

• Here is the booq dashboard. Click on Articles.





Now click Products to open the product list.





() All the entered products of your restaurant will be display here.

0000 v2.24.2		booq Den	no EN	0				Demo booq 🗸	/
« Minimize menu @ Dashboard		Products General	(135 pro	oducts) ergens					
Articles Products	^	۹ (Тур	e to search Product group All	~ ∷≡	Show 50 vrecords Tilter	Scolumns ∨	+ Add Product	
Product groups			ID	≎ Name ≎	Product group 🗘	Turnover group	Price 🗘 Option price 🗘	VAT 🗘	Pro
Menus		06	ا #	98 Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus		06	ش #	58 Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20	9% - Laag	Ва
Time periods		06	ال #1	19 Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
√ Finances	~	0	ا #1	20 Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
දිදුී General	~	06	ا #	99 Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
Payment	~	06	<u>ٿ</u> #	78 Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ва
Payment	·	06	ال #1	4 Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		0	Ē #4	40 Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		06	Ū #7	76 Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
		06	ا #1	12 Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		06	Ē #1	32 Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
		06	₪ #1	35 Bottle Of Rose	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ва
					1 2	3 >			

• To adjust a product click on the pencil icon.

0000 v2.24.2		booq Demo EN)				Demo booq	1
« Minimize menu Ø Dashboard		Products (135 prod General Allerg	ucts) iens					
Articles Products	^	Q Type t	o search Product group All	~) ≔	Show 50 ~records	Solumns ∨	+ Add Product	
Product groups		ID (Name 🗘	Product group 🗘	Turnover group	Price 🗘 Option price 🗘	VAT 🗘	Proc
Menus		6 m #98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus		68	Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20	9% - Laag	Ba
Time periods		🖉 🕞 前 #119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ва
-\∕ Finances	~	120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
ැදී General	~	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ва
Payment	~	🖉 🔁 前 #14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		🖉 🔂 🖞 #76	Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
		🖉 🕞 前 #112	Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		132	Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
		n 🖉 🔁 🖞 🖉	Bottle Of Rose	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
				1 2	3			





A window will appear, so you can change the product information. Click Save store data.

6000 v2.24.2	Edit Product	Article	close 🛞
« Minimize menu	# Article	Name* Amaretto Disaronno Product group Foreign spirits V	Turnover group* None (Default: Drinks Higt V
Dashboard		Prices	Description
Articles		Price* 5.25 Option price 0.00	Short Name
Products Product groups		Tax Rate* 21% - Hoog \lor Price per	Search & filters
Price levels Menus		Open price Unit	SearchField1
French menus			SearchField2
Time periods		Production	Other
γ Finances		Production 1 Course None ~	Store Vone V
က္သိ General		Production attributes DefaultBar	Is option only
😑 Payment		+ Add production attributes	Process
		Pop-ups	Workflow Default ~
		Composites	Processing type Default ~
		No components have been added yet	Package profile None ~
		+ Add item	Identification
			Your 3faecf94-62c6-442f-992

• To copy a product, click on the depicted copy icon.

0000 v2.24.2		booq Demo	EN 🛈					Demo booq	~
 Minimize menu Dashboard Articles 	^	Products (1 General Q	35 produc Allerger Type to s	its) Is iearch Product group All	~) ≔	Show 50 ∽records ♥ Filter	© Columns ∨	+ Add Product	
Products Product groups			ID \$	Name 🗘	Product group 🗘	Turnover group	Price 🗘 Option price 🗘	VAT 0	Proc
Menus		0 6	j #98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus		06	#68	Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20	9% - Laag	Ba
Time periods		06	j #119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ва
-√- Finances	~	06	#120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
්රී General	~	06	j #99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
8 ₀ 3	-	06	#78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ва
Payment	~	0 6	j #14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		0 6	j #40	Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		06	#76	Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ва
		06	j #112	Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ва
		06	j #132	Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
		0 6	j #135	Bottle Of Rose	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ва
					1 2	3			

booq - Product management



Т

The product is now copied with a new ID Number. To change the name, just click on the title of the product and type in the desired title.

