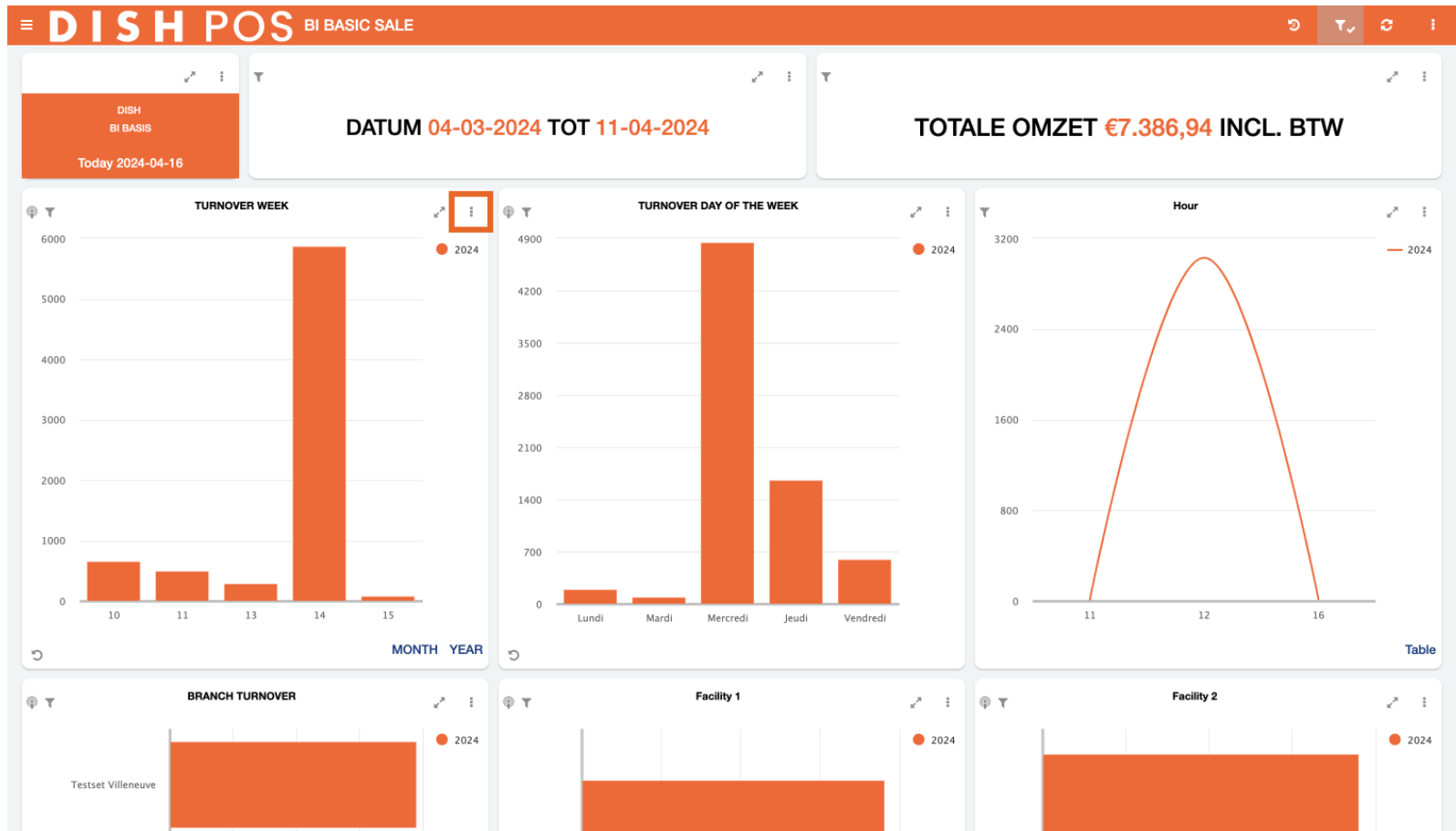




Another useful functionality is to view a graph of a tile in full-screen. To expand a graph, use the **expanding arrow icon**.

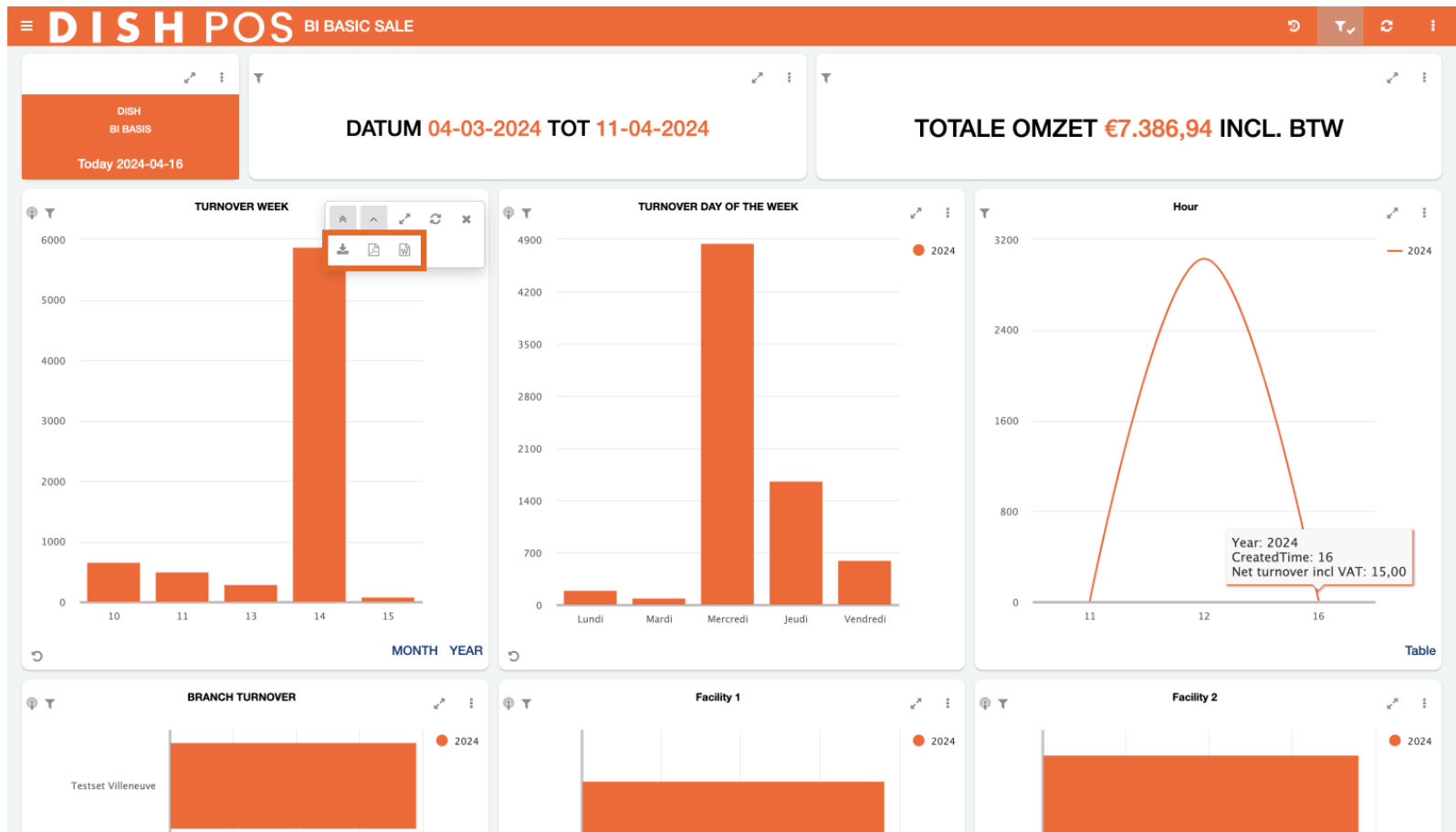


To see further options of the graph, click on the **three dots**.



