

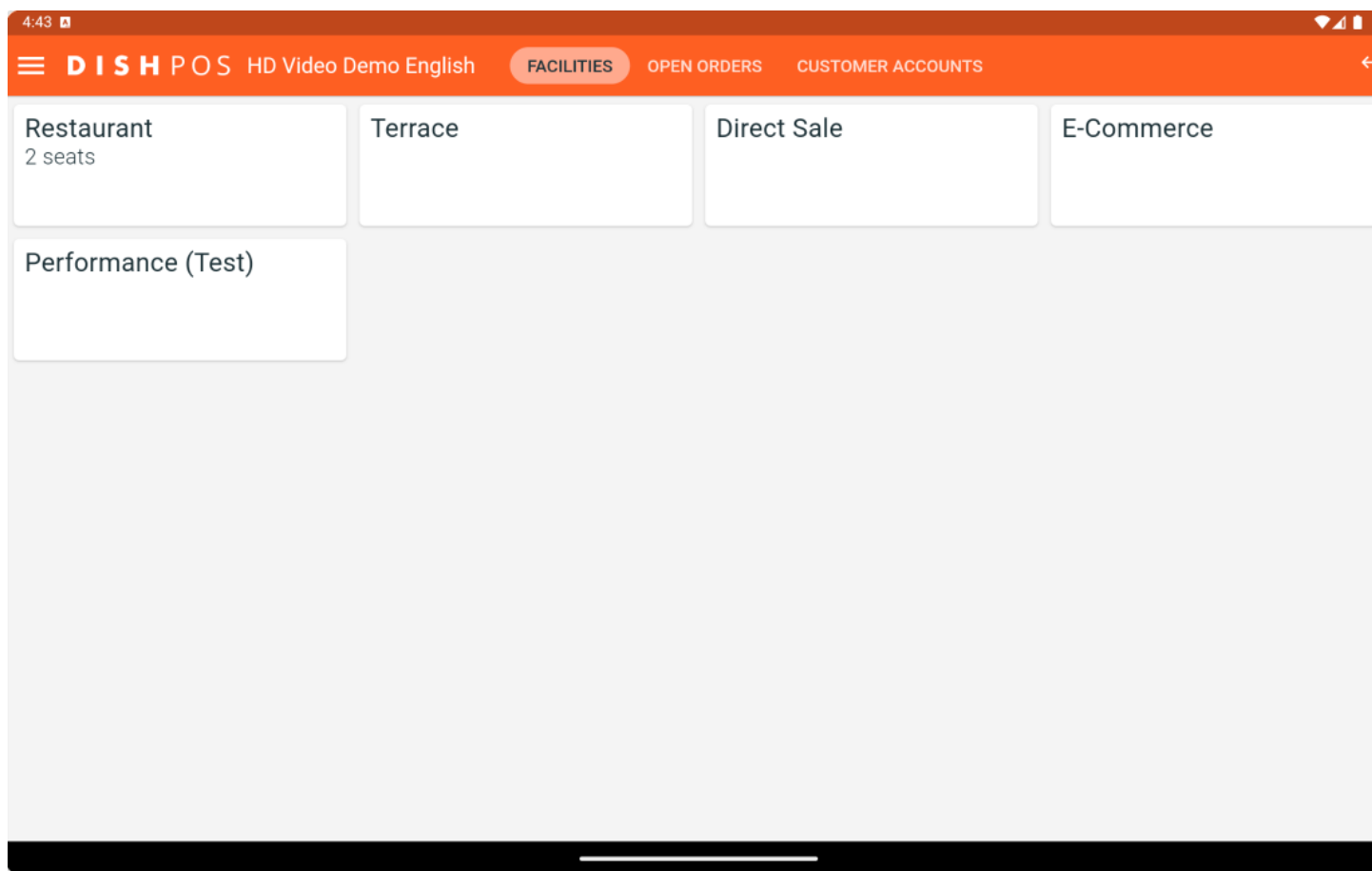


DISH
by METRO

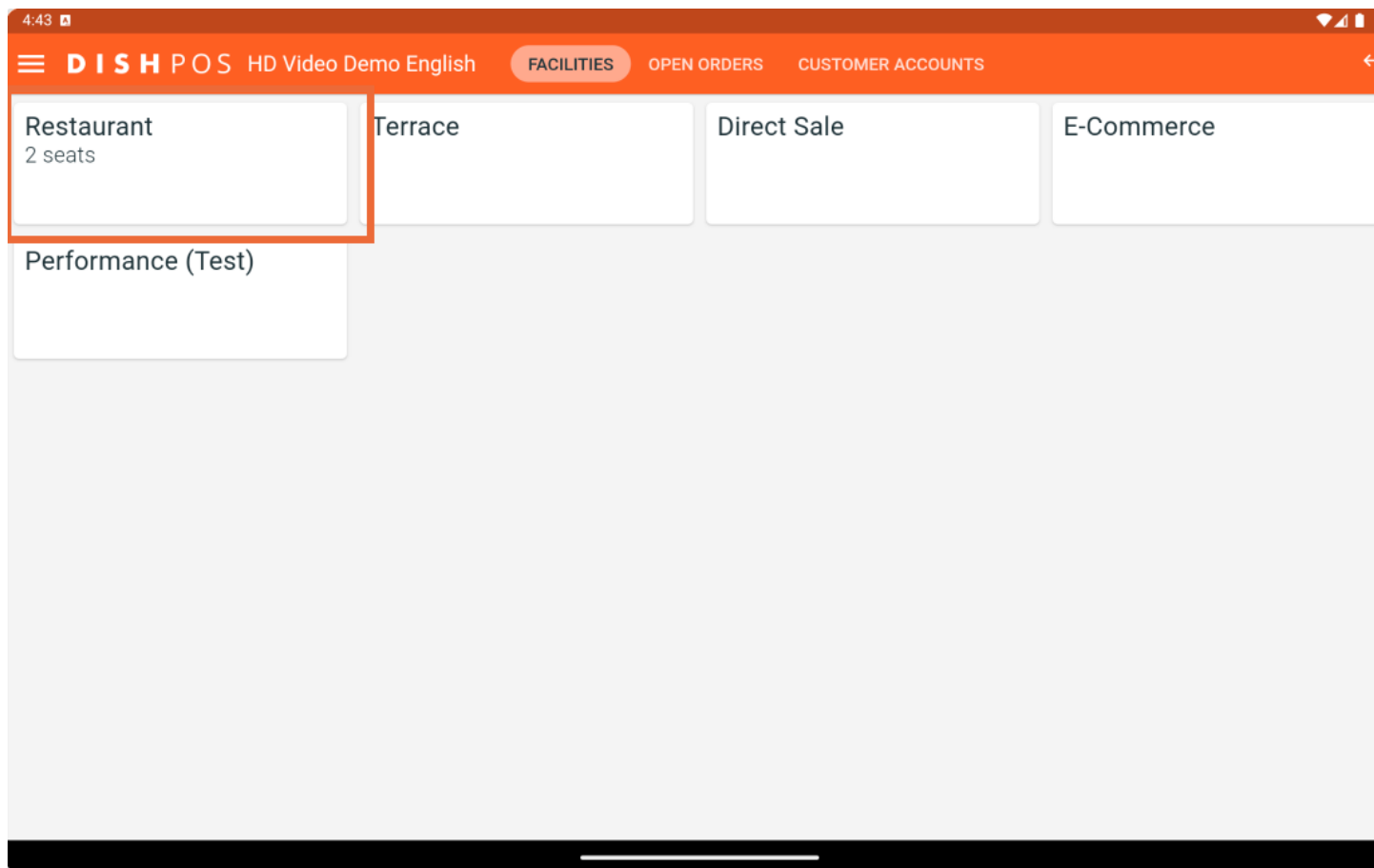
How do I search for a product in the POS app?



Welcome to the DISH POS app. In this tutorial, we show you how to search for a product in the ordering process.

