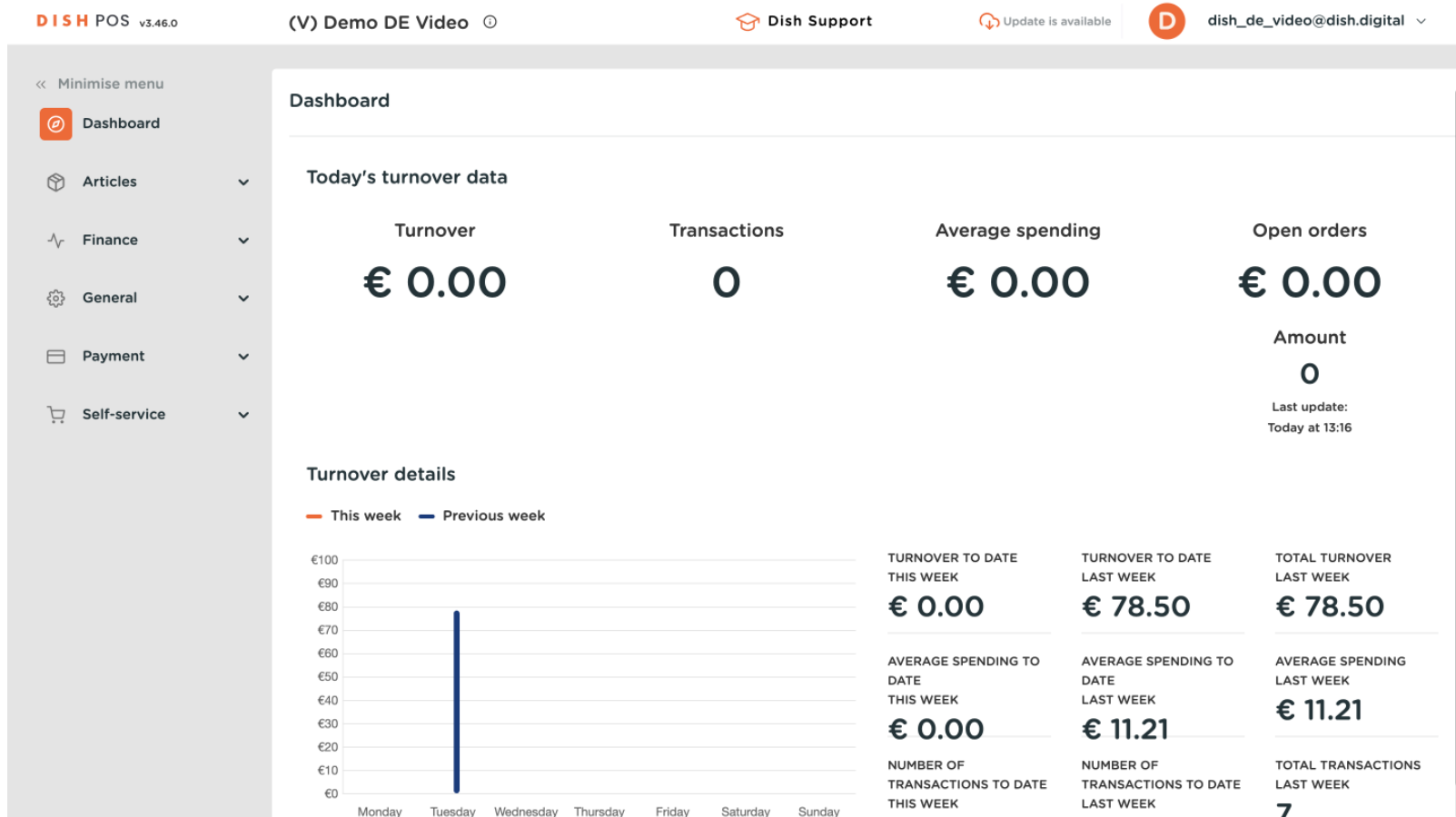




Welcome to the DISH POS dashboard. In this tutorial, we show you how to enable gift cards for your POS, so your guests can buy gift cards and pay with them.





First, click on **Articles**.