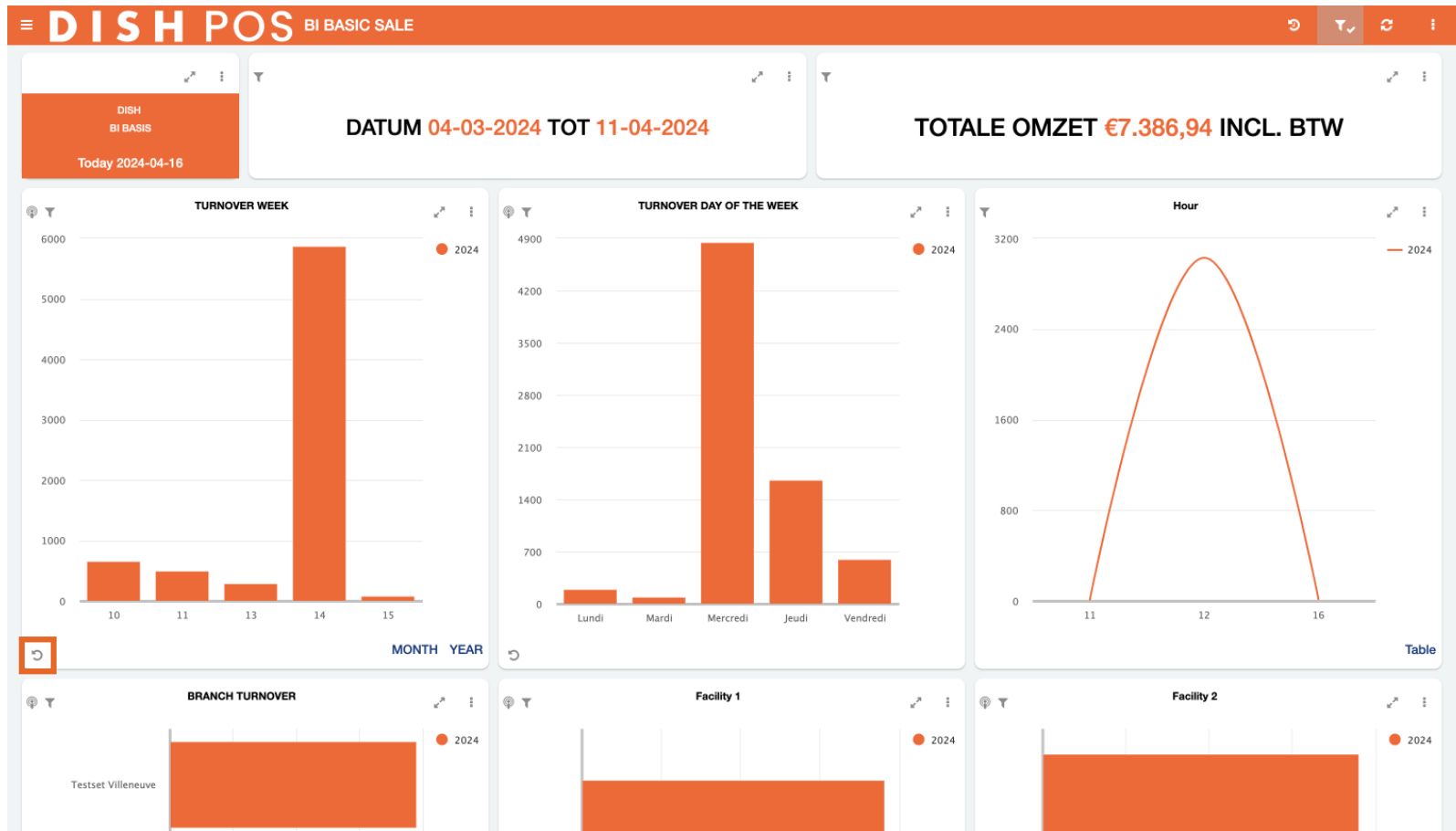


With one click, you can export the data of the current tile as CSV, PDF and Word. Simply click the corresponding **icon** for the format you like to export.



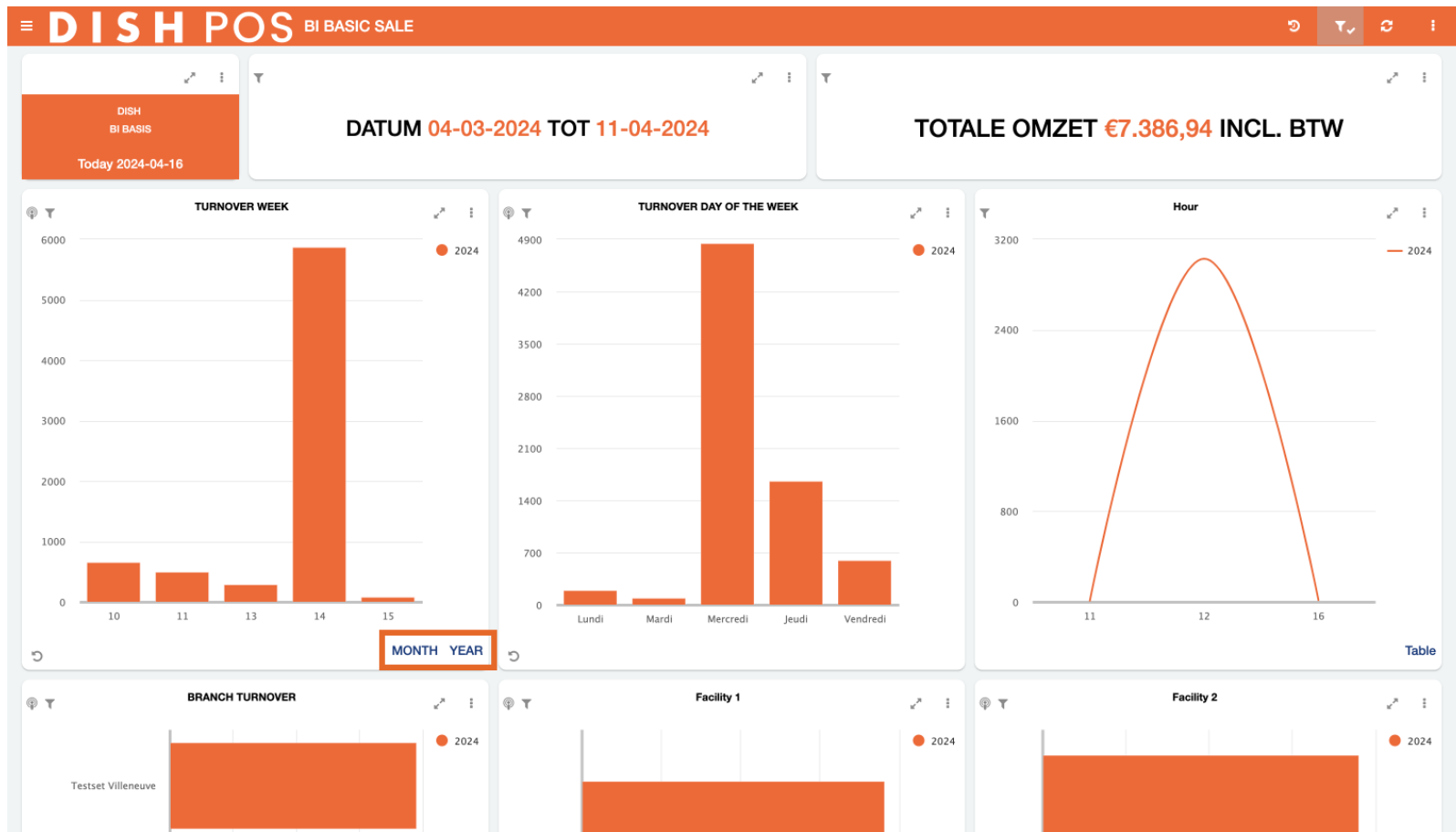


To reset applied views of a tile, use the **reset icon** in the bottom left of the corresponding tile.