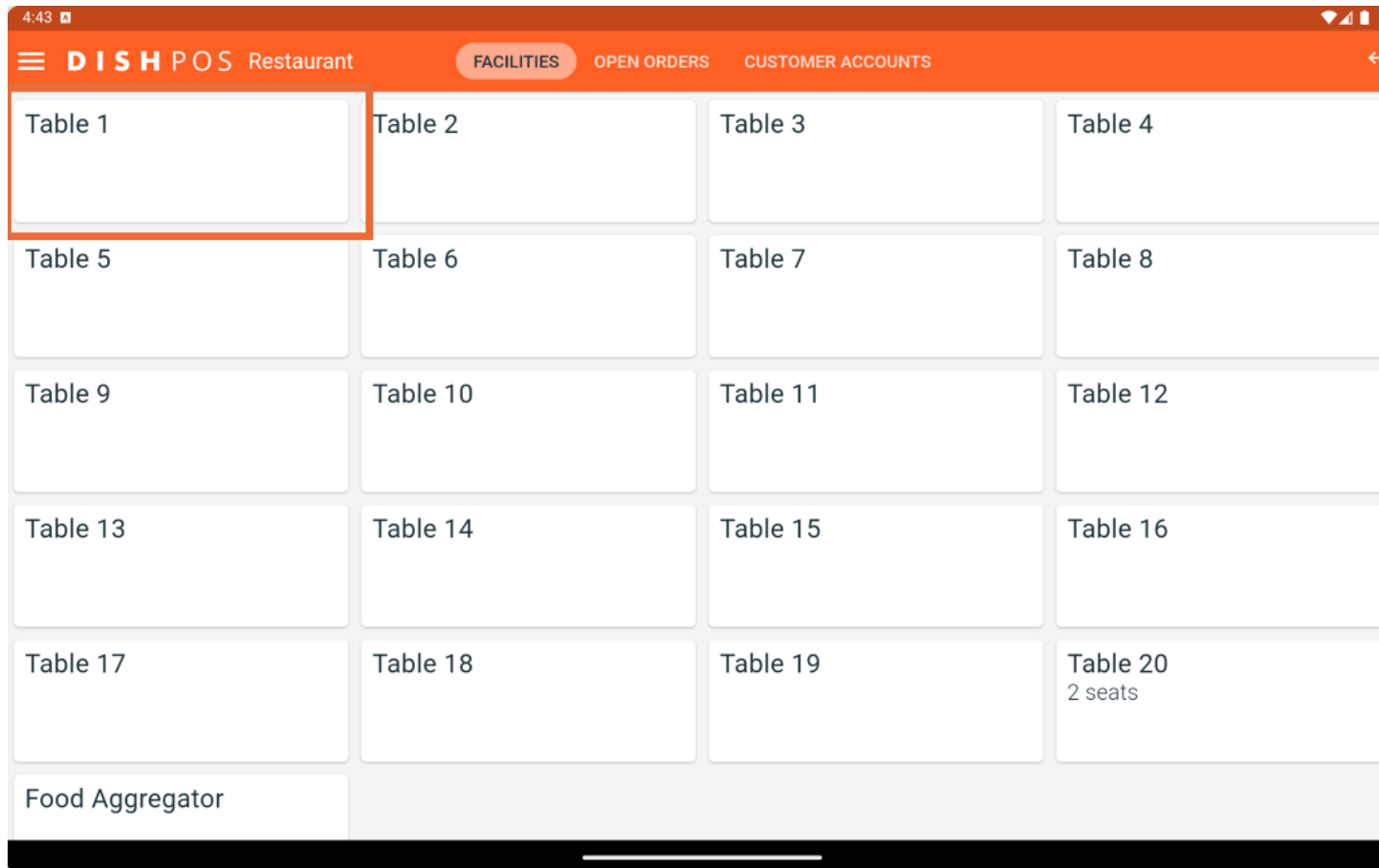


First, select the **area** in which you want to open a new order.



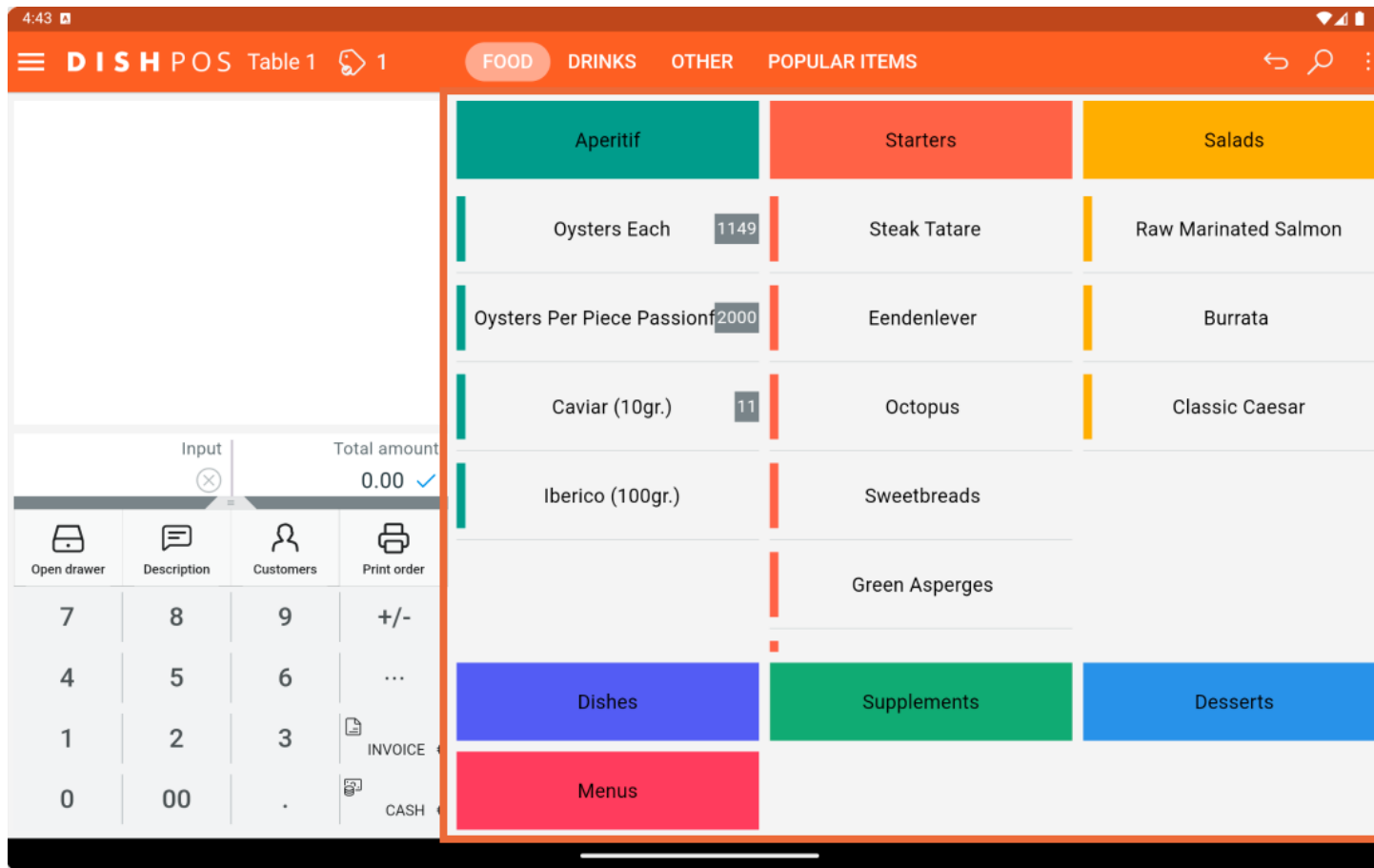


Then open a **table**.





You are now in the view of an open table. From here, you can swipe through the **menus** left to right to navigate.





Or simply tap on the corresponding **menu**.

