

• You are now at the dashboard. Click on sales.





0

Afterwards click on payments.





 (\mathbf{i})

Now you can see all available payment methods.





Ð

Click on the pencil icon next to the payment method you want to add additional fees to.





Ð

Now you can select the additional fee type by clicking fixed amount or percentage.

🖻 Pag	yment Edit			= • ! ()
🕰 DASHBOARD		Card Payment in Restaurant	2	cinrest
🛲 DESTALI		Description	Is Default	Status
	DANI N	Card Payment in Restaurant	Disabled	Enabled
11 KITCHEN	N <	<i>k</i>		
년 SALES	~	Default Payment Status		
Orders		Open 🔻		
Paymer	nts			
Paymer	nt Status	Misc		
Deliveri	ies	Additional Fee Type	Additional Fee	
🗠 MARKET	ring <	Fixed Amount Percentage	3	
LOCALIS	SATION <	Minimum Total	Extra charge to the order total when this payment	gateway becomes active
🗲 TOOLS	<	€ 0.00		
🗢 SYSTEM	. <	The total amount the order must reach before this payment gateway becomes active		
/ersion : 1.40.0	I-p6	Order Status		
		Accepted		<u>_</u>
		Default order status when this payment method is used.		



0

At the field additional fee you can define the extra charge to the order total when this payment gateway becomes active.

Payment Edit			= 📌 💽
🕰 DASHBOARD	Card Payment in Restaurant	2	cinrest
🖶 RESTAURANT 🛛 <	Description	Is Default	Status
	Card Payment in Restaurant	Disabled	Enabled
M KITCHEN <			
년 SALES ~	Default Payment Status		
Orders	Open -		
Payments			
Payment Status	Misc		
Deliveries	Additional Fee Type	Additional Fee	
🗠 MARKETING <	Fixed Amount Percentage	3	\$
LOCALISATION <	Minimum Total	Extra charge to the order total when this paymen	t gateway becomes active
× TOOLS <	€ 0.00		
✿: SYSTEM <	The total amount the order must reach before this payment gateway becomes active Order Status		
	Accepted		
	Default order status when this payment method is used.		



By clarify the minimum total, you can choose the amount the order must reach before the payment gateway becomes active.

Payment Edit			= 📌 🔼
1 DASHBOARD	Card Payment in Restaurant	2	cinrest
	Description	ls Default	Status
RESTAURANT (Card Payment in Restaurant	Disabled	Enabled
үү кітснем <			
년 SALES 🗸	Default Payment Status		
Orders	Open 👻		
Payments			
Payment Status	Misc		
Deliveries	Additional Fee Type	Additional Fee	
🗠 MARKETING <	Fixed Amount Percentage	3	:
LOCALISATION <	Minimum Total	Extra charge to the order total when this paymen	t gateway becomes active
🗲 TOOLS <	€ 0.00		
¢: SYSTEM < /ersion : 1.40.0-p6	The total amount the order must reach before this payment gateway becomes active Order Status		
	Accepted Default order status when this payment method is used		<u></u>
	Default order status when this payment method is used.		2



Ð

Now click on save to apply your settings.

Payment Edit			= 📌 🙆
1 DASHBOARD	🖬 Save & Close 🧻		
🖶 RESTAURANT 🧹	Name	Priority	Unique Code
үү кітснем <	Card Payment in Restaurant	2	cinrest
내 SALES ~	Description	Is Default	Status
Orders	Card Payment in Restaurant	Disabled	Enabled
Payments	Default Payment Status		
Payment Status Deliveries	Open 🔻		
🗠 MARKETING <			
LOCALISATION <	MISC		
🖌 TOOLS 🛛 <	Additional Fee Type Fixed Amount Percentage	Additional Fee	
✿: SYSTEM <		Extra charge to the order total when this payment	nt gateway becomes active
rersion : 1.40.0-p6	Minimum Total € 0.00 The total amount the order must reach before this payment gateway becomes active		2



(i) And this is how it will look like in your store for your customers.

Pizzeria Bella Italia			View Menu Login Regis	English 💙 ter
Your order settings		Edit	Your Order	
• We offer only pick-up at the moment.				
1 3 Jul 2021 10:00			- Calabrese	€4.00
			- 2 × Bruschetta	€9.20
First Name	Last Name		Enter coupon code	~
Email	Telephone		Sub Total:	€13.20
	▼ <i>9</i> 4+		Payment Fee [3%]:	€0.40
			Order Total:	€13.60
Payment Method Card Payment in Restaurant There's an additional fee of 3% when you pay with this payment method.			Confirm	
Cash				
Add Comments				
		li		
IP Address 10.7.123.3				