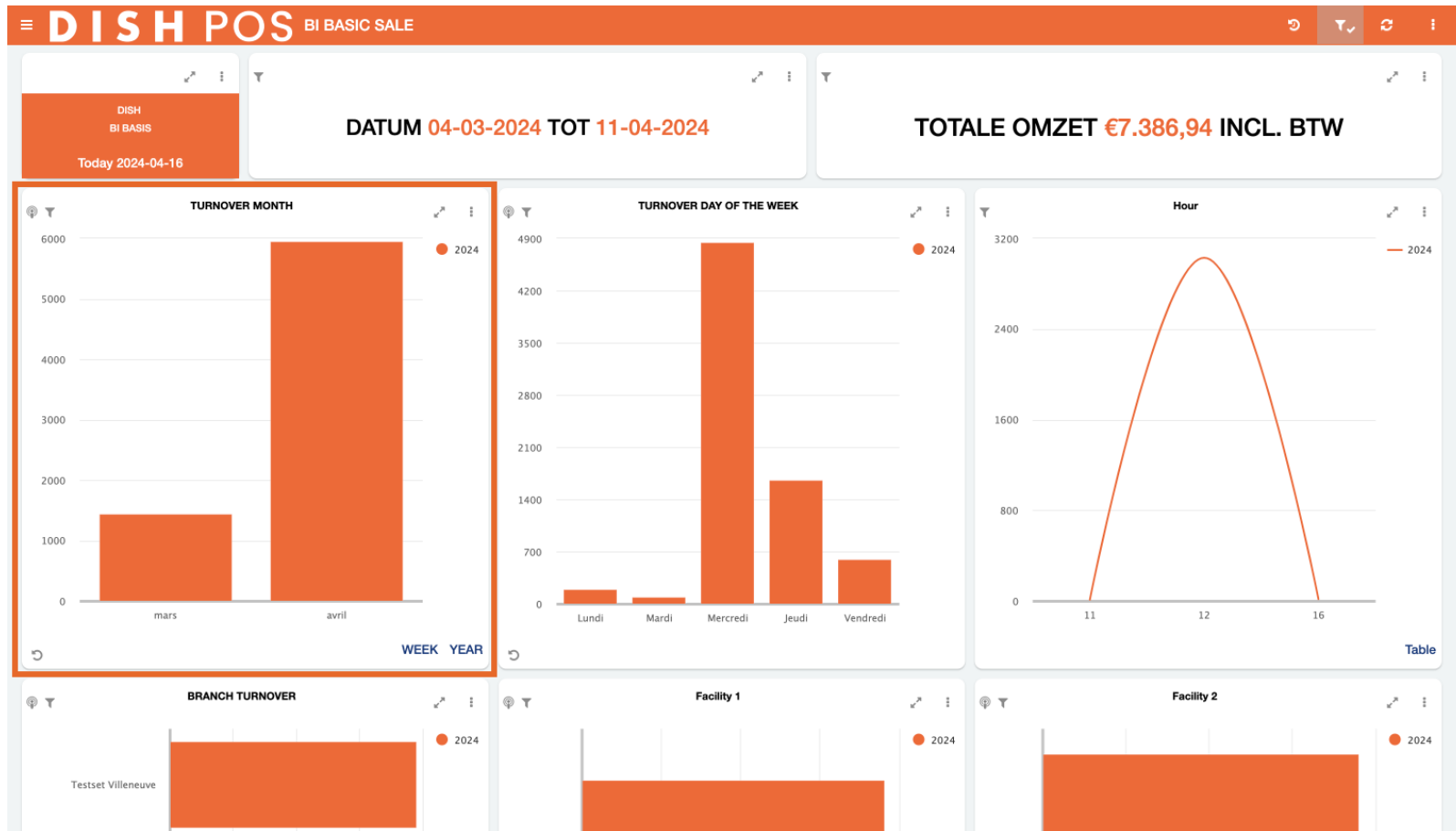




Certain tiles have optional views to select. For example, the tile for the weekly turnover can be displayed for the month or over the year as well. Simply select the **option** you like to be displayed.

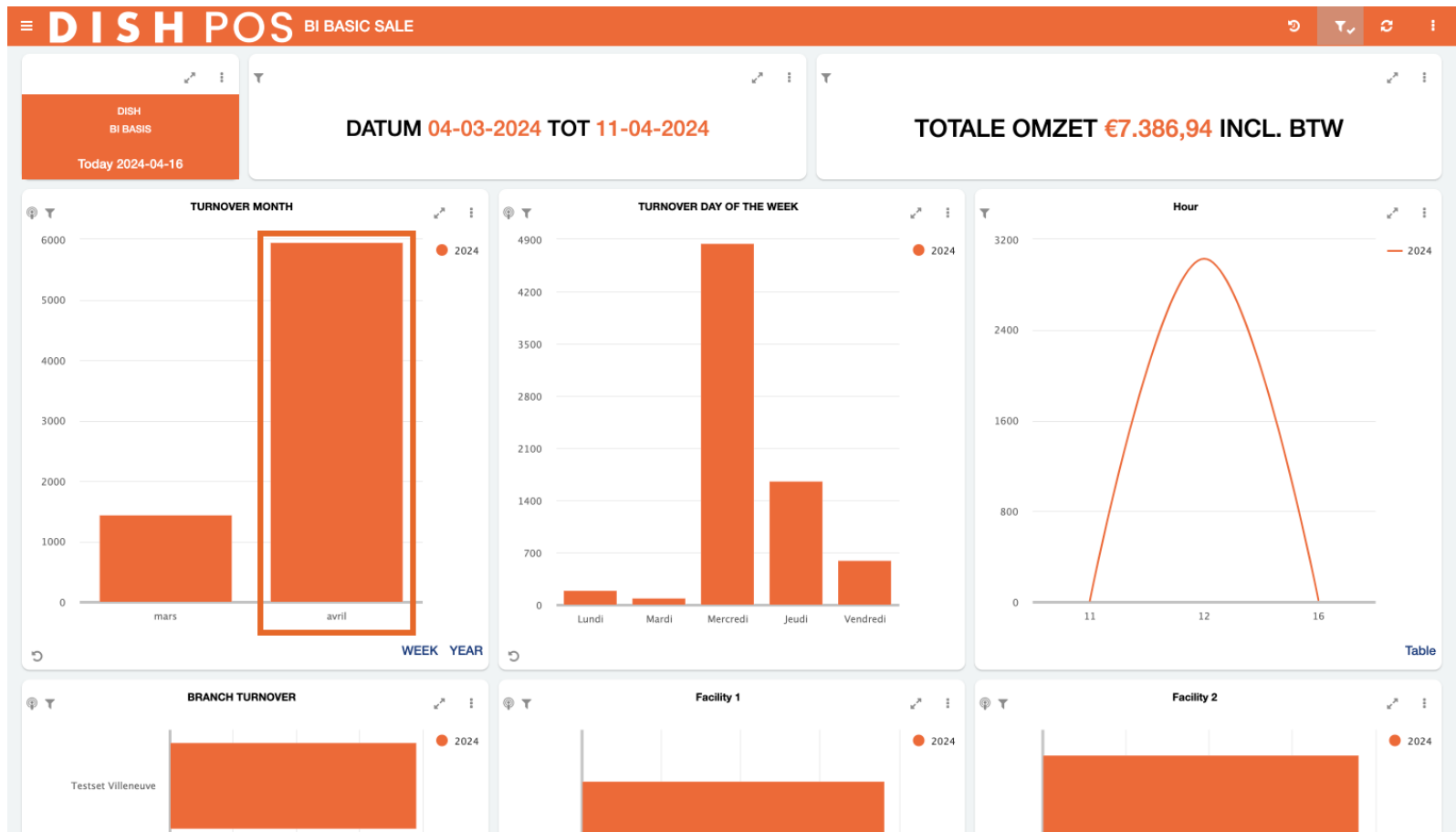


If you chose **MONTH**, the turnover per month view is going to appear.