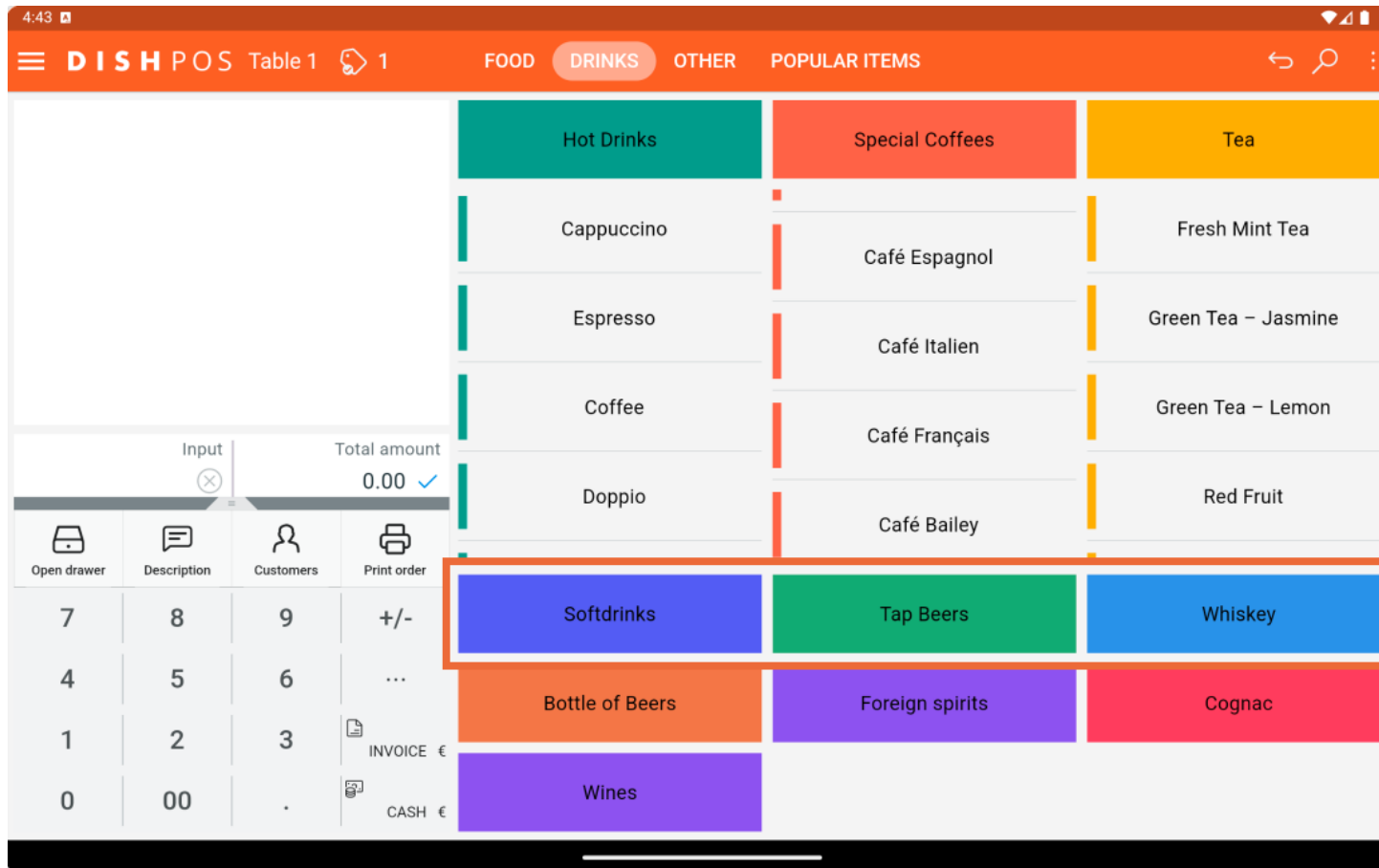




For menu categories that contain more products than can be displayed in one **column**, you can scroll through them.

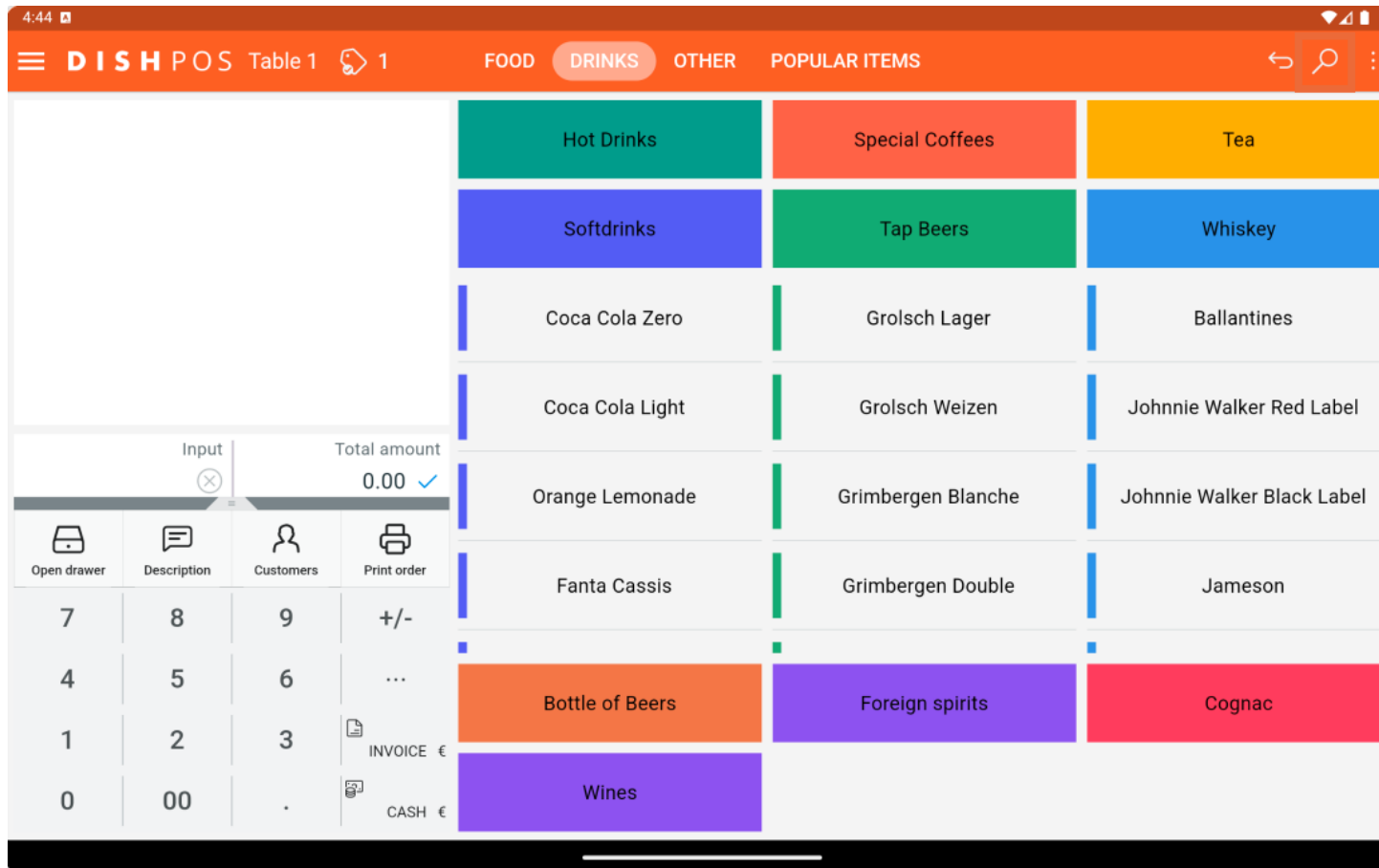


To display the other **categories** in that menu, simply press on them.