000 v2.24.2		booq Den	no EN 🔅					Demo booq	~
« Minimize menu		Products General	(136 produ Allerge	cts) ns					
Articles Products	^	۹	Type to	search Product group All	~ ∷≡	Show 50 vrecords	© Columns ∨	+ Add Product	
Product groups Price levels			ID \$	Name 🗘	Product group 💲	Turnover group	Price 🗘 Option price 🗘	VAT \$	Proc
Menus		06	前 #98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ва
French menus Option menus		0	iii #137	Amaretto Disaronno (copy)	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
Time periods		0	<u>ii</u> #68	Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20	9% - Laag	Ba
√ Finances	~	06	iii #119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
්රී General	~	0	fii #120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
Bayment		0	ÎIÎ #99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
- Fayment	Ť	06	<u>iii</u> #78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ba
		06	iii #14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		0	前 #40	Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		06	₪ #76	Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
		06	iii #112	Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		06	fii #132	Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ва
					1 2	3 >			

• To remove the product from the list, click on the bin icon.

0000 v2.24.2		booq Demo EN 0					Demo booq	/
« Minimize menu @ Dashboard		Products (136 produc	its) IS					
Articles Products	^	Q Type to s	Product group All	~) ≔	Show 50 vrecords Tilter		+ Add Product	
Product groups		ID 🗘	Name 🗘	Product group 🗘	Turnover group	Price 🗘 Option price 🗘	VAT 🗘	Proc
Menus		2 🔂 🗊 #98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus		137	Amaretto Disaronno TEST	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
Time periods		2 🔂 🗇 #68	Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20	9% - Laag	Ba
-√ Finances	~	2 🔂 🗊 #119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
ණු General	~	120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
Payment	~	2 🔂 🖻 #99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
Payment	Ť	2 🔂 🕅 #78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ba
		2 🔁 🛍 #14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		2 🔁 🛍 #40	Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		2 🖻 🗄 #76	Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
		2 🔂 🗊 #112	Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		2 🔂 🕅 #132	Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
				1 2	3 >			



Confirm the action by clicking on Ok.

6000 v2.24.2		booq Demo EN	Ū				Demo booq	r
« Minimize menu Ø Dashboard		Products (136 prod General Aller	ducts) gens					
Articles Products	^	Q Type	to search Product group All	~) ≔	Show 50 vrecords	© Columns ∨	+ Add Product	
Product groups		ID	≎ Name ≎	Product group 🗘	Turnover group	Price 🗘 Option price 🗘	VAT O	Proc
Menus		/ 🕞 🕅 #98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus		/ 🗇 🗊 #13	7 Amaretto Disaronno TEST	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
Time periods		2 6 前 #68	Apple Juice Are you sure to	o delete the selected item?	Drinks Low VAT	€ 3.20	9% - Laag	Ba
-√- Finances	~	2 G 🗊 #119	Bacardi Blanco	Eoreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
ැබු General	~	2 🕤 🗊 #12	0 Bacardi Limon	Ok Close	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		2 🕤 🖞 #99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
	~	2 G 🗊 #78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ba
		🖉 🕒 前 #14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		2 6 前 #40) Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		2 1 1 #76	Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
		2 🕒 🖞 #112	2 Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		2 6 🗇 #13	2 Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ва
				1 2	3 >			



Click Ok

6000 v2.24.2		booq [emo	EN ©						Demo booq	~
« Minimize menu ② Dashboard		Produc	ral	36 produo Allerge	cts) ns						
Articles Products	^	Q		Type to :	search Product g	group All	~) ≔	Show 50 vrecords	∀ Filter ⊗ Columns ∨	+ Add Product	
Product groups Price levels				ID ¢	Name 🗘		Product group 🗘	Turnover group	Price 🗘 Option price 🗘	VAT ¢	Proc
Menus				#98	Amaretto Disaronno		Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus				#137	Amaretto Disaronno TES	т	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ва
Time periods				j #68	Apple Juice	Are you sure to	delete the selected item?	Drinks Low VAT	€ 3.20	9% - Laag	Ba
-\∕ Finances	~			j #119	Bacardi Blanco		_	Drinks High VAT	€ 5.25	21% - Hoog	Ba
ණු General	~			j #120	Bacardi Limon		Ok Close	Drinks High VAT	€ 5.25	21% - Hoog	Ba
				j #99	Baileys		Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ва
Payment	~			j #78	Ballantines		Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ba
				j #14	Bearnaise Steak And Frie	es	Dishes	Food	€ 19.50	9% - Laag	Ke
				j #40	Bête. Café		Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
				j #76	Bok Beer (seasonal)		Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
				j #112	Bombay Gin		Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
				j #132	Bottle Of Red Wine		Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ва
							1 2	3 >			

• To add a new product to the list, click +Add Product.

