



Welcome to the DISH POS dashboard! In this tutorial we are going to show you how to add a Customer account!

DISH POS v3.103.1
(V) Demo EN Video ⓘ
 Dish Support
 Demo DISH POS ▾

<< Minimise menu

- Dashboard
- Products ▾
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## Dashboard

Show amounts including VAT

### Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00
			Amount
			0
			Last update: Today at 10:16

### Turnover details

— This week
 — Previous week

TURNOVER TO DATE THIS WEEK <b>€ 0.00</b>	TURNOVER TO DATE LAST WEEK <b>€ 0.00</b>	TOTAL TURNOVER LAST WEEK <b>€ 0.00</b>
AVERAGE SPENDING TO DATE THIS WEEK <b>€ 0.00</b>	AVERAGE SPENDING TO DATE LAST WEEK <b>€ 0.00</b>	AVERAGE SPENDING LAST WEEK <b>€ 0.00</b>
NUMBER OF TRANSACTIONS TO DATE	NUMBER OF TRANSACTIONS TO DATE	TOTAL TRANSACTIONS LAST WEEK

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To start using customer accounts, you first you have to give user (group) permission to start using the customer account functionality. Start by going to **General**.

The screenshot shows the DISH POS v3.103.1 dashboard. The sidebar on the left has a 'General' menu item highlighted with an orange box. The main dashboard area displays 'Today's turnover data' with four cards: Turnover (€ 0.00), Transactions (0), Average spending (€ 0.00), and Open orders (€ 0.00). Below this is a 'Turnover details' section with a line chart and a summary table. The chart shows zero turnover for all days of the week. The summary table compares 'This week' and 'Last week' data, all showing zero values.

Category	This week	Last week
Turnover to date	€ 0.00	€ 0.00
Average spending to date	€ 0.00	€ 0.00
Number of transactions to date	0	0

Click on **User groups**.

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Dashboard

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Today's turnover data

Turnover	Transactions	Average spending	Open orders
€ 0.00	0	€ 0.00	€ 0.00

Amount: 0  
Last update: Today at 10:16

Turnover details

— This week — Previous week

TURNOVER TO DATE THIS WEEK	TURNOVER TO DATE LAST WEEK	TOTAL TURNOVER LAST WEEK
€ 0.00	€ 0.00	€ 0.00

AVERAGE SPENDING TO DATE THIS WEEK	AVERAGE SPENDING TO DATE LAST WEEK	AVERAGE SPENDING LAST WEEK
€ 0.00	€ 0.00	€ 0.00

NUMBER OF TRANSACTIONS TO DATE	NUMBER OF TRANSACTIONS TO DATE	TOTAL TRANSACTIONS LAST WEEK
0	0	0

Show amounts including VAT



You can edit the user group you want to change permissions for by clicking on the pencil icon. **Note:** Customer account is only relevant for front office groups (so in this case “Manager”).

The screenshot displays the 'User groups (7)' management page in the DISH POS system. The interface includes a sidebar menu on the left with options like Dashboard, Products, Finance, and General. The main content area shows a table of user groups with the following data:

Name	
  	Enterprise Admin
  	Manager Test 1
  	Gestionnaire
  	usergroup test 1
  	User Group Test 01
  	Clerk
  	Manager

The 'Manager' group's edit icon is highlighted with a red box. The page also features a search bar, a 'Show 50 Records' dropdown, and an '+ Add user group' button.



The settings that can be enabled are: Add customer account, Customer account deposit/without and Pay with customer account.

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## Edit user group



**User group** ✕

Name\*  Type\*

Open cash drawer	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Cash transaction report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Points of attention report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Product report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Turnover category report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Shift management	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Reprinting allowed	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Unexpected payments	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Self-service status	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Add customer account	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer account deposit/withd	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pay with customer account	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Keep the order open after overp:	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

You have 3 permission options, you can choose for: None, Without manager code or Manager code required.

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**Edit user group**

User group

**User group**

Name\* Manager Type\* App user

Open cash drawer	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Cash transaction report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Points of attention report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Product report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Turnover category report	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Shift management	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Reprinting allowed	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Unexpected payments	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Self-service status	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Add customer account	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Customer account deposit/withd	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pay with customer account	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Keep the order open after overp:	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Cancel Save



You also have to adjust the customer in the backoffice to enable front office actions such as paying with customer account or entering a credit limit. You can do so by clicking on **Customers** on the left side menu.

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### User groups (7)

Q Search Show 50 Records [+ Add user group](#)

Name	
  	Enterprise Admin
  	Manager Test 1
  	Gestionnaire
  	usergroup test 1
  	User Group Test 01
  	Clerk
  	Manager

1



Click **Add customer**.