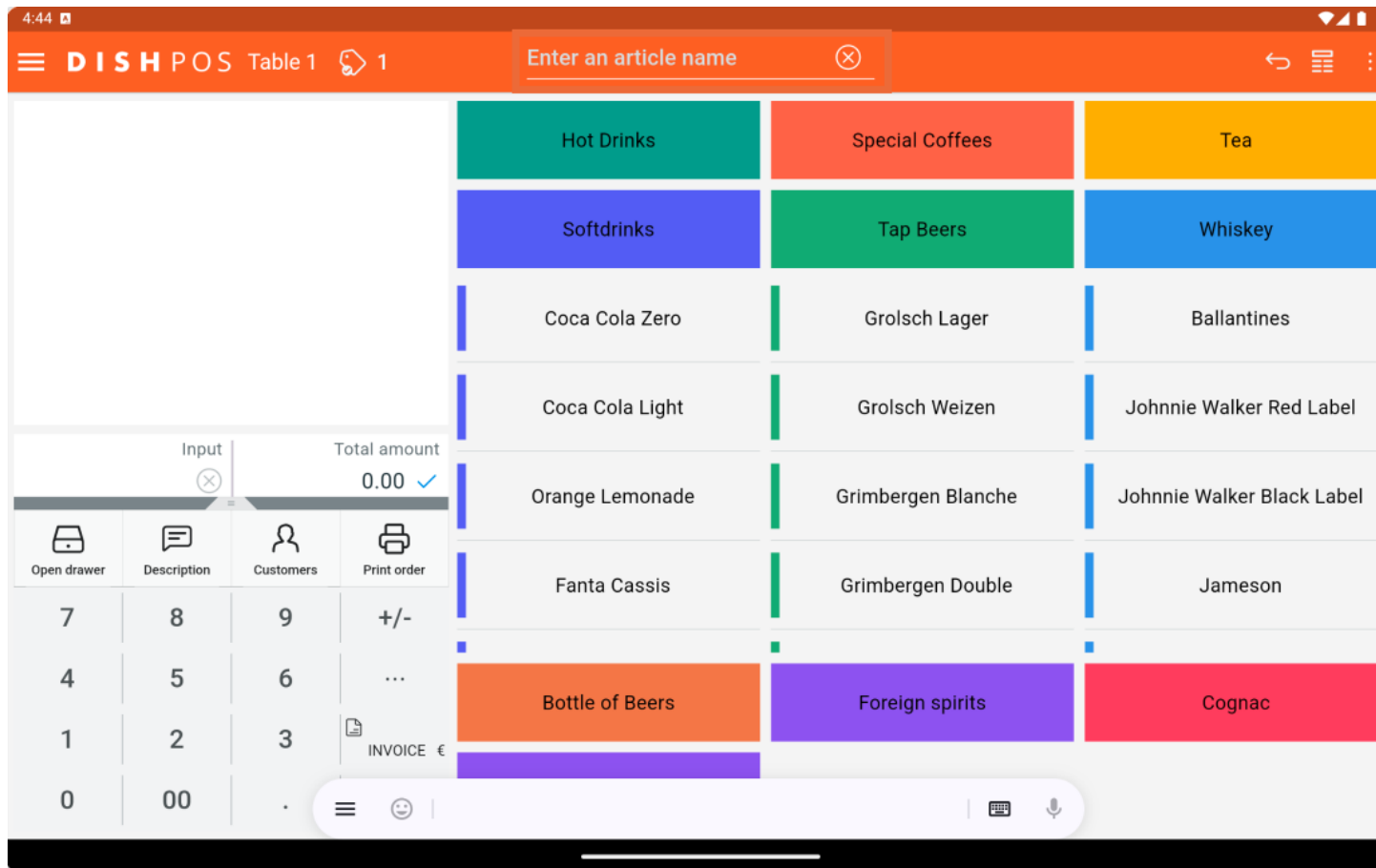


When you want to search a product by their name, press on the **magnifying glass icon** in the top right.



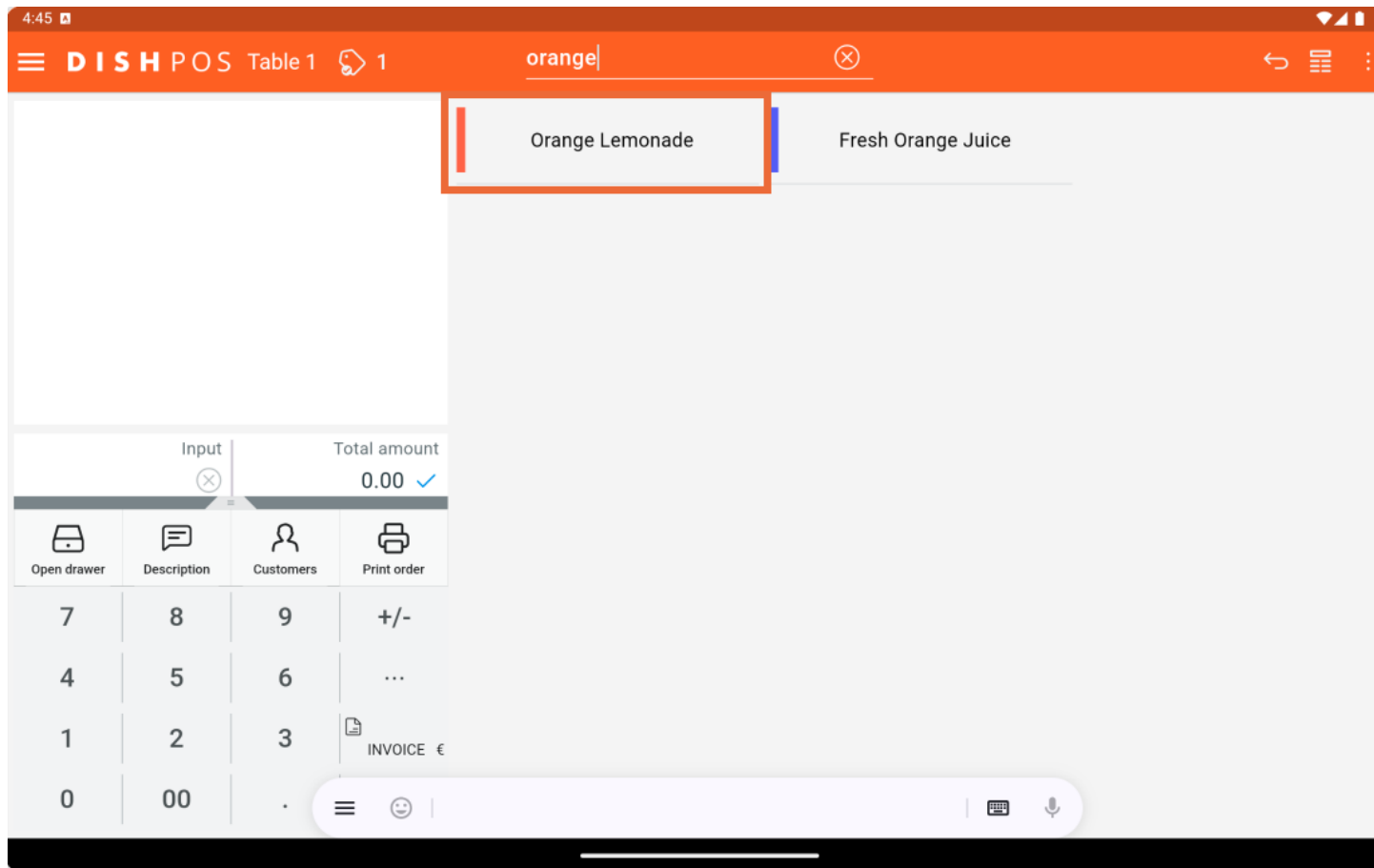


You then are able to search the products by their name. To do so, tap on the **search bar** and enter the name.