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<< Minimise menu

- Dashboard
- Articles**
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Dashboard

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			Last update: Today at 13:16

Turnover details

— This week — Previous week

TURNOVER TO DATE THIS WEEK	TURNOVER TO DATE LAST WEEK	TOTAL TURNOVER LAST WEEK
€ 0.00	€ 78.50	€ 78.50
AVERAGE SPENDING TO DATE THIS WEEK	AVERAGE SPENDING TO DATE LAST WEEK	AVERAGE SPENDING LAST WEEK
€ 0.00	€ 11.21	€ 11.21
NUMBER OF TRANSACTIONS TO DATE THIS WEEK	NUMBER OF TRANSACTIONS TO DATE LAST WEEK	TOTAL TRANSACTIONS LAST WEEK
		7



Then go to **Products** to create a new gift card.

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Dashboard

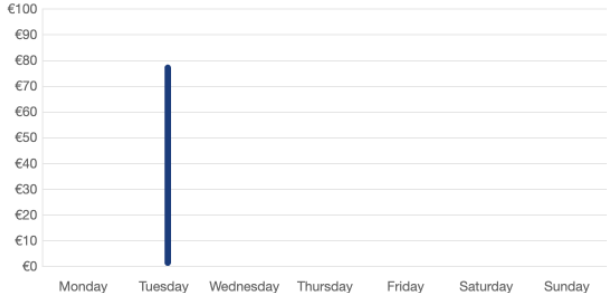
Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00

Amount
0
Last update: Today at 13:16

Turnover details

— This week — Previous week



TURNOVER TO DATE THIS WEEK	TURNOVER TO DATE LAST WEEK	TOTAL TURNOVER LAST WEEK
€ 0.00	€ 78.50	€ 78.50

AVERAGE SPENDING TO DATE THIS WEEK	AVERAGE SPENDING TO DATE LAST WEEK	AVERAGE SPENDING LAST WEEK
€ 0.00	€ 11.21	€ 11.21

NUMBER OF TRANSACTIONS TO DATE THIS WEEK	NUMBER OF TRANSACTIONS TO DATE LAST WEEK	TOTAL TRANSACTIONS LAST WEEK
		7



You are now in the overview of all your products. Click on **+ Add product** to create a new one.

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Products (157)

General Allergens

Search Product group All Show 50 Records Filter Columns **+ Add product**

ID	Name	Product group	Turnover categories	Price	Option
#164	3 Gänge Menü	Essen	Hohe Mehrwertsteuer	€ 25.90	
#165	3 Gänge Menü + Aperitiv	Essen	Hohe Mehrwertsteuer	€ 30.00	
#171	5€ Neukunden Gutschein	Gutscheine	Mehrzweckgutscheine	€ 5.00	
#98	Amaretto Disarono new	Ausländischen Spirituosen	Getränke niedrig	€ 5.25	
#168	Apfelkuchen	Nachspeisen	Küche	€ 5.95	
#167	Apfelkuchen mit Sahne	Nachspeisen	Küche	€ 6.95	
#68	Apfelsaft	Alkoholfreie Getränke	Getränke niedrig	€ 3.30	
#144	Apfelsaft test	Alkoholfreie Getränke	Getränke niedrig	€ 3.30	
#140	Apple pie	Take Away	Niedrige Mehrwertsteuer	€ 5.00	
#137	Apple pie		Niedrige Mehrwertsteuer	€ 5.00	

1 2 3 4 >



A window pops up where you can fill in the product's information. First, insert the product name into the respective **text field**.

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Add product

Article

Product description

Images

Product Information

Article

Name
Product group
None
Turnover categories*
None

Prices

Price*
0.00
Option price
0.00
VAT *
None
Open price
VAT included
Price per
Unit

Production

Production Order
Course
No...

Production attributes
None
+ Add production attributes

Pop-ups
+ Add option menu

Composites

Description

Short name

Search & Filter
Search field 1
Search field 2

Other

Store
None
Only as an option

Process
Workflow
Default
Processing type
Default

Cancel
Save and add new
Save

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For a better organisation of your products, you can assign it to a product group. Simply use the corresponding **drop-down menu**. **Note: You want to know how to add a new product? Check out our article here.**

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Add product

- # Article
- Product description
- Images
- Product Information

Article

Name* Gift card 10€ Product group **None** Turnover categories* None

Prices

Price* 0.00 Option price 0.00

VAT * None

☐ Open price

☐ VAT included

Price per

Unit

Description

Short name

Search & Filter

Search field 1

Search field 2

Other

Store None

☐ Only as an option

Process

Workflow Default

Processing type Default

Production

Production Order Course No...