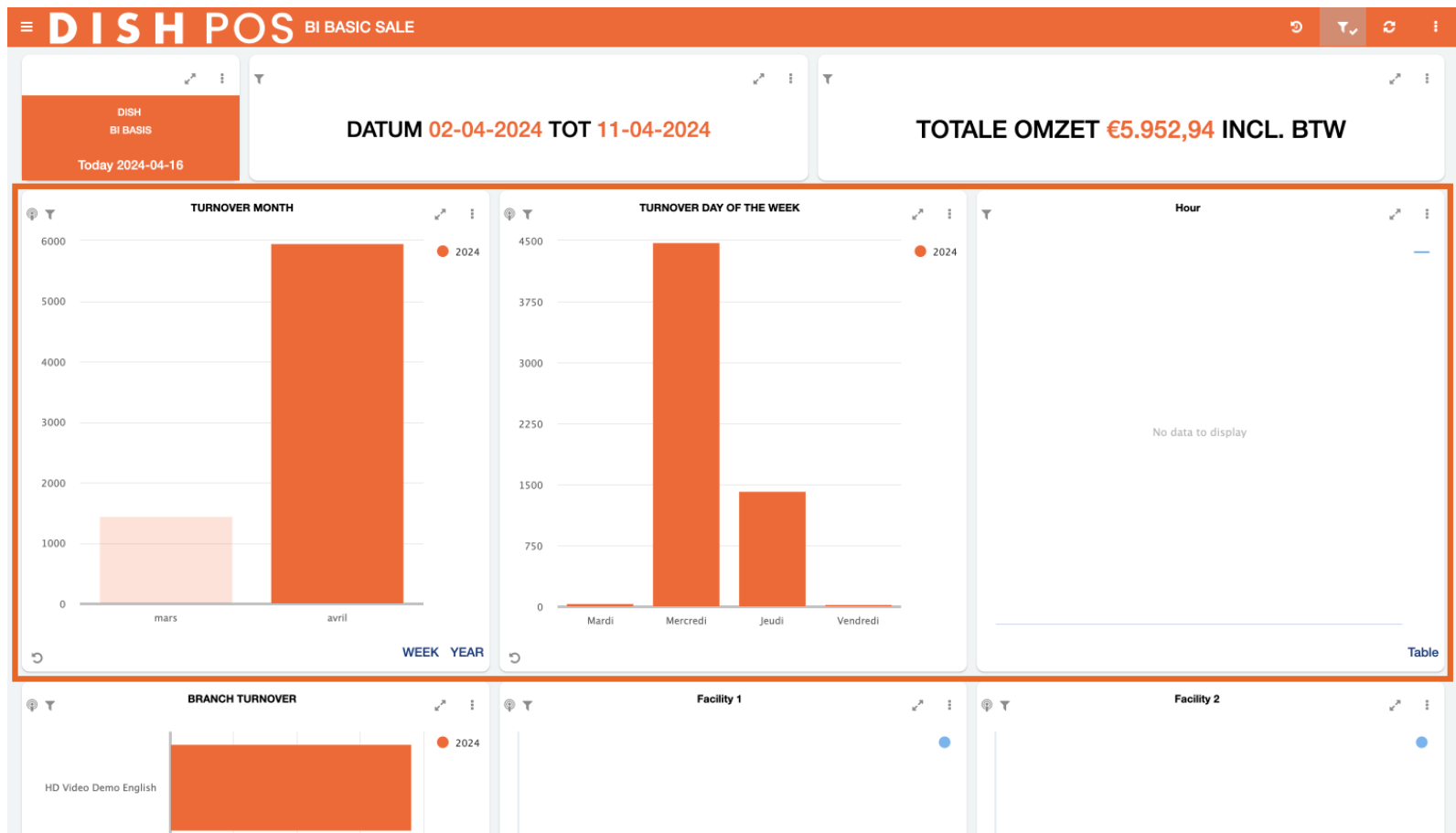


If you, for example, want more information about your turnover in April, select the corresponding singular **data-bar**.



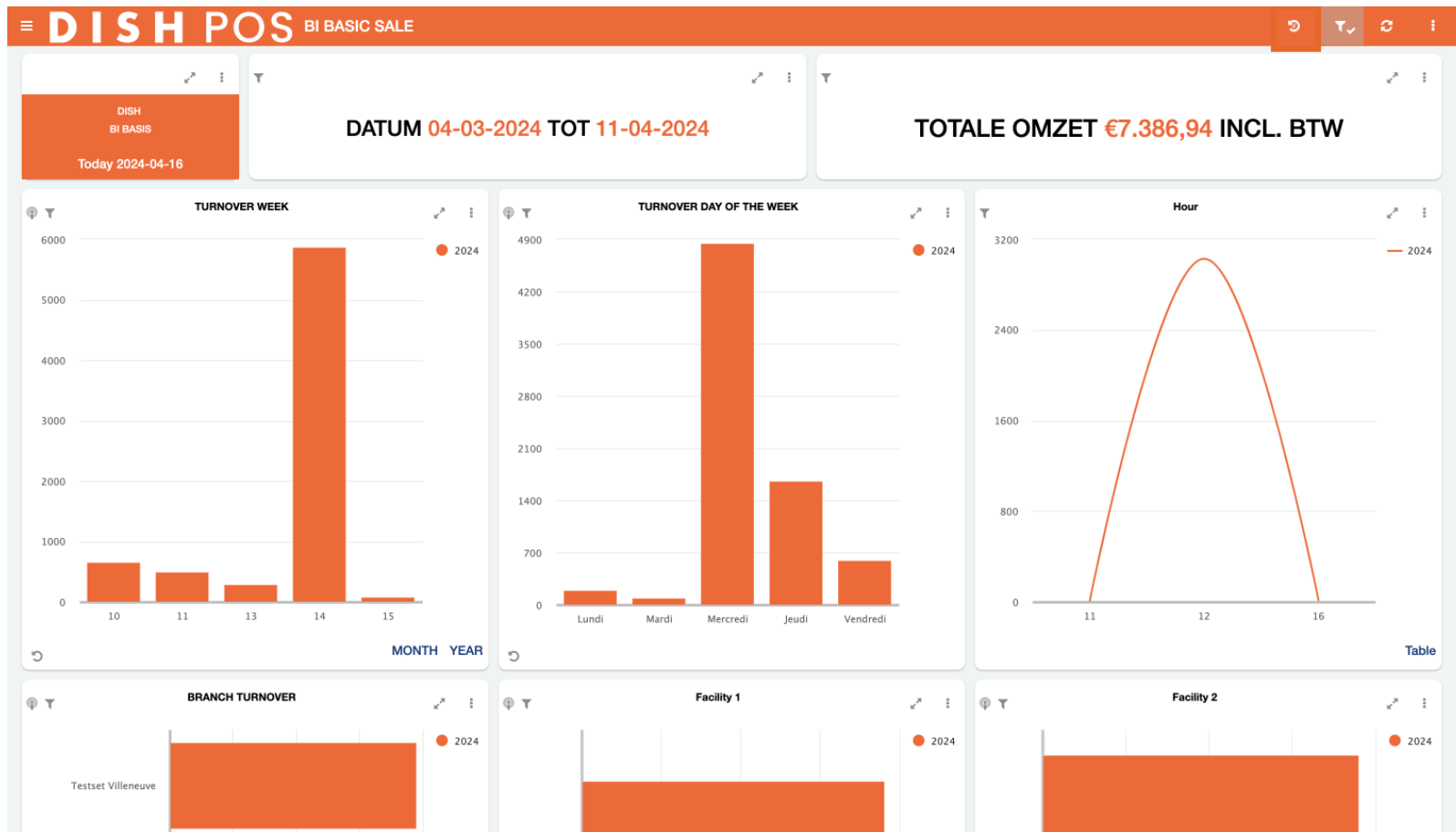


The data of the whole dashboard will adjust the information of each tile in dependence of the selected data-bar you chose. In other words, you now only see the data that is relevant based on the filter you just set.



