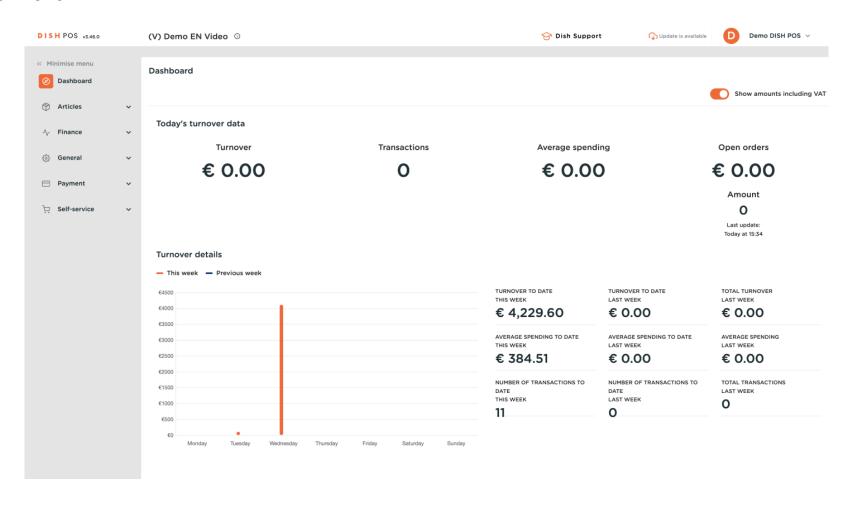
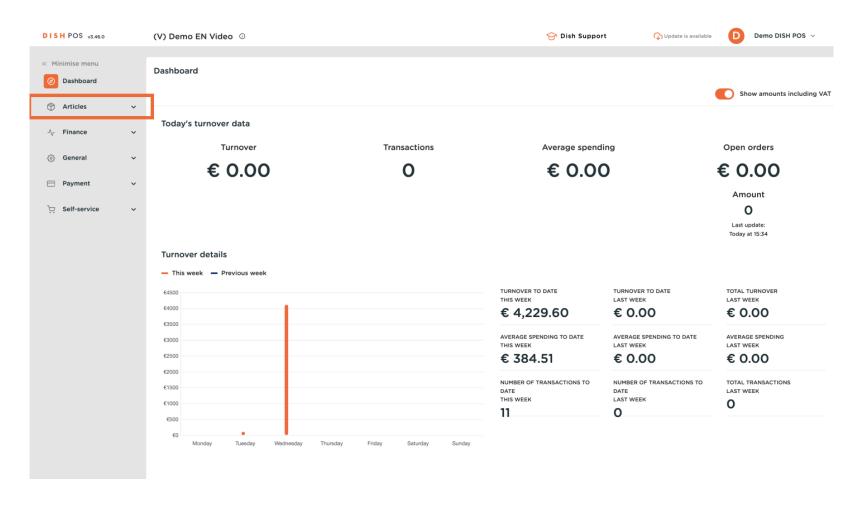


Welcome to the DISH POS dashboard. In this tutorial, we will show you how to add a product and add it to a menu.



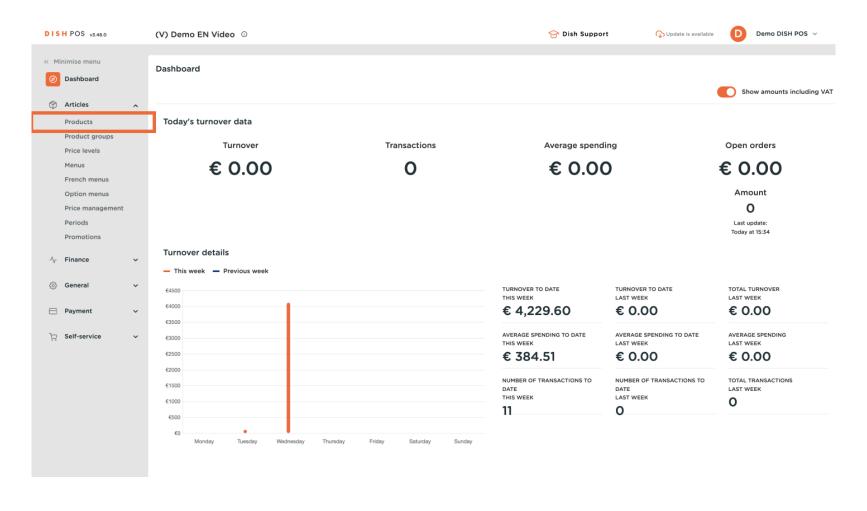


First, click on Articles.



