



Welcome to **DISH POS Dashboard**. In this tutorial, we will show you how to add a user group and assign a user to this user group. First, go to **General**.

DISH POS v2.89.1 (V) Demo EN Video DISH POS Tutorials Update is available Demo DISH POS

Dashboard | Articles | Finance | **General** | Payment | Self-service

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			Last update: Today at 16:55

Turnover details

— This week — Previous week

TURNOVER TO DATE THIS WEEK	TURNOVER TO DATE LAST WEEK	TOTAL TURNOVER LAST WEEK
€ 0.00	€ 0.00	€ 0.00
AVERAGE SPENDING TO DATE THIS WEEK	AVERAGE SPENDING TO DATE LAST WEEK	AVERAGE SPENDING LAST WEEK
€ 0.00	€ 0.00	€ 0.00
NUMBER OF TRANSACTIONS TO DATE THIS WEEK	NUMBER OF TRANSACTIONS TO DATE LAST WEEK	TOTAL TRANSACTIONS LAST WEEK
0	0	0

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Show amounts including VAT



Click on **User groups**.

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Show amounts including VAT

Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00

Amount
0
Last update: Today at 16:55

Turnover details

— This week — Previous week

TURNOVER TO DATE THIS WEEK € 0.00	TURNOVER TO DATE LAST WEEK € 0.00	TOTAL TURNOVER LAST WEEK € 0.00
AVERAGE SPENDING TO DATE THIS WEEK € 0.00	AVERAGE SPENDING TO DATE LAST WEEK € 0.00	AVERAGE SPENDING LAST WEEK € 0.00
NUMBER OF TRANSACTIONS TO DATE THIS WEEK 0	NUMBER OF TRANSACTIONS TO DATE LAST WEEK 0	TOTAL TRANSACTIONS LAST WEEK 0



Click on **Add user group**.

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User groups (5 user groups)

Search Show 50 Records **+ Add user group**

Name	
  	Enterprise Admin
  	Manager Test 1
  	Gestionnaire
  	Clerk
  	Manager

1



Insert a **Name** of your choice.

DISH POS v2.85.1 (V) Demo Add user group

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User group

User group CLOSE

Name Type Enterprise user

Permissions

Permission	<input checked="" type="radio"/> None	<input type="radio"/> Read	<input type="radio"/> Read & Write
Products	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
General	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas

Use user authorization areas

What does the user have access to? **Select all** **Deselect all**

- (V) Demo EN Video
 - HD Video Demo English

Provisioning

The user/group can send the POS programming No

Identification

Your reference

ID

Save and add new Save

Unfold **General** under permissions by clicking on the **downward arrow**.

The screenshot shows the 'Add user group' dialog in the DISH POS system. The dialog is titled 'User group' and has a 'CLOSE' button in the top right corner. The 'Name' field contains 'usergroup test 1' and the 'Type' dropdown is set to 'Enterprise user'.

The 'Permissions' section is expanded to show the following table:

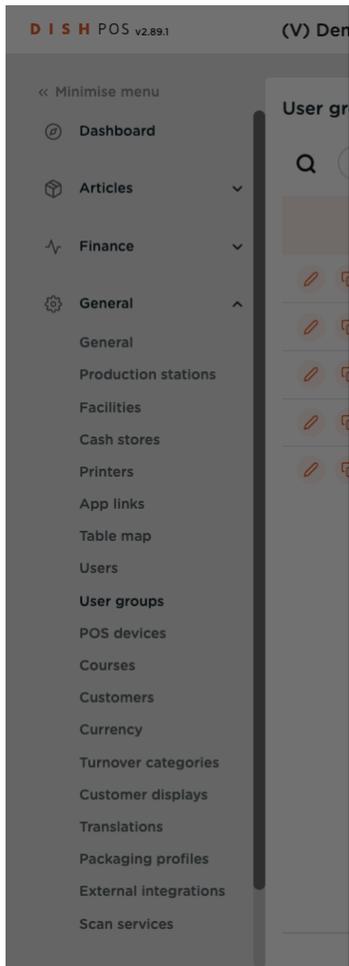
Permission	None	Read	Read & Write
Products	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
General	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Permission	None	Today	All
Finance	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

The 'Areas' section includes a checkbox for 'Use user authorization areas' and a list of areas with checkboxes: '(V) Demo EN Video' and 'HD Video Demo English'. The 'Provisioning' section has a toggle switch for 'The user/group can send the POS programming' set to 'No'. The 'Identification' section has input fields for 'Your reference' and 'ID'.