Production attributes

None

+ Add production attributes

Pop-ups

+ Add option menu

Composites

Cancel
Save and add new
Save



If you assigned a product group, it automatically gets assigned to the corresponding turnover category. To assign it manually, use the corresponding **drop-down menu**. **Note: You want to know how to manage turnover categories? Check out our article here.**

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Add product
Article
Product description
Images
Product Information

Article
Name* Gift card 10€
Product group Gift cards
Turnover categories* None (Default: Gift c...

Prices
Price* 0.00
Option price 0.00
VAT* 0% -...
(Warning. Article group changed!)
Open price
VAT included
(Warning. Article group changed!)

Description
Short name
Search & Filter
Search field 1
Search field 2
Other
Store None
Only as an option
Process
Workflow Default
Processing type Default

Production
Production Order
Course No...
Production attributes
None
+ Add production attributes
Pop-ups
+ Add option menu

Cancel
Save and add new
Save



Now enter a price by using the corresponding **field**.

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Add product

Article

Product description
Images
Product Information

Article

Name* Gift card 10€
Product group Gift cards
Turnover categories* None (Default: Gift c...

Prices

Price* 0.00
Option price 0.00
VAT* 0% -...
(Warning. Article group changed!)
☐ Open price
☐ VAT included
(Warning. Article group changed!)

Production
Production Order
Course No...
Production attributes
None
+ Add production attributes
Pop-ups
+ Add option menu

Description

Short name
Search & Filter
Search field 1
Search field 2
Other
Store None
☐ Only as an option
Process
Workflow Default
Processing type Default

Cancel
Save and add new
Save



The following two steps are specifically gift card related. Under Process select the **Native gift card top-on** workflow by using the corresponding **drop-down menu**. **Note: Contact your sales representative if this option is not displayed.**

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Add product

Article

Product description

Images

Product Information

Article

Name* Gift card 10€
Product group Gift cards
Turnover categories* None (Default: Gift c...

Price* 10.00
Option price 0.00
Short name

VAT * 0% -...
(Warning. Article group changed!)
Price per
Unit

☐ Open price
☐ VAT included
(Warning. Article group changed!)

Production
Production Order
Course No...

Production attributes
None
+ Add production attributes

Pop-ups
+ Add option menu

Composites

Search & Filter
Search field 1
Search field 2

Other
Store None
☐ Only as an option

Process
Workflow Default
Processing type Default
Packaging profile None

Cancel
Save and add new
Save



And for the processing type, select **Top-on** by using the corresponding **drop-down menu**.

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Add product

Article

Product description
Images
Product Information

Article

Name* Gift card 10€
Product group Gift cards
Turnover categories* None (Default: Gift c...

Price* 10.00
Option price 0.00
Short name

VAT* 0% -...
(Warning: Article group changed!)
Price per
Unit

☐ Open price
☐ VAT included
(Warning: Article group changed!)

Production
Production Order
Course No...

Production attributes
None
+ Add production attributes

Pop-ups
+ Add option menu

Composites

Search & Filter
Search field 1
Search field 2

Other
Store None
☐ Only as an option

Process
Workflow Native...
Processing type Default
Packaging profile None

Cancel
Save and add new
Save



Then click on **Save** to create the new gift card.

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Add product

- # Article**
- Product description
- Images
- Product Information

Article

Name* Gift card 10€ Product group Gift cards Turnover categories* None (Default: Gift c...

Price* 10.00 Option price 0.00 Short name

VAT* 0% -... (Warning. Article group changed!)

Price per

Unit

Open price

VAT included (Warning. Article group changed!)

Production

Production Order Course No...

Production attributes

None

+ Add production attributes

Pop-ups

+ Add option menu

Composites

Search & Filter

Search field 1

Search field 2

Other

Store None

Only as an option

Process

Workflow Native...

Processing type Top-up

Packaging profile None

Cancel

Save and add new

Save



When you offer your guests gift cards, they need to be able to pay with them as well. Therefore, we now need to create a new payment method. To do so, go to **Payment**.