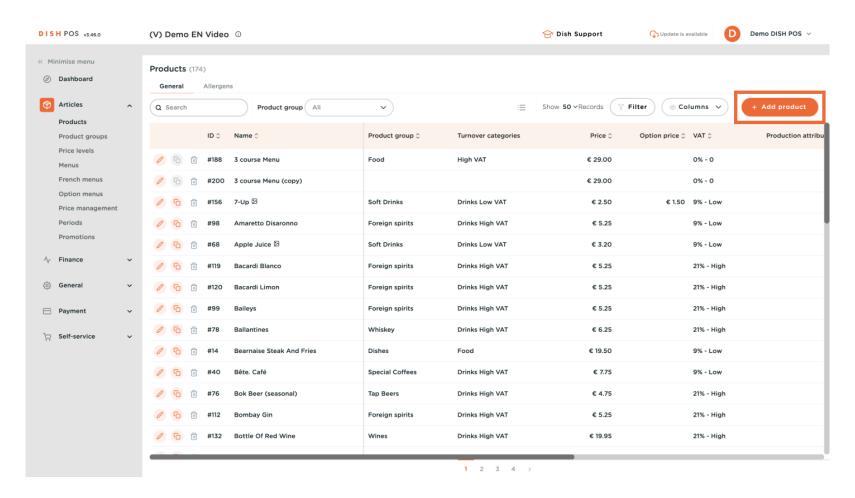


Then click on Products.



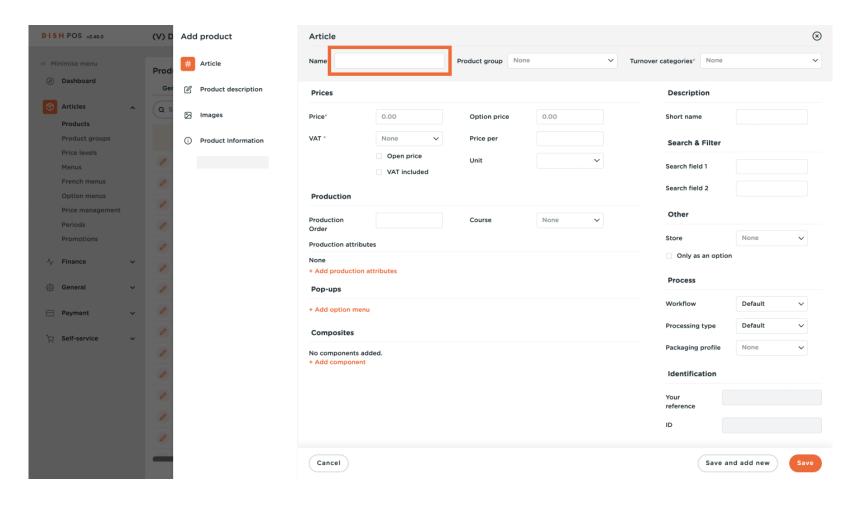


• Once you are in the overview of all your products, click on + Add Product.



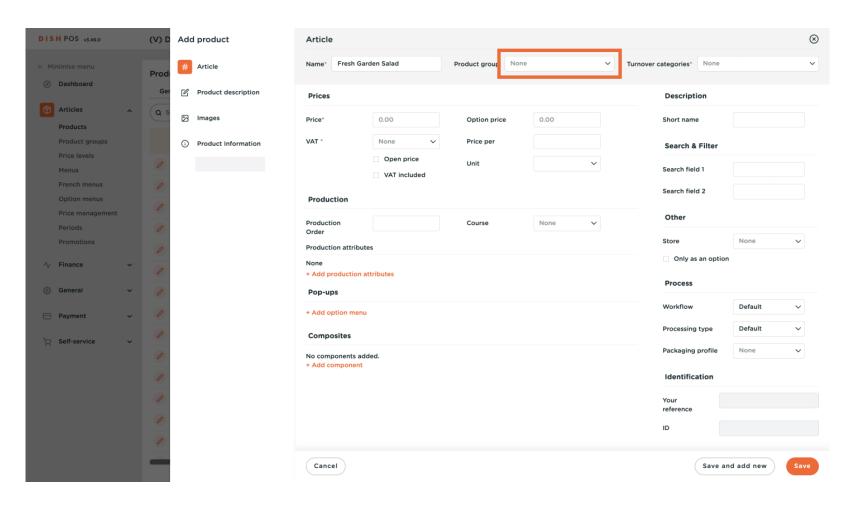


Then fill in the name of the product by using the corresponding text field.