The screenshot shows the DISH POS v3.103.1 interface. The top navigation bar includes 'Dish Support' and 'Demo DISH POS'. A sidebar on the left contains a menu with options like 'Dashboard', 'Products', 'Finance', and 'General'. The main content area is titled 'Customers' and features a search bar and two buttons: '+ Add customer' (highlighted with a red box) and 'Import'. Below these are two customer entries: 'Willem' and 'David', each with edit and delete icons.



Adjust the **Customer account settings**.

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## Add customer

# Customer

✉ Address

### Customer

Name\*  Parent   Person

---

<b>Personal information</b>	<b>Contact details</b>
User ID <input type="text"/>	Description <input type="text"/>
Price level <input type="text" value="None"/>	Email address <input type="text"/>
<b>Invoice</b>	Website <input type="text"/>
Currency <input type="text" value="None"/>	<b>Telephone numbers</b>
Payer <input type="text" value="None"/>	<a href="#">+ Add telephone number</a>
<input type="checkbox"/> Authorised to use credit on invoice.	<b>Identification</b>
Credit limit on invoice <input type="text" value="0.00"/>	Your reference <input type="text"/>
<b>Customer account</b>	ID <input type="text"/>
<input type="checkbox"/> Customer account authorised.	
Customer account credit limit <input type="text" value="0.00"/>	