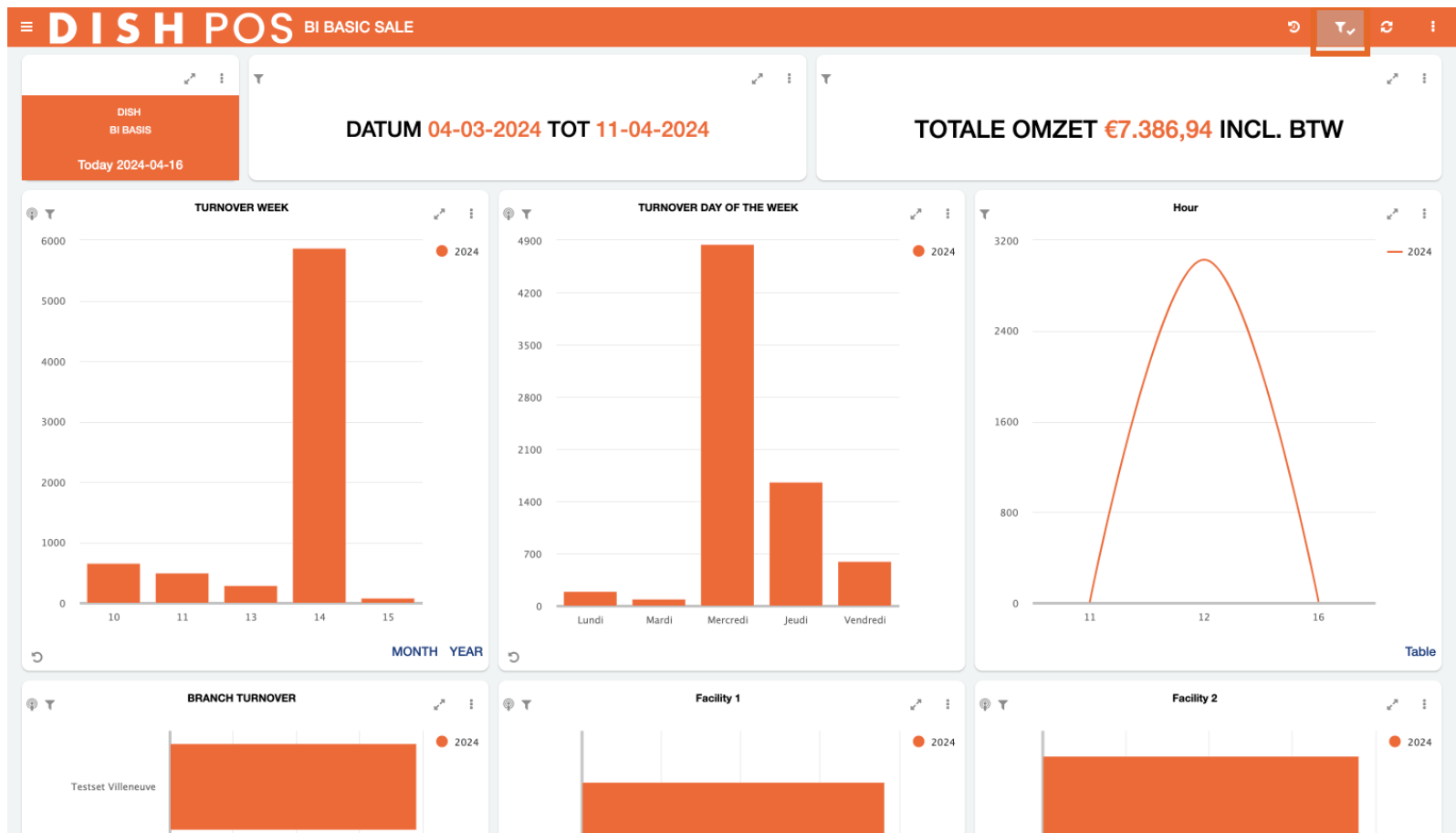


When working with the dashboard and changing configurations, you can always reset the view to the default by using the corresponding **icon** (circular arrow with clock inside).

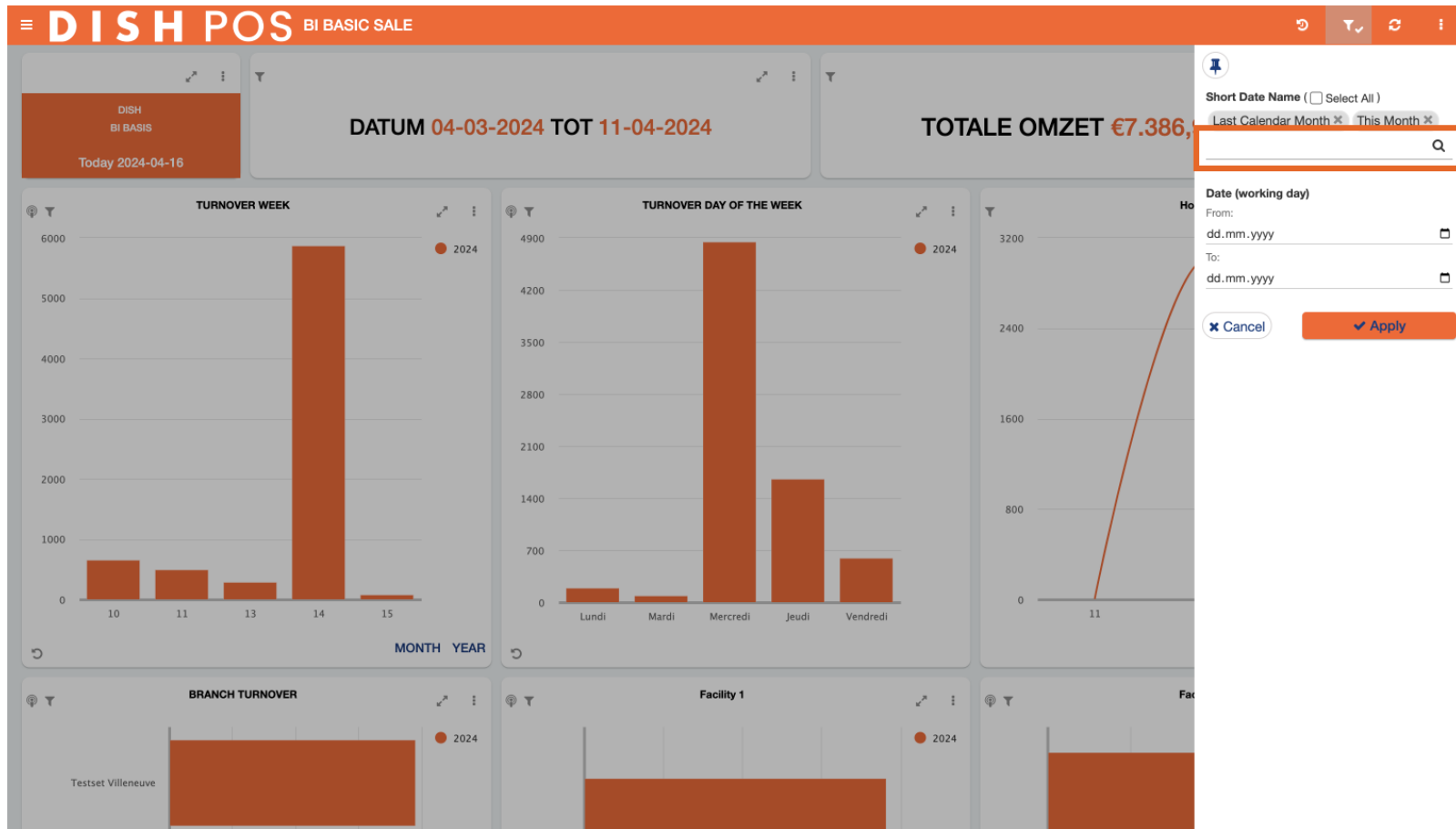




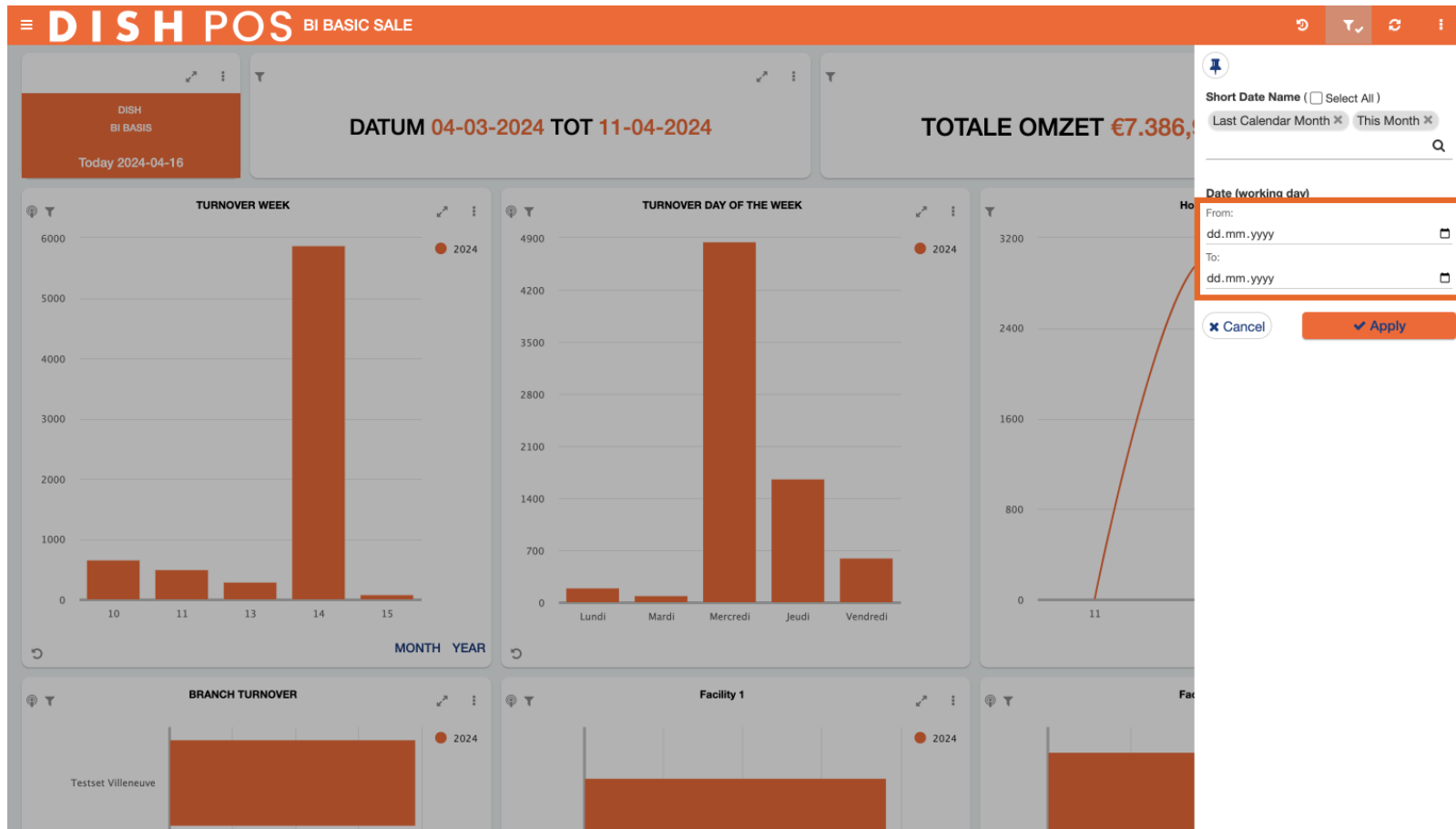
By default, the dashboard is set to the current month, in other words it looks back exactly 4 weeks from today. To quickly display data from a specific date range, like a quarter or a holiday period, use the **filter icon**.