At the bottom right, there are two buttons: 'Save and add new' and 'Save'.



Change the permission of **Enterprise users/usergroups** or **App users/usergroups** to None, Read or Read & Write.



(V) Demo Add user group

User group

User group CLOSE ✕

Name* Type*

Permissions	None	Read	Read & Write
Products	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
General	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stores	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App functions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Production station	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash store	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App link	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enterprise users/usergroups	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
App users/usergroups	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Customers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Printers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Table map	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
POS devices	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas

Use user authorization areas

What does the user have access to? Select all Deselect all

(V) Demo EN Video

HD Video Demo English

Provisioning

The user/group can send the POS programming

No

Identification

Your reference

ID



Click on **Save**.

DISH POS v2.85.1 (V) Demo Add user group

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User group CLOSE

Name* Type* Enterprise user

Permission	<input type="radio"/> None	<input type="radio"/> Read	<input type="radio"/> Read & Write
Products	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
General	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Stores	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App functions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Production station	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash store	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
App link	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Enterprise users/usergroups	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
App users/usergroups	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Customers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Printers	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Table map	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
POS devices	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Areas

Use user authorization areas

What does the user have access to? Select all Deselect all

(V) Demo EN Video

HD Video Demo English

Provisioning

The user/group can send the POS programming

No

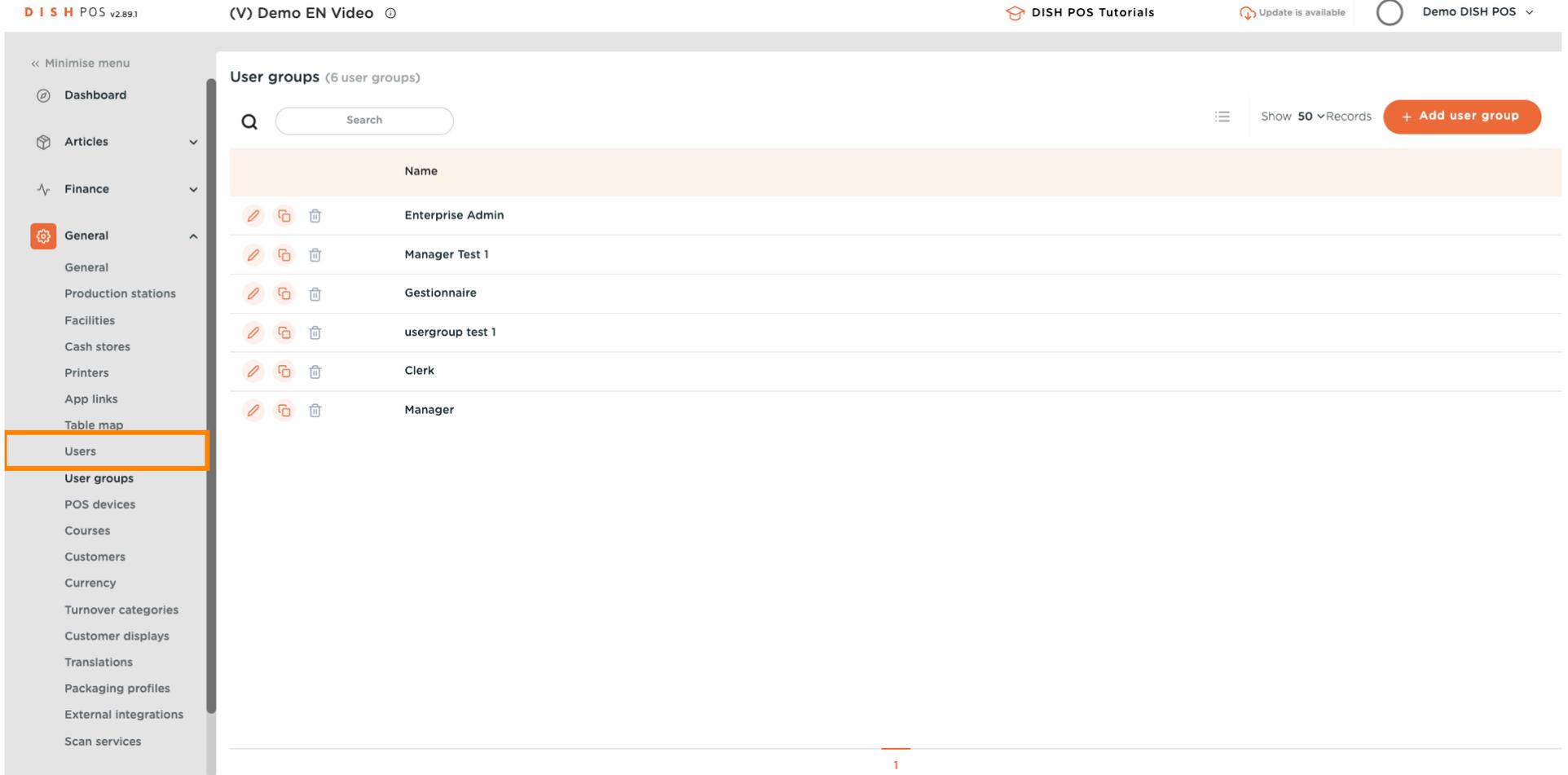
Identification

Your reference

ID

Save and add new Save

 In order to assign a user to this newly made user group, go to **Users**.