Enable **Customer account authorised.**

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## Add customer

# Customer

✉ Address

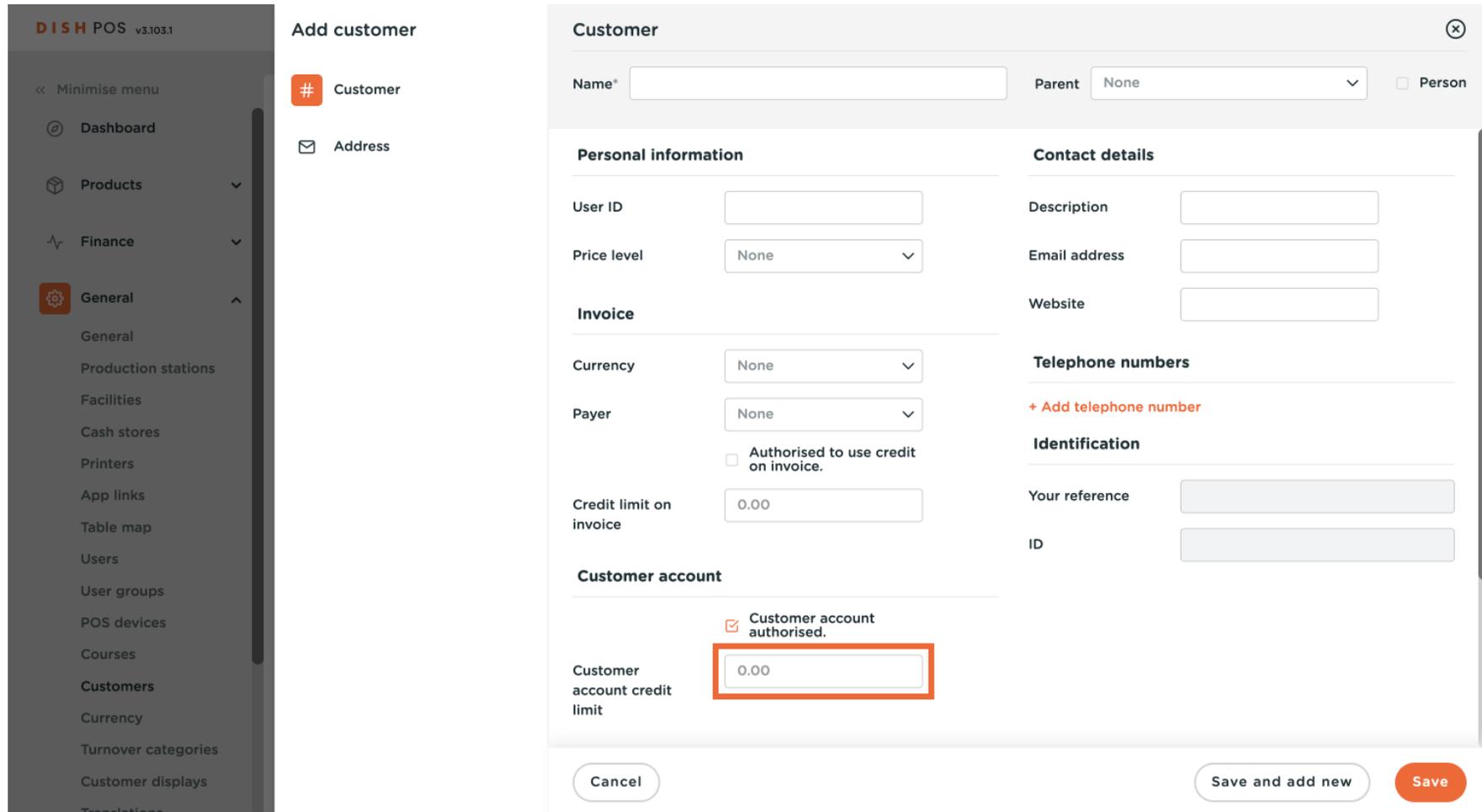
### Customer

Name\*  Parent   Person

---

<b>Personal information</b>	<b>Contact details</b>
User ID <input type="text"/>	Description <input type="text"/>
Price level <input type="text" value="None"/>	Email address <input type="text"/>
	Website <input type="text"/>
<b>Invoice</b>	<b>Telephone numbers</b>
Currency <input type="text" value="None"/>	<a href="#">+ Add telephone number</a>
Payer <input type="text" value="None"/>	<b>Identification</b>
<input type="checkbox"/> Authorised to use credit on invoice.	Your reference <input type="text"/>
Credit limit on invoice <input type="text" value="0.00"/>	ID <input type="text"/>
<b>Customer account</b>	
<input checked="" type="checkbox"/> Customer account authorised.	
Customer account credit limit <input type="text" value="0.00"/>	

 You can enter an amount at Customer account credit limit.



The screenshot shows the 'Add customer' form in the DISH POS v3.103.1 interface. The left sidebar contains a menu with options like Dashboard, Products, Finance, General, and Customers. The main form is titled 'Customer' and includes sections for Personal information, Invoice, Contact details, Telephone numbers, and Identification. The 'Customer account credit limit' field is highlighted with a red box, showing a value of 0.00. The 'Customer account authorised' checkbox is checked.

**Customer**

Name\*  Parent   Person

**Personal information**

User ID

Price level

**Invoice**

Currency

Payer

Authorised to use credit on invoice.

Credit limit on invoice

**Customer account**

Customer account authorised.

Customer account credit limit

Buttons: Cancel, Save and add new, Save



The proceed by adding the Customer account as a payment method. Go to **Payment**.

The screenshot shows the DISH POS v3.103.1 interface. The top navigation bar includes 'DISH POS v3.103.1', '(V) Demo EN Video', 'Dish Support', and 'Demo DISH POS'. The left sidebar contains a 'Minimise menu' button and a list of menu items: General, Production stations, Facilities, Cash stores, Printers, App links, Table map, Users, User groups, POS devices, Courses, Customers, Currency, Turnover categories, Customer displays, Translations, Packaging profiles, and Scan services. The 'Payment' menu item at the bottom of the sidebar is highlighted with a red box. The main content area is titled 'Customers' and features a search bar, '+ Add customer' and 'Import' buttons, and a table listing customers: Willem, David, and Customer Account. Each customer entry has edit and delete icons.



Click on **Payment methods**.

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**Customers**

🔍 Search

**+ Add customer** **Import**

<b>Customers</b>	
Willem	
David	
Customer Account	



Then click on **+Add new customer.**

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### Payment methods

+ Add payment method

Reference	Name	Type	Currency
  7	Free of Charge	Cash	€
  9	Cash	Cash	€
  1b2172e8-c9f5-4230-91ad-86610bad2	iDeal	External payment method	€
  7f6c9332-a653-485c-982f-244af286a	Order Aggregator	External payment method	€
  bb6752bf-62b9-4802-8087-a5e9bde:	Web Pin	External payment method	€
  bccb39ca-0e51-4436-8e54-615c9827	Sofort Banking	External payment method	€
  b34d8503-64fc-45b4-9fb0-46910914	Mistercash	External payment method	€
  9e0ee90e-7c49-49ef-9451-a5099f7b	Creditcard Online	External payment method	€
  a3305ab4-9b00-4f32-954a-daa91e3c	Giropay	External payment method	€
  2d72ba52-d961-4d25-9758-804d1501	Maestro	External payment method	€
  624a5675-cc0c-4e0d-9212-24c8306f	Mastercard	External payment method	€
  b6b49bca-f88c-480a-a733-b1d88bb3	Visa	External payment method	€



Add a **Name** such as customer account.

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## Add payment method



Payment method ✕

Name \*  Payment method type

**Payment properties**

Currency \*

**References**

fiscal reference \*

**Identification**

Your reference

ID

1 Select **Customer account** as payment method type.

The screenshot shows the 'Add payment method' interface in the DISH POS system. On the left is a dark sidebar menu with options: Minimise menu, Dashboard, Products, Finance, General, Payment (highlighted), Payment methods, Payment method menu, EFT devices, Payment providers, and Self-service. The main content area is titled 'Add payment method' and contains a 'Payment method' card. Inside this card, the 'Name' field is set to 'Customer Account'. The 'Payment method type' dropdown menu is highlighted with a red rectangular box. Below this are sections for 'Payment properties' (with a 'Currency' dropdown), 'References' (with a 'fiscal reference' dropdown), and 'Identification' (with 'Your reference' and 'ID' text input fields). At the bottom of the card are 'Cancel' and 'Save' buttons.