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Products (157)

General Allergens

Search
Product group: All
Show 50 Records
Filter
Columns
Add product

ID	Name	Product group	Turnover categories	Price	Option
#164	3 Gänge Menü	Essen	Hohe Mehrwertsteuer	€ 25.90	
#165	3 Gänge Menü + Aperitiv	Essen	Hohe Mehrwertsteuer	€ 30.00	
#171	5€ Neukunden Gutschein	Gutscheine	Mehrzweckgutscheine	€ 5.00	
#98	Amaretto Disaronno new	Ausländischen Spirituosen	Getränke niedrig	€ 5.25	
#168	Apfelkuchen	Nachspeisen	Küche	€ 5.95	
#167	Apfelkuchen mit Sahne	Nachspeisen	Küche	€ 6.95	
#68	Apfelsaft	Alkoholfreie Getränke	Getränke niedrig	€ 3.30	
#144	Apfelsaft test	Alkoholfreie Getränke	Getränke niedrig	€ 3.30	
#140	Apple pie	Take Away	Niedrige Mehrwertsteuer	€ 5.00	
#137	Apple pie		Niedrige Mehrwertsteuer	€ 5.00	



Then select **Payment methods**.

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 - Payment method menu
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Products (158)

General Allergens

Q Search Product group All Show 50 Records Filter Columns + Add product

ID	Name	Product group	Turnover categories	Price	Option
#164	3 Gänge Menü	Essen	Hohe Mehrwertsteuer	€ 25.90	
#165	3 Gänge Menü + Aperitiv	Essen	Hohe Mehrwertsteuer	€ 30.00	
#171	5€ Neukunden Gutschein	Gutscheine	Mehrzweckgutscheine	€ 5.00	
#98	Amaretto Disarono new	Ausländischen Spirituosen	Getränke niedrig	€ 5.25	
#168	Apfelkuchen	Nachspeisen	Küche	€ 5.95	
#167	Apfelkuchen mit Sahne	Nachspeisen	Küche	€ 6.95	
#68	Apfelsaft	Alkoholfreie Getränke	Getränke niedrig	€ 3.30	
#144	Apfelsaft test	Alkoholfreie Getränke	Getränke niedrig	€ 3.30	
#140	Apple pie	Take Away	Niedrige Mehrwertsteuer	€ 5.00	
#137	Apple pie		Niedrige Mehrwertsteuer	€ 5.00	

1 2 3 4 >



You are now in the overview of all your payment methods. Click on **+ Add payment method** to create a new one.