DISH POS v2.89.1 (V) Demo EN Video   DISH POS Tutorials  Update is available  Demo DISH POS 

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User groups (6 user groups)

Search

Show 50 Records [+ Add user group](#)

Name
   Enterprise Admin
   Manager Test 1
   Gestionnaire
   usergroup test 1
   Clerk
   Manager

1



Click on the **pencil icon** to edit the settings of the user. **Note: the upcoming steps can also be followed for a new user. To create a new user, start by clicking on Add user.**

DISH POS v2.89.1 (V) Demo EN Video DISH POS Tutorials Update is available Demo DISH POS

Users (12 users)

Search Show 50 Records + Add user Import

ID	Name	Email address	User groups
#18	[REDACTED]	[REDACTED]	Enterprise Admin
#3	Clerk		Clerk
#1	Demo boooq	[REDACTED]	Enterprise Admin
#17	Demo DISH POS	[REDACTED]	Enterprise Admin
#11	Frans		Manager
#13	Grab & Go		Manager
#20	Haevns		
#19	Kiosk		Manager
#22	Order2POS		Manager
#7	QR		Manager
#16	Second Clerk		
#2	Support		Manager

1

Click on the **downward facing arrow** to unfold the list of **User groups**.

The screenshot displays the 'Edit user' interface in the DISH POS v2.89.1 application. The left sidebar contains a menu with 'Users' expanded, showing a search icon and a list of user-related options. The main panel is titled 'User' and contains the following fields and sections:

- Password fields:** A text input field with a red border and a note 'New password must be at least 8 characters long.', followed by a 'Confirm new password *' field.
- App user section:**
 - First name:** Text input field containing 'Haevns'.
 - Last name:** Text input field containing 'Schools'.
 - PIN code*:** Text input field containing '1234'.
 - Barcode / code:** Text input field containing '987654'.
 - Language:** A dropdown menu currently set to 'None'.
- User groups section:** A dropdown menu for 'User group' is open, showing a list of user groups with a downward arrow icon. Below the dropdown is a '+ Add user group' link.
- Identification section:** A 'Your reference' text input field and an 'ID' field containing the value '6249'.

A 'Save' button is located at the bottom right of the form.



Select the **User group**.

DISH POS v2.85.1 (V) Den Edit user

Users

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User

App user

First name: Haevns

Last name: Schoolos

PIN code*: 1234

Barcode / code: 987654

Language: None

User groups

User group dropdown:

- Clerk
- Enterprise Admin
- Gestionnaire
- Manager
- Manager Test 1
- usergroup test 1

ID: 6249

Save



Click on **+ Add user group**.

DISH POS v2.89.1 (V) Dem Edit user

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User CLOSE

General

Name *
Haevns

Role(s)
 Enterprise user App user

Enterprise user

Email address *
[Redacted]

Current password *
[Redacted]

New password *
[Redacted]
New password must be at least 8 characters long.