000 v2.24.2		booq Demo EN 0				Demo booq	~
« Minimize menu Ø Dashboard		Products (135 products) General Allergens					
Articles	^	Q Type to search Product group All	~) ≔	Show 50 vrecords	ter 💿 Columns 🗸	+ Add Product	
Product groups		ID 🗘 Name 🗘	Product group 💲	Turnover group	Price 🗘 Option price	≎ VAT ≎	Proc
Menus		🖉 🖻 前 #98 Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus Option menus		🖉 🕤 前 #68 Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20	9% - Laag	Ва
Time periods		🖉 🔂 前 #119 Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
-\√ Finances	~	🖉 🔂 🛱 #120 Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
බේ General	~	🖉 🔁 🗊 #99 Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
6,0		🖉 🖻 🛱 #78 Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ba
Payment	~	🖉 🕤 🛱 #14 Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		🖉 🖻 🗊 #40 Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		🖉 🛅 🛱 #76 Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
		🖉 🖻 🛍 #112 Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		C 🔂 🛱 #132 Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
		6 1 #135 Bottle Of Rose	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ва
			1	2 3 >			

METRO



Enter here the desired information of your new product.

6000 v2.24.2	Add Product	Article					close 🛞
« Minimize menu	# Article	Name* TEST		Product group	Food	Turnover group* Hight	VAT ~
Dasnboard		Prices				Description	
Articles Broducts		Price* 9	9.90	Option price	0.00	Short Name	
Product groups		Tax Rate*	None ~	Price per		Search & filters	
Price levels Menus			Open price	Unit	~	SearchField1	
French menus			Included			SearchField2	
Time periods		Production				Other	
-√- Finances		Production Order		Course	None ~	Store	None 🗸
ැලි General		Production attributes				Is option only	
😑 Payment		+ Add production attr	ributes			Process	
		Pop-ups				Workflow	Default v
		Compositos				Processing type	Default ~
		No components have	been added yet			Package profile	None ~
		+ Add item				Identification	
						Your	
						Save and a	add new Save





And click Save to store your data. Note: At Save and add new, you can automatically add a new product to your list.

0000 v2.24.2	Add Product	Article	close 🛞
« Minimize menu	# Article	Name* TEST Product group Food	Turnover group* Hight VAT ~
Ø Dashboard		Prices	Description
Articles Products		Price* 9.90 Option price 0.00	Short Name
Product groups		Tax Rate* 9% - Laag ~ Price per	Search & filters
Menus		Open price Unit	SearchField1
French menus Option menus		Needs attention. Product group has changed!	SearchField2
Time periods		Production	Other
-\ _ℓ Finances		Production Course None ~	Store None 🗸
6 General		Production attributes	Is option only
Payment		None + Add production attributes	Process
		Pop-ups	Workflow Default ~
		+ Add option menu	Processing type Default ~
		Composites	Package profile None ~
		No components have been added yet + Add item	Identification
			Save and add new Save



• That's it, you're done.

0000 v2.24.2		booq Demo EN 🛈					O Demo booq ~	/
« Minimize menu Ø Dashboard		Products (135 produ General Allerge	ncts) Ans					
Articles	^	Q Type to	search Product group All	~ ∷	Show 50 vrecords V Filter	© Columns ∨	+ Add Product	
Product groups		ID \$	Name 🗘	Product group 🗘	Turnover group	Price 🗘 Option price 🗘	VAT 🗘	Pro
Menus		6 m #98	Amaretto Disaronno	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
French menus		2 🖻 前 #68	Apple Juice	Softdrinks	Drinks Low VAT	€ 3.20	9% - Laag	Ba
Time periods		2 🔂 🕅 #119	Bacardi Blanco	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ва
-\ _√ Finances	~	2 🕞 🗊 #120	Bacardi Limon	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
ැති General	~	6 1 #99	Baileys	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
2,53	-	6 1 #78	Ballantines	Whiskey	Drinks High VAT	€ 6.25	21% - Hoog	Ba
Payment	~	6 m #14	Bearnaise Steak And Fries	Dishes	Food	€ 19.50	9% - Laag	Ke
		2 🕞 🗊 #40	Bête. Café	Special Coffees	Drinks High VAT	€ 7.75	9% - Laag	Ba
		2 🔂 🖞 #76	Bok Beer (seasonal)	Tap Beers	Drinks High VAT	€ 4.75	21% - Hoog	Ba
		112	Bombay Gin	Foreign spirits	Drinks High VAT	€ 5.25	21% - Hoog	Ba
		2 🖻 前 #132	Bottle Of Red Wine	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
		135	Bottle Of Rose	Wines	Drinks High VAT	€ 19.95	21% - Hoog	Ba
				1 2	3 >			





Scan to go to the interactive player