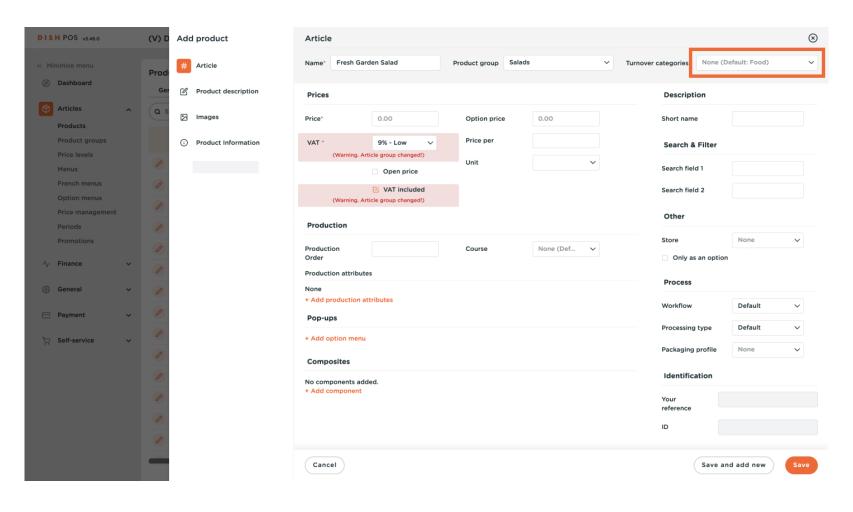


And assign the product to a product group by selecting a group through the drop-down menu.



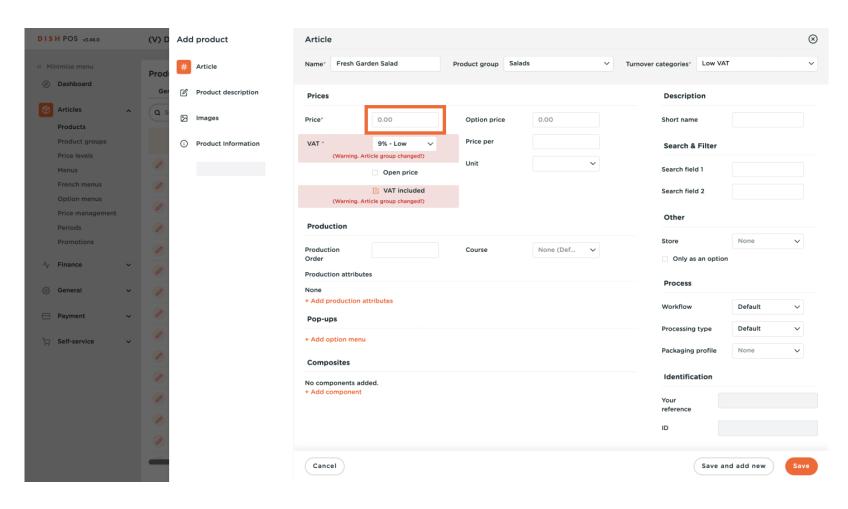


Afterwards, select the turnover group through the drop-down menu.