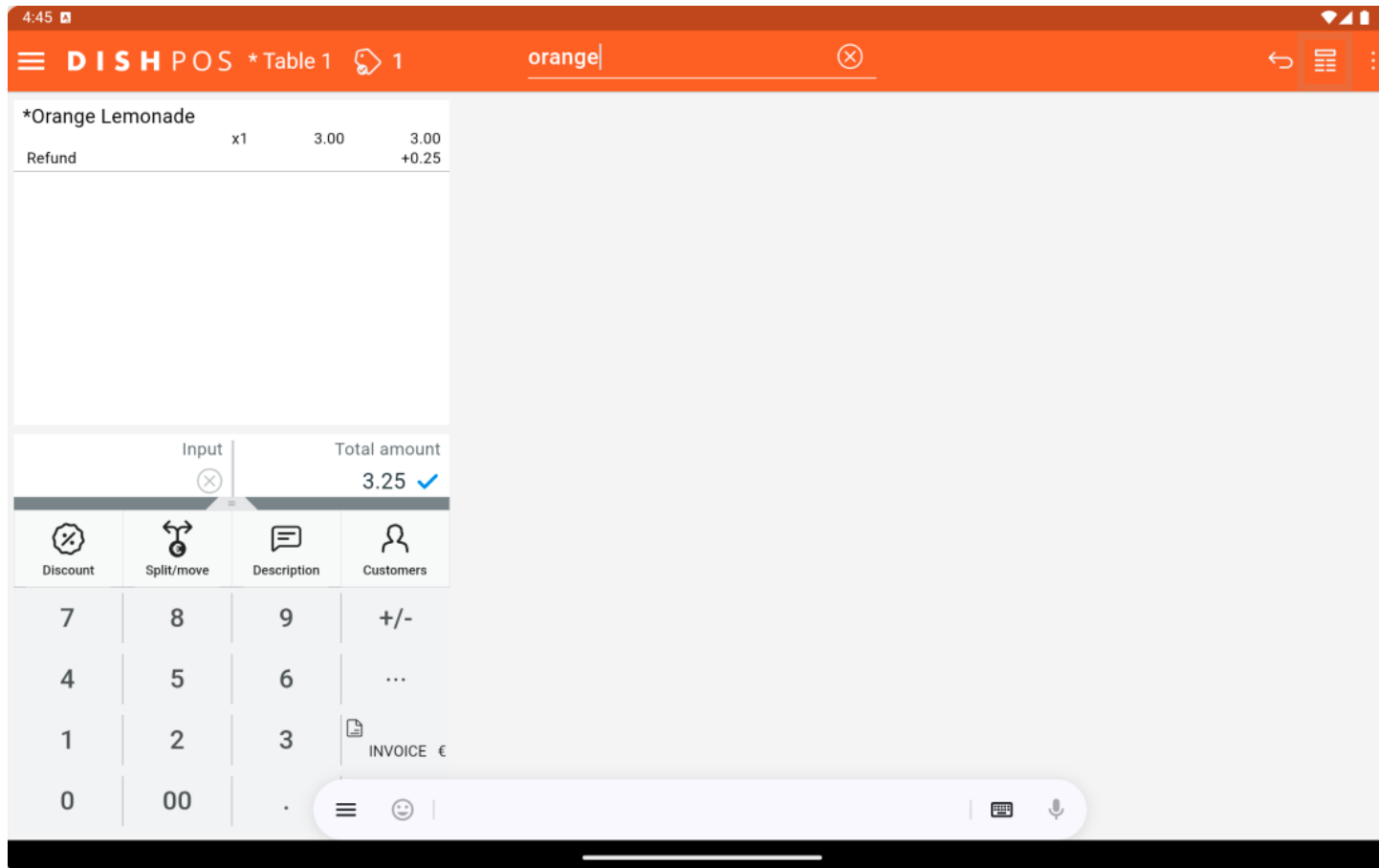




All products that match this text partially or completely will be shown, which you then can add to the order.

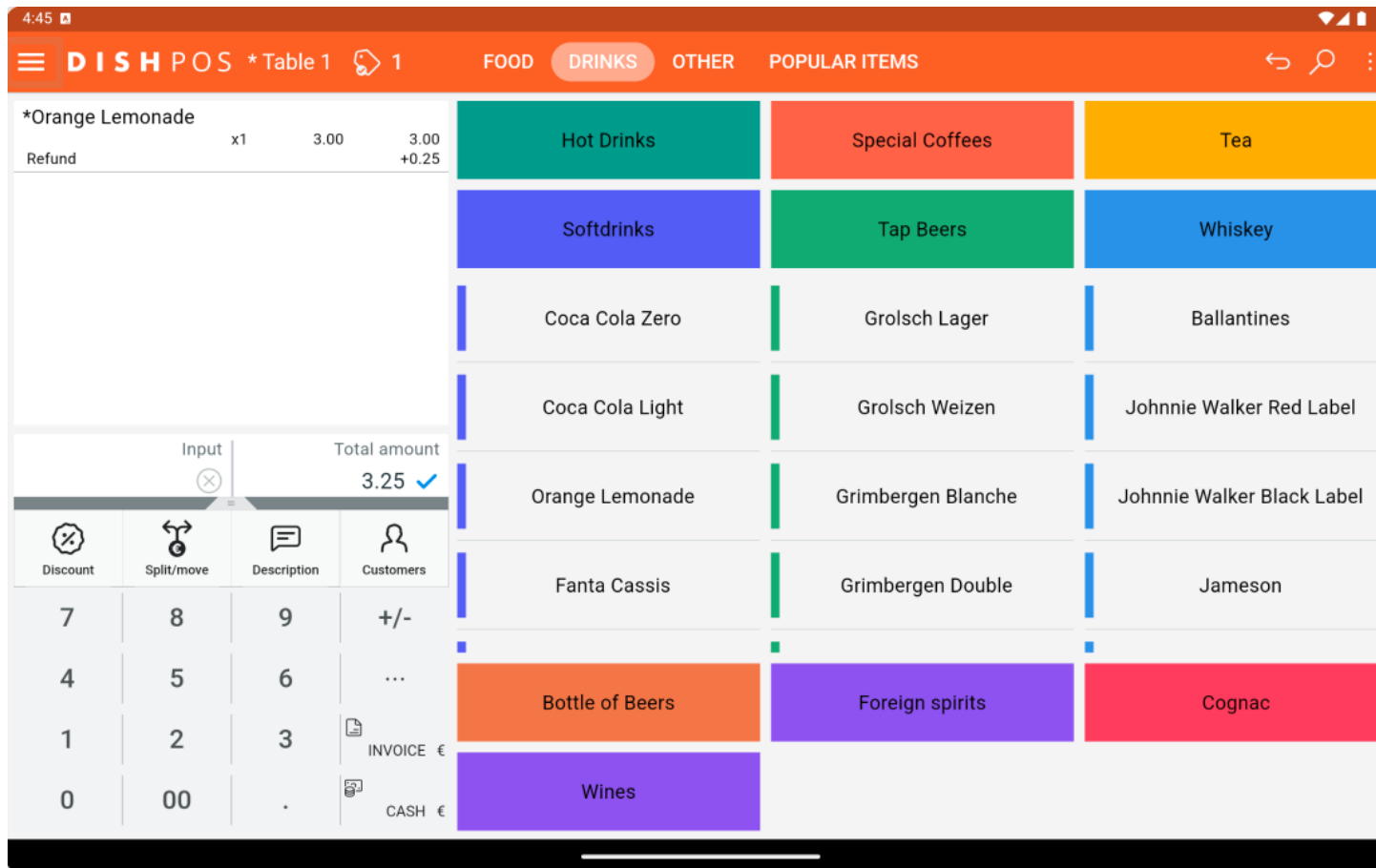


To return to the usual order view, press the **table view icon**.



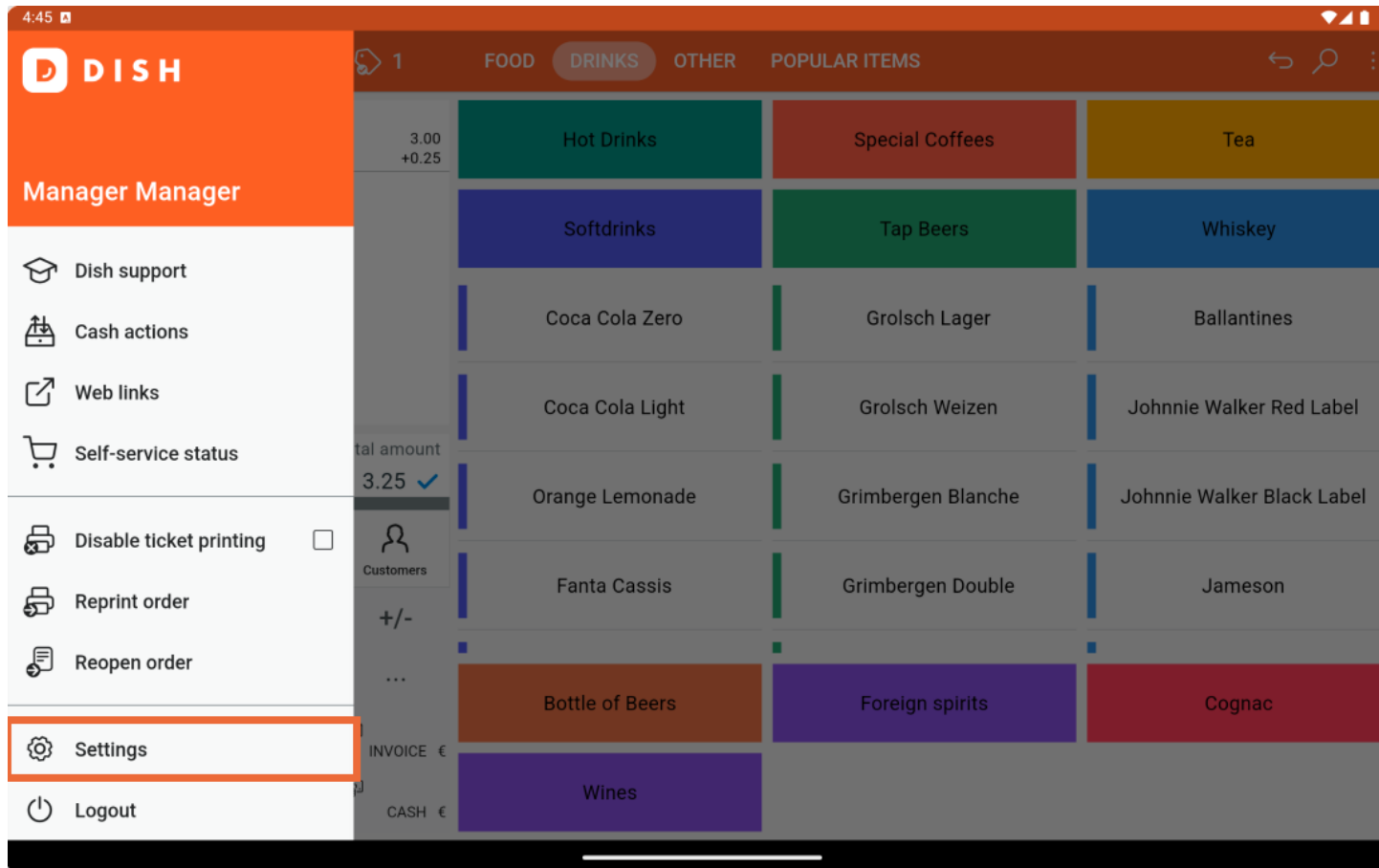


Another option to search for a product, is to search for their individual search key number. Before doing so, you need to enable this function in the settings. Therefore, open the **menu**.