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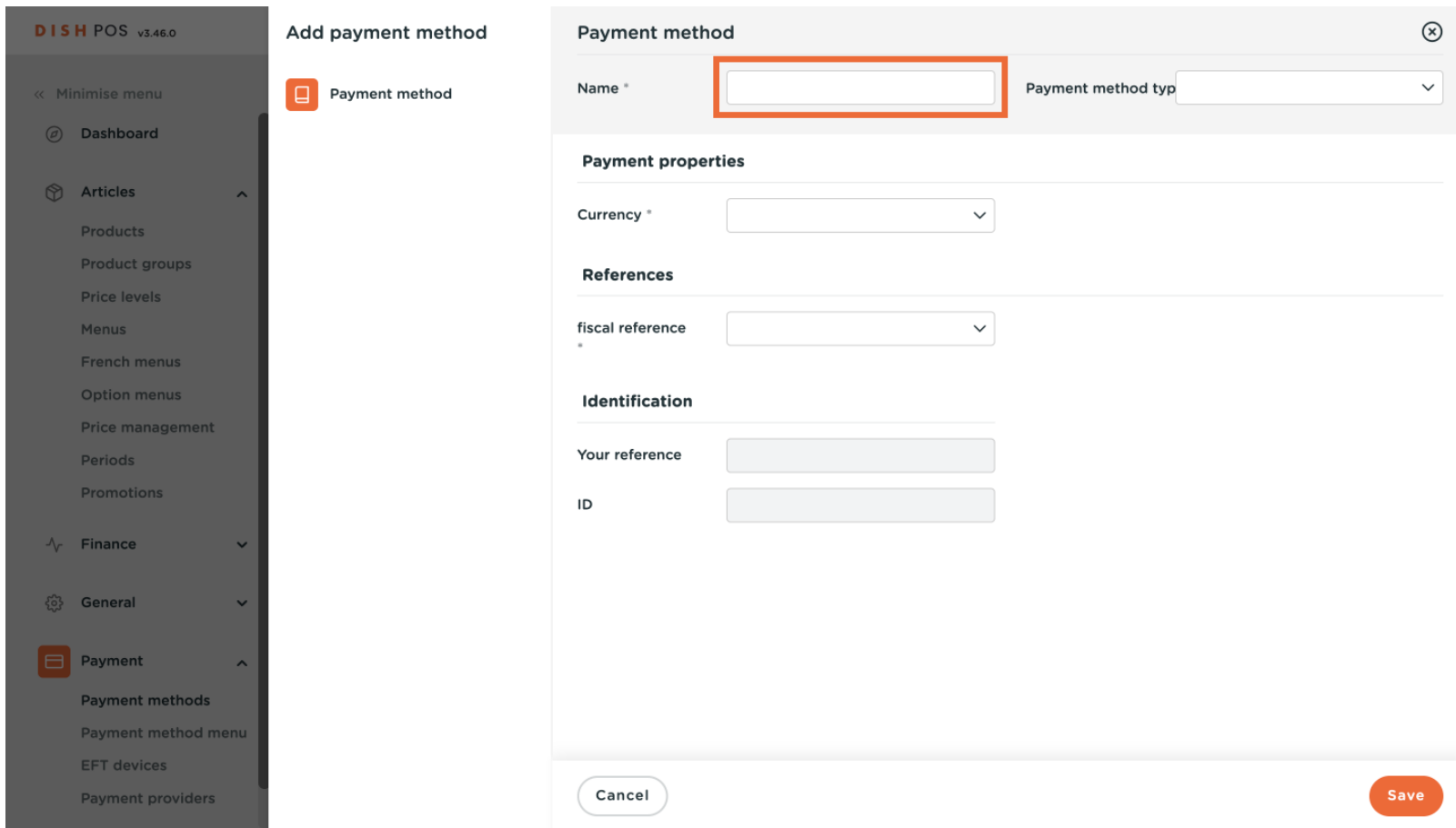
Payment methods

+ Add payment method

	Reference	Name	Type	Currency
	700118fe-40af-42f0-9391-00e2eff3	Bargeld	Cash	€
	4	Gift Card (TEST)	Cash	€
	1b2172e8-c9f5-4230-91ad-86610ba	iDeal	External payment method	€
	7f6c9332-a653-485c-982f-244af28	upFront	External payment method	€
	bb6752bf-62b9-4802-8087-a5e9b0	Web Pin	External payment method	€
	bccb39ca-0e51-4436-8e54-615c98	Sofort Banking	External payment method	€
	b34d8503-64fc-45b4-9fb0-46910e	Mistercash	External payment method	€
	9e0ee90e-7c49-49ef-9451-a5099f	Creditcard Online	External payment method	€
	a3305ab4-9b00-4f32-954a-daa91e	Giropay	External payment method	€
	2d72ba52-d961-4d25-9758-804d15	Maestro	External payment method	€



A window pops up where you can fill in the payment method's information. First, insert the name into the respective **text field**.



The screenshot shows the DISH POS v3.46.0 interface. On the left is a sidebar menu with options: Minimise menu, Dashboard, Articles (with sub-items: Products, Product groups, Price levels, Menus, French menus, Option menus, Price management, Periods, Promotions), Finance, General, and Payment (with sub-items: Payment methods, Payment method menu, EFT devices, Payment providers). The 'Payment' section is expanded, and the 'Payment method' option is selected.

The main window is titled 'Add payment method' and contains a form for creating a new payment method. The form has the following sections:

- Payment method**: Contains a 'Name *' text field (highlighted with an orange border) and a 'Payment method type' dropdown menu.
- Payment properties**: Contains a 'Currency *' dropdown menu.
- References**: Contains a 'fiscal reference *' dropdown menu.
- Identification**: Contains two text fields: 'Your reference' and 'ID'.

At the bottom of the form are two buttons: 'Cancel' and 'Save'.