By using the **search bar**, you can filter for pre-defined periods.

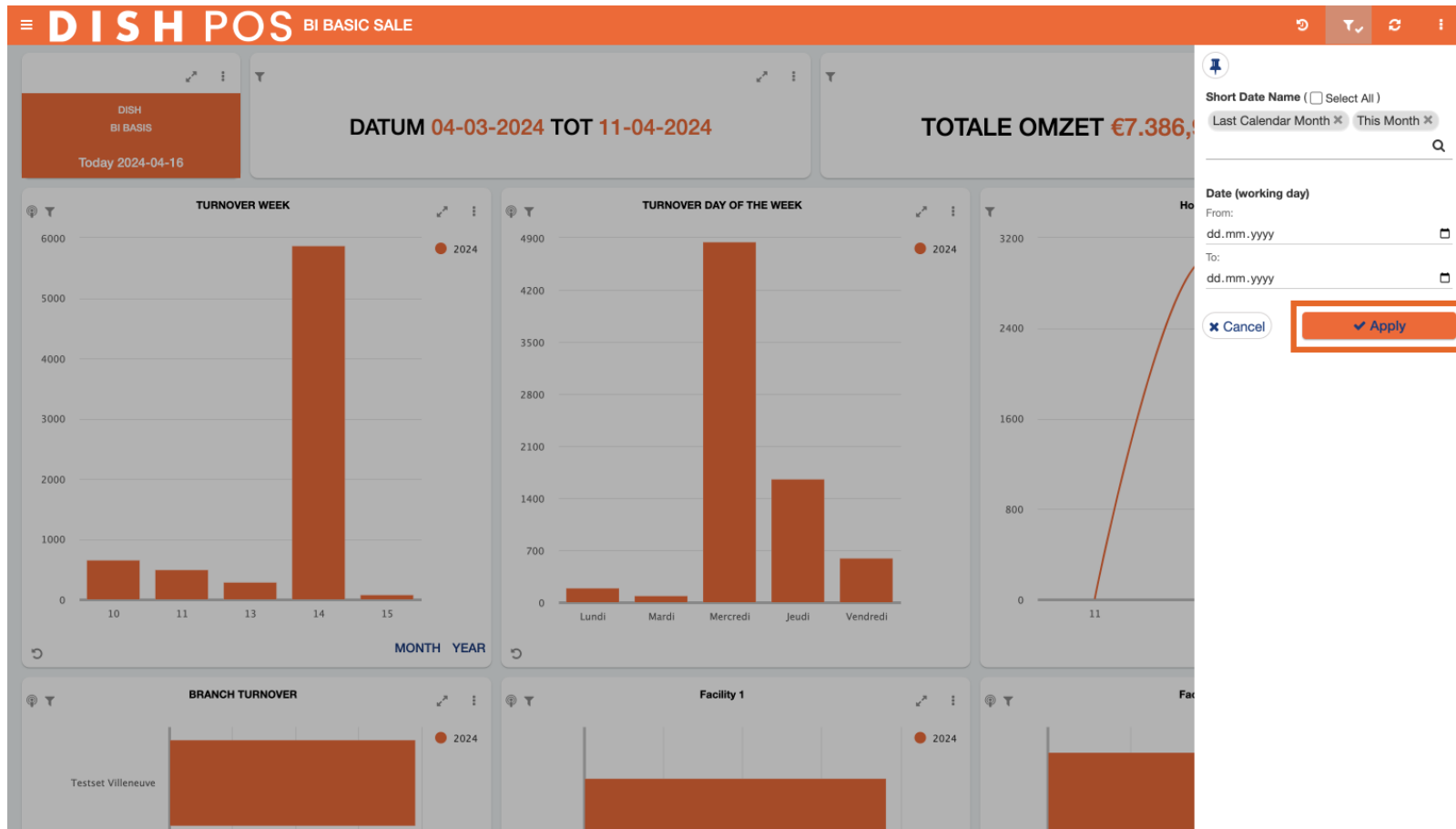


Or filter for a specific date by using the **from-to function**.



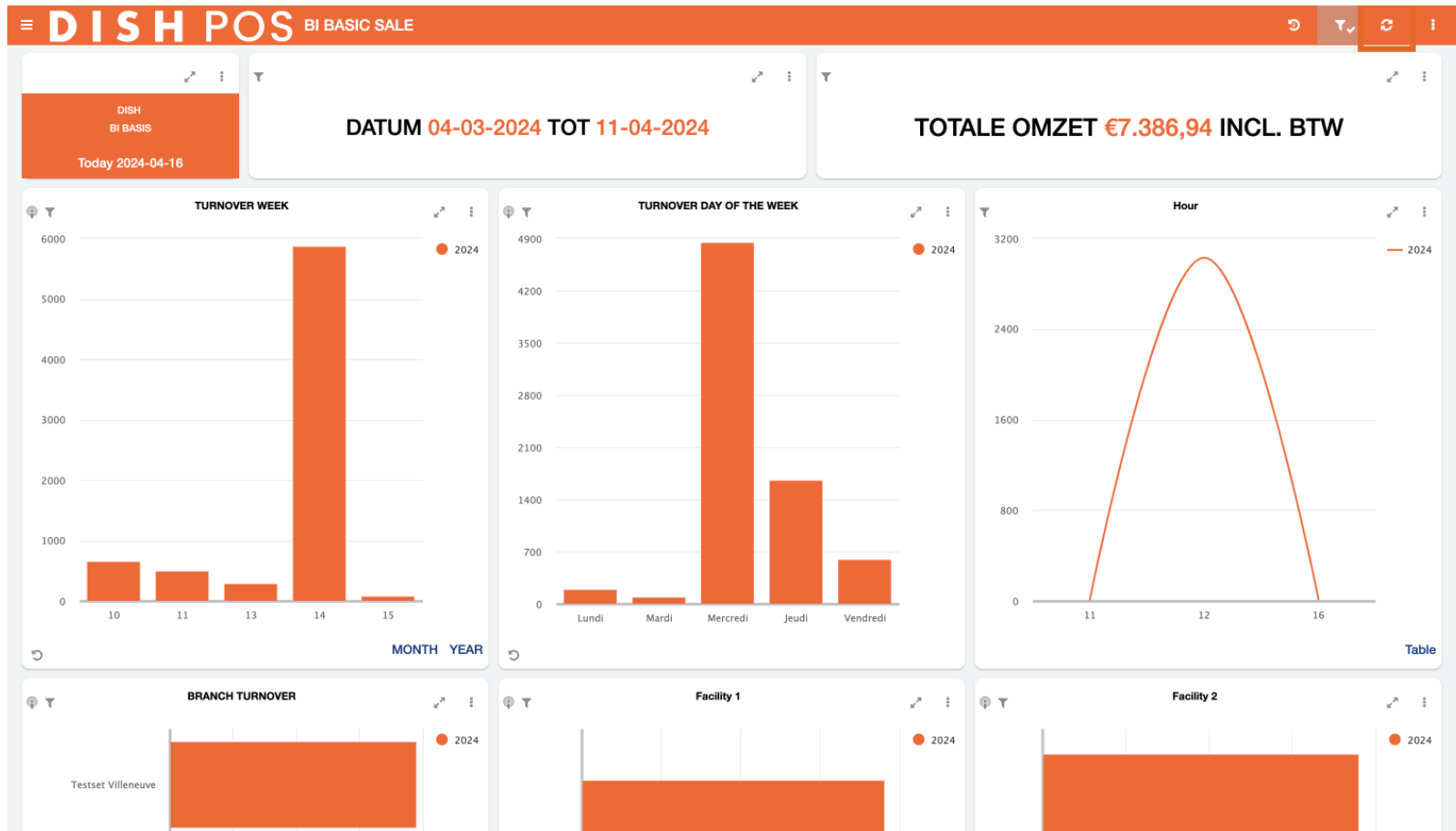


To make the filter effective, click Apply.