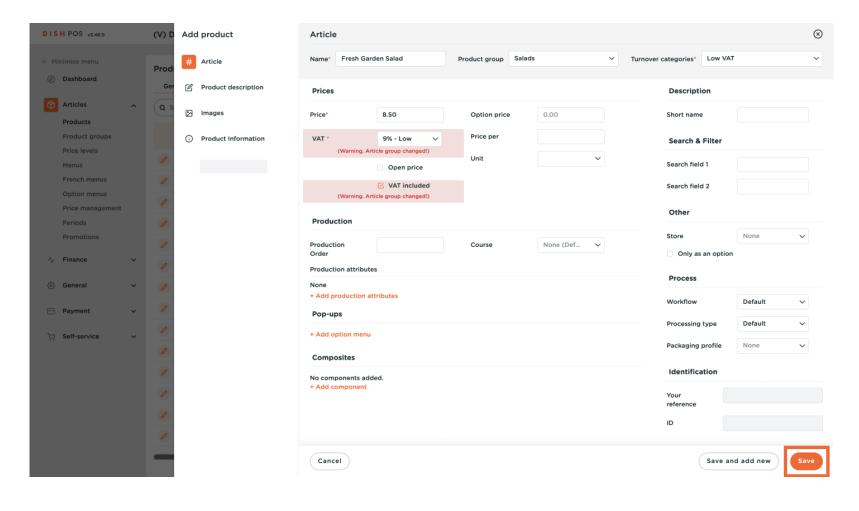


Then enter a price by using the respective field.



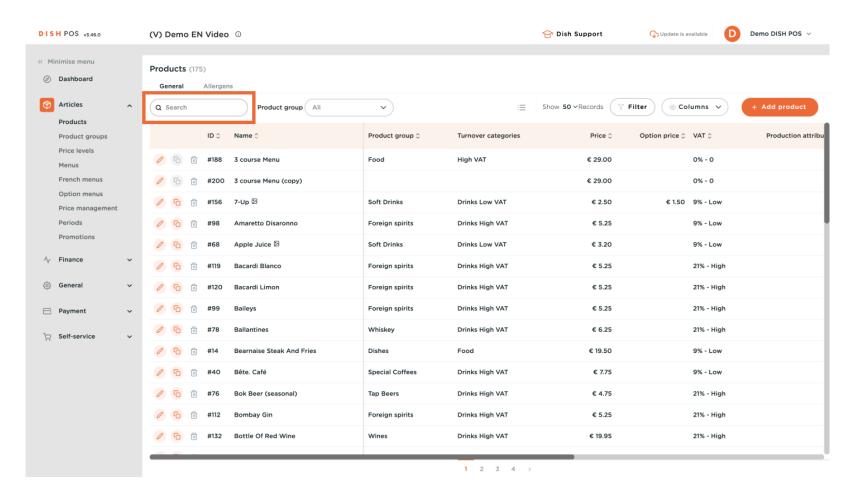


• Once you set up the product details, click on Save to apply your changes.



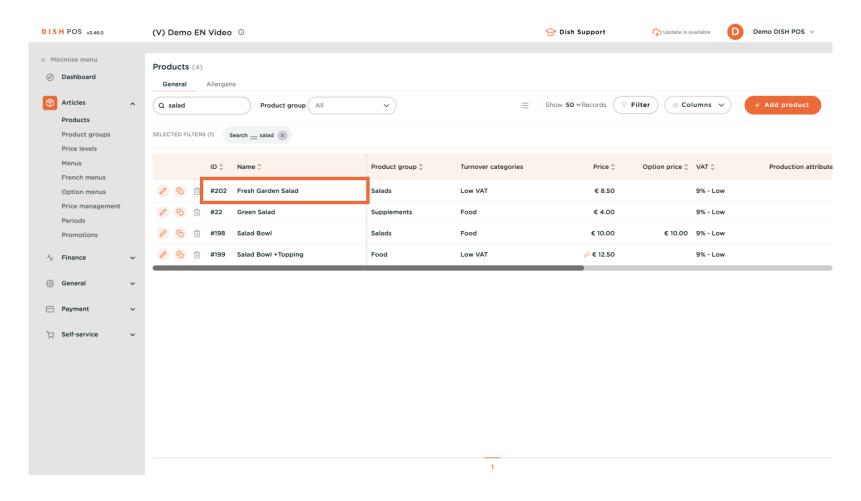


To verify if the product got added, you can use the search function.