And then assign it to the payment method type **Native gift card** by using the corresponding **drop-down menu**. **Note: Contact your sales representative if this option is not displayed.**

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Add payment method

Payment method

Payment method

Name *

Gift card

Payment method type

Payment properties

Currency *

References

fiscal reference *

Identification

Your reference

ID

Cancel

Save



Now select the currency of the gift card payment method by using the corresponding **drop-down menu**.

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Add payment method
Payment method

Payment method
X

Name *
Gift card
Payment method type
Native gift card

Payment properties

Currency *

References

fiscal reference *

Identification

Your reference

ID

Cancel
Save



Afterwards, select the fiscal reference **Voucher payment** by using the corresponding **drop-down menu**.

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Add payment method
Payment method

Payment method
Name *
Gift card
Payment method type
Native gift card

Payment properties
Currency *
Euro

References
fiscal reference *

Identification
Your reference
ID

Cancel
Save

Once done, click on **Save** to create the new payment method.

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Add payment method
Payment method

Payment method
Name *
Gift card
Payment method type
Native gift card

Payment properties
Currency *
Euro

References
fiscal reference *
Voucher payment

Identification
Your reference
ID

Cancel
Save



Great! You have created the basic functionality to use a gift card. We now recommend assigning the gift card to a menu, for better usability in the app. Check out our article on how to manage menus [here](#).

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Payment methods

+ Add payment method

	Reference	Name	Type	Currency
 	700118fe-40af-42f0-9391-00e2eff3	Bargeld	Cash	€
 	4	Gift Card (TEST)	Cash	€
 	1b2172e8-c9f5-4230-91ad-86610ba	iDeal	External payment method	€
 	7f6c9332-a653-485c-982f-244af28	upFront	External payment method	€
 	bb6752bf-62b9-4802-8087-a5e9b0	Web Pin	External payment method	€
 	bccb39ca-0e51-4436-8e54-615c98	Sofort Banking	External payment method	€
 	b34d8503-64fc-45b4-9fb0-46910e	Mistercash	External payment method	€
 	9e0ee90e-7c49-49ef-9451-a5099f	Creditcard Online	External payment method	€
 	a3305ab4-9b00-4f32-954a-daa91e	Giropay	External payment method	€
 	2d72ba52-d961-4d25-9758-804d15	Maestro	External payment method	€



In addition to that, we recommend you to add your new payment method to the respective payment method menu. Check out our article on how to manage those [here](#).

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+ Add payment method

Reference	Name	Type	Currency
700118fe-40af-42f0-9391-00e2eff3	Bargeld	Cash	€
4	Gift Card (TEST)	Cash	€
1b2172e8-c9f5-4230-91ad-86610ba	iDeal	External payment method	€
7f6c9332-a653-485c-982f-244af28	upFront	External payment method	€
bb6752bf-62b9-4802-8087-a5e9b0	Web Pin	External payment method	€
bccb39ca-0e51-4436-8e54-615c98	Sofort Banking	External payment method	€
b34d8503-64fc-45b4-9fb0-46910e	Mistercash	External payment method	€
9e0ee90e-7c49-49ef-9451-a5099f	Creditcard Online	External payment method	€
a3305ab4-9b00-4f32-954a-daa91e	Giropay	External payment method	€
2d72ba52-d961-4d25-9758-804d15	Maestro	External payment method	€



That's it. You completed the tutorial and now know how to create gift cards. **Note: Since there have been changes made, you need to send those to your system, by directing to the general settings.**

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+ Add payment method

Reference	Name	Type	Currency
700118fe-40af-42f0-9391-00e2eff3	Bargeld	Cash	€
4	Gift Card (TEST)	Cash	€
1b2172e8-c9f5-4230-91ad-86610ba	iDeal	External payment method	€
7f6c9332-a653-485c-982f-244af28	upFront	External payment method	€
bb6752bf-62b9-4802-8087-a5e9b0	Web Pin	External payment method	€
bccb39ca-0e51-4436-8e54-615c98	Sofort Banking	External payment method	€
b34d8503-64fc-45b4-9fb0-46910e	Mistercash	External payment method	€
9e0ee90e-7c49-49ef-9451-a5099f	Creditcard Online	External payment method	€
a3305ab4-9b00-4f32-954a-daa91e	Giropay	External payment method	€
2d72ba52-d961-4d25-9758-804d15	Maestro	External payment method	€



Scan to go to the interactive player