Confirm new password *
[Redacted]

Areas

What does the user have access to? **Select all** **Deselect all**

(V) Demo EN Video

HD Video Demo English

User groups

User group
usergroup test 1 X

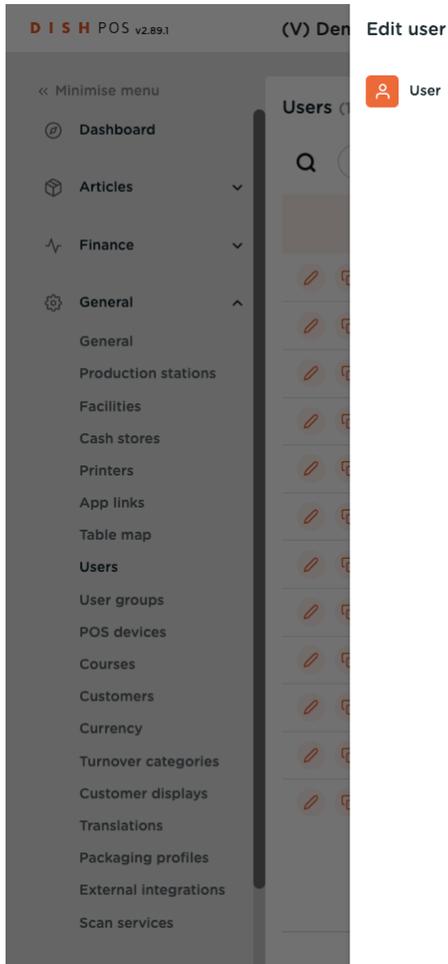
+ Add user group

Identification

Your reference [Redacted] ID 6249

Save

Once selected, the user group will be added to the user group section.



User CLOSE

General

Name *
Haevns

Role(s)
 Enterprise user App user

Enterprise user

Email address *
[Redacted]

Current password *
[Redacted]

New password *
[Redacted]

New password must be at least 8 characters long.

Confirm new password *
[Redacted]

Areas

What does the user have access to? **Select all** **Deselect all**

(V) Demo EN Video

HD Video Demo English

User groups

User group **usergroup test 1** Show details

User group
[Dropdown menu]

+ Add user group

Identification

Save



Click on **Save**.

User CLOSE

General

Name *
Haevns

Role(s)
 Enterprise user App user

Enterprise user

Email address *
[Redacted]

Current password *
[Redacted]

New password *
[Redacted]
New password must be at least 8 characters long.

Confirm new password *
[Redacted]

User groups

User group usergroup test 1 Show details

User group
[Redacted]

[+ Add user group](#)

Identification

Save

In order to send these modifications to your location, click on **General**.

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Users (12 users)

Show 50 Records
+ Add user
Import

ID	Name	Email address	User groups
#18	[REDACTED]	[REDACTED]	Enterprise Admin
#3	Clerk		Clerk
#1	Demo booq	[REDACTED]	Enterprise Admin
#17	Demo DISH POS	[REDACTED]	Enterprise Admin
#11	Frans		Manager
#13	Grab & Go		Manager
#20	Haevns	[REDACTED]	usergroup test 1
#19	Kiosk		Manager
#22	Order2POS		Manager
#7	QR		Manager
#16	Second Clerk		
#2	Support		Manager



Click on **Send**.

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Stores Normalise price rules **SEND**

Name	Current version	Update status	Send status	Last transmission
HD Video Demo English	v3s99b2	● Update is available (v3s99b6.0) Update	✓	2023-11-17 16:57



That's it. You're done.

The screenshot shows the DISH POS v2.89.1 interface. The top navigation bar includes the user name '(V) Demo EN Video', the title 'DISH POS Tutorials', and a notification 'Update is available'. The sidebar menu is expanded to 'General', showing options like Production stations, Facilities, Cash stores, Printers, App links, Table map, Users, User groups, POS devices, Courses, Customers, Currency, Turnover categories, Customer displays, Translations, Packaging profiles, External integrations, and Scan services.

The main content area is titled 'Stores' and contains a table with the following data:

Name	Current version	Update status	Send status	Last transmission
HD Video Demo English	v3s99b2	Update is available (v3s99b6.0)	✓	2023-11-17 16:57

Buttons for 'Normalise price rules' and 'SEND' are visible in the top right of the table area. An 'Update' button is also present next to the update status in the table row.



Scan to go to the interactive player