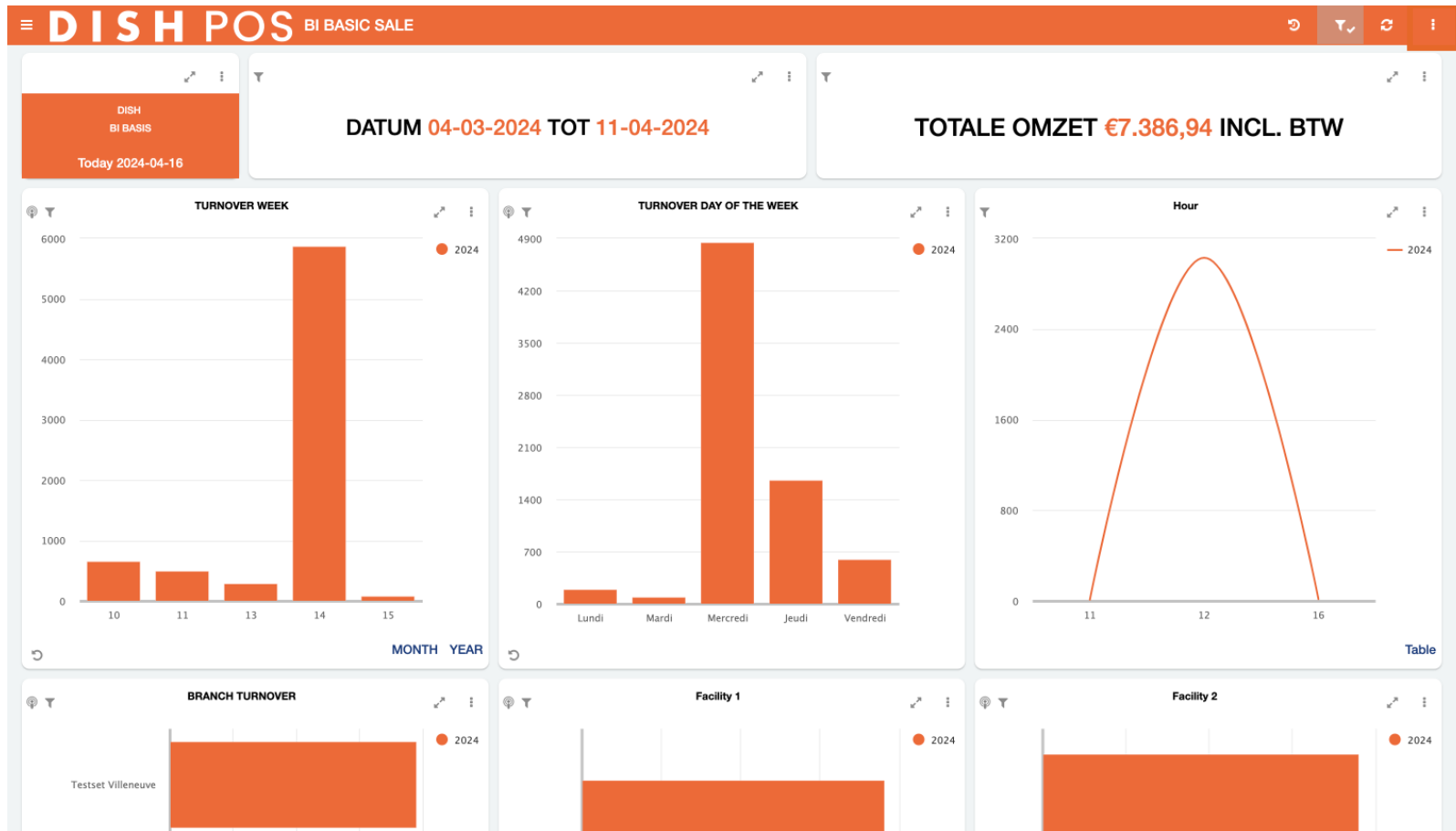


To refresh all the data on the dashboard, click on the corresponding **icon** (two circling arrows).



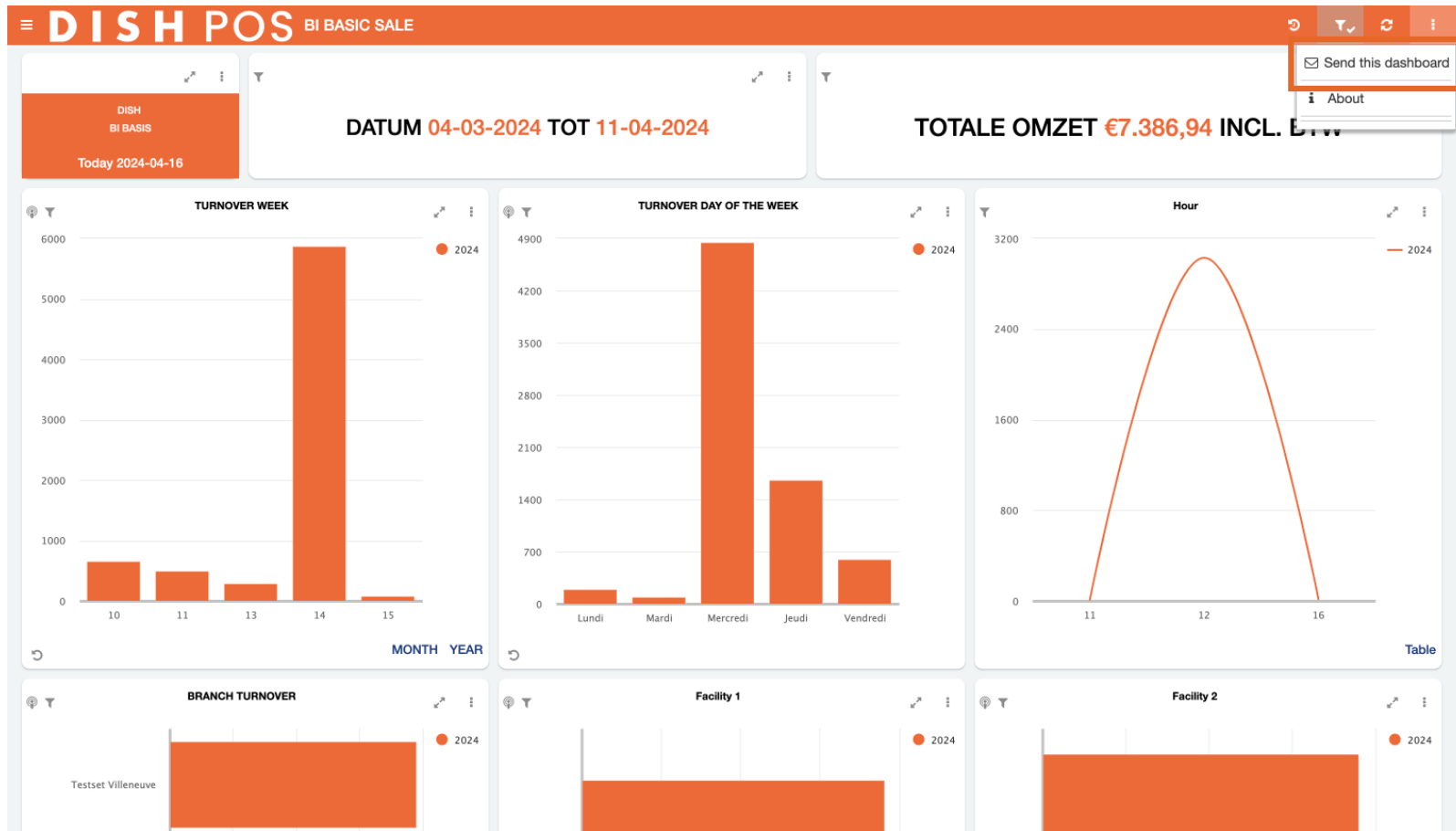


For more options, click on the **three dots**.