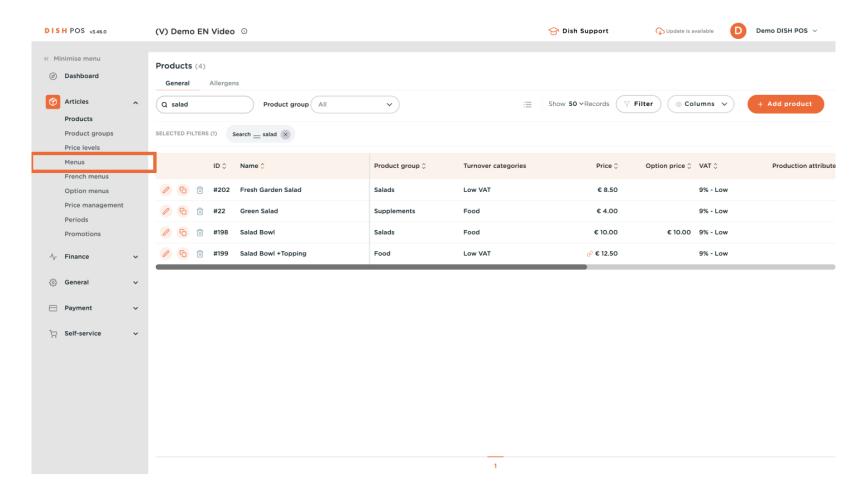


You will then find your searched product below.



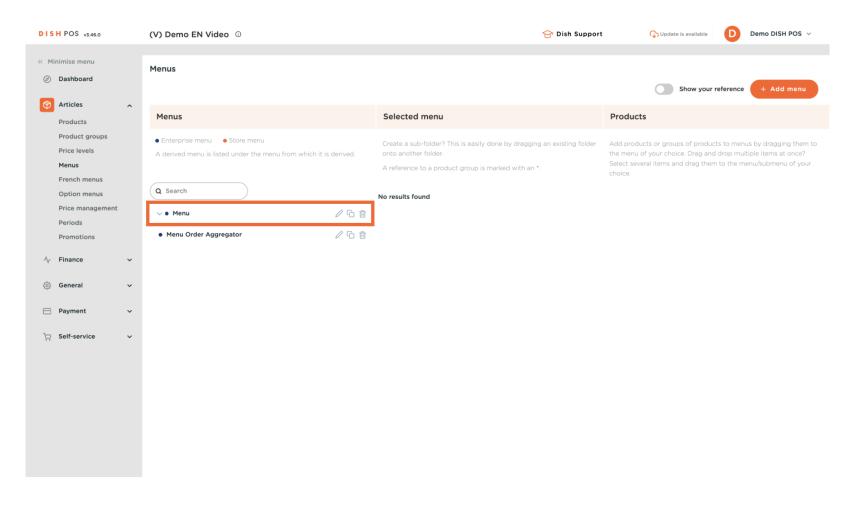


To now add this product to a menu, click on Menus.



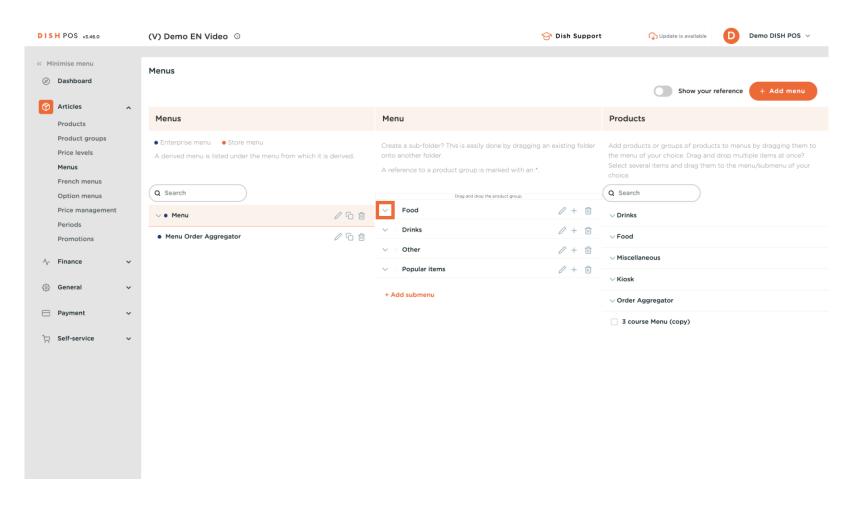


Click on the menu you like to add your new product to.