Select **Euro** in Currency.

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## Add payment method

Payment method

**Payment method** [X]

Name \*  Payment method type

**Payment properties**

Currency \*

**References**

fiscal reference \*

**Identification**

Your reference

ID



Then click on **Save**.

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## Add payment method



**Payment method** [Close]

Name \*  Payment method type

**Payment properties**

Currency \*

**References**

fiscal reference \*

**Identification**

Your reference

ID



In the next step, you need to add the payment method to a Payment menu. Do so by going to **Payment methods menu** on the left side menu.

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### Payment methods

+ Add payment method

	Reference	Name	Type	Currency
	7	Free of Charge	Cash	€
	9	Cash	Cash	€
	1b2172e8-c9f5-4230-91ad-86610bad2	iDeal	External payment method	€
	7f6c9332-a653-485c-982f-244af286a	Order Aggregator	External payment method	€
	bb6752bf-62b9-4802-8087-a5e9bde:	Web Pin	External payment method	€
	bccb39ca-0e51-4436-8e54-615c9827	Sofort Banking	External payment method	€
	b34d8503-64fc-45b4-9fb0-46910914	Mistercash	External payment method	€
	9e0ee90e-7c49-49ef-9451-a5099f7b	Creditcard Online	External payment method	€
	a3305ab4-9b00-4f32-954a-daa91e3c	Giropay	External payment method	€
	2d72ba52-d961-4d25-9758-804d1501	Maestro	External payment method	€
	624a5675-cc0c-4e0d-9212-24c8306f	Mastercard	External payment method	€
	b6b49bca-f88c-480a-a733-b1d88bb3	Visa	External payment method	€



Select one of the Payment Methods menus.

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**Payment methods menu**

+ Add payment method menu

Payment methods menu	Selected payment methods menu	Payment method
Payment Methods		
External Payments		
Online Payments		
Payment methods webshoj		
No payment		
Customer Account		



With your mouse, click and drag **Customer account**, then drop it on the middle column in payment methods.

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Payment methods menu

+ Add payment method menu

Payment methods menu	Payment Methods	Payment method
Payment Methods	Cash #51	Sofort #47
External Payments	Pin #53	Free of Charge #49
Online Payments	Invoice #50	Test Method #54
Payment methods webshop	Giftcard #48	Test Method #55
No payment	Native Giftcard #59	Test Method #56
Customer Account		Debit Mastercard #57
		Visa Debit #58
		Test Method #60
		Test Method #61
		Pagamento non riscosso #62
		<b>Customer Account #63</b>
		Customer Account #64

For saving the changes for the front office, go to **General > General**.

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### Payment methods menu

+ Add payment method menu

Payment methods menu	Payment Methods	Payment method
Payment Methods <span style="float: right;">✎ 🗑</span>	Cash #51 <span style="float: right;">🗑</span>	Mastercard/Visa #46
External Payments <span style="float: right;">✎ 🗑</span>	Pin #53 <span style="float: right;">🗑</span>	Sofort #47
Online Payments <span style="float: right;">✎ 🗑</span>	Invoice #50 <span style="float: right;">🗑</span>	Free of Charge #49
Payment methods webshop <span style="float: right;">✎ 🗑</span>	Giftcard #48 <span style="float: right;">🗑</span>	Test Method #54
No payment <span style="float: right;">✎ 🗑</span>	Native Giftcard #59 <span style="float: right;">🗑</span>	Test Method #55
Customer Account <span style="float: right;">✎ 🗑</span>	Customer Account #63 <span style="float: right;">🗑</span>	Test Method #56
		Debit Mastercard #57
		Visa Debit #58
		Test Method #60
		Test Method #61
		Pagamento non riscosso #62
		Customer Account #64



Then click on **SEND** to send the changes to the FO.

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Stores

Normalise price rules **SEND**

Name	Current version	Update status	Send status	Last transmission
HD Video Demo English	v3s195b2	<span style="color: green;">●</span> Up to date	<span style="color: green;">✓</span>	2025-03-10 11:26



That's it. You know how to add a customer account.

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### Stores

[Normalise price rules](#) [SEND](#)

Name	Current version	Update status	Send status	Last transmission
 HD Video Demo English	v3s195b2	● Up to date	✓	2025-03-10 11:26



Scan to go to the interactive player