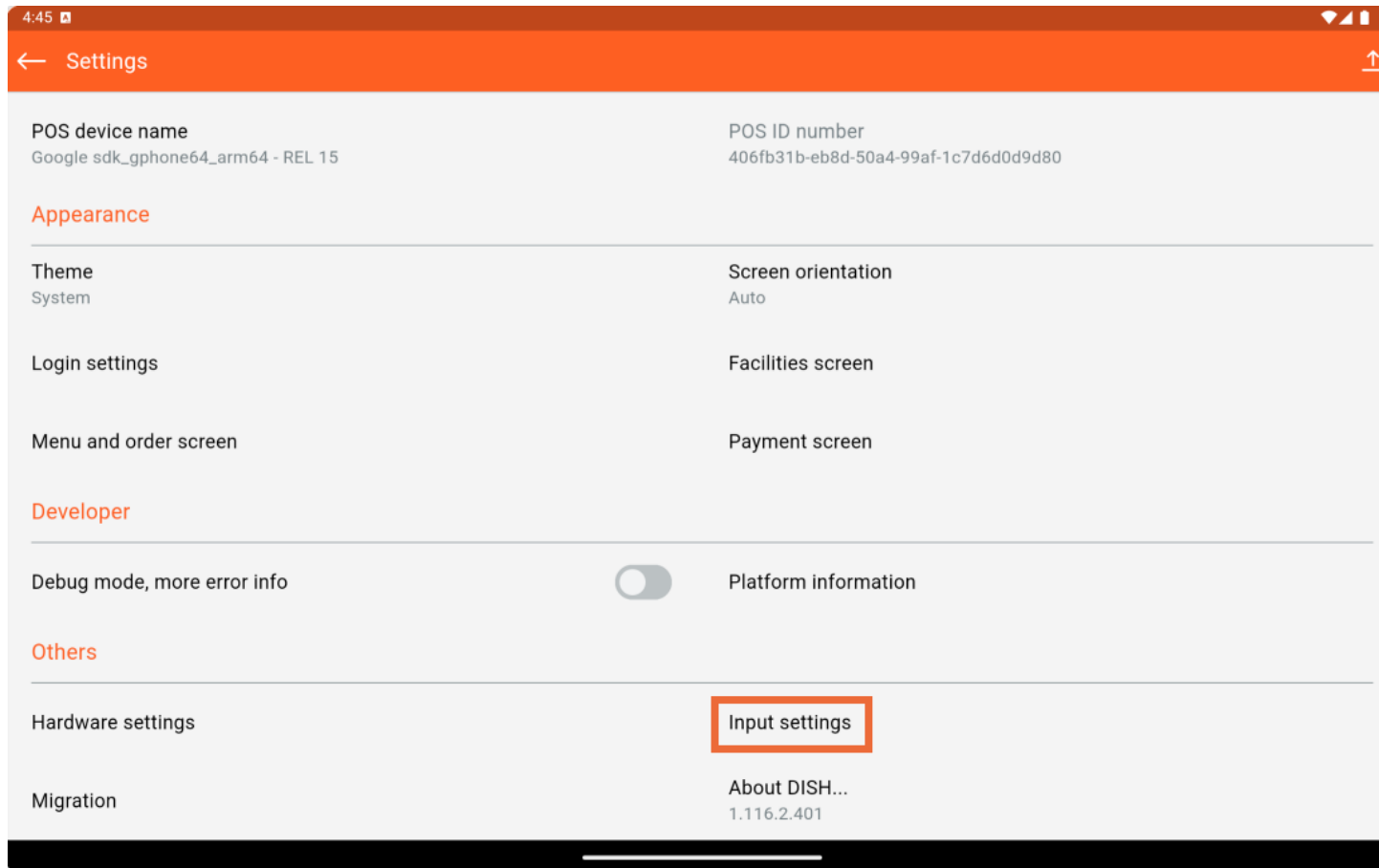


And enter the **Settings**.



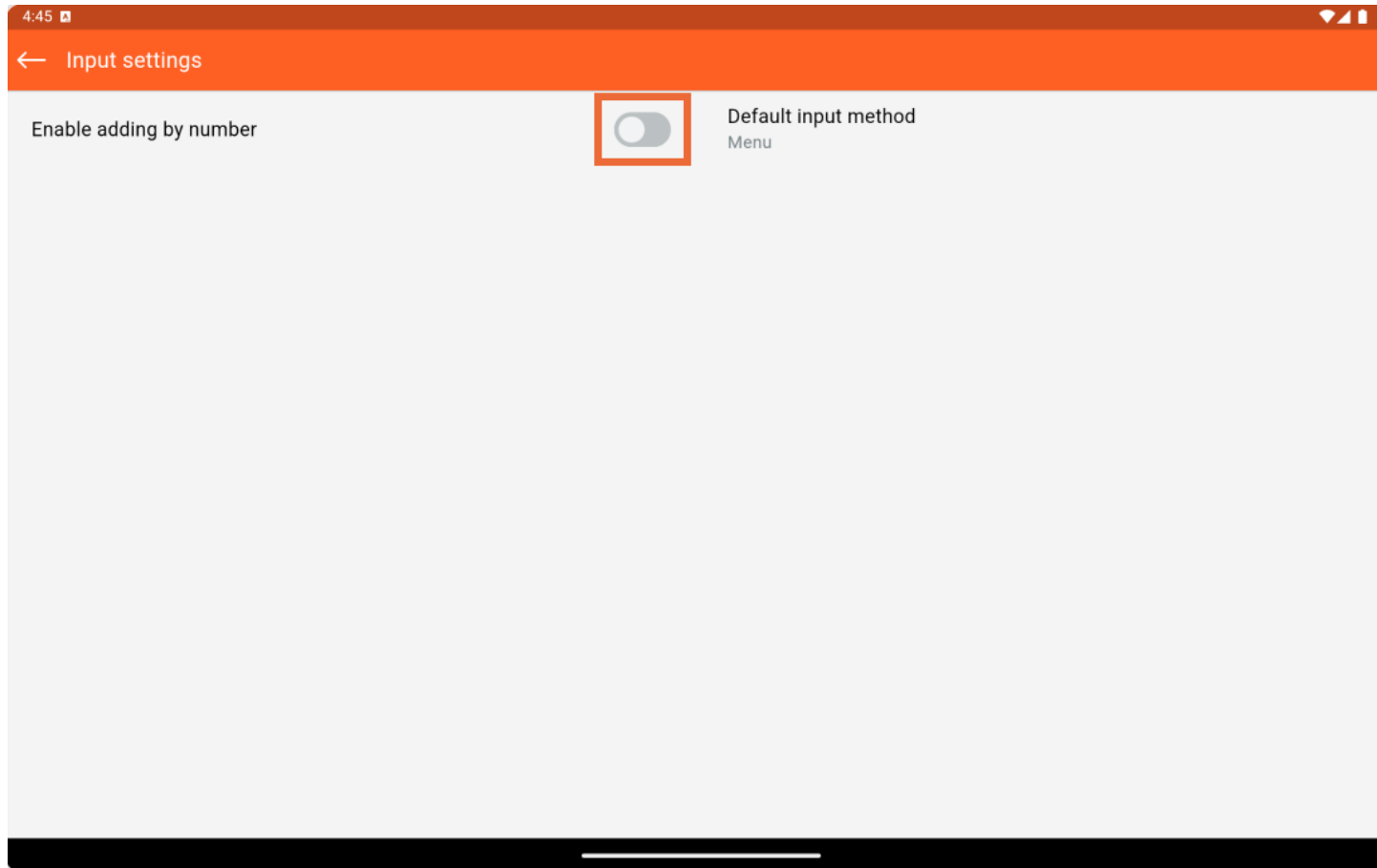


From the general settings, open the **Input settings**.