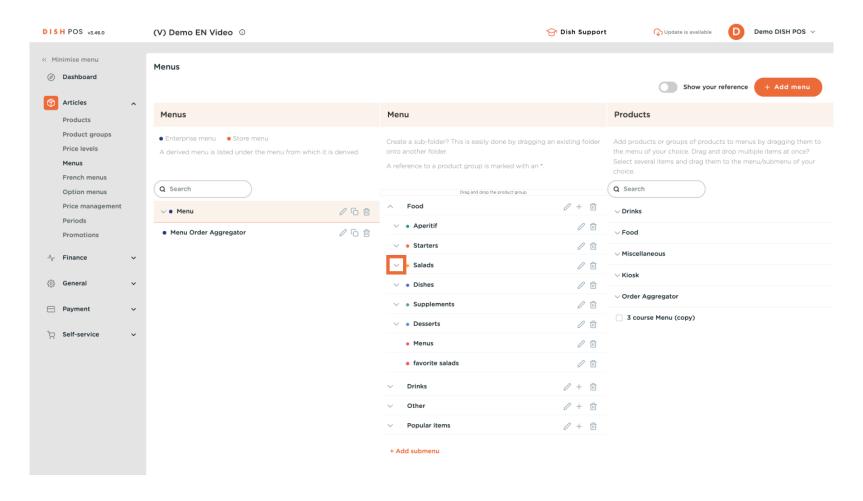


Then open the sub menu via the down-facing arrow in which the product shall be placed.



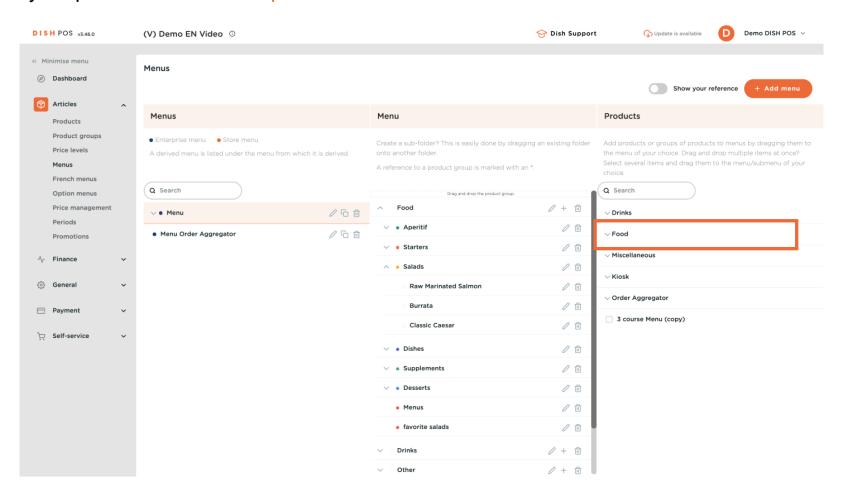


Repeat the last step until you arrived at the desired menu.



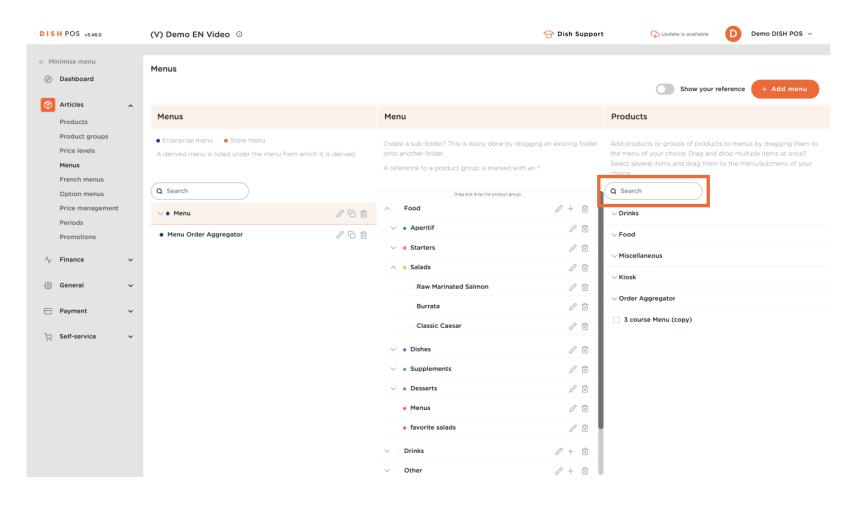


• Once you opened the final category you want to place your product in, go to the Products column and select your product from the drop-down menus.