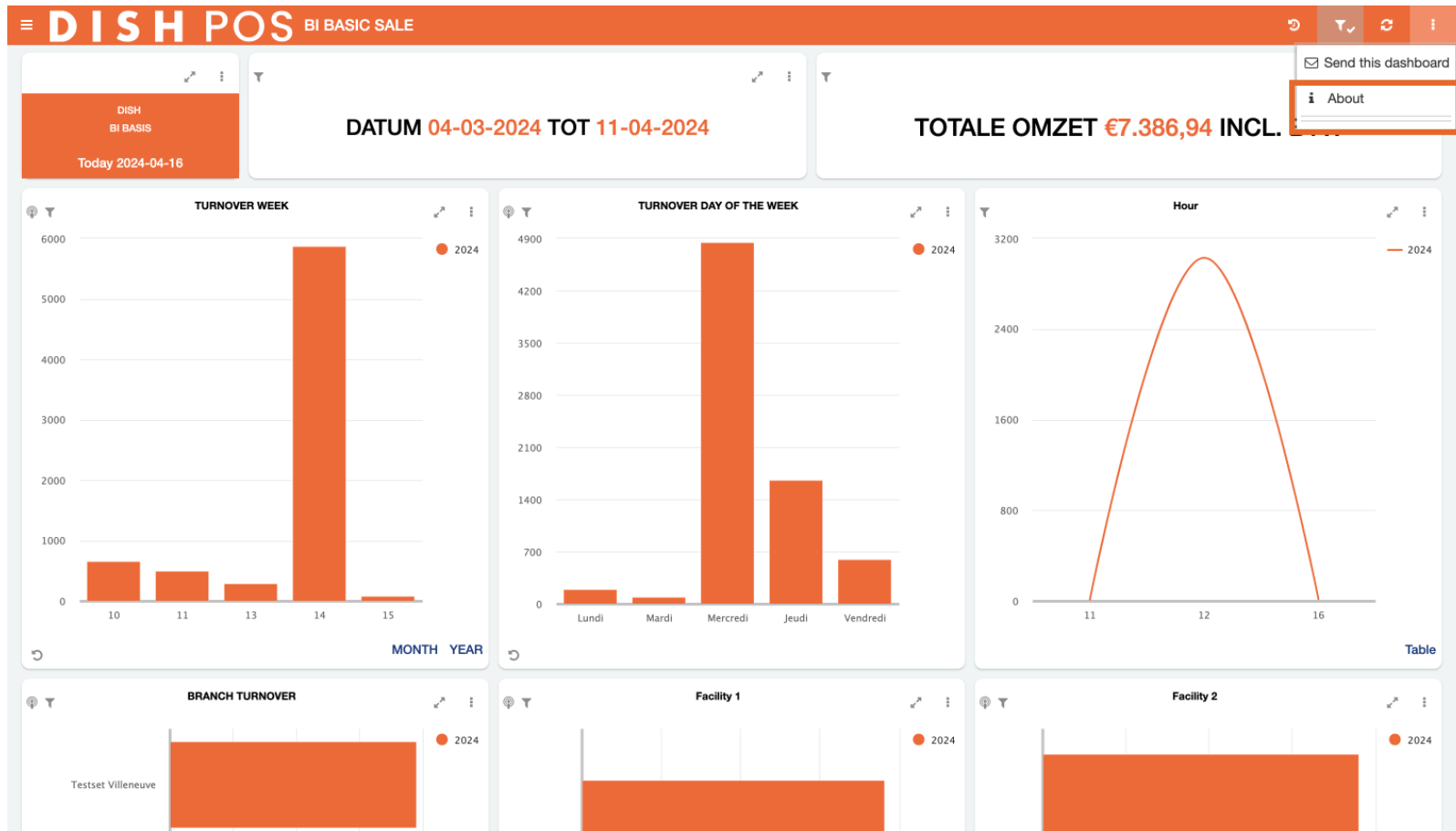


You then can send yourself the data of the dashboard via mail, simply click on **Send this dashboard**.



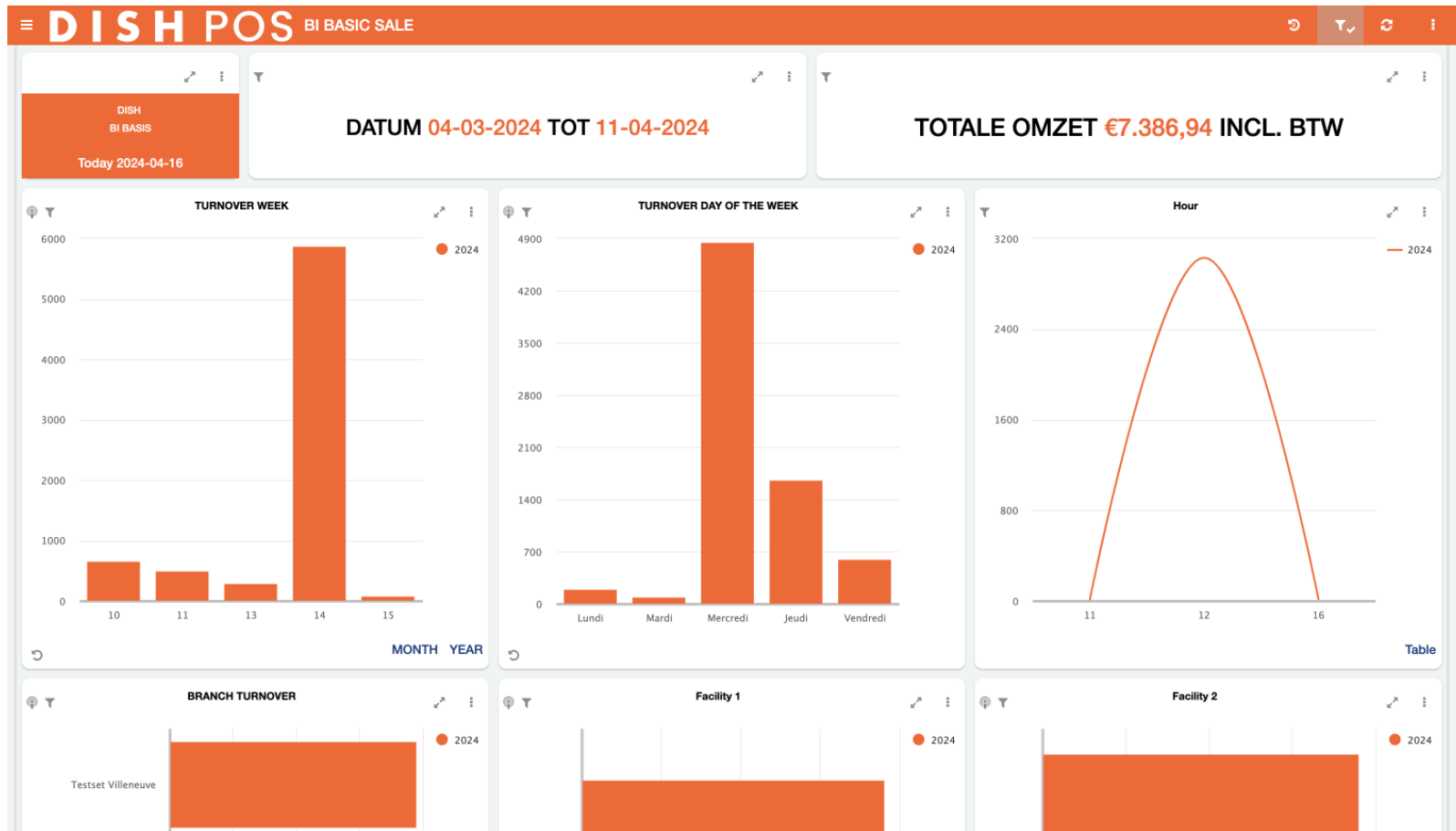


By clicking on **About**, various technical information about the DISH POS BI tool will be displayed.





That's it. You completed the tutorial and now know the DISH POS BI analytics board functions.





Scan to go to the interactive player