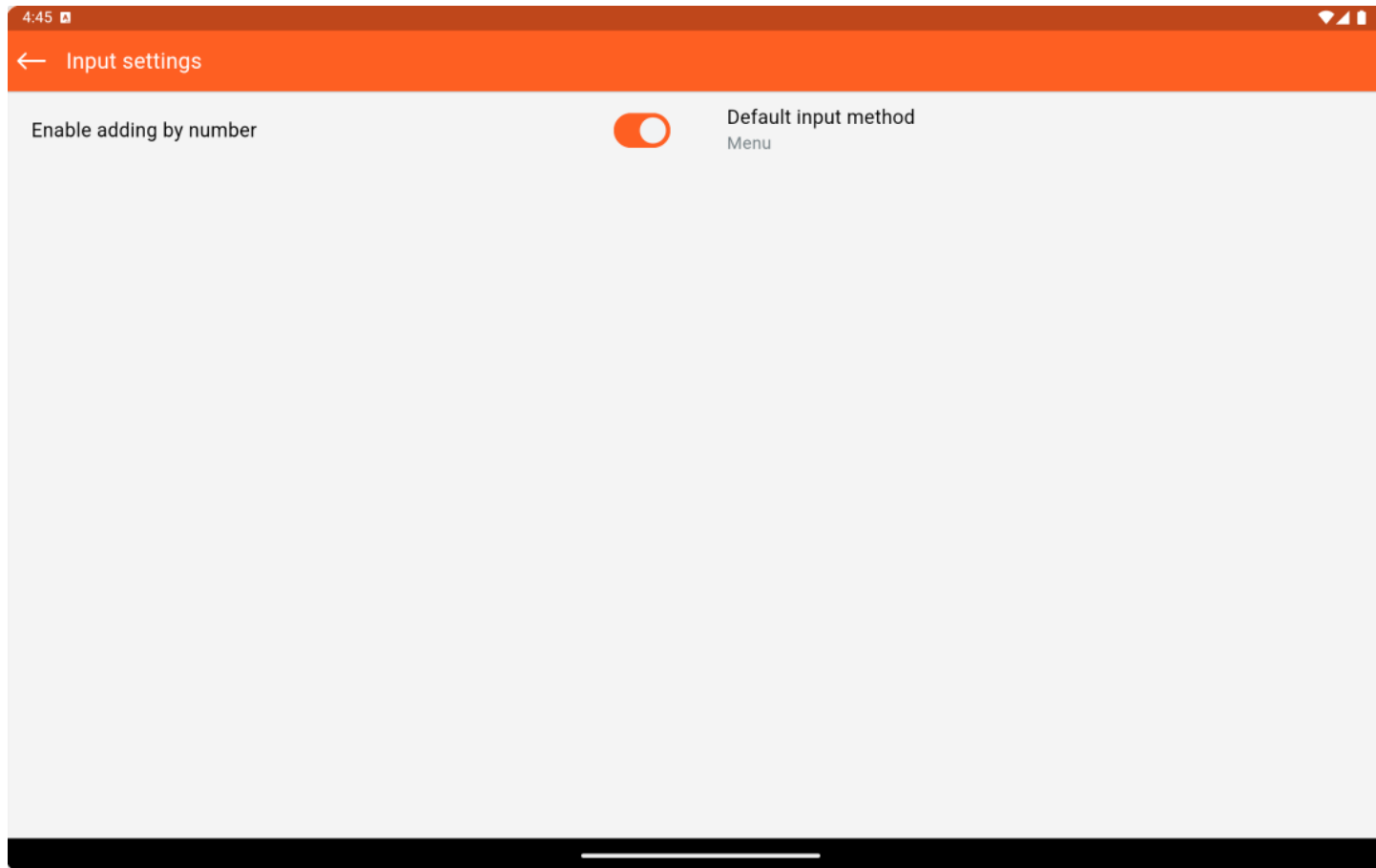


And then enable the adding by number function by toggling on the corresponding **switch**.

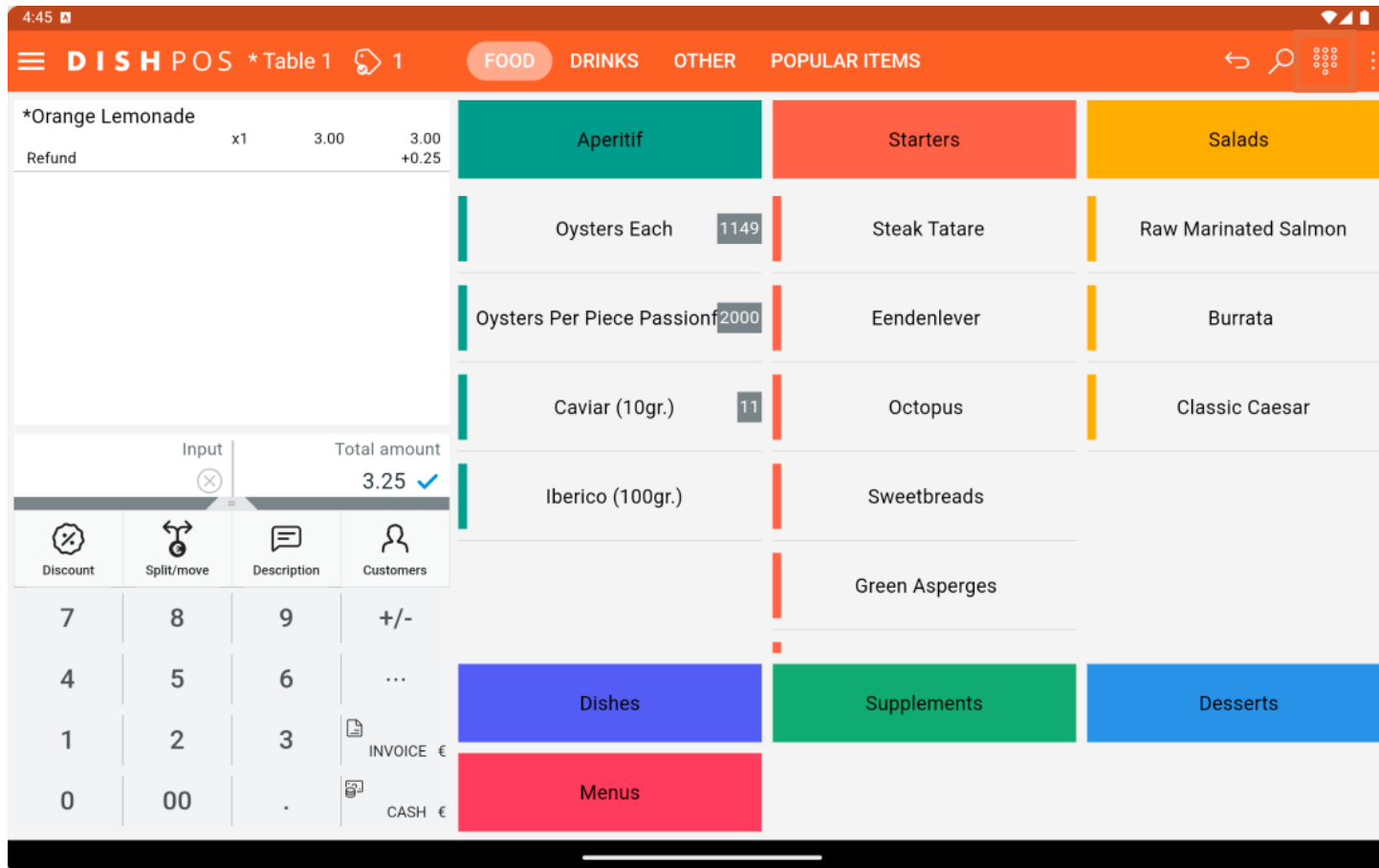




From now on, you are able to search for products by their search key number.