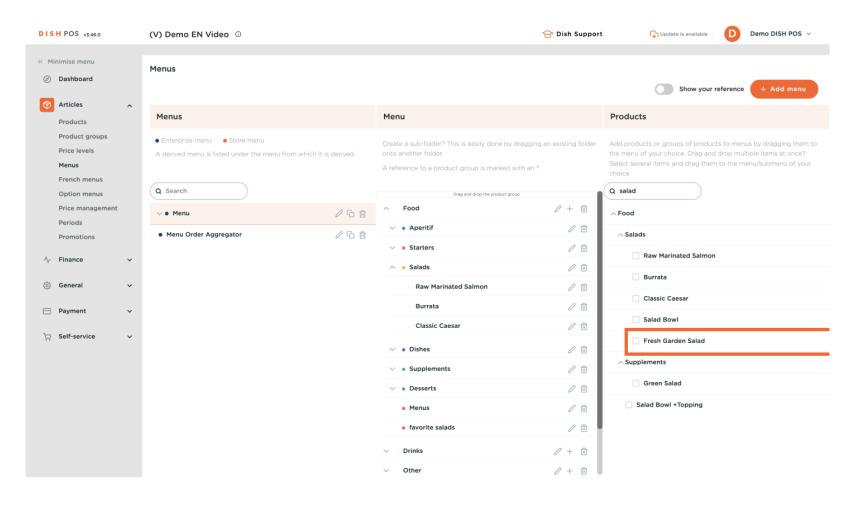


Or search for your product with the search bar.



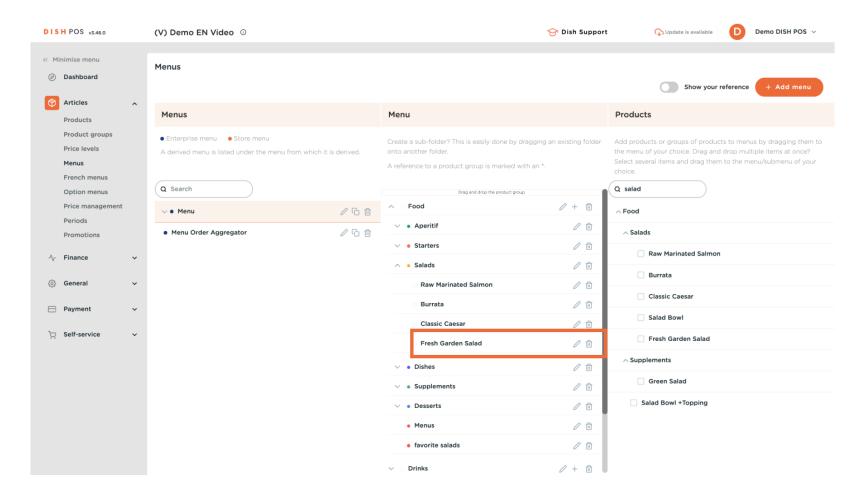


Then drag and drop your selected product into the previously selected category.



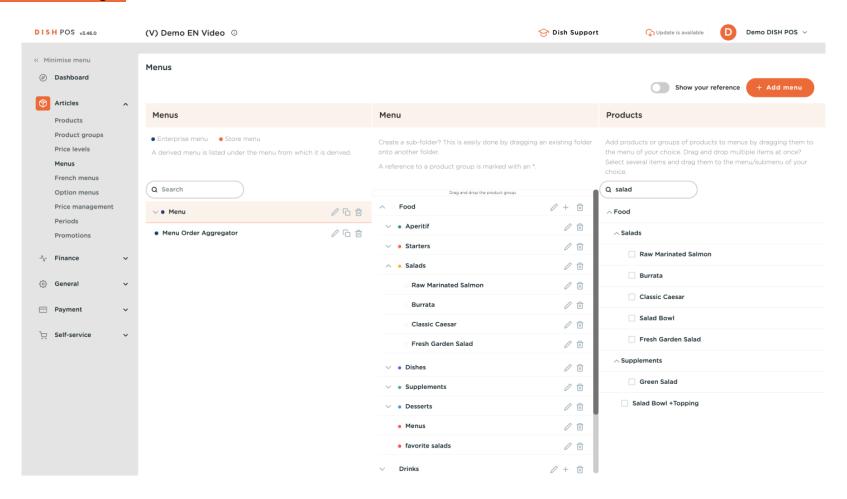


Your product got now added to the menu.





That's it. You completed the tutorial and now know how to add a product and add it to a menu. Note: Since there have been changes made, you need to send those to your system, by directing to the general settings.







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