Back in the open order view, you now can select the **number pad icon**.








Which will direct you to the interface of searching a product by their search key number. Do so by using the **number pad**.


13:53



DISH POS
Table 1
 1


FOOD
DRINKS
OTHER
POPULAR ITEMS







Enter product code or quantity:



Open drawer



Description



Customers



Print order



Number of g...



Price level



Pager number


Select table


Top-up



Card balance



Delivery time



...

7
8
9
x

4
5
6
Clear

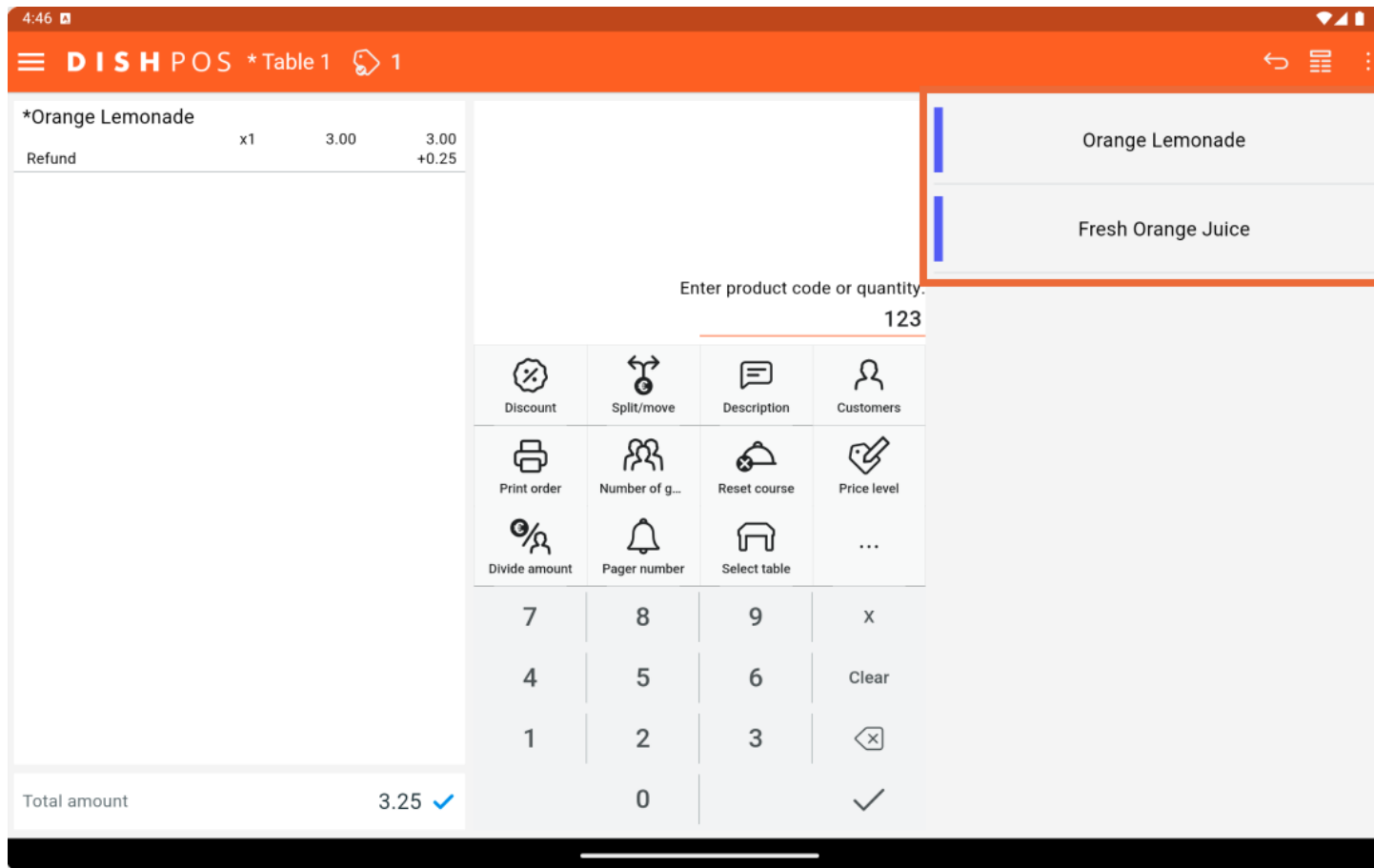
1
2
3


0


Total amount
0.00


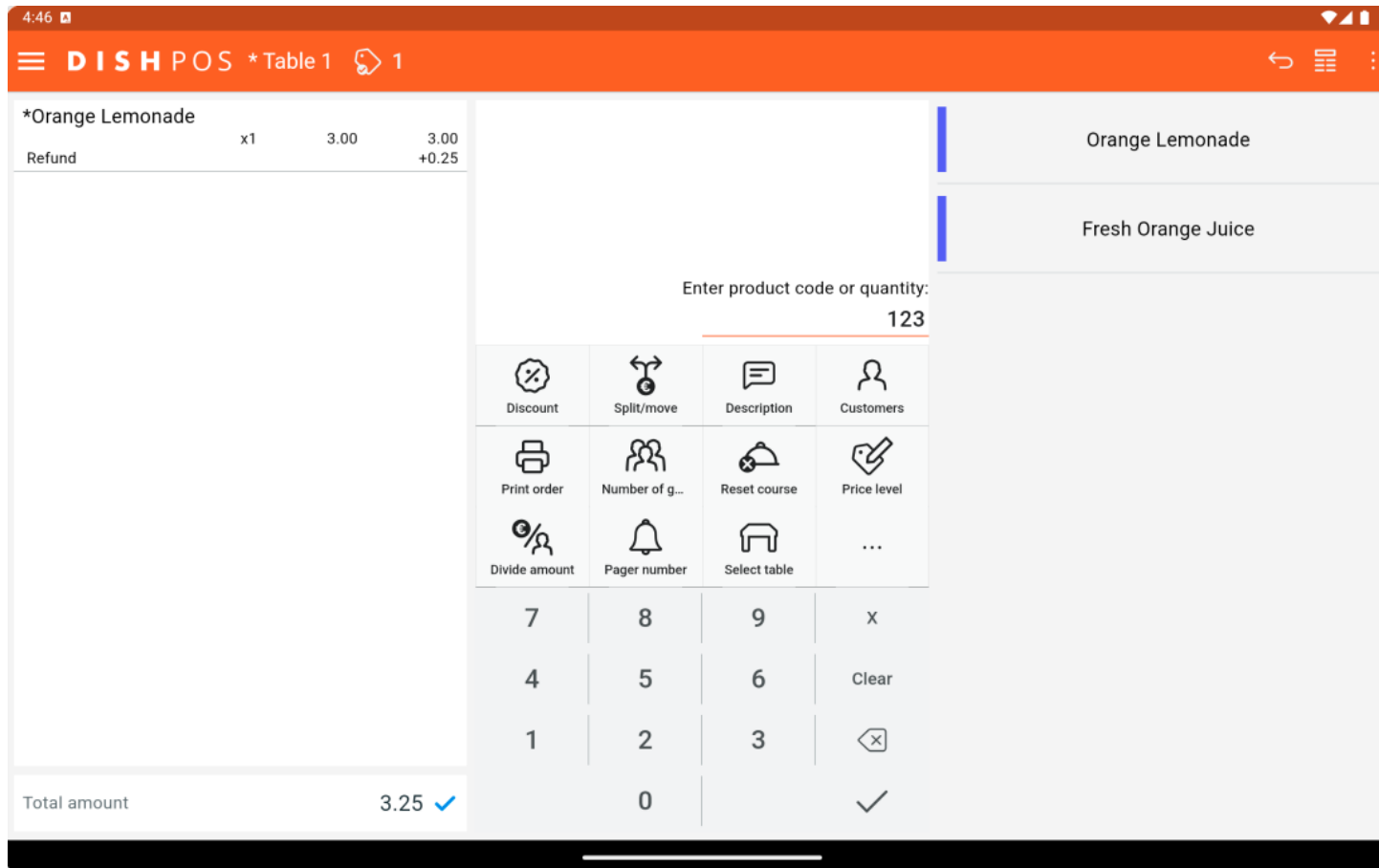


Similar to searching for a product by name, all partial matches of your search are then displayed, which can then be added to the order.





That's it. You completed the tutorial and now know how to search for a product in the ordering process.





Scan to